

## TEWKSBURY SCHOOL COMMITTEE

139 Pleasant Street, Tewksbury, MA 01876

Notice of Meeting - Public Session

**DATE:** Wednesday, January 8, 2025 at 6:00 PM

**MEETING(s):** Tewksbury School Committee

Regular School Committee Meeting #7

**LOCATION:** Tewksbury Memorial High School - Large Group Instruction Room (LGI-1)

320 Pleasant Street, Tewksbury, MA 01876

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### AGENDA - Regular School Committee Meeting - 6:00 PM

1. **Call To Order**
2. **Executive Session - Non-Public Session - 6:00 p.m.**
  - Approval of Executive Session Minutes - Vote
  - Collective Bargaining Pertaining to Secretaries and TTA Bargaining Units

The School Committee will reconvene in open session after the Executive Session.
3. **Adjourn into Public Session - 6:30 PM**
4. **Pledge Allegiance**
5. **Announcement\***
6. **Recognitions**

Julia Borushik - 2025 *Young Arts* Musical Theater Division Award
7. **Student Council Representative Report**

Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
8. **Presentations**

Special Education Audit Presentation
9. **Citizens Forum\***
10. **Approval Of Minutes - Vote**
  - a. December 11, 2024 Regular Business Meeting

#### SCHOOL COMMITTEE MEMBERS

Bridget Garabedian, Chair [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us) ~ Richard Russo, Jr., Vice-Chair [russo@tewksbury.k12.ma.us](mailto:russo@tewksbury.k12.ma.us)

Chris Moncada, Clerk [cmoncada@tewksbury.k12.ma.us](mailto:cmoncada@tewksbury.k12.ma.us) ~ Kaitlyn Anderson, Member [kmanderson@tewksbury.k12.ma.us](mailto:kmanderson@tewksbury.k12.ma.us)

Kayla Biagioni-Smith, Member [kbiagioni-smith@tewksbury.k12.ma.us](mailto:kbiagioni-smith@tewksbury.k12.ma.us)

Superintendent of Schools - Brenda Theriault-Regan [bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)

11. **Submission And Payment Of Bills - Vote**  
Payroll Period Ending December 19, 2024, \$1,674,580.08  
Payroll Period Ending January 2, 2025, \$1,620,468.17
12. **Superintendent & Staff Report**
13. **Correspondence & Informational Topics - FYI**
  - a. 2024-25 PK-12 Student Handbooks Update
  - b. 2024-25 Register Periods - Grades 5-12 & Kindergarten Revisions
14. **Consent Agenda\***
15. **School Committee Member Reports**  
Tewksbury SEPAC  
Wellness Advisory Committee  
Policy Sub-Committee  
Tewksbury School Facilities Study Committee (TSFSC)
16. **Policy Changes, Proposals & Adoption**  
**Recommendation to rescind the following policy on First and Final Reading - Vote**  
JKA - Corporal Punishment  
  
**Recommendation to revise policies on Informational Reading - FYI**  
JICC - Student Conduct on School Buses  
EEAEC - Student Conduct on School Buses
17. **Old Business**
  - a. January 2, 2025 Enrollment - FYI
18. **New Business**
  - a. Out-of-State Field Trip Request for TMHS Baseball Team - Vote
  - b. Wynn Middle School & TMHS Drama Program Out-of-State Field Trip Request - Vote
  - c. 2025-2026 School Calendar Draft - FYI
19. **New School Committee Matters of Interest**
20. **Future School Committee Meeting Dates**  
Budget Workshop & Goals: January 22, 2025  
Public Budget Hearing & Regular Business Meeting: February 5, 2025  
Public Budget Hearing & Regular Business Meeting: March 11, 2025  
  
**Future Sub-Committee & Advisory Committee Meeting Dates**  
TSEPAC Business Meeting: January 16, 2025  
Wellness Advisory Committee: February 12, 2025  
Policy Sub-Committee: TBD  
Tewksbury School Facility Study Committee: January 15, 2025
21. **Future Agenda Items**
22. **Adjournment**

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**\*ANNOUNCEMENT:** The January 8, 2025 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**\*PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

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**Consent Agenda - Vote**

**Personnel Items**

**New Hires:** None

**Reappointments** - None

**Retirements** - Alan Lefebvre, Education Support Personnel Aide at Tewksbury Memorial High School, effective January 31, 2025; Sarah Yore, Districtwide Math Coach, effective June 30, 2025.

**Appendix B 2024-2025 Co-Curricular Activities**

**Appendix B 2024-2025 TMHS Athletics**

Kelly Golini - Girls Ice Hockey Assistant Coach

Co-Op Team - Tewksbury/Methuen Red Rangers

**Acceptance of Grants** - None

**Acceptance of Donation** - None

**Raffles** - None

# Executive Session

**TEWKSBURY SCHOOL COMMITTEE**  
**Executive Session (Non-Public Session)**  
**Wednesday, January 8, 2025 - 6:00 PM**  
Tewksbury Memorial High School  
*Guidance Office Conference Room*  
320 Pleasant Street, Tewksbury, Massachusetts

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**Agenda**

- A. **CALL TO ORDER - 6:00 PM**
- B. **EXECUTIVE SESSION - Non-Public Session - 6:00 PM**
  - **Approval of Executive Session Meeting Minutes:**
    - December 11, 2024
  - Collective Bargaining pertaining to Secretaries and TTA (Teachers) CB Units.**
  - The School Committee will reconvene in Open Session following the Executive Session.
- C. **ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

# Recognitions

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# Presentations

## **Tewksbury School Committee - November 13, 2024**

### **RECOGNITION**

Julia Borushik - Musical Theater Division Award  
*2025 YoungArts National Competition*

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### **PRESENTATION**

Tewksbury Public Schools  
Special Education Review Report

William Lupini, Senior Consultant  
Cyndy Taymore, Senior Consultant  
Ribas Associates



# **Tewksbury Public Schools**

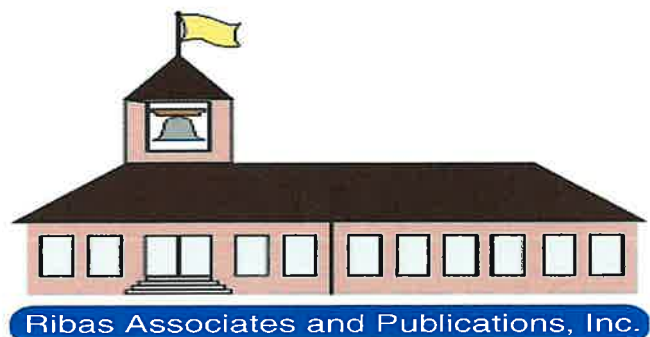
## **Special Education Review Report**

FINAL DRAFT: JANUARY 2, 2025

William H. Lupini, Senior Consultant

Cyndy Taymore, Senior Consultant

Ribas Associates and Publications





# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
12/19/2024

I move the School Department Payroll be approved and certified in the amounts and categories as shown for a total amount of **\$1,674,580.08**

**GRANTS**

\$0.00	Early Childhood Grant
\$0.00	IEP Stipend
\$11,563.28	Title I Grant
\$0.00	Title II Grant
\$0.00	Title III Grant
\$0.00	Title IV Grant
\$26,196.00	Special Ed 240 Grant
\$0.00	ASOST Grant
\$0.00	Innovation Pathways Grant
\$0.00	21st Century CLC Summer Enhancement Grant
\$500.00	SEL Grant
\$0.00	ESSER III Grant
\$0.00	21st Century Sped Enhancement
\$0.00	Yondr Grant
\$0.00	21st Century Grant
\$0.00	Project Lead the Way

**REVOLVING ACCOUNTS**

\$5,109.87	Facilities
\$727.61	Parking Fees
\$0.00	Advisor Stipend
\$0.00	TMHS Athletic Intramurals
\$0.00	WYNN Athletic Intramurals
\$0.00	Advisor Stipend- Ryan
\$0.00	AP Proctoring
\$9,220.27	Recreation
\$48,150.40	Lunch Program
\$60.00	Athletic Revolving
\$458.80	Adult Education Program
\$31,159.16	Preschool
\$0.00	Kindergarten Revolving
\$0.00	School Rec Coverage
\$0.00	Circuit Breaker Account
\$0.00	Community Services Preschool Program
\$2,473.41	Alphabest

**\$135,618.80 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,538,961.28 2024-2025 School Department Account

**\$1,538,961.28 SUB TOTAL - LEA FUNDS**

**\$1,674,580.08 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
1/2/2025

I move the School Department Payroll be approved and certified in the amounts and categories as shown for a total amount of **\$1,620,468.17**

**GRANTS**

\$0.00	Early Childhood Grant
\$0.00	IEP Stipend
\$10,840.72	Title I Grant
\$0.00	Title II Grant
\$0.00	Title III Grant
\$0.00	Title IV Grant
\$23,676.09	Special Ed 240 Grant
\$0.00	ASOST Grant
\$100.00	Innovation Pathways Grant
\$0.00	21st Century CLC Summer Enhancement Grant
\$650.00	SEL Grant
\$0.00	ESSER III Grant
\$0.00	21st Century Sped Enhancement
\$0.00	Yondr Grant
\$0.00	21st Century Grant
\$0.00	Project Lead the Way

**REVOLVING ACCOUNTS**

\$2,066.76	Facilities
\$727.61	Parking Fees
\$0.00	Advisor Stipend
\$0.00	TMHS Athletic Intramurals
\$0.00	WYNN Athletic Intramurals
\$0.00	Advisor Stipend- Ryan
\$0.00	AP Proctoring
\$7,638.74	Recreation
\$46,082.35	Lunch Program
\$2,000.00	Athletic Revolving
\$413.52	Adult Education Program
24,129.94	Preschool
\$0.00	Kindergarten Revolving
\$0.00	School Rec Coverage
\$0.00	Circuit Breaker Account
\$0.00	Community Services Preschool Program
\$2,473.41	Alphabest

**\$120,799.14 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,499,669.03 2024-2025 School Department Account

**\$1,499,669.03 SUB TOTAL - LEA FUNDS**

**\$1,620,468.17 TOTAL**

# Correspondence and Informational Topics



# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** January 8, 2025

**Re:** 2024-2025 PK-12 Student Handbooks

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### **This is Information Only - No Vote Required**

I am presenting an update to the 2024-2025 Student Handbooks for all schools, Notice Regarding Student Records. This includes parents/guardians rights; the request of directory information; the release of student information; and the parents/guardians choice to opt out. This is informational only, no vote is required by the Committee.

## **NOTICE REGARDING STUDENT RECORDS**

Student records in Massachusetts are governed by federal laws and the Massachusetts Department of Elementary and Secondary Education regulations (603 CMR 23.00 et seq.). A complete copy of these regulations is available online through the Department's website and can also be requested from any District school.

Parents/guardians and eligible students have the right to:

- Access the student's records in accordance with 603 CMR 23.01, 23.02, and 23.07(2).
- Request changes, including adding relevant information or removing certain information, under 603 CMR 23.08.

### **Access by School Personnel**

Authorized school personnel, such as administrators, teachers, counselors, and clerical staff, may access student records as part of their official duties without prior consent. This is permitted under 603 CMR 23.02 and 23.07(3).

### **Third-Party Access**

In most cases, the District cannot release student records to third parties without the consent of a parent/guardian or eligible student. However, exceptions include:

- Court orders or lawful subpoenas
- Requests by federal, state, or local education officials for specific purposes
- Health or safety emergencies
- Missing student investigations by law enforcement
- Transfer of records to a student's new school (with notice)
- Requests by school health personnel or state/local health departments performing official duties

### **Directory Information**

Under 603 CMR 23.07(4)(a), the District may release "directory information" without consent unless a parent/guardian or eligible student opts out. Directory information includes:

- Student name
- Address
- Telephone number
- Date and place of birth
- Major fields of study
- Dates of attendance
- Weight and height (for athletic team members)
- Participation in school activities and sports
- Class designation
- Degrees, honors, and awards received
- Post-high school plans

To opt out of directory information sharing, parents/guardians or eligible students **must submit the [opt-out form](#)** annually by September 30th or 2 weeks after registration if school is in session.. If no opt-out request is received, the District will assume there is no objection to releasing this information.

**Important Notes:**

- Without an opt-out request, the District is legally required to provide student names and mailing addresses to approved third-party mailhouses if requested by a Massachusetts public charter school.
- Similarly, the District must share directory information with U.S. military recruiters upon valid request, in compliance with applicable laws.

Families are encouraged to review the full regulations (603 CMR 23.00 et seq.) for a complete understanding of their rights and responsibilities regarding student records.





# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** January 8, 2025

**Revised:** 2024-2025 Register Periods - Kindergarten & Grades 5-12

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**This is informational only, no vote required.**

Please see the following revised 2024-25 Register Periods for Kindergarten and the 2024-25 Register Periods for grades 5-12. This is informational only, no vote is required.

Proposed  
12-31-2024

# ***Tewksbury Public Schools***

139 Pleasant Street  
Tewksbury, Massachusetts 01876



TO: All Staff  
FROM: Brenda Theriault-Regan  
Superintendent of Schools  
RE: Register Periods for Grade K

The following register periods will be adhered to by all schools that host grade K. Thank you for your cooperation.

## **2024-2025 REGISTER PERIODS FOR GRADE K**

<b>Semester 1: August 28 – January 24, 2025 (92 Days)</b>	
<b>Significant Dates</b>	<b>Function</b>
January 24, 2025	Attendance and marking period end
January 31, 2025	Report card information ready for Principal review
February 05, 2025	Report cards will be issued
February 05, 2025	Special Education Progress Reports issued

<b>Semester 2: January 27 – June 16, 2025 (88+5* Days)</b>	
<b>Significant Dates</b>	<b>Function</b>
TBD	Attendance and marking period end
TBD	Report card information ready for Principal review
Last Day	Report cards will be issued
Last Day	Special Education Progress Reports issued

**\*SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.**

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, Massachusetts 01876



TO: All Staff  
FROM: Brenda Theriault-Regan  
Superintendent of Schools  
RE: Register Periods

Proposed  
12-31-2024

The following register periods will be adhered to by the schools that serve grades 5-12. Thank you for your cooperation.

## 2024-2025 REGISTER PERIODS

Term 1: August 28 – November 01, 2024 (45 Days)		Term 2: November 04 – January 24, 2025 (47 Days)	
Significant Dates	Function	Significant Dates	Function
September 30, 2024	Midterm	December 06, 2024	Midterm
October 07, 2024	Progress Report Information due by close of school day	December 13, 2024	Progress Report Information due by close of school day
October 09, 2024	Progress Reports Posted on Aspen	December 17, 2024	Progress Reports Posted on Aspen
November 01, 2024	Attendance and marking period end	January 24, 2025	Attendance and marking period end
November 15, 2024	Report card information sent to Data Processing	January 31, 2025	Report card information sent to Data Processing
November 20, 2024	Report cards will be issued	February 05, 2025	Report cards will be issued
November 20, 2024	Special Education Progress Reports issued	February 05, 2025	Special Education Progress Reports issued

Term 3: January 27– April 04, 2025 (44 Days)		Term 4: April 07 – June 16, 2025 (44+5*Days)	
Significant Dates	Function	Significant Dates	Function
March 05, 2025	Midterm	May 09, 2025	Midterm (Seniors: May 2, 2025)
March 12, 2025	Progress Report Information due by close of school day	May 16, 2025	Progress Report Information due by close of school day
March 17, 2025	Progress Reports Posted on Aspen	May 20, 2025	Progress Reports Posted on Aspen
April 04, 2025	Attendance and marking period end	TBD	Attendance and marking period end
April 11, 2025	Report card information sent to Data Processing	TBD	Report card information sent to Data Processing
April 16, 2025	Report cards will be issued	Last day	Report cards will be issued
April 16, 2025	Special Education Progress Reports issued	Last day	Special Education Progress Reports issued

\*SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.

# Superintendent/ Staff Reports

# Consent Agenda

# Policy

First & Final Reading - January 8, 2025

RESCIND – MASC rescinded JKA in March of 2023 – Incorporating language into JKAA.

**File: JKA - CORPORAL PUNISHMENT - RESCIND**

~~State law provides that:~~

~~The power of the Tewksbury School Committee or of any teacher or other employee or agent of the Committee to maintain discipline on school property shall not include the right to inflict corporal punishment upon any student.~~

~~Established by law~~

~~REVISED: July 16, 2014~~

~~LEGAL REF.: M.G.L. 71:37G~~

~~SOURCE: MASC Policy~~

**File: EEAEC (also JICC) - STUDENT CONDUCT ON SCHOOL BUSES & OTHER SCHOOL TRANSPORTATION**

The Tewksbury School Committee and administration believe that school buses and other school transportation are extensions of school property. The Tewksbury School Committee and its staff share with students and parents/guardians the responsibility for student safety during transportation to and from school. The authority for enforcing Tewksbury School Committee requirements of student conduct on buses and other school transportation will rest with the principal. Parents/guardians of children whose behavior and misconduct on school buses and other school transportation endangers the health, safety, and welfare of other riders will be notified that their children face the loss of transportation privileges in accordance with regulations approved by the Tewksbury School Committee.

~~The Tewksbury Public Schools approves the use of the video camera with audio capabilities on school buses in service of Tewksbury Public School students, for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus, providing for safer transportation for our students. (Reference Policy EEAEC)~~

To ensure the safety of all students who ride in buses and other school transportation, it may occasionally be necessary to revoke the privilege of transportation from a student who abuses this privilege.

Adoption date: January 1996

REVISED: December 9, 2015

Reviewed and Adopted September 25, 2013

Revised:



**File: JICC (also [EEAEC](#)) - STUDENT CONDUCT ON SCHOOL BUSES & OTHER SCHOOL TRANSPORTATION**

The Tewksbury School Committee and administration believe that school buses **and other school transportation** are extensions of school property. The Tewksbury School Committee and its staff share with students and parent/guardians the responsibility for student safety during transportation to and from school. The authority for enforcing Tewksbury School Committee requirements of student conduct on buses **and other school transportation** will rest with the principal. Parents/guardians of children whose behavior and misconduct on school buses **and other school transportation** endangers the health, safety, and welfare of other riders will be notified that their children face the loss of transportation privileges in accordance with regulations approved by the Tewksbury School Committee.

To ensure the safety of all students who ride in buses **and other school transportation**, it may occasionally be necessary to revoke the privilege of transportation from a student who abuses this privilege.

Adoption date: January 1996

SOURCE: MASC Policy

Reviewed and Adopted May 14, 2014

**Revised:**

# Old Business

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** January 8, 2025

**Re:** Enrollment - January 2025

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**This is an informational item only. No vote is required.**

Please see the following enrollment update as of January 2, 2025. This is informational only, no vote is required.

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
CENTER				306	248	263										817
DEWING	77	139	145													361
HEATH BROOK	54	132	114													300
RYAN							252	246								498
WYNN MIDDLE									265	272						537
HIGH SCHOOL (HS)											166	171	190	172	8	707
PreSchool @ HS	15															15
TOTALS	146	271	259	306	248	263	252	246	265	272	166	171	190	172	8	3235
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			Center Elem			Center Elem			John F. Ryan						John Wynn Middle					
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	A. Pagones	19	KF	T. Molea	21	2	E. Daley	22	4	J. Smith	23	5	C. Cooke	21	6	K. Anderson	21	7	S. Chella	23	8	K. Welch	23
KF	C. Ventura	19	KF	M. Stilian	19	2	J. Garvey	23	4	S. Filiberto	22	5	R. Cohen	22	6	J. Lindsey	21	7	S. Simon	22	8	A. Murphy	23
KF	K. Hynes	19	KF	S. Gillotte	20	2	S. Wrobel	22	4	B. Clasby	22	5	B. Roberts	21	6	S. Walsh	19	7	E. Noel	22	8	T. Floria	23
KF	C. Callahan	18	KF	A. Reardon	21	2	S. Mulloy	23	4	J. Zaroulis	22	5	M. Ellis	21	6	K. Magsarilli	21	7	J. Bilodeau	22	8	W. Fabiano	23
KF	K. Buck	19	KF	A. McCarthy	20	2	T. Enos	22	4	C. Gagne	22	5	T. Cutrona	21	6	K. Romano	21	7	L. Nastari	21	8	J. Diprima	23
KF	S. Paradis	19	KF	H. Grace	19	2	L. Rainsford	23	4	L. Callahan	22	5	C. Cremin	22	6	J. Mrozowski	20	7	C. Bilodeau	21	8	D. Shao	22
KF	A. Collette	19	KF	A. Cameron	19	2	J. Taggart	21	4	K. Conrad	23	5	N. Calvino	21	6	C. Melly	21	7	C. Edwards	24	8	M. Gillespie	23
KF	*J. Murphy		K	*A. Taylor		2	M. Engelken	20	4	M. Barbato	22	5	L. Tierney	21	6	J. Gillespie	20	7	D. Graaskamp	21	8	C. Gagnon	23
			K/1	*K. Westaway		2	A. Spatola	22	4	K. Russo	21	5	K. Bruff	19	6	A. MacMullin	20	7	K. Johnston	23	8	N. Flood	23
1	K. Rodgers	23	1	L. Broderick	20	2	C. Spinali	22	4	J. Selissen	20	5	R. Shirkoff	20	6	R. Curley	21	7	N. Camuso	21	8	J. Hammers	22
1	E. Niles	21	1	K. Carleton	21	2	J. Middleton	21	4	V. Schaefer	22	5	T. McNeil	22	6	N. Zwirek	20	7	F. Rouff	23	8	K. Deveau	22
1	B. Decarolis	24	1	E. Killeen	21	2	S. Armano	22	4	M. Price	22	5	P. Shirkoff	21	6	G. Martel	21	7	M. Scully	22	8	E. Caron	22
1	J. Price	23	1	L. Tramonte	20	2	H. Springer	22				5			6								
1	A. Whynot	23	1	M. Hirtle	22	2	S. Miranda	21															
1	*R. Langlais		1	K. Scialdone	21	3	K. Valcourt	25	2	*L. Spicer		5/6	*S. Ferrara		6	*J. Ryan		7/8	*Camire		8	*L. Williams	
			1	L. Cournoyer	20	3	L. Carlino	22	2	*S. Sansoucie		5/6	*A. Dockham		6	*K. Morrill		7/8	*K. Couillard		8	*L. Vangorder	
			1	*M. Robinson		3	M. Groux	23	3	*K. Mahoney		5/6	*J. Serino		6	*L. Chasan		7	*C. Ramaska		8	*M. Silverio	
K/1	*L. Costa					3	J. Lane	22	3	*B. Flagg		5	*K. Oliinyk					7	*A. Manna				
			K/1	*A. Palange		3	A. Trevor	21	4	*J. Kelly		5	*S. Cincotta					7	*M. Malone				
PK	M. Soggi	25	K/1	*E. Finneran		3	S. Hall	22	4	*E. Randall		5	*B. Bernard										
PK	M. Hines	22	PK	J. Lockwood	15	3	L. Desrocher	22	3/4	*J. Lynch		252			246			265			272		
PKDLC	R. Casey	6	PK	J. Milligan	24	3	S. Turgeon	24	DLC	*M. Irwin													
PKDLC	M. Welch	1	PK	P. Young	27	3	S. Sadler	22	DLC	*R. Price													
EXTPK	L. Iannacci		PKDLC	M. Smith	5	3	N. DeVincen	22	DLC	*C. Griffin													
EXTPK	S. Mulvaney		PKDLC	C. Strickler	6	3	M. McGrath	23															
300			361			554			263														

\*Denotes Special Ed classes where students at different grade levels may exist

# New Business

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** January 8, 2025  
**Re:** TMHS Baseball Team's Out-of-State/Overnight Field Trip Request

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**This Requires a Vote of the School Committee.**

### **TMHS Baseball Team - Methuen High School Baseball Team MVC Game**

Request for the TMHS Baseball Team to go to Cooperstown, New York, April 25, 2025 through April 26, 2025 to play a Merrimack Valley Conference Baseball game vs. Methuen High School on April 26, 2025. This requires a vote of the School Committee.

# INTER-OFFICE MEMORANDUM

## ATHLETIC DEPARTMENT

TO TEWKSBURY SCHOOL COMMITTEE MEMBERS  
FROM: RONALD J. DROUIN, JR., CAA   
DIRECTOR OF ATHLETICS - TMHS  
DATE JANUARY 3, 2025  
SUBJECT: BASEBALL FIELD TRIP/GAME OPPORTUNITY

I am writing this Memorandum in regards to the Tewksbury Memorial High School Baseball Team. Our Baseball Team entered the lottery to be selected to play a Merrimack Valley Conference Game vs. Methuen High School on Doubleday Field in Cooperstown New York. I am happy to say that they did receive a permit opportunity and have the opportunity to play at the Hall of Fame. The date of the permit to play is April 26, 2025 during the April vacation, so no school time would be missed. The trip would be funded through the Baseball Booster Group and the Teams would travel together to offset the cost a bit. The educational benefit of this trip would be that our Student-Athletes would tour the Baseball Hall of Fame and gather a greater knowledge of the history of Baseball. Chaperones for the trip would be our Coaching Staff who are all CPR Certified.

My intention is to attend the School Committee Meeting on January 8, 2025 and answer any questions you may have regarding this amazing opportunity.

Thank you.





# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Regan, Superintendent  
**Date:** January 8, 2025  
**Re:** Wynn Middle School & TMHS Out-of State Field Trip to Broadway

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### **This Requires a Vote**

Please see the following out-of-state field trip request and proposal for a day trip on March 8, 2025 to New York City to see *Hadestown* on Broadway. The trip is open for students in grades 7-12 currently participating in the after-school drama programs. This will require a vote by the School Committee.

January 7th, 2025

To: Ms. Brenda Theriault-Regan, Superintendent of Schools  
School Committee Members

From: Celeste Pellegrino, TMHS Music Teacher  
Jon DiPrima, WMS English Teacher

TMHS (APW)  
WMS (SD)

RE: Out of State Field Trip 2025 Broadway Performance of "Hedestown"

In order to strengthen the bridge between the drama programs of the John W Wynn Middle School and Tewksbury Memorial High School, Jon DiPrima and Celeste Pellegrino are looking to continue hosting an annual day trip to see a show on Broadway in New York City. This event will be open to TPS students to help foster a love and appreciation for theatrical endeavors.

The Trip is open to all TPS students in grade 7-12 currently participating in after- school drama programs. All participating students will be under the supervision of the two teachers listed above, chaperones, and a nurse if needed in accordance with the TPS policy for closed field trips (Policy IJOA).

This year, we would like to see *Hedestown*. Before seeing the show, students would participate in a professional theater workshop and have dinner at Ellen's Stardust Diner.

**Broadway Field Trip Requirements March 8th, 2025**

- All regulations, in accordance with Policy IJOA, for the necessary chaperones will be completed prior to the trip on March 8th, 2025.
- All permission slips and requirements, in accordance with Policy IJOA, Section 2-5, will be completed for each student prior to the trip
- All Consent & Release forms, in accordance with Policy IJOA, will be completed and submitted prior to the Trip

**A proposed Itinerary for March 8th, 2025:**

- Leave Wynn MS by 5am
- Rest stop/bathroom break on outbound route (BREAKFAST NOT INCLUDED IN PRICE)
- Broadway Workshop- 9am (final time TBD)
- Lunch at Ellen's Stardust Diner 11:15 am – 12:30 pm (included in price)
- Tour of the Museum of Broadway @4pm
- Dinner at Hard Rock Cafe- 6pm
- See *Hedestown* @ 8pm
- Leave NYC- 10:30pm
- Rest stop/bathroom break on return route
- Return to Tewksbury around 2am

Item	Full Cost	Cost Per Student
<a href="#">Bus- Coach Company</a>	\$4325.00	102.98
<a href="#">Broadway Workshop- 9am</a>	\$1445.00 (based on last year's price)	34.41
<a href="#">Lunch at Ellen's Stardust Diner -11am</a>	\$2,227.63	53.04
<a href="#">Museum of Broadway - 4pm</a>	\$1415.00	33.70
Dinner at <a href="#">Hard Rock Cafe</a> - 5:30pm	\$1600.00	39.00
Ticket to <a href="#">Hadestown</a> - 8pm	\$4464.50	106.30
<b>Total:</b>		<b>369.43</b>

*\*Price reflects 42 student participants.*

For more information, contact Mr. DiPrima ([jdiprima@tewksbury.k12.ma.us](mailto:jdiprima@tewksbury.k12.ma.us)) at the John W. Wynn Middle School or go to the [Hadestown](#) website

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876



## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** January 8, 2025  
**Re:** 2025-2026 School Calendar

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**This is for informational purposes only - No vote is required**

Please find the 2025-2026 School Calendar draft presented for your review. The 2025/26 School Calendar will be on the February 5, 2025 School Committee agenda for consideration of approval. This is information only, no vote is required.



# Tewksbury Public Schools 25-26 School Calendar

Draft 1/8/2025

## KEY

	First & *Last Day of School
	K-4 ONLY - Early Dismissal
	No School - Professional Development Day (PD)
	All Students - Early Dismissal Teacher Workshop
	Schools Closed
	Students & Staff - Early Dismissal

NOTE: the 6th Early Dismissal K-4 is TBD

## August 2025

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

2 Student days (2)

## September 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 Student days (23)

## October 2025

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 Student days (45)

## November 2025

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

16 Student days (61)

## December 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

17 Student days (78)

## January 2026

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19 Student days (97)

## February 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

15 Student days (112)

## March 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 Student days (133)

## April 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

16 Student days (149)

## May 2026

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

20 Student days (169)

## June 2026

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

16 Student days 180+5 snow days

Aug. 25-26 PD Day - All Staff

**Aug. 27 First Day of School**

Aug. 29 No School

Sept. 1 No School - Labor Day

Sept. 23 Early Dismissal - Teacher Workshop

Oct. 10 Early Dismissal - Teacher Workshop

Oct. 13 No School - Columbus Day

Oct. 30 Early Dismissal - Grades K-4

Nov. 4 No School - PD Day

Nov. 11 No School - Veterans Day

Nov. 26 Early Dismissal - Students & Staff

Nov. 27-28 No School - Thanksgiving Recess

Dec. 10 Early Dismissal - Grades K-4

Dec. 24-Jan. 2 No School - December Recess

**Jan. 5 Schools Reopen**

Jan. 16 Early Dismissal - Grades K-4

Jan. 19 No School - Martin Luther King, Jr. Day

Jan. 28 Early Dismissal - Teacher Workshop

Feb. 13 Early Dismissal - Students & Staff

Feb. 16-20 No School - February Recess

Mar. 12 Early Dismissal - Teacher Workshop

Mar. 13 No School - PD Day

Mar. 25 Early Dismissal - Grades K-4

Apr. 3 No School - Good Friday

Apr. 17 Early Dismissal - Students & Staff

Apr. 20-24 No School - April Recess

May 22 Early Dismissal - Students & Staff

May 25 No School - Memorial Day

June 2 Early Dismissal - Grades K-4

June 5 TMHS Graduation

*June 15 FYI last day without 5 snow days*

June 19 No School - Juneteenth

June 23 Early Dismissal - Tentative last day (inc. 5 snow days)

## STUDENT FULL-DAY SCHOOL HOURS

TMHS & Wynn Middle Schools: 7:30 am - 1:50 pm

Ryan & Center Schools: 8:10 am - 2:30 pm

Dewing & Heath Brook Schools: 8:50 am - 3:10 pm

## STUDENT EARLY DISMISSAL HOURS

TMHS & Wynn Middle Schools: 7:30 am - 10:40 am

Ryan & Center Schools: 8:10 am - 11:20 am

Dewing & Heath Brook Schools: 8:50 am - 12:00 pm