

**TEWKSBURY SCHOOL COMMITTEE**  
139 Pleasant Street, Tewksbury, MA 01876  
Notice of Meeting #12 - Public Session  
**Wednesday, May 1, 2024 at 5:30 PM**

**Meeting Place:**  
**Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)**  
320 Pleasant Street, Tewksbury, MA 01876  
Revised

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**AGENDA - Revised**

1. **Call To Order**
2. **Executive Session - Non-Public Session - 5:30 PM**
  - Approval of January 31, 2024 and April 10, 2024 Executive Session Minutes; and
  - Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining Units

The School Committee will reconvene in open session after the Executive Session.
3. **Adjourn into Public Session - 6:30 p.m.**
4. **Pledge Allegiance**
5. **Announcement\***
6. **Recognitions**  
TPS Food & Nutrition Services Staff
7. **Student Council Representative Report**  
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
8. **Presentations**  
TPS Food & Nutrition Services Update
9. **Citizens Forum\***
10. **Approval Of Minutes**  
April 10, 2024
11. **Submission And Payment Of Bills**  
Payroll Period Ending April 11, 2024, \$1,602,668.73  
Payroll Period Ending April 25, 2024, \$1,552,006.84
12. **Superintendent & Staff Report**
13. **Consent Agenda\***

**SCHOOL COMMITTEE MEMBERS**

Bridget Garabedian, Chair [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us) ~ Richard Russo, Jr., Vice-Chair [russo@tewksbury.k12.ma.us](mailto:russo@tewksbury.k12.ma.us)  
Chris Moncada, Clerk [cmoncada@tewksbury.k12.ma.us](mailto:cmoncada@tewksbury.k12.ma.us) ~ Kaitlyn Anderson, Member [kmanderson@tewksbury.k12.ma.us](mailto:kmanderson@tewksbury.k12.ma.us)  
Kayla Biagioni-Smith, Member [kbiagioni-smith@tewksbury.k12.ma.us](mailto:kbiagioni-smith@tewksbury.k12.ma.us)  
Superintendent of Schools - Brenda Theriault-Regan [bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)

**14. School Committee Member Reports**

Tewksbury SEPAC  
Wellness Advisory Committee  
Policy Sub-Committee

**15. Policy Changes, Proposals, And Adoption**

**First & Final Reading: Policy reviewed and recommended to approve with no changes - Vote**  
KFD, Use of School Facilities for a Candidates Night

**Informational Reading: Policies reviewed and recommended to revise**  
ADF, Wellness Policy

**16. Old Business**

- a. 2024-2025 SC Sub-Committee Appointments - Vote
- b. 2025 SC Meeting Schedule - Vote
- c. Annual Town Meeting May 6, 2024 Warrant Article

**17. New Business**

TMHS Out-of-State Field Trip Request - Vote

**18. New School Committee Matters of Interest**

**19. Future School Committee Meeting Dates**

May 6th: Annual Town Mtg & May 8th: Special Town Mtg (SC will be in attendance);  
May 22, 2024: Regular Meeting; June 12, 2024

**20. Future Sub-Committee & Advisory Committee Meeting Dates**

TSEPAC Business Meeting: May 16, 2024 Elections; Wellness Advisory Committee: June 5, 2024  
Policy Sub-Committee: TBD

**21. Future Agenda Items**

**22. Adjournment**

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**\*ANNOUNCEMENT:** The May 1, 2024 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**\*PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

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**Consent Agenda\*****Correspondence**

- a. TMHS College Fair 2024 Attendees
- b. 2024-2025 Voice of Democracy Audio essay Competition
- c. 2024-2025 Patriot's Pen Essay Competition
- d. May 1, 2024 Teacher Workshop-½ day PD/Early Dismissal Students

**Personnel Items**

**New Hires** - None

**Reappointments** - None

**Retirements** - Sue Hogan, Case Manager at the John Ryan Elementary School, effective June 30, 2024

**Transfers** - None

**Appendix B 2023-2024 Co-Curricular Activities** - None

**Appendix B TMHS Athletics**

Matthew Trotta - Baseball Assistant

George Covino - Girls Softball Assistant

**Acceptance of Grants** - None

**Acceptance of Donations** - None

**Raffles** - None

# Executive Session

**TEWKSBURY SCHOOL COMMITTEE**  
**Executive Session (Non-Public Session)**  
**Wednesday, May 1, 2024**

Tewksbury Memorial High School  
*Guidance Office Conference Room*  
320 Pleasant Street, Tewksbury, Massachusetts

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**A. CALL TO ORDER**

**B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM**

- Approval of January 31, 2024 and April 10, 2024 Executive Session Minutes; and
- Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining Units

The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

# Recognition and/or Presentations

## **Tewksbury School Committee - May 1, 2024**

### **RECOGNITIONS**

#### **Tewksbury Food & Nutrition Services**

**School Lunch Hero Day - May 3, 2024**

NANCY ACKERELY	ALLISON DiFELICE	AMANDA MARINO
JENIFER AMBROSE	ROBIN FORAN	ELIZABETH MARQUEZ
LISA BEVILACQUA	ANDREA GRAZIANO	LUCY MCCLUSKY-SAPIA
SUZANNE BLACKWELL	JENNIFER IANNUZZI	JENNIFER MOORE
SHANNON BRADLEY	JOYCE KLING	JULIE NAUGHTON
HEIDI BROOKS	KATHRYN LANOUE	DOTTIE O'DONNELL
NANCY BROOKS	LISA LAPERRIERE	JOE PAWLICK
ERICA CARFAGNO	KATHY LARKIN	LAURA SULLIVAN
AMANDA COSTELLO	DAN MAGUIRE	SUGARNA THAYAAPARAN
AMY CROWLEY	JESS MACKEEN	ANDREA WRIGHT
MARCIA D'ATTILIO	PAULA MALFA	MELISSA SANDBERG
CATHY DELL'ORFANO		LESLIE TOMASI

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### **PRESENTATION**

#### **Tewksbury Food & Nutrition Services**

**School Lunch Hero Day - May 3, 2024**

Debralee Mugford, Director of Food & Nutrition Services

# Minutes



# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
4/25/2024

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,552,006.84**

**GRANTS**

\$25,853.58	2023-2024 Special Ed 240 Grant
6,622.02	2023-2024 Title I Grant
\$0.00	2022-2023 Title II Grant
0	2022-2023 Title III Grant
\$0.00	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$963.57	2023-2024 ASOST Grant
\$162.50	2022-2023 Innovation Pathways Grant
\$3,358.31	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$22,648.52	2022-2023 ESSER III Grant

**REVOLVING ACCOUNTS**

\$4,463.17	2023-2024 Community Services Preschool Program
\$2,225.00	2023-2024 Adult Education Program
31,605.29	2023-2024 Lunch Program
3,040.32	2023-2024 Facilities
\$0.00	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$0.00	2023-2024 WYNN Athletic Intramurals
\$0.00	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
0.00	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$110,396.13 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

1,441,610.71	2023-2024 School Department Account
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**\$1,441,610.71 SUB TOTAL - LEA FUNDS**

**\$1,552,006.84 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
4/11/2024

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,602,668.73**

**GRANTS**

\$27,131.08	2023-2024 Special Ed 240 Grant
7,249.50	2023-2024 Title I Grant
\$0.00	2022-2023 Title II Grant
0	2022-2023 Title III Grant
\$0.00	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$5,799.18	2023-2024 ASOST Grant
\$0.00	2022-2023 Innovation Pathways Grant
\$4,590.03	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$22,325.30	2022-2023 ESSER III Grant

**REVOLVING ACCOUNTS**

\$10,021.85	2023-2024 Community Services Preschool Program
\$2,317.04	2023-2024 Adult Education Program
39,271.55	2023-2024 Lunch Program
5,115.95	2023-2024 Facilities
\$2,873.64	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$0.00	2023-2024 WYNN Athletic Intramurals
\$125.00	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
2,893.38	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$139,167.35      SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

1,463,501.38	2023-2024 School Department Account
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**\$1,463,501.38      SUB TOTAL - LEA FUNDS**

**\$1,602,668.73      TOTAL**

# Superintendent/ Staff /School Committee Reports

# Consent Agenda

April 12th 2024

1	ALBERTUS MAGNUS COLLEGE	
2	UNIVERSITY OF MASSACHUSETTSAMHERST	
3	ANNA MARIA COLLEGE	
4	BENTLEY UNIVERSITY	
5	UNIVERSITY OF MASSACHUSETTS BOSTON	
6	BRIDGEWATER STATE UNIVERSITY	
7	COLBY SAWYER COLLEGE	
8	COLLEGE OF THE HOLY CROSS	
9	CURRY COLLEGE	
10	UNIVERSITY OF MASSACHUSETTS DARTMOUTH	
11	DEAN COLLEGE	
12	EMERSON COLLEGE	
13	EMMANUEL COLLEGE	
14	ENDICOTT COLLEGE	
15	FITCHBURG STATE UNIVERSITY	
16	UNITED STATES ARMY	
17	FRAMINGHAM STATE UNIVERSITY	
18	GOULD CONSTRUCTION INSTITUTE	
19	GORDON COLLEGE	
20	HIGH POINT UNIVERSITY	
21	HULT UNIVERSITY	
22	HUSSON UNIVERSITY	
23	UNITED STATES MARINE CORP	
24	IONA UNIVERSITY	
25	JOHNSON & WALES UNIVERSITY	
26	LASELL UNIVERSITY	
27	LESLEY UNIVERSITY	
28	LONG ISLAND UNIVERSITY	
29	UNIVERSITY OF MASSACHUSETTS LOWELL	
30	MASSACHUSETTS AIR NATIONAL GUARD	
31	MASSACHUSETTS MARITIME ACADEMY	
32	MERRIMACK COLLEGE	
33	MIAMI UNIVERSITY - OHIO	
34	MIDDLESEX COMMUNITY COLLEGE	
35	MASSACHUSETTS ARMY NATIONAL GUARD	
36	NATIONAL AVIATION ACADEMY	
	COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE	
	----- LAKES REGION COMMUNITY COLLEGE	
37	----- NASHUA COMMUNITY COLLEGE	
38	UNITED STATES NAVY	
39	NICHOLS COLLEGE	
40	PLYMOUTH STATE UNIVERSITY	
41	QUINNIPIAC UNIVERSITY	

42	REGIS COLLEGE	
43	RHODE ISLAND COLLEGE	
44	SAINT ANSELM COLLEGE	
45	SALVE REGINA UNIVERSITY	
46	SOUTHERN MAINE COMMUNITY COLLEGE	
47	SOUTHERN NEW HAMPSHIRE UNIVERSITY	
48	STONEHILL COLLEGE	
49	SUFFOLK UNIVERSITY	
50	UNIVERSITY OF CONNECTICUT	
51	UNIVERSITY OF MAINE FARMINGTON	
52	UNIVERSITY OF NEW HAMPSHIRE	
53	VERMONT STATE UNIVERSITY	
54	WENTWORTH INSTITUTE	
55	WESTERN NEW ENGLAND UNIVERSITY	
56	WORCESTER STATE UNIVERSITY	

## 2024-2025 Theme

### **“Is America Today Our Forefathers’ Vision?”**

**Student Entry Deadline: October 31, 2024**

**Patriotic Audio Essay Competition Grand Prize: \$35,000 Award**

#### **What is the Voice of Democracy Program?**

Since 1947, the Voice of Democracy has been the Veterans of Foreign Wars’ (VFW’s) premier scholarship program. Each year, nearly 27,000 high school students compete for more than \$2 million in scholarships and incentives. Students compete by writing and recording an audio essay on an annual patriotic theme. This year’s theme is, **“Is America Today Our Forefathers’ Vision?”**

#### **Why Should I Enter?**

Prizes and scholarships can be awarded at the Post, District, state and national level. Department (State) winners receive an all-expense-paid trip to Washington DC, to tour the city, be honored by the VFW and its Auxiliary and receive their portion of \$171,000 in national awards, the top scholarship being \$35,000.

#### **The Rules**

##### **Who can enter?**

The Voice of Democracy is open to students in grades 9-12 by the Oct. 31 deadline who are enrolled in a public, private or parochial high school or home study program in the United States, its territories and possessions; or dependents of U.S. military or civilian personnel in overseas schools. Although U.S. citizenship is not required, students must be lawful U.S. permanent residents or have applied for permanent residence (the application for which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. Foreign exchange students, students age 20 or over, GED or Adult Education Students are ineligible.

##### **What do I need to enter?**

Record your original 3-5 minute (+ or – 5 second max.) audio essay on a flash drive, or other electronic device. You will submit the recording, typed essay and this completed entry form. Provide these items to your school/group competition or VFW Post for judging. In addition you can submit your emailed entry form, essay, and audio file to the VFW Post upon approval. You must be the sole author of your essay. Inappropriate use of ChatGPT or other AI tools is not allowed. The recording must be in your own voice and in English. Hearing/speech impaired students should email the Voice of Democracy National Office at [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org) for special instructions. No music, singing, poetry or sound effects are allowed. The body of the essay must not identify you in any way, (including, but not limited to your name, school, city, state, race, or national origin) although the recording & typed essay should be labeled with your name, to show ownership.

#### **Where Do I Submit My Entry?**

All entries begin at the VFW Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the VFW Post. Individual students may submit their entry directly to the Post. Entries sent to VFW National will be returned. One winner for every 15 entries from each Post advances to District and one District winner advances to the state (Department) competition. If you need help finding a participating VFW Post, follow these instructions: First, visit this website [vfw.org/FindaPost](http://vfw.org/FindaPost) to “Find A VFW Post.” If you do not have success in finding a Post, or if you have trouble getting in touch with them, you can contact your VFW Department (state) office to see if they can offer any information or assistance. You can visit this link <https://www.vfw.org/ContactUs/> and look for “Find a State Contact” to get your VFW state office’s phone number and email. If you still need assistance, please email us at VFW National Headquarters at [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)

#### **What Is the Deadline for My Entry?**

All entries competing at the Post level must be in the hands of that VFW Post by midnight, **Oct. 31, 2024**. It is the responsibility of the student to meet this deadline by submitting their entry to the proper location by ensuring it is a participating Post.

#### **What Are the Judging Criteria?**

##### **Originality is worth 30 points:**

Treatment of the theme should show imagination and human interest.

##### **Content is worth 35 points:**

Clearly express your ideas in an organized manner. Fully develop your theme and use transitions to move smoothly from one idea to another.

##### **Delivery is worth 35 points:**

Speak in a clear and credible manner.



# 2024-2025 Official Entry Form Voice of Democracy Competition

Must Be Completed by All Contestants

Name: First, M.I., Last

Address

City, State, Zip

( )

Phone

Email

Date of Birth (mm/dd/yy)

Grade in School

Age

Jacket Size

School Name, City, State

Teacher's name and Email (if applicable)

## To Be Completed by Student's Parent/Guardian

(Required even if student is 18 or over)

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date

( )

Parent/Guardian Daytime Phone

Parent/Guardian Email

## Participant Agreement for Students Advancing to National Level

If selected as a first-place state winner, I have the consent of my parent/guardian and school to attend the Voice of Democracy National Finals in Washington, D.C. as a guest of the VFW National Organization. In consideration for permission to participate in the National Voice of Democracy Competition ("Competition") I do hereby, for myself, for my heirs, executors, administrators and assignees, waive, release and discharge all rights and claims which I have or which may hereafter accrue against the Veterans of Foreign Wars of the United States (VFW) and/or the Departments (state organizations) of the Veterans of Foreign Wars and their respective officers, agents, successors and assigns from any damages which may be sustained by me in connection with my participation in or association with the Competition and/or arising out of any travel related to the Competition. In the event of sickness, accident or injury in connection with the Competition, I consent to and accept the services of a duly licensed medical, surgical or dental specialist selected on my behalf and for such treatments, as they may deem necessary. I understand that VFW will not be liable for such treatment. I further understand that the Veterans of Foreign Wars of the United States retains non-exclusive rights to use my audio file, essay, name and likeness in the promotion and execution of the organization's programs and activities.

## I Have Read and Understand the Rules and Participant Agreement

I certify that I am the sole author of the enclosed audio/essay entry and that I have not inappropriately used any AI tools or Chat GPT. I have only entered the competition once yearly if otherwise eligible. I understand that if it is found that I have entered any other Post's competition or used this essay for another VFW competition, I face elimination from the competition and will return any and all prizes or incentives awarded.

Signature of Student Participant

Date

## To Be Completed by the VFW Post

I certify that this student has an authorized entry in our VFW Post Level Voice of Democracy Competition.

Post Commander/Chairperson Signature

Post #

VFW Auxiliary President/Chairperson Signature (if applicable)

Post Address

City, State, Zip

VFW Post Email

No. of students participating

No. of winners advanced to District

Amt. of Post/Aux. scholarship awards \$

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$

## To Be Completed by the VFW District

I certify that the student named in the previous section is the duly selected winner of the Voice of Democracy Contest District Competition and is our sole entry into the Departments.

District Chairperson Signature

Dist. #

Address

City, State, Zip

( )

Phone

Email

## To Be Completed by the VFW Department Chairperson

I certify that the student named in the previous section is the duly selected first-place winner of the Voice of Democracy Department Competition and is our sole entry into the National Judging.

Department Chairperson Signature

( )

Daytime Phone

Email

The winner ☐ has been ☐ will be (check one) notified that they are the first-place Department winner on

For assistance contact:

816.968.1155

Email: [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)

Local VFW Post Information:

Contact:

Phone:

Best Time To Call:

Alternate Contact:

Phone:

Best Time To Call:



Twisted X Brands  
A Proud Sponsor

# PATRIOT'S PEN



2024-2025 Theme

**"My Voice in America's Democracy?"**

**Student Entry Deadline: October 31, 2024**

**Patriotic Written Essay Competition Grand Prize: \$5,000 Award**

## What is the Patriot's Pen Program?

Conducted nationwide, this VFW-sponsored youth essay competition gives students an opportunity to write essays expressing their views on an annual patriotic theme. We invite you to join the more than 73,000 students who participated last year in this contest.

## Why Should I Enter?

Prizes and scholarships can be awarded at the Post, District, State and national level. Department (State) winners receive a portion of \$55,000 in national awards. National Winners will receive at least \$500. **The first-place national award is currently \$5,000.**

The Internal Revenue Service requires a recipient awarded more than \$599 be given Form 1099 identifying the proceeds as taxable income. This may require the winner to provide their social security number.

## How Does the Contest Work?

All entries begin at the VFW Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the VFW Post. Individual students may submit their entry directly to the Post.

The contest consists of four levels. The first level (entry) is sponsored by VFW Posts. Post winners advance, one for every 15 entries, to the VFW District (regional) level where the one first-place winner is advanced to the VFW Department (state) level. The first-place winner at the Department level is then advanced into the VFW national competition.

## Who Can Enter?

Patriot's Pen is open to 6th, 7th and 8th-grade students enrolled by the Oct. 31 deadline in public, private or parochial schools in the U.S., its territories or its possessions; or dependents of U.S. military or civilian personnel in overseas schools. Home-schooled students also are eligible. Although U.S. citizenship is not required, students must be lawful U.S. permanent residents or have applied for permanent residence (the application which has not been denied) and intends to become a U.S. citizen at the earliest opportunity allowed by law. (Foreign exchange students are ineligible.)

## How Do I Get Started?

- Ask a teacher or youth group/club adult leader to supervise the Patriot's Pen writing contest.
- Contact a participating VFW Post and indicate your interest in participating.

- Establish a contact person who is a member of that VFW Post or its VFW Auxiliary.
- Make sure that your essay is submitted to the VFW Post before the contest deadline of October 31, 2024. You can submit your essay and entry form by email upon the Post's approval. Entries sent to the VFW National Headquarters directly will be returned.

## How Am I Judged?

**Knowledge of the theme is worth 30 points:**

You must show a thorough knowledge of the theme in your work. Demonstrate you have researched the issue extensively.

**Theme development is worth 35 points:**

Answer all relevant facts about the theme such as the who, what, where, when and why. Relate the theme to your own experiences.

**Clarity of ideas is worth 35 points:**

Write your essay in an easy-to-understand format. Leave your reader with a clear understanding of your explanation of the theme.

## What Is the Theme?

VFW's Commander-in-Chief annually chooses the year's theme. The 2024-2025 theme is:

**"My Voice in America's Democracy?"**

## Deadline Information.

To qualify, all entries must be submitted to a sponsoring VFW Post by midnight October 31, 2024.

## Note:

If you need help finding a participating VFW Post, follow these instructions:

First, visit [vfw.org/FindaPost](https://www.vfw.org/FindaPost) to "Find a VFW Post."

If you don't have success in finding a Post, or if you have trouble contacting them, you can contact your VFW Department (state) headquarters office to see if they can offer any information or assistance. You can visit [vfw.org/contactus](https://www.vfw.org/contactus) to look for "Find a State Contact" to get your VFW state office's phone number and email.

**For assistance contact  
the VFW National Headquarters  
at 816.968.1155**

**Email: [youthscholarships@vfw.org](mailto:youthscholarships@vfw.org)**

# 2024-2025 Official Entry Form Patriot's Pen Competition

Must Be Completed by All Contestants

Name: First, M.I., Last

Address

City, State, Zip

( )  
Phone Email

Date of Birth (mm/dd/yy) Grade in School Essay Word Count

School Name, City, State

Teacher's name and Email (if applicable)

**To Be Completed by Student's Parent/Guardian**  
(Required even if student is 18 or over)

Parent/Guardian Name (Printed)

Parent/Guardian Signature Date

( )  
Parent/Guardian's Daytime Phone

Parent/Guardian's Email

## What Are the Rules?

- You must write your own essay.
- All essays should be typed in English with no color or graphics. 300 - 400 words in length (+ or - 5 word max). Every word is counted regardless of length. The essay title (theme) or added footnotes do not contribute to the word count.
- In no way may contestants identify themselves within their essay (including, but not limited to, your name, school, city, state, race or national origin.) Do not put your name on the essay. The entry form is your essays cover sheet. Secure the Official Student Entry Form with a staple or other fastener on top of your essay. Contestants are allowed to enter only once each year if otherwise eligible (one Post competition).
- The essay must be contestant's original work and a product of the contestant's own thinking. Inappropriate use of ChatGPT or other AI tools is not allowed. The approach to the Patriot's Pen theme should be positive and clearly focused. Poetry is not acceptable. Quotations may be used sparingly if plainly identified wherever used. A contestant's teacher, counselor or parent may check the essay for punctuation, grammar and/or spelling, but the content must remain the contestant's. Contestants will be judged on the basis of their essay alone and are not required to present the essay orally. All essays become the property of the Veteran's of Foreign Wars. The VFW retains non-exclusive rights to the use of your essay and likeness in the promotion and execution of the organization's programs and activities.
- At any time during the contest additional participant personal information (i.e. SSN, photo, etc.) could be requested by the VFW.

**I Have Read and Understand the Contest Rules**

Signature of Student Participant

Date

## To Be Completed by the VFW Post

I certify that this student has an authorized entry in our VFW Post level Patriot's Pen Competition.

Post Commander/Chairperson Signature

Post#

VFW Auxiliary President/Chairperson Signature (If applicable)

Post Address

City, State, Zip

VFW Post Email

No. of participants No. of winners

Amt. of Post/Aux. scholarships awards \$

Amt. of Post/Aux. additional expenses (Banquet, Pins, etc.) \$

## To Be Completed by the VFW District

I certify that the student named in the previous section is the duly selected winner of the Patriot's Pen Contest District Competition and is our sole entry into the Department.

District Chairperson Signature

Dist. #

Address

City, State, Zip

( )  
Phone Email

## To Be Completed by the VFW Department Chairperson

I certify that the student named in the previous section is the duly selected first-place winner of the Patriot's Pen Department Competition and is our sole entry into the National Judging.

Department Chairperson Signature

( )  
Daytime Phone Email

The winner ☒ has been ☐ will be (check one) notified that they are the first-place Department winner on \_\_\_\_\_.

## Local VFW Post Information:

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Best Time To Call: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Best Time To Call: \_\_\_\_\_



Twisted X Brands  
A Proud Sponsor



**Professional Development Schedule  
Wednesday, May 1, 2024**

**PK (ESPs Optional)**

Time	Topic	Location	Participants
11:20 p.m. - 11:45 p.m.	Lunch	On Your Own	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
11:45 a.m. - 2:45 p.m.	Presentations of Impact	Building Based	

**K-1 (ESPs Optional)**

Time	Topic	Location	Participants
11:55 p.m. - 12:20 p.m.	Lunch	On Your Own	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
12:25 p.m. - 3:15 p.m.	Presentations of Impact	Building Based	

**Grades 2-4 (ESPs Optional)**

Time	Topic	Location	Participants
12:05 a.m. - 12:30 a.m.	Lunch	On Your Own	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
12:30 a.m. - 3:15 p.m.	Presentations of Impact	Building Based	

**Grades 5-6 (ESPs Optional)**

Time	Topic	Location	Participants
11:15 a.m. - 11:40 a.m.	Lunch	On Your Own	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
11:45 a.m. - 2:35 p.m.	Presentations of Impact	Building Based	

**Grades 7-8 (ESPs Optional)**

Time	Topic	Location	Participants
10:45 a.m.-12:00 p.m.	Presentations of Impact	Library	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
12:00 p.m. - 12:25 p.m.	Lunch	On Your Own	
12:25 p.m.-2:10 p.m.	Presentations of Impact	Library	

**Grades 9-12 (ESPs Optional)**

Time	Topic	Location	Participants
10:40 a.m. - 11:05 a.m.	Lunch	On Your Own	<b>All Staff*</b> <a href="#">Your Voice Matters Survey</a>
11:10 a.m. - 2:00 p.m.	Presentations of Impact	Building Based	

**Nurses**

Time	Topic	Location	Participants
12:15-2:45	Coursework & Department Meeting	LGI 1	<b>Nurses</b> <a href="#">Your Voice Matters Survey</a>

**\*\* REMINDER: Please complete the PD Evaluation Form at the end of the day. \*\***

# Policy

**File: KFD - USE OF SCHOOL FACILITIES FOR A CANDIDATES NIGHT**

Tewksbury School Department facilities would be considered if all other town facilities were unavailable for the purpose of conducting a candidates' night. The following regulations shall apply:

1. A "Use of School Facilities Application" must be completed by the sponsoring group and submitted to the Central Office along with a written outline of the program format.
2. The rental fee will be waived.
3. If a custodian is required, a custodial fee will be charged.
4. School Department equipment will be made available.
5. If refreshments are to be served, a school department cafeteria employee will be assigned to the activity and the sponsor will be required to pay for the service. Refreshments can only be served in an area designated by the School Department.
6. The School Department reserves the right to assign a police officer. The cost of the officer will be paid by the sponsor.
7. No political signs, posters or handouts will be allowed in the school facility.
8. The Tewksbury School Committee, acting through its agent, reserves the right to approve or reject application for use of a school facility for a candidates' night.
9. The organization sponsoring the Candidates Night will be responsible for providing a Liability Insurance Certificate consistent with the requirements outlined in the School Department's Policy on Use of School Facilities.
10. In order to be eligible for use of a school facility, the sponsoring organization must include in its program format candidates for all contested offices.

SOURCE: Tewksbury

Reviewed and Adopted January 14, 2015

Revised: November 14, 2018

Reviewed and Adopted:

## **File: ADF - WELLNESS POLICY**

~~Pursuant to the "Healthy, Hunger-Free Kids Act of 2010", Pub. Law 111-296, sec. 204 and the Richard B. Russell National School Lunch Act, sec. 9A, Tewksbury Public Schools adopts this Wellness Policy. By adopting this policy, it is the intention that Tewksbury Public Schools will make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and will afford each the opportunity to fully participate in and benefit from the education process.~~

~~The Tewksbury Public Schools will develop, adopt and implement a broad plan for a coordinated school based health program that will:~~

- ~~• Be designed in response to demonstrated needs in the community;~~
- ~~• Be based on models that demonstrate models of effectiveness;~~
- ~~• Emphasize a positive youth development approach;~~
- ~~• Make efficient use of school and community resources;~~
- ~~• Respond to families' needs and preferences; and~~
- ~~• Include goals for Health Education, Physical Education and Nutrition.~~

~~The coordinated school based health program plan will incorporate the following components and goals:~~

### ~~1. Health Education~~

~~A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors shall be offered pre-Kindergarten through Grade 12. The health education program will be an integral part of a coordinated school-based health program. It will be consistent with the Massachusetts Health Curriculum Frameworks, coordinated by the Health Services: Lead Nurse. The Health Services: Lead Nurse will consult with the district coordinator for nursing regarding all issues affecting student based health.~~

### ~~2. Physical Education~~

~~The Tewksbury Public Schools will continue to implement specific learning goals and objectives for physical education for students in Grades pre-Kindergarten through Grade 12, in accordance with G.L. c. 71, § 3. A sequential, developmentally appropriate curriculum will continue to be implemented and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives.~~

### ~~3. Nutrition~~

~~Tewksbury Public Schools recognizes that a healthy intake of food and nutrients is essential for students to take full advantage of the learning environment in school. Healthy eating patterns during childhood can affect eating patterns in later years and students need to gain the knowledge~~



May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

~~and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases. Students of all ages need the knowledge to make wise food choices in the contemporary food environment, to evaluate food promotion and media messages regarding realistic body size and shape, and to select appropriate foods in varied settings. The nutrition program will include guidelines for reimbursable school meals which are not less restrictive than regulations and nutrition guidelines issued by the Secretary of Agriculture pursuant to Pub. Law 111-296, sec. 204(a) and the Richard B. Russell National School Lunch Act, sec. 9A.~~

~~The nutrition program will also ensure that profit generation will not take precedence over the nutritional needs of the students. Finally, the nutrition program will include guidelines for nutrition education and promotion.~~

#### ~~4. Health Services:~~

~~Tewksbury Public Schools recognizes the increasing health and medical needs of our student and staff population. Many of our students require daily nursing care to enable them to perform to their academic potential. Tewksbury Public Schools will strive to provide safe and effective nursing care in all school buildings during the school day. Nursing staff will also act as a liaison between parents, students and community medical professionals. Health Services will work with a Wellness Advisory Committee under this Policy. A Wellness Advisory Committee shall be established. The Group will consist of eleven (11) representatives chosen from each of the following groups and officials and shall be appointed by the Superintendent:~~

~~Parents~~

~~Teachers~~

~~Students~~

~~Health Services: Lead Nurse~~

~~Athletic Director~~

~~School Committee representative~~

~~Food Services Director~~

~~School Principal~~

~~Credentialed Nutritionist, if available~~

~~Board of Health~~

~~Community Member Town of Tewksbury~~

~~The Wellness Advisory Committee's role and responsibilities will include but not be limited to:~~

- ~~• Recommend procedures to the Superintendent, Principals and School Committee~~
- ~~• Review the policy and protocols annually~~
- ~~• Monitor and evaluate the progress towards compliance with the goals of the policy~~
- ~~• Measure the outcomes of changes as evidenced by various tools including student satisfaction surveys, parent satisfaction surveys, school health statistical data collected in compliance with~~



May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

~~the Massachusetts Department of Public Health (MDPH) and other collection data and monitoring systems.~~

~~• Provide an annual report to the Superintendent of Schools which assesses implementation of this Wellness Policy, including which schools are in compliance and progress toward achieving goals, as well as recommendations and suggested measures for improving student wellness. This report shall be made available to the public.~~

~~• Promote parent and staff education regarding this Policy.~~

~~• The Lead Nurse will review Food Allergy guidelines annually with nursing staff.~~

~~• The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.~~

~~The Wellness Advisory Committee will be responsible for devising a plan for implementation and evaluation of this Policy and is charged to work with the principals of each school to ensure that schools meet the goals of the district Wellness Policy. The Principal of each school shall be responsible for implementation of this Wellness Policy and all guidelines and protocols established under this Policy in his/her school. The Wellness Advisory Committee will report to the School Committee annually.~~

~~PREVIOUSLY ADOPTED: April 7, 2006~~

~~REVISED: November 4, 2015~~

~~CROSS REFS: EFC, Free and Reduced-Cost Food Services~~

~~HHAMA, Teaching About Alcohol, Tobacco and Drugs~~

~~KHA, Public Solicitations in the Schools~~

~~KHB, Advertising in the Schools~~

~~LEGAL REFS: The Child Nutrition and WIC Reauthorization Act of 2004, Section 204, P.L. 108-265~~

~~The Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751-1769h~~

~~The Child Nutrition Act of 1966, 42 U.S.C. §§ 1771-1789-3~~

## **FILE: ADF - WELLNESS POLICY**

The School Committee recognizes that at the center of a thriving school is a healthy, resilient and successful learner. Accordingly, TPS shall develop, adopt and implement a comprehensive school wellness program at all District schools that aims to improve the safety and health of all school community members and support the health, well-being, social-emotional development, physical capacity, and academic achievement of students. The Superintendent or designee shall insure compliance with the established district-wide general wellness policy. In each school, the building administrator or designees shall ensure compliance.

The comprehensive wellness program will be designed in response to demonstrated needs in the school community, make efficient use of school and community resources, be implemented in a multi-disciplinary fashion, and be evidence-based. It will incorporate the following components:

1. **Healthy School Environment**– Promote a culture and climate within schools that supports the physical, cognitive, emotional, and social well-being of school members, facilitates their safety, and is consistent with federal and state guidelines.
2. **Student Programs** – Address students’ physical, social, emotional, and learning needs, and provide information and skills that can be adapted across students’ lifetime;
3. **Caregiver Engagement**- Provide parents and trusted adults supporting information and skills to compliment student programs and help provide a consistent message across families and other aspects of a student’s life.
4. **Staff Support Programs** – Promote and support the physical and social/emotional wellness of all employees by offering professional development in the areas of physical health and development, social-emotional needs, nutrition and substance use disorders.
5. **Pupil Services** – School nurses, school psychologists, and school counselors will be available to provide for the health-related and social-emotional needs of individual students.
6. **Curriculum, Instruction, and Assessment**– TPS staff and faculty members will plan, implement, and evaluate an appropriate pre K – 12 curriculum that addresses essential health and safety issues.
7. **Community Connections** – School personnel will strive to establish relationships among families, members of the school community, and members of the Tewksbury community in order to identify and facilitate access to available wellness resources.
8. **School Wellness Advisory Committee**– To monitor the progress of the



policy, use data to make informed recommendations for programmatic/policy adoption, and provide updates to the School Committee and Superintendent.

### **Health Education and Nutrition Education**

The District will teach, model, encourage and support healthy eating by students. The District will provide nutrition education aligned with standards established by the USDA's National School Lunch Program and the School Breakfast Program in all grades. A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors will be offered in 5th through 12th grade. Nutrition education will be incorporated in daily learning at K-4 grades within the physical education curriculum. The TPS health education curriculum shall promote health literacy among all students and be designed to enable students to achieve the following goals:

- Comprehend concepts related to health promotion and disease prevention;
- Access valid health information and health-promoting products and services;
- Practice health-enhancing behaviors and reduce health risks;
- Analyze the influence of culture, media, technology, and other factors on health;
- Use interpersonal communication skills to enhance health;
- Use goal-setting, decision-making, and self-management skills to enhance health; and
- Advocate for personal, family, and community health.

The health education program will be an integral part of a coordinated school health program, consistent with the Massachusetts State Frameworks. The health education program will:

- Include accurate and up-to-date information and use evidence-based curricula;
- Use active, participatory instructional strategies and techniques;
- Be appropriate to students' developmental levels, personal behaviors, and cultural backgrounds;
- Focus on the behaviors that have the greatest effect on a person's health and emphasize the short term and long-term consequences of personal health behaviors;
- Encourage students to assess their personal behaviors and habits, set goals for improvement, and resist peer and wider social pressures to make unhealthy choices;
- Address students' health-related concerns;
- Utilize curriculum materials that are non-stereotyping;
- Assess students' achievement of health knowledge and skills with common assessment instruments aligned with the curriculum;
- Be appropriately adapted for students with disabilities or special health-care needs;

**May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

- Be taught by well-prepared specialists who are highly qualified and certified by the state to teach health education with adequate support;
- Be allocated enough instructional time to achieve the program's goals;
- Be taught in classes that are the same average size as classes in other subject areas;
- Include means for program evaluation;
- Involve parents and families as active partners in their children's learning;
- Provide nutrition education knowledge and skills necessary to promote health;
- Integrate nutrition topics within the comprehensive health education curriculum.

### **Physical Education and Physical Activity**

TPS will establish specific learning goals and objectives for physical education. A sequential, developmentally appropriate curriculum shall be designed, implemented, and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives. The physical education program will be an integral part of a coordinated school health program. The physical education program will:

- Emphasize knowledge, skills, and personal goal-setting for a lifetime of regular physical activity;
- Be consistent with Massachusetts State Frameworks for physical education and with national standards that define what students should know and be able to do;
- Provide many different physical activity choices;
- Feature cooperative as well as competitive games;
- Meet the needs of all students;
- Take into account gender and cultural differences;
- Teach self-management skills as well as movement skills;
- Actively teach cooperation, fair play, and responsible participation in physical activity;
- Have student/teacher ratios comparable to those in other curricular areas;
- Promote participation in physical activity outside of school;
- Focus, at the high school level, on helping adolescents make the transition to an active (adult) lifestyle;
- Provide a home link with information to caregivers to help them promote and incorporate physical activity and healthy eating into the children's lives;
- Offer comprehensive physical education from Pre-K through Grade 12;
- Schools may not allow students to be exempt for required physical education class time or credit unless medically necessary;
- There will be no substitutions allowed for physical education time



requirements;

- Schools will not withhold physical education from students as a punishment for any reason.

Adapted physical education will be included as part of individual education plans for students with chronic health problems, other disabling conditions, or other special needs that limit or preclude such students' participation in regular physical education instruction or activities.

Physical education will be taught by highly qualified specialists who are certified by the state to teach physical education. All physical education teachers will regularly participate in professional development activities to effectively deliver the physical education program. Preparation and professional development activities will provide basic knowledge of the physical development of children and adolescents combined with skill practice in program-specific activities and other appropriate instructional techniques and strategies designed to promote lifelong habits of physical activity.

### **Physical Activity**

TPS recognizes the importance of daily physical activity in and outside the classroom. Regular physical activity provides significant benefits for health and will be encouraged in and outside the school day. Toward that end:

- It is the goal of the District to provide at least one daily break period in PK through grade 6.
- In an effort to engage families and the community, TPS will strive to offer opportunities for physical activities across the District.
- TPS will encourage physical activity break opportunities during the school day.

Teachers will aim to develop students' self-confidence and maintain a safe psychological environment free of embarrassment, humiliation, shaming, taunting, or harassment of any kind.

### **Nutrition**

TPS recognizes that an intake of healthy, nutritious food is essential for students to succeed academically. Healthy eating patterns during childhood can affect eating patterns in later years; therefore, students need to gain the knowledge and skills that are necessary to select foods that promote lifelong health, including knowledge to help them make appropriate food choices, and to understand food promotion through media messages. It is the policy of the District that all foods and beverages made available on campus during the school day are consistent with School Lunch Program nutrition guidelines.

Guidelines for reimbursable school meals will not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to applicable law, including but not limited to subsections (a) and (b) of section IO of the Child Nutrition Act (42 U.S.C. 1779) and

**May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

section 9 (t) (1) and 17 (a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758) (t) (1), 1766 (a) 0, as those regulations apply to schools. The School Breakfast and Lunch programs will operate in accordance with the USDA nutrition standards for school meals.

The District shall create and implement procedures that address all foods available to students throughout the school day, including but not limited to the following:

1. Include fresh fruits and vegetables from local farmers when practicable in school meal offerings;
2. Provide enough time for students to eat;
3. Make potable water available to all students during the day and at meals free of charge, at water fountains and water-filling stations located throughout the school facilities (not bottled water);
4. Ensure profit generation will not take precedence over the nutritional needs of the students. The child nutrition program will aim to be self-supporting; however, the program is an essential educational support activity. If subsidy of the child nutrition fund is needed, it will not be from the sale of foods with minimal nutritional value or compete nutritionally with program meals;
5. Emphasize that food not be used as a reward or punishment for student behaviors, unless it is detailed in a student's Individualized Education Plan, 504 Plan, Health Care Plan or any other document utilized to meet the specific needs of a student;
6. Refrain from using candy, snacks of minimal nutritional value, and soft drinks as rewards for students or as manipulatives in curriculum activities, and seek non- food alternatives in holiday and birthday parties in the classroom;
7. Ensure that all students have affordable access to the varied and nutritious foods needed to promote life-long health;
8. Ensure applications for free or reduced-price school meals are readily available. Applications can be found on the School District Website;
9. Protect student privacy by utilizing a Point Of Sale (POS) system in which students are not overtly identified for receiving free or reduced meals;
10. Be sensitive to the school environment in displaying food providers' logo and trademark on school grounds;
11. Be consistent with established nutrition environment standards with the advertising of foods and beverages in the areas accessible to students during mealtimes;
12. Meet hiring and annual continuing education and training requirements in accordance with the USDA Professional Standards for Child Nutrition Professionals; and
13. Comply with all state and local food safety regulations. Hazard Analysis and



**May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

Critical Control Point plans and guidelines will be implemented to prevent food illness in schools.

### ***Competitive Foods & Beverages:***

The District discourages consumption of competitive foods in place of school meals by limiting competitive food choices during meal times in the cafeteria.

Pursuant to state and federal regulations, all competitive foods and beverages sold to students outside of the school meal programs during the school day (defined as midnight before to 30 minutes after school ends) must meet the USDA Smart Snacks in School nutrition standards and the MA 105 CMR 225.000: Nutrition Standards For Competitive Foods And Beverages In Public Schools. This includes foods sold at school stores, as part of fundraisers, and other a la carte items. Items sold in vending machines must remain compliant with these nutrition standards at all times.

All nutrition information will be made available to students for non- prepackaged competitive foods and beverages served in the cafeteria (this does not apply to fresh fruit and vegetables).

Any foods served (not sold) to students free of charge are encouraged to adhere to the above-mentioned state and federal nutrition standards for competitive foods and beverages. Principals, teachers and staff will promote a school environment supportive of healthy eating and life-long health. School personnel are encouraged to model healthy eating by serving nutritious food at school meetings and events.

### **Wellness Promotion and Marketing**

TPS recognizes that the images and promotions of unhealthy foods and beverages are inconsistent with our general wellness policy and our efforts to promote healthy choices by our students.

- An effort will be made to remove marketing of foods and beverages that do not meet Smart Snack standards from the cafeteria and school grounds. Existing vending machines, branded serving containers, and coolers with logos will be replaced when possible.
- Prohibits all marketing of food and beverages that do not meet Smart Snack nutrition standards
- It is recommended that schools avoid participating in fundraising or corporate incentive programs that promote a message inconsistent with our goals for a healthy school community.

### **Food Allergy Protocols**

**May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

The District will establish and implement protocols to minimize risk for children with life-threatening allergies, that include but are not limited to guidelines for preventing exposure, an emergency plan for addressing life-threatening allergic reactions, training, awareness, and safety protocols.

The Lead Nurse will review food allergy guidelines annually with nursing staff. The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.

### **School Wellness Advisory Committee**

The District will establish and maintain a School Wellness Advisory Committee to encourage development of a program that actively promotes wellness in schools and to maximize the District's opportunities for grant awards. The Committee shall be implemented in accordance with applicable state and federal guidelines, including Massachusetts General Law ch. 111 section 223, 105 CMR 215.000 and 7 CFR 210.31.

The School Wellness Advisory Committee for the District will include representation from:

- Community Serving Agencies (Local BOH, TPD and/or TFD when available)
- Nutritional and Food Service Staff
- Parents
- Physical and Health Education Staff
- School Administration
- School Committee
- School Nursing Staff
- Students
- School Teaching Staff
- Substance Prevention

The Superintendent shall designate a District employee to serve as Wellness Program Coordinator, who will work with the Wellness Advisory Committee to develop guidelines and procedures to promote wellness in accordance with the Wellness Policy.

The School Wellness Advisory Committee is charged to meet a minimum of 4 times per year in order to:

- Establish observable and measurable goals and objectives based on review of student and public health data as well as input from the school and community at-large;
- Make recommendations regarding district programs and policies to promote student wellness;
- Assess district compliance to state and federal wellness policy;



**May 1, 2024: Informational Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

- Every three years, review the latest national recommendations pertaining to school health and update the wellness policy accordingly;
- Every three years, conduct a quantitative assessment of policy implementation using the Wellness School Assessment Tool-Implementation (WellSAT-I), the School Health Index or equivalent tool; and
- Communicate with district personnel and community regarding the District's healthy eating, physical activity, and health promotion efforts, at a minimum, by reporting to the School Committee and Superintendent annually.

**PREVIOUSLY ADOPTED: November 4, 2015**

**REVISED:**

**LEGAL REFS.: M.G.L. 258C:13; 71:55A; 105 CMR 215.00; MGL ch. 111, sec 223; 7 CFR 210.31; Americans with Disabilities Act**

# Old Business



## **Tewksbury Public Schools**

### **MEMORANDUM**

**To:** School Committee Members  
**From:** Brenda Theriault-Regan  
Superintendent of Schools  
**Date:** May 1, 2024  
**Re:** 2024-2025 School Committee Assignments Draft

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#### **This Requires a Roll Call Vote**

The following is the proposed 2024-2025 School Committee assignments. This will require a Roll Call vote by the School Committee.

# TEWKSBURY SCHOOL COMMITTEE

## 2024-25 Assignments

DRAFT - 5/1/2024

### **Collective Bargaining Negotiating Subcommittees:**

TTA – *Bridget Garabedian / Rich Russo*

TTA - Education Support Personnel – *Bridget Garabedian / Rich Russo*

Custodians – *Chris Moncada / Katie Anderson*

Secretaries – *Chris Moncada / Katie Anderson*

TAG – *Kayla Biagioni-Smith / Rich Russo*

Nurses – *Kayla Biagioni-Smith / Bridget Garabedian*

Food Service – *Katie Anderson / Kayla Biagioni-Smith*

---

### **School Committee Subcommittees:**

Wellness Advisory Committee – *Chris Moncada / Katie Anderson*

Policy – *Bridget Garabedian / Rich Russo*

Tewksbury Special Education PAC (TSEPAC) – *Katie Anderson / Kayla Biagioni-Smith*

### **Tewksbury Select Board, Appointed School Committee Representatives:**

Long Range School Building Planning Committee – *Bridget Garabedian / Rich Russo*

Diversity, Equity & Inclusion Advisory Committee (DEIAC) – *Kayla Biagioni-Smith*

### **School Committee Representatives on District Committees:**

District Security Team – *Kayla Biagioni-Smith*

*Any School Committee member may serve as an alternate for members that are not able to attend regular meetings. With the exception of town appointed positions.*



## **Tewksbury Public Schools**

### **MEMORANDUM**

**To:** School Committee Members  
**From:** Brenda Theriault-Regan  
Superintendent of Schools  
**Date:** May 1, 2024  
**Re:** 2025 School Committee Meeting Dates

---

#### **This Requires a Roll Call Vote**

The following is the proposed School Committee meeting dates for the 2025 calendar year. This will require a Roll Call vote by the School Committee.

**TEWKSBURY SCHOOL COMMITTEE**  
**2025 SC MEETING DATES DRAFT**

Meetings are held on Wednesday Evenings at 5:30 PM or as identified on the School Committee posted agenda.  
 Location: Tewksbury Memorial High School - 320 Pleasant Street, Tewksbury, MA 01876  
 Large Group instruction Room #1 (LGI-1) or as identified on the posted agenda  
 Agendas are posted on the district website, [Agendas & Minutes](#).

January 8, 2025	Regular Meeting	5:00 PM - TMHS (LGI-1)
January 29, 2025	Budget Workshop	4:30 PM - TMHS (LGI-1)
February 5, 2025	Public Hearing (Budget)	5:00 PM - TMHS (LGI-1)
February 5, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
TBD	Fin Com Meeting	at Town Hall – School Committee will attend.
March 5, 2025	Public Hearing (Budget)	5:00 PM - TMHS (LGI-1)
March 5, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
April 9, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
April 30, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
May 5, 2025*	Annual Town Meeting	School Committee will attend Annual Town Meeting
May 7, 2025*	Special Town Meeting / Annual Town Meeting (Reconvened)	School Committee will attend Special Town Meeting and Annual Town Meeting (Reconvened)
May 21, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
June TBD	Regular Meeting	5:30 PM - TMHS (LGI-1)
July 23, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
August 13, 2025	SC/Admin Retreat	2:00 PM - TMHS (LGI-1)
August 13, 2025	Regular Meeting	5:00 PM or Immediately following Retreat - TMHS (LGI-1)
September 17, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
TBD*	Special Town Meeting	School Committee will attend Special Town Meeting
October 15, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
November 12, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
December 10, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)

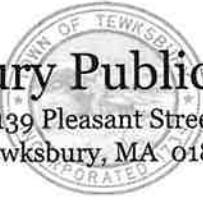
***TPS District Strategy***

*The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.*

# New Business

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876



## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan  
**Date:** May 1, 2024  
**Re:** TMHS Out-of-State Field Trip

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**This Requires a Vote by the School Committee**

For the consideration of the School Committee, please see the following information for an out-of-state field trip to Kennebunk, Maine on May 29, 2024. This requires a vote by the School Committee.



April 25, 2024

To: Ms. Brenda Theriault-Regan, Superintendent of Schools  
School Committee Members

From: Eric Bland  
Stacy Mulholland

RE: Out-of-State Field Trip to Corning Manufacturing Plant in Kennebunk, Maine

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**Date(s) of Trip:** Wednesday, May 29, 2024

**Location:** Kennebunk, Maine

**Time of Departure:** 7:30 am **Time of Return:** 2:00 pm

**Method of Transportation:** Bus **# Of Students:** 14 (Gr 11)

This field trip will take place under the guidance and supervision of teachers and staff from Tewksbury Memorial High School.

A brief description of the field trip activity is as follows:

**Educational Purpose of the Trip:** To learn how life sciences work in manufacturing and engineering by visiting a manufacturing plant.

**Destination:** Corning Manufacturing Plant in Kennebunk, Maine

**Corning Custom Solutions include:**

Custom Manufacturing Technologies: Our OEM team can partner with you from product concept through full-scale manufacturing. At every step, we utilize rigorous project management systems coupled with structured processes, bringing in our corporate development/engineering resources and external partners as required to meet your specific needs. Core competencies include:

- Plastics processing
- Glass fabrication
- Bonding and joining
- Clean room technologies
- Plastic surface modifications (dry and wet)
- Materials packaging and design
- Metrology and testing
- Product design and modeling
- Process development and engineering

Faculty Sponsors: Stacey Mulholland, Eric Bland

**Additional Information:** Students will also need to complete a pre-registration form for the Corning trip.

Principal Andy Long is in support of this field trip opportunity to visit the Corning Manufacturing Plant.