

TEWKSBURY SCHOOL COMMITTEE
Notice of Meeting #8
Wednesday, January 22, 2025 at 4:30 PM
FY26 Budget Workshop & 24/25 Mid-Year Goals Update
Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)
320 Pleasant Street, Tewksbury, MA 01876

SCHOOL COMMITTEE MEMBERS PRESENT

Bridget Garabedian, Chair
Richard Russo, Jr., Vice-Chair
Chris Moncada, Clerk
Kayla Biagioni-Smith, Member

SCHOOL COMMITTEE MEMBER EXCUSED

Kaitlyn Anderson, Member

SCHOOL ADMINISTRATORS PRESENT

Brenda Theriault-Regan, Superintendent
Nancy Milligan, Assistant Superintendent
David Libby, Business Manager

CALL TO ORDER

Ms. Garabedian called the School Committee meeting to order at 4:33 p.m. Tonight is the January 22, 2025 Budget Workshop and 24-25 Mid-Year Goals update. The Committee made the decision to move the Mid-Year Goals update to the next School Committee meeting on February 5, 2025.

ANNOUNCEMENT

Ms. Garabedian announced that the January 22, 2025 School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22, Verizon Channel 34, or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. Ms. Garabedian asked if anyone in the audience was recording tonight's meeting to please identify themselves. No one was recording the meeting.

PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

FY26 Tewksbury Public Schools Budget Presentation - David Libby, Business Manager

Mr. Libby opened the FY26 Budget presentation reporting that the budget is challenging this year with a tighter financial picture across the state. It is hoped to keep the operation robust and fulfilling for students. The budget decisions we make in the district are reflective of the District Strategy and Theory of Action. The budget consists of four major parts: three are managed by the Schools; Salaries, Operating, and Capital Outlay; the fourth, Fixed Costs, are managed and shared with the Town. He reported that the School Budget process is fluid and reflects the district's needs at that moment in time and it is expected that it will continue to change until we get to the Town Meeting. The actual approval of funds for schools and all departments will take place at the Town Meeting in May as voted on by the community.

Mr. Libby presented an overview of the budget process starting with where the funding comes from and our Areas of Focus. He reported on the Salaries side of the budget and related that salaries are typically 70% of the budget. He reported on the Operating side of the budget process, relating that operating costs are typically 28% of the budget. He then reviews these with the Principals and Department Heads. Next step is to meet with the Town Manager and then look at other revenue sources. Mr. Libby reviewed the Capital Projects, Grant Funding and Revolving Accounts, the Circuit Breaker Reimbursement program, and Food Services.

Mr. Libby reported that overall, when we look at Salaries, Operating and Capital Outlay, we have an increase to the budget of 3.44%. The Salaries represent 71.1% of the School Budget; Operating is 28.75% of the budget, and Capital Outlay is .42% of the budget. Our Salaries are \$41,833,641, Operating Costs are \$16,983,279, the Capital Outlay is \$250,000. Adding in fixed costs and debt, the grand total is \$78,280,488.

He reported that the next steps are to continue discussions with the Building Principals, Department Heads, Elected and Town Officials, parents and guardians, teachers, students, and community members to refine and address our ever changing needs. He reported that the Budget Presentation and a more detailed look at the numbers can be found on the district website under the Business Office tab. Link: [FY26 Budget Information \(School Year 2025-2026\)](#).

Mr. Libby responded to questions and comments from the School Committee members. The Committee thanked Mr. Libby for the budget presentation.

Ms. Garabedian asked if the School Committee had any items for the next School Committee meeting agenda.

ADJOURN

At 6:00 p.m., Ms. Garabedian entertained a motion to adjourn the January 22, 2025 Budget Workshop School Committee meeting. Mr. Russo moved, seconded by Ms. Biagioni-Smith, to adjourn the January 22, 2025 Budget Workshop School Committee meeting.

Roll Call Vote - Voting Yes: Mr. Moncada, Mr. Russo, Ms. Biagioni-Smith and Ms. Garabedian. Unanimous Vote. Motion carried 4-0.

AGENDA ITEM #	DOCUMENTS
1	School Committee Meeting Agenda: 1-22-2025
2	FY26 Budget Presentation