

**TEWKSBURY SCHOOL COMMITTEE**

139 Pleasant Street, Tewksbury, MA 01876

Notice of Meeting - Public Session

**Wednesday, May 22, 2024 at 5:30 PM**

**Meeting Place:**

**Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)**

320 Pleasant Street, Tewksbury, MA 01876

---

**AGENDA - Revised**

**1. Call To Order**

**2. Executive Session - Non-Public Session - 5:30 PM**

- Approval of May 1, 2024 Executive Session Minutes
- Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining Units

The School Committee will reconvene in open session after the Executive Session.

**3. Adjourn into Public Session - 6:30 PM**

**4. Pledge Allegiance**

**5. Announcement\***

**6. Recognitions**

Ginsburg Family Award

Krissy Polimeno Outstanding Educator Award

**TMHS Clubs and Athletics**

- E-Sports Rocket League
- Boston Globe All Scholastics
- Boston Herald All Scholastics
- Wynn Drama Club
- Robotics Team

**7. Student Council Representative Report**

Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events

**8. Presentations**

- a. Robotics Team
- b. Homework Policy Survey Results
- c. Cyber Security Update

**9. Citizens Forum\***

**SCHOOL COMMITTEE MEMBERS**

Bridget Garabedian, Chair [bgarabedian@tewbksbury.k12.ma.us](mailto:bgarabedian@tewbksbury.k12.ma.us) ~ Richard Russo, Jr., Vice-Chair [russo@tewbksbury.k12.ma.us](mailto:russo@tewbksbury.k12.ma.us)

Chris Moncada, Clerk [cmoncada@tewbksbury.k12.ma.us](mailto:cmoncada@tewbksbury.k12.ma.us) ~ Kaitlyn Anderson, Member [kmanderson@tewbksbury.k12.ma.us](mailto:kmanderson@tewbksbury.k12.ma.us)

Kayla Biagioni-Smith, Member [kbiagioni-smith@tewbksbury.k12.ma.us](mailto:kbiagioni-smith@tewbksbury.k12.ma.us)

Superintendent of Schools - Brenda Theriault-Regan [bregan@tewbksbury.k12.ma.us](mailto:bregan@tewbksbury.k12.ma.us)

10. **Approval Of Minutes - Vote**
  - a. May 1, 2024
11. **Submission And Payment Of Bills - Vote**  
Payroll Period Ending May 9, 2024, \$1,622,000.16
12. **Superintendent & Staff Report**
13. **Consent Agenda\***
14. **School Committee Member Reports**  
Tewksbury SEPAC  
Wellness Advisory Committee  
Policy Sub-Committee
15. **Policy Changes, Proposals, And Adoption**  
**Informational Reading: Policies reviewed and recommended to revise**  
IKB, General Homework Policy  
**First Reading: Policies reviewed and recommended to revise**  
ADF, Wellness Policy
16. **Old Business**
  - a. 3rd Quarter Budget Expenditure Update and Summary
17. **New Business**
  - a. TMHS Athletics Out-of-State Travel Requests - Vote
  - b. Out-of-State Travel (CLUBS OR TEAMS ) - Vote
  - c. TMHS Donation Acceptance - Vote
  - d. Valley Collaborative FY25 Board Member Appointment - Vote
18. **New School Committee Matters Of Interest**
19. **Future School Committee Meeting Dates**  
June 12th; July 24th; August 14th
20. **Future Sub-Committee & Advisory Committee Meeting Dates**  
TSEPAC Business Meeting: June 20th; Wellness Advisory Committee: June 5th  
Policy Sub-Committee: TBD
21. **Future Agenda Items**
22. **Adjournment**

---

**\*ANNOUNCEMENT:** The May 22, 2024 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**\*PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

---

## **Consent Agenda\***

### **Correspondence**

- a. 40th Annual Fine & Performing Arts Exhibition
- b. ESORI Electronic Sex Offender Registry Information
- c. Valley Collaborative's Quarterly Reports on Collaborative Business - FY24 - 3rd Quarter
- d. 2024 Summer School Schedule

### **Personnel Items**

**New Hires** - None

**Retirements:** None

**Transfers** - None

**Appendix B Co-Curricular Activities** - None

**Appendix B TMHS Athletics** - None

**Acceptance of Grants** - None

**Acceptance of Donations** - See New Business

**Raffles** - None

# Executive Session

**TEWKSBURY SCHOOL COMMITTEE**  
**Executive Session (Non-Public Session)**

**Wednesday, May 22, 2024**

Tewksbury Memorial High School  
*Guidance Office Conference Room*  
320 Pleasant Street, Tewksbury, Massachusetts

---

**A. CALL TO ORDER**

**B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM**

- Approval of May 1, 2024 Executive Session Minutes; and
- Collective Bargaining Pertaining to TTA (Teachers); ESP (Aides); Custodians; Secretaries; TAG (Tewksbury Administrator Group); and Nurses, Bargaining Units

The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

Recognition  
and/or  
Presentations

## **Tewksbury School Committee - May 22, 2024**

### **RECOGNITIONS**

#### **Ginsburg Family Awards**

Carolyn Gaglione

Corning Life Science (Brent Lanterman)

#### **Krissy Polimeno Outstanding Educator Awards**

Graca Dudley, Spanish Teacher, TMHS

Susan Hogan, Case Manager, Ryan Elementary School

#### **TMHS Clubs and Athletics**

- E-Sports Rocket League
- Boston Globe All Scholastics
- Boston Herald All Scholastics
- Wynn Drama Club
- Robotics Team

---



### **PRESENTATION**

- a. Robotics Team
- b. Homework Policy Survey Results
- c. Cyber Security Update



# **Homework Policy Stakeholder Data**

Tewksbury Public Schools  
May 22, 2024





# Presentation Overview

01



Process

02



Data Review

03



Executive  
Summary

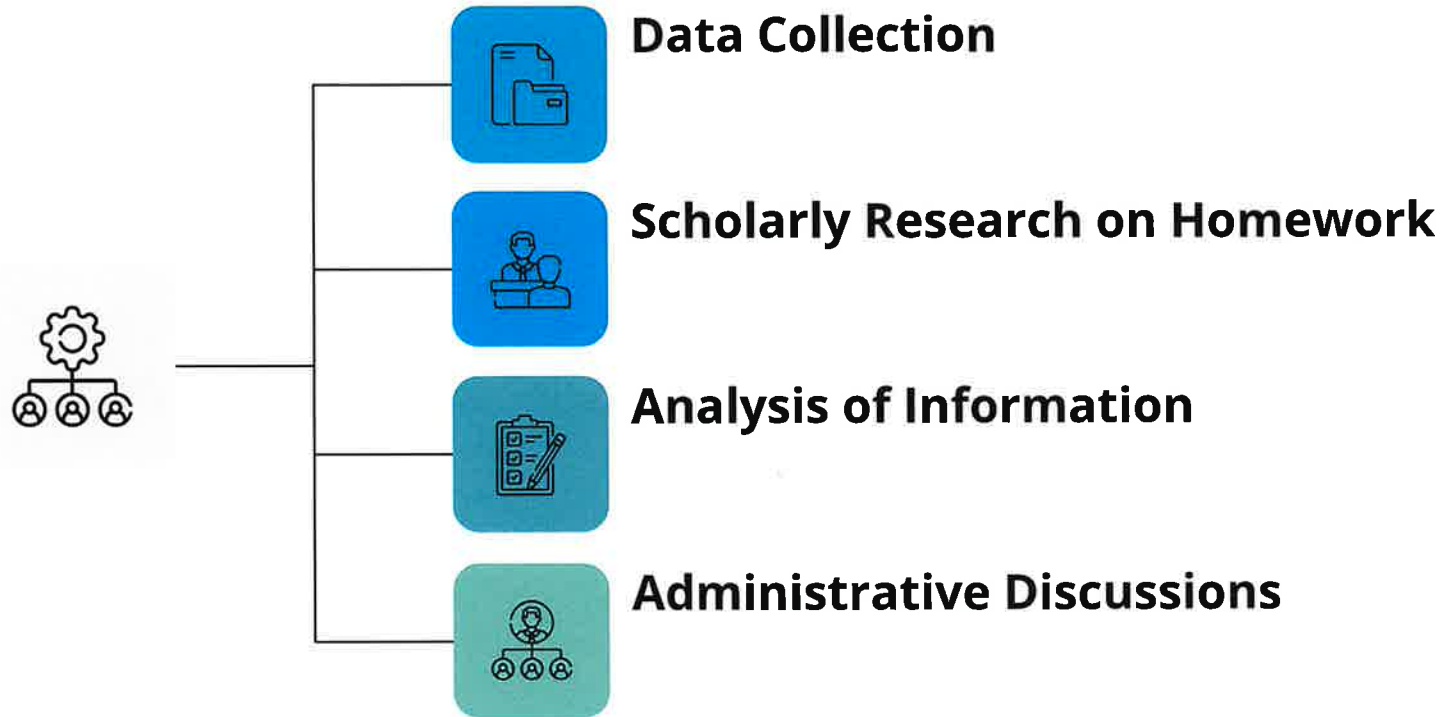
04



Questions



# Homework Policy Review Process



# Data Sources

## Discussions

Faculty Meetings  
Town Wide PAC  
Superintendent & Assistant  
Superintendent discussions  
with students

## Surveys

Parent/Teacher/Student

## Homework

## Scholarly Research on Homework

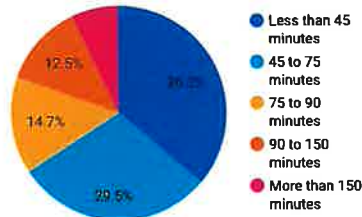
Hatti  
Cooper  
Marzano

## TPS Policy Review

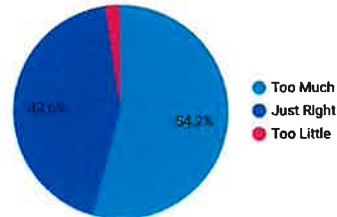
Current policy

# Survey Data: Student Responses

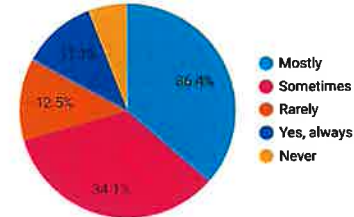
How much time on average do you spend a night on homework?



How do you feel about the amount of homework assigned to you?



Do you think the homework you get is helpful and makes sense for what you're learning in class?



## Summary

### **Students' Perspective:**

-54% of students reported spending too much time on homework. Additionally, concerns were raised about the relevance and excessive volume of homework assignments.

-Students acknowledged the role of homework in reinforcing classroom learning but expressed a desire for assignments that better correlate with their outside interests and provide opportunities for enrichment.

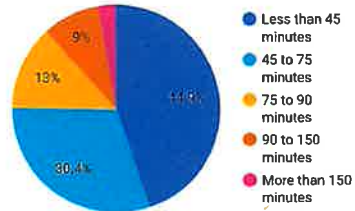
-The survey highlighted mixed feelings regarding the development of independent work-study habits through homework, with some students feeling supported in this area and others not.

# Survey Data: Student Responses

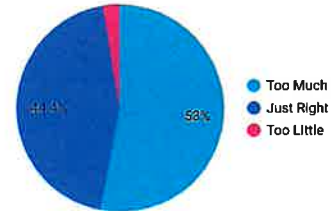
## Grades 5-8

624 responses

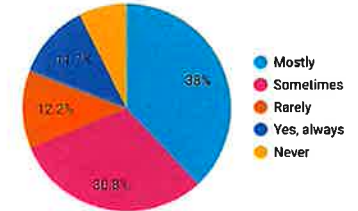
How much time on average do you spend a night on homework?



How do you feel about the amount of homework assigned to you?

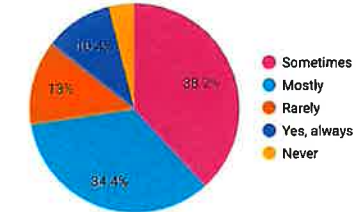
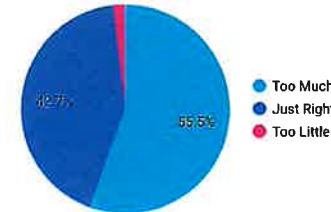


Do you think the homework you get is helpful and makes sense for what you're learning in class?



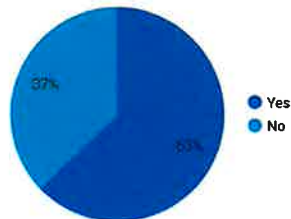
## Grades 9-12

568 responses

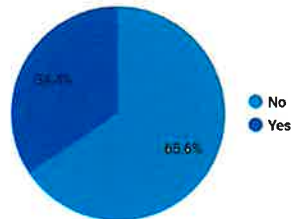


# Survey Data: Parent Responses

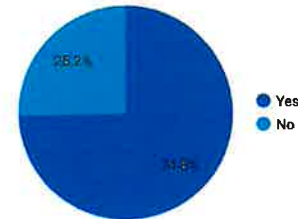
Do you believe the stated objectives of the current homework policy adequately support your students' learning?



Do you feel that the time guidelines provided for each grade level are appropriate?



Do you feel that the role of the parent is appropriate?



## Summary.

### **Parents' Perspective:**

-Parents expressed diverse opinions on homework, with a notable portion advocating for a reduction in quantity to alleviate stress on families and allow for more extracurricular and family activities.

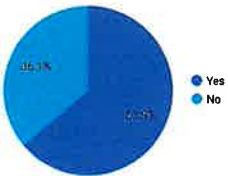
-There was a strong call from parents for homework that enhances home/school communication and supports the learning objectives discussed in class.

-Concerns were also voiced about the need for homework assignments to be more tailored to individual student needs, including those with learning differences.

# Survey Data: Parent Responses

## Grades K-4

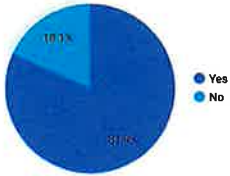
Do you believe the stated objectives of the current homework policy adequately support your students' learning?



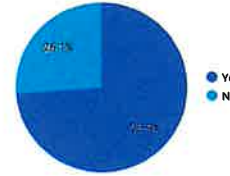
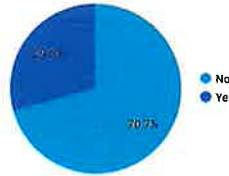
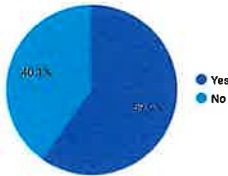
Do you feel that the time guidelines provided for each grade level are appropriate?



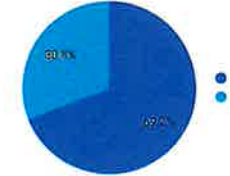
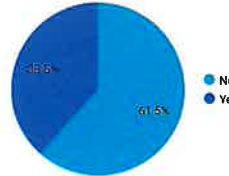
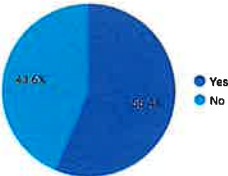
Do you feel that the role of the parent is appropriate?



## Grades 5-8

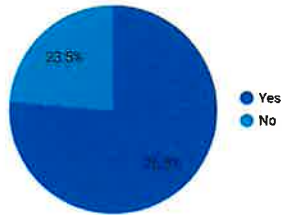


## Grades 9-12

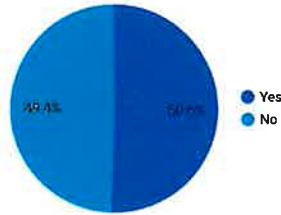


# Survey Data: Teacher Responses

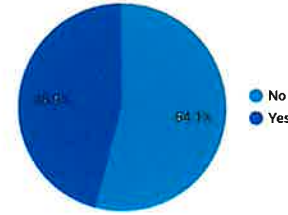
Do you believe the stated objectives of the current homework policy adequately support your students' learning?



Do you feel that the time guidelines provided for each grade level are appropriate?



Do you feel that the role of the teacher is appropriate?



## Summary.

### **Teachers' Perspective:**

- Teachers generally viewed homework as a valuable tool for reinforcing classroom learning and developing students' independent work habits. However, they acknowledged the challenges of assigning homework that meets all students' needs.
- There was an emphasis on the importance of homework in increasing opportunities for enrichment and connecting school learning with students' outside interests.
- Teachers expressed a commitment to ensuring homework assignments are purposeful and manageable, highlighting the need for ongoing dialogue with students and parents to achieve this goal.





# Scholarly Educational Research Summary

## John Hattie

Overall, Hattie's research underscores the importance of **purposeful**, **differentiated** high-quality homework assignments that support student learning and engagement. By focusing on meaningful tasks, providing constructive feedback, and promoting independent learning, educators can maximize the benefits of homework for all students (**Homework as an influence on student learning is rated 0.29; a 0.40 influence is needed for 1-full year gain on student learning.** )



## Harris Cooper

Overall, Cooper's research underscores the importance of **purposeful**, manageable, and **differentiated** homework assignments that support student learning and academic achievement. By focusing on quality, feedback, and individualized learning experiences, educators can maximize the benefits of homework for all students.

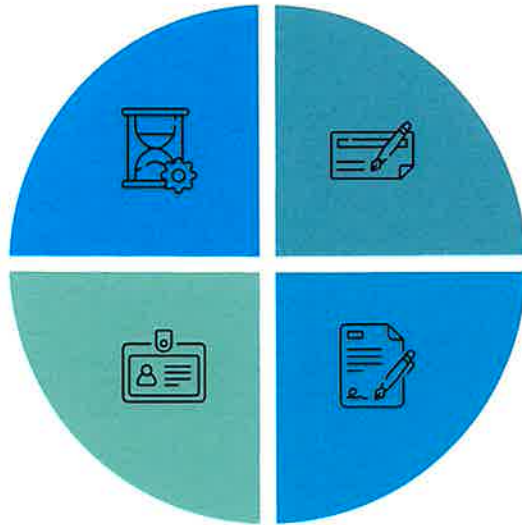


## Robert J. Marzano

Overall, Marzano's research underscores the importance of **purposeful**, **differentiated**, and balanced homework assignments that support student learning and academic success. By focusing on quality, feedback, differentiation, and meaningful learning experiences, educators can maximize the benefits of homework for all students.



# Executive Summary



## Discussions

- Less time
- Differentiated
- Purposeful

## Surveys

- Purposeful
- Differentiated
- Too much time on homework

## Scholarly Research

- Differentiated/personalized homework assignments
- Quality over quantity
- Purposeful homework assignments
- Provide constructive feedback

## Current Policy

- Independent work-study habits.
- To reinforce learning
- increase potential for home/school communication.
- To increase opportunities for enrichment activities.

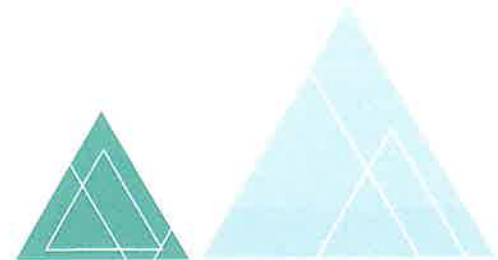


# Thanks!

Do you have any questions?



**CREDITS:** This presentation template was created by [Slidesgo](#), and includes icons by [Flaticon](#), and infographics & images by [Freepik](#)





# **Tewksbury Public Schools Cybersecurity Efforts**

May 2024

# Types of Cyber Threats

## Account Takeover

When a user's account is hacked and the password is changed



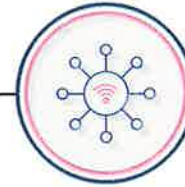
## Phishing

Misleading emails disguised as legitimate



## Malware

Software specifically designed to disrupt, damage, or gain unauthorized access



## DDoS

Designed to force a website, computer, or online service offline



## Ransomware

Malicious software designed to block access to a computer system



## Spam

Unsolicited messages that can be damaging if opened.

# Cybersecurity Proactive Interventions

## AntiVirus

All of our devices run AntiVirus software to protect against malware.

## System Updates

We regularly update the operating systems and pertinent software on TPS Devices.

## Automatic Restarts

Our desktop computers are programmed to shut down every night.

## SIEM

We use software to identify anomalies in our network

## Password Procedure

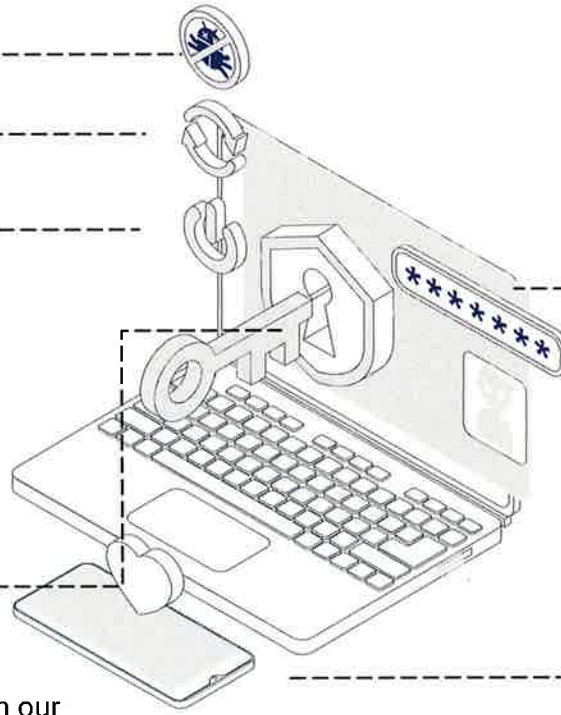
Staff are forced to update their passwords every 120 days

## Walled Garden

All of our K-7 student email accounts are restricted to send and receive data from internal accounts only

## Edge Protection

safeguard against unauthorized access, cyber threats, and data breaches



# Recommendations



Remove tables  
containing contact  
information

**Website updates**

Implement  
Cybersecurity  
Awareness Training

**Staff Training**

Implement Two Factor  
Authentication where  
possible

**2FA**

Continue to integrate  
lessons on best  
practices regarding  
cybersecurity in the  
DLCS Curriculum

**Student Learning**

# Thank you!

## Questions?





# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
5/9/2024

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,622,000.16**

**GRANTS**

\$29,318.58	2023-2024 Special Ed 240 Grant
\$7,856.97	2023-2024 Title I Grant
\$0.00	2022-2023 Title II Grant
\$0.00	2022-2023 Title III Grant
\$2,593.04	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$300.00	2023-2024 ASOST Grant
\$1,000.00	2022-2023 Innovation Pathways Grant
\$7,532.79	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$23,082.81	2022-2023 ESSER III Grant

**REVOLVING ACCOUNTS**

\$9,305.65	2023-2024 Community Services Preschool Program
\$1,300.00	2023-2024 Adult Education Program
\$39,280.16	2023-2024 Lunch Program
\$2,630.03	2023-2024 Facilities
\$0.00	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$0.00	2023-2024 WYNN Athletic Intramurals
\$75.00	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
\$0.00	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$133,728.88      SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,488,271.28	2023-2024 School Department Account
----------------	-------------------------------------

**\$1,488,271.28      SUB TOTAL - LEA FUNDS**

**\$1,622,000.16      TOTAL**

Superintendent/  
Staff /School  
Committee  
Reports

# Consent Agenda

## **2024 40th Annual Fine & Performing Arts Exhibition**

**TMHS Best of Show:** Rhiannon Anderson, Senior

### **TMHS 1st Place:**

Gianna Bonardi, Freshman  
Bella Camelio, Senior  
Nathan Cyr, Senior  
Alli Donovan, Senior  
Cole Evangelista, Senior  
Ali Furilla, Sophomore  
Paxton Green, Senior  
Laura Madsen, 9th Grade (2)  
Nykki Nguyen, Senior  
Madison J. Shakes, Senior  
Junissa Sophon, Senior (3)  
Riley Stevenson, Sophomore  
Zach Sullivan, Senior  
Jacquelyne Tejada, Senior  
Brooke Trepanier, Senior  
Connor Walazek, Senior  
Abby Young, Junior

### **TMHS Honorable Mentions:**

Rhiannon Anderson, Senior  
Mariella Bellino, Sophomore  
Cassie Berry, Sophomore  
Julia Daluz, Freshman  
Giana Craig, Senior  
Nathan Cyr, Senior  
Kevin Daigle, Freshman  
Jordan Doucette, Freshman  
Samantha Festa, Senior  
Abigail Fowlie, Freshman  
Madisyn Greenwood, Freshman  
Rebekah Godin, Sophomore  
Avery Harrington, Junior  
Olivia Harris, Sophomore  
Laila Mcfadden, Freshman  
Scott Miller, Senior  
Luke Montejo, Senior  
Mikaela Ndoci, Freshman  
Kimsan Nguyen, Senior  
Cadence Odams, Senior

**TMHS Honorable Mentions, cont:**

Jackie Ozek, Senior  
Kujan Patel, Senior  
Isabella Paulichi, Freshman  
Maddie Shakes, Junior  
Rose Soe, Junior  
Alfred Stewart, Sophomore  
Zach Sullivan, Senior  
Connor Walazek, Senior  
Abby Young, Junior

**Sculpture Class (group project):**

Abigail Cadmen  
Alison Furilla  
T.J. Garvey  
Meghan Indingarp  
Yael Lagunalopez  
Seamus MacDonald  
Laila McFadden  
Nastia Mashkovtseva  
Layal Melki  
Arianna Paralle  
Kelsey Ripley  
Maddie Shakes  
Jordyn St.Cyr  
Edni Soto

**Wynn Best of Show:** Celeste Webb, 8th

**Wynn Honorable Mentions:**

Victoria Gonzalez, 7th grade  
Brennan Howell, 8th grade  
Taylor Kenney, 7th grade  
Grant Philips, 7th grade  
Delilah Ricker, 7th grade  
Daniel Vincent, 8th grade

**Ryan Best of Show:** Marianna Tancredi, 6th

**Ryan Honorable Mentions:**

Allie Carr, 6th grade  
Lara Chung, 5th grade  
Mia Chiu, 5th grade  
Araya Chom, 5th grade  
Melina Elkina, 6th grade

Ryan Wooley, 6th grade

**Center School Best of Show:** Brooke Capadanno, 3rd grade

**Center School Honorable Mentions:**

Brody Augustyniak, 4th grade

Vinaya Bhatia, 2nd grade

Delilah Clifford, 2nd grade

Kelly Kim, 3rd grade

Olivia LaTores, 4th grade

Nichole Maietta, 3rd grade

Mia Martin, 2nd grade

Julia Merrill, 4th grade

Makenzie McCarthy, 3rd grade

Emma Ogunleye, 2nd grade

Stella Tognarelli, 4th grade

Cole Updyke, 3rd grade

**Dewing Street Best of Show:** Marlowe Young, 1st grade

**Dewing Honorable Mentions:**

Kinley Bravo, kindergarten

Adeline Eugenio, 1st grade

Nathan Falzone, 1st grade

Ryan Kizito, 1st grade

Alanna Nevers, kindergarten

Olivia Som, kindergarten

**Heath Brook Best of Show:** Mary Carone, 1st grade

**Heath Brook Honorable Mentions:**

Isabella Greenwood, 1st grade

Hana Lajqi, 1st grade

Isabel Lewis, 1st grade

Peyton Manfra, Kindergarten

Sloane Steele, Kindergarten

Lydia Waldron, kindergarten



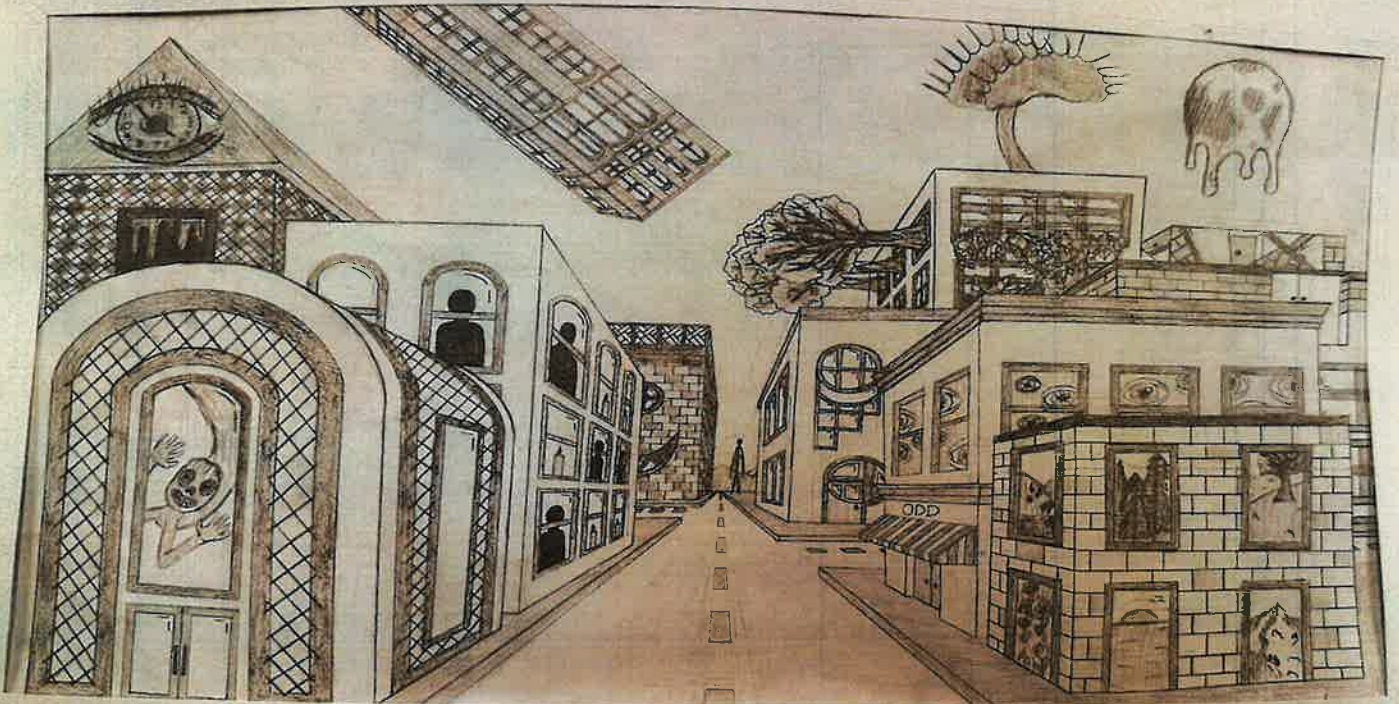
# BEST OF SHOW



Marianna Tancredi  
Sixth Grade  
Ryan Elementary School



Rhianan Anderson  
Senior  
Tewksbury Memorial  
High School





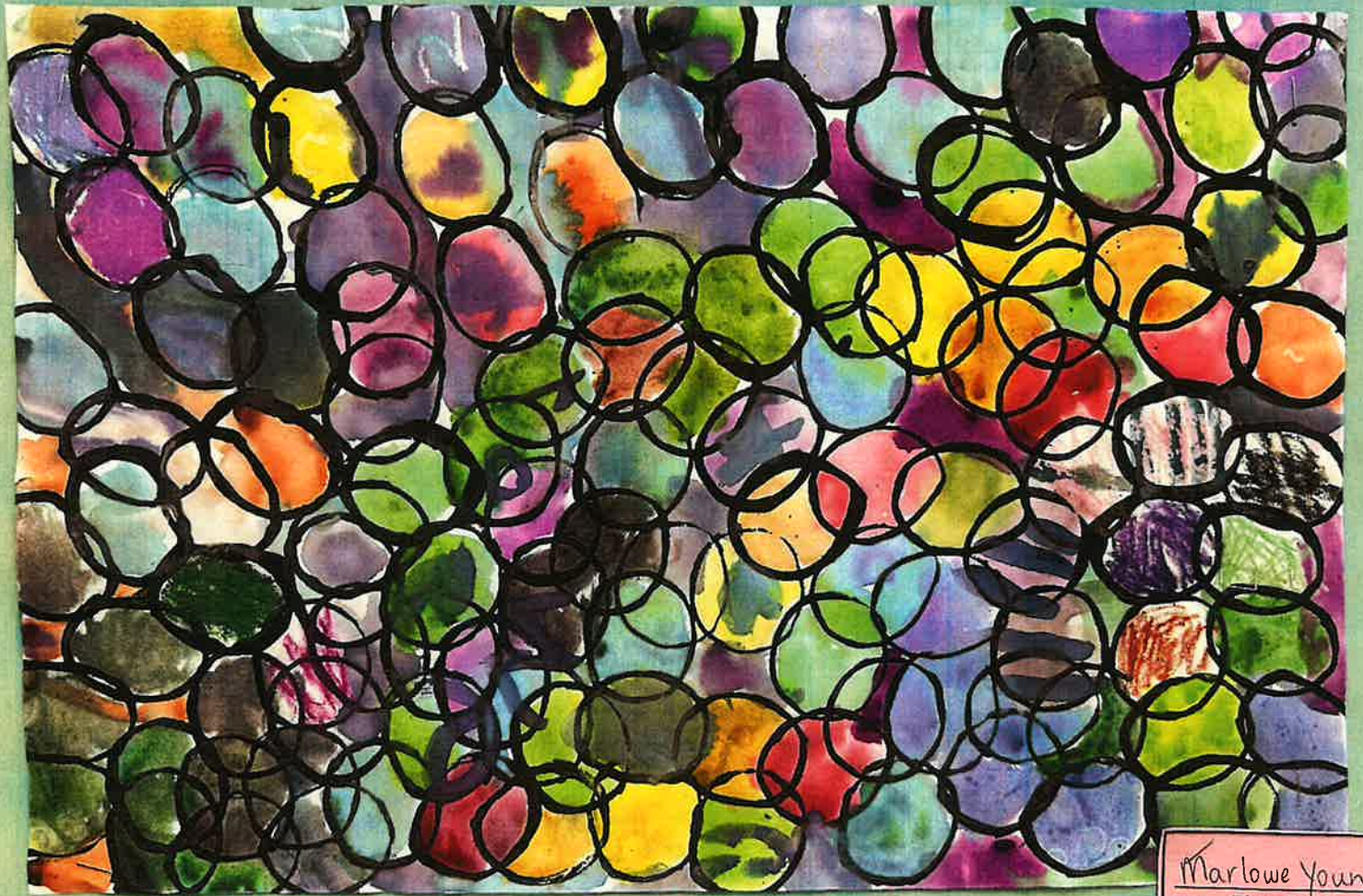
# BEST OF SHOW



Mary Carone  
First Grade  
Heath Brook  
Elementary School



Brooke Capodanno  
Third Grade  
Center Elementary



Marlowe Young  
First Grade





The Commonwealth of Massachusetts  
Executive Office of Public Safety and Security  
Sex Offender Registry Board

Post Office Box 392  
North Billerica, MA 01862  
Tel: (978) 740-6400  
Fax: (978) 740-6464  
[www.mass.gov/sorb](http://www.mass.gov/sorb)

Maura T. Healey  
Governor

Kimberley Driscoll  
Lieutenant Governor

Terrence M. Reidy  
Secretary

Megan R. McLaughlin  
Chairwoman

Superintendent Brian Haas  
Maynard Public School District  
3-R Tiger Drive  
Maynard, MA 01754

April 25, 2024

Dear Superintendent Brian Haas:

Last summer, we reached out to every school district in Massachusetts to introduce the Electronic Sex Offender Registry Information (ESORI) portal. Then Commissioner Riley of the Department of Secondary Education supported our efforts, noting "this portal is an additional tool that schools and districts can use to vet the adults who work and volunteer with our students, I hope schools and districts will add this portal to their careful hiring processes." **To date, 96 school districts are actively using the ESORI portal. While we are encouraged by this progress, we know that Massachusetts can do better.**

While CORI checks are crucial, taking the additional step of running a SORI provides information that would not necessarily be available through a CORI check alone. The ESORI portal makes this information easily available through an online portal system. Schools can either run these or require individuals to run their own SORI on the portal and submit themselves. Unlike CORI, all information provided by SORB is publicly available and does not require the individual's consent.

We understand that background checks are but one of many issues administrators must address and strive to make this information as easily accessible as possible. Enclosed please find detailed information on how to run SORI checks online using our ESORI portal. We invite you to attend a virtual information session to learn more.

To register for a ESORI Virtual Information Session, please email [sori.sori@mass.gov](mailto:sori.sori@mass.gov) with the date you would like to attend and the name, phone number, email address, and school district for each attendee.

ESORI Virtual Information Sessions:

Thursday, May 16 at 11:00 am  
Monday, May 20 at 1:00 pm  
Wednesday, May 22 at 11:00 am

Additionally, you can always reach ESORI Portal Customer Service at 978-740-6478 or [sori.sori@mass.gov](mailto:sori.sori@mass.gov) for assistance, or to request training should these dates and times be inconvenient.

Thank you for keeping all of our kids safe!

Sincerely,

## WHAT OUR MISSION MEANS FOR SCHOOLS

The Sex Offender Registry exists to provide access to sex offender information for anyone whose role involves the care and protection of others. SORB does not have legal authority to impose conditions, sanctions or restrictions on sex offenders. Instead, SORB provides this information to allow you to make informed decisions about who should and should not have access to your schools and, in turn, keeps children safe by removing opportunities for offenders to access children.

## WHOSE INFORMATION IS AVAILABLE?

The Massachusetts Sex Offender Registry law requires registration for any person who was convicted, adjudicated or released from a sentence for a sex offense on or after August 1, 1981, and who lives, works, attends school or has a secondary address in Massachusetts. Registration is required whether the conviction occurred in Massachusetts or another state. Adjudications include juvenile delinquents, youthful offenders and Sexually Dangerous Persons. Certain adult offenses require lifetime registration while others require registration for no more than twenty years. Offenders who were juveniles at the time of their offense must register for twenty years. Notwithstanding this requirement, if SORB determines that an offender is no longer a risk or danger to the community, the offender will be relieved of their obligation to register earlier.

In every instance, SORB must determine whether a sex offender poses a low risk (Level 1), moderate risk (Level 2) or high risk (Level 3) to the public. SORB must prove the offender who has committed a sex offense continues to pose a risk to reoffend and danger to the community in order to require registration over time. The ESORI portal allows users to conduct screening for Level 2 and Level 3 sex offenders.

## MISSION STATEMENT

The mission of the Sex Offender Registry Board (SORB) is to promote public safety through educating and informing the public in order to prevent further victimization. This is accomplished through registering and classifying convicted sex offenders by their risk of re-offense and degree of danger and providing the public certain information regarding offenders who live, work and/or attend institutions of higher learning in the Commonwealth of Massachusetts in accordance with the law.

## ADDITIONAL RESOURCES

Do your homework, keep schools a safe space.  
Sexual abuse can happen anywhere.



SAFE KIDS  
THRIVE



Youth-serving organizations play a vital role in preventing child sexual abuse.

<https://safekidsthive.org/build-your-toolkit/how-to-use-safe-kids-thrive/>



MASSACHUSETTS CHILDREN'S ALLIANCE



Signs of Child Abuse

<https://machildrensalliance.org/signs-of-child-abuse/>

Professional trainings offered

<https://machildrensalliance.org/trainings/>



Helping Schools and Communities Prevent Child Sexual Exploitation

<https://www.missingkids.org/content/dam/missingkids/pdfs/publications/sexualexploitationenschoolscommunities.pdf>



## ESORI

## Electronic Sex Offender Registry Information Portal

*Comprehensive background  
checks protect your students.*

DO YOUR  
HOMEWORK:  
SORI Checks  
for School  
Safety



ESORI Portal Customer Service

978-740-6478

[sori.sori@mass.gov](mailto:sori.sori@mass.gov)





# ESORI PORTAL

The ESORI portal, authorized by G.L. c. 6 §178I, is an online tool designed for ease of access. It is especially geared toward schools, businesses and other organizations or individuals conducting regular background checks.

***"This portal is an additional tool that schools and districts can use to vet the adults who work and volunteer with our students. I hope schools and districts will add this portal to their careful hiring processes." – Jeffrey C. Riley, Commissioner of Elementary and Secondary Education***

You can quickly and easily run checks on employees, volunteers, chaperones, contractors, and others who may have any access to children in your care. An individual or organizational user may access the portal through <https://www.mass.gov/sorb> where they will set up an account. Once an account has been created, the user can submit requests, including batch requests for multiple subjects, online. Results are delivered free of charge directly to the user's account within the portal.

For assistance in setting up an account or accessing information, contact ESORI Portal Customer Service at 978-740-6478 or through [sori.sori@mass.gov](mailto:sori.sori@mass.gov). For more details on how to use the portal or setting up an account <https://sorb.chs.state.ma.us/esori-portal/login.xhtml>.



## Frequently Asked Questions and Common Concerns

**Q:** Does SORB require permission from the employee, volunteer, chaperone or contractor to obtain information through ESORI?

**A:** No.

**Q:** Where is the form I need to submit?

**A:** There is no form required. Requests are all submitted within the user's portal account.

**Q:** What information do I need to run a SORI?

**A:** Last name, First name, and exact date of birth

**Q:** Why do I need a SORI and a CORI check?

**A:** A CORI check is an important tool and should be a part of any background check. However, CORI is a check of someone's criminal history in Massachusetts state courts. SORI checks differ from CORI checks as they include all offenders who are currently required to register in Massachusetts. That requirement may be based on an out of state or federal sex offense that does not appear on their CORI.

National background checks run on prospective employees will include out of state offenses, but most people who are not regular school employees are not subject to this type of background check. Even for employees, periodically running a SORI check is recommended.

**Q:** My staff doesn't have time to run a SORI check.

**A:** ESORI is designed for ease of access. Requests can all be done online, and multiple requests can be made at once using a batch request form. Additionally, ESORI allows someone to run a check on themselves and receive an electronic report that they can submit, giving schools another option to require SORI checks without the administrative burden on staff.

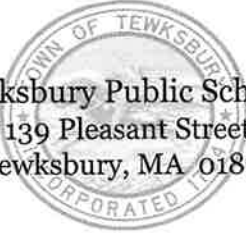
**Q:** Our volunteers are never alone with kids, so this is unnecessary.

**A:** Unfortunately, offenders don't need complete privacy to offend against children. Schools should have complete information about individuals who will have any access to children or will be working in proximity to them, before deciding whether they are a good fit.

***"Having the opportunity to use ESORI for all our employees, volunteers and contractors is another way of protecting our students. By using the ESORI Portal, I will never second guess that I could have done more when an employee, volunteer and contractor is hired." Brandi L. Kwong, Ed.D., Superintendent of Schools, Methuen Public Schools***

My ESORI Portal Username: \_\_\_\_\_

Password hint: \_\_\_\_\_



Tewksbury Public Schools  
139 Pleasant Street  
Tewksbury, MA 01876

## *MEMORANDUM*

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** May 16, 2024

**Re:** Quarterly Reports on Collaborative Business - FY24 - 3rd Quarter

---

### **This is Information Only - No Vote Required**

The following is the Valley Collaborative's Quarterly Reports on Collaborative Business (FY24 - 3rd Quarter). This is informational only.



# Central Administration

11 Executive Park Drive, N. Billerica, MA 01862 | Tel: (978) 528-7826 | [www.valleycollaborative.org](http://www.valleycollaborative.org)

## MEMORANDUM

To: Valley Collaborative Board of Directors  
From: Dr. Chris A. Scott, Ph.D., Executive Director  
Date: April 29, 2024  
Re: Quarterly Reports on Collaborative Business – FY24 Third Quarter

---

As per 603CMR 50.00: Educational Collaboratives – Education Laws and Regulations and in accordance with the provisions of M.G.L. c. 40, § 4E, please find below Valley Collaborative Quarterly Reports on Collaborative Business:

1. quarterly information and updates to the programs and services provided by the collaborative and any regional collaborative efforts;
  - Please find Valley Collaborative's Spring Newsletter attached
  - Please find Valley Collaborative's March 2024 Treasurer Report attached
2. a report on significant changes in programs, services, budgets, and property as they arise;
  - Please find attached the Interim Statement of Revenues, Expenses, and Changes in Net Assets



### We are: Taking a Break

■ Page 2: Valley Elementary now offers a range of spaces for students who are looking to recharge.



### We are: Shopping!

■ Page 4: The school store at Valley Middle/Transitional High School now has its own designated space.



### We are: Feeding the Birds

■ Page 6: The arrival of spring means the return of highly anticipated volunteering opportunities for Individuals in Valley's Adult Program.

# VALLEY COLLABORATIVE

Volume 12, Issue 3 News for the extended Valley Collaborative community Spring 2024

## Spring Has Sprung at Valley Collaborative!



DR. CHRIS A. SCOTT, VALLEY COLLABORATIVE EXECUTIVE DIRECTOR, READS TO STUDENTS IN MS. CHANELLE'S CLASS AS PART OF READ ACROSS AMERICA. THE ANNUAL EVENT TO PROMOTE LITERACY IS HELD ACROSS THE COUNTRY ON THE BIRTHDAY OF BELOVED CHILDREN'S AUTHOR DR. SEUSS. DR. SCOTT WAS ONE OF SEVERAL GUEST READERS WHO VISITED VALLEY ELEMENTARY TO JOIN IN THE READING FUN.

### Dear Valley Community:

Spring has sprung! Like all of you, we are enjoying this season of renewal and growth here at Valley. Outside, the grass is greening and trees are budding while inside we welcome a new energy and excitement for learning with our students and staff alike. Of course, new growth and learning is not limited to spring here in our schools and programs. We see it each and every day as our teachers, therapists, assistants, support staff and administrators work together to provide the best possible social/emotional and academic learning experiences for all of our students.

That is the Valley way of bringing to life our mission statement: *Building a community that empowers children and adults to find their own way.* What better way to do that than by cultivating a culture of continuous learning for everyone at Valley?

Throughout this school year we have had a renewed focus on professional learning (a/k/a professional development) for all staff. While students are enjoying time with family and friends on our early release Wednesdays, their teachers, assistants and administrators are focusing on their own professional learning.

\*continued on back page



# Valley Elementary: Space to Thrive

**O**n a recent morning, Valley Elementary's newest student-centered space was a scene of quiet industry. As Gabe 'chilled' in a hammock swing, Zac dropped by the Sensory Room to burn off a little extra energy in between classes with the help of a mini basketball and hoop. While students have all kinds of reasons for visiting the space, they all agree that they love it. "The swing is my favorite part," says Nate Skorik. Lucas Harrington couldn't narrow down his favorite part of space, which in addition to the swing features a treadmill and tents for students who need a quiet retreat. "I like everything!" said Lucas.

The idea for the space came from a popular gym called We Rock the Spectrum in Westford. With its mission of inclusion and learning through sensory play has made the gym a natural destination for Elementary School field trips. Staff members were inspired to try to adapt We Rock the Spectrum's emphasis on positive social, emotional and physical development back at Valley. Before long, a former classroom had been reinvented as a space for sensory breaks complete with stations. "The students are taking full advantage of our amazingly unique Sensory room, participating in balance, deep pressure, visual and tactile experiences supporting their self-regulation and attention in the classroom and beyond!" says Occupational Therapist Madison Pesa.

The Sensory Room is just one of a whole suite of spaces available for students, whether they need a movement break, a quick reset between classes, or some quiet time. And whether that visit is just a few minutes or a bit longer, there is a space available for almost any student need. The gross motor room features a slide, a cargo

net, and full rock wall for students to climb, with crash mats for them to land on safely.

Students in need of some downtime can also visit Chillville, a peaceful enclave outfitted with bean bags and caves and featuring soothing images and quiet music. A Zen Den welcomes students who need a quiet spot to work on class materials, while another movement room is now available behind the stage in the auditorium. "We are very lucky to have these great spaces and all the wonderful resources within them," says PE Teacher Rosa DeMauro.

Assistant Principal Bryan Thomas says that with warming temperatures, the school's many outdoor spaces will become available as well, meaning that there will be even more opportunities for students to find a space that is just right for them. "We're focused on finding what kids need from a sensory, motivation and regulation point of view and giving them the space to do that." ■



TOP: SECOND GRADER LUCAS HARRINGTON IN THE SENSORY ROOM; ABOVE: FIRST GRADER PRESTON BITTENCOURT RELAXES IN THE SENSORY ROOM SWING; LEFT: FOURTH GRADER OLIVIA BUONOMANO WITH SLP JILLIAN WENDLER.




# Valley Elementary Celebrates Reading

Ordinarily the site of emergency vehicles in the Valley Elementary parking lot would have been cause for alarm. But the recent visit by firefighters and paramedics was nothing to worry about. Instead, members of the Tynsboro Fire Department and a full complement of emergency professionals were on hand to be guest readers—part of Valley Elementary’s week of reading-related activities in coordination with Read Across America. In addition to Fire Chief Wes Russell and several firefighters and EMTs, the Valley guest readers included parent members of the Parent Advisory Group, Dr. Chris Scott, Valley’s Executive Director, along with members of her leadership team, and School Resource Officer Chris Gustafson. The week-long celebration of all things reading also featured “buddy reading” in which students from older classrooms read to their younger peers. “It was an all around amazing week of reading,” says Assistant Principal Bryan Thomas. Congrats to Special Education Teacher and Wilson Dyslexia Practitioner Meghan Waters, and Jillian Wendler, Speech-Language Pathologist, for coordinating these great events! ■



ABOVE: FOURTH GRADER MADELINE CLARK READS TO SECOND GRADER ETHAN BARRY. TOP RIGHT: A LIST OF READ ACROSS AMERICA EVENTS AT VALLEY ELEMENTARY; RIGHT: VALLEY SCHOOL RESOURCE OFFICER CHRIS GUSTAFSON READS TO STUDENTS.



## Read Across America Week

**On the Places You'll Go Monday - March 4<sup>th</sup>**

- Wear Valley or other school spirit shirts

**Pajama Tuesday - March 5<sup>th</sup>**


- Wear your coziest set of pajamas

**Read My Shirt Wednesday - March 6<sup>th</sup>**

- Wear a shirt with words

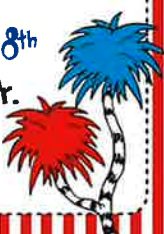
**Reading is Relaxing Thursday - March 7<sup>th</sup>**

- Dress in vacation clothes  
ex. Hawaiian shirts/hats/sunglasses



**Green Eggs and Ham Friday - March 8<sup>th</sup>**

- Wear green in honor of one of Dr. Seuss's well-known books







# Good Things In Store for Valley Middle/Transitional High School Program

The new improved school store at Valley Transitional High School has been years in the making. The concept, which began as a program for middle school students, was simple: kids would amass points for the kinds of positive behaviors that Valley tries to cultivate—everything from internal and emotional regulation to meeting community norms and expectations. Every Friday, students would make their way to a temporary shop set up in the second floor kitchen and cash in the points they'd earned for items they'd ordered and that Assistant Principal Brian Mihalek had purchased. But COVID put in-store shopping on hold. Like the rest of the Valley school experience during the pandemic, the store moved online, with Valley staff delivering items to students. Now, the store is open for business once again, and finally has its own designated space.

While the store may look more like a real retail space than in previous incarnations, Brian says that the concept has remained the same since he first came up with the idea two decades ago. "It's all about a fun experience for kids that connects to the Valley mission: be safe, responsible and respectful," says Brian. "It builds our culture but most importantly, kids love it."

In its post-pandemic incarnation, the store has ascended to a whole new level thanks to the hands-on oversight of BCBA Mackenzie Bemis, who describes the store as her 'baby.' Mackenzie has carefully stocked the store with a wide range of items for students to purchase using the points they've accumulated. With each point worth a quarter, students can cash in a small number of points for ring pops or Hershey's kisses or



FROM LEFT: TAEJON VILELA-MARTINEZ, STUDENT; DANA WILLIAMS, SCHOOL ADJUSTMENT COUNSELOR; MACKENZIE BEMIS, BCBA; JOHN SHEA, CLASSROOM TEACHER AND COREY ERICKSON, STUDENT, SHOW OFF THE NEW SCHOOL STORE.

save up their points over weeks or even months and cash them in for a big ticket item. The costliest items include a Lego set and a set of Xbox headphones.

Mackenzie says that her decisions on what to stock are based on student interest. "I really try to gauge what our students are interested in."

By the time the store opens each Friday a long line of students has formed outside. "The store is really motivating for them," Mackenzie says. "They can't wait for it to open." And these Valley Transitional High School students agree.

"At Valley, we get a lot of incentives, but the school store is by far my favorite," says Corey. "I like the Legos and the happy place," says Gabby. "My favorite part about the school store is seeing Mackenzie," says Con-

nor. "I like the school store because it has candy," says Vanessa. "I think of the school store when I'm having a difficult time during the week," says Taejon. "I know if I work hard to be successful that I will get Dojo points and be able to get something cool like a basketball at the school store on Fridays." "My favorite thing about the school store is requesting my own items," says Andrew.

For Brian, the realization of his vision of having a real school store after so many years is immensely satisfying. "It's not just that we've got a dedicated space, but that the store is part of a very solid behavior system that rewards good behavior and increases self advocacy among our students," says Brian. "The store and its success is a visible symbol of all that we've accomplished here." ■

# All About Hands on Learning at Transitional High School Alternative Programming

**N**eed a birdhouse? Or how about a planter bearing the Valley logo? These crafts, made with love and attention to detail by Valley students are now available to purchase from the Valley Craft Shop. Even better, these handmade crafts, perfect for Mother's Day, Father's Day or an any-day gift, are available at the incredibly affordable price of \$5. You read that right—just \$5 for a handmade craft that would cost five or even ten times as much at a retail store.

The new Valley Craft Shop is the latest spin on the Valley vocational experience. When temperatures drop, students who are part of the Landscaping Shop head inside for indoor gardening and light woodworking, including developing hands-on skills in woodworking, carpentry and assembly. They're also applying knowledge they've been learning in the classroom. "Measurement, area, perimeter, geometry, basic algebra—making these small crafts lets students see how all of the things they're learning in math class has a practical application," explains teacher Jeff Keefe, who is overseeing the project. Jeff says that the new approach has been a hit with students. "They recognize that if you put in the time, not only can you make these cool items but you can sell them," says Jeff. "We've had students take a lot of initiative, not just with using tools in the shop, but with leadership."

The Craft Shop is just one of the new vocational opportunities for Valley students. Also in the works: an expanded landscaping program that includes an indoor garden. Jeff, who is a serious landscaper, says that the grow room will function as an experimental classroom. **5** "Now, in addition to learning

about the life cycle of a plant in a classroom, we're growing different kinds of vegetables and flowers," says Jeff, who has been at Valley on and off for the past eight years. "We're learning about biology, weather and sustainable living. The vegetables we grow will then go to our culinary program." On the menu so far: green beans, kale and lettuce. But that's just the beginning, says Jeff, who is also working with the Elementary School to refurbish their greenhouse. "As the weather gets better, we're going to keep expanding what we grow. It's going to be very wide ranging." ■



AUSTIN MCHUGH BEAULIEU AT WORK ON A PROJECT IN THE VALLEY CRAFT SHOP.

**The Valley Craft Shop is Open!**  
Purchase our amazing crafts, handmade by Valley students, for just \$5.

To place your order, follow the QR code





## Meet the Latest Valley Club: Jiu Jitsu

The word “jiu jitsu” derives from the Japanese “Jū” meaning “gentle” and “Jutsu” meaning “art.” But for a growing number of students in Valley’s Transitional High School Alternative Programming, the more accurate translation might be “fun”.

Valley’s new Jiu Jitsu Club was born when two staff members, Eli Gioumbakis and DJ MacDonald, noticed that a number of students were interested in Mixed Martial Arts or MMA. Eli happened to have a friend who now runs Team Flo, a Brazilian Jiu Jitsu gym in Tyngsboro, and a partnership was formed. Twice a week DJ and Eli transport students to the gym to train. Tuesdays are devoted to Jiu Jitsu, a ground-based martial art that uses the principles of leverage, angles, pressure and timing. Thursdays, students step into the ring to work on boxing, including playing different boxing games and learning basic defense skills.

While the lessons start slow, the pace quickly picks up, says DJ. “Jiu Jitsu is all about grappling and submission. The students are learning how to use their body and how to move around.” For high schoolers, this ancient practice turns out to be a great way to burn off extra energy. DJ

says that almost as soon as the trips to the gym began he noticed a transformation in these budding martial artists. “We’ve seen a tremendous growth in the maturity of the students who participate. The self confidence boost has also been tremendous,” says DJ.

According to Team Flo, which offers classes and other training opportunities to kids of all ages, the skills learned apply beyond the mat. Classes for kids teach “the correlations between hard work and dedication to payoff and reward. We see our young grapplers build confidence through their training that carries over to school and home.”

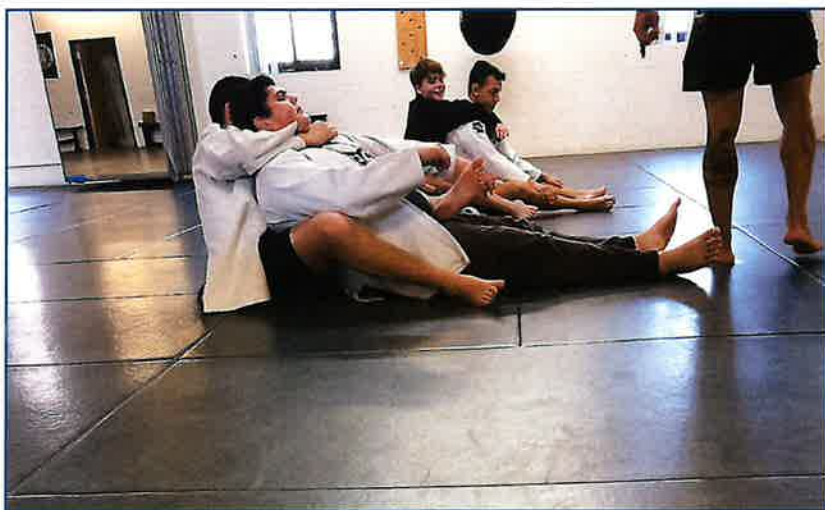
For DJ, the Jiu Jitsu club is yet another example of Valley meeting students where they are. Students would often show up at school on Monday excited to talk about the Mixed Martial Arts fights they’d



TOP: JOSH SENCABAUGH WORKS ON HIS BOXING SKILLS. BELOW: TAVERNIER HARRIS, GRAYSON ALAJAJIAN AND RICKY MARQUES PRACTICE THEIR GRAPPLING MOVES ON THE MAT.

watched on TV over the weekend. “These fighters are real athletes,” says DJ. “So we started thinking about how to translate that interest from just watching sports to actually getting active.” While the club started with three students it has grown rapidly, something DJ expects to continue as word of the training sessions gets out.

The success of the new club is also confirmation for DJ that his decision to return to Valley after a two year hiatus in which he worked construction was the right one. A special education assistant who provides individual student support as well as whole group support in history, DJ is now returning to school to earn his certification in special education with a focus on mild to moderate disabilities. Says DJ: “Valley is a really special place.” ■





## Adult Services: New Volunteering Opportunities are In Bloom

As we head into the spring season, Valley's Adult Program is excited by the ability to expand programming with the changing of the weather. Valley's community partners operate in many different settings and in varied environments. Some of the sites are more available and accessible based on the weather, and as Spring approaches, so do expanded opportunities for the individuals we serve.

Two prominent volunteer sites will be available for programming as the temperature continues to rise.

Drumlin Farm is a wildlife sanctuary located in Lincoln, MA which is also part of the Massachusetts Audubon Society. Drumlin is home to a number of native species of animals living in their natural habitat. In addition to providing a place for these native animals to live, the farm is comprised of a number of different walking trails, a nature center/mu-

seum and multiple farms harvesting a variety of crops. Our individuals have shown a great appreciation for the opportunity to lend their volunteer services to helping keep the grounds tidy, feeding the birds and other wildlife, and assisting in the early season harvesting of crops that begins in the greenhouses on the grounds of the farm.

Strongwater Farm, a therapeutic equestrian center located in Tewksbury, MA., is another site where our individuals are eager to offer their services. Strongwater specializes in providing life-changing equine-assisted services to individuals with mental, physical, cognitive, and behavioral disabilities. While these therapeutic services are not being rendered to our individuals while they volunteer,

Valley initially connected with Strongwater Farm based on positive feedback we received from some of our individuals who do receive services from the farm outside of program hours. Any time our individuals get the opportunity to volunteer in a setting that has personally benefited themselves or someone they know, they are often eager to rise to the challenge. Individuals ensure the Farm is well taken care of, including aiding in keeping the horses fed while their living areas are clean and comfortable.

The majority of the Valley Collaborative Adult Program



BOTTOM: MATT GEOFFROY REPLENISHES THE BIRDSEED AT DRUMLIN FARM IN LINCOLN, MA. TOP: GREG MILNER, MATT GEOFFROY, STACY FRANCIS AND JASON DOYLE ON ONE OF THE FIRST TRIPS TO DRUMLIN FARM OF THE SEASON, SOMETHING THEY'VE BEEN LOOKING FORWARD TO ALL WINTER.



work and volunteer sites run year round, but with some of them being based outdoors, the arrival of the spring season is a time of great excitement for the individuals as they are afforded these very specific volunteer opportunities.

"I like helping the animals out when we go to Drumlin Farm," says Jason Doyle. "They can't speak for themselves so it feels good to give them something we know they need like food." ■

## Valley Collaborative Leadership Team



**Chris A. Scott, PhD**

Executive Director,  
Finance and Operations  
cscott@valleycollaborative.org



**Heather Mackay**

Principal, Valley  
Elementary School  
hmackay@valleycollaborative.org



**James George**

Business Manager/Accountant  
jgeorge@valleycollaborative.org



**Nicole Noska**

Principal  
Valley Middle School,  
Valley Transitional High School  
Transitional Programming  
nnoska@valleycollaborative.org



**Joia Mercurio**

Deputy Director  
jmercurio@valleycollaborative.org



**Nick LeClair**

Principal  
Valley Transitional High School  
Alternative Programming  
nleclair@valleycollaborative.org



**Kari Morrin**

Director of HR, Title IX and  
504 Coordinator  
kmorrin@valleycollaborative.org



**Matthew Gentile**

Director of DDS Services  
mgentile@valleycollaborative.org



**Jessica Scalzi**

Lead Nurse  
jscalzi@valleycollaborative.org

## Valley Collaborative Board

**Chair: Dr. Jay Lang**

Superintendent, Chelmsford Public Schools

**Dr. Kerry Clery**

Superintendent, Billerica Public Schools

**Mr. Steven Stone**

Superintendent, Dracut Public Schools

**Dr. Laura Chesson**

Superintendent, Groton-Dunstable Regional School District

**Dr. Denise Pigeon**

Superintendent, Nashoba Valley Technical School District

**Mr. Brad Morgan**

Superintendent, North Middlesex Regional School District

**Ms. Brenda Theriault-Regan**

Superintendent, Tewksbury Public Schools

**Dr. Michael Flanagan**

Superintendent, Tyngsborough Public Schools

**Dr. Christopher Chew**

Superintendent, Westford Public Schools

## Spring Has Sprung at Valley Collaborative!

*\*continued from cover*

We have dubbed them Wicked Smaaht Wednesdays because we all end those Wednesdays feeling smaahta than when we began them!

Just as we tailor instruction for the individualized needs of our students, we have done the same for our adults with different topics for staff members with different roles and in different programs. These professional learning groups help build a sense of community and collaboration among adults as they learn and grow together. Research has shown that the more professional learning that educators participate in,

the more likely their students are to succeed. So our students become smaahta as their teachers become smaahta. We know that builds confidence in themselves as learners and, going back to our mission statement, empowers them to find their way.

Our thoughts about the importance of professional learning at Valley are expressed by the words of an influential American poet and writer, Maya Angelou, who said, *"Do the best you can until you know better. Then, when you know better, do better."* Great words of advice that we follow every day at Valley, especially on our Professional Learning Days!

Happy Spring to all. We wish for you the same growth, learning and optimism that we see all around us here at Valley!

Chris A. Scott, Ph. D.  
Executive Director

**VALLEY COLLABORATIVE  
TREASURER'S REPORT  
MARCH 31, 2024**

		<u>Beginning Balance</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Accounts Payable</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Ending Balance</u>
<b>ENTERPRISE BANK ACCOUNTS</b>								
<b>Operating</b>	<b>a/c 493426</b>	\$ 2,522,435.69	\$ 1,593,406.57		\$ (510,061.24)		\$ (1,330,500.00)	\$ 2,275,281.02
<b>Payroll</b>	<b>a/c 795823</b>	\$ 200,022.72		\$ (1,295,997.18)			\$ 1,333,000.00	\$ 237,025.54
<b>Joe's Bistro</b>	<b>a/c 531401</b>	\$ 4,089.84	\$ 2,269.96				\$ (2,500.00)	\$ 3,859.80
<b>ICS MMDA</b>	<b>a/c 856490</b>	\$ 4,747.18				\$ 2.01		\$ 4,749.19
<b>Capital Reserve</b>	<b>a/c 4063467</b>	\$ 1,500,000.00						\$ 1,500,000.00
<b>Independence Project</b>	<b>a/c 821315</b>	\$ 114.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114.36
<b>TOTAL ENTERPRISE BANK ACCOUNTS</b>		<u>\$ 4,231,409.79</u>	<u>\$ 1,595,676.53</u>	<u>\$ (1,295,997.18)</u>	<u>\$ (510,061.24)</u>	<u>\$ 2.01</u>	<u>\$ -</u>	<u>\$ 4,021,029.91</u>
<b>MMDT</b>	<b>a/c 0044263747</b>	<u>\$ 1,082,405.95</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,103.64</u>	<u>\$ -</u>	<u>\$ 1,087,509.59</u>
<b>Total Unrestricted Cash</b>		<u>\$ 5,313,815.74</u>	<u>\$ 1,595,676.53</u>	<u>\$ (1,295,997.18)</u>	<u>\$ (510,061.24)</u>	<u>\$ 5,105.65</u>	<u>\$ -</u>	<u>\$ 5,108,539.50</u>
<b>PARS OPEB Trust</b>		<u>\$ 7,117,790.97</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,701.12)</u>	<u>\$ 159,269.13</u>	<u>\$ -</u>	<u>\$ 7,275,358.98</u>
<b>TOTAL CASH</b>		<u>\$ 12,431,606.71</u>	<u>\$ 1,595,676.53</u>	<u>\$ (1,295,997.18)</u>	<u>\$ (511,762.36)</u>	<u>\$ 164,374.78</u>	<u>\$ -</u>	<u>\$ 12,383,898.48</u>



**Valley Collaborative**  
Interim Statement of Revenues, Expenses and Changes in Net Assets  
For the Period Ending March 31, 2024  
158 of 210 (75.2%) School Days

<b>UNAUDITED</b>			
	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	
<b>REVENUES</b>			
Services	\$ 19,600,000	\$ 15,120,323	
State Contracts	4,500,000	3,488,323	
Other	700,000	526,197	
Interest	5,000	44,544	
<b>Total Revenues</b>	<b>24,805,000</b>	<b>19,179,387</b>	77.32%
<b>EXPENSES</b>			
Salaries	16,431,226	12,671,548	
Employee Benefits	2,935,498	2,091,463	
Operating Expenses	2,364,910	1,846,801	
Leases & Rentals	593,247	301,391	
Depreciation	751,000	563,250	
<b>Total Expenses</b>	<b>23,075,881</b>	<b>17,474,453</b>	75.7%
<b>Change in Net Assets - Operating</b>	<b>\$ 1,729,119</b>	<b>\$ 1,704,934</b>	
<b>Non Operating Activities</b>			
Return to Member Districts	-		
Non-Operating Expenses (1)	(1,015,000)	(833,978)	
<b>Change in Net Assets</b>	<b>\$ 714,119</b>	<b>\$ 870,956</b>	

Substantially all disclosures and the Statement of Cash Flows required by GAAP are omitted. No assurance is provided on these financial statements.

**Valley Collaborative  
Board of Directors Meeting  
11 Executive Park Drive, N. Billerica, Massachusetts  
Thursday, April 25, 2024 ■ 10:00 a.m.**

**Action Required**

- I. Approval of Minutes
  - a. Board of Directors Meeting, General Session Minutes: January 11, 2024
- II. Financial Update
  - a. FY'24 Update
  - b. Prior 5 Year Enrollment Analysis
  - c. Treasurer's Report
  - d. PARS Statements
- III. Reapproval of Valley Collaborative's Finance, Human Resource, and Payroll Manual
- IV. Donations: 0 Linnell Circle & \$10,000 for the Establishment of a Green Space to Support the Outdoor Learning Program
- V. Private/Corporate Fundraising: to Develop a Green Space to Support Outdoor Learning Program

**No Action Required**

- VI. Executive Director IPDP for Professional DESE License Renewal
- VII. DESE Mid-Cycle Review
- VIII. Presentation of Draft DESE Financial Review for Collaboratives
- IX. Fleet Vehicle Replacement Strategy Update
- X. SPEDfi Admissions Module Demonstration
- XI. Communications
  - State Agencies
    - a. DESE Email re: Student Achievement Awards
    - b. DESE FY23 Valley Collaborative Annual Report Compliance Review
    - c. DESE FY23 Valley Collaborative Independent Audit Compliance Review
    - d. DESE Notification of Mid-Cycle Review
  - Valley Collaborative Program Updates
    - e. Elementary School Update & Newsletters
    - f. Transitional High School - Alternative Programming Update
    - g. Middle School and Transitional High School - Transitional Programming Update
    - h. Adult Services Update
    - i. Safety Committee Update
    - j. Professional Learning – Annual National ADP Pro Summit
    - k. Technology Department – Website Update Meeting
    - l. Valley Collaborative's Medical Behavioral Emergency Response Plan

#### Community and Staff Feedback

- m. Valley Spring Newsletter
- n. School Administrator March 2024 Highlight – Virtual Learning Answering the Academic Needs of Moderate Disabilities
- o. Email from Graduated Alt Program Student
- p. Message of Thanks from Richard Pelletier, Retiring Special Education Director, Tewksbury Public Schools

**Summer 2024** (This information will be updated as programs and details become available)

\* The 2024 TPS Summer School Programming is contingent on staffing; details subject to change.  
 \*\* TMHS Credit Recovery Summer School = No cost for Tewksbury students  
 \*\*\* DESE Summer Acceleration Academies (\*\*\*Pending Grant Funding Approval)

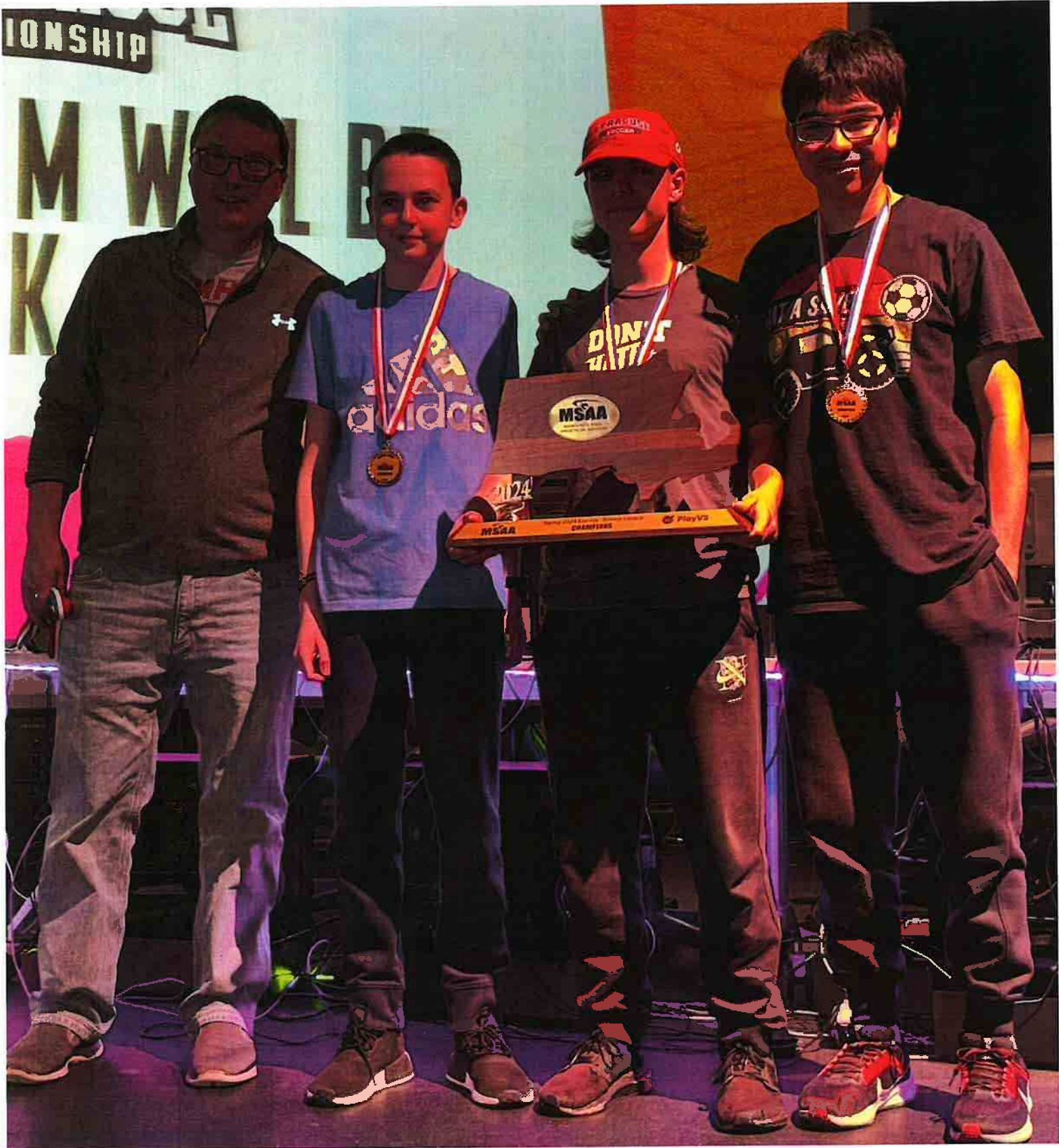
# SCHOOL LUNCH HERO DAY











# Policy



## **File: IKB - GENERAL HOMEWORK POLICY**

Teachers **may** assign homework ~~on a regular basis~~ in all grades and in all areas of the Curriculum in the Tewksbury Public Schools. The objectives of homework are:

To help students develop independent **and collaborative** work-study habits.

To reinforce learning that has taken place in school or **introduce new learning that will occur**.

To increase potential for home/school communication.

To increase opportunities for enrichment activities.

To provide differentiated learning opportunities.

To correlate school learning with outside interests **of the students' choice**.

~~To develop within each student the responsibility for completing and returning homework assignments.~~

### **Role of the School/Teacher**

If homework is assigned, the teacher will:

~~Assign on a consistent basis homework which may include a written assignment, reading assignment and scientific experiments that reinforce a student's understanding of the curriculum.~~

Tailor homework assignments to cater to the **diverse** learning styles, interests, and needs of students. This may involve offering choice in assignments or adjusting the difficulty level to challenge students appropriately.

~~Assign homework to all students geared to the individual.~~

Ensure that students understand each homework assignment.

Review students' homework completion **and provide relevant feedback** in a timely manner ~~(i.e. usually on the day after teacher assigns the homework)~~.

~~Consider homework as a factor in the calculation of the student's semester grade.~~

Ensure two-way communication between both students and parents/guardians ~~Communicate with a student's parent/guardian(s) or guardian~~ when a student has difficulty completing **or cannot complete** homework assignments.

~~Ensure that no class time is allocated for the completion of homework.~~

Make every effort to honor students and families' time off from school and not assign homework on weekends, holidays, observed religious holidays, or school breaks/vacations on the school calendar.

Allow a student, following an excused absence, a reasonable amount of time to submit the homework missed due to the absences

### Role of the Student

The Student ~~should~~ will:

Ask the teacher to clarify any assignment that is unclear or assistance when needed.

Complete all their assignments within the time-frame given ~~you~~, to the best of their ability.

Let their parent/guardian(s) know what the homework is and ask them for their assistance whenever needed

### Role of the Parent/guardian(s)

The parent/guardian(s) ~~should~~ will:

Provide the student a consistent time and a suitable place for study.

Review homework with the student to monitor its completion and the student's understanding of the work completed.

Communicate with teacher(s) whenever the student appears to have difficulty with homework or when clarification is needed.

### Time Guidelines

While assigning HW is not mandatory, the guidelines below serve as a recommended **MAXIMUM** amount. It is expected that interdisciplinary/grade-level teacher teams will collaborate to ensure guidelines are not exceeded.

K-4: not to exceed 20 minutes/day (May include, but not limited to, reading to/with a parent/guardian, journaling, and/or telling about their school day with a parent or guardian)

Grade 5-8: not to exceed a total of 45 min./day (as determined by the core team)

Grades 9-12: not to exceed 60 min/day, 15 ~~to 30~~ min/day in each of the four major subjects on the days the major subject classes meet

~~Kindergarten: Teacher Discretion -- not to exceed 15 min/day.~~

~~Grade 1-2: 15 min/day to 45 min./day.~~

5-22-2024 - Informational Reading: Policy reviewed by Policy Sub-Committee, TPS administrators, principals, parents and students. Recommendation to revise policy.

~~Grade 3-4: 15 min./day to 45 min/day. \*15 to 30 min/day in each of the four major subjects~~

~~Grade 5-6: 45 min./day to 75 min/day. \*15 to 30 min/day in each of the four major subjects.~~

~~Grade 7-8: 90 min./day to 120 min./day. \*15 to 30 min/day in each of the four major subjects~~

~~Grade 9-12: 90 to 150 min/day. \*15 to 30 min/day in each of the four major subjects.~~

~~Grade 6-12 require 15 to 30 min./day in each of 4 major subjects.~~

REVISED: March 26, 2014

SOURCE: Tewksbury



May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

## **File: ADF - WELLNESS POLICY**

~~Pursuant to the "Healthy, Hunger-Free Kids Act of 2010", Pub. Law 111-296, sec. 204 and the Richard B. Russell National School Lunch Act, sec. 9A, Tewksbury Public Schools adopts this Wellness Policy. By adopting this policy, it is the intention that Tewksbury Public Schools will make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and will afford each the opportunity to fully participate in and benefit from the education process.~~

~~The Tewksbury Public Schools will develop, adopt and implement a broad plan for a coordinated school-based health program that will:~~

- ~~• Be designed in response to demonstrated needs in the community;~~
- ~~• Be based on models that demonstrate models of effectiveness;~~
- ~~• Emphasize a positive youth development approach;~~
- ~~• Make efficient use of school and community resources;~~
- ~~• Respond to families' needs and preferences; and~~
- ~~• Include goals for Health Education, Physical Education and Nutrition.~~

~~The coordinated school-based health program plan will incorporate the following components and goals:~~

### ~~1. Health Education~~

~~A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors shall be offered pre-Kindergarten through Grade 12. The health education program will be an integral part of a coordinated school-based health program. It will be consistent with the Massachusetts Health Curriculum Frameworks, coordinated by the Health Services: Lead Nurse. The Health Services: Lead Nurse will consult with the district coordinator for nursing regarding all issues affecting student-based health.~~

### ~~2. Physical Education~~

~~The Tewksbury Public Schools will continue to implement specific learning goals and objectives for physical education for students in Grades pre-Kindergarten through Grade 12, in accordance with G.L. c. 71, § 3. A sequential, developmentally appropriate curriculum will continue to be implemented and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives.~~

### ~~3. Nutrition~~

~~Tewksbury Public Schools recognizes that a healthy intake of food and nutrients is essential for students to take full advantage of the learning environment in school. Healthy eating patterns during childhood can affect eating patterns in later years and students need to gain the knowledge~~



**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

~~and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases. Students of all ages need the knowledge to make wise food choices in the contemporary food environment, to evaluate food promotion and media messages regarding realistic body size and shape, and to select appropriate foods in varied settings. The nutrition program will include guidelines for reimbursable school meals which are not less restrictive than regulations and nutrition guidelines issued by the Secretary of Agriculture pursuant to Pub. Law 111-296, sec. 204(a) and the Richard B. Russell National School Lunch Act, sec. 9A.~~

~~The nutrition program will also ensure that profit generation will not take precedence over the nutritional needs of the students. Finally, the nutrition program will include guidelines for nutrition education and promotion.~~

#### ~~4. Health Services:~~

~~Tewksbury Public Schools recognizes the increasing health and medical needs of our student and staff population. Many of our students require daily nursing care to enable them to perform to their academic potential. Tewksbury Public Schools will strive to provide safe and effective nursing care in all school buildings during the school day. Nursing staff will also act as a liaison between parents, students and community medical professionals. Health Services will work with a Wellness Advisory Committee under this Policy. A Wellness Advisory Committee shall be established. The Group will consist of eleven (11) representatives chosen from each of the following groups and officials and shall be appointed by the Superintendent:~~

~~Parents~~

~~Teachers~~

~~Students~~

~~Health Services: Lead Nurse~~

~~Athletic Director~~

~~School Committee representative~~

~~Food Services Director~~

~~School Principal~~

~~Credentialed Nutritionist, if available~~

~~Board of Health~~

~~Community Member Town of Tewksbury~~

~~The Wellness Advisory Committee's role and responsibilities will include but not be limited to:~~

- ~~• Recommend procedures to the Superintendent, Principals and School Committee~~
- ~~• Review the policy and protocols annually~~
- ~~• Monitor and evaluate the progress towards compliance with the goals of the policy~~
- ~~• Measure the outcomes of changes as evidenced by various tools including student satisfaction surveys, parent satisfaction surveys, school health statistical data collected in compliance with~~

May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.

~~the Massachusetts Department of Public Health (MDPH) and other collection data and monitoring systems:~~

- ~~• Provide an annual report to the Superintendent of Schools which assesses implementation of this Wellness Policy, including which schools are in compliance and progress toward achieving goals, as well as recommendations and suggested measures for improving student wellness. This report shall be made available to the public.~~
- ~~• Promote parent and staff education regarding this Policy.~~
- ~~• The Lead Nurse will review Food Allergy guidelines annually with nursing staff.~~
- ~~• The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.~~

~~The Wellness Advisory Committee will be responsible for devising a plan for implementation and evaluation of this Policy and is charged to work with the principals of each school to ensure that schools meet the goals of the district Wellness Policy. The Principal of each school shall be responsible for implementation of this Wellness Policy and all guidelines and protocols established under this Policy in his/her school. The Wellness Advisory Committee will report to the School Committee annually.~~

~~PREVIOUSLY ADOPTED: April 7, 2006~~

~~REVISED: November 4, 2015~~

~~CROSS REFS: EFC, Free and Reduced Cost Food Services~~

~~HHAMA, Teaching About Alcohol, Tobacco and Drugs~~

~~KHA, Public Solicitations in the Schools~~

~~KHB, Advertising in the Schools~~

~~LEGAL REFS: The Child Nutrition and WIC Reauthorization Act of 2004, Section 204, P.L. 108-265~~

~~The Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751-1769h~~

~~The Child Nutrition Act of 1966, 42 U.S.C. §§ 1771-1789-3~~



## **FILE: ADF - WELLNESS POLICY**

The School Committee recognizes that at the center of a thriving school is a healthy, resilient and successful learner. Accordingly, TPS shall develop, adopt and implement a comprehensive school wellness program at all District schools that aims to improve the safety and health of all school community members and support the health, well-being, social-emotional development, physical capacity, and academic achievement of students. The Superintendent or designee shall insure compliance with the established district-wide general wellness policy. In each school, the building administrator or designees shall ensure compliance.

The comprehensive wellness program will be designed in response to demonstrated needs in the school community, make efficient use of school and community resources, be implemented in a multi-disciplinary fashion, and be evidence-based. It will incorporate the following components:

1. **Healthy School Environment**– Promote a culture and climate within schools that supports the physical, cognitive, emotional, and social well-being of school members, facilitates their safety, and is consistent with federal and state guidelines.
2. **Student Programs** – Address students’ physical, social, emotional, and learning needs, and provide information and skills that can be adapted across students’ lifetime;
3. **Caregiver Engagement**- Provide parents and trusted adults supporting information and skills to compliment student programs and help provide a consistent message across families and other aspects of a student’s life.
4. **Staff Support Programs** – Promote and support the physical and social/emotional wellness of all employees by offering professional development in the areas of physical health and development, social-emotional needs, nutrition and substance use disorders.
5. **Pupil Services** – School nurses, school psychologists, and school counselors will be available to provide for the health-related and social-emotional needs of individual students.
6. **Curriculum, Instruction, and Assessment**– TPS staff and faculty members will plan, implement, and evaluate an appropriate pre K – 12 curriculum that addresses essential health and safety issues.
7. **Community Connections** – School personnel will strive to establish relationships among families, members of the school community, and members of the Tewksbury community in order to identify and facilitate access to available wellness resources.
8. **School Wellness Advisory Committee**– To monitor the progress of the

policy, use data to make informed recommendations for programmatic/policy adoption, and provide updates to the School Committee and Superintendent.

### **Health Education and Nutrition Education**

The District will teach, model, encourage and support healthy eating by students. The District will provide nutrition education aligned with standards established by the USDA's National School Lunch Program and the School Breakfast Program in all grades. A comprehensive program of health education that is designed to promote healthful living and discourage health-risk behaviors will be offered in 5th through 12th grade. Nutrition education will be incorporated in daily learning at K-4 grades within the physical education curriculum. The TPS health education curriculum shall promote health literacy among all students and be designed to enable students to achieve the following goals:

- Comprehend concepts related to health promotion and disease prevention;
- Access valid health information and health-promoting products and services;
- Practice health-enhancing behaviors and reduce health risks;
- Analyze the influence of culture, media, technology, and other factors on health;
- Use interpersonal communication skills to enhance health;
- Use goal-setting, decision-making, and self-management skills to enhance health; and
- Advocate for personal, family, and community health.

The health education program will be an integral part of a coordinated school health program, consistent with the Massachusetts State Frameworks. The health education program will:

- Include accurate and up-to-date information and use evidence-based curricula;
- Use active, participatory instructional strategies and techniques;
- Be appropriate to students' developmental levels, personal behaviors, and cultural backgrounds;
- Focus on the behaviors that have the greatest effect on a person's health and emphasize the short term and long-term consequences of personal health behaviors;
- Encourage students to assess their personal behaviors and habits, set goals for improvement, and resist peer and wider social pressures to make unhealthy choices;
- Address students' health-related concerns;
- Utilize curriculum materials that are non-stereotyping;
- Assess students' achievement of health knowledge and skills with common assessment instruments aligned with the curriculum;
- Be appropriately adapted for students with disabilities or special health-care needs;



**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

- Be taught by well-prepared specialists who are highly qualified and certified by the state to teach health education with adequate support;
- Be allocated enough instructional time to achieve the program's goals;
- Be taught in classes that are the same average size as classes in other subject areas;
- Include means for program evaluation;
- Involve parents and families as active partners in their children's learning;
- Provide nutrition education knowledge and skills necessary to promote health;
- Integrate nutrition topics within the comprehensive health education curriculum.

### **Physical Education and Physical Activity**

TPS will establish specific learning goals and objectives for physical education. A sequential, developmentally appropriate curriculum shall be designed, implemented, and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives. The physical education program will be an integral part of a coordinated school health program. The physical education program will:

- Emphasize knowledge, skills, and personal goal-setting for a lifetime of regular physical activity;
- Be consistent with Massachusetts State Frameworks for physical education and with national standards that define what students should know and be able to do;
- Provide many different physical activity choices;
- Feature cooperative as well as competitive games;
- Meet the needs of all students;
- Take into account gender and cultural differences;
- Teach self-management skills as well as movement skills;
- Actively teach cooperation, fair play, and responsible participation in physical activity;
- Have student/teacher ratios comparable to those in other curricular areas;
- Promote participation in physical activity outside of school;
- Focus, at the high school level, on helping adolescents make the transition to an active (adult) lifestyle;
- Provide a home link with information to caregivers to help them promote and incorporate physical activity and healthy eating into the children's lives;
- Offer comprehensive physical education from Pre-K through Grade 12;
- Schools may not allow students to be exempt for required physical education class time or credit unless medically necessary;
- There will be no substitutions allowed for physical education time

**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

requirements;

- Schools will not withhold physical education from students as a punishment for any reason.

Adapted physical education will be included as part of individual education plans for students with chronic health problems, other disabling conditions, or other special needs that limit or preclude such students' participation in regular physical education instruction or activities.

Physical education will be taught by highly qualified specialists who are certified by the state to teach physical education. All physical education teachers will regularly participate in professional development activities to effectively deliver the physical education program. Preparation and professional development activities will provide basic knowledge of the physical development of children and adolescents combined with skill practice in program-specific activities and other appropriate instructional techniques and strategies designed to promote lifelong habits of physical activity.

### **Physical Activity**

TPS recognizes the importance of daily physical activity in and outside the classroom. Regular physical activity provides significant benefits for health and will be encouraged in and outside the school day. Toward that end:

- It is the goal of the District to provide at least one daily break period in PK through grade 6.
- In an effort to engage families and the community, TPS will strive to offer opportunities for physical activities across the District.
- TPS will encourage physical activity break opportunities during the school day.

Teachers will aim to develop students' self-confidence and maintain a safe psychological environment free of embarrassment, humiliation, shaming, taunting, or harassment of any kind.

### **Nutrition**

TPS recognizes that an intake of healthy, nutritious food is essential for students to succeed academically. Healthy eating patterns during childhood can affect eating patterns in later years; therefore, students need to gain the knowledge and skills that are necessary to select foods that promote lifelong health, including knowledge to help them make appropriate food choices, and to understand food promotion through media messages. It is the policy of the District that all foods and beverages made available on campus during the school day are consistent with School Lunch Program nutrition guidelines.

Guidelines for reimbursable school meals will not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to applicable law, including but not limited to subsections (a) and (b) of section IO of the Child Nutrition Act (42 U.S.C. 1779) and

**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

section 9 (t) (1) and 17 (a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758) (t) (1), 1766 (a) 0, as those regulations apply to schools. The School Breakfast and Lunch programs will operate in accordance with the USDA nutrition standards for school meals.

The District shall create and implement procedures that address all foods available to students throughout the school day, including but not limited to the following:

1. Include fresh fruits and vegetables from local farmers when practicable in school meal offerings;
2. Provide enough time for students to eat;
3. Make potable water available to all students during the day and at meals free of charge, at water fountains and water-filling stations located throughout the school facilities (not bottled water);
4. Ensure profit generation will not take precedence over the nutritional needs of the students. The child nutrition program will aim to be self-supporting; however, the program is an essential educational support activity. If subsidy of the child nutrition fund is needed, it will not be from the sale of foods with minimal nutritional value or compete nutritionally with program meals;
5. Emphasize that food not be used as a reward or punishment for student behaviors, unless it is detailed in a student's Individualized Education Plan, 504 Plan, Health Care Plan or any other document utilized to meet the specific needs of a student;
6. Refrain from using candy, snacks of minimal nutritional value, and soft drinks as rewards for students or as manipulatives in curriculum activities, and seek non- food alternatives in holiday and birthday parties in the classroom;
7. Ensure that all students have affordable access to the varied and nutritious foods needed to promote life-long health;
8. Ensure applications for free or reduced-price school meals are readily available. Applications can be found on the School District Website;
9. Protect student privacy by utilizing a Point Of Sale (POS) system in which students are not overtly identified for receiving free or reduced meals;
10. Be sensitive to the school environment in displaying food providers' logo and trademark on school grounds;
11. Be consistent with established nutrition environment standards with the advertising of foods and beverages in the areas accessible to students during mealtimes;
12. Meet hiring and annual continuing education and training requirements in accordance with the USDA Professional Standards for Child Nutrition Professionals; and
13. Comply with all state and local food safety regulations. Hazard Analysis and

**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

Critical Control Point plans and guidelines will be implemented to prevent food illness in schools.

### ***Competitive Foods & Beverages:***

The District discourages consumption of competitive foods in place of school meals by limiting competitive food choices during meal times in the cafeteria.

Pursuant to state and federal regulations, all competitive foods and beverages sold to students outside of the school meal programs during the school day (defined as midnight before to 30 minutes after school ends) must meet the USDA Smart Snacks in School nutrition standards and the MA 105 CMR 225.000: Nutrition Standards For Competitive Foods And Beverages In Public Schools. This includes foods sold at school stores, as part of fundraisers, and other a la carte items. Items sold in vending machines must remain compliant with these nutrition standards at all times.

All nutrition information will be made available to students for non- prepackaged competitive foods and beverages served in the cafeteria (this does not apply to fresh fruit and vegetables).

Any foods served (not sold) to students free of charge are encouraged to adhere to the above-mentioned state and federal nutrition standards for competitive foods and beverages. Principals, teachers and staff will promote a school environment supportive of healthy eating and life-long health. School personnel are encouraged to model healthy eating by serving nutritious food at school meetings and events.

### **Wellness Promotion and Marketing**

TPS recognizes that the images and promotions of unhealthy foods and beverages are inconsistent with our general wellness policy and our efforts to promote healthy choices by our students.

- An effort will be made to remove marketing of foods and beverages that do not meet Smart Snack standards from the cafeteria and school grounds. Existing vending machines, branded serving containers, and coolers with logos will be replaced when possible.
- Prohibits all marketing of food and beverages that do not meet Smart Snack nutrition standards
- It is recommended that schools avoid participating in fundraising or corporate incentive programs that promote a message inconsistent with our goals for a healthy school community.

### **Food Allergy Protocols**

**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

The District will establish and implement protocols to minimize risk for children with life-threatening allergies, that include but are not limited to guidelines for preventing exposure, an emergency plan for addressing life-threatening allergic reactions, training, awareness, and safety protocols.

The Lead Nurse will review food allergy guidelines annually with nursing staff. The Lead Nurse will annually review emergency plans for individuals experiencing anaphylaxis with administrative, teaching, food services and custodial staff in each school.

### **School Wellness Advisory Committee**

The District will establish and maintain a School Wellness Advisory Committee to encourage development of a program that actively promotes wellness in schools and to maximize the District's opportunities for grant awards. The Committee shall be implemented in accordance with applicable state and federal guidelines, including Massachusetts General Law ch. 111 section 223, 105 CMR 215.000 and 7 CFR 210.31.

The School Wellness Advisory Committee for the District will include representation from:

- Community Serving Agencies (Local BOH, TPD and/or TFD when available)
- Nutritional and Food Service Staff
- Parents
- Physical and Health Education Staff
- School Administration
- School Committee
- School Nursing Staff
- Students
- School Teaching Staff
- Substance Prevention

The Superintendent shall designate a District employee to serve as Wellness Program Coordinator, who will work with the Wellness Advisory Committee to develop guidelines and procedures to promote wellness in accordance with the Wellness Policy.

The School Wellness Advisory Committee is charged to meet a minimum of 4 times per year in order to:

- Establish observable and measurable goals and objectives based on review of student and public health data as well as input from the school and community at-large;
- Make recommendations regarding district programs and policies to promote student wellness;
- Assess district compliance to state and federal wellness policy;



**May 22, 2024: First Reading: Policy reviewed and recommended to revise with input from the Wellness Advisory Committee and Legal Counsel.**

- Every three years, review the latest national recommendations pertaining to school health and update the wellness policy accordingly;
- Every three years, conduct a quantitative assessment of policy implementation using the Wellness School Assessment Tool-Implementation (WellSAT-I), the School Health Index or equivalent tool; and
- Communicate with district personnel and community regarding the District's healthy eating, physical activity, and health promotion efforts, at a minimum, by reporting to the School Committee and Superintendent annually.

PREVIOUSLY ADOPTED: November 4, 2015

REVISED:

LEGAL REFS.: M.G.L. 258C:13; 71:55A; 105 CMR 215.00; MGL ch. 111, sec 223; 7 CFR 210.31; Americans with Disabilities Act

# Old Business



# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** May 22, 2024

**Re:** FY24 Quarterly Expenditure Update and Summary

---

**This is informational only. No vote required.**

Please see the following FY24 3rd Quarter Budget Expenditure Report. Informational only, no vote required.

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
DEWING SCHOOL										
13071110	600050	DEW PRIN/ASST PRIN	\$133,790	\$0	\$133,790	\$97,770	\$35,213	\$808	99.4	%
13071120	600011	DEW CLERICAL SALARIES	\$42,000	\$9,874	\$51,874	\$43,368	\$13,966	-\$5,460	110.5	%
13431110	600059	DEW MOD SPEC ED TCHR	\$1,022,793	-\$170,745	\$852,048	\$492,651	\$361,277	-\$1,880	100.2	%
13501110	600052	DEW TEACHERS SALARIES	\$1,507,733	\$94,851	\$1,602,584	\$921,247	\$646,680	\$34,658	97.8	%
13501111	600061	DEW ACAD SPEC	\$29,322	\$62,040	\$91,362	\$52,709	\$38,653	\$0	100.0	%
13501110	600088	DEW HEAD TEACHER	\$0	\$0	\$0	\$1,774	\$1,301	-\$3,075	100.0	%
13431111	600083	DEW CASE MANAGER SAL	\$95,167	-\$270	\$94,897	\$55,376	\$40,149	-\$628	100.7	%
13501132	601029	DEW LONG TRM SUB	\$22,668	\$0	\$22,668	\$22,180	\$0	\$488	97.8	%
13431130	600089	DEW ISET AIDE	\$6,000	\$0	\$6,000	\$4,564	\$0	\$1,436	76.1	%
13501130	601311	DEW DAILY SUB TCHR	\$60,955	\$0	\$60,955	\$26,931	\$0	\$34,024	44.2	%
13501130	601312	DEW DAILY SUB AIDE	\$1,630	\$0	\$1,630	\$9,205	\$0	-\$7,575	564.7	%
13431131	600055	DEW SPECIAL ED AIDE	\$373,879	-\$59,381	\$314,498	\$191,238	\$122,983	\$277	99.9	%
13491130	600056	DEW KINDERGARTEN AIDE	\$197,871	\$0	\$197,871	\$122,719	\$70,828	\$4,324	97.8	%
13501131	600054	DEW INST AIDES SALARY	\$11,603	-\$11,603	\$0	\$32	\$0	-\$32	100.0	%
13501131	600060	DEW LUNCH/RECESS	\$45,000	\$0	\$45,000	\$35,146	\$0	\$9,854	78.1	%
13131110	600066	DEW LIBRARIAN	\$31,609	\$0	\$31,609	\$18,236	\$13,373	\$0	100.0	%
13131130	600057	DEW LIBRARY AIDES	\$24,984	\$0	\$24,984	\$3,876	\$21,140	-\$33	100.1	%
13171111	600070	DEW PROF DEV STIP	\$7,411	-\$2,470	\$4,941	\$5,450	\$3,136	-\$3,645	173.8	%
13161111	600082	DEW ADJ COUNSELOR	\$84,452	\$0	\$84,452	\$48,722	\$35,730	\$0	100.0	%
13161110	600084	DEW PSYCHOLOGIST	\$0	\$0	\$0	\$70	\$0	-\$70	100.0	%
13601130	600116	DEW CUSTODIAL SALARIES	\$156,819	\$0	\$156,819	\$117,773	\$41,785	-\$2,739	101.7	%
13601130	600117	DEW CUSTODIAL OVERTIME	\$20,000	\$0	\$20,000	\$4,979	\$0	\$15,021	24.9	%
13601130	600118	DEW CUST BLDG CHK	\$8,500	\$0	\$8,500	\$7,135	\$0	\$1,365	83.9	%
13071150	601000	DEW OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$1,745	\$0	\$1,255	58.2	%
13071160	601007	DEW PRINC DUES	\$600	\$0	\$600	\$300	\$0	\$300	50.0	%
13071160	601009	DEW PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431140	601032	DEW STUD SPEC AIDE	\$425,000	-\$35,000	\$390,000	\$315,281	\$135,032	-\$60,313	115.5	%
13171160	601020	DEW COURSE REIMB	\$8,000	\$0	\$8,000	\$3,220	\$348	\$4,433	44.6	%
13131150	601034	DEW LIBRARY SUPP	\$5,000	\$0	\$5,000	\$3,056	\$65	\$1,879	62.4	%
13131160	601035	DEW LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181150	601003	DEW COPY SUPPLIES	\$19,167	\$0	\$19,167	\$6,005	\$2,725	\$10,438	45.5	%
13431151	601074	DEW SUPPLIES - SPEC ED	\$7,000	\$0	\$7,000	\$6,100	\$41	\$859	87.7	%
13501151	601077	DEW SUPPLIES - TEACHING	\$31,700	\$0	\$31,700	\$17,027	\$606	\$14,068	55.6	%
13501160	601021	DEW MILEAGE REIM	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
13441142	601206	DEW INST S/W CONT SERV	\$9,345	\$0	\$9,345	\$4,050	\$7,915	-\$2,620	128.0	%
13161150	601209	DEW TEST & ASSESS SUPP	\$8,896	\$0	\$8,896	\$999	\$382	\$7,515	15.5	%
		DEWING SALARY TOTALS	\$3,884,186	-\$77,704	\$3,806,482	\$2,283,152	\$1,446,214	\$77,116		
		DEWING OPERATING TOTALS	\$521,458	-\$35,000	\$486,458	\$357,783	\$147,112	-\$18,437		
		DEWING TOTALS	\$4,405,644	-\$112,704	\$4,292,940	\$2,640,935	\$1,593,326	\$58,679		



**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
HEATH BROOK SCHOOL										
13071310	600050	HB PRINCIPAL SAL	\$138,387	\$0	\$138,387	\$101,129	\$36,989	\$269	99.8	%
13071320	600011	HB CLERICAL SALARIES	\$57,911	\$0	\$57,911	\$42,470	\$15,591	-\$150	100.3	%
13431310	600059	HB MOD SPEC TCHR	\$264,679	\$54,496	\$319,175	\$184,140	\$135,036	\$0	100.0	%
13501310	600052	HB TEACHERS SALARIES	\$1,339,298	\$36,468	\$1,375,766	\$797,649	\$577,666	\$451	100.0	%
13501311	600061	HB ACAD SPEC	\$28,442	\$60,439	\$88,881	\$51,278	\$37,604	\$0	100.0	%
13501310	600088	HEAD TEACHER	\$3,075	\$0	\$3,075	\$1,774	\$1,301	\$0	100.0	%
13431311	600083	HB CASE MANAGERS SALARY	\$96,167	-\$270	\$95,897	\$68,384	\$50,609	-\$23,096	124.1	%
13501332	601029	HB LONG TRM SUB	\$16,668	\$0	\$16,668	\$0	\$0	\$16,668	0.0	%
13431331	600089	HB ISET AIDE	\$6,000	\$0	\$6,000	\$4,046	\$0	\$1,954	67.4	%
13501330	601311	HB DAILY SUB TCHR	\$24,311	\$0	\$24,311	\$22,033	\$0	\$2,278	90.6	%
13501330	601312	HB DAILY SUB AIDE	\$491	\$0	\$491	\$5,660	\$0	-\$5,169	1152.7	%
13501331	600054	HB INST AIDES SALARY	\$7,220	-\$7,220	\$0	\$99	\$0	-\$99	100.0	%
13431332	600055	HB SPECIAL ED AIDE	\$95,090	\$4,345	\$99,435	\$93,386	\$62,030	-\$55,982	156.3	%
13491330	600056	HB KINDERGARTEN AIDE	\$152,767	\$21,734	\$174,501	\$80,744	\$53,139	\$40,618	76.7	%
13501331	600060	HB LUNCH/RECESS	\$27,701	\$0	\$27,701	\$17,472	\$0	\$10,229	63.1	%
13131310	600066	HB LIBRARIAN	\$31,609	\$0	\$31,609	\$18,236	\$13,373	\$0	100.0	%
13131330	600057	HB LIBRARY AIDES	\$22,561	\$872	\$23,433	\$13,519	\$9,914	\$0	100.0	%
13171311	600070	HB PROF DEV STIP	\$7,412	-\$2,471	\$4,941	\$5,597	\$3,136	-\$3,792	176.8	%
13161311	600082	HB ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$38,149	\$27,976	\$0	100.0	%
13161310	600084	HB PSYCHOLOGIST	\$100,895	\$0	\$100,895	\$58,209	\$42,686	\$0	100.0	%
13601330	600116	HB CUSTODIAL SAL	\$164,170	\$0	\$164,170	\$121,770	\$44,200	-\$1,800	101.1	%
13601330	600117	HB CUSTODIAL OT	\$10,000	\$0	\$10,000	\$6,119	\$0	\$3,881	61.2	%
13601330	600118	HB CUST BLDG CHK	\$8,500	\$0	\$8,500	\$6,687	\$0	\$1,813	78.7	%
13601330	600115	HB ENHANCED CLEANING	\$0	\$0	\$0	\$6,508	\$0	-\$6,508	100.0	%
13071350	601000	HB OFFICE SUPPLI	\$3,000	\$0	\$3,000	\$1,199	\$42	\$1,759	41.4	%
13071360	601007	HB PRINC DUES	\$600	\$0	\$600	\$300	\$0	\$300	50.0	%
13071360	601009	HB PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431340	601032	HB STUD SPEC AIDE	\$175,000	-\$55,000	\$120,000	\$61,407	\$23,379	\$35,214	70.7	%
13171360	601020	HB COURSE REIMB	\$7,000	\$0	\$7,000	\$2,420	\$1,340	\$3,241	53.7	%
13131350	601034	HB LIBRARY SUPP	\$5,000	\$0	\$5,000	\$4,246	\$32	\$722	85.6	%
13131360	601035	HB LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181350	601003	HB COPY SUPPLIES	\$19,167	\$0	\$19,167	\$7,375	\$3,100	\$8,692	54.7	%
13431351	601074	HB SUPPLIES-SPECIAL ED	\$6,200	\$0	\$6,200	\$5,254	\$271	\$675	89.1	%
13501351	601077	HB SUPPLIES-TEACHING	\$20,325	\$0	\$20,325	\$18,183	\$324	\$1,819	91.1	%
13501360	601021	HB MILEAGE REIMB	\$250	\$0	\$250	\$174	\$0	\$76	69.4	%
13441342	601206	HB INST S/W CONT SERV	\$7,279	\$0	\$7,279	\$3,979	\$0	\$3,300	54.7	%
13161350	601209	HB TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$2,324	\$1,039	-\$863	134.5	%
		HEATH BROOK SALARY TOTALS	\$2,669,479	\$168,393	\$2,837,872	\$1,738,550	\$1,111,250	-\$11,928		
		HEATH BROOK OPERATING TOTALS	\$249,821	-\$55,000	\$194,821	\$113,367	\$29,526	\$51,928		
		HEATH BROOK TOTALS	\$2,919,300	\$113,393	\$3,032,693	\$1,851,917	\$1,140,776	\$40,000		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL</u> <u>APPROP</u>	<u>TRANSFERS</u>	<u>REVISED</u> <u>BUDGET</u>	<u>YTD</u> <u>EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT</u> <u>% USED</u>	
<b>CENTER ELEMENTARY SCHOOL</b>										
13071410	600050	CENTER PRINCIPAL SAL	\$241,507	\$1,000	\$242,507	\$178,233	\$65,021	-\$747	100.3	%
13071420	600011	CENTER CLERICAL SALARY	\$89,769	\$0	\$89,769	\$67,306	\$31,637	-\$9,175	110.2	%
13431410	600059	CENTER MOD SPEC TCHR	\$647,500	\$114,374	\$761,874	\$447,334	\$309,920	\$4,620	99.4	%
13501410	600052	CENTER TEACHERS SAL	\$3,711,085	\$20,993	\$3,732,078	\$2,157,599	\$1,572,649	\$1,830	100.0	%
13501410	600061	CENTER READ SPECIALIST	\$120,033	-\$60,383	\$59,650	\$43,211	\$35,793	-\$19,354	132.4	%
13431411	600083	CENTER CASE MANAGER SAL	\$157,149	-\$161	\$156,988	\$71,408	\$52,366	\$33,215	78.8	%
13501432	601029	CENTER LONG TERM SUB	\$49,665	\$0	\$49,665	\$35,475	\$0	\$14,190	71.4	%
13501430	601311	CENTER DAILY SUB TCHR	\$105,386	\$0	\$105,386	\$79,426	\$0	\$25,960	75.4	%
13501430	601312	CENTER DAILY SUB AID	\$2,769	\$0	\$2,769	\$8,815	\$0	-\$6,046	318.3	%
13501433	600054	CENTER INST AIDE	\$22,434	-\$22,434	\$0	\$11,164	\$0	-\$11,164	100.0	%
13431432	600055	CENTER SPEC ED AIDE	\$279,702	\$48,417	\$328,119	\$181,769	\$129,919	\$16,431	95.0	%
13431430	600089	CENTER ISET AIDES	\$0	\$0	\$0	\$4,517	\$0	-\$4,517	100.0	%
13501431	600060	CENTER LUNCH/RECESS	\$47,000	\$0	\$47,000	\$61,008	\$0	-\$14,008	129.8	%
13131410	600066	CENTER LIBRARIAN	\$73,432	\$0	\$73,432	\$42,365	\$31,067	\$0	100.0	%
13131430	600057	CTR LIBRARY AIDES	\$24,984	\$0	\$24,984	\$39,657	\$30,685	-\$45,358	281.5	%
13171411	600070	CENTER PROF DEV STIP	\$17,293	\$0	\$17,293	\$6,156	\$3,136	\$8,001	53.7	%
13171460	601020	CENTER COURSE REIMB	\$9,600	\$0	\$9,600	\$7,707	\$2,213	-\$319	103.3	%
13161411	600082	CTR ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$0	\$0	\$66,125	0.0	%
13161410	600084	CENTER PSYCHOLOGIST	\$48,507	\$0	\$48,507	\$28,177	\$20,522	-\$192	100.4	%
13601430	600116	CENTER CUSTODIAL SAL	\$269,019	\$0	\$269,019	\$183,182	\$77,939	\$7,898	97.1	%
13601430	600117	CENTER CUSTODIAL OT	\$25,000	\$0	\$25,000	\$49,086	\$0	-\$24,086	196.3	%
13601430	600118	CENTER CUST BLDG CHK	\$5,000	\$0	\$5,000	\$4,653	\$0	\$347	93.1	%
13071450	601000	CENTER OFFICE SUPP	\$4,200	\$0	\$4,200	\$3,663	\$0	\$537	87.2	%
13431440	601032	CENTER STUD SPEC AIDE	\$275,000	\$133,452	\$408,452	\$356,835	\$168,089	-\$116,472	128.5	%
13131450	601034	CENTER LIBRARY SUPP	\$5,000	\$0	\$5,000	\$473	\$600	\$3,927	21.5	%
13131460	601035	CENTER LIBRARY OTHER EXP	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13431451	601074	CENTER SUPPLIES-SPEC	\$7,680	\$0	\$7,680	\$246	\$1,652	\$5,782	24.7	%
13501450	601077	CENTER SUPPLIES-TEACH	\$26,664	\$0	\$26,664	\$21,852	\$1,091	\$3,721	86.0	%
13501460	601021	CENTER MILEAGE REIMB	\$400	\$0	\$400	\$61	\$0	\$339	15.1	%
13441442	601206	CENTER INST S/W CONT SERV	\$42,567	\$0	\$42,567	\$9,811	\$875	\$31,881	25.1	%
13441453	601207	CENTER INST S/W SUPPLIES	\$0	\$0	\$0	\$1,147	\$0	-\$1,147	100.0	%
13071460	601007	CENTER PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13071460	601009	CENTER PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13181450	601003	CENTER COPY SUPPLIES	\$26,250	\$0	\$26,250	\$19,105	\$1,090	\$6,055	76.9	%
13161450	601209	CENTER TEST & ASSESS SUPP	\$5,020	\$0	\$5,020	\$1,125	\$80	\$3,815	24.0	%
		<b>CENTER SALARY TOTALS</b>	<b>\$6,003,359</b>	<b>\$101,806</b>	<b>\$6,105,165</b>	<b>\$3,700,539</b>	<b>\$2,360,655</b>	<b>\$43,971</b>		
		<b>CENTER OPERATING TOTALS</b>	<b>\$407,081</b>	<b>\$133,452</b>	<b>\$540,533</b>	<b>\$422,623</b>	<b>\$175,689</b>	<b>-\$57,779</b>		
		<b>CENTER TOTALS</b>	<b>\$6,410,440</b>	<b>\$235,258</b>	<b>\$6,645,698</b>	<b>\$4,123,162</b>	<b>\$2,536,344</b>	<b>-\$13,808</b>		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
RYAN SCHOOL										
13071510	600050	RY PRIN/ASST PRIN	\$266,279	\$3,000	\$269,279	\$196,781	\$70,883	\$1,615	99.4	%
13071520	600011	RY CLERICAL SALARIES	\$90,103	-\$2,028	\$88,075	\$53,999	\$28,774	\$5,302	94.0	%
13431510	600059	RY MOD SPEC TCHR	\$778,341	-\$83,387	\$694,954	\$410,016	\$289,236	-\$4,298	100.6	%
13501511	600052	RY TEACHERS SALARIES	\$3,059,553	-\$405	\$3,059,148	\$1,751,630	\$1,267,960	\$39,558	98.7	%
13501510	600061	RY ACAD SPEC	\$98,514	\$0	\$98,514	\$57,920	\$42,475	-\$1,881	101.9	%
13501511	600097	RY TEAM LEADERS	\$16,622	\$0	\$16,622	\$9,588	\$7,031	\$4	100.0	%
13431511	600083	RYAN CASE MANAGER SALARY	\$4,035	\$0	\$4,035	\$2,328	\$1,707	\$0	100.0	%
13501534	601029	RY LONG TRM SUB	\$25,000	\$0	\$25,000	\$34,361	\$0	-\$9,361	137.4	%
13431531	600089	RY ISET AIDE	\$15,600	\$0	\$15,600	\$7,904	\$0	\$7,696	50.7	%
13501530	601311	RYAN DAILY SUB TCHR	\$59,286	\$0	\$59,286	\$42,534	\$0	\$16,752	71.7	%
13501530	601312	RYAN DAILY SUB AIDE	\$611	\$0	\$611	\$5,830	\$0	-\$5,219	954.2	%
13431532	600055	RY SPECIAL ED AIDE	\$279,034	\$1,744	\$280,778	\$136,085	\$99,701	\$44,992	84.0	%
13171511	600070	RY PROF DEV STIP	\$12,352	\$0	\$12,352	\$8,041	\$5,227	-\$917	107.4	%
13161511	600071	RYAN GUID COUNS	\$66,125	\$0	\$66,125	\$38,226	\$27,976	-\$77	100.1	%
13161511	600082	RYAN ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$38,149	\$27,976	\$0	100.0	%
13161510	600084	RY PSYCHOLOGIST	\$101,778	\$0	\$101,778	\$62,195	\$45,609	-\$6,026	105.9	%
13501533	600085	RYAN APPX B ADVISOR	\$2,098	\$0	\$2,098	\$1,343	\$756	-\$1	100.1	%
13601530	600116	RY CUSTODIAL SAL	\$215,182	-\$7,335	\$207,847	\$107,053	\$40,920	\$59,874	71.2	%
13601530	600117	RY CUSTODIAL OT	\$20,000	\$0	\$20,000	\$21,858	\$0	-\$1,858	109.3	%
13601530	600118	RY CUST BLDG CHK	\$5,000	\$0	\$5,000	\$5,458	\$0	-\$458	109.2	%
13071550	601000	RY OFFICE SUPPLIES	\$5,000	\$0	\$5,000	\$768	\$0	\$4,232	15.4	%
13071560	601007	RY PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13071560	601009	RY PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431540	601032	RY STUD SPEC AIDE	\$200,000	\$140,000	\$340,000	\$175,629	\$85,448	\$78,923	76.8	%
13171560	601020	RY COURSE REIMB	\$11,000	\$0	\$11,000	\$6,305	\$4,091	\$604	94.5	%
13131550	601034	RY LIBRARY SUPP	\$3,000	\$0	\$3,000	\$484	\$0	\$2,516	16.1	%
13131560	601035	RY LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181550	601003	RY COPY SUPPLIES	\$19,167	\$0	\$19,167	\$6,733	\$545	\$11,890	38.0	%
13431551	601074	RY SUPPLIES-SPEC ED	\$5,000	\$0	\$5,000	\$3,936	\$1,466	-\$402	108.0	%
13501551	601077	RY SUPPLIES-TEACHING	\$22,000	\$0	\$22,000	\$17,768	\$0	\$4,232	80.8	%
13501560	601021	RY MILEAGE REIMB	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
13441542	601206	RY INST S/W CONT SERV	\$3,839	\$0	\$3,839	\$4,360	\$897	-\$1,418	136.9	%
13161550	601209	RY TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13601540	601191	RYAN ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0	%
		RYAN SALARY TOTALS	\$5,181,638	-\$88,411	\$5,093,227	\$2,991,300	\$1,956,230	\$145,697		
		RYAN OPERATING TOTALS	\$280,456	\$140,000	\$420,456	\$216,582	\$92,447	\$111,427		
		RYAN TOTALS	\$5,462,094	\$51,589	\$5,513,683	\$3,207,882	\$2,048,677	\$257,124		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
WYNN MIDDLE SCHOOL										
13072110	600050	WMS PRIN/ASST PRIN	\$251,648	\$3,000	\$254,648	\$186,009	\$66,944	\$1,695	99.3	%
13162110	600071	WMS GUIDANCE	\$185,877	\$45,113	\$230,990	\$135,153	\$98,523	-\$2,687	101.2	%
13162110	600082	WMS ADJ COUNSELOR	\$62,500	\$45,383	\$107,883	\$24,437	\$19,200	\$64,246	40.4	%
13162111	600084	WMS PSYCHOLOGIST	\$100,778	-\$100,778	\$0	\$0	\$0	\$0	0.0	%
13172111	600070	WMS PROF DEV STIP	\$12,352	\$0	\$12,352	\$8,410	\$5,227	-\$1,285	110.4	%
13372110	600052	WMS TEACHERS SAL	\$3,212,331	-\$31,627	\$3,180,704	\$1,842,265	\$1,343,741	-\$5,302	100.2	%
13432110	600059	WMS MOD SPEC TCHR	\$703,511	-\$28,422	\$675,089	\$391,090	\$271,323	\$12,676	98.1	%
13432110	600062	WMS SPECIAL ED TUTOR	\$1,000	\$0	\$1,000	\$1,412	\$0	-\$412	141.2	%
13432111	600083	WMS CASE MGR SAL	\$99,163	\$0	\$99,163	\$57,209	\$41,954	\$0	100.0	%
13512112	600097	WMS TEAM LEADERS	\$16,622	\$0	\$16,622	\$9,587	\$7,031	\$4	100.0	%
13072120	600011	WMS CLERICAL SAL	\$84,103	\$8,802	\$92,905	\$57,341	\$29,900	\$5,664	93.9	%
13432131	600089	WMS ISET AIDES	\$6,000	\$0	\$6,000	\$0	\$0	\$6,000	0.0	%
13432132	600055	WMS SPECIAL ED AIDE	\$170,927	-\$3,250	\$167,677	\$88,972	\$67,379	\$11,326	93.2	%
13512135	601029	WMS LONG TRM SUB	\$25,000	\$0	\$25,000	\$13,566	\$0	\$11,434	54.3	%
13512130	601311	WMS DAILY SUB TCHR	\$71,429	\$0	\$71,429	\$46,741	\$0	\$24,688	65.4	%
13512130	601312	WMS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$1,355	\$0	-\$133	110.9	%
13512133	600085	WMS APPX B ADVISOR	\$15,374	\$0	\$15,374	\$7,634	\$5,293	\$2,447	84.1	%
13602130	600116	WMS CUSTODIAL SAL	\$199,150	\$0	\$199,150	\$151,435	\$54,899	-\$7,184	103.6	%
13602130	600117	WMS CUSTODIAL OT	\$15,000	\$0	\$15,000	\$6,072	\$0	\$8,928	40.5	%
13602130	600118	WMS CUST BLDG CHK	\$5,000	\$0	\$5,000	\$4,971	\$0	\$29	99.4	%
13432140	601032	WMS STUD SPEC AIDE	\$125,000	\$115,000	\$240,000	\$183,859	\$83,655	-\$27,514	111.5	%
13512142	601234	WMS INSTR EQUIP	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13602140	601191	WMS ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0	%
13072150	601000	WMS OFFICE SUPP	\$6,000	\$0	\$6,000	\$1,705	\$0	\$4,295	28.4	%
13132150	601034	WMS LIBRARY SUPP	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0	%
13162150	601209	WMS TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$113	\$0	\$2,387	4.5	%
13182150	601003	WMS COPY SUPPLIES	\$19,167	\$0	\$19,167	\$7,209	\$981	\$10,977	42.7	%
13442142	601206	WMS INST S/W CONT SERV	\$9,090	\$0	\$9,090	\$12,900	\$0	-\$3,810	141.9	%
13432151	601074	WMS SUPP-SPEC ED	\$5,000	\$0	\$5,000	\$1,062	\$0	\$3,938	21.2	%
13512151	601077	WMS SUPP-TEACHING	\$35,000	\$0	\$35,000	\$29,227	\$217	\$5,556	84.1	%
13072160	601007	WMS PRINC DUES	\$1,200	\$0	\$1,200	\$600	\$0	\$600	50.0	%
13072160	601009	WMS PRINC CONF	\$2,500	\$0	\$2,500	\$180	\$0	\$2,320	7.2	%
13132160	601035	WMS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13172160	601020	WMS COURSE REIMB	\$12,000	\$0	\$12,000	\$3,349	\$3,715	\$4,936	58.9	%
13512160	601021	WMS MILEAGE REIM	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
		WMS SALARY TOTALS	\$5,238,987	-\$61,779	\$5,177,208	\$3,033,661	\$2,011,413	\$132,134		
		WMS OPERATING TOTALS	\$226,707	\$115,000	\$341,707	\$240,205	\$88,568	\$12,934		
		WMS TOTALS	\$5,465,694	\$53,221	\$5,518,915	\$3,273,866	\$2,099,981	\$145,068		



**Tewksbury Public Schools  
FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
TMHS										
13073110	600050	TMHS PRIN/ASST PRIN	\$389,571	\$0	\$389,571	\$284,687	\$104,077	\$808	99.8	%
13133110	600066	TMHS LIBRARIAN	\$84,452	\$0	\$84,452	\$48,722	\$35,730	\$0	100.0	%
13163110	600071	TMHS GUIDANCE	\$376,269	-\$90,765	\$285,504	\$164,714	\$120,790	\$0	100.0	%
13163110	600082	TMHS ADJ COUNSELOR	\$92,647	-\$7,647	\$85,000	\$0	\$0	\$85,000	0.0	%
13173111	600070	TMHS PROF DEV STIP	\$22,234	\$0	\$22,234	\$14,090	\$9,384	-\$1,240	105.6	%
13313110	600052	TEACHERS SALARY	\$4,974,059	\$44,874	\$5,018,933	\$2,892,564	\$2,121,475	\$4,894	99.9	%
13433110	600059	TMHS MOD SPEC TCHR	\$309,866	\$0	\$309,866	\$179,855	\$131,894	-\$1,883	100.6	%
13433110	600062	TMHS SPECIAL ED TUTOR	\$2,500	\$0	\$2,500	\$5,368	\$0	-\$2,868	214.7	%
13433111	600083	TMHS CASE MANAGER SAL	\$95,667	-\$270	\$95,397	\$55,037	\$40,360	\$0	100.0	%
13523113	600052	TMHS SUMMER SCHL TCH	\$0	\$0	\$0	\$108	\$0	-\$108	100.0	%
13523110	600072	TMHS DEPT HEAD	\$56,721	\$0	\$56,721	\$26,340	\$19,318	\$11,062	80.5	%
13073120	600011	TMHS CLERICAL SAL	\$126,873	\$0	\$126,873	\$85,878	\$44,352	-\$3,357	102.6	%
13073121	600011	THMS GUIDANCE SECY	\$47,647	\$0	\$47,647	\$30,138	\$20,158	-\$2,649	105.6	%
13433132	600055	TMHS SPECIAL ED AIDE	\$334,930	-\$5,673	\$329,257	\$185,975	\$134,414	\$8,869	97.3	%
13523130	600090	TMHS IN SERVICE	\$20,000	\$0	\$20,000	\$4,281	\$0	\$15,719	21.4	%
13523135	601029	TMHS LONG TRM SUB	\$25,000	\$0	\$25,000	\$14,420	\$0	\$10,580	57.7	%
13523130	601311	TMHS DAILY SUB TCHR	\$85,714	\$0	\$85,714	\$53,545	\$0	\$32,169	62.5	%
13523130	601312	TMHS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$0	\$0	\$1,222	0.0	%
13523133	600085	TMHS APPX B ADVISOR	\$63,739	\$0	\$63,739	\$47,627	\$32,429	-\$16,317	125.6	%
13603130	600116	TMHS CUSTODIAL SAL	\$291,906	\$0	\$291,906	\$177,372	\$57,052	\$57,482	80.3	%
13603130	600117	TMHS CUSTODIAL OT	\$40,000	\$0	\$40,000	\$61,850	\$0	-\$21,850	154.6	%
13603130	600118	TMHS CUST BLDG CHK	\$3,000	\$0	\$3,000	\$1,702	\$0	\$1,298	56.7	%
13443142	601206	TMHS INST S/W CONT SERV	\$32,781	\$0	\$32,781	\$67,222	\$0	-\$34,441	205.1	%
13443153	601207	TMHS INST S/W SUPPLIES	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13073140	601148	TMHS NHS CEREMONY	\$4,000	\$0	\$4,000	\$532	\$55	\$3,413	14.7	%
13433140	601032	TMHS STUD SPEC AIDE	\$250,000	-\$80,000	\$170,000	\$100,421	\$47,720	\$21,860	87.1	%
13603140	601191	TMHS ELEVATOR MAINT	\$8,000	\$0	\$8,000	\$0	\$0	\$8,000	0.0	%
13073150	601000	TMHS OFFICE SUPP	\$8,000	\$0	\$8,000	\$4,578	\$1,852	\$1,570	80.4	%
13073151	601142	TMHS GRADUATION	\$20,000	\$0	\$20,000	\$8,143	\$9,560	\$2,297	88.5	%
13133150	601034	TMHS LIBRARY SUPP	\$10,000	\$0	\$10,000	\$1,600	\$0	\$8,400	16.0	%
13133160	601035	TMHS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13163150	601209	TMHS TEST & ASSESS SUPP	\$6,330	\$0	\$6,330	\$132	\$0	\$6,198	2.1	%
13523136	600153	TMHS TEST & ASSESS SALARY	\$45,331	\$0	\$45,331	\$26,153	\$19,179	\$0	100.0	%
13163151	601000	TMHS GUID SUPPLIES	\$1,000	\$0	\$1,000	\$6,019	\$53	-\$5,072	607.2	%
13183150	601003	TMHS COPY SUPP	\$26,250	\$0	\$26,250	\$4,280	\$9,538	\$12,433	52.6	%
13183151	601043	TMHS TEXTBOOKS	\$0	\$0	\$0	\$1,386	\$0	-\$1,386	100.0	%
13433151	601074	TMHS SUPPLIES-SPEC ED	\$5,500	\$0	\$5,500	\$4,621	\$4,001	-\$3,123	156.8	%
13523151	601077	TMHS SUPPLIES-TEACHING	\$50,000	\$0	\$50,000	\$89,252	\$3,835	-\$43,087	186.2	%
13523161	601007	TMHS STUDENT DUES	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13073160	601007	TMHS PRINC DUES	\$6,000	\$0	\$6,000	\$1,650	\$0	\$4,350	27.5	%
13173160	601020	TMHS COURSE REIM	\$15,000	\$0	\$15,000	\$6,343	\$1,990	\$6,667	55.6	%
13523160	601021	TMHS MILEAGE REIMB	\$500	\$0	\$500	\$0	\$0	\$500	0.0	%
		TMHS SALARY TOTALS	\$7,489,348	-\$59,481	\$7,429,867	\$4,360,425	\$2,890,611	\$178,831		
		TMHS OPERATING TOTALS	\$448,361	-\$80,000	\$368,361	\$301,094	\$78,859	-\$11,592		
		TMHS TOTALS	\$7,937,709	-\$139,481	\$7,798,228	\$4,661,519	\$2,969,470	\$167,239		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT
			APPROP		BUDGET	EXPENDED			% USED
SCHOOL COMMITTEE									
13058420	600029	SCHOOL COMM SECY	\$7,000	\$0	\$7,000	\$5,895	\$0	\$1,105	84.2 %
13058430	600000	SCHOOL COMM SAL	\$13,250	\$0	\$13,250	\$9,000	\$3,000	\$1,250	90.6 %
13058440	601006	LEGAL FEES	\$75,000	\$0	\$75,000	\$82,841	\$27,121	-\$34,962	146.6 %
13058461	601290	LEGAL SETTLEMENTS	\$0	\$15,000	\$15,000	\$15,000	\$0	\$0	100.0 %
13058440	601010	ADVERTISING	\$15,000	\$0	\$15,000	\$1,799	\$0	\$13,201	12.0 %
13058440	601190	MEDICAIDE PROCESSING	\$7,000	\$0	\$7,000	\$9,692	\$0	-\$2,692	138.5 %
13058450	601027	SCHOOL COMM SUPP	\$1,000	\$0	\$1,000	\$1,043	\$0	-\$43	104.3 %
13058460	601007	SCHOOL COMM DUES	\$9,300	\$0	\$9,300	\$2,567	\$0	\$6,733	27.6 %
13058460	601009	SCHOOL COMM CONF	\$2,300	\$0	\$2,300	\$5,202	\$0	-\$2,902	226.2 %
13058460	601024	MEDICAL EXPENSES	\$17,000	\$15,000	\$32,000	\$36,657	\$0	-\$4,657	215.6 %
		SCHOOL COMM SALARY TOTALS	\$20,250	\$0	\$20,250	\$14,895	\$3,000	\$2,355	
		SCHOOL COMM OPERATING TOTALS	\$126,600	\$30,000	\$156,600	\$154,801	\$27,121	-\$25,322	
		SCHOOL COMMITTEE TOTALS	\$146,850	\$30,000	\$176,850	\$169,696	\$30,121	-\$22,967	

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
ADMINISTRATION										
13058610	600001	SUPERINTENDENT	\$207,097	\$8,500	\$215,597	\$157,552	\$58,045	\$0	100.0	%
13058610	601011	SUPT INSURANCE	\$7,500	-\$4,500	\$3,000	\$1,163	\$0	\$1,837	38.8	%
13058610	601021	SUPT TRAVEL	\$6,000	\$0	\$6,000	\$4,385	\$1,615	\$0	100.0	%
13058621	600030	SUPT CLERICAL	\$75,185	\$4,635	\$79,820	\$54,676	\$20,144	\$5,000	93.7	%
13058611	600002	ASST SUPT	\$153,330	\$0	\$153,330	\$110,587	\$40,743	\$2,000	98.7	%
13058611	601021	ASST SUPT TRAVEL	\$2,600	\$0	\$2,600	\$1,900	\$700	\$0	100.0	%
13058622	600031	ASST SUPT CLERICAL	\$71,292	-\$572	\$70,720	\$53,366	\$18,542	-\$1,188	101.7	%
13068610	600003	BUS MGR/ASST BUS MGR SAL	\$212,038	\$7,000	\$219,038	\$160,853	\$58,985	-\$800	100.4	%
13068610	601011	BUS MGR INSURANCE	\$5,000	\$0	\$5,000	\$2,500	\$0	\$2,500	50.0	%
13068610	601021	BUS MGR TRAVEL	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500	0.0	%
13068620	600012	BUS OFF PAYROLL	\$59,976	\$0	\$59,976	\$47,686	\$17,073	-\$4,783	108.0	%
13068620	600013	BUS OFF ACCT PAY	\$60,516	\$0	\$60,516	\$49,174	\$18,103	-\$6,761	111.2	%
13068611	600220	HUMAN RESOURCES	\$71,330	\$470	\$71,800	\$53,620	\$19,755	-\$1,575	102.2	%
13058615	600221	PARALEGAL	\$65,000	-\$30,000	\$35,000	\$0	\$0	\$35,000	0.0	%
13058612	600032	ATTENDENCE OFF	\$5,668	\$0	\$5,668	\$4,235	\$1,560	-\$128	102.3	%
13058613	600007	TRANSPORTATION SAL	\$69,990	\$0	\$69,990	\$51,183	\$18,857	-\$50	100.1	%
13058640	601002	SUPT OFF COPIER	\$9,500	\$0	\$9,500	\$0	\$0	\$9,500	0.0	%
13058640	601192	SUPT - CONT SERV	\$15,000	\$0	\$15,000	\$8,750	\$0	\$6,250	58.3	%
13058650	601000	SUPT OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$2,013	\$84	\$903	69.9	%
13058650	601003	SUPT - COPY SUPPLIES	\$3,500	\$0	\$3,500	\$12,428	\$0	-\$8,928	355.1	%
13058650	601026	SYSTEMWIDE INSTR SUPPLIES	\$5,000	\$0	\$5,000	\$1,135	\$0	\$3,865	22.7	%
13058660	601007	SUPT/ASST SUPT DUES	\$14,000	\$0	\$14,000	\$25,711	\$0	-\$11,711	183.7	%
13058660	601008	SUBSCRIPTIONS	\$500	\$0	\$500	\$549	\$0	-\$49	109.9	%
13058660	601009	SUPT CONFERENCE	\$5,000	\$0	\$5,000	\$4,873	\$0	\$127	97.5	%
13058750	601000	ASST SUPT OFFICE SUPP	\$1,000	\$0	\$1,000	\$596	\$0	\$404	59.6	%
13058661	601009	ASST SUPT CONFER	\$2,500	\$0	\$2,500	\$6,170	\$0	-\$3,670	246.8	%
13068640	601002	BUS OFF COPIER	\$6,570	\$0	\$6,570	\$480	\$0	\$6,090	7.3	%
13068640	601013	BUSINESS OFFICE PRINT	\$3,000	\$0	\$3,000	\$5,148	\$0	-\$2,148	171.6	%
13068640	601192	BUS OFFICE - CONT SERV	\$9,000	\$0	\$9,000	\$28,605	\$6,884	-\$26,489	394.3	%
13068650	601000	BUS OFFICE SUPPLIES	\$7,500	\$0	\$7,500	\$3,858	\$84	\$3,558	52.6	%
13068650	601003	BUS OFFICE - COPY SUPPLIES	\$6,000	\$0	\$6,000	\$738	\$0	\$5,263	12.3	%
13068660	601007	BUS OFFICE - DUES	\$2,200	\$0	\$2,200	\$965	\$0	\$1,235	43.9	%
13068660	601009	BUS OFF CONFERENCE	\$3,500	\$0	\$3,500	\$163	\$0	\$3,337	4.7	%
13068660	601012	POSTAGE	\$20,000	\$0	\$20,000	\$4,814	\$0	\$15,186	24.1	%
13068660	601021	MILEAGE REIMB	\$8,600	\$0	\$8,600	\$63	\$0	\$8,537	0.7	%
		ADMINISTRATION SALARY TOTALS	\$1,074,022	-\$14,467	\$1,059,555	\$752,881	\$274,123	\$32,551		
		ADMINISTRATION OPERATING TOTALS	\$125,370	\$0	\$125,370	\$107,058	\$7,053	\$11,259		
		ADMINISTRATION TOTALS	\$1,199,392	-\$14,467	\$1,184,925	\$859,939	\$281,176	\$43,810		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL</u> <u>APPROP</u>	<u>TRANSFERS</u>	<u>REVISED</u> <u>BUDGET</u>	<u>YTD</u> <u>EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT</u> <u>% USED</u>	
<b>INFORMATION SYSTEMS</b>										
13108820	600019	STUDENT DATA	\$64,610	\$0	\$64,610	\$47,215	\$17,395	\$0	100.0	%
13108850	601027	INFO SYS SUPPLIES	\$80,000	\$0	\$80,000	\$46,819	\$7,716	\$25,465	68.2	%
13108840	601016	INFOSYS TECH CONTRACTED	\$0	\$0	\$0	\$1,080	\$0	-\$1,080	100.0	%
13108860	602160	SW ADMIN TECH OTH EXP	\$5,000	\$0	\$5,000	\$0	\$1,015	\$3,985	20.3	%
13108860	601021	INFO TECH MILE REIMB	\$0	\$0	\$0	\$3,355	\$0	-\$3,355	100.0	%
13108851	601027	SCH ADMIN TECH SUPPLIES	\$10,000	\$0	\$10,000	\$712	\$4,288	\$5,000	50.0	%
13108840	601192	SW ADMIN TECH CS	\$125,000	\$0	\$125,000	\$234,462	\$0	-\$109,462	187.6	%
13108852	601027	STUD/STAFF INST HDWE SUPP	\$279,409	\$0	\$279,409	\$86,236	\$2,898	\$190,275	31.9	%
13108843	601192	OTH INST HDWE CS	\$15,000	\$0	\$15,000	\$124,290	\$0	-\$109,290	828.6	%
13108853	601027	OTH INST HDWE SUPP	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0	%
13108854	601027	STUD/STFF INST SW SUPP	\$45,000	\$0	\$45,000	\$64,841	\$3,991	-\$23,831	153.0	%
13108844	601192	BLDG SECURITY CS	\$18,000	\$0	\$18,000	\$4,338	\$0	\$13,662	24.1	%
13108840	601265	INTERNET CONNECTION	\$3,000	\$0	\$3,000	\$1,750	\$1,250	\$0	100.0	%
13108811	600005	TECH MAINT PRO SAL	\$264,772	\$0	\$264,772	\$195,245	\$71,285	-\$1,757	100.7	%
13108831	600016	TECH MAINT OTH SAL	\$173,800	-\$15,000	\$158,800	\$148,974	\$29,292	-\$19,467	112.3	%
13108845	601192	TECH MAINT OPER CS	\$155,000	\$0	\$155,000	\$112,874	\$27,764	\$14,363	90.7	%
13108855	601027	TECH MAINT OPER SUPP	\$30,000	\$0	\$30,000	\$18,081	\$0	\$11,919	60.3	%
		<b>INFO SYST SALARY TOTALS</b>	<b>\$503,182</b>	<b>-\$15,000</b>	<b>\$488,182</b>	<b>\$391,434</b>	<b>\$117,972</b>	<b>-\$21,224</b>		
		<b>INFO SYST OPERATING TOTALS</b>	<b>\$780,409</b>	<b>\$0</b>	<b>\$780,409</b>	<b>\$698,836</b>	<b>\$48,921</b>	<b>\$32,652</b>		
		<b>INFORMATION SYSTEMS TOTALS</b>	<b>\$1,283,591</b>	<b>-\$15,000</b>	<b>\$1,268,591</b>	<b>\$1,090,270</b>	<b>\$166,893</b>	<b>\$11,428</b>	1314.0	
<b>TRANSPORTATION</b>										
13118940	601120	TRANS - AFTER SCHOOL	\$99,000	\$0	\$99,000	\$9,250	\$50,450	\$39,300	60.3	%
13118930	600197	TRANS - MONITORS	\$14,850	\$0	\$14,850	\$40,483	\$13,947	-\$39,580	366.5	%
13118940	601279	TRANSPRTN FIELD TRIP TMHS	\$11,000	\$0	\$11,000	\$10,175	\$0	\$825	92.5	%
13118941	601007	TRANS - DUES	\$450	\$0	\$450	\$0	\$0	\$450	0.0	%
13118941	601015	TRANS - COMP SW	\$15,000	\$0	\$15,000	\$4,600	\$0	\$10,400	30.7	%
13118941	601036	TRANS - REG	\$1,911,600	\$0	\$1,911,600	\$1,132,136	\$764,064	\$15,400	99.2	%
13118941	601039	TRANS - HOMELESS	\$66,000	\$0	\$66,000	\$70,853	\$14,460	-\$19,313	129.3	%
13438940	601037	TRANS - IN DIST	\$657,800	\$0	\$657,800	\$432,849	\$266,000	-\$41,049	106.2	%
13438940	601038	TRANS - OUT OF DIST	\$1,457,523	\$0	\$1,457,523	\$913,168	\$437,225	\$107,130	92.6	%
		<b>TRANSPORTATION SALARY TOTALS</b>	<b>\$14,850</b>	<b>\$0</b>	<b>\$14,850</b>	<b>\$40,483</b>	<b>\$13,947</b>	<b>-\$39,580</b>		
		<b>TRANSPORTATION OPERATING TOTALS</b>	<b>\$4,218,373</b>	<b>\$0</b>	<b>\$4,218,373</b>	<b>\$2,573,031</b>	<b>\$1,532,199</b>	<b>\$113,143</b>		
		<b>TRANSPORTATION TOTALS</b>	<b>\$4,233,223</b>	<b>\$0</b>	<b>\$4,233,223</b>	<b>\$2,613,514</b>	<b>\$1,546,146</b>	<b>\$73,563</b>		



**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
ATHLETICS										
13149110	600004	ATHL DIRECTOR	\$102,317	\$0	\$102,317	\$74,829	\$27,181	\$308	99.7	%
13149110	600122	ATHL DEPT TRAINER	\$56,327	\$0	\$56,327	\$21,728	\$13,254	\$21,345	62.1	%
13149110	600123	ATHLETIC COACH	\$291,955	\$0	\$291,955	\$208,080	\$0	\$83,875	71.3	%
13149120	600011	ATHL DEPT CLERICAL	\$24,524	\$0	\$24,524	\$12,033	\$10,375	\$2,116	91.4	%
13149130	600086	ATHLETIC CUSTODIAN	\$36,372	\$0	\$36,372	\$69,424	\$0	-\$33,052	190.9	%
13149130	600121	ATHL DEPT EQUIP	\$8,239	\$0	\$8,239	\$4,861	\$3,564	-\$186	102.3	%
13149130	600124	ATHL EVNT PSNL SAL	\$35,788	\$0	\$35,788	\$17,445	\$0	\$18,343	48.7	%
13149130	600125	GAME OFF SALARY	\$500	\$0	\$500	\$0	\$0	\$500	0.0	%
13149140	600125	GAME OFFICIALS CONT	\$54,000	\$0	\$54,000	\$61,520	\$0	-\$7,520	113.9	%
13149140	600126	POLICE DETAILS	\$5,000	\$0	\$5,000	\$6,604	\$0	-\$1,604	132.1	%
13149140	600151	ATHL DEPT RECOND	\$12,000	\$0	\$12,000	\$10,621	\$0	\$1,379	88.5	%
13149140	600152	ATHL DEPT FILMING	\$9,500	\$0	\$9,500	\$7,000	\$0	\$2,500	73.7	%
13149140	605061	BOYS HOCKEY ICE RENT	\$35,000	\$0	\$35,000	\$27,171	\$13,079	-\$5,250	115.0	%
13609140	601271	ATH FLD GROUNDS	\$12,000	\$0	\$12,000	\$21,096	\$1,282	-\$10,378	186.5	%
13149150	601271	ATHL FLD MAINT SUPP	\$3,646	\$0	\$3,646	\$0	\$0	\$3,646	0.0	%
13149150	601286	ATHL CONFERENCES	\$2,100	\$0	\$2,100	\$356	\$0	\$1,744	17.0	%
13149150	601287	ATHL DIR SUPPLIES	\$7,000	\$0	\$7,000	\$2,968	\$1,054	\$2,978	57.5	%
13149150	601288	ATHL TRAINER SUPPLIES	\$7,500	\$0	\$7,500	\$5,749	\$0	\$1,751	76.7	%
13149150	605027	ATHL SPORTS SUPPLIES	\$30,000	\$0	\$30,000	\$30,480	\$3,048	-\$3,528	111.8	%
13149160	601007	ATHLETIC DUES	\$20,000	\$0	\$20,000	\$31,574	\$2,025	-\$13,598	168.0	%
		ATHLETICS SALARY TOTALS	\$556,022	\$0	\$556,022	\$408,399	\$54,374	\$93,249		
		ATHLETICS OPERATING TOTALS	\$197,746	\$0	\$197,746	\$205,139	\$20,488	-\$27,881		
		ATHLETICS TOTALS	\$753,768	\$0	\$753,768	\$613,538	\$74,862	\$65,368		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SPECIAL EDUCATION										
13439510	600010	SPEC ED DIR/ASST DIR SAL	\$362,345	\$3,000	\$365,345	\$275,265	\$81,770	\$8,310	97.7	%
13439510	601011	DIR STUD SERV INSURANCE	\$3,550	\$0	\$3,550	\$1,827	\$260	\$1,463	58.8	%
13439510	601021	DIR STUD SERV TRAVEL	\$3,000	\$0	\$3,000	\$2,192	\$312	\$496	83.5	%
13439520	600011	SPEC ED CLERICAL SAL	\$323,241	\$0	\$323,241	\$208,310	\$73,419	\$41,512	87.2	%
13439413	600059	SUMM TEACH SAL	\$70,400	\$0	\$70,400	\$85,594	\$0	-\$15,194	121.6	%
13439410	600199	SYSTEMWIDE THERAPISTS	\$1,037,181	-\$648	\$1,036,533	\$567,673	\$403,026	\$65,833	93.6	%
13439410	600207	SUMMER SERVICES	\$20,000	\$0	\$20,000	\$40,413	\$0	-\$20,413	202.1	%
13439410	601084	BEHAVIOR MOD THER	\$635,273	-\$44,709	\$590,564	\$386,762	\$196,706	\$7,097	98.8	%
13439432	600055	MED THER AIDES SALARY	\$50,000	\$0	\$50,000	\$0	\$0	\$50,000	0.0	%
13439430	600092	SUMM AIDE SAL	\$70,000	\$0	\$70,000	\$92,921	\$0	-\$22,921	132.7	%
13439414	600039	SUMM NURSE	\$10,000	\$0	\$10,000	\$18,709	\$0	-\$8,709	187.1	%
13439560	601007	SPEC ED DUES	\$800	\$0	\$800	\$1,605	\$499	-\$1,304	263.0	%
13439560	601021	MILEAGE REIMB	\$0	\$0	\$0	\$773	\$0	-\$773	100.0	
13439461	601012	SPEC ED POSTAGE	\$2,600	\$0	\$2,600	\$5,481	\$0	-\$2,881	210.8	%
13439461	601021	SPEC ED MILEAGE REIMB	\$3,000	\$0	\$3,000	\$4,971	\$0	-\$1,971	165.7	%
13439444	601187	OT/PT/SPCH CONT	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000	0.0	%
13439450	601078	SPEC ED SUPPLIES-OT	\$10,000	\$0	\$10,000	\$17	\$1,031	\$8,952	10.5	%
13439446	601002	SPEC ED OFFICE COPIER	\$1,803	\$0	\$1,803	\$0	\$0	\$1,803	0.0	%
13439451	601299	SPEC ED I/D ASSI	\$19,000	\$0	\$19,000	\$189	\$0	\$18,811	1.0	%
13439453	601100	PUPIL SERVICES - SUPP	\$17,000	\$0	\$17,000	\$9,349	\$1,911	\$5,740	66.2	%
13439440	601098	PUPIL SERVICES-CONT SERV	\$555,000	\$68,560	\$623,560	\$522,509	\$303,777	-\$202,727	132.5	%
13439454	601207	SPED INST S/W SUPPLIES	\$0	\$0	\$0	\$51,454	\$15,427	-\$66,881	100.0	%
13439441	601108	SPEC ED EVAL-SYSTWD	\$70,000	\$0	\$70,000	\$10,467	\$0	\$59,533	15.0	%
13439442	601083	SPEC ED BEH MOD-CONT	\$70,000	\$0	\$70,000	\$53,925	\$63,938	-\$47,863	168.4	%
13439540	601129	MA TUI - PUBLIC SEP DAY 6-21	\$1,510,662	-\$146,648	\$1,364,014	\$866,192	\$288,462	\$209,360	84.7	%
13439541	601124	PRIV TUITION - DAY 6-21	\$1,003,931	-\$1,003,931	\$0	\$115,503	\$0	-\$115,503	100.0	%
13439541	601126	PRIV TUIT - PRESCHOOL 3-5	\$54,979	-\$54,979	\$0	\$0	\$0	\$0	0.0	%
13439541	601127	PRIV TUITION - RESIDENTIAL	\$791,451	\$1,141,530	\$1,932,981	\$1,323,012	\$596,425	\$13,544	99.3	%
13439542	601123	COLLAB TUI - PUB SEP DAY 6-21	\$1,370,160	-\$144,389	\$1,225,771	\$803,026	\$412,108	\$10,637	99.1	%
		SPEC ED SALARY TOTALS	\$2,584,990	-\$42,357	\$2,542,633	\$1,679,666	\$755,492	\$107,475		
		SPEC ED OPERATING TOTALS	\$5,494,386	-\$139,857	\$5,354,529	\$3,768,474	\$1,683,579	-\$97,524		
		SPECIAL EDUCATION TOTALS	\$8,079,376	-\$182,214	\$7,897,162	\$5,448,140	\$2,439,071	\$9,951		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
BUILDINGS & GROUNDS										
13609730	600023	MAINTENANCE SALARY	\$373,639	\$0	\$373,639	\$282,574	\$103,538	-\$12,473	103.3	%
13609730	600024	MAINT FRMN/ASST SALARY	\$169,816	\$0	\$169,816	\$125,417	\$44,591	-\$192	100.1	%
13609730	600036	MAINTENENCE OT	\$40,000	\$0	\$40,000	\$23,291	\$0	\$16,709	58.2	%
13609730	600037	MAINT FOREMAN OT	\$50,000	\$0	\$50,000	\$33,365	\$0	\$16,635	66.7	%
13609730	600025	SUMMER MAINT	\$0	\$0	\$0	\$270	\$0	-\$270	100.0	%
13609740	601213	UNIFORM	\$12,500	\$0	\$12,500	\$12,697	\$0	-\$197	101.6	%
13609740	601233	CARPET CLEANING	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0	%
13609741	601214	HEATING CONT SERV	\$155,000	\$0	\$155,000	\$52,931	\$26,180	\$75,890	51.0	%
13609742	601253	UTILS ELEC BILLS - DEWING	\$60,000	\$0	\$60,000	\$49,374	\$20,626	-\$10,000	116.7	%
13609742	601254	UTILS ELEC BILLS - HEATH BRK	\$59,000	\$0	\$59,000	\$36,439	\$8,561	\$14,000	76.3	%
13609742	601255	UTILS ELEC BILLS - NORTH ST	\$0	\$0	\$0	\$7,925	\$0	-\$7,925	100.0	%
13609742	601256	UTILS ELEC BILLS - TRAHAN	\$0	\$0	\$0	\$3,503	\$0	-\$3,503	100.0	%
13609742	601257	UTILS ELEC BILLS - RYAN	\$98,000	\$0	\$98,000	\$68,352	\$29,648	\$0	100.0	%
13609742	601258	UTILS ELEC BILLS - WYNN	\$184,000	\$0	\$184,000	\$75,282	\$35,189	\$73,529	60.0	%
13609742	601259	UTILS ELEC BILLS - TMHS	\$250,000	\$0	\$250,000	\$177,177	\$172,458	-\$99,635	139.9	%
13609742	601260	UTILS ELEC BILLS - CENTER	\$181,890	\$0	\$181,890	\$125,764	\$29,236	\$26,890	85.2	%
13609742	601262	UTILS WATER	\$600	\$0	\$600	\$0	\$0	\$600	0.0	%
13609742	601261	UTILS TELEPHONE	\$39,000	\$0	\$39,000	\$16,629	\$7,031	\$15,340	60.7	%
13609742	601263	UTILS SEWER/SEPT	\$12,000	\$0	\$12,000	\$0	\$0	\$12,000	0.0	%
13609742	601264	UTILS CELLULAR	\$20,000	\$0	\$20,000	\$13,445	\$17,214	-\$10,659	153.3	%
13609742	601267	UTILS DUMPSTER	\$3,500	\$0	\$3,500	\$1,143	\$0	\$2,357	32.7	%
13609743	601234	MNTGRND EQUIPMENT	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0	%
13609743	601271	MNTGRND CONTRACTED SVCS	\$60,000	\$0	\$60,000	\$48,636	\$0	\$11,364	81.1	%
13609744	601119	PEST CONTROL	\$1,000	\$0	\$1,000	\$1,030	\$0	-\$30	103.0	%
13609744	601192	MNTBLDG CONTRACT	\$350,000	\$0	\$350,000	\$522,096	\$155,648	-\$327,744	193.6	%
13609745	601212	BLDGSCRTY OPER	\$17,000	\$0	\$17,000	\$0	\$0	\$17,000	0.0	%
13609746	601236	MNTCEQUIP STORAGE	\$1,000	\$0	\$1,000	\$218	\$0	\$782	21.8	%
13609750	601232	CUSTODIAL SUPPLIES	\$100,000	\$0	\$100,000	\$140,689	\$8,356	-\$49,045	149.0	%
13609751	601224	HTNGBLDGS FILTER	\$2,000	\$0	\$2,000	\$5,560	\$0	-\$3,560	278.0	%
13609753	601271	GROUNDS MAINT SUPP	\$25,000	\$0	\$25,000	\$2,337	\$0	\$22,663	9.3	%
13609754	601027	MNTBLDG SUPPLIES	\$100,000	\$0	\$100,000	\$33,537	\$49,430	\$17,033	83.0	%
13609757	601235	EQUIPMENT REPLACE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0	%
13609761	601239	HTNGBLDGS GAS - MAINT GARAGE	\$0	\$0	\$0	\$4,992	\$0	-\$4,992	100.0	%
13609761	601245	HTNGBLDGS GAS-DEWING	\$65,000	\$0	\$65,000	\$57,891	\$15,307	-\$8,198	112.6	%
13609761	601246	HTNGBLDGS GAS-HEATH	\$68,000	\$0	\$68,000	\$48,589	\$16,411	\$3,000	95.6	%
13609761	601247	HTNGBLDGS GAS-NORTH ST	\$0	\$0	\$0	\$38,355	\$0	-\$38,355	100.0	%
13609761	601248	HTNGBLDGS GAS-TRAHAN	\$0	\$0	\$0	-\$82	\$0	\$82	100.0	%
13609761	601249	HTNGBLDGS GAS-RYAN	\$77,500	\$0	\$77,500	\$67,351	\$16,285	-\$6,137	107.9	%
13609761	601250	HTNGBLDGS GAS-WYNN	\$67,500	\$0	\$67,500	\$73,607	\$3,723	-\$9,831	114.6	%
13609761	601251	HTNGBLDGS GAS-TMHS	\$85,500	\$0	\$85,500	\$71,922	\$15,621	-\$2,043	102.4	%
13609761	601252	HTNGBLDGS GAS-CENTER	\$150,000	\$0	\$150,000	\$17,447	\$39,748	\$92,805	38.1	%
13609763	601021	MNTGRND MILEAGE	\$4,000	\$0	\$4,000	\$2,322	\$730	\$948	76.3	%
13609764	601321	VEHICLE MAINT	\$20,000	\$0	\$20,000	\$13,829	\$9,070	-\$2,898	114.5	%
13609764	601322	VEHICLE GAS & OIL	\$16,000	\$0	\$16,000	\$0	\$0	\$16,000	0.0	%
		BLDG & GRNDS SALARY TOTALS	\$633,455	\$0	\$633,455	\$464,917	\$148,129	\$20,410		
		BLDG & GRNDS OPERATING TOTALS	\$2,334,990	\$0	\$2,334,990	\$1,790,986	\$676,473	-\$132,469		
		BUILDINGS & GROUNDS TOTALS	\$2,968,445	\$0	\$2,968,445	\$2,255,903	\$824,602	-\$112,059		

**Tewksbury Public Schools**  
**FY24 Quarterly Expenditure Report**

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SYSTEMWIDE LEA										
13059812	600035	GRANT MGMT	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0	%
13059814	600020	CURRICULUM DIRECTOR	\$282,079	\$11,500	\$293,579	\$215,897	\$80,055	-\$2,373	100.8	%
13059813	600100	SALARY RESERVE -	\$89,295	\$0	\$89,295	\$0	\$0	\$89,295	0.0	%
13339810	600052	SYST WD ELL TEACH	\$520,680	-\$270	\$520,410	\$304,093	\$221,468	-\$5,151	101.0	%
13059830	600011	SUBS CALL LINE	\$20,160	-\$20,160	\$0	\$0	\$0	\$0	0.0	%
13529831	600096	COPY CTR AIDE	\$27,571	\$0	\$27,571	\$16,380	\$11,665	-\$474	101.7	%
13389810	600103	MATH COACH	\$299,316	\$0	\$299,316	\$160,683	\$121,148	\$17,486	94.2	%
13409810	600103	LITERACY COACH	\$196,909	-\$14,895	\$182,014	\$57,200	\$42,637	\$82,178	54.9	%
13449810	600103	TECH COACH	\$188,646	-\$270	\$188,376	\$108,823	\$80,493	-\$940	100.5	%
13059810	600048	MENTORS SALARY	\$30,000	\$0	\$30,000	\$19,609	\$2,843	\$7,548	74.8	%
13059810	600049	MENTEES SALARY	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0	%
13179810	600070	SYSTWD PD STIPEND	\$2,470	\$0	\$2,470	\$1,691	\$0	\$779	68.5	%
13169810	600020	DIR OF GUIDANCE SERVICES	\$137,068	\$4,500	\$141,568	\$103,954	\$38,115	-\$500	100.4	%
13159810	600040	NURSE SALARIES - SYSTEM	\$704,273	\$0	\$704,273	\$446,572	\$323,675	-\$65,974	109.4	%
13159830	600021	SUBSTITUTE NURSES	\$10,000	\$0	\$10,000	\$11,955	\$0	-\$1,955	119.5	%
13523112	600033	TMHS SECURITY MONITOR	\$28,466	\$0	\$28,466	\$18,948	\$10,761	-\$1,243	104.4	%
13523112	600087	RESOURCE OFFICER	\$230,063	\$0	\$230,063	\$230,063	\$0	\$0	100.0	%
13609830	600120	INTEROFFICE MAIL	\$12,000	\$0	\$12,000	\$9,347	\$0	\$2,653	77.9	%
13609830	600196	PT CUST CENTER SCHOOL	\$0	\$0	\$0	\$4,799	\$0	-\$4,799	100.0	%
13059811	600026	SICK LEAVE BUY BACK	\$40,000	\$0	\$40,000	\$15,404	\$89,492	-\$64,896	262.2	%
13059811	600027	RETIREMENT INCENT	\$8,000	\$0	\$8,000	\$0	\$0	\$8,000	0.0	%
13059841	601192	CURR & DATA CS	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0	%
13389850	600103	MATH COACH SUPPLIES	\$8,000	\$0	\$8,000	\$2,280	\$42	\$5,678	29.0	%
13179840	601023	DISTRICTWIDE PROF DEVEL	\$53,300	\$0	\$53,300	\$26,090	\$18,514	\$8,696	83.7	%
13159840	601188	DOCTOR CONT	\$6,500	\$0	\$6,500	\$2,825	\$0	\$3,675	43.5	%
13159850	601298	HEALTH SUPPLIES	\$10,637	\$0	\$10,637	\$8,194	\$46	\$2,397	77.5	%
13159860	601011	MED INSURANCE REIMB	\$400	\$0	\$400	\$243	\$0	\$157	60.8	%
13159860	601020	HEALTH COURSE REIMB	\$800	\$0	\$800	\$494	\$0	\$306	61.7	%
13529840	601121	BAND TRANS	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13529840	601234	BAND EQUIP REPAIR	\$1,000	\$0	\$1,000	\$964	\$0	\$36	96.4	%
		SYSTEMWIDE SALARY TOTALS	\$2,836,996	-\$19,595	\$2,817,401	\$1,725,416	\$1,022,352	\$69,634		
		SYSTEMWIDE OPERATING TOTALS	\$93,137	\$0	\$93,137	\$41,090	\$18,602	\$33,445		
		SYSTEMWIDE LEA TOTALS	\$2,930,133	-\$19,595	\$2,910,538	\$1,766,506	\$1,040,953	\$103,078		
		SALARY GRAND TOTAL	\$38,690,764	-\$108,595	\$38,582,169	\$23,585,718	\$14,165,762	\$830,689	98%	
		OPERATING GRAND TOTAL	\$15,504,895	\$108,595	\$15,613,490	\$10,991,069	\$4,626,636	-\$4,216	100%	
		SALARY & OPERATING TOTAL	\$54,195,659	\$0	\$54,195,659	\$34,576,787	\$18,792,398	\$826,474	98%	
1053003	5890	CAPITAL OUTLAY	\$789,603	\$0	\$789,603	\$314,398	\$0	\$475,205	40%	
		GRAND TOTAL SCHOOL	\$54,985,262	\$0	\$54,985,262	\$34,891,185	\$18,792,398	\$1,301,679	98%	



TEWKSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE  
QUARTERLY  
EXPENDITURE REPORT  
THIRD QUARTER FY24 - EXPENSES THROUGH MARCH

4/18/2024

FY 23 COST CENTER	FY 24 Appropriation	Transfers Adjustments	FY 24 Adjusted Budget	Expended	Encumbered	Cost Center Available Balance	% USED
11 - Dewing	\$ 4,405,644	\$ (112,704)	\$ 4,292,940	\$ 2,640,935	\$ 1,593,326	\$ 58,679	99%
13 - Heath Brook	\$ 2,919,300	\$ 113,393	\$ 3,032,693	\$ 1,851,917	\$ 1,140,776	\$ 40,000	99%
14 - Center	\$ 6,410,440	\$ 235,258	\$ 6,645,698	\$ 4,123,162	\$ 2,536,344	\$ (13,808)	100%
15 - Ryan	\$ 5,462,094	\$ 51,589	\$ 5,513,683	\$ 3,207,882	\$ 2,048,677	\$ 257,124	95%
21 - Wynn Middle	\$ 5,465,694	\$ 53,221	\$ 5,518,915	\$ 3,273,866	\$ 2,099,981	\$ 145,068	97%
31 - TMHS	\$ 7,937,709	\$ (139,481)	\$ 7,798,228	\$ 4,661,519	\$ 2,969,470	\$ 167,239	98%
84 - School Comm	\$ 146,850	\$ 30,000	\$ 176,850	\$ 169,696	\$ 30,121	\$ (22,967)	113%
86 - Administration	\$ 1,199,392	\$ (14,467)	\$ 1,184,925	\$ 859,939	\$ 281,176	\$ 43,810	96%
88 - Technology Dept	\$ 1,283,591	\$ (15,000)	\$ 1,268,591	\$ 1,090,270	\$ 166,893	\$ 11,428	99%
89 - Transportation	\$ 4,233,223	\$ -	\$ 4,233,223	\$ 2,613,514	\$ 1,546,146	\$ 73,563	98%
91 - Athletics	\$ 753,768	\$ -	\$ 753,768	\$ 613,538	\$ 74,862	\$ 65,368	91%
95 - Special Education	\$ 8,079,376	\$ (182,214)	\$ 7,897,162	\$ 5,448,140	\$ 2,439,071	\$ 9,951	100%
97 - Build & Grounds	\$ 2,968,445	\$ -	\$ 2,968,445	\$ 2,255,903	\$ 824,602	\$ (112,059)	104%
98 - Systemwide	\$ 2,930,133	\$ (19,595)	\$ 2,910,538	\$ 1,766,506	\$ 1,040,953	\$ 103,078	96%
CAPITAL OUTLAY	\$ 789,603	\$ -	\$ 789,603	\$ 314,398	\$ -	\$ 475,205	40%
<b>FY 23 BUDGET BALANCES</b>	<b>\$ 54,985,262</b>	<b>\$ -</b>	<b>\$ 54,985,262</b>	<b>\$ 34,891,185</b>	<b>\$ 18,792,398</b>	<b>\$ 1,301,679</b>	<b>98%</b>

# New Business

# INTER-OFFICE MEMORANDUM

## ATHLETIC DEPARTMENT

TO BRENDA THERIAULT-REGAN  
SUPERINTENDENT OF SCHOOLS

FROM: RON DROUIN

DATE MAY 15. 2024

SUBJECT: OUT OF STATE TRAVEL REQUEST  
2024-2025 SCHOOL YEAR

SPORT	LOCATION/PURPOSE	DATES
Golf	N.H. Golf Courses/League	Sept./Oct. 2024
Wrestling	N. E. Tournament – TBA	March, 2025
B/G Indoor Track	Staten Island, NY	December 2024
B/G Indoor Track	Hanover, NH. Dartmouth Relays	January 2025
B/G Indoor Track	N.E. Tournament – TBA	March, 2025
B/G Spring Track	N. E. Tournament – TBA	June, 2025
Ice Hockey	Portland, ME Invitational Tournament	December, 2024
B/G Cross County	NE Tournament – TBA	November, 2024

RD:njo

FILENAME \p R:\DROUIN\IOM\out of state travel request 5.15.2024

**TMHS DECA  
320 Pleasant Street  
Tewksbury, MA 01876**

May 15, 2024

Mrs. Brenda Theriault-Regan  
TPS School Committee  
139 Pleasant Street  
Tewksbury, MA 01876

As requested by Principal Long, please see the following requests for administrative and School Committee Approval for all of our TMHS DECA Out of School, Overnight, and Out of State & Overnight field trips that are anticipated/scheduled for the 2024-2025 school year. After a tremendously successful 2023-2024 DECA year that saw exceptional growth and increased involvement within the chapter, along with strong achievement at the District (120 attendees), State (38 attendees, 3 State Champion Teams), and International Conferences (12 attendees), we are very excited to see what the 2024-2025 school and DECA year brings. At this time, I am providing all of the available information for each these trips for the coming year. I apologize in advance for not having all the specific information, as it has not been made available yet, but as soon as it is, I will be sure to forward it to you. Thank you all for your continued support of our TMHS DECA program and students. Please see the information that is currently available:

**Single-Day Field Trip**

\*Massachusetts DECA District V Conference

UMass Lowell

Coburn Hall, McGauvran Center, Durgin Hall

Conference Dates: Wed., Jan. 8 & Thur., Jan. 9, 2025 or Wed., Jan. 15 & Thur. Jan. 16, currently awaiting a response from UMass Lowell on availability.

All TMHS DECA students who have signed up to participate in DECA and attend this conference will be doing so. In the past, it has ranged between 70 and 100 students, last year we had 125 students over the two days of the conference attend.

\*Students and Chaperones will leave TMHS at 7:35 am and will return back to TMHS by 1:40 pm in time for busses to run their routes, student dismissal, and after-school activities.

\*Students will compete in their chosen areas by preparing for and completing Role Play presentations, while other students will be presenting their Written Paper that will have been previously turned in and graded.

Cost Per Student: Approximately \$50, which is prepaid as part of their DECA Dues at the beginning of the school year.

**In-State Overnight Trip Request**

\*Massachusetts State Career Development Conference

Boston Seaport District to include 7 different hotels, and schools TBD to which. Hotels included:

The Loft, The Hampton Inn, Homewood Suites, The Omni, The Westin Hotel, The Seaport Hotel which is connected to The Omni, and the Renaissance Hotel

Conference Competition to be held at Boston Convention and Exhibition Center, (BCEC)

Conference Dates: Thursday, February 27, 2025-Saturday, March 1, 2025

The number of students attending will be determined by performance at the DECA District Conference in January as students must qualify to attend this conference. Last year we had 38 Students attend this conference, along with 4 advisors/chaperones.



Massachusetts DECA has determined that the required number of advisors and chaperones is 1 per every 12 students attending, which we will need to comply with. Last year we were required to bring 4, which we did.

\*Students and Chaperones will leave TMHS on Thursday, February 27th, time to be determined as the Conference details are not yet available, but it is looking like a morning departure for the Conference.

\*Thursday and Friday, February 27th and 28th will be a School Business day for our students attending as they will be at the Conference. Students are responsible for making up any and all missed work during their absence.

\*Saturday, March 1st students and chaperones will be attending the conference until mid-day when it ends, and then return to TMHS between (1:00pm-1:30pm). Bus pickup will be scheduled for noon.

\*\*At the end of January, I will provide all parents and administration with all of the necessary information needed to attend this conference, including the TPS Parental Field Trip Permission Form and TPS required Health paperwork, at which time, I will forward to you all as well.

## Out of State & Overnight Trip Request

### **\*Ultimate DECA Power Trip Conference**

Location: Charlotte, North Carolina

Hotel and Conference: The Westin Hotel, 601 S College Street, Charlotte, NC 28202

General Sessions, Competitive Events & Exhibits: The Westin Hotel

Conference Dates:

November 15-17, 2024\*

Transportation to these types of International Conferences \*Typically, we either fly out a day early, or fly home a day later, so the days may push 1 day in either direction, but currently, in speaking to other DECA advisors who are working on booking a block of flights to travel together, the plan is to fly out on Thursday, November 14th and return home on Sunday, November 17th. This is the initial DECA Conference of the 2024-2025 school year and will provide both students and me with the opportunity to learn more about DECA processes and real-world concepts that will help students beyond the classroom and years at TMHS and DECA. The following learning areas will be presented to students while at the conference:



## **LEARNING LABS**

DECA's Learning Labs will engage DECA members and focus on important elements of preparing for college and careers. With this schedule, all DECA members will experience a learning lab related to preparing for college, choosing a career pathway, developing your DECA chapter and becoming a better competitor.



Become a champion in the Competitive Excellence Experience and participate in one role-play event, which will take place during one learning lab block. Members must pre-register to participate.

8:30 - 9:15 COLLEGE	Preparing for College	Choosing a College + Major	Financing College	College Success 101	Making the Most of College
9:30 - 10:15 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
10:30 - 11:15 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
11:30 - 12:45	LUNCH ON YOUR OWN				
1:00 - 1:45 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
2:00 - 2:45 CHAPTER	DECA Diamond Fundraising Model	Content is King: Social Media for Your Chapter	I AM DECA: Telling Your DECA Story	Chapter Competition Success System	DECA Leadership Styles
3:00 - 3:45 COMPETE	Rockin' the Role-Play and Exam	From the Judge's Perspective	Making an Awesome Written Event	Tips and Tricks for Presentation Design	Dress for Success and Professionalism

\*Schedules may change without notice. Please check the website for updates.

Please see the schedule from last year’s Ultimate DECA Power Trip below as this coming year’s conference schedule is not yet available at this time. Upon receiving the specific information for the 2024 Conference, it will be forwarded to the Superintendent's office, School Committee, and TMHS administration, but it is anticipated to be very similar to this past year’s schedule.

THE ULTIMATE DECA POWER TRIP | REGISTRATION GUIDE



EDUCATIONAL PROGRAM

DECA has the ultimate power trip waiting for you with dynamic general sessions, a day of learning and leadership labs full of powerful presentations by professionals and all the favorites of a leadership conference. Tentatively, the general sessions will take place at the JW Marriott Austin, and leadership labs, learning labs, competitive events and exhibits will take place at the Austin Marriott Downtown.

FRIDAY  
NOVEMBER 17

1:00 PM - 5:00 PM

eduTOURS

3:00 PM - 6:00 PM

Registration

3:00 PM - 6:00 PM

Association Meetings (Optional)

7:00 PM - 7:45 PM

Connect Leadership Labs  
by Association Officer Teams

8:00 PM - 8:45 PM

Connect Leadership Labs  
by Association Officer Teams

9:30 PM - 10:45 PM

Opening Session

11:30 PM

Curfew

SATURDAY  
NOVEMBER 18

8:00 AM - 4:00 PM

College, Career + Company Exhibits

8:30 AM - 11:30 AM

Learning Labs

8:30 AM - 4:00 PM

Competitive Excellence Experience

8:30 AM - 4:00 PM

Advisor Professional Learning Series

11:30 AM

Chartered Association Officer and  
Advisor Luncheon, by invitation

11:30 AM - 12:45 PM

Lunch on Your Own

1:00 PM - 4:00 PM

Learning Labs

8:30 PM - 11:00 PM

DECA After Dark

11:30 PM

Curfew

SUNDAY  
NOVEMBER 19

9:00 AM - 10:30 AM

Closing Session

10:30 AM

Explore Austin on  
Your Own and Departures



Visit [decadirect.org](https://decadirect.org) for  
previews and highlights

DECA.ORG/POWER

#DECAPOWERTRIP

4

The anticipated cost for students to attend this Conference will be whatever the flight cost turns out to be, and the total room cost for TMHS students and advisors/chaperones to attend. Without any of these costs, this cost for each student has yet to be determined.

***\*DECA International Career Development Conference***

Orlando, Florida

Conference Dates: April 26, 2025-April 29, 2025\*

Transportation to the Conference \*Typically, we either fly out a day early, or fly home a day later, so the days may push 1 day in either direction, but as has been past practice, I will be speaking to other DECA advisors from Danvers and Hamilton Wenham High Schools who are trying to book a block of flights before we know who is attending as to keep the flight cost as low as possible for students that qualify to attend this conference. They will be trying to book flights for Friday, April 25, 2025 (departure) and to return on Wednesday, April 30, 2025, but as soon as that has been determined I will forward that information along.

The Number of students and advisors/chaperones attending are to be determined based upon how many students qualify at the State Conference. As soon as we have that number, again, I will forward this along to you.

Location: All Conference activities take place at the Orange County Convention Center located at 9800 International Dr, Orlando, FL 32819, which is where it has taken place the last 4 or 5 times we have been there for this conference, as recently as 2023.

Housing: All of the Massachusetts DECA delegation is required to stay at the same hotel, which will be determined in the Fall. All specific information and housing details will be forwarded as soon as they are received.

\*All parents and students will be provided an information packet as was the case with the State Conference packet. When the final student and advisor/chaperone numbers and travel dates are known, this packet will be created and sent to all parents and will be forwarded to the Superintendent's Office, School Committee, and TMHS administration.

I hope that this information is adequate to be able to have all of these field trips approved at your earliest School Committee meeting as all of these conferences/field trips provide our TMHS students with opportunities to put their textbook and classroom knowledge to use in a real word, applicable format while allowing them opportunities to compete amongst the very best both statewide and internationally. If you have any further or additional questions, please do not hesitate to reach out to me.

Respectfully Submitted,

***James T. Sullivan, Jr.***

Mr. James Sullivan, Jr.  
THS Business Teacher  
TMHS DECA Advisor

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools



**Date:** May 17, 2024

**Re:** Donation to TMHS

---

### **This Requires a Roll Call Vote**

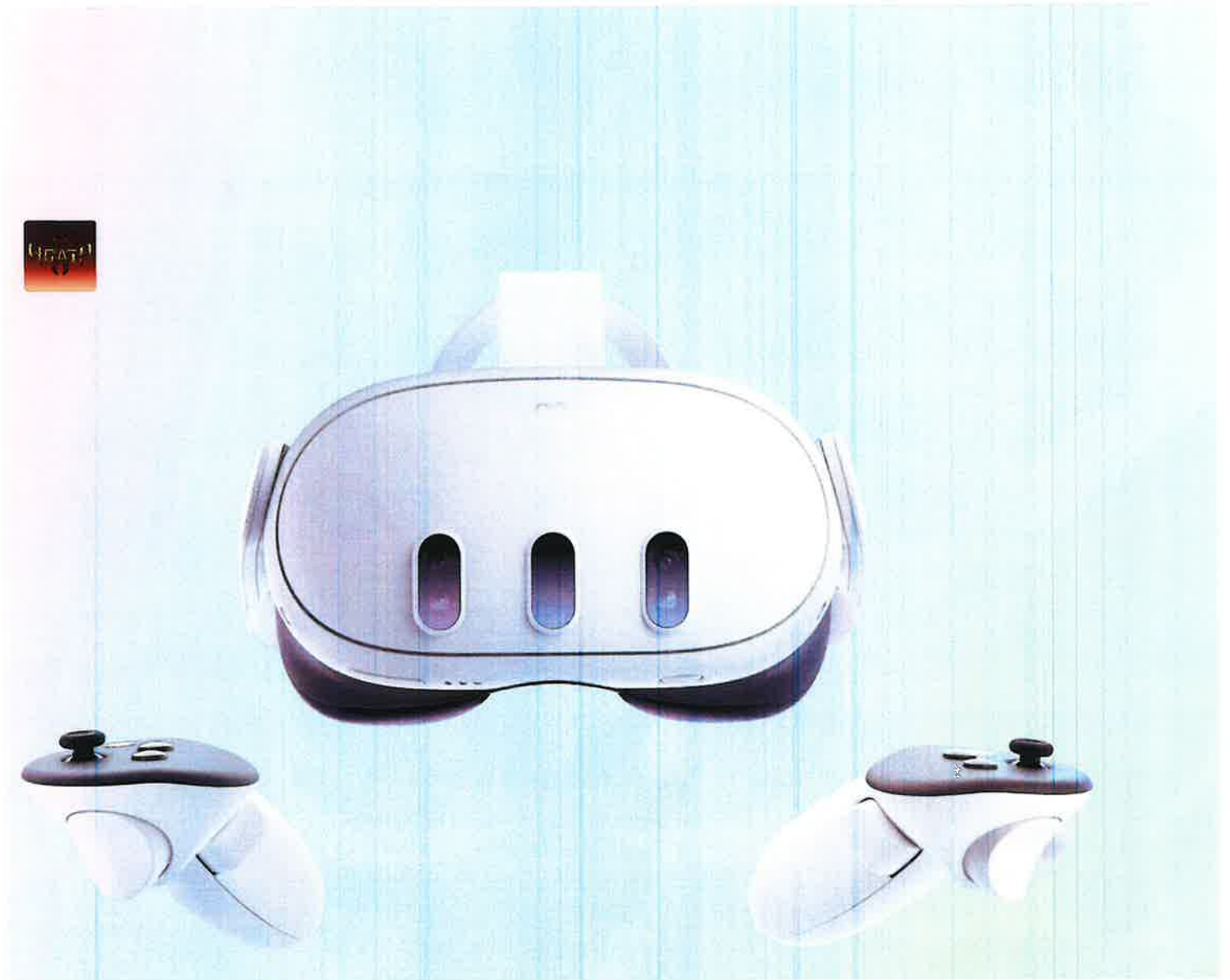
Acceptance of a donation of a Quest 3 VR Headset to the TMHS E-Sports Rocket League, from Brian Dorrington, on behalf of the Telemedia Department for the Town of Tewksbury. The value of the VR Headset is \$500.00. This requires a Roll Call Vote

# Expand your world with Meta Quest 3

Get Asgard's Wrath 2 free (\$59.99 USD value)—and receive a 6-month trial to Meta Quest+ (\$47.94 USD value) when you upgrade to 512GB.\*\*

Starting at  
**\$499.99 USD**





RATING ★★★★★ 4.4 [2,021 Reviews](#)

Add to bag

**Valley Collaborative  
FY 25 Board Member Appointment**

Brenda Theriault-Regan was appointed to the Valley Collaborative Board of Directors  
(Board Member Name)

on \_\_\_\_\_ by the Tewksbury Public School Committee for the term  
(date of appointment) (School Committee)

**July 1, 2024 – June 30, 2025.**

**Respectfully submitted,**

\_\_\_\_\_  
**Tewksbury School Committee Chairperson**