

**TEWKSBURY SCHOOL COMMITTEE**  
139 Pleasant Street, Tewksbury, MA 01876  
Notice of Meeting - Public Session  
**Wednesday, June 12, 2024 at 5:30 PM**

**Meeting Place:**  
**Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)**  
320 Pleasant Street, Tewksbury, MA 01876

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**AGENDA**

1. **Call To Order**
2. **Executive Session** - Non-Public Session - 5:30 p.m.
  - Approval of May 22, 2024 Executive Session Minutes
  - Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining UnitsThe School Committee will reconvene in open session after the Executive Session.
3. **Adjourn into Public Session** - 6:30 PM
4. **Pledge Allegiance**
5. **Announcement\***
6. **Recognitions**
  - TPS 2024 Retirees
  - E-Sports Rocket League
7. **Student Council Representative Report**  
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
8. **Presentations**
  - Tewksbury SEPAC End-of-Year Recap
  - Summer Reading Program
9. **Citizens Forum\***
10. **Approval Of Minutes**
  - a. May 22, 2024
11. **Submission And Payment Of Bills**  
Payroll Period Ending May 23, 2024, \$1,646,878.11  
Payroll Period Ending June 6, 2024, \$1,709,395.99
12. **Superintendent & Staff Report**

**SCHOOL COMMITTEE MEMBERS**

Bridget Garabedian, Chair [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us) ~ Richard Russo, Jr., Vice-Chair [russo@tewksbury.k12.ma.us](mailto:russo@tewksbury.k12.ma.us)  
Chris Moncada, Clerk [cmoncada@tewksbury.k12.ma.us](mailto:cmoncada@tewksbury.k12.ma.us) ~ Kaitlyn Anderson, Member [kmanderson@tewksbury.k12.ma.us](mailto:kmanderson@tewksbury.k12.ma.us)  
Kayla Biagioni-Smith, Member [kbiagioni-smith@tewksbury.k12.ma.us](mailto:kbiagioni-smith@tewksbury.k12.ma.us)  
Superintendent of Schools - Brenda Theriault-Regan [bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)

**13. Consent Agenda\***

**14. School Committee Member Reports**

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

**15. Policy Changes, Proposals, And Adoption**

First Reading: Policy reviewed and recommended to revise - IKB, General Homework Policy

Second & Final Reading: Policy reviewed and recommended to revise: ADF, Wellness Policy

**16. Old Business**

- a. Enrollment Updates

**17. New Business**

- a. 2024-2025 Student Handbooks - Vote
  - o PK-4 Elementary Schools
  - o John Ryan Elementary School
  - o John Wynn Middle School
  - o Tewksbury Memorial High School
- b. TPS Summer School & Enrichment
- c. Recommendation to appoint Interim Director of Student Services & Special Education - Vote
- d. Budget Transfer - Vote
- e. 2024-2025 School Calendar Update - Vote
- f. 2024 MASC Appointment Voting Delegate

**18. New School Committee Matters Of Interest**

**19. Future School Committee Meeting Dates**

July 24th- Workshop (5:00PM) & Regular Meeting; August 14th- SC & Administrator Workshop & Regular Meeting; September 18th

**20. Future Sub-Committee & Advisory Committee Meeting Dates**

TSEPAC Business Meeting: June 20, 2024; Wellness Advisory Committee: October 6 2024

Policy Sub-Committee: TBD

**21. Future Agenda Items**

**22. Adjournment**

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**\*ANNOUNCEMENT:** The June 12, 2024 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**\*PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

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## **Consent Agenda\***

### **Correspondence**

- a. 2024 TMHS Commencement

### **Personnel Items**

**New Hires** - Westley Robinson, Building Custodian at Tewksbury Memorial High School, effective May 28, 2024

#### **Reappointments**

- Education Support Personnel Aides
- 10-mo Secretaries
- Food & Nutrition Services Staff
- Nurses
- Miscellaneous Positions

**Retirements** - Donna Boudreau-Hill, Social Studies Teacher at Tewksbury Memorial High School effective June 30, 2024; Laura Sullivan, Manager - Food & Nutrition Services, District-wide, effective August 21, 2024; Linda Alukonis, Education Support Personnel Aide-Kindergarten, Dewing Elementary School, effective September 30, 2024

**Transfers** - None

#### **Appendix B 2024-2025 Co-Curricular Activities**

Tewksbury Memorial High School

Wynn Middle School

Ryan Elementary School

Center Elementary School

Dewing Elementary School

Heath Brook Elementary School

Director of Physical Education/Health Wellness - Ron Drouin

Mentor Leaders: Kathleen Henry, Karen Hodgson

ELE Lead Teacher - Karen Hodgson

Case Manager, Center Elementary School - Kimberly Khan

#### **Appendix B 2024-2025 TMHS Athletics**

Tewksbury Memorial High School

**Acceptance of Grants** - None

**Acceptance of Donations** - None

**Raffles** - None

# Executive Session

**TEWKSBURY SCHOOL COMMITTEE**  
**Executive Session (Non-Public Session)**

**Wednesday, June 12, 2024**

Tewksbury Memorial High School  
*Guidance Office Conference Room*  
320 Pleasant Street, Tewksbury, Massachusetts

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**A. CALL TO ORDER**

**B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM**

- Approval of May 22, 2024 Executive Session Minutes; and
- Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining Units

The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

# Recognition and/or Presentations

## **Tewksbury School Committee - June 12, 2024**

### **RECOGNITIONS**

#### **TPS 2024 Retirees**

##### **Tewksbury Memorial High School**

Jennifer Arnold, Art Teacher

Donna Boudreau-Hill, Social Studies Teacher

Janet Gordon, Science Teacher

##### **John W. Wynn Middle School**

Elaine Sinclair, Case Manager

##### **John F. Ryan Elementary School**

Susan Hogan, Teacher

##### **Center Elementary School**

Lori Hyland, Grade 3 Teacher

Susan Mulno, Grade 3 Teacher

##### **Tewksbury Public Schools District-wide**

Maria Cutelis, Executive Secretary

Laura Sullivan, Manager, Food & Nutrition Services

### **TMHS Clubs and Athletics**

#### **E-Sports Rocket League**

Santiago Avendano

Toffy Beylouné


Peter Impink

Advisor Sanford Arbogast

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### **PRESENTATIONS**

- Tewksbury SEPAC End-of-Year Recap
- Summer Reading Program



# **Tewksbury Special Education Parent Advisory Council (TSEPAC)**

June 12, 2024





# What is the TSEPAC?

The TSEPAC is a public body which serves as an advisor to the School Committee on matters that pertain to the education and safety of students with disabilities. In addition, the TSEPAC has a duty to meet regularly with school officials to participate in the planning, development, and evaluation of the district's special education programs.



# Who can be a part of the TSEPAC?

Our TSEPAC is a group of parents and caregivers who have children on IEPs or 504s and other interested parties(residents, advocates, teachers, staff, etc.). Together, we work to support each other in raising and educating children with disabilities. We host business meetings, support groups, family engagement events, and informational workshops.



# 2024-2025 Board Members

## Co Chairs

Peg Ricardo & Anne Seichter

## Secretaries

Michelle Proctus (Recording)  
Open Position (Publicity)

## Parents at Large

Krystal Anderson

Sara Cohen

Tricia White





# Highlights this year



## Family Engagement Events

Tewksbury Fire Station Visit

School Committee Candidate Night

## Advocacy

Inclusive community building

Transitions between schools

Transportation

## Workshops, in collaboration with the District

Basic Rights Workshop

Augmentative and Alternative Communication

New IEP Form Workshop

Home Services Information Night

## Parent Support

Parent support groups

Sharing of information and resources

## Collaboration with other PACS

Sensory friendly times at events; Townwide PAC collaboration; help with Zoom and websites.



## Looking Ahead!

New projects such as a mentor program and drop in nights for parents!

Family engagement events with the library, police and credit union!

# How can you get involved?



## Open Positions

We have several openings for parents at large and for a publicity secretary.

## Come to meetings and events

## Join our Facebook group



**For more information**

## **Meeting**

Final Business meeting of 23-24 school year  
Thursday, June 20th, 7:00 p.m. Virtual!

## **Facebook Business Page**

TSEPAC-Tewksbury Special Education  
Parent Advisory Council

## **Facebook Support Page**

Friends of TSEPAC

## **Email**

[Tewksburysepac@gmail.com](mailto:Tewksburysepac@gmail.com)





**“There is no greater disability in society,  
than the inability to see a person as more.”**

**- Robert Hensel**





# THANK YOU!

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# Tewksbury Public Schools

## Summer Reading Program 2024



*"The journey of a lifetime starts with the turning of a page."*



# Table of contents



01. Incoming K-4 Summer Reading

02. Incoming 5-6 Summer Reading

03. Incoming 7-8 Summer Reading

04. Incoming TMHS Summer Reading





# Incoming K-4 Students

- Suggested author list provided for Kindergarten/Grade 1 and Grades 2-4
- Incoming Grades K & 1: read 10-15 per day with parent/guardian
- Incoming Grades 2-4: read 15-20 minutes per day
- Students will complete a Bingo Board and Book Log to showcase their summer reading
- ***Bingo Board and Book Log due the first day back to school.***

## Helpful Links:

[Incoming K-4 Summer Reading Program Letter](#)

[Incoming K-1 Suggested Author List](#)  
[Incoming 2-4 Suggested Author List](#)

[Incoming K-4 Summer  
Bingo Board & Book Log](#)







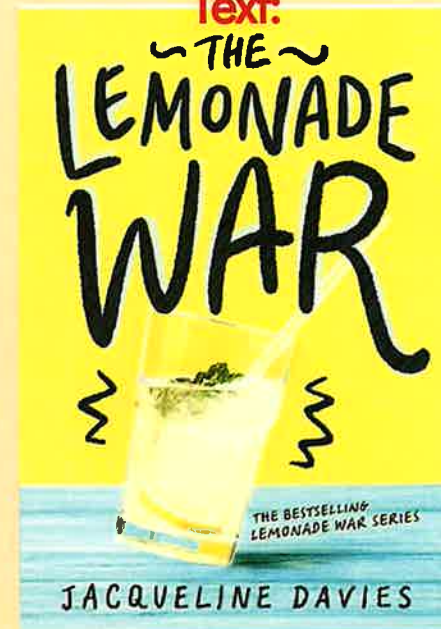
## Incoming 5 – 6 Students

The Ryan School will use the shared experience of a single story to help shape the culture of their school and its community!

- Text will be provided to all students at the Ryan School
- Audio version will also be available through the Tewksbury Public Library using Hoopla
- Grade 5 students will choose **one** activity and Grade 6 students will choose **two** activities from the provided choice board.
- ***All assignments will be due on September 6th, 2024***

Ryan School Featured

Text:



Helpful Links:

[Incoming 5-6 Summer Reading Assignment and Choice Board](#)

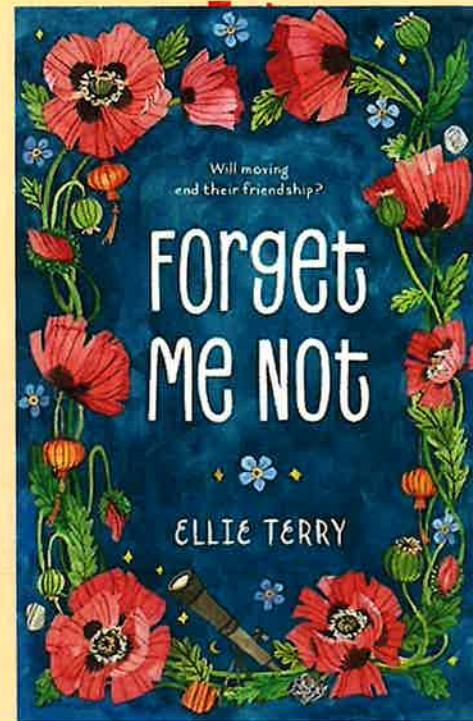


# Incoming 7 – 8 Students

The Wynn Middle School will use the shared experience of a single story to help shape the culture of their school and its community!

- “Forget Me Not” by Ellie Terry will be provided to all students at the Wynn Middle School
- Audio version will also be available through the Tewksbury Public Library using Hoopla
- Students will be asked to keep a handwritten dialectical journal of important quotations from the text:
  - 4 passages that illustrate characterization
  - 4 passages that show major challenges that the character faced
  - 2 Passages related to the theme or lesson of the text
- ***All assignments will be due on September 3rd, 2024***

Wynn Middle School Featured



Helpful Links:

[Incoming 7-8 Summer Reading Assignment](#)



# Incoming TMHS Students

Students at TMHS will be selecting a summer reading book that is both interesting and challenging!

- Students will pick a book of their choice, with suggestions provided
- Students will identify 5 important passages that represent the beginning, middle and end of the text
- Students will copy the 5 passages and bring them to english class the first week of school
- Parent signature of completion is required
- ***All assignment will be due on the first day of English class during the first full week of school***



## Helpful Links:

[Incoming TMHS Summer Reading Program Letter and Book List](#)





# All Summer Reading Information can be found on the Tewksbury Public Schools website!

Do you have any questions?

Please contact:

Felicia Cenanovic - Director of Literacy

[fcenanovic@tewksbury.k12.ma.us](mailto:fcenanovic@tewksbury.k12.ma.us)

<https://www.tewksbury.k12.ma.us/2023-tps-summer-reading/>

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# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
5/23/2024

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,646,878.11**

**GRANTS**

\$35,593.58	2023-2024 Special Ed 240 Grant
\$7,737.54	2023-2024 Title I Grant
\$522.90	2022-2023 Title II Grant
\$0.00	2022-2023 Title III Grant
\$2,344.39	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$25.00	2023-2024 ASOST Grant
\$100.00	2022-2023 Innovation Pathways Grant
\$9,287.40	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$22,374.87	2022-2023 ESSER III Grant
\$3,000.00	2022-2023 IEP Stipend

**REVOLVING ACCOUNTS**

\$1,302.84	2023-2024 Kindergarten Revolving
\$10,117.36	2023-2024 Community Services Preschool Program
\$2,275.00	2023-2024 Adult Education Program
\$40,742.19	2023-2024 Lunch Program
\$11,690.81	2023-2024 Facilities
\$0.00	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,692.52	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$840.00	2023-2024 WYNN Athletic Intramurals
\$0.00	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
\$0.00	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$157,701.29**      **SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,489,176.82	2023-2024 School Department Account
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**\$1,489,176.82**      **SUB TOTAL - LEA FUNDS**

**\$1,646,878.11**      **TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
6/6/2024

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,709,395.99**

**GRANTS**

\$0.00	2021-2022 Early Childhood Grant
\$0.00	2022-2023 IEP Stipend
\$9,261.46	2023-2024 Title I Grant
\$0.00	2022-2023 Title II Grant
\$0.00	2022-2023 Title III Grant
\$1,762.42	2022-2023 Title IV Grant
\$27,726.08	2023-2024 Special Ed 240 Grant
\$159.51	2023-2024 ASOST Grant
\$3,518.75	2022-2023 Innovation Pathways Grant
\$22,374.87	2022-2023 ESSER III Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$8,518.91	2023-2024 21st Century Grant

**REVOLVING ACCOUNTS**

\$8,030.21	2023-2024 Facilities
\$703.00	2023-2024 Parking Fees
\$5,880.00	2023-2024 Advisor Stipend
\$0.00	2023-2024 TMHS Athletic Intramurals
\$0.00	2023-2024 WYNN Athletic Intramurals
\$0.00	2023-2024 Advisor Stipend- Ryan
\$191.73	2023-2024 AP Proctoring
\$0.00	2023-2024 Recreation
\$39,379.06	2023-2024 Lunch Program
\$9,227.00	2023-2024 Athletic Revolving
\$2,050.00	2023-2024 Adult Education Program
\$6,351.89	2023-2024 Preschool
\$1,721.27	2023-2024 Kindergarten Revolving
\$0.00	2023-2024 School Rec Coverage
\$8,091.54	2023-2024 Community Services Preschool Program
\$2,398.96	2023-2024 Alphabest

**\$157,346.66 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

**\$1,552,049.33 2023-2024 School Department Account**

**\$1,552,049.33 SUB TOTAL - LEA FUNDS**

**\$1,709,395.99 TOTAL**

# Superintendent/ Staff /School Committee Reports

# Consent Agenda

# Consent Agenda

# TEWKSBURY MEMORIAL HIGH SCHOOL



## EIGHTY-NINTH COMMENCEMENT

JUNE 7, 2024  
6:00 PM



## **PROGRAM**

### **Processional — Faculty and Students**

Pomp and Circumstance By Sir Edward Elgar

### **Welcome Remarks**

Galil Levenson

Class Marshall & Master of Ceremonies

### **Star Spangled Banner**

By Francis Scott Key .....Jillian Waugh

### **Superintendent's Remarks**

Brenda Theriault-Regan

### **Principal's Remarks and Presentation of Awards**

Andrew J. Long

### **Student Addresses**

Kimsan Nguyen, Salutatorian

Renuka Late, Valedictorian

### **Faculty Speaker**

Bryan Desjardins

### **Musical Performance**

"The Future We Foresee (Tewksbury Memorial High School Alma Mater)"  
by Connor J. Mangan (Class of 2019) ..... TMHS Chorus

### **Presentation of Diplomas**

### **Presentation of Class Gift**

Sam MacMillan, Class President

### **Recessional**

Fanfare and Recessional By James D. Ployhar

### **2024 Class Officers**

Sam MacMillan, Class President

Jason Morris, Vice President

Cullen Mangan, Treasurer

Avery Della Piana, Secretary

## CLASS OF 2024

Muhammad Taufiq Abdul Karim BC	Heather Abigail Chase s
Alyssa Rose Adams s n	Peter James Civitarese c IP
Lucas Robert Adams m n	McKayla Lee Conley
Ava Kristen Albrecht	Michael Joseph Connors
Dephnie Marth Alcide BC	Delia Conte s n
Mohammed Khaled Aldahabi	Matthew Paul Cooke s n
Paul Edward Allen IV s	Giana Maria Craig m
Kelli Lynn Anderson	Aidan Kristian Cram
Rhiannon Grace Anderson s n	Morgan Elizabeth Crowley* s n BC
Cameron Jose Areias s n	Gabriel Miguel Cuevas
Kaylie Rose Armstrong m n	Kyle Jacob Cummings c
James Charles Atherton	Ryan Andres Cura s n BC
Gianna Isabelle Ausiello c	Nathan Joshua Cyr s n
Jake Ryan Austin	Isadora Da Silva m SB
Skylar Kennedy Auth c	Julia Da Silva m SB
Braydon Michael Aylward	Lana Nguyen Dang* s n SB
Ryan Matthew Baker m	Aislin Marie Davis s n BC
Lindsay Jo-Ann Baquerizo	George Francis DeGregorio
Tyler Ray Barnes m n	Avery Shaun Della Piana s n
John Joseph Baron m n	Alexis Grayce Devlin
Rafael Benedet Bellucco s n SB	Haleigh Rose Doiron s
Ryan Adam Benchater s n	Allie Kathleen Donovan c
Jonathan Michael Bielecki	Emily Rose Donovan
Nathaniel Joseph Bone m BC	Benjamin Michael Doucette c
Lily Savannah Boucher	Timothy Michael Duggan Jr.
Rebecca Anne Boudreau s n	Stacy Patricia Dupuis
Joseph Leo Bourgea s n	Cole James Evangelista
Mackenzie Lyn Bourque m	Kiahna Celane Felix BC
Jenna Eileen Bradley s n	Ava Natalia Fernandes m n
Timothy William Bradley	Samantha Christine Festa s
Chloe Christine Burns m	Colby Stephen Flahive s n
William Robert Burris	Gianna Katherine Flynn m n
Yasmin Calderon SB	Carter Patrick Forbes
Calvin Joseph Caliendo	David Frank Forgione
Isabella Denise Camelio s	Kiera Elizabeth Frechette m n
Sophia Rose Capelo c	Anthony Joseph Freitas s IP
Kaylee Margaret Capone c	Michael Edward Gaglione m
James Matthew Cappiello	Christa Marie Giansiracusa m n
Alexander Arturo Carcamo SB	Whitney Grace Gigante s n
Julia Maryann Carlson s n	Emma Carol Giordano s n
Camila Pires Carvalho SB	Ava Maureen Grant
Thalia Kiara Casado s SB SD	Paxton Britten Green
Savannah Morgan Castrello	Alexander Matthew Grove* s n SB

## CLASS OF 2024

Timothy Ha  
Rebecca Marie Harris s n  
Brooke Lynn Hatch c  
Cameron Jay Heichman m n  
Savanna Rain Helm  
Mackenzie Ann Hickey\* s n BC  
Kamari Jahquise Horton  
Peter Lawrence Impink s n  
Jeremy Stephen Insogna m n  
Bettina Dominique Jean BC  
Hunter Rayden Johnson  
Christopher Isaac Johnston SB  
Nathan Rosario Jolly  
Jaden Anesu Kasule c  
Cameron John Kearney  
Chelsea Isabelle Keefe  
Quintin Dennis Kelley  
Kate Marie Kennedy  
Aydan Veja Chou Khun  
Owen John Kinnon m  
Nicolas Valentino Kitowicz s BC  
Maeve Kathryn Knyff m n  
Quinn Joseph Larkin c  
Renuka Santosh Late\* s n SB  
Aidan Edwino Leal  
Emma Grace Leclerc s n  
Galil Pninat Levenson\* s n SB  
Anthony John Loder c  
Aidan MacDonald  
Sam Michael MacMillan c n  
Ryan Olen Madeiros  
Justin James Magee  
Dakota Roberta Malizia s n  
Cullen Joseph Mangan s n  
Juliana Rosanna Manson c  
Haley Paige Martin  
Shaun Michael Martin c  
Natalie May Mattuchio  
John Patrick McCarthy  
Garrett Douglas McNulty  
Andrew Paul Melo  
Stephanie Lauren Mercurio m n  
Scott Harry Francis Miller m n

Luke Fabio Montejo m  
Ashlee Suzanne Moreira  
Jason Kiernan Morris\* s n  
Ashwin Narayanan s n  
Kenneth Thong Nguyen  
Kimsan Phuong Nguyen\* s n  
Nykki Thanh-Nhu Nguyen c  
Téa Vivian Cappello Nickerson\* s n SB  
Ava Marie Nordbruch s n  
Cadence Mae Odams s  
Hailie Grace Ogunleye s n SB  
Jhully Oliveira  
Lauren Elizabeth Oppedisano s SB  
Jazmin Marie Ortiz m  
Jacqueline Patricia Ozek c  
Victor Pacheco III m  
Cassidy Isabella Paige s  
Michael Nicholas Parisi  
Sheila Nakayiwa Parma  
Kujan Dhavalkumar Patel c SB  
Vanessa Pereira SB  
Benjamin Arthur Piccolo c  
Alana Ann Price m n  
Drew Kenneth Rennell s n  
Jack Robert Rennell m n  
Sara Arrow Rivard  
Cooper Joel Robillard\* s n  
Jasmine Victoria Robson s n SB  
Alexis Hope Rooney  
Mario Adolfo Ruiz Perez s SB  
Grace Mae Russo s n  
Noah Matthew Russo c  
Emma Marie Ryan s n  
Adam Mazen Saad  
Jack Thomas Salvaggio m  
Skyler Michael Schieding c  
Katerina Rose Schille s n  
Ajani Stanley Seney  
King Zhieme Shakes  
Ian Patrick Shpritzer m  
Karlla Esteves Silva SB  
Matthew Ryan Slagle c IP  
Kristina Marie Smith s n

## CLASS OF 2024

Junissa Yuth Sophon s  
Ava Elizabeth Spinale c  
Sage Anne Stoddard  
Daniel Patrick Sullivan  
Zachary Michael Sullivan m  
Skye Bryana Awah Tambi s n SB  
Jacquelyne Leonor Tejada Chacon  
Samantha Marie Tilton n  
Aleksa Torres Barbosa SB BC  
Brooke Victoria Trepanier

Ava Trinh s n SB  
Alicia Ava Venos n  
Connor Daniel Walazek  
Nadia Rhae Wallace m  
Jillian Paige Waugh  
Reilley Rose Whalen c  
Samuel Patrick White  
Jared Franklin Woodman s n IP  
Emma Donna Young s n

**Gold tassel indicates membership in the National Honor Society**

**\* Denotes Top Five Percent of Class**

**s Denotes *summa cum laude***

**m Denotes *magna cum laude***

**c Denotes *cum laude***

**n Denotes National Honor Society**

**BC Denotes Biliteracy Certificate**

**SB Denotes State Seal of Biliteracy**

**SD Denotes State Seal of Biliteracy with Distinction**

**IP Denotes Innovation Pathways in Engineering**

### *Alma Mater*

#### *The Future We Foresee*

*by Connor J. Mangan '19*

*The noble men and women,  
ancestry brave and true,  
their courage and their attitude,  
we praise with utmost gratitude.*

*In times of war and peace,  
established and complete,  
we render honor to their name,  
with full compassion in it's frame.*

*The future we foresee,  
our town of Tewksbury.*

*The sacrifices bountiful,  
All hailed with loyalty,  
Through land and sea we praise,  
Tewksbury Alma Mater raise,*

*Us to a high degree,  
With crucial sovereignty.  
With register our town is known,  
To all its pride we can condone.*

*The future hear our plea,  
Our town of Tewksbury.*

## Congratulations to the Graduating Class of 2024!

Aberystwyth University-UK	High Point University
University of Alabama	Hofstra University
American International College	Ithaca College
Anglo-American University	James Madison University
Arizona State University	CUNY John Jay College of Criminal Justice
Assumption University	Johnson & Wales University
Auburn University	Keene State College
Bentley University	Lasell College
Boston College	Lehigh University
Boston University	Lesley University
Brandeis University	Lipscomb University
Bridgewater College	Loyola University New Orleans
Bridgewater State University	Lynn University
Bryant University	Maine College of Art & Design
Catherine Hinds Institute of Esthetics	University of Maine
Catholic University of America	University of Maine-Farmington
Central Michigan University	University of Maine-Orono
Champlain College	Marist College
Clark University	Massachusetts Bay Community College
Clemson University	Massachusetts College of Art & Design
Coastal Carolina University	Massachusetts College of Liberal Arts
College of the Holy Cross	MCPHS
Columbia College Chicago	Massachusetts Institute of Technology
University of Connecticut	Massachusetts Maritime Academy
Curry College	University of Massachusetts-Amherst
University of Dayton	University of Massachusetts-Boston
DePaul University	University of Massachusetts-Dartmouth
Drexel University	University of Massachusetts-Lowell
Duke University	McGill University
Elmira College	Merrimack College
Elon University	Michigan Technological University
Embry-Riddle Aeronautical University	Middlesex Community College
Emerson College	Mount Holyoke College
Emmanuel College	New England College
Endicott College	New England Institute of Technology
Fisher College	University of New England
Fitchburg State University	University of New Hampshire
Florida Southern College	University of New Haven
Fordham University	New England Hair Academy
Framingham State University	New Jersey Institute of Technology
Franklin Pierce University	New York University
Georgetown University	Nichols College
George Washington University	UNC at Greensboro
University of Hartford	UNC at Wilmington

North Carolina State University  
North Shore Community College  
Northeastern University  
Northern Essex Community College  
Northern Vermont University  
Nova Southeastern University  
Ohio University  
Pace University  
Pennsylvania State University  
Peterson School  
Plymouth State University  
Providence College  
Quinnipiac University  
Regis College  
Rensselaer Polytechnic Institute  
University of Rhode Island  
Ringling College of Art and Design  
Rivier University  
Rochester Institute of Technology  
Roger Williams University  
Rollins College  
Rutgers University  
Sacred Heart University  
Saint Anselm College  
Saint Joseph's College of Maine  
Saint Leo University  
Salem State University  
Savannah College of Art & Design  
Siena College  
Simmons University  
University of South Carolina

University of Southern California  
Southern New Hampshire University  
St. John's University-New York  
Stonehill College  
Suffolk University  
Syracuse University  
The Ohio State University  
The University of Texas at Dallas  
Towson University  
Union College  
United States Military—Air Force  
United States Military—Army  
United States Military—Marines  
University of Lynchburg  
University of Maryland  
University of Southern Maine  
University of Tampa  
University of Tulsa  
University of Vermont  
University of Washington  
Virginia Polytechnic Institute and  
State University  
Wellesley College  
Wentworth Institute of Technology  
Wesleyan University  
Western New England University  
Westfield State University  
Wheaton College  
Worcester Polytechnic Institute  
Worcester State University  
Work Force

**GOOD LUCK**  
**WITH YOUR**  
**NEW**  
**JOURNEY**  
**WHEREVER YOU MAY**  
**GO!**

**Superintendent of Schools**

Brenda Theriault-Regan

**Assistant Superintendent of Schools**

Lori McDermott

**Director of Business Services**

David A. Libby

**Acting Director of Student Services**

Candace Tharrett

**Director of Student and Family Support**

Karen Baker O'Brien

**Principal**

Andrew J. Long

**Assistant Principals**

Michelle M. Dick     Sean E. O'Leary

**Athletic Director & Facilities Coordinator**

Ronald Drouin

**Senior Class Advisors**

Julia Hammers and Kelsey Ring

**Band Director**

Celeste Pellegrino

**Tewksbury School Committee**

Bridget Garabedian, Chairperson

Kaitlyn Anderson

Kayla Biagioni-Smith

Christopher Moncada

Richard Russo, Jr

**Tewksbury Board of Selectmen**

Patrick Holland, Chairperson

Mark Kratman

James Mackey III

Eric Ryder

Jayne Wellman

**Tewksbury Town Manager**

Richard Montuori

**Massachusetts Legislators**

Senator Barry Finegold

Representative Tram Nguyen

Representative David Robertson

**Congratulations to the Class of 2024! We wish you continued success.**



2024-2025 Reappointments			
First Name	Last Name	Position	School
Maria	Doherty	10-Month Secretary	Center Elementary School
Angela	Angell	Education Support Personnel Aide	Center Elementary School
Susan	Bickford	Education Support Personnel Aide	Center Elementary School
Christine	Bourgeois	Education Support Personnel Aide	Center Elementary School
Judith	Boyson	Education Support Personnel Aide	Center Elementary School
Anne	Brennan	Education Support Personnel Aide	Center Elementary School
Adriana	Croteau	Education Support Personnel Aide	Center Elementary School
Lisa	Donahue	Education Support Personnel Aide	Center Elementary School
Joanne	Elwell	Education Support Personnel Aide	Center Elementary School
Allyson	Kazanjan	Education Support Personnel Aide	Center Elementary School
Tara	Lynch	Education Support Personnel Aide	Center Elementary School
Carrie-Anne	Modica	Education Support Personnel Aide	Center Elementary School
Arianna	Ruiz	Education Support Personnel Aide	Center Elementary School
Catherine	Stanieich	Education Support Personnel Aide	Center Elementary School
Stacy	Still	Education Support Personnel Aide	Center Elementary School
Angela	Ackert Reaney	School Nurse	Center Elementary School
Kathy	Korslund	School Nurse	Center Elementary School
Danielle	Bresnahan	Education Support Personnel Aide	Dewing & Heath Brook Elementary Schools
Michelle	Jennings	10-Month Secretary	Dewing Elementary School
Linda	Alukonis	Education Support Personnel Aide	Dewing Elementary School
Valerie	Ashe	Education Support Personnel Aide	Dewing Elementary School
Meghan	Campbell	Education Support Personnel Aide	Dewing Elementary School
Laurie	Doherty	Education Support Personnel Aide	Dewing Elementary School
Laura	Dooley	Education Support Personnel Aide	Dewing Elementary School
Rylee	Elliott	Education Support Personnel Aide	Dewing Elementary School
Joanna	Evangelista	Education Support Personnel Aide	Dewing Elementary School
Stacey	Finnegan	Education Support Personnel Aide	Dewing Elementary School
Monica	Johnson	Education Support Personnel Aide	Dewing Elementary School
Sivamaruthi	Lingareddy	Education Support Personnel Aide	Dewing Elementary School
Marguerite	Madden	Education Support Personnel Aide	Dewing Elementary School
Suvitha	Pillai	Education Support Personnel Aide	Dewing Elementary School
Nayomi	Ramos	Education Support Personnel Aide	Dewing Elementary School
Julie	Regan	Education Support Personnel Aide	Dewing Elementary School
Christa	Richard	Education Support Personnel Aide	Dewing Elementary School
Cheryl	Silva	Education Support Personnel Aide	Dewing Elementary School
Carina	Skaaland	Education Support Personnel Aide	Dewing Elementary School
Susan	Sokol	Education Support Personnel Aide	Dewing Elementary School
Anne Mary	Theisen	Education Support Personnel Aide	Dewing Elementary School
Jill	Robinson	School Nurse	Dewing Elementary School
Deborah	Guttadauro	Education Support Personnel Aide	Heath Brook School
Joanne	Borges	Education Support Personnel Aide	Heath Brook School
Natalee	Bushen	Education Support Personnel Aide	Heath Brook School
Nancy	Cappiello	Education Support Personnel Aide	Heath Brook School
Stefani	Cunningham	Education Support Personnel Aide	Heath Brook School
Jessica	Dibia	Education Support Personnel Aide	Heath Brook School
Jane	Doonan	Education Support Personnel Aide	Heath Brook School
Cheryl	Froio	Education Support Personnel Aide	Heath Brook School
Andrew	Jordan	Education Support Personnel Aide	Heath Brook School
Ashley	Nogueira	Education Support Personnel Aide	Heath Brook School
Meaghan	Rivera	Education Support Personnel Aide	Heath Brook School
Nicole	Spano	Education Support Personnel Aide	Heath Brook School
Lori	Spezzano	Education Support Personnel Aide	Heath Brook School
Erin	Sullivan	Education Support Personnel Aide	Heath Brook School
Molly	Riordan	School Nurse	Heath Brook School
Andrea	Riley	10-Month Secretary	John Ryan Elementary School



**2024-2025 Reappointments**

Deborah	Bennett	Education Support Personnel Aide	John Ryan Elementary School
Doreen	Bradley	Education Support Personnel Aide	John Ryan Elementary School
Kelly	Bruno	Education Support Personnel Aide	John Ryan Elementary School
Arianne	Dentremont	Education Support Personnel Aide	John Ryan Elementary School
Marcella	Faletta	Education Support Personnel Aide	John Ryan Elementary School
Catherine	Francis	Education Support Personnel Aide	John Ryan Elementary School
Kelly	Peach	Education Support Personnel Aide	John Ryan Elementary School
Venkata	Potturi	Education Support Personnel Aide	John Ryan Elementary School
Stephanie	Shanahan	Education Support Personnel Aide	John Ryan Elementary School
Debra	Kraytenberg	School Nurse	John Ryan Elementary School
Denise	Mcintyre	10-Month Secretary	John Wynn Middle School
Carly	Cattoggio-Nelson	Education Support Personnel Aide	John Wynn Middle School
Christine	Cote	Education Support Personnel Aide	John Wynn Middle School
Heather	Godin-Small	Education Support Personnel Aide	John Wynn Middle School
Kelly	Joyce	Education Support Personnel Aide	John Wynn Middle School
Nora	Sabillon	Education Support Personnel Aide	John Wynn Middle School
Daniel	Teixeira	Education Support Personnel Aide	John Wynn Middle School
Amy	Connell	School Nurse	John Wynn Middle School
Nancy	Ackerely	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Jenifer	Ambrose	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Lisa	Bevilacqua	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Suzanne	Blackwell	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Shannon	Bradley	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Heidi	Brooks	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Nancy	Brooks	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Erica	Carfagno	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Amanda	Costello	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Amy	Crowley	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Marcia	D'Attilio	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Cathy	Dell'Orfano	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Allison	DiFelice	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Robin	Foran	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Andrea	Graziano	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Jennifer	Iannuzzi	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Joyce	Kling	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Kathryn	Lanoué	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Lisa	Laperriere	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Kathy	Larkin	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Dan	Maguire	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Jess	MacKeen	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Paula	Malfa	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Amanda	Marino	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Elizabeth	Marquez	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Jennifer	Moore	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Julie	Naughton	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Dottie	O'Donnell	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Joe	Pawlick	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Sugarna	Thayaaparan	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Andrea	Wright	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Melissa	Sandberg	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Leslie	Tomasi	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Lucy	McClusky-Sapia	Food & Nutrition Services Department	Ms. Mugford will contact you over the
Kathleen	Casey	10-Month Secretary	Tewksbury Memorial High School
Christine	Doherty-Fronduto	10-Month Secretary	Tewksbury Memorial High School
Pauline	Field	10-Month Secretary	Tewksbury Memorial High School
Nancy	O'Hare	10-Month Secretary	Tewksbury Memorial High School
Sandra	Miller	Associate Nurse	Tewksbury Memorial High School

**2024-2025 Reappointments**

Karen	Rossi	Associate Nurse	Tewksbury Memorial High School
Erin	Boudreau	Education Support Personnel Aide	Tewksbury Memorial High School
Charlotte	Brace	Education Support Personnel Aide	Tewksbury Memorial High School
Megan	Escott	Education Support Personnel Aide	Tewksbury Memorial High School
Meredith	Fahey	Education Support Personnel Aide	Tewksbury Memorial High School
Kelly	Fox	Education Support Personnel Aide	Tewksbury Memorial High School
Diana	Greenwood	Education Support Personnel Aide	Tewksbury Memorial High School
Alan	Lefebvre	Education Support Personnel Aide	Tewksbury Memorial High School
Christian	Matamoros	Education Support Personnel Aide	Tewksbury Memorial High School
Fauzia	Rafiq	Education Support Personnel Aide	Tewksbury Memorial High School
Cory	Tumminelli	Education Support Personnel Aide	Tewksbury Memorial High School
Paige	Winn	Education Support Personnel Aide	Tewksbury Memorial High School
Kelly	Constantino	School Nurse	Tewksbury Memorial High School
Mackenzie	Leggeri	School Nurse	Tewksbury Memorial High School
Melanie	Felker	Sign Language Interpreter	Tewksbury Memorial High School
Paige	Marquis	Behavior Specialist	Tewksbury Public Schools District-wide
Terry	Gerrish	Director of Mentor Program	Tewksbury Public Schools District-wide
Marie	Guida	Education Support Personnel Copy Aide	Tewksbury Public Schools District-wide
Cynthia	Bellino	Occupational Therapist	Tewksbury Public Schools District-wide
Suzanne	Dibble	Occupational Therapist	Tewksbury Public Schools District-wide
Barbara	Joyce	Occupational Therapist	Tewksbury Public Schools District-wide
Elizabeth	Parisi	Part-time Occupational Therapist	Tewksbury Public Schools District-wide
Kristin	Imperillo	Physical Therapist	Tewksbury Public Schools District-wide
Jennifer	Merrill	Physical Therapist	Tewksbury Public Schools District-wide
Karen	Baker O'Brien	School Attendance Supervisor	Tewksbury Public Schools District-wide
Cheryl	Crumb	Out-Of-District Coordinator	Tewksbury Public Schools District-wide
Donald	Miller	School Physician	Tewksbury Public Schools District-wide

**2024-2025 TMHS Appendix B Positions**

	POSITION	LOCATION	LAST	FIRST
ACADEMIC APP B	DEPT HEAD - ENGLISH	TMHS	Gouthro	Brian
ACADEMIC APP B	DEPT HEAD - MATHEMATICS	TMHS	Ryan	Shelli-An
ACADEMIC APP B	DEPT HEAD - SCIENCE	TMHS	Bland	Eric
ACADEMIC APP B	DEPT HEAD - SOCIAL STUDIES	TMHS	Aylward	Brian
ACADEMIC APP B	HEAD TEACHER (ELL)	ALL Schools	Hodgson	Karen
ACADEMIC APP B	LEAD TEACHER - Art	TMHS	LaPierre	Nicole
ACADEMIC APP B	LEAD TEACHER - CTBE	TMHS	Kelleher	Mary Jo
ACADEMIC APP B	LEAD TEACHER - SPED	TMHS	Nashawaty	Jillian
ACADEMIC APP B	LEAD TEACHER - Wellness/PE	TMHS	Fabiano	Julie
ACADEMIC APP B	LEAD TEACHER - World Language	TMHS	Mahoney	Bailey
ACADEMIC APP B	CASE MANAGER	TMHS	Zucco	Chuck
ACADEMIC APP B	DEPT HEAD - GUIDANCE	TMHS		
PLC LEADER	ENGLISH	SYSTEMWIDE/TMHS	Gouthro	Brian
PLC LEADER	MATH	SYSTEMWIDE/TMHS	Ryan	Shelli
PLC LEADER	SCIENCE	SYSTEMWIDE/TMHS	Bland	Eric
PLC LEADER	SOCIAL STUDIES	SYSTEMWIDE/TMHS	Aylward	Brian
PLC LEADER	WORLD LANGUAGE	SYSTEMWIDE/TMHS	Mahoney	Bailey
PLC LEADER	ARTS	SYSTEMWIDE/TMHS	Lapierre	Nicole
PLC LEADER	CTBE	SYSTEMWIDE/TMHS	Kelleher	Maryjo
PLC LEADER	SPED	SYSTEMWIDE/TMHS	White	Lindsey
PLC LEADER	WELLNESS	SYSTEMWIDE/TMHS	Fabiano	Julia
EXTRACURRICULAR & MISCELLANEOUS APP B	BEST BUDDIES	TMHS	Aylward	Brian
EXTRACURRICULAR & MISCELLANEOUS APP B	DEBATING CLUB (MOCK TRIAL)	TMHS	Aylward	Brian
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - FRESHMAN CLASS	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	DETENTION (3 DAYS/WK)	TMHS	Brigida	Bob
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SOPHOMORE CLASS	TMHS	Caruso	Nina
EXTRACURRICULAR & MISCELLANEOUS APP B	ECHO ADVISOR - INTERACT CLUB	TMHS	Caruso	Nina
EXTRACURRICULAR & MISCELLANEOUS APP B	JUNIOR CLASSICAL	TMHS	Early	Paul
EXTRACURRICULAR & MISCELLANEOUS APP B	YEARBOOK	TMHS	Fabiano	Julia
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SENIOR CLASS	TMHS	Feeley	Timothy
EXTRACURRICULAR & MISCELLANEOUS APP B	PEER LEADERSHIP	TMHS	Glass	Deb
EXTRACURRICULAR & MISCELLANEOUS APP B	STUDENT COUNCIL	TMHS	Glass	Deb
EXTRACURRICULAR & MISCELLANEOUS APP B	MARCHING & MANEUVERING INST.	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	MARCHING BAND DIRECTOR	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	PERCUSSION INSTRUCTOR	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	DETENTION (3 DAYS/WK)	TMHS	Kelleher	Mary Jo
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	LaPierre	Nicole
EXTRACURRICULAR & MISCELLANEOUS APP B	INTERNATIONAL CLUB	TMHS	Lealdini-Dudley	Maria de Graca
EXTRACURRICULAR & MISCELLANEOUS APP B	SEAL OF BILITERACY	TMHS	Lealdini-Dudley	Maria
EXTRACURRICULAR & MISCELLANEOUS APP B	SEAL OF BILITERACY	TMHS	Hodgson	Karen
EXTRACURRICULAR & MISCELLANEOUS APP B	MATH LEAGUE	TMHS	McGinn	Mary Beth
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - JUNIOR CLASS	TMHS	Mignault	Joel
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-TECHNICAL DIRECTOR (FALL/SPRING)	TMHS	Moffat	David
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-TECHNICAL DIRECTOR (WINTER)	TMHS	Moffat	David
EXTRACURRICULAR & MISCELLANEOUS APP B	ROBOTICS CLUB	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	COLOR GUARD INSTRUCTOR	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	SADD	TMHS	O'Leary	Sean
EXTRACURRICULAR & MISCELLANEOUS APP B	TREASURER/STUDENT ACTIVITIES	TMHS	Osborne	Eileen
EXTRACURRICULAR & MISCELLANEOUS APP B	CHORAL DIRECTOR HIGH SCHOOL	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	CONCERT BAND AND JAZZ ENSEMBLE	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-ARTISTIC DIRECTOR (FALL/SPRING)	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-ARTISTIC DIRECTOR (WINTER)	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	NATIONAL HONOR SOCIETY	TMHS	Puma	Dustine
EXTRACURRICULAR & MISCELLANEOUS APP B	ACADEMIC DECATHALON	TMHS	TBD	

EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - FRESHMAN CLASS	TMHS	TBD	
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SENIOR CLASS	TMHS	Souder	Christine
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	Sullivan	Ashley
EXTRACURRICULAR & MISCELLANEOUS APP B	DECA	TMHS	Sullivan	James
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	Sweetapple	Emma
EXTRACURRICULAR & MISCELLANEOUS APP B	BEST BUDDIES	TMHS	White	Lindsey
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SOPHOMORE CLASS	TMHS	Murphy	Erin
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - JUNIOR CLASS	TMHS	Pacheco	Brooke

**To: Brenda Theriault-Regan**  
**From: John Weir**  
**Re: Appendix B Positions**  
**Date:6/3/2024**

**John W. Wynn Middle School**  
**Appendix B Positions**  
**2024- 2025**

**I recommend the following people for Team Leader positions:**

**Sara Chella**--Team Leader 7A  
**Cathy Bilodeau** - Team 7B  
**Fran Rouff** - Team 7C  
**Kellyn Welch**- Team 8A  
**Christopher Gagnon** – Team 8B  
**Kate Deveau** - Team 8C  
**Christine Welch, Holly Germain** - Specialist Team (shared/split stipend)

**I recommend the following people for PLC positions:**

**Fran Rouff**--Science  
**Cathy Bilodeau**--Math  
**Kim Johnston**—English  
**Christopher Gagnon**—Social Studies  
**Christine Welch, Holly Germain**--Specialists (shared/split stipend)

**I recommend the following people for Appendix "B" positions:**

**Joshua Bilodeau, Nicole Flood**--Student Council, (shared/split stipend)  
**TBD**--Detention Supervisor  
**TBD/Emily Noel**—(shared/split stipend)MathTeamAdvisor  
**Jon DiPrima** – Drama Coach Gr. 7 & 8  
**TBD**--Assistant Drama Coach  
**Lauren Nastari**—Newspaper Advisor  
**Jaime Noberini**– Yearbook Advisor  
**Kellyn Welch**--Literary Magazine  
**Tim Olevsky**-Band Director  
**TBD**--Case Manager  
**Eric Donaldson**--Art Show

# *Tewksbury Public Schools*

Tewksbury, Massachusetts 01876

**Judi McInnes**

Principal

(978) 640-7880 ext. 7300

**William Hart**

Assistant Principal

(978) 640-7880 ext. 7302

**John F. Ryan Elementary School**

135 Pleasant Street

Tewksbury, MA 01876

Fax (978) 640-7888

To: Brenda Theriault-Regan

From: Judi McInnes, Ryan School Principal

Re: Appendix B Positions

Date: June 7, 2024

## **John F. Ryan School Appendix B Positions 2024-2025**

I recommend the following people for **Team Leader** positions:

Christine Cremin

Rachel Cohen

Robert Shirkoff

Pamela Shirkoff

Kathleen Anderson

Gretchen Martel

Jennifer Mrozowski

I recommend the following people for **PLC Facilitator** positions:

Susan Walsh

Sandra Ferrara

Jamie Bruno

Andrea MacMullin

Lauren Tierney

Mathematics

Science

Specialists

English/Language Arts

Social Studies

Mr. Jay Harding  
Principal  
Mr. Rob Rogers  
Asst Principal  
[jharding@tewksbury.k12.ma.us](mailto:jharding@tewksbury.k12.ma.us)  
Telephone: 978-640-7870  
Fax: 978-640-7874

## Center Elementary School

139 Pleasant Street  
Tewksbury, MA 01876  
(978) 640-7870

***Celebrating Excellence***



**To:** Brenda Regan  
**From:** Jay Harding  
**Date:** 6/6/2024  
**Re:** Appendix B Nominations

After careful consideration, I would like to recommend the following faculty members for the listed Appendix B positions for the 2024-2025 school year:

Special Education Case Manager	Kimberly Khan
District Art Show	Jennifer Barbati
PLC Facilitator - Gr 3	Loren Carlino
PLC Facilitator - Gr. 4	Ben Clasby
PLC Facilitator- Gr 2	TBD
Special Education Case Manager	Brenda Meuse


If you have any additional questions, please do not hesitate to contact me.

Sincerely,

*Jay S. Harding*  
Principal  
Center Elementary School

***TPS Mission Statement:***

*To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.*

  
**Loella F. Dewing School**  
1469 Andover Street  
Tewksbury, MA 01876  
(978) 640-7858

***Celebrating Excellence***



**Mrs. Alexis Bosworth**  
Asst. Principal/Preschool Coordinator  
[abosworth@tewksbury.k12.ma.us](mailto:abosworth@tewksbury.k12.ma.us)

**To: Mrs. Brenda Theriault-Regan, Superintendent**  
**From: Alexis Bosworth**   
**Re: Appendix B Positions**  
**Date: May 26, 2023**

**Dewing School  
Additional Appendix B Positions  
2023-2024**

**I recommend the following people for Case manager positions:**  
Special Education Case Manager - [Susan Drum](#)

**I recommend the following people for PLC positions:**  
PLC Facilitator - Preschool: [Jennifer Milligan](#)  
PLC Facilitator - Kindergarten [Heather Grace](#)  
PLC Facilitator - Grade 1: [Lisa Tramonte](#)

**I recommend the following people for Head Teacher positions:**  
Pk-1 - [Maryellen Hirtle](#)

**I recommend the following person for the Art Show (for Heath Brook and Dewing):**  
[Kristen Kosiba](#)

*The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*



From: **Ronald Drouin Jr** <rdrouin@tewksbury.k12.ma.us>

Date: Fri, Jun 7, 2024 at 9:56 AM

Subject: Re: SC Letter of Interest

To: Gail Johnson <gjohnson@tewksbury.k12.ma.us>, Brenda Theriault-Regan  
<bregan@tewksbury.k12.ma.us>

Brenda Regan,

Please consider this email my interest/Intent on staying in the Position of Physical Education/Wellness Director. I have enjoyed my time and feel good about the direction we are going.

Thank you

Ron Drouin



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MAY 7 2024 PM 12:11

# Tewksbury Public Schools

Heath Brook Elementary, Dewing Elementary,  
Center Elementary, Ryan Elementary, Wynn Middle  
Tewksbury Memorial High



Date: May 6, 2024

To: Brenda Theriault-Regan, Superintendent

From: Terry Gerrish, Mentor Admin Steering Committee and Program Support

Re: School Year 24-25 Mentor Program Teacher Leaders

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I am pleased to recommend the following educators to serve as Mentor Leaders for the upcoming school year:

Leader position #1 - Kathleen Henry

Leader position #2 - Karen Hodgson

Karen and Kathy did an excellent job planning, leading, and collaborating during this first year of their work for this district program.

The three of us are excited to continue the support of educators new to the profession and new to Tewksbury.

Sincerely,

*Terry*

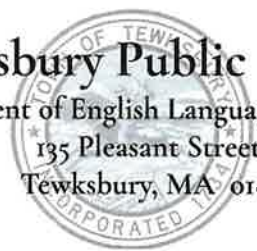
cc: Lori McDermott, Asst. Superintendent  
David Libby, Business Manager  
Andy Long, TMHS Principal  
Judi McInnes, Ryan Principal

## *TPS District Strategy*

*The Tewksbury Public Schools community believes that our educational program will encompass current, research-based teaching, learning, and an assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all*

Karen Baker-O'Brien, MSW, LCSW  
Director Student & Family Services  
(978) 640-7800  
kbobrien@tewksbury.k12.ma.us

**Tewksbury Public Schools**  
Department of English Language Education  
135 Pleasant Street  
Tewksbury, MA 01876



*Celebrating Excellence*



*A Place and Space for Everyone*

May 17, 2024

**To:** Lori McDermott / Brenda Theriault-Regan

**From:** Karen Hodgson

**Re: SY 2024 - 2025 ELE Dept. Lead Teacher Stipend  
APPENDIX B CO-CURRICULAR POSITIONS  
TEWKSBURY PUBLIC SCHOOLS**

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Please accept this memorandum as interest in renewing my current Appendix B positions, entitled: Head Teacher (ELE) for the 2024 - 2025 school year (and/or changed to: *ELE Department Head* when contract negotiations are completed).

As always, with thanks for your consideration,

Karen Hodgson  
ELE Dept.

*TPS Mission Statement*

*To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.*



### Letter of Interest for Posted Position

<b>Date:</b> 5/14/24
<b>To:</b> Ms. Brenda Theriault-Regan, Superintendent of Schools
<b>CC:</b> Jay Harding, Principal; Rob Rogers, Assistant Principal
<b>From:</b> Kimberly Khan
<b>Re:</b> Appendix B 2024-2025 Co-Curricular Position

<b>Present Assignment:</b> Case Manager, grades 2 & 4
<b>Present Location:</b> Center Elementary School
<b>Request for Posted Position/Location:</b> Case Manager: Appendix B 2024-2025 Co-Curricular Positions
<b>Active License/Area of Certification:</b> Moderate Disabilities (prek-6); Principal/Assistant Principal (prek-6); SEI Teacher and Admin endorsement
<b>Mass License#</b> 419592
<b>Experience:</b>  <p>I write this letter with a sincere interest in Case Manager for the 2024-2025 school year. I am completing my second year in the position for the district. Some of my experiences this year include participating in the DESE IEP training, the Allan Bume professional development, and then presenting the new material to staff and parents. I work diligently with parents to foster safe, trustworthy relationships. This year has offered a lot of professional learning and collaboration and I hope for the opportunity to continue.</p> <p>Sincerely, Kimberly L. Khan</p>

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

2024-2025 Appendix B

<b>Fall</b>	<b>Coach</b>	<b>Level</b>	<b>Returning (Y) or (N)</b>
X-Country- Boys	Tyler Wilson	Varsity	Y
X-Country - Girls	Courtney Graffeo	Varsity	Y
Field Hockey	Jamie Bruno	Varsity	Y
Football	Brian Aylward	Varsity	Y
Golf	James Sullivan, Jr.	Varsity	Y
Soccer - Boys	Mario Almeida	Varsity	Y
Soccer - Girls	Brooke Pacheco	Varsity	Y
Swim & Dive	Jason Smith	Varsity	Y
Volleyball	Allison Luppi	Varsity	Y
CHEER	Paige Winn	Varsity	Y
<b>Winter</b>	<b>Coach</b>	<b>Level</b>	<b>Returning (Y) or (N)</b>
Basketball - Boys	Steve Boudreau	Varsity	Y
Basketball - Girls	Joel Mignault	Varsity	Y
Gymnastics	Jess Wilkey	Varsity	Y
Ice-Hockey (B)	Derek Doherty	Varsity	Y
Ice-Hockey (G)	David O'Hearn	Varsity	Y
Indoor Track (B)	Mason Tosch	Varsity	Y
Indoor Track (G)	Jonathan Fagan	Varsity	Y
Wrestling	Steve Kasprzak	Varsity	Y
CHEER	Paige Winn	Varsity	Y
<b>Spring</b>	<b>Coach</b>	<b>Level</b>	<b>Returning (Y) or (N)</b>
Baseball	Matthew	Feld	Y
Lax (B)	Anthony Pontes	Varsity	Y
Lax (G)	Erin Murphy	Varsity	Y
Softball	Brittney Souza	Varsity	Y
Tennis (B)	Rick Keane	Varsity	Y
Tennis (G)	Mary MacDonald	Varsity	Y
Track & Field (B)	TBD	Varsity	TBD
Track & Field (G)	Fran Cusick	Varsity	Y



# Policy

6-12-2024 - 1st Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

5-22-2024 - Informational Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

## **File: IKB - GENERAL HOMEWORK POLICY**

Teachers **may** assign homework ~~on a regular basis~~ in all grades and in all areas of the Curriculum in the Tewksbury Public Schools. The objectives of homework are:

To help students develop independent **and collaborative** work-study habits.

To reinforce learning that has taken place in school or **introduce new learning that will occur.**

To increase potential for home/school communication.

To increase opportunities for enrichment activities.

**To provide differentiated learning opportunities.**

To correlate school learning with outside interests **of the students' choice.**

~~To develop within each student the responsibility for completing and returning homework assignments.~~

### **Role of the School/Teacher**

If homework is assigned, the teacher will:

~~Assign on a consistent basis homework which may include a written assignment, reading assignment and scientific experiments that reinforce a student's understanding of the curriculum.~~

Tailor homework assignments to cater to the **diverse** learning styles, interests, and needs of students. This may involve offering choice in assignments or adjusting the difficulty level to challenge students appropriately.

~~Assign homework to all students geared to the individual.~~

Ensure that students understand each homework assignment.

Review students' homework completion **and provide relevant feedback** in a timely manner ~~(i.e. usually on the day after teacher assigns the homework).~~

~~Consider homework as a factor in the calculation of the student's semester grade.~~

Ensure two-way communication between both students and parents/guardians ~~Communicate with a student's parent/guardian(s) or guardian~~ when a student has difficulty completing **or cannot complete** homework assignments.

~~Ensure that no class time is allocated for the completion of homework.~~

6-12-2024 - 1st Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

5-22-2024 - Informational Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

**Make every effort to honor students and families' time off from school and not assign homework on weekends, holidays, observed religious holidays, or school breaks/vacations on the school calendar.**

**Allow a student, following an excused absence, a reasonable amount of time to submit the homework missed due to the absences.**

### Role of the Student

The ~~Student should~~ will:

Ask the teacher to clarify any assignment that is unclear **or assistance when needed.**

Complete all their assignments within the time-frame given **you, to the best of their ability.**

Let their parent/guardian(s) know what the homework is and ask them for their assistance whenever needed

### Role of the Parent/guardian(s)

The parent/guardian(s) **should will:**

Provide the student a consistent time and a suitable place for study.

Review homework with the student to monitor its completion and the student's understanding of the work completed.

Communicate with teacher(s) whenever the student appears to have difficulty with homework or when clarification is needed.

### Time Guidelines

**While assigning ~~HW~~ homework is not mandatory, the guidelines below serve as a recommended MAXIMUM amount. It is expected that interdisciplinary/grade-level teacher teams will collaborate to ensure guidelines are not exceeded.**

**K-4: not to exceed 20 minutes/day (May include, but not limited to, reading to/with a parent/guardian, journaling, and/or telling about their school day with a parent or guardian)**

**Grade 5-8: not to exceed a total of 45 min./day (as determined by the core team)**

**Grades 9-12: not to exceed 60 min/day, 15 ~~to 30~~ min/day in each of the four major subjects on the days the major subject classes meet**

~~Kindergarten: Teacher Discretion -- not to exceed 15 min/day.~~

~~Grade 1-2: 15 min/day to 45 min./day.~~

6-12-2024 - 1st Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

5-22-2024 - Informational Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

~~Grade 3-4: 15 min./day to 45 min./day. \*15 to 30 min/day in each of the four major subjects~~

~~Grade 5-6: 45 min./day to 75 min./day. \*15 to 30 min/day in each of the four major subjects.~~

~~Grade 7-8: 90 min./day to 120 min./day. \*15 to 30 min/day in each of the four major subjects~~

~~Grade 9-12: 90 to 150 min./day. \*15 to 30 min/day in each of the four major subjects.~~

~~Grade 6-12 require 15 to 30 min./day in each of 4 major subjects.~~

REVISED: March 26, 2014

SOURCE: Tewksbury



June 12, 2024: 2nd & Final Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

## **File: ADF - WELLNESS POLICY**

~~Pursuant to the "Healthy, Hunger-Free Kids Act of 2010", Pub. Law 111-296, sec. 204 and the Richard B. Russell National School Lunch Act, sec. 9A, Tewksbury Public Schools adopts this Wellness Policy. By adopting this policy, it is the intention that Tewksbury Public Schools will make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and will afford each the opportunity to fully participate in and benefit from the education process.~~

~~The Tewksbury Public Schools will develop, adopt and implement a broad plan for a coordinated school based health program that will:~~

- ~~• Be designed in response to demonstrated needs in the community;~~
- ~~• Be based on models that demonstrate models of effectiveness;~~
- ~~• Emphasize a positive youth development approach;~~
- ~~• Make efficient use of school and community resources;~~
- ~~• Respond to families' needs and preferences; and~~
- ~~• Include goals for Health Education, Physical Education and Nutrition.~~

~~The coordinated school based health program plan will incorporate the following components and goals:~~

### ~~1. Health Education~~

~~A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors shall be offered pre-Kindergarten through Grade 12. The health education program will be an integral part of a coordinated school-based health program. It will be consistent with the Massachusetts Health Curriculum Frameworks, coordinated by the Health Services: Lead Nurse. The Health Services: Lead Nurse will consult with the district coordinator for nursing regarding all issues affecting student based health.~~

### ~~2. Physical Education~~

~~The Tewksbury Public Schools will continue to implement specific learning goals and objectives for physical education for students in Grades pre-Kindergarten through Grade 12, in accordance with G.L. c. 71, § 3. A sequential, developmentally appropriate curriculum will continue to be implemented and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives.~~

### ~~3. Nutrition~~



~~Tewksbury Public Schools recognizes that a healthy intake of food and nutrients is essential for students to take full advantage of the learning environment in school. Healthy eating patterns during childhood can affect eating patterns in later years and students need to gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases. Students of all ages need the knowledge to make wise food choices in the contemporary food environment, to evaluate food promotion and media messages regarding realistic body size and shape, and to select appropriate foods in varied settings. The nutrition program will include guidelines for reimbursable school meals which are not less restrictive than regulations and nutrition guidelines issued by the Secretary of Agriculture pursuant to Pub. Law 111-296, sec. 204(a) and the Richard B. Russell National School Lunch Act, sec. 9A.~~

~~The nutrition program will also ensure that profit generation will not take precedence over the nutritional needs of the students. Finally, the nutrition program will include guidelines for nutrition education and promotion.~~

#### ~~4. Health Services:~~

~~Tewksbury Public Schools recognizes the increasing health and medical needs of our student and staff population. Many of our students require daily nursing care to enable them to perform to their academic potential. Tewksbury Public Schools will strive to provide safe and effective nursing care in all school buildings during the school day. Nursing staff will also act as a liaison between parents, students and community medical professionals. Health Services will work with a Wellness Advisory Committee under this Policy. A Wellness Advisory Committee shall be established. The Group will consist of eleven (11) representatives chosen from each of the following groups and officials and shall be appointed by the Superintendent:~~

~~Parents~~

~~Teachers~~

~~Students~~

~~Health Services: Lead Nurse~~

~~Athletic Director~~

~~School Committee representative~~

~~Food Services Director~~

~~School Principal~~

~~Credentialed Nutritionist, if available~~

~~Board of Health~~

~~Community Member Town of Tewksbury~~

~~The Wellness Advisory Committee's role and responsibilities will include but not be limited to:~~

~~• Recommend procedures to the Superintendent, Principals and School Committee~~

~~• Review the policy and protocols annually~~

~~• Monitor and evaluate the progress towards compliance with the goals of the policy~~

~~• Measure the outcomes of changes as evidenced by various tools including student satisfaction surveys, parent satisfaction surveys, school health statistical data collected in compliance with~~



~~the Massachusetts Department of Public Health (MDPH) and other collection data and monitoring systems.~~

~~◆ Provide an annual report to the Superintendent of Schools which assesses implementation of this Wellness Policy, including which schools are in compliance and progress toward achieving goals, as well as recommendations and suggested measures for improving student wellness. This report shall be made available to the public.~~

~~◆ Promote parent and staff education regarding this Policy.~~

~~◆ The Lead Nurse will review Food Allergy guidelines annually with nursing staff.~~

~~◆ The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.~~

~~The Wellness Advisory Committee will be responsible for devising a plan for implementation and evaluation of this Policy and is charged to work with the principals of each school to ensure that schools meet the goals of the district Wellness Policy. The Principal of each school shall be responsible for implementation of this Wellness Policy and all guidelines and protocols established under this Policy in his/her school. The Wellness Advisory Committee will report to the School Committee annually.~~

~~PREVIOUSLY ADOPTED: April 7, 2006~~

~~REVISED: November 4, 2015~~

~~CROSS REFS: EFC, Free and Reduced Cost Food Services~~

~~HHAMA, Teaching About Alcohol, Tobacco and Drugs~~

~~KHA, Public Solicitations in the Schools~~

~~KHB, Advertising in the Schools~~

~~LEGAL REFS: The Child Nutrition and WIC Reauthorization Act of 2004, Section 204, P.L. 108-265~~

~~The Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751 - 1769h~~

~~The Child Nutrition Act of 1966, 42 U.S.C. §§ 1771 - 1789-3~~

## **FILE: ADF - WELLNESS POLICY**

The School Committee recognizes that at the center of a thriving school is a healthy, resilient and successful learner. Accordingly, TPS shall develop, adopt and implement a comprehensive school wellness program at all District schools that aims to improve the safety and health of all school community members and support the health, well-being, social-emotional development, physical capacity, and academic achievement of students. The Superintendent or designee shall insure compliance with the established district-wide general wellness policy. In each school, the building administrator or designees shall ensure compliance.

The comprehensive wellness program will be designed in response to demonstrated needs in the school community, make efficient use of school and community resources, be implemented in a multi-disciplinary fashion, and be evidence-based. It will incorporate the following components:

1. **Healthy School Environment**– Promote a culture and climate within schools that supports the physical, cognitive, emotional, and social well-being of school members, facilitates their safety, and is consistent with federal and state guidelines.
2. **Student Programs** – Address students’ physical, social, emotional, and learning needs, and provide information and skills that can be adapted across students’ lifetime;
3. **Caregiver Engagement**- Provide parents and trusted adults supporting information and skills to compliment student programs and help provide a consistent message across families and other aspects of a student’s life.
4. **Staff Support Programs** – Promote and support the physical and social/emotional wellness of all employees by offering professional development in the areas of physical health and development, social-emotional needs, nutrition and substance use disorders.
5. **Pupil Services** – School nurses, school psychologists, and school counselors will be available to provide for the health-related and social-emotional needs of individual students.
6. **Curriculum, Instruction, and Assessment**– TPS staff and faculty members will plan, implement, and evaluate an appropriate pre K – 12 curriculum that addresses essential health and safety issues.
7. **Community Connections** – School personnel will strive to establish relationships among families, members of the school community, and members of the Tewksbury community in order to identify and facilitate access to available wellness resources.
8. **School Wellness Advisory Committee**– To monitor the progress of the policy, use data to make informed recommendations for programmatic/policy adoption, and provide updates to the School Committee and Superintendent.

### **Health Education and Nutrition Education**

The District will teach, model, encourage and support healthy eating by students. The District will provide nutrition education aligned with standards established by the USDA’s National School Lunch Program and the School Breakfast Program in all grades. A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors will be offered in 5th through 12th grade. Nutrition education will be incorporated in daily learning at K-4 grades within the physical education curriculum. The TPS health education curriculum shall promote health literacy among all students and be designed to enable students to achieve the following goals:

- Comprehend concepts related to health promotion and disease prevention;
- Access valid health information and health-promoting products and services;
- Practice health-enhancing behaviors and reduce health risks;
- Analyze the influence of culture, media, technology, and other factors on health;
- Use interpersonal communication skills to enhance health;
- Use goal-setting, decision-making, and self-management skills to enhance health; and
- Advocate for personal, family, and community health.

The health education program will be an integral part of a coordinated school health program, consistent with the Massachusetts State Frameworks. The health education program will:

- Include accurate and up-to-date information and use evidence-based curricula;
- Use active, participatory instructional strategies and techniques;
- Be appropriate to students' developmental levels, personal behaviors, and cultural backgrounds;
- Focus on the behaviors that have the greatest effect on a person's health and emphasize the short term and long-term consequences of personal health behaviors;
- Encourage students to assess their personal behaviors and habits, set goals for improvement, and resist peer and wider social pressures to make unhealthy choices;
- Address students' health-related concerns;
- Utilize curriculum materials that are non-stereotyping;
- Assess students' achievement of health knowledge and skills with common assessment instruments aligned with the curriculum;
- Be appropriately adapted for students with disabilities or special health-care needs;
- Be taught by well-prepared specialists who are highly qualified and certified by the state to teach health education with adequate support;
- Be allocated enough instructional time to achieve the program's goals;
- Be taught in classes that are the same average size as classes in other subject areas;
- Include means for program evaluation;
- Involve parents and families as active partners in their children's learning;
- Provide nutrition education knowledge and skills necessary to promote health;
- Integrate nutrition topics within the comprehensive health education curriculum.

### **Physical Education and Physical Activity**

TPS will establish specific learning goals and objectives for physical education. A sequential, developmentally appropriate curriculum shall be designed, implemented, and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives. The physical education program will be an integral part of a coordinated school health program. The



physical education program will:

- Emphasize knowledge, skills, and personal goal-setting for a lifetime of regular physical activity;
- Be consistent with Massachusetts State Frameworks for physical education and with national standards that define what students should know and be able to do;
- Provide many different physical activity choices;
- Feature cooperative as well as competitive games;
- Meet the needs of all students;
- Take into account gender and cultural differences;
- Teach self-management skills as well as movement skills;
- Actively teach cooperation, fair play, and responsible participation in physical activity;
- Have student/teacher ratios comparable to those in other curricular areas;
- Promote participation in physical activity outside of school;
- Focus, at the high school level, on helping adolescents make the transition to an active (adult) lifestyle;
- Provide a home link with information to caregivers to help them promote and incorporate physical activity and healthy eating into the children's lives;
- Offer comprehensive physical education from Pre-K through Grade 12;
- Schools may not allow students to be exempt for required physical education class time or credit unless medically necessary;
- There will be no substitutions allowed for physical education time requirements;
- Schools will not withhold physical education from students as a punishment for any reason.

Adapted physical education will be included as part of individual education plans for students with chronic health problems, other disabling conditions, or other special needs that limit or preclude such students' participation in regular physical education instruction or activities.

Physical education will be taught by highly qualified specialists who are certified by the state to teach physical education. All physical education teachers will regularly participate in professional development activities to effectively deliver the physical education program. Preparation and professional development activities will provide basic knowledge of the physical development of children and adolescents combined with skill practice in program-specific activities and other appropriate instructional techniques and strategies designed to promote lifelong habits of physical activity.

### **Physical Activity**

TPS recognizes the importance of daily physical activity in and outside the classroom. Regular physical activity provides significant benefits for health and will be encouraged in and outside the school day. Toward that end:

- It is the goal of the District to provide at least one daily break period in PK through grade 6.
- In an effort to engage families and the community, TPS will strive to offer opportunities for physical activities across the District.
- TPS will encourage physical activity break opportunities during the school day.

Teachers will aim to develop students' self-confidence and maintain a safe psychological environment free of embarrassment, humiliation, shaming, taunting, or harassment of any kind.

## **Nutrition**

TPS recognizes that an intake of healthy, nutritious food is essential for students to succeed academically. Healthy eating patterns during childhood can affect eating patterns in later years; therefore, students need to gain the knowledge and skills that are necessary to select foods that promote lifelong health, including knowledge to help them make appropriate food choices, and to understand food promotion through media messages. It is the policy of the District that all foods and beverages made available on campus during the school day are consistent with School Lunch Program nutrition guidelines.

Guidelines for reimbursable school meals will not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to applicable law, including but not limited to subsections (a) and (b) of section IO of the Child Nutrition Act (42 U.S.C. 1779) and section 9 (t) (1) and 17 (a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758) (t) (1), 1766 (a) 0, as those regulations apply to schools. The School Breakfast and Lunch programs will operate in accordance with the USDA nutrition standards for school meals.

The District shall create and implement procedures that address all foods available to students throughout the school day, including but not limited to the following:

1. Include fresh fruits and vegetables from local farmers when practicable in school meal offerings;
2. Provide enough time for students to eat;
3. Make potable water available to all students during the day and at meals free of charge, at water fountains and water-filling stations located throughout the school facilities (not bottled water);
4. Ensure profit generation will not take precedence over the nutritional needs of the students. The child nutrition program will aim to be self-supporting; however, the program is an essential educational support activity. If subsidy of the child nutrition fund is needed, it will not be from the sale of foods with minimal nutritional value or compete nutritionally with program meals;
5. Emphasize that food not be used as a reward or punishment for student behaviors, unless it is detailed in a student's Individualized Education Plan, 504 Plan, Health Care Plan or any other document utilized to meet the specific needs of a student;
6. Refrain from using candy, snacks of minimal nutritional value, and soft drinks



- as rewards for students or as manipulatives in curriculum activities, and seek non- food alternatives in holiday and birthday parties in the classroom;
7. Ensure that all students have affordable access to the varied and nutritious foods needed to promote life-long health;
  8. Ensure applications for free or reduced-price school meals are readily available. Applications can be found on the School District Website;
  9. Protect student privacy by utilizing a Point Of Sale (POS) system in which students are not overtly identified for receiving free or reduced meals;
  10. Be sensitive to the school environment in displaying food providers' logo and trademark on school grounds;
  11. Be consistent with established nutrition environment standards with the advertising of foods and beverages in the areas accessible to students during mealtimes;
  12. Meet hiring and annual continuing education and training requirements in accordance with the USDA Professional Standards for Child Nutrition Professionals; and
  13. Comply with all state and local food safety regulations. Hazard Analysis and Critical Control Point plans and guidelines will be implemented to prevent food illness in schools.

### ***Competitive Foods & Beverages:***

The District discourages consumption of competitive foods in place of school meals by limiting competitive food choices during meal times in the cafeteria.

Pursuant to state and federal regulations, all competitive foods and beverages sold to students outside of the school meal programs during the school day (defined as midnight before to 30 minutes after school ends) must meet the USDA Smart Snacks in School nutrition standards and the MA 105 CMR 225.000: Nutrition Standards For Competitive Foods And Beverages In Public Schools. This includes foods sold at school stores, as part of fundraisers, and other a la carte items. Items sold in vending machines must remain compliant with these nutrition standards at all times.

All nutrition information will be made available to students for non- prepackaged competitive foods and beverages served in the cafeteria (this does not apply to fresh fruit and vegetables).

Any foods served (not sold) to students free of charge are encouraged to adhere to the above-mentioned state and federal nutrition standards for competitive foods and beverages. Principals, teachers and staff will promote a school environment supportive of healthy eating and life-long health. School personnel are encouraged to model healthy eating by serving nutritious food at school meetings and events.

### **Wellness Promotion and Marketing**

TPS recognizes that the images and promotions of unhealthy foods and beverages are

inconsistent with our general wellness policy and our efforts to promote healthy choices by our students.

- An effort will be made to remove marketing of foods and beverages that do not meet Smart Snack standards from the cafeteria and school grounds. Existing vending machines, branded serving containers, and coolers with logos will be replaced when possible.
- Prohibits all marketing of food and beverages that do not meet Smart Snack nutrition standards
- It is recommended that schools avoid participating in fundraising or corporate incentive programs that promote a message inconsistent with our goals for a healthy school community.

### **Food Allergy Protocols**

The District will establish and implement protocols to minimize risk for children with life-threatening allergies, that include but are not limited to guidelines for preventing exposure, an emergency plan for addressing life-threatening allergic reactions, training, awareness, and safety protocols.

The Lead Nurse will review food allergy guidelines annually with nursing staff. The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.

### **School Wellness Advisory Committee**

The District will establish and maintain a School Wellness Advisory Committee to encourage development of a program that actively promotes wellness in schools and to maximize the District's opportunities for grant awards. The Committee shall be implemented in accordance with applicable state and federal guidelines, including Massachusetts General Law ch. 111 section 223, 105 CMR 215.000 and 7 CFR 210.31.

The School Wellness Advisory Committee for the District will include representation from:

- Community Serving Agencies (Local BOH, TPD and/or TFD when available)
- Nutritional and Food Service Staff
- Parents
- Physical and Health Education Staff
- School Administration
- School Committee
- School Nursing Staff
- Students
- School Teaching Staff
- Substance Prevention

The Superintendent shall designate a District employee to serve as Wellness Program

Coordinator, who will work with the Wellness Advisory Committee to develop guidelines and procedures to promote wellness in accordance with the Wellness Policy.

The School Wellness Advisory Committee is charged to meet a minimum of 4 times per year in order to:

- Establish observable and measurable goals and objectives based on review of student and public health data as well as input from the school and community at-large;
- Make recommendations regarding district programs and policies to promote student wellness;
- Assess district compliance to state and federal wellness policy;
- Every three years, review the latest national recommendations pertaining to school health and update the wellness policy accordingly;
- Every three years, conduct a quantitative assessment of policy implementation using the Wellness School Assessment Tool-Implementation (WellSAT-I), the School Health Index or equivalent tool; and
- Communicate with district personnel and community regarding the District's healthy eating, physical activity, and health promotion efforts, at a minimum, by reporting to the School Committee and Superintendent annually.

PREVIOUSLY ADOPTED: November 4, 2015

REVISED:

LEGAL REFS.: M.G.L. 258C:13; 71:55A; 105 CMR 215.00; MGL ch. 111, sec 223; 7 CFR 210.31; Americans with Disabilities Act

# Old Business

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
CENTER				242	265	263										770
DEWING	85	143	163													391
HEATH BROOK	63	112	140													315
RYAN							245	252								497
WYNN MIDDLE									276	241						517
HIGH SCHOOL (HS)											170	186	174	190	7	727
PreSchool @ HS	15															15
TOTALS	163	255	303	242	265	263	245	252	276	241	170	186	173	190	7	3231
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			Center Elem			Center Elem			John F. Ryan						John Wynn Middle					
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	A. Merino	19	KF	T. Molea	20	2	E. Daley	20	4	L. Callahan	20	5	C. Graffeo	23	6	A. Johnson	21	7	S. Chella	20	8	K. Welch	19
KF	C. Ventura	18	KF	M. Stilian	21	2	J. Garvey	21	4	T. McHenry	23	5	R. Cohen	20	6	J. Mrozowski	20	7	A. Martel	24	8	A. Breton	19
KF	K. Hynes	19	KF	S. Gillotte	21	2	S. Wrobel	20	4	S. Filiberto	23	5	B. Roberts	21	6	C. Melly	20	7	E. Noel	24	8	T. Floria	19
KF	C. Callahan	18	KF	A. Reardon	21	2	S. Mulloy	20	4	B. Clasby	22	5	M. Ellis	23	6	K. Romano	22	7	J. Bilodeau	24	8	W. Fabiano	22
KF	K. Buck	19	KF	A. McCarthy	20	2	T. Enos	20	4	J. Zaroulis	22	5	N. Calvino	19	6	K. Anderson	20	7	L. Nastari	24	8	J. Diprima	21
KF	S. Paradis	19	KF	H. Grace	21	2	J. Taggart	20	4	C. Gagne	23	5	C. Cremin	20	6	J. Lindsey	21	7	C. Bilodeau	23	8	D. Shao	23
KF	*J. Murphy		KF	A. Cameron	19	2	S. Turgeon	21	4	K. Conrad	21	5	T. McCarron	20	6	N. Amato	22	7	C. Edwards	23	8	M. Gillespie	19
			K	*A. Taylor		2	C. Spinali	20	4	M. Barbato	22	5	L. Tierney	18	6	S. Walsh	23	7	D. Graaskamp	23	8	C. Gagnon	19
			K/1	*K. Westaway		2	J. Middleton	21	4	K. Russo	21	5	K. Bruff	19	6	A. MacMullin	19	7	K. Johnston	23	8	N. Flood	20
1	A. Whynot	20	1	M. Welch	21	2	S. Armano	21	4	J. Selissen	20	5	R. Shirkoff	22	6	R. Curley	22	7	V. Cartier	24	8	C. Fehr	19
1	K. Rodgers	21	1	L. Broderick	20	2	H. Springer	20	4	V. Schaefer	23	5	T. McNeil	21	6	N. Zwirek	20	7	F. Rouff	22	8	K. Deveau	21
1	E. Niles	20	1	K. Carleton	20	2	S. Miranda	18	4	M. Price	23	5	P. Shirkoff	19	6	G. Martel	22	7	M. Scully	22	8	E. Caron	20
1	M. Engelken	20	1	E. Killeen	21							5			6								
1	A. Spatola	19	1	L. Tramonte	20	3	K. Valcourt	23	2	*L. Spicer													
1	J. Price	20	1	M. Hirtle	21	3	S. Mulno	22	2	*S. Walsh		5/6	*S. Ferrara					7/8	*Camire				
1	B. Decarolis	20	1	K. Scialdone	20	3	L. Carlino	22	3	*K. Mahoney		5/6	*A. Dockham					7/8					
1	*R. Langlais		1	L. Cournoyer	20	3	M. Groux	23	3	*L. Perelli		5/6											
			1	*M. Robinson		3	J. Lane	22	4	*J. Kelly													
			K/1	*A. Palange		3	A. Trevor	22	4	*E. Randall													
PK	M. Succi	23	K/1	*E. Finneran		3	S. Hall	23	3/4	*J. Lynch		245		252		276		241					
PK	M. Hines	22	PK	J. Lockwood	20	3	L. Desroches	22	DLC	*M. Irwin													
PKDLC	R. Casey	9	PK	J. Milligan	25	3	L. Hyland	22	DLC	*R. Price													
PKDLC	L. Costa	9	PK	P. Young	26	3	S. Sadler	22	DLC	*C. Griffin													
EXTPK	L. Iannacci		PKDLC	M. Smith	6	3	N. DeVincen	20															
EXTPK	S. Mulvaney		PKDLC	C. Strickler	8	3	M. McGrath	22															
315			391			507			263														

\*Denotes Special Ed classes where students at different grade levels may exist



# New Business

# ***Tewksbury Public Schools***

**Elementary Schools Preschool through Grade 4**

***Student Handbook***

**Parent/Guardian Information Guide**

**2024-2025**



<b>Loella F Dewing School</b>	<b>Alexis Bosworth, Principal</b>
<b>Heath Brook School</b>	<b>Terry Gerrish, Principal</b>
<b>Center Elementary School</b>	<b>Jay Harding, Principal Robert Rogers, Assistant Principal</b>

## Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876  
(978) 640-7800

***Celebrating Excellence***



**Mrs. Alexis Bosworth**  
Principal, Dewing School  
[abosworth@tewksbury.k12.ma.us](mailto:abosworth@tewksbury.k12.ma.us)  
**Mrs. Terry Gerrish**  
Principal, Heath Brook School  
[tgerrish@tewksbury.k12.ma.us](mailto:tgerrish@tewksbury.k12.ma.us)  
**Mr. Jay Harding**  
Principal  
[jharding@tewksbury.k12.ma.us](mailto:jharding@tewksbury.k12.ma.us)

Date: April 29, 2024, revised May 13, 2024, revised June 11, 2024

To: Brenda Theriault-Regan, Superintendent

Re: 2024-2025 PK-4 Elementary Handbook

The proposed 2024-2025 Handbook notes the following revisions:

- Cover page - date and picture;
- Table of Contents updated;
- Page 9-Added information relative to preschool attendance;
- Page 9-Family Trips-work expectation updated to align with other schools;
- Page 18-Homework-No changes made, but stated the following; 'Pending upcoming changes to school Committee Policy 1KB';
- Page 23- Search and Seizure-information updated/expanded;
- Page 35-Assistant Superintendent name changed;
- Page 34 & 35- Special Education Director Name Changed;
- Page 35-Title one information updated to specify grades 2-4 and supplemental services added for K-2;
- Page 35-Signature Page-Link updated.

We submit this Elementary School Handbook and are available to answer any questions, comments, or concerns that the Committee feels we need to address at this time.

Respectfully,

Terry Gerrish, Heath Brook Principal, Alexis Bosworth, Dewing Principal, Jay Harding, Center Principal

*The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.*

# John F. Ryan Elementary School



## Student Handbook ~~2023-2024~~ 2024 - 2025

### John F. Ryan Elementary School

135 Pleasant Street

Tewksbury, MA 01876

Phone (978) 640-7880 Main Office

Fax (978) 640-7888

Website [www.tewksbury.k12.ma.us](http://www.tewksbury.k12.ma.us)

Judi McInnes

William Hart

Principal: [jmcinnes@tewksbury.k12.ma.us](mailto:jmcinnes@tewksbury.k12.ma.us)

Assistant Principal: [whart@tewksbury.k12.ma.us](mailto:whart@tewksbury.k12.ma.us)

*Please use this email to notify us of your student's absence and include your student's name:  
**[ryanattendance@tewksbury.k12.ma.us](mailto:ryanattendance@tewksbury.k12.ma.us) or call (978) 640-7880***

# John F. Ryan School

To: Brenda Regan, Superintendent

From: Judi McInnes, Principal  
William Hart, Assistant Principal

Re: [Ryan Student Handbook Changes 2024-2025](#)

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The following are proposed changes to the John F. Ryan School Student Handbook for the 2024-2025 school year:

**The following will be updated to include:**

- Approved School/District Calendar
- Updated Chain of Command if necessary

Changes are in red text. Strikethroughs indicate text that will be removed.

Page 1: School year updated throughout the document

Page 2: Handbook contract added with date

Page 7: School Calendar and Chain of Communication links to be updated

Page 8: Updated HW Policy will be added pending School Committee approval

Page 11: update clubs (which vary from year to year)

Page 23: Search and Seizure Information updated/expanded

# John W. Wynn Middle School

"Do the Right Thing"



## Student Handbook 2023 **24** - 2024 **25**

### John W. Wynn Middle School

1 Griffin Way

Tewksbury, MA 01876

Phone (978) 640-7846 Main Office

Fax (978) 640-7853

Website [www.tewksbury.k12.ma.us](http://www.tewksbury.k12.ma.us)

John S. Weir

Victoria Cordeiro

Principal

Assistant Principal





**John S. Weir, Principal**  
Telephone: (978) 640-7846  
Fax: (978) 640-7853  
[jweir@tewksbury.k12.ma.us](mailto:jweir@tewksbury.k12.ma.us)

**Victoria L. Cordeiro, Assistant Principal**  
Telephone: (978) 640-7846  
Fax: (978) 640-7853  
[vcordeiro@tewksbury.k12.ma.us](mailto:vcordeiro@tewksbury.k12.ma.us)

To: Superintendent Regan

From: John Weir, Principal of Wynn Middle School

Date: May 16, 2024

RE: Wynn Handbook Updates

Changes are highlighted yellow with red text. Strikethroughs indicate text that will be removed.

Page 1: School Year Updated

Page 2: Handbook contract due date updated

Page 6: School year updated

Page 7: School Calendar and Chain of Communication links updated

Page 8: Progress Reports (New edit points out a helpful feature of Aspen)

Page 10: Updated Homework Policy (pending)

Page 26: Search and Seizure Information updated/expanded

Pages 30-31: Tardiness (Suspension no longer appropriate for tardiness issues. We have added developing a plan with parent/guardian to address excessive tardiness).

Pages 32,33, 35: Health Services

Page 40: Appropriate Use of Electronic Devices (updated to address potential new approaches to limit cell phone use and use of social media during the school day).

Page 53: Assistant Superintendent Name Change

Para ver este documento en español [HAGA CLIC AQUÍ](#)

Para ver este documento em português [CLIQUE AQUI](#)

# Tewksbury Memorial High School

## Student Handbook

**2024-2025**



320 Pleasant Street Tewksbury, MA 01876

Phone (978) 640-7825 Main Office

Phone (978) 640-7838 Guidance

Website [www.tewksbury.k12.ma.us](http://www.tewksbury.k12.ma.us)

Andrew J. Long

Michelle M. Dick

Sean E. O'Leary

Principal

Assistant Principal

Assistant Principal

# Tewksbury Memorial High School

To: Brenda Theriault-Regan, Superintendent  
Gail Johnson, Administrative Assistant

From: Andrew Long, Principal  
Michelle Dick, Assistant Principal  
Sean O'Leary, Assistant Principal

Date: June 7, 2024

Re: Proposed Changes to the TMHS Student Handbook for 2024-25

The following are proposed changes and/or updates to the [TMHS Student Handbook Draft 2024-25](#):

- Identify and correct any unintended typographical errors
- Update Table of Contents (pages 3, 4, 5, & 6)
- Update letter from Principal Andrew Long (page 7)
- Add the TPS District Attributes of a Learner (p.9)
- Update School/District Calendar (page 10)
- Update Eligibility Requirements (p. 15) : who fail two courses in a quarter are deemed ineligible to participate in **all** extracurricular activities until they meet the necessary academic requirements for reinstatement at the end of the following quarter. Additionally, if students receive a grade of "N" on their report card in any subject for any quarter grade indicating *No Credit due to poor attendance*, this will be counted as a failing grade regarding eligibility. Please refer to the Attendance Policy on page 23.
- Update **School Functions/Dances/Extracurricular Activities** section (p. 16) to specify Senior prom guests.
- Make-Up Work (p. 19)
  - Add: Teachers are not obligated to allot class time for make-up work.
- Grade Point Average (p. 21) - add: **except for Seniors, whose GPAs are also calculated after the 3rd Quarter to determine class rank.**

- Gold Card - Renaissance Recognition Program (p. 22) add: at TMHS,
- Exam Exemptions (p. 22) add: in courses taken at TMHS
- Attendance Policy - School Absences (p. 24) - change: 18 absences to: *16 unexcused or excused absences in a full year course* and change 9 absences to: *8 unexcused or excused absences in a semester course*. Change: "If the student exceeds five (5) absences" to: "four 4 unexcused absences in a term, the student receives an "N" for that term". Change the maximum number (18 or 9) to (16 or 8) of unexcused absences. Also add: Any student who fails to earn credit for a semester due to poor attendance shall have the right to appeal that decision to the Principal or designee. The Principal or designee will review the appeal initiated in writing by the parent/guardian and or student and render a timely decision based on documentation and testimony provided during the hearing. The purpose of the meeting is to determine if loss of credit is appropriate based on the circumstances involved. If credit is lost, options for credit recovery will be made available to the student.
- Classification of Absences (p. 24) Excused Absences - Change: These types of absences do not count toward the total number of unexcused absences to: These types of absences count toward the total number of absences.
  - Add: Students are responsible for making up missed assignments, tests or quizzes within the same number of days absent plus 1 day.
- Unexcused Absences (p. 25) Change: This type of absence counts toward the total number of accumulated ~~unexcused~~ absences.
- Tardiness, Dismissals and Health Room Visits (p. 29)
  - Add: Absences to title above
  - Change: If a student misses more than ~~20~~ 10 minutes of a class, it will be considered an absence from that class. This "absence" will be included in the total number of **Class Absences** subject to the Attendance Policy requirements.
  - Add: Students must maintain consistent attendance for at least two weeks preceding events or activities for which they wish to attend or be eligible for.
- Course Recommendation Override & Change Policy (p. 32)
  - Change: at the end of Q1 and Q2 to only Q1. Add: **No changes may be made for S1 or S2 courses after two weeks from the start of the semester or from the time when the student was enrolled in the class.**
- Food Services (p. 36)



- Change: Our Food Services are happy to provide a free healthy school lunch that meets state and federal guidelines. Students will pay for additional meals at the regular rate
- Student Parking Privileges (p. 38-39)
  - Update: (from SC Policy Manual) Parking at Tewksbury Memorial High School is a student privilege ~~with priority given to Seniors~~. There are no assigned student parking spaces. Student parking will be on a first come, first served basis in the designated student parking areas.
  - Update: Any student's parking permit may be rescinded by an administrator. ~~after due process is accorded the individual~~. Revocation of any parking privileges will may be permanent. Parking fees paid will be forfeited. ~~Listed are some of the~~ Possible reasons that may cause revocation of parking privileges include, but are not limited to:
    - Add: Failure to display a valid parking tag will result in further school-based consequences after a warning, including suspension of student parking privileges.
    - Remove: or affixing the assigned TMHS sticker to the lower left (driver's side) corner of the back rear window
- Cell Phones and Electronic Devices (p. 42)
  - Add: including but not limited to: phones, headphones, VR devices...
  - Add: Students are required to store their cell phones in a designated area for the entirety of class (lunch exception).
  - Update: Students who do not adhere to this policy will be subject to school based consequences.
- Detention Policy (p. 43)
  - Add: Failure to attend and serve detention(s) in a timely manner (usually within 1-2 weeks) will result in further consequences and/or loss of privileges such as participation in extracurriculars, athletics or other school clubs/activities and events until they have been completed.
  - Change: Detentions may be assigned Tuesday through Thursday from 2:00 PM to 3:00 PM or Saturdays 8:00 AM to 12:00 PM.
  - Add: Pages 46 Level I Infraction Penalties: Repeated infractions may lead to progressive consequences including Saturday detentions from 8:00 AM to 12:00 PM
  - Add: Saturday detentions as alternative remedy

- Behavioral Expectations (p. 46)
  - Add: Instances and violations that take place outside of school hours and off of school property that impact the school environment, and/or members of the student body, may be subject to school based consequences.
- Level V Infractions(p. 48)
  - Tobacco - Add: cigarettes, cigars, pipes, smokeless/chewing tobacco, dab pens, vapes or any electronic vapor product or facsimile; paraphernalia
  - Possession of a cigar/ette lighter, matches or any other incendiary device
- Level V Infraction Penalties
  - Add: Monetary Fine for tobacco/vape use on school grounds pursuant to the Town of Tewksbury bylaws.
  - Add: Leaving the building or school grounds without permission.
- Level VI
  - Add: paraphernalia to *Drug use or possession*
- Level VI Infraction Penalties
  - Add: Monetary Fine for tobacco/vape use on school grounds pursuant to Town of Tewksbury bylaws.
- Search and Seizure Information updated/expanded (added to P. 49-50)
- Add: Tobacco Policy on page 52
  - TMHS is committed to maintaining a smoke-free environment and we recognize that the smoking of tobacco by any related device, as well as the use of smokeless/chewing tobacco, can have serious health implications for everyone in the school community. The Education Reform Law prohibits the use of any tobacco product or smoking within school buildings, on school grounds, school buses or at school sponsored events.
  - If a student is found using or possessing any tobacco product or facsimile, including cigarettes, cigars, smokeless/chewing tobacco, vape pens, pipes, or any electronic vapor product or paraphernalia in the building, on school property, on school buses, or at any school sponsored event, the student will be subject to school-based consequences in addition to the following:
    - 1. \$100.00 fine pursuant to the Town of Tewksbury bylaws.
    - 2. Mandatory completion of a tobacco education program, and
    - 3. Mandatory parent/guardian/student meeting with the administration.

Students who are frequent offenders of this policy may be subject to additional administrative intervention. Student athletes will also be in violation of the MIAA Chemical Health Policy and will be subject to the MIAA rules. Students found in possession of any tobacco product in the building, on school property, on school buses or at school sponsored events will have the product confiscated by an administrator.



**Summer 2024** (This information will be updated as programs and details become available)

\* The 2024 TPS Summer School Programming is contingent on staffing; details subject to change.  
 \*\* TMHS Credit Recovery Summer School = No cost for Tewksbury students  
 \*\*\* DESE Summer Acceleration Academies (\*\*\*Pending Grant Funding Approval)



# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda T-Regan, Superintendent of Schools

**Date:** June 7, 2024

**Re:** FY24 Budget Transfer Request

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**This requires a Roll Call Vote**

At the request of the Business Manager, David Libby, I recommend the School Committee approve the FY24 Budget Transfer Request. This requires a Roll Call Vote by the School Committee.

# Tewksbury Public Schools

School Business Manager  
139 Pleasant Street  
Tewksbury, MA 01876



**David A. Libby**  
School Business Manager  
Phone: 978 640 7816  
Fax: 978 640 7808  
[dlibby@tewksbury.k12.ma.us](mailto:dlibby@tewksbury.k12.ma.us)

June 6, 2024

TO: Brenda Theriault-Regan and the Tewksbury School Committee  
FROM: David A. Libby – School Business Manager  
RE: Fiscal Year 2024 Budget Transfer Request

Please find attached Fiscal Year 2024 Transfer/Adjustment Request for your approval. Town Meeting approves our budget in three major categories, Salary, Operating and Capital Outlay. This transfer will help re-align those major categories to better match our spending as we close out fiscal 2024. An explanation/rationale accompanies each individual request listed below.

Note that the bottom line School Budget figure has not changed.

The major categories that have driven these changes are listed below:

FY24 Salary Budget decreasing by: \$199,500

FY24 Capital Outlay decreasing by: \$300,000

FY24 Operating Budget increasing by: \$499,500

	ORG	OBJ	DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCMBRNC	AVAIL BUDGET	TRANSFER REQUEST	NEW AVAIL
FROM ACCOUNT	1053003	5890	CAPITAL OUTLAY	\$789,603	\$315,599	\$0	\$474,004	-\$300,000	\$174,004
TO ACCOUNT	13609744	601192	MNTBLDG CONTRACT	\$350,000	\$675,273	\$19,150	-\$344,422	\$300,000	-\$44,422
RATIONALE: More Contracted Services needed than expected. Have Capital Outlay balance due to FY23 Textbook Purchase and Warrant Article									
FROM ACCOUNT	13431432	600055	CENTER SPEC ED AIDE	\$328,119	\$245,082	\$65,277	\$17,760	-\$17,500	\$260
TO ACCOUNT	13431440	601032	CENTER STUD SPEC AIDE	\$408,452	\$486,297	\$38,627	-\$116,472	\$17,500	-\$98,972
RATIONALE: Used more contracted ESP's than Salaried ESP's, due to student needs									
FROM ACCOUNT	13059813	600100	SALARY RESERVE -	\$89,295	\$0	\$0	\$89,295	-\$89,000	\$295
FROM ACCOUNT	13439432	600055	MED THER AIDES SALARY	\$50,000	\$0	\$0	\$50,000	-\$50,000	\$0
FROM ACCOUNT	13439410	600199	SYSTEMWIDE THERAPISTS	\$1,036,533	\$772,601	\$220,673	\$43,259	-\$43,000	\$259
							<b>TOTAL</b>	<b>-\$182,000</b>	
TO ACCOUNT	13439440	601098	PUPIL SERVICES-CONT SERV	\$623,560	\$720,638	\$127,241	-\$224,319	\$182,000	-\$42,319
RATIONALE: Used more contracted services for special education services; unable to hire certain positions, so forced to contract services, due to student needs									

Please let me know if I can provide any additional information for you in support of this request.

cc: Richard Montuori – Town Manager

TEWKSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE  
QUARTERLY  
EXPENDITURE REPORT  
June 2024 (AFTER X-FER)

FY 24 COST CENTER	FY 24 Orig Budget	Transfers	FY 24 Adjusted Budget	Expended	Encumbered	Cost Center Available Balance	% USED
11 - Dewing	\$ 4,405,644	\$ (112,704)	\$ 4,292,940	\$ 3,533,627	\$ 778,139	\$ (18,826)	100%
13 - Heath Brook	\$ 2,919,300	\$ 113,393	\$ 3,032,693	\$ 2,458,671	\$ 575,965	\$ (1,943)	100%
14 - Center	\$ 6,410,440	\$ 235,258	\$ 6,645,698	\$ 5,488,669	\$ 1,235,827	\$ (78,798)	101%
15 - Ryan	\$ 5,462,094	\$ 51,589	\$ 5,513,683	\$ 4,258,307	\$ 1,042,681	\$ 212,695	96%
21 - Wynn Middle	\$ 5,465,694	\$ 53,221	\$ 5,518,915	\$ 4,353,832	\$ 1,065,428	\$ 99,654	98%
31 - TMHS	\$ 7,937,709	\$ (139,481)	\$ 7,798,228	\$ 6,165,627	\$ 1,557,929	\$ 74,672	99%
84 - School Comm	\$ 146,850	\$ 30,000	\$ 176,850	\$ 217,579	\$ 30,001	\$ (70,731)	140%
86 - Administration	\$ 1,199,392	\$ (14,467)	\$ 1,184,925	\$ 1,081,378	\$ 80,474	\$ 23,074	98%
88 - Technology Dept	\$ 1,283,591	\$ (15,000)	\$ 1,268,591	\$ 1,234,789	\$ 45,725	\$ (11,923)	101%
89 - Transportation	\$ 4,233,223	\$ -	\$ 4,233,223	\$ 3,536,688	\$ 691,623	\$ 4,912	100%
91 - Athletics	\$ 753,768	\$ -	\$ 753,768	\$ 788,974	\$ 24,025	\$ (59,231)	108%
95 - Special Education	\$ 8,079,376	\$ (93,214)	\$ 7,986,162	\$ 7,174,093	\$ 857,638	\$ (45,569)	101%
97 - Build & Grounds	\$ 2,968,445	\$ 300,000	\$ 3,268,445	\$ 2,870,984	\$ 308,216	\$ 89,245	97%
98 - Systemwide	\$ 2,930,133	\$ (108,595)	\$ 2,821,538	\$ 2,249,059	\$ 582,011	\$ (9,532)	100%
CAPITAL OUTLAY	\$ 789,603	\$ (300,000)	\$ 489,603	\$ 443,563	\$ -	\$ 46,040	91%
<b>FY 24 BUDGET BALANCES</b>	<b>\$ 54,985,262</b>	<b>\$ -</b>	<b>\$ 54,985,262</b>	<b>\$ 45,855,842</b>	<b>\$ 8,875,683</b>	<b>\$ 253,737</b>	<b>100%</b>

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
<b>DEWING SCHOOL</b>										
13071110	600050	DEW PRIN/ASST PRIN	\$133,790	\$0	\$133,790	\$123,498	\$10,292	\$0	100.0	%
13071120	600011	DEW CLERICAL SALARIES	\$42,000	\$9,874	\$51,874	\$54,735	\$3,990	-\$6,851	113.2	%
13431110	600059	DEW MOD SPEC ED TCHR	\$1,022,793	-\$170,745	\$852,048	\$656,868	\$197,060	-\$1,880	100.2	%
13501110	600052	DEW TEACHERS SALARIES	\$1,507,733	\$94,851	\$1,602,584	\$1,234,046	\$349,238	\$19,300	98.8	%
13501111	600061	DEW ACAD SPEC	\$29,322	\$62,040	\$91,362	\$70,278	\$21,084	\$0	100.0	%
13501110	600088	DEW HEAD TEACHER	\$0	\$0	\$0	\$2,365	\$710	-\$3,075	100.0	%
13431111	600083	DEW CASE MANAGER SAL	\$95,167	-\$270	\$94,897	\$73,626	\$21,899	-\$628	100.7	%
13501132	601029	DEW LONG TRM SUB	\$22,668	\$0	\$22,668	\$22,180	\$0	\$488	97.8	%
13431130	600089	DEW ISET AIDE	\$6,000	\$0	\$6,000	\$6,587	\$0	-\$587	109.8	%
13501130	601311	DEW DAILY SUB TCHR	\$60,955	\$0	\$60,955	\$37,312	\$0	\$23,643	61.2	%
13501130	601312	DEW DAILY SUB AIDE	\$1,630	\$0	\$1,630	\$16,025	\$0	-\$14,395	983.1	%
13431131	600055	DEW SPECIAL ED AIDE	\$373,879	-\$59,381	\$314,498	\$254,907	\$59,314	\$277	99.9	%
13491130	600056	DEW KINDERGARTEN AIDE	\$197,871	\$0	\$197,871	\$163,566	\$29,981	\$4,324	97.8	%
13501131	600054	DEW INST AIDES SALARY	\$11,603	-\$11,603	\$0	\$32	\$0	-\$32	100.0	%
13501131	600060	DEW LUNCH/RECESS	\$45,000	\$0	\$45,000	\$46,789	\$0	-\$1,789	104.0	%
13131110	600066	DEW LIBRARIAN	\$31,609	\$0	\$31,609	\$24,315	\$7,294	\$0	100.0	%
13131130	600057	DEW LIBRARY AIDES	\$24,984	\$0	\$24,984	\$3,876	\$21,140	-\$33	100.1	%
13171111	600070	DEW PROF DEV STIP	\$7,411	-\$2,470	\$4,941	\$6,876	\$1,711	-\$3,645	173.8	%
13161111	600082	DEW ADJ COUNSELOR	\$84,452	\$0	\$84,452	\$64,963	\$19,489	\$0	100.0	%
13161110	600084	DEW PSYCHOLOGIST	\$0	\$0	\$0	\$70	\$0	-\$70	100.0	%
13601130	600116	DEW CUSTODIAL SALARIES	\$156,819	\$0	\$156,819	\$147,619	\$11,938	-\$2,739	101.7	%
13601130	600117	DEW CUSTODIAL OVERTIME	\$20,000	\$0	\$20,000	\$9,356	\$0	\$10,644	46.8	%
13601130	600118	DEW CUST BLDG CHK	\$8,500	\$0	\$8,500	\$9,043	\$0	-\$543	106.4	%
13071150	601000	DEW OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$1,759	\$0	\$1,241	58.6	%
13071160	601007	DEW PRINC DUES	\$600	\$0	\$600	\$300	\$0	\$300	50.0	%
13071160	601009	DEW PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431140	601032	DEW STUD SPEC AIDE	\$425,000	-\$35,000	\$390,000	\$456,916	\$12,050	-\$78,966	120.2	%
13171160	601020	DEW COURSE REIMB	\$8,000	\$0	\$8,000	\$3,368	\$999	\$3,634	54.6	%
13131150	601034	DEW LIBRARY SUPP	\$5,000	\$0	\$5,000	\$3,640	\$457	\$903	81.9	%
13131160	601035	DEW LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181150	601003	DEW COPY SUPPLIES	\$19,167	\$0	\$19,167	\$8,231	\$848	\$10,088	47.4	%
13431151	601074	DEW SUPPLIES - SPEC ED	\$7,000	\$0	\$7,000	\$6,177	\$0	\$823	88.2	%
13501151	601077	DEW SUPPLIES - TEACHING	\$31,700	\$0	\$31,700	\$18,373	\$606	\$12,721	59.9	%
13501160	601021	DEW MILEAGE REIM	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
13441153	601207	DEW INST S/W SUPPLIES	\$0	\$0	\$0	\$171	\$0	-\$171	100.0	%
13441142	601206	DEW INST S/W CONT SERV	\$9,345	\$0	\$9,345	\$4,050	\$7,915	-\$2,620	128.0	%
13161150	601209	DEW TEST & ASSESS SUPP	\$8,896	\$0	\$8,896	\$1,709	\$124	\$7,063	20.6	%
		<b>DEWING SALARY TOTALS</b>	<b>\$3,884,186</b>	<b>-\$77,704</b>	<b>\$3,806,482</b>	<b>\$3,028,933</b>	<b>\$755,141</b>	<b>\$22,408</b>		
		<b>DEWING OPERATING TOTALS</b>	<b>\$521,458</b>	<b>-\$35,000</b>	<b>\$486,458</b>	<b>\$504,694</b>	<b>\$22,998</b>	<b>-\$41,235</b>		
		<b>DEWING TOTALS</b>	<b>\$4,405,644</b>	<b>-\$112,704</b>	<b>\$4,292,940</b>	<b>\$3,533,627</b>	<b>\$778,139</b>	<b>-\$18,826</b>		



**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

<u>ORG</u>	<u>OBI</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
<b>HEATH BROOK SCHOOL</b>										
13071310	600050	HB PRINCIPAL SAL	\$138,387	\$0	\$138,387	\$127,742	\$10,645	\$0	100.0	%
13071320	600011	HB CLERICAL SALARIES	\$57,911	\$0	\$57,911	\$53,756	\$4,455	-\$300	100.5	%
13431310	600059	HB MOD SPEC TCHR	\$264,679	\$54,496	\$319,175	\$245,519	\$73,656	\$0	100.0	%
13501310	600052	HB TEACHERS SALARIES	\$1,339,298	\$36,468	\$1,375,766	\$1,062,032	\$311,806	\$1,928	99.9	%
13501311	600061	HB ACAD SPEC	\$28,442	\$60,439	\$88,881	\$68,370	\$20,511	\$0	100.0	%
13501310	600088	HEAD TEACHER	\$3,075	\$0	\$3,075	\$2,365	\$710	\$0	100.0	%
13431311	600083	HB CASE MANAGERS SALARY	\$96,167	-\$270	\$95,897	\$91,388	\$27,605	-\$23,096	124.1	%
13501332	601029	HB LONG TRM SUB	\$16,668	\$0	\$16,668	\$0	\$0	\$16,668	0.0	%
13431331	600089	HB ISET AIDE	\$6,000	\$0	\$6,000	\$5,364	\$0	\$636	89.4	%
13501330	601311	HB DAILY SUB TCHR	\$24,311	\$0	\$24,311	\$35,598	\$0	-\$11,287	146.4	%
13501330	601312	HB DAILY SUB AIDE	\$491	\$0	\$491	\$9,180	\$0	-\$8,689	1869.7	%
13501331	600054	HB INST AIDES SALARY	\$7,220	-\$7,220	\$0	\$99	\$0	-\$99	100.0	%
13431332	600055	HB SPECIAL ED AIDE	\$95,090	\$4,345	\$99,435	\$114,852	\$0	-\$15,417	115.5	%
13491330	600056	HB KINDERGARTEN AIDE	\$152,767	\$21,734	\$174,501	\$119,513	\$55,295	-\$307	100.2	%
13501331	600060	HB LUNCH/RECESS	\$27,701	\$0	\$27,701	\$22,673	\$0	\$5,028	81.8	%
13131310	600066	HB LIBRARIAN	\$31,609	\$0	\$31,609	\$24,315	\$7,294	\$0	100.0	%
13131330	600057	HB LIBRARY AIDES	\$22,561	\$872	\$23,433	\$17,896	\$5,408	\$129	99.4	%
13171311	600070	HB PROF DEV STIP	\$7,412	-\$2,471	\$4,941	\$7,023	\$1,711	-\$3,792	176.8	%
13161311	600082	HB ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$50,865	\$15,260	\$0	100.0	%
13161310	600084	HB PSYCHOLOGIST	\$100,895	\$0	\$100,895	\$77,611	\$23,283	\$0	100.0	%
13601330	600116	HB CUSTODIAL SAL	\$164,170	\$0	\$164,170	\$153,342	\$12,628	-\$1,800	101.1	%
13601330	600117	HB CUSTODIAL OT	\$10,000	\$0	\$10,000	\$10,681	\$0	-\$681	106.8	%
13601330	600118	HB CUST BLDG CHK	\$8,500	\$0	\$8,500	\$8,615	\$0	-\$115	101.4	%
13601330	600115	HB ENHANCED CLEANING	\$0	\$0	\$0	\$6,508	\$0	-\$6,508	100.0	%
13071350	601000	HB OFFICE SUPPLI	\$3,000	\$0	\$3,000	\$1,509	\$0	\$1,491	50.3	%
13071360	601007	HB PRINC DUES	\$600	\$0	\$600	\$300	\$0	\$300	50.0	%
13071360	601009	HB PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431340	601032	HB STUD SPEC AIDE	\$175,000	-\$55,000	\$120,000	\$92,359	\$1,074	\$26,567	77.9	%
13171360	601020	HB COURSE REIMB	\$7,000	\$0	\$7,000	\$2,567	\$1,192	\$3,241	53.7	%
13131350	601034	HB LIBRARY SUPP	\$5,000	\$0	\$5,000	\$4,448	\$544	\$8	99.8	%
13131360	601035	HB LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181350	601003	HB COPY SUPPLIES	\$19,167	\$0	\$19,167	\$8,589	\$1,886	\$8,692	54.7	%
13431351	601074	HB SUPPLIES-SPECIAL ED	\$6,200	\$0	\$6,200	\$7,789	\$221	-\$1,811	129.2	%
13501351	601077	HB SUPPLIES-TEACHING	\$20,325	\$0	\$20,325	\$18,831	\$0	\$1,494	92.6	%
13501360	601021	HB MILEAGE REIMB	\$250	\$0	\$250	\$395	\$0	-\$145	157.9	%
13441342	601206	HB INST S/W CONT SERV	\$7,279	\$0	\$7,279	\$3,979	\$0	\$3,300	54.7	%
13161350	601209	HB TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$2,598	\$782	-\$880	135.2	%
		<b>HEATH BROOK SALARY TOTALS</b>	<b>\$2,669,479</b>	<b>\$168,393</b>	<b>\$2,837,872</b>	<b>\$2,308,799</b>	<b>\$570,266</b>	<b>-\$41,193</b>		
		<b>HEATH BROOK OPERATING TOTALS</b>	<b>\$249,821</b>	<b>-\$55,000</b>	<b>\$194,821</b>	<b>\$149,872</b>	<b>\$5,699</b>	<b>\$39,250</b>		
		<b>HEATH BROOK TOTALS</b>	<b>\$2,919,300</b>	<b>\$113,393</b>	<b>\$3,032,693</b>	<b>\$2,458,671</b>	<b>\$575,965</b>	<b>-\$1,943</b>		



**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>CENTER ELEMENTARY SCHOOL</b>										
13071410	600050	CENTER PRINCIPAL SAL	\$241,507	\$1,000	\$242,507	\$226,503	\$18,654	-\$2,651	101.1	%
13071420	600011	CENTER CLERICAL SALARY	\$89,769	\$0	\$89,769	\$89,305	\$14,374	-\$13,910	115.5	%
13431410	600059	CENTER MOD SPEC TCHR	\$647,500	\$114,374	\$761,874	\$596,008	\$160,947	\$4,919	99.4	%
13501410	600052	CENTER TEACHERS SAL	\$3,711,085	\$20,993	\$3,732,078	\$2,872,749	\$840,552	\$18,778	99.5	%
13501410	600061	CENTER READ SPECIALIST	\$120,033	-\$60,383	\$59,650	\$58,139	\$346	\$1,165	98.0	%
13431411	600083	CENTER CASE MANAGER SAL	\$157,149	-\$161	\$156,988	\$95,210	\$28,563	\$33,215	78.8	%
13501432	601029	CENTER LONG TERM SUB	\$49,665	\$0	\$49,665	\$58,793	\$0	-\$9,128	118.4	%
13501430	601311	CENTER DAILY SUB TCHR	\$105,386	\$0	\$105,386	\$112,217	\$0	-\$6,831	106.5	%
13501430	601312	CENTER DAILY SUB AID	\$2,769	\$0	\$2,769	\$16,845	\$0	-\$14,076	608.3	%
13501433	600054	CENTER INST AIDE	\$22,434	-\$22,434	\$0	\$11,164	\$0	-\$11,164	100.0	%
13431432	600055	CENTER SPEC ED AIDE	\$279,702	\$30,917	\$310,619	\$245,082	\$65,277	\$260	99.0	%
13431430	600089	CENTER ISET AIDES	\$0	\$0	\$0	\$4,799	\$0	-\$4,799	100.0	%
13501431	600060	CENTER LUNCH/RECESS	\$47,000	\$0	\$47,000	\$80,567	\$0	-\$33,567	171.4	%
13131410	600066	CENTER LIBRARIAN	\$73,432	\$0	\$73,432	\$56,486	\$16,946	\$0	100.0	%
13131430	600057	CTR LIBRARY AIDES	\$24,984	\$0	\$24,984	\$53,604	\$16,737	-\$45,358	281.5	%
13171411	600070	CENTER PROF DEV STIP	\$17,293	\$0	\$17,293	\$9,647	\$1,711	\$5,935	65.7	%
13171460	601020	CENTER COURSE REIMB	\$9,600	\$0	\$9,600	\$9,409	\$950	-\$759	107.9	%
13161411	600082	CTR ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$0	\$0	\$66,125	0.0	%
13161410	600084	CENTER PSYCHOLOGIST	\$48,507	\$0	\$48,507	\$38,429	\$11,194	-\$1,116	102.3	%
13601430	600116	CENTER CUSTODIAL SAL	\$269,019	\$0	\$269,019	\$235,604	\$18,745	\$14,669	94.5	%
13601430	600117	CENTER CUSTODIAL OT	\$25,000	\$0	\$25,000	\$56,668	\$0	-\$31,668	226.7	%
13601430	600118	CENTER CUST BLDG CHK	\$5,000	\$0	\$5,000	\$6,251	\$0	-\$1,251	125.0	%
13071450	601000	CENTER OFFICE SUPP	\$4,200	\$0	\$4,200	\$4,394	\$0	-\$194	104.6	%
13431440	601032	CENTER STUD SPEC AIDE	\$275,000	\$150,952	\$425,952	\$486,297	\$38,627	-\$98,972	123.00	%
13131450	601034	CENTER LIBRARY SUPP	\$5,000	\$0	\$5,000	\$1,073	\$83	\$3,844	23.1	%
13131460	601035	CENTER LIBRARY OTHER EXP	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13431451	601074	CENTER SUPPLIES-SPEC	\$7,680	\$0	\$7,680	\$1,963	\$106	\$5,611	26.9	%
13501450	601077	CENTER SUPPLIES-TEACH	\$26,664	\$0	\$26,664	\$22,736	\$1,514	\$2,414	90.9	%
13501460	601021	CENTER MILEAGE REIMB	\$400	\$0	\$400	\$61	\$0	\$339	15.1	%
13441442	601206	CENTER INST S/W CONT SERV	\$42,567	\$0	\$42,567	\$10,186	\$500	\$31,881	25.1	%
13441453	601207	CENTER INST S/W SUPPLIES	\$0	\$0	\$0	\$1,224	\$0	-\$1,224	100.0	%
13071460	601007	CENTER PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13071460	601009	CENTER PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13181450	601003	CENTER COPY SUPPLIES	\$26,250	\$0	\$26,250	\$25,163	\$0	\$1,087	95.9	%
13161450	601209	CENTER TEST & ASSESS SUPP	\$5,020	\$0	\$5,020	\$1,493	\$0	\$3,527	29.7	%
		<b>CENTER SALARY TOTALS</b>	<b>\$6,003,359</b>	<b>\$84,306</b>	<b>\$6,087,665</b>	<b>\$4,924,071</b>	<b>\$1,194,047</b>	<b>-\$30,452</b>		
		<b>CENTER OPERATING TOTALS</b>	<b>\$407,081</b>	<b>\$150,952</b>	<b>\$558,033</b>	<b>\$564,599</b>	<b>\$41,780</b>	<b>-\$48,346</b>		
		<b>CENTER TOTALS</b>	<b>\$6,410,440</b>	<b>\$235,258</b>	<b>\$6,645,698</b>	<b>\$5,488,669</b>	<b>\$1,235,827</b>	<b>-\$78,798</b>		

**Tewksbury Public Schools  
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ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>RYAN SCHOOL</b>										
13071510	600050	RY PRIN/ASST PRIN	\$266,279	\$3,000	\$269,279	\$248,565	\$20,714	\$0	100.0	%
13071520	600011	RY CLERICAL SALARIES	\$90,103	-\$2,028	\$88,075	\$71,780	\$10,272	\$6,023	93.2	%
13431510	600059	RY MOD SPEC TCHR	\$778,341	-\$83,387	\$694,954	\$547,251	\$152,001	-\$4,298	100.6	%
13501511	600052	RY TEACHERS SALARIES	\$3,059,553	-\$405	\$3,059,148	\$2,325,498	\$681,508	\$52,142	98.3	%
13501510	600061	RY ACAD SPEC	\$98,514	\$0	\$98,514	\$77,227	\$23,168	-\$1,881	101.9	%
13501511	600097	RY TEAM LEADERS	\$16,622	\$0	\$16,622	\$12,783	\$3,835	\$4	100.0	%
13431511	600083	RYAN CASE MANAGER SALARY	\$4,035	\$0	\$4,035	\$3,104	\$931	\$0	100.0	%
13501534	601029	RY LONG TRM SUB	\$25,000	\$0	\$25,000	\$49,433	\$0	-\$24,433	197.7	%
13431531	600089	RY ISET AIDE	\$15,600	\$0	\$15,600	\$11,087	\$0	\$4,513	71.1	%
13501531	600054	RY INST AIDES SALARY	0	0	0	425.00	0.00	-425	100.00	
13501530	601311	RYAN DAILY SUB TCHR	\$59,286	\$0	\$59,286	\$61,594	\$0	-\$2,308	103.9	%
13501530	601312	RYAN DAILY SUB AIDE	\$611	\$0	\$611	\$8,800	\$0	-\$8,189	1440.3	%
13431532	600055	RY SPECIAL ED AIDE	\$279,034	\$1,744	\$280,778	\$181,445	\$54,382	\$44,951	84.0	%
13171511	600070	RY PROF DEV STIP	\$12,352	\$0	\$12,352	\$10,496	\$2,851	-\$995	108.1	%
13161511	600071	RYAN GUID COUNS	\$66,125	\$0	\$66,125	\$50,942	\$15,260	-\$77	100.1	%
13161511	600082	RYAN ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$50,865	\$15,260	\$0	100.0	%
13161510	600084	RY PSYCHOLOGIST	\$101,778	\$0	\$101,778	\$82,926	\$24,878	-\$6,026	105.9	%
13501533	600085	RYAN APPX B ADVISOR	\$2,098	\$0	\$2,098	\$1,791	\$308	-\$1	100.1	%
13601530	600116	RY CUSTODIAL SAL	\$215,182	-\$7,335	\$207,847	\$136,282	\$11,692	\$59,874	71.2	%
13601530	600117	RY CUSTODIAL OT	\$20,000	\$0	\$20,000	\$30,828	\$0	-\$10,828	154.1	%
13601530	600118	RY CUST BLDG CHK	\$5,000	\$0	\$5,000	\$7,198	\$0	-\$2,198	144.0	%
13071550	601000	RY OFFICE SUPPLIES	\$5,000	\$0	\$5,000	\$837	\$0	\$4,163	16.7	%
13071560	601007	RY PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13071560	601009	RY PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431540	601032	RY STUD SPEC AIDE	\$200,000	\$140,000	\$340,000	\$238,627	\$22,450	\$78,923	76.8	%
13171560	601020	RY COURSE REIMB	\$11,000	\$0	\$11,000	\$9,125	\$2,173	-\$298	102.7	%
13131550	601034	RY LIBRARY SUPP	\$3,000	\$0	\$3,000	\$484	\$0	\$2,516	16.1	%
13131560	601035	RY LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181550	601003	RY COPY SUPPLIES	\$19,167	\$0	\$19,167	\$8,715	\$103	\$10,350	46.0	%
13431551	601074	RY SUPPLIES-SPEC ED	\$5,000	\$0	\$5,000	\$4,525	\$0	\$475	90.5	%
13501551	601077	RY SUPPLIES-TEACHING	\$22,000	\$0	\$22,000	\$18,424	\$0	\$3,576	83.7	%
13501560	601021	RY MILEAGE REIMB	\$250	\$0	\$250	\$28	\$0	\$222	11.2	%
13441542	601206	RY INST S/W CONT SERV	\$3,839	\$0	\$3,839	\$4,960	\$897	-\$2,018	152.6	%
13161550	601209	RY TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13601540	601191	RYAN ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$1,662	\$0	\$2,338	41.5	%
		<b>RYAN SALARY TOTALS</b>	<b>\$5,181,638</b>	<b>-\$88,411</b>	<b>\$5,093,227</b>	<b>\$3,970,321</b>	<b>\$1,017,059</b>	<b>\$105,847</b>		
		<b>RYAN OPERATING TOTALS</b>	<b>\$280,456</b>	<b>\$140,000</b>	<b>\$420,456</b>	<b>\$287,985</b>	<b>\$25,622</b>	<b>\$106,848</b>		
		<b>RYAN TOTALS</b>	<b>\$5,462,094</b>	<b>\$51,589</b>	<b>\$5,513,683</b>	<b>\$4,258,307</b>	<b>\$1,042,681</b>	<b>\$212,695</b>		

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
WYNN MIDDLE SCHOOL										
13072110	600050	WMS PRIN/ASST PRIN	\$251,648	\$3,000	\$254,648	\$234,980	\$19,588	\$80	100.0	%
13162110	600071	WMS GUIDANCE	\$185,877	\$45,113	\$230,990	\$179,937	\$53,740	-\$2,687	101.2	%
13162110	600082	WMS ADJ COUNSELOR	\$62,500	\$45,383	\$107,883	\$33,164	\$10,473	\$64,246	40.4	%
13162111	600084	WMS PSYCHOLOGIST	\$100,778	-\$100,778	\$0	\$0	\$0	\$0	0.0	%
13172111	600070	WMS PROF DEV STIP	\$12,352	\$0	\$12,352	\$10,786	\$2,851	-\$1,285	110.4	%
13372110	600052	WMS TEACHERS SAL	\$3,212,331	-\$31,627	\$3,180,704	\$2,458,250	\$728,579	-\$6,125	100.2	%
13432110	600059	WMS MOD SPEC TCHR	\$703,511	-\$28,422	\$675,089	\$522,063	\$140,493	\$12,534	98.1	%
13432110	600062	WMS SPECIAL ED TUTOR	\$1,000	\$0	\$1,000	\$3,913	\$0	-\$2,913	391.3	%
13432111	600083	WMS CASE MGR SAL	\$99,163	\$0	\$99,163	\$76,279	\$22,884	\$0	100.0	%
13512112	600097	WMS TEAM LEADERS	\$16,622	\$0	\$16,622	\$12,783	\$3,835	\$4	100.0	%
13072120	600011	WMS CLERICAL SAL	\$84,103	\$8,802	\$92,905	\$74,397	\$13,552	\$4,956	94.7	%
13432131	600089	WMS ISET AIDES	\$6,000	\$0	\$6,000	\$0	\$0	\$6,000	0.0	%
13432132	600055	WMS SPECIAL ED AIDE	\$170,927	-\$3,250	\$167,677	\$119,762	\$36,752	\$11,163	93.3	%
13512135	601029	WMS LONG TRM SUB	\$25,000	\$0	\$25,000	\$21,750	\$0	\$3,250	87.0	%
13512130	601311	WMS DAILY SUB TCHR	\$71,429	\$0	\$71,429	\$62,404	\$0	\$9,025	87.4	%
13512130	601312	WMS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$2,565	\$0	-\$1,343	209.9	%
13512133	600085	WMS APPX B ADVISOR	\$15,374	\$0	\$15,374	\$10,808	\$2,748	\$1,817	88.2	%
13602130	600116	WMS CUSTODIAL SAL	\$199,150	\$0	\$199,150	\$190,649	\$15,685	-\$7,184	103.6	%
13602130	600117	WMS CUSTODIAL OT	\$15,000	\$0	\$15,000	\$10,928	\$0	\$4,072	72.9	%
13602130	600118	WMS CUST BLDG CHK	\$5,000	\$0	\$5,000	\$6,404	\$0	-\$1,404	128.1	%
13432140	601032	WMS STUD SPEC AIDE	\$125,000	\$115,000	\$240,000	\$255,190	\$12,324	-\$27,514	111.5	%
13512142	601234	WMS INSTR EQUIP	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13602140	601191	WMS ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0	%
13072150	601000	WMS OFFICE SUPP	\$6,000	\$0	\$6,000	\$1,878	\$0	\$4,122	31.3	%
13132150	601034	WMS LIBRARY SUPP	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0	%
13162150	601209	WMS TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$113	\$0	\$2,387	4.5	%
13182150	601003	WMS COPY SUPPLIES	\$19,167	\$0	\$19,167	\$10,621	\$0	\$8,546	55.4	%
13442142	601206	WMS INST S/W CONT SERV	\$9,090	\$0	\$9,090	\$15,802	\$0	-\$6,712	173.8	%
13442153	601207	WMS INST S/W SUPPLIES	0	0	0	576.66	0.00	-\$77	100.00	
13432151	601074	WMS SUPP-SPEC ED	\$5,000	\$0	\$5,000	\$1,306	\$0	\$3,694	26.1	%
13512151	601077	WMS SUPP-TEACHING	\$35,000	\$0	\$35,000	\$29,992	\$474	\$4,534	87.0	%
13072160	601007	WMS PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13072160	601009	WMS PRINC CONF	\$2,500	\$0	\$2,500	\$180	\$0	\$2,320	7.2	%
13172161	601009	WMS PD CONFERENCE	0	0	0	150.00	0.00	-\$150	100.00	
13132160	601035	WMS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13172160	601020	WMS COURSE REIMB	\$12,000	\$0	\$12,000	\$5,601	\$1,450	\$4,949	58.8	%
13512160	601021	WMS MILEAGE REIM	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
		WMS SALARY TOTALS	\$5,238,987	-\$61,779	\$5,177,208	\$4,031,822	\$1,051,180	\$94,206		
		WMS OPERATING TOTALS	\$226,707	\$115,000	\$341,707	\$322,010	\$14,248	\$5,449		
		WMS TOTALS	\$5,465,694	\$53,221	\$5,518,915	\$4,353,832	\$1,065,428	\$99,654		



**Tewksbury Public Schools  
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ORG	OBI	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>TMHS</b>										
13073110	600050	TMHS PRIN/ASST PRIN	\$389,571	\$0	\$389,571	\$359,604	\$29,967	\$0	100.0	%
13133110	600066	TMHS LIBRARIAN	\$84,452	\$0	\$84,452	\$64,963	\$19,489	\$0	100.0	%
13163110	600071	TMHS GUIDANCE	\$376,269	-\$90,765	\$285,504	\$219,619	\$65,886	\$0	100.0	%
13163110	600082	TMHS ADJ COUNSELOR	\$92,647	-\$7,647	\$85,000	\$0	\$0	\$85,000	0.0	%
13173111	600070	TMHS PROF DEV STIP	\$22,234	\$0	\$22,234	\$18,355	\$5,118	-\$1,240	105.6	%
13313110	600052	TEACHERS SALARY	\$4,974,059	\$44,874	\$5,018,933	\$3,857,088	\$1,157,396	\$4,450	99.9	%
13433110	600059	TMHS MOD SPEC TCHR	\$309,866	\$0	\$309,866	\$239,807	\$71,942	-\$1,883	100.6	%
13433110	600062	TMHS SPECIAL ED TUTOR	\$2,500	\$0	\$2,500	\$8,846	\$0	-\$6,346	353.8	%
13433111	600083	TMHS CASE MANAGER SAL	\$95,667	-\$270	\$95,397	\$73,382	\$22,015	\$0	100.0	%
13523113	600052	TMHS SUMMER SCHL TCH	\$0	\$0	\$0	\$108	\$0	-\$108	100.0	%
13523110	600072	TMHS DEPT HEAD	\$56,721	\$0	\$56,721	\$35,121	\$10,537	\$11,062	80.5	%
13073120	600011	TMHS CLERICAL SAL	\$126,873	\$0	\$126,873	\$112,236	\$19,953	-\$5,316	104.2	%
13073121	600011	TMHS GUIDANCE SECY	\$47,647	\$0	\$47,647	\$39,301	\$10,996	-\$2,649	105.6	%
13433132	600055	TMHS SPECIAL ED AIDE	\$334,930	-\$5,673	\$329,257	\$251,374	\$69,014	\$8,869	97.3	%
13523130	600090	TMHS IN SERVICE	\$20,000	\$0	\$20,000	\$6,688	\$0	\$13,312	33.4	%
13523135	601029	TMHS LONG TRM SUB	\$25,000	\$0	\$25,000	\$18,317	\$0	\$6,683	73.3	%
13523130	601311	TMHS DAILY SUB TCHR	\$85,714	\$0	\$85,714	\$75,425	\$0	\$10,289	88.0	%
13523130	601312	TMHS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$2,365	\$0	-\$1,143	193.5	%
13523133	600085	TMHS APPX B ADVISOR	\$63,739	\$0	\$63,739	\$69,085	\$17,239	-\$22,585	135.4	%
13603130	600116	TMHS CUSTODIAL SAL	\$291,906	\$0	\$291,906	\$227,704	\$22,511	\$41,691	85.7	%
13603130	600117	TMHS CUSTODIAL OT	\$40,000	\$0	\$40,000	\$83,459	\$0	-\$43,459	208.6	%
13603130	600118	TMHS CUST BLDG CHK	\$3,000	\$0	\$3,000	\$2,637	\$0	\$363	87.9	%
13443142	601206	TMHS INST S/W CONT SERV	\$32,781	\$0	\$32,781	\$67,918	\$0	-\$35,137	207.2	%
13443153	601207	TMHS INST S/W SUPPLIES	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13073140	601148	TMHS NHS CEREMONY	\$4,000	\$0	\$4,000	\$2,215	\$0	\$1,785	55.4	%
13433140	601032	TMHS STUD SPEC AIDE	\$250,000	-\$80,000	\$170,000	\$138,433	\$9,707	\$21,860	87.1	%
13603140	601191	TMHS ELEVATOR MAINT	\$8,000	\$0	\$8,000	\$0	\$0	\$8,000	0.0	%
13073150	601000	TMHS OFFICE SUPP	\$8,000	\$0	\$8,000	\$4,931	\$462	\$2,608	67.4	%
13073151	601142	TMHS GRADUATION	\$20,000	\$0	\$20,000	\$19,149	\$6,299	-\$5,447	127.2	%
13133150	601034	TMHS LIBRARY SUPP	\$10,000	\$0	\$10,000	\$1,498	\$0	\$8,502	15.0	%
13133160	601035	TMHS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13163150	601209	TMHS TEST & ASSESS SUPP	\$6,330	\$0	\$6,330	\$132	\$0	\$6,198	2.1	%
13523136	600153	TMHS TEST & ASSESS SALARY	\$45,331	\$0	\$45,331	\$34,870	\$10,461	\$0	100.0	%
13163151	601000	TMHS GUID SUPPLIES	\$1,000	\$0	\$1,000	\$6,119	\$0	-\$5,119	611.9	%
13183150	601003	TMHS COPY SUPP	\$26,250	\$0	\$26,250	\$10,275	\$2,905	\$13,070	50.2	%
13183151	601043	TMHS TEXTBOOKS	\$0	\$0	\$0	\$1,386	\$0	-\$1,386	100.0	%
13433151	601074	TMHS SUPPLIES-SPEC ED	\$5,500	\$0	\$5,500	\$5,968	\$2,695	-\$3,163	157.5	%
13523151	601077	TMHS SUPPLIES-TEACHING	\$50,000	\$0	\$50,000	\$93,288	\$0	-\$43,288	186.6	%
13523161	601007	TMHS STUDENT DUES	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13073160	601007	TMHS PRINC DUES	\$6,000	\$0	\$6,000	\$1,650	\$0	\$4,350	27.5	%
13073160	601009	TMHS PRINC CONFERENCE	0	0	0	0.00	150.00	-150	100.00	
13173160	601020	TMHS COURSE REIM	\$15,000	\$0	\$15,000	\$7,383	\$2,933	\$4,684	68.8	%
13523160	601021	TMHS MILEAGE REIMB	\$500	\$0	\$500	\$13	\$0	\$487	2.6	%
		<b>TMHS SALARY TOTALS</b>	<b>\$7,489,348</b>	<b>-\$59,481</b>	<b>\$7,429,867</b>	<b>\$5,800,354</b>	<b>\$1,532,524</b>	<b>\$96,990</b>		
		<b>TMHS OPERATING TOTALS</b>	<b>\$448,361</b>	<b>-\$80,000</b>	<b>\$368,361</b>	<b>\$365,274</b>	<b>\$25,256</b>	<b>-\$22,168</b>		
		<b>TMHS TOTALS</b>	<b>\$7,937,709</b>	<b>-\$139,481</b>	<b>\$7,798,228</b>	<b>\$6,165,627</b>	<b>\$1,557,929</b>	<b>\$74,672</b>		

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SCHOOL COMMITTEE										
13058420	600029	SCHOOL COMM SECY	\$7,000	\$0	\$7,000	\$7,485	\$0	-\$485	106.9	%
13058430	600000	SCHOOL COMM SAL	\$13,250	\$0	\$13,250	\$11,813	\$0	\$1,438	89.2	%
13058440	601006	LEGAL FEES	\$75,000	\$0	\$75,000	\$116,073	\$30,001	-\$71,074	194.8	%
13058461	601290	LEGAL SETTLEMENTS	\$0	\$15,000	\$15,000	\$15,000	\$0	\$0	100.0	%
13058440	601010	ADVERTISING	\$15,000	\$0	\$15,000	\$1,799	\$0	\$13,201	12.0	%
13058440	601190	MEDICAIDE PROCESSING	\$7,000	\$0	\$7,000	\$11,745	\$0	-\$4,745	167.8	%
13058450	601027	SCHOOL COMM SUPP	\$1,000	\$0	\$1,000	\$1,832	\$0	-\$832	183.2	%
13058460	601007	SCHOOL COMM DUES	\$9,300	\$0	\$9,300	\$2,567	\$0	\$6,733	27.6	%
13058460	601009	SCHOOL COMM CONF	\$2,300	\$0	\$2,300	\$5,292	\$0	-\$2,992	230.1	%
13058460	601024	MEDICAL EXPENSES	\$17,000	\$15,000	\$32,000	\$43,974	\$0	-\$11,974	258.7	%
		SCHOOL COMM SALARY TOTALS	\$20,250	\$0	\$20,250	\$19,297	\$0	\$953		
		SCHOOL COMM OPERATING TOTALS	\$126,600	\$30,000	\$156,600	\$198,282	\$30,001	-\$71,683		
		SCHOOL COMMITTEE TOTALS	\$146,850	\$30,000	\$176,850	\$217,579	\$30,001	-\$70,731		

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>ADMINISTRATION</b>										
13058610	600001	SUPERINTENDENT	\$207,097	\$8,500	\$215,597	\$199,013	\$16,584	\$0	100.0 %	
13058610	601011	SUPT INSURANCE	\$7,500	-\$4,500	\$3,000	\$1,163	\$0	\$1,837	38.8 %	
13058610	601021	SUPT TRAVEL	\$6,000	\$0	\$6,000	\$5,538	\$462	\$0	100.0 %	
13058621	600030	SUPT CLERICAL	\$75,185	\$4,635	\$79,820	\$69,065	\$5,755	\$5,000	93.7 %	
13058611	600002	ASST SUPT	\$153,330	\$0	\$153,330	\$139,689	\$11,641	\$2,000	98.7 %	
13058611	601021	ASST SUPT TRAVEL	\$2,600	\$0	\$2,600	\$2,400	\$200	\$0	100.0 %	
13058611	601011	ASST SUPT INS REIMB	\$0	\$0	\$0	\$574	\$0	-\$574	100.0 %	
13058622	600031	ASST SUPT CLERICAL	\$71,292	-\$572	\$70,720	\$69,597	\$5,331	-\$4,208	105.9 %	
13068610	600003	BUS MGR/ASST BUS MGR SAL	\$212,038	\$7,000	\$219,038	\$202,985	\$16,853	-\$800	100.4 %	
13068610	601011	BUS MGR INSURANCE	\$5,000	\$0	\$5,000	\$2,500	\$0	\$2,500	50.0 %	
13068610	601021	BUS MGR TRAVEL	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500	0.0 %	
13068620	600012	BUS OFF PAYROLL	\$59,976	\$0	\$59,976	\$59,859	\$4,900	-\$4,783	108.0 %	
13068620	600013	BUS OFF ACCT PAY	\$60,516	\$0	\$60,516	\$62,105	\$5,172	-\$6,761	111.2 %	
13068611	600220	HUMAN RESOURCES	\$71,330	\$470	\$71,800	\$67,731	\$5,644	-\$1,575	102.2 %	
13058615	600221	PARALEGAL	\$65,000	-\$30,000	\$35,000	\$0	\$0	\$35,000	0.0 %	
13058612	600032	ATTENDENCE OFF	\$5,668	\$0	\$5,668	\$5,350	\$446	-\$128	102.3 %	
13058613	600007	TRANSPORTATION SAL	\$69,990	\$0	\$69,990	\$64,653	\$5,388	-\$50	100.1 %	
13058640	601002	SUPT OFF COPIER	\$9,500	\$0	\$9,500	\$0	\$0	\$9,500	0.0 %	
13058640	601192	SUPT - CONT SERV	\$15,000	\$0	\$15,000	\$10,133	\$0	\$4,867	67.6 %	
13058650	601000	SUPT OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$2,532	\$0	\$468	84.4 %	
13058650	601003	SUPT - COPY SUPPLIES	\$3,500	\$0	\$3,500	\$12,428	\$0	-\$8,928	355.1 %	
13058650	601026	SYSTEMWIDE INSTR SUPPLIES	\$5,000	\$0	\$5,000	\$1,135	\$0	\$3,865	22.7 %	
13058660	601007	SUPT/ASST SUPT DUES	\$14,000	\$0	\$14,000	\$29,711	\$0	-\$15,711	212.2 %	
13058660	601008	SUBSCRIPTIONS	\$500	\$0	\$500	\$605	\$0	-\$105	121.0 %	
13058660	601009	SUPT CONFERENCE	\$5,000	\$0	\$5,000	\$5,459	\$0	-\$459	109.2 %	
13058750	601000	ASST SUPT OFFICE SUPP	\$1,000	\$0	\$1,000	\$631	\$0	\$369	63.1 %	
13058661	601009	ASST SUPT CONFER	\$2,500	\$0	\$2,500	\$6,370	\$0	-\$3,870	254.8 %	
13068640	601002	BUS OFF COPIER	\$6,570	\$0	\$6,570	\$480	\$0	\$6,090	7.3 %	
13068640	601013	BUSINESS OFFICE PRINT	\$3,000	\$0	\$3,000	\$5,148	\$0	-\$2,148	171.6 %	
13068640	601192	BUS OFFICE - CONT SERV	\$9,000	\$0	\$9,000	\$39,985	\$2,098	-\$33,083	467.6 %	
13068650	601000	BUS OFFICE SUPPLIES	\$7,500	\$0	\$7,500	\$4,746	\$0	\$2,754	63.3 %	
13068650	601003	BUS OFFICE - COPY SUPPLIES	\$6,000	\$0	\$6,000	\$1,010	\$0	\$4,990	16.8 %	
13068660	601007	BUS OFFICE - DUES	\$2,200	\$0	\$2,200	\$965	\$0	\$1,235	43.9 %	
13068660	601009	BUS OFF CONFERENCE	\$3,500	\$0	\$3,500	\$313	\$0	\$3,187	8.9 %	
13068660	601012	POSTAGE	\$20,000	\$0	\$20,000	\$7,434	\$0	\$12,566	37.2 %	
13068660	601021	MILEAGE REIMB	\$8,600	\$0	\$8,600	\$73	\$0	\$8,527	0.9 %	
		<b>ADMINISTRATION SALARY TOTALS</b>	<b>\$1,074,022</b>	<b>-\$14,467</b>	<b>\$1,059,555</b>	<b>\$952,222</b>	<b>\$78,375</b>	<b>\$28,958</b>		
		<b>ADMINISTRATION OPERATING TOTALS</b>	<b>\$125,370</b>	<b>\$0</b>	<b>\$125,370</b>	<b>\$129,156</b>	<b>\$2,098</b>	<b>-\$5,884</b>		
		<b>ADMINISTRATION TOTALS</b>	<b>\$1,199,392</b>	<b>-\$14,467</b>	<b>\$1,184,925</b>	<b>\$1,081,378</b>	<b>\$80,474</b>	<b>\$23,074</b>		



**Tewksbury Public Schools**  
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<u>ORG</u>	<u>OBI</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
<b>INFORMATION SYSTEMS</b>										
13108820	600019	STUDENT DATA	\$64,610	\$0	\$64,610	\$59,640	\$4,970	\$0	100.0	%
13108850	601027	INFO SYS SUPPLIES	\$80,000	\$0	\$80,000	\$49,259	\$5,313	\$25,428	68.2	%
13108840	601016	INFOSYS TECH CONTRACTED	\$0	\$0	\$0	\$1,080	\$0	-\$1,080	100.0	%
13108860	602160	SW ADMIN TECH OTH EXP	\$5,000	\$0	\$5,000	\$0	\$1,015	\$3,985	20.3	%
13108860	601021	INFO TECH MILE REIMB	\$0	\$0	\$0	\$4,424	\$0	-\$4,424	100.0	%
13108851	601027	SCH ADMIN TECH SUPPLIES	\$10,000	\$0	\$10,000	\$712	\$0	\$9,288	7.1	%
13108840	601192	SW ADMIN TECH CS	\$125,000	\$0	\$125,000	\$234,912	\$0	-\$109,912	187.9	%
13108852	601027	STUD/STAFF INST HDWE SUPP	\$279,409	\$0	\$279,409	\$86,086	\$2,898	\$190,425	31.8	%
13108843	601192	OTH INST HDWE CS	\$15,000	\$0	\$15,000	\$124,290	\$0	-\$109,290	828.6	%
13108853	601027	OTH INST HDWE SUPP	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0	%
13108854	601027	STUD/STFF INST SW SUPP	\$45,000	\$0	\$45,000	\$66,641	\$1,591	-\$23,231	151.6	%
13108844	601192	BLDG SECURITY CS	\$18,000	\$0	\$18,000	\$4,642	\$0	\$13,358	25.8	%
13108840	601265	INTERNET CONNECTION	\$3,000	\$0	\$3,000	\$2,135	\$0	\$865	71.2	%
13108811	600005	TECH MAINT PRO SAL	\$264,772	\$0	\$264,772	\$246,943	\$20,367	-\$2,539	101.0	%
13108831	600016	TECH MAINT OTH SAL	\$173,800	-\$15,000	\$158,800	\$190,735	\$8,369	-\$40,304	125.4	%
13108845	601192	TECH MAINT OPER CS	\$155,000	\$0	\$155,000	\$145,209	\$1,202	\$8,589	94.5	%
13108855	601027	TECH MAINT OPER SUPP	\$30,000	\$0	\$30,000	\$18,081	\$0	\$11,919	60.3	%
		<b>INFO SYST SALARY TOTALS</b>	<b>\$503,182</b>	<b>-\$15,000</b>	<b>\$488,182</b>	<b>\$497,318</b>	<b>\$33,706</b>	<b>-\$42,843</b>		
		<b>INFO SYST OPERATING TOTALS</b>	<b>\$780,409</b>	<b>\$0</b>	<b>\$780,409</b>	<b>\$737,470</b>	<b>\$12,019</b>	<b>\$30,920</b>		
		<b>INFORMATION SYSTEMS TOTALS</b>	<b>\$1,283,591</b>	<b>-\$15,000</b>	<b>\$1,268,591</b>	<b>\$1,234,789</b>	<b>\$45,725</b>	<b>-\$11,923</b>	<b>1314.0</b>	
<b>TRANSPORTATION</b>										
13118940	601120	TRANS - AFTER SCHOOL	\$99,000	\$0	\$99,000	\$14,760	\$12,220	\$72,020	27.3	%
13118930	600197	TRANS - MONITORS	\$14,850	\$0	\$14,850	\$57,205	\$1,291	-\$43,645	393.9	%
13118940	601279	TRANSPRTN FIELD TRIP TMHS	\$11,000	\$0	\$11,000	\$12,695	\$0	-\$1,695	115.4	%
13118941	601007	TRANS - DUES	\$450	\$0	\$450	\$0	\$0	\$450	0.0	%
13118941	601015	TRANS - COMP SW	\$15,000	\$0	\$15,000	\$4,600	\$0	\$10,400	30.7	%
13118941	601036	TRANS - REG	\$1,911,600	\$0	\$1,911,600	\$1,508,704	\$387,496	\$15,400	99.2	%
13118941	601039	TRANS - HOMELESS	\$66,000	\$0	\$66,000	\$125,727	\$35,664	-\$95,391	244.5	%
13438940	601037	TRANS - IN DIST	\$657,800	\$0	\$657,800	\$562,349	\$136,500	-\$41,049	106.2	%
13438940	601038	TRANS - OUT OF DIST	\$1,457,523	\$0	\$1,457,523	\$1,250,649	\$118,452	\$88,422	93.9	%
		<b>TRANSPORTATION SALARY TOTALS</b>	<b>\$14,850</b>	<b>\$0</b>	<b>\$14,850</b>	<b>\$57,205</b>	<b>\$1,291</b>	<b>-\$43,645</b>		
		<b>TRANSPORTATION OPERATING TOTALS</b>	<b>\$4,218,373</b>	<b>\$0</b>	<b>\$4,218,373</b>	<b>\$3,479,484</b>	<b>\$690,332</b>	<b>\$48,557</b>		
		<b>TRANSPORTATION TOTALS</b>	<b>\$4,233,223</b>	<b>\$0</b>	<b>\$4,233,223</b>	<b>\$3,536,688</b>	<b>\$691,623</b>	<b>\$4,912</b>		

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
ATHLETICS										
13149110	600004	ATHL DIRECTOR	\$102,317	\$0	\$102,317	\$96,694	\$7,766	-\$2,143	102.1	%
13149110	600122	ATHL DEPT TRAINER	\$56,327	\$0	\$56,327	\$30,603	\$7,229	\$18,495	67.2	%
13149110	600123	ATHLETIC COACH	\$291,955	\$0	\$291,955	\$285,143	\$0	\$6,812	97.7	%
13149120	600011	ATHL DEPT CLERICAL	\$24,524	\$0	\$24,524	\$16,079	\$5,659	\$2,786	88.6	%
13149130	600086	ATHLETIC CUSTODIAN	\$36,372	\$0	\$36,372	\$77,175	\$0	-\$40,803	212.2	%
13149130	600121	ATHL DEPT EQUIP	\$8,239	\$0	\$8,239	\$6,481	\$1,944	-\$186	102.3	%
13149130	600124	ATHL EVNT PSNL SAL	\$35,788	\$0	\$35,788	\$24,035	\$0	\$11,753	67.2	%
13149130	600125	GAME OFF SALARY	\$500	\$0	\$500	\$0	\$0	\$500	0.0	%
13149140	600125	GAME OFFICIALS CONT	\$54,000	\$0	\$54,000	\$61,520	\$0	-\$7,520	113.9	%
13149140	600126	POLICE DETAILS	\$5,000	\$0	\$5,000	\$8,524	\$0	-\$3,524	170.5	%
13149140	600151	ATHL DEPT RECOND	\$12,000	\$0	\$12,000	\$18,872	\$0	-\$6,872	157.3	%
13149140	600152	ATHL DEPT FILMING	\$9,500	\$0	\$9,500	\$7,000	\$0	\$2,500	73.7	%
13149140	605061	BOYS HOCKEY ICE RENT	\$35,000	\$0	\$35,000	\$44,671	\$0	-\$9,671	127.6	%
13609140	601271	ATH FLD GROUNDS	\$12,000	\$0	\$12,000	\$22,436	\$0	-\$10,436	187.0	%
13149150	601271	ATHL FLD MAINT SUPP	\$3,646	\$0	\$3,646	\$1,319	\$0	\$2,327	36.2	%
13149150	601286	ATHL CONFERENCES	\$2,100	\$0	\$2,100	\$599	\$0	\$1,501	28.5	%
13149150	601287	ATHL DIR SUPPLIES	\$7,000	\$0	\$7,000	\$3,913	\$462	\$2,625	62.5	%
13149150	601288	ATHL TRAINER SUPPLIES	\$7,500	\$0	\$7,500	\$7,590	\$0	-\$90	101.2	%
13149150	605027	ATHL SPORTS SUPPLIES	\$30,000	\$0	\$30,000	\$39,696	\$0	-\$9,696	132.3	%
13149160	601007	ATHLETIC DUES	\$20,000	\$0	\$20,000	\$36,626	\$964	-\$17,589	187.9	%
		ATHLETICS SALARY TOTALS	\$556,022	\$0	\$556,022	\$536,209	\$22,599	-\$2,786		
		ATHLETICS OPERATING TOTALS	\$197,746	\$0	\$197,746	\$252,765	\$1,426	-\$56,445		
		ATHLETICS TOTALS	\$753,768	\$0	\$753,768	\$788,974	\$24,025	-\$59,231		

**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SPECIAL EDUCATION										
13439510	600010	SPEC ED DIR/ASST DIR SAL	\$362,345	\$3,000	\$365,345	\$352,522	\$7,600	\$5,223	98.6	%
13439510	601011	DIR STUD SERV INSURANCE	\$3,550	\$0	\$3,550	\$2,087	\$0	\$1,463	58.8	%
13439510	601021	DIR STUD SERV TRAVEL	\$3,000	\$0	\$3,000	\$2,504	\$0	\$496	83.5	%
13439520	600011	SPEC ED CLERICAL SAL	\$323,241	\$0	\$323,241	\$270,202	\$31,647	\$21,392	93.4	%
13439413	600059	SUMM TEACH SAL	\$70,400	\$0	\$70,400	\$85,594	\$0	-\$15,194	121.6	%
13439410	600199	SYSTEMWIDE THERAPISTS	\$1,037,181	-\$43,648	\$993,533	\$772,601	\$220,673	\$259	95.8	%
13439410	600207	SUMMER SERVICES	\$20,000	\$0	\$20,000	\$40,413	\$0	-\$20,413	202.1	%
13439410	601084	BEHAVIOR MOD THER	\$635,273	-\$44,709	\$590,564	\$482,666	\$88,545	\$19,353	96.7	%
13439432	600055	MED THER AIDES SALARY	\$50,000	-\$50,000	\$0	\$0	\$0	\$0	0.0	%
13439430	600092	SUMM AIDE SAL	\$70,000	\$0	\$70,000	\$92,921	\$0	-\$22,921	132.7	%
13439414	600039	SUMM NURSE	\$10,000	\$0	\$10,000	\$18,709	\$0	-\$8,709	187.1	%
13439560	601007	SPEC ED DUES	\$800	\$0	\$800	\$2,319	\$500	-\$2,019	352.4	%
13439560	601021	MILEAGE REIMB	\$0	\$0	\$0	\$1,295	\$0	-\$1,295	100.0	%
13439461	601012	SPEC ED POSTAGE	\$2,600	\$0	\$2,600	\$5,481	\$0	-\$2,881	210.8	%
13439461	601021	SPEC ED MILEAGE REIMB	\$3,000	\$0	\$3,000	\$7,311	\$0	-\$4,311	243.7	%
13439444	601187	OT/PT/SPCH CONT	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000	0.0	%
13439450	601078	SPEC ED SUPPLIES-OT	\$10,000	\$0	\$10,000	\$1,306	\$0	\$8,694	13.1	%
13439446	601002	SPEC ED OFFICE COPIER	\$1,803	\$0	\$1,803	\$0	\$0	\$1,803	0.0	%
13439451	601299	SPEC ED I/D ASSI	\$19,000	\$0	\$19,000	\$1,104	\$0	\$17,896	5.8	%
13439453	601100	PUPIL SERVICES - SUPP	\$17,000	\$0	\$17,000	\$11,430	\$1,962	\$3,607	78.8	%
13439440	601098	PUPIL SERVICES-CONT SERV	\$555,000	\$250,560	\$805,560	\$720,638	\$127,241	-\$42,319	136.0	%
13439454	601207	SPED INST S/W SUPPLIES	\$0	\$0	\$0	\$69,589	\$1,916	-\$71,505	100.0	%
13439441	601108	SPEC ED EVAL-SYSTWD	\$70,000	\$0	\$70,000	\$12,904	\$0	\$57,096	18.4	%
13439442	601083	SPEC ED BEH MOD-CONT	\$70,000	\$0	\$70,000	\$95,955	\$34,509	-\$60,463	186.4	%
13439540	601129	MA TUI - PUBLIC SEP DAY 6-21	\$1,510,662	-\$146,648	\$1,364,014	\$1,179,450	\$10,393	\$174,171	87.2	%
13439541	601124	PRIV TUITION - DAY 6-21	\$1,003,931	-\$1,003,931	\$0	\$115,503	\$0	-\$115,503	100.0	%
13439541	601126	PRIV TUIT - PRESCHOOL 3-5	\$54,979	-\$54,979	\$0	\$0	\$0	\$0	0.0	%
13439541	601127	PRIV TUITION - RESIDENTIAL	\$791,451	\$1,141,530	\$1,932,981	\$1,673,943	\$245,494	\$13,544	99.3	%
13439542	601123	COLLAB TUI - PUB SEP DAY 6-21	\$1,370,160	-\$144,389	\$1,225,771	\$1,155,645	\$87,158	-\$17,032	101.4	%
		SPEC ED SALARY TOTALS	\$2,584,990	-\$135,357	\$2,449,633	\$2,120,220	\$348,464	-\$19,051		
		SPEC ED OPERATING TOTALS	\$5,494,386	\$42,143	\$5,536,529	\$5,053,874	\$509,174	-\$26,518		
		SPECIAL EDUCATION TOTALS	\$8,079,376	-\$93,214	\$7,986,162	\$7,174,093	\$857,638	-\$45,569		



**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>BUILDINGS &amp; GROUNDS</b>										
13609730	600023	MAINTENANCE SALARY	\$373,639	\$0	\$373,639	\$356,219	\$29,458	-\$12,038	103.2 %	
13609730	600024	MAINT FRMN/ASST SALARY	\$169,816	\$0	\$169,816	\$158,421	\$13,202	-\$1,807	101.1 %	
13609730	600036	MAINTENENCE OT	\$40,000	\$0	\$40,000	\$25,576	\$0	\$14,424	63.9 %	
13609730	600037	MAINT FOREMAN OT	\$50,000	\$0	\$50,000	\$46,942	\$0	\$3,058	93.9 %	
13609730	600025	SUMMER MAINT	\$0	\$0	\$0	\$270	\$0	-\$270	100.0 %	
13609740	601213	UNIFORM	\$12,500	\$0	\$12,500	\$12,697	\$0	-\$197	101.6 %	
13609740	601233	CARPET CLEANING	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0 %	
13609741	601214	HEATING CONT SERV	\$155,000	\$0	\$155,000	\$66,021	\$13,090	\$75,890	51.0 %	
13609742	601253	UTILS ELEC BILLS - DEWING	\$60,000	\$0	\$60,000	\$63,565	\$6,435	-\$10,000	116.7 %	
13609742	601254	UTILS ELEC BILLS - HEATH BRK	\$59,000	\$0	\$59,000	\$46,217	\$3,260	\$9,523	83.9 %	
13609742	601255	UTILS ELEC BILLS - NORTH ST	\$0	\$0	\$0	\$12,583	\$0	-\$12,583	100.0 %	
13609742	601256	UTILS ELEC BILLS - TRAHAN	\$0	\$0	\$0	\$4,227	\$0	-\$4,227	100.0 %	
13609742	601257	UTILS ELEC BILLS - RYAN	\$98,000	\$0	\$98,000	\$87,632	\$10,368	\$0	100.0 %	
13609742	601258	UTILS ELEC BILLS - WYNN	\$184,000	\$0	\$184,000	\$99,788	\$22,067	\$62,145	66.2 %	
13609742	601259	UTILS ELEC BILLS - TMHS	\$250,000	\$0	\$250,000	\$230,264	\$99,465	-\$79,729	131.9 %	
13609742	601260	UTILS ELEC BILLS - CENTER	\$181,890	\$0	\$181,890	\$160,976	\$10,970	\$9,944	94.5 %	
13609742	601262	UTILS WATER	\$600	\$0	\$600	\$0	\$0	\$600	0.0 %	
13609742	601261	UTILS TELEPHONE	\$39,000	\$0	\$39,000	\$20,688	\$2,972	\$15,340	60.7 %	
13609742	601263	UTILS SEWER/SEPT	\$12,000	\$0	\$12,000	\$0	\$0	\$12,000	0.0 %	
13609742	601264	UTILS CELLULAR	\$20,000	\$0	\$20,000	\$16,771	\$8,336	-\$5,108	125.5 %	
13609742	601267	UTILS DUMPSTER	\$3,500	\$0	\$3,500	\$1,143	\$0	\$2,357	32.7 %	
13609743	601234	MNTGRND EQUIPMENT	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0 %	
13609743	601271	MNTGRND CONTRACTED SVCS	\$60,000	\$0	\$60,000	\$48,866	\$0	\$11,134	81.4 %	
13609744	601119	PEST CONTROL	\$1,000	\$0	\$1,000	\$1,030	\$0	-\$30	103.0 %	
13609744	601192	MNTBLDG CONTRACT	\$350,000	\$300,000	\$650,000	\$675,273	\$19,150	-\$44,422	7.00 %	
13609745	601212	BLDGSCRTY OPER	\$17,000	\$0	\$17,000	\$0	\$0	\$17,000	0.0 %	
13609746	601236	MNTCEQUIP STORAGE	\$1,000	\$0	\$1,000	\$218	\$0	\$782	21.8 %	
13609750	601232	CUSTODIAL SUPPLIES	\$100,000	\$0	\$100,000	\$159,128	\$985	-\$60,112	160.1 %	
13609751	601224	HTNGBLDGS FILTER	\$2,000	\$0	\$2,000	\$7,236	\$0	-\$5,236	361.8 %	
13609753	601271	GROUND MAINT SUPP	\$25,000	\$0	\$25,000	\$2,403	\$0	\$22,597	9.6 %	
13609754	601027	MNTBLDG SUPPLIES	\$100,000	\$0	\$100,000	\$49,667	\$10,377	\$39,956	60.0 %	
13609757	601235	EQUIPMENT REPLACE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0 %	
13609761	601239	HTNGBLDGS GAS - MAINT GARAGE	\$0	\$0	\$0	\$7,345	\$0	-\$7,345	100.0 %	
13609761	601245	HTNGBLDGS GAS-DEWING	\$65,000	\$0	\$65,000	\$76,433	\$4,383	-\$15,815	124.3 %	
13609761	601246	HTNGBLDGS GAS-HEATH	\$68,000	\$0	\$68,000	\$67,603	\$2,954	-\$2,556	103.8 %	
13609761	601247	HTNGBLDGS GAS-NORTH ST	\$0	\$0	\$0	\$49,834	\$0	-\$49,834	100.0 %	
13609761	601248	HTNGBLDGS GAS-TRAHAN	\$0	\$0	\$0	-\$82	\$0	\$82	100.0 %	
13609761	601249	HTNGBLDGS GAS-RYAN	\$77,500	\$0	\$77,500	\$86,526	\$4,219	-\$13,245	117.1 %	
13609761	601250	HTNGBLDGS GAS-WYNN	\$67,500	\$0	\$67,500	\$91,150	\$3,723	-\$27,374	140.6 %	
13609761	601251	HTNGBLDGS GAS-TMHS	\$85,500	\$0	\$85,500	\$97,040	\$4,696	-\$16,235	119.0 %	
13609761	601252	HTNGBLDGS GAS-CENTER	\$150,000	\$0	\$150,000	\$24,012	\$33,183	\$92,805	38.1 %	
13609763	601021	MNTGRND MILEAGE	\$4,000	\$0	\$4,000	\$2,952	\$154	\$894	77.6 %	
13609764	601321	VEHICLE MAINT	\$20,000	\$0	\$20,000	\$14,349	\$4,772	\$879	95.6 %	
13609764	601322	VEHICLE GAS & OIL	\$16,000	\$0	\$16,000	\$0	\$0	\$16,000	0.0 %	
		<b>BLDG &amp; GRNDS SALARY TOTALS</b>	<b>\$633,455</b>	<b>\$0</b>	<b>\$633,455</b>	<b>\$587,429</b>	<b>\$42,660</b>	<b>\$3,366</b>		
		<b>BLDG &amp; GRNDS OPERATING TOTALS</b>	<b>\$2,334,990</b>	<b>\$300,000</b>	<b>\$2,634,990</b>	<b>\$2,283,555</b>	<b>\$265,557</b>	<b>\$85,878</b>		
		<b>BUILDINGS &amp; GROUNDS TOTALS</b>	<b>\$2,968,445</b>	<b>\$300,000</b>	<b>\$3,268,445</b>	<b>\$2,870,984</b>	<b>\$308,216</b>	<b>\$89,245</b>		

**Tewksbury Public Schools**  
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ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
<b>SYSTEMWIDE LEA</b>										
13059812	600035	GRANT MGMT	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0 %	
13059814	600020	CURRICULUM DIRECTOR	\$282,079	\$11,500	\$293,579	\$273,310	\$22,965	-\$2,696	100.9 %	
13059813	600100	SALARY RESERVE -	\$89,295	-\$89,000	\$295	\$0	\$0	\$295	0.0 %	
13339810	600052	SYST WD ELL TEACH	\$520,680	-\$270	\$520,410	\$406,921	\$120,801	-\$7,312	101.4 %	
13059830	600011	SUBS CALL LINE	\$20,160	-\$20,160	\$0	\$0	\$0	\$0	0.0 %	
13529831	600096	COPY CTR AIDE	\$27,571	\$0	\$27,571	\$21,682	\$6,363	-\$474	101.7 %	
13389810	600103	MATH COACH	\$299,316	\$0	\$299,316	\$215,750	\$66,081	\$17,486	94.2 %	
13409810	600103	LITERACY COACH	\$196,909	-\$14,895	\$182,014	\$76,580	\$23,256	\$82,178	54.9 %	
13449810	600103	TECH COACH	\$188,646	-\$270	\$188,376	\$145,411	\$43,905	-\$940	100.5 %	
13059810	600048	MENTORS SALARY	\$30,000	\$0	\$30,000	\$21,117	\$1,335	\$7,548	74.8 %	
13059810	600049	MENTEES SALARY	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0 %	
13179810	600070	SYSTWD PD STIPEND	\$2,470	\$0	\$2,470	\$1,691	\$0	\$779	68.5 %	
13169810	600020	DIR OF GUIDANCE SERVICES	\$137,068	\$4,500	\$141,568	\$131,524	\$11,121	-\$1,077	100.8 %	
13159810	600040	NURSE SALARIES - SYSTEM	\$704,273	\$0	\$704,273	\$605,453	\$176,303	-\$77,483	111.0 %	
13159830	600021	SUBSTITUTE NURSES	\$10,000	\$0	\$10,000	\$14,155	\$0	-\$4,155	141.5 %	
13523112	600033	TMHS SECURITY MONITOR	\$28,466	\$0	\$28,466	\$25,117	\$4,592	-\$1,243	104.4 %	
13523112	600087	RESOURCE OFFICER	\$230,063	\$0	\$230,063	\$230,063	\$0	\$0	100.0 %	
13609830	600120	INTEROFFICE MAIL	\$12,000	\$0	\$12,000	\$11,829	\$0	\$171	98.6 %	
13609830	600196	PT CUST CENTER SCHOOL	\$0	\$0	\$0	\$6,027	\$0	-\$6,027	100.0 %	
13059811	600026	SICK LEAVE BUY BACK	\$40,000	\$0	\$40,000	\$15,404	\$100,985	-\$76,389	291.0 %	
13059811	600027	RETIREMENT INCENT	\$8,000	\$0	\$8,000	\$0	\$0	\$8,000	0.0 %	
13059841	601192	CURR & DATA CS	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0 %	
13389850	600103	MATH COACH SUPPLIES	\$8,000	\$0	\$8,000	\$2,280	\$42	\$5,678	29.0 %	
13179840	601023	DISTRICTWIDE PROF DEVEL	\$53,300	\$0	\$53,300	\$28,060	\$4,263	\$20,977	60.6 %	
13159840	601188	DOCTOR CONT	\$6,500	\$0	\$6,500	\$5,650	\$0	\$850	86.9 %	
13159850	601298	HEALTH SUPPLIES	\$10,637	\$0	\$10,637	\$9,206	\$0	\$1,431	86.5 %	
13159860	601011	MED INSURANCE REIMB	\$400	\$0	\$400	\$370	\$0	\$30	92.5 %	
13159860	601020	HEALTH COURSE REIMB	\$800	\$0	\$800	\$494	\$0	\$306	61.7 %	
13529840	601121	BAND TRANS	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0 %	
13529840	601234	BAND EQUIP REPAIR	\$1,000	\$0	\$1,000	\$964	\$0	\$36	96.4 %	
		SYSTEMWIDE SALARY TOTALS	\$2,836,996	-\$108,595	\$2,728,401	\$2,202,035	\$577,706	-\$51,340		
		SYSTEMWIDE OPERATING TOTALS	\$93,137	\$0	\$93,137	\$47,024	\$4,305	\$41,808		
		SYSTEMWIDE LEA TOTALS	\$2,930,133	-\$108,595	\$2,821,538	\$2,249,059	\$582,011	-\$9,532		
		SALARY GRAND TOTAL	\$38,690,764	-\$308,095	\$38,382,669	\$31,036,234	\$7,225,018	\$121,417	100%	
		OPERATING GRAND TOTAL	\$15,504,895	\$608,095	\$16,112,990	\$14,376,045	\$1,650,515	\$86,430	99%	
		SALARY & OPERATING TOTAL	\$54,195,659	\$300,000	\$54,495,659	\$45,412,279	\$8,875,683	\$207,697	100%	
1053003	5890	CAPITAL OUTLAY	\$789,603	-\$300,000	\$489,603	\$443,563	\$0	\$46,040	91%	
		GRAND TOTAL SCHOOL	\$54,985,262	\$0	\$54,985,262	\$45,855,842	\$8,875,683	\$253,737	100%	





## 2024-2025 School Calendar

Revised DRAFT TBD - SC Approved 2-14-2024

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2 Student Days

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 Student days

(22 days)

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 Student days

(44 days)

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

17 Student days

(61 days)

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 Student days

(76 days)

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 Student days

(97 days)

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

15 Student days

(112 days)

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 Student days (132 days)

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

16 Student days

(148 days)

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 Student days

(169 days)

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

16 Student days

(180 + 5 snow days)

FYI ONLY- Last day without 5 snow days

First/Last Day\* - All Students \*Last Day inc. 5 snow/emergency days

Schools Closed

Early Dismissal - All Students

K-4 ONLY - Early Dismissal - K-4 Students

No School - Professional Development

Early Dismissal - Teacher Workshop

Jun 6 TMHS Graduation

Aug 26 - 27 Professional Development Days

Aug 28 First Day of School for Students

Dec 23 - Jan 1 December Recess

Feb 17 - 21 February Recess

Apr 21 - 25 April Recess

Jun 24 \*Last Day of School (Early Dismissal)

\*Inc. 5 snow/emergency days

### TEWKSBURY SCHOOL COMMITTEE MEMBERS

Bridget Garabedian • [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us)  
 Kaitlyn Anderson • [kmanderson@tewksbury.k12.ma.us](mailto:kmanderson@tewksbury.k12.ma.us)  
 Kayla Biagioni-Smith • [kbiagioni-smith@tewksbury.k12.ma.us](mailto:kbiagioni-smith@tewksbury.k12.ma.us)

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 Richard Russo, Jr. • [russor@tewksbury.k12.ma.us](mailto:russor@tewksbury.k12.ma.us)



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109  
(617) 523-8454 (800) 392-6023 fax: (617) 702-4111 www.masc.org Mildred Lefebvre, President

Date: March 2024  
To: MASC member school committees, c/o superintendent of schools  
Re: Voting delegate to annual business meeting  
Date: DURING JOINT CONFERENCE. FRIDAY, NOVEMBER 8  
Location: RESORT AND CONFERENCE CENTER AT HYANNIS, HYANNIS

FIRST NOTICE

In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:

*All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.*

PLEASE NOTE:

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2024 annual meeting is October 18, 2024.

Official Delegate Form

For the school committee of \_\_\_\_\_

The official voting delegate is: \_\_\_\_\_  
\_\_\_\_\_

The alternate voting delegate is: \_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_

NOTE: In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.