

**TEWKSBURY SCHOOL COMMITTEE**

139 Pleasant Street, Tewksbury, MA 01876

Notice of Meeting #11 - Public Session

**Wednesday, April 10, 2024 at 5:30 PM**

Meeting Place:

**Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)**

320 Pleasant Street, Tewksbury, MA 01876

**AGENDA**

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1. **Call To Order by Superintendent of Schools**
2. **Reorganization of School Committee**  
**Primary Election of Officers**
  - Chairperson
  - Vice-Chairperson
  - Clerk
3. **Executive Session - Non-Public Session - 5:40 PM**
  - Approval of March 13, 2024 Executive Session Minutes
  - Collective Bargaining Pertaining to TTA (Teachers) and ESP (Aides) Bargaining UnitsThe School Committee will reconvene in open session after the Executive Session.
4. **Adjourn into Public Session - 6:30 PM**
5. **Pledge Allegiance**
6. **Announcement\***
7. **Recognitions**  
**VFW Post 8164**  
Patriot's Pen 2023-24 Winner - Brady Anderson, John Ryan Elementary  
**TPS Retiree**  
Richard Pelletier, Director of Student Services
8. **Student Council Representative Report**  
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
9. **Presentations**
  - a. TMHS Student Exchange Program
  - b. Wynn Middle School Cell Phone Pilot
10. **Citizens Forum\***
11. **Approval of Minutes - Vote**
  - a. March 13, 2024

**SCHOOL COMMITTEE MEMBERS**

Bridget L. Garabedian, Chair [bgarabedian@tekwbury.k12.ma.us](mailto:bgarabedian@tekwbury.k12.ma.us) ~ Kayla Biagioni-Smith, Vice-Chair [kbiagioni-smith@tekwbury.k12.ma.us](mailto:kbiagioni-smith@tekwbury.k12.ma.us) ~ Kaitlyn M. Anderson, Clerk [kmanderson@tekwbury.k12.ma.us](mailto:kmanderson@tekwbury.k12.ma.us) ~ Member ~ Richard Russo, Jr., Member [rrusso@tekwbury.k12.ma.us](mailto:rrusso@tekwbury.k12.ma.us)  
Superintendent of Schools - Brenda Theriault-Regan [bregan@tekwbury.k12.ma.us](mailto:bregan@tekwbury.k12.ma.us)

12. **Submission And Payment Of Bills - Vote**  
 Payroll Period Ending March 14, 2024 (\$1,629,983.14)  
 Payroll Period Ending March 28, 2024 (\$1,620,242.39)
13. **Superintendent & Staff Report**
14. **Consent Agenda\***
15. **School Committee Member Reports**  
 Tewksbury SEPAC  
 Wellness Advisory Committee  
 Policy Sub-Committee
16. **Policy Changes, Proposals, and Adoption - Vote**  
First & Final Reading: Policy reviewed and recommended to approve with no changes - Vote  
 ADDA, Background Checks; ADDA-R, DCJIS Model CORI Policy
17. **Old Business**
  - a. FY25 Budget Review Approval - Vote
  - b. 23-24 TSC Negotiating Sub-Committee Assignments - Vote
18. **New Business**
  - a. Recommendation to appoint Assistant Superintendent of Schools - Vote
  - b. TMHS Awarded Project Lead The Way Grant - Vote
  - c. 2024-2025 AlphaBEST Contract Addendum - Vote
  - d. 2024-2025 School Choice - Vote
  - e. 2023-2024 Last Day of School - Vote
  - f. 2025 School Committee Meeting Dates - Draft
19. **New School Committee Matters of Interest**
20. **Future School Committee Meeting Dates**  
 May 1st-Regular Meeting; May 6th-Annual Town Mtg & May 8th-Special Town Meeting/Annual Town Mtg  
 Reconvened (SC will attend); May 22th-Regular Meeting
21. **Future Sub-Committee & Advisory Committee Meeting Dates**  
 TSEPAC Business Meeting-April 25th; Wellness Advisory Committee-June 5, 2024;  
 Policy Sub-Committee-April 25, 2024
22. **Future Agenda Items**
23. **Adjournment**

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**\*ANNOUNCEMENT:** The April 10, 2024 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**\*PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

## **Consent Agenda\***

### **Correspondence**

- a. 40th Annual TPS Art Show, Band & Chorus Concert - May 3rd & May 4th
- b. Spring Town Clean Up Day - May 4, 2024
- c. Expansion of Dual Enrollment Opportunities for Students
- d. MASC Day on the Hill 2024 - May 6, 2024

### **Personnel Items**

**New Hires** - None

**Reappointments** - None

**Retirements** - None

**Transfers** - None

### **Appendix B TMHS Athletics**

- Liana Angelis, Tennis Coach
- Ryan Day, Boys Lacrosse JV Coach

**Acceptance of Grants** - None

**Acceptance of Donations** - None

**Raffles** - None

# Reorganization

# Executive Session

**TEWKSBURY SCHOOL COMMITTEE**  
**Executive Session (Non-Public Session)**  
**Wednesday, April 10, 2024**

Tewksbury Memorial High School  
*Guidance Office Conference Room*  
320 Pleasant Street, Tewksbury, Massachusetts

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**A. CALL TO ORDER**

**B. EXECUTIVE SESSION - Non-Public Session - 5:40 PM**

- Approval of March 13, 2024 Executive Session Minutes and
- Collective Bargaining Pertaining to TTA (Teachers) and ESP (Aides) Bargaining Units

The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

Recognition  
and/or  
Presentations

## **Tewksbury School Committee - April 10, 2024**

### **RECOGNITIONS**

#### **2023-2024 Patriot's Pen Competition**

**Brady Anderson - Grade 6**

John F. Ryan Elementary School

#### **2024 TPS Retiree**

**Richard Pelletier**

Director of Student Services

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### **PRESENTATIONS**

#### **TMHS Student Exchange Program**

Bailey Mahoney, World Languages

Karen Baker O'Brien, Director of Student & Family Support

#### **John Wynn Middle School Cell Phone Pilot**

John Weir, Principal





# EXCHANGE PROGRAM



# Overview of Forum

Since 2006, Forum by Prométour (Forum) has supported schools in the US and Europe in organizing more than 250 exchanges. Through our exchange program, our team will:

- Match you with a partner school in Spain or France.
- Advise and support you and your partner school during the planning of your exchange.
- Organize and book travel services (based on your group's requirements) to ease the planning of the travel portion of your trip.

**Forum School Exchange Opportunities**



# Overview of Exchange Program

An exchange consists of three steps:

**1**

A small group of students & teacher(s) from abroad visit your school and stay with host families for 10-16 days.

**2**

Students stay connected during the school year.

**3**

Your students and you visit your partner school abroad and stay with your exchange partners whom you previously hosted.



# Benefits Exchange Program

**Affordable:** Travel costs are significantly lower than other travel abroad programs because participants are hosted by their counterparts and spend most of their time in school or with their host families.

**Involve all students:** Exchange programs create partnerships that engage the entire school community and provide cultural exposure and connection for all students, not just those that travel.

**Long-term partnership:** A successful exchange can start a long-lasting relationship that benefits both present and future students.



# Benefits Exchange Program

## **Global awareness and language acquisition:**

An exchange program gives students the opportunity to fully immerse themselves in a different culture, practice and improve their target language skills, and develop meaningful relationships with peers from a different part of the world.



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## Details

### When

Students coming to us:  
Sept/Oct

Our students traveling:  
April (back up)  
**February (preferred)**

\*Would be around 11-12  
days

### Where

**Malagá, Spain**

With potential visits  
to: Granada, Mijas, and  
Seville

### Who

10-15 of our Spanish  
language learners

10-15 Students from  
Spain plus  
chaperones



# Policies

## We would:

- Follow all policies laid out by the School Committee as we have with all other international and domestic trips in the past.
- When doing research, the schools around us have similar or the exact same travel policies as we currently have in place. (Wilmington, Chelmsford, Westford)



# Hosting guidelines

## Families who host students should:

- Treat student as part of their family
- Get to know the student staying with them
- Include the student in their daily lives
- Provide meals for students when not at school
- When possible, attend group outings (i.e. apple picking, soccer game, group potluck dinner)





# On trip guidelines

## Students who travel will:

- Adhere to the school handbook
- Get to know the family they are staying with
- Be respectful and courteous to their host families
- Participate in school and activities
- Try new foods and learn about a new culture

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# Step 1



Get approval from our administration and School Committee to have our school participate in a reciprocal exchange program.

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## Step 2



Fill out a School Profile Form. Based on your school's profile, we will look for a compatible partner school abroad.

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Bailey and Graca's notes on the profile form

# Step 3



A tentative exchange partner is found. Forum will put us in contact with our partner teacher.

Organizing teachers will then agree on:



Travel dates



Number of days at school



Excursions with school/family



Hosting teacher chaperones



Number of participating students

Forum will act only as an adviser at this stage. Partner schools should agree on these aspects directly. Communication with your partner teacher is essential for creating a successful, long-lasting exchange.



## Step 4

### **TMHS Teachers & Spain (Málaga) Teachers**

Forum will act only as an adviser at this stage. Partner schools should agree on these aspects directly.

Communication with your partner teacher is essential for creating a successful, long-lasting exchange.



## Step 5

**Finalize your itinerary with your Forum Program Adviser.** Your itinerary will include a minimum of airfare, travel insurance, and airport transfers at your destination. It may also include excursions as requested by your group. Any additional activity planned by you or your exchange partner and not included on the itinerary will need to be coordinated directly with your exchange partner.



# Step 6 - 7 - 8 - 9

**Set up an informational meeting to recruit interested students and families.** Your Forum Program Adviser will provide you with materials to help you promote the trip and will set up a group web account where your students can enroll, make online payments, and fill out a student profile form. You will be able to confirm student participation via the web account.

**Pair the students.** You will work with the organizing teacher at your partner school to match students based on their profile forms. At this time, you should also discuss details, such as school rules, dress code, local transportation, and school meals.

**Meet with host families.** Meet with the families before hosting to review hosting expectations (refer to our [Parent's Guide](#)) and ensure families are aware of any special activities planned while the students are in town.

**You are ready to go!** Approximately three to four weeks before your group's departure (to the host country), Forum will post on your group web account your final itinerary, airline tickets and additional guidance and support documents for your travel abroad.

# OUR PHONE-FREE SCHOOL



Starting April 22, the Wynn Middle School will be piloting a program to make our school a phone-free space.

Students will be required to use a Yondr Pouch while at school.





*Constant Companion: A  
Week in the Life of a  
Young Person's  
Smartphone Use*

Study followed cell  
phone use of 11-17 year  
old students

On a typical day, participants received a **median of 237 notifications**. Of those, about a quarter arrived during the school day, and 5% at night.

During school hours almost all of the participants used their phones at least once, for a **median of 43 minutes**.



## SURGEON GENERAL WARNS THAT SOCIAL MEDIA MAY HARM CHILDREN AND ADOLESCENTS

The report by Dr. Vivek Murthy cited a "profound risk of harm" to adolescent mental health and urged families to set limits and governments to set tougher standards for use.

The nation's top health official issued an extraordinary public warning on Tuesday about the risks of social media to young people, urging a push to fully understand the possible "harm to the mental health and well-being of children and adolescents."

### MENTAL HEALTH

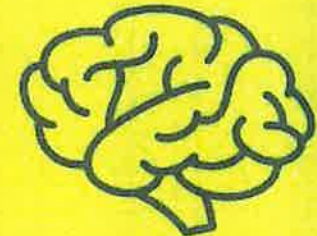


A cross-sectional study in almost 500 adolescents (age = 11–15) found a **positive association** between **social media use and poorer sleep quality, anxiety, and depression**; this association was even more pronounced for adolescents who had higher levels of emotional investment in social media.

Social Media Use and Display of Depressive Symptoms Online by Adolescents and Young Adults

The mere presence of **smartphones diminishes the attention resources** for engaging with the task at hand. Defined and protected periods of separation from a device is recommended to reduce interruptions and to increase available cognitive capacity.

Adrian Ward, et.al., "Brain Drain," *Journal of the Assoc. for Consumer Research*, 2017



## YONDR'S IMPACT

We received responses to our annual surveys from **over 1,200 school partners**, and after implementing the Yondr Education Program:

 **84%**

Saw a change in student engagement

 **72%**

Saw a positive change in student behavior

 **68%**

Saw a positive change in academic performance

Of our most recent impact survey of over 370 of our school partners: **86% saw a positive impact in student safety and wellness.**

...  
*"The changes have already been profound. There's so much more joy and interaction, and I can't count the number of parents who have asked me, 'How do I buy this for my home?'"*

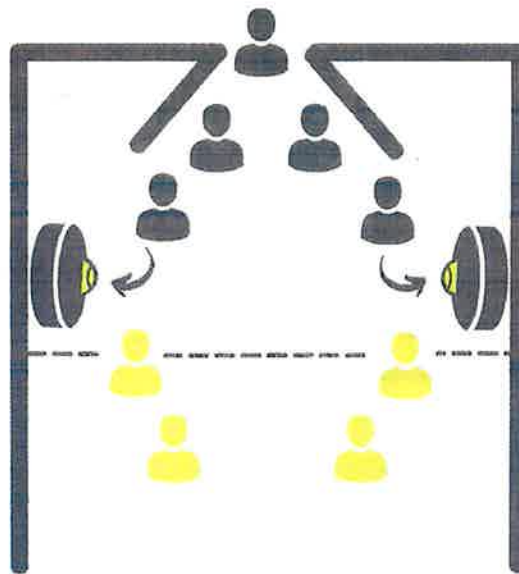
*"We reclaimed the classroom learning environment. Kids spoke to one another in the cafeteria. We had two lockdown situations and without student phones we were able to deliver critical info to families without misinformation being spread. We also keep the building more secure and calm because of it. My CEO said it was her most important purchase of the year."*

— Mariana Bracetti Academy Charter HS, New Jersey



# YONDR PROCESS & DEMONSTRATION

## STUDENT ARRIVAL



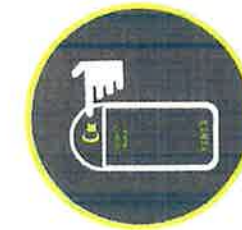
## PHONE-FREE SCHOOL



### ARRIVAL

Students bring their Pouch with them to school.

Under staff supervision, students turn off their device and put it in their Pouch upon arrival.



### SECURE

Students press the green button to secure their Pouch and hold on to it for the day.



### DISMISSAL

Students tap their Pouch on the Base to open it as they exit.

Students take their Pouch home with them.

## Next Steps

- **Information Sent Home to Families:** Parents/Guardians will be provided with information regarding process and Yondr Program on Thursday, April 11.
- **Student Assemblies:** Thursday, April 12
- **Yondr Pouch Distribution and Implementation:** Monday, April 22
- **Parent/Guardian Question and Answer Session:** Monday, April 22, at 7:00 PM

## John W. Wynn Middle School

### Yondr STUDENT PHONE PROCESS & GUIDELINES

**Phones/smartwatches/wireless earbuds are not to be used during the school day.** Every student is assigned a personal Yondr Pouch. While the Yondr Pouch is considered school property, **it is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition.**

#### DAILY PROCESS

As students **Arrive to School**, they will:

- 1) Turn off their cell phone, airpods/earbuds, and smart watch
- 2) Place their phone, airpods/earbuds, and smart watch inside their Yondr pouch and lock it in front of school staff
- 3) Store their pouch in their backpack for the day
- 4) This process may take a few minutes. **Students are responsible for getting to class on time with a secured pouch.**

At **Dismissal**, students will:

- 1) Open their Pouch, remove their phone and put their Pouch in their backpack. Students must bring their Pouch to school with them each day.

\*Students arriving late or leaving early will pouch/unpouch their phones in the **Main Office**

#### VIOLATIONS

##### Pouch Damage / Lost Pouch / Using Phone During School

If a student damages, loses their Pouch or is caught on their phone, Administration will collect the phone/Pouch and call home for

- Parent Pickup
- AND/OR Detention
- AND/OR \$30 fee for a replacement Pouch.
- **Repeated Violations could include:** daily device check-in to main office and a parent meeting

**Examples of damage:**



- Deep scratches on the globe and on the green ring around it
- Intentional pen marks on the inside of the Pouch
- Bent pins
- Pin and button not fully recessing, due to pin damage

##### Forgotten Pouch

If a student forgets their Pouch, **their phone will be collected and Admin will call home to remind the Parent of the expectations and process.** The phone will be returned to the student at dismissal.

If a student consistently forgets their Pouch, it is considered Lost. **Refer to the Lost Pouch process above.**

# Minutes

# Payroll



TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **3/14/2024**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,629,983.14**

**GRANTS**

\$28,428.58	2023-2024 Special Ed 240 Grant
\$7,685.81	2023-2024 Title I Grant
\$836.64	2022-2023 Title II Grant
740.78	2022-2023 Title III Grant
\$0.00	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$0.00	2023-2024 ASOST Grant
\$300.00	2022-2023 Innovation Pathways Grant
\$9,097.78	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$22,648.52	2022-2023 ESSER III Grant

**REVOLVING ACCOUNTS**

\$11,139.02	2023-2024 Community Services Preschool Program
\$4,602.72	2023-2024 Adult Education Program
\$40,229.81	2023-2024 Lunch Program
\$20,893.89	2023-2024 Facilities
\$9,307.17	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$840.00	2023-2024 WYNN Athletic Intramurals
\$832.61	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
\$0.00	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$167,037.18 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,462,945.96 2023-2024 School Department Account

**\$1,462,945.96 SUB TOTAL - LEA FUNDS**

**\$1,629,983.14 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts  
Date **3/28/2024**

I move the School Department Payroll for the period ending to be approved and certified in the amounts and categories as shown for a total amount of **\$1,620,242.39**

**GRANTS**

\$26,381.08	2023-2024 Special Ed 240 Grant
7,223.86	2023-2024 Title I Grant
\$0.00	2022-2023 Title II Grant
0	2022-2023 Title III Grant
\$0.00	2022-2023 Title IV Grant
\$0.00	2021-2022 Early Childhood Grant
\$2,591.15	2023-2024 ASOST Grant
\$175.00	2022-2023 Innovation Pathways Grant
\$6,644.29	2023-2024 21st Century Grant
\$0.00	2022-2023 21st Century Sped Enhancement
\$22,648.52	2022-2023 ESSER III Grant

**REVOLVING ACCOUNTS**

\$9,373.37	2023-2024 Community Services Preschool Program
\$3,646.51	2023-2024 Adult Education Program
\$40,260.92	2023-2024 Lunch Program
24,219.70	2023-2024 Facilities
\$6,061.61	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$6,351.89	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
\$0.00	2023-2024 TMHS Athletic Intramurals
\$0.00	2023-2024 WYNN Athletic Intramurals
\$420.00	2023-2024 Athletic Revolving
\$0.00	2023-2024 Advisor Stipend
\$0.00	2023-2024 Advisor Stipend- Ryan
\$0.00	2023-2024 School Rec Coverage

**\$159,099.86 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

1,461,142.53 2023-2024 School Department Account

**\$1,461,142.53 SUB TOTAL - LEA FUNDS**

**\$1,620,242.39 TOTAL**

Superintendent/  
Staff /School  
Committee  
Reports

# Consent Agenda

The background is a painting of a night landscape. A large, bright full moon is in the upper left, surrounded by white, fluffy clouds. Below the moon, a row of dark green evergreen trees is visible. The bottom of the image shows a dark, textured surface, possibly a building's roof or a wall. The overall color palette is dark with highlights from the moon and clouds.

2024

**40TH ANNUAL**

Fine & Performing  
Arts Exhibition  
& Performance

**TEWKSBURY PUBLIC SCHOOLS**

Painting by Rhiannon Anderson

## **PLEASE JOIN US**

in celebrating the exemplary student work  
that has been selected for the

## **40TH ANNUAL TEWKSBURY DISTRICT ART SHOW**

FRIDAY, MAY 3<sup>rd</sup>, 2024

Tewksbury Memorial High School Auditorium & Cafe

6:30pm ☀ Band & Chorus Concert

7:00-9:00pm ☀ Public showing of the art exhibit

SATURDAY, MAY 4<sup>th</sup>, 2024

Tewksbury Memorial High School Cafe

10:00am-2:00pm ☀ Public showing of the art exhibit

We are looking forward to another great exhibit.

All are welcome!

Please extend this invitation to your family & friends.

**TMHS FINE & PERFORMING ARTS DEPARTMENT**

# SATURDAY, MAY 4, 2024 SPRING TOWN CLEAN UP DAY

TEWKSBURY BEAUTIFICATION COMMITTEE



**TIRE COLLECTION  
DOCUMENT SHREDDING  
ELECTONICS RECYCLING**



**9AM-NOON @ DPW  
999 WHIPPLE ROAD**

- ONLY TIRES **OFF RIM**
- NO COMMERCIAL TRUCK TIRES
- LIMIT 5 BOXES FOR SHREDDING
- Monitors, hard drives, power supplies, stereos, printers, cell phones, office phones, computers accepted
- TELEVISIONS & CRTs \$35 CASH ONLY
- BRING A FOOD PANTRY DONATION
- NO EXPIRED FOOD



**CLOTHING & ACCESORY  
COLLECTION**



**PET SUPPLY COLLECTION**



**FOOD PANTRY COLLECTION**



**9AM-2PM @ DPW**



**TRASH CLEAN UP  
SIGN UP AT**

<https://t.ly/dxq4gc>

Pick up supplies at Town Hall from  
9AM-12PM and collect trash until  
2PM

Bring filled bags to the DPW-999  
Whipple Road



**Central Mass.  
Mosquito Control  
Project**



- CLOTHING ITEMS MUST BE BAGGED & CLEAN
- Usable clothing & accessories: shoes, belts, jewelry, coats, hats, suitcases
- UNOPENED/UNEXPIRED PET FOOD
- TOWELS/SHEETS/PET BEDS
- BRING A FOOD PANTRY ITEM

Tewksbury Residents Only

Questions? [clean.up.tewksbury@gmail.com](mailto:clean.up.tewksbury@gmail.com)





**Southern  
New Hampshire  
University**

April 5, 2024

Dear Maria, *Gracia Dudley*

Congratulations! You have been approved to teach LSP 211 and LSP 212 in the dual enrollment program for the 2024-2025 academic year. Your students will have the opportunity to earn three (3) Southern New Hampshire University credits, per course, while enrolled in your AP Spanish/ Spanish 4 Honors courses at Tewksbury Memorial High School, as part of the SNHU in the High School dual enrollment program.

Following a review of your academic credentials and course syllabus by Dr. Rita Naughton, Chair, Department of Languages, you qualify as an Adjunct Faculty member for Southern New Hampshire University.

Prior to the beginning of the course, we will work with you and a designated high school liaison to review the program and application process for your students.

We are pleased to have you involved in our program and look forward to working with you. If you should have any questions, please do not hesitate to contact me.

Sincerely,

*Megan Briger-Haskell*

Megan Briger-Haskell, Assistant Director for Dual Enrollment  
SNHU in the High School

**SNHU in the High School**

2500 North River Road | Manchester, NH 03106 | 603.626.9100 | [snhu.edu/dual](https://snhu.edu/dual)





April 5, 2024

Dear James, *Sullivan,*

Congratulations! You have been approved to teach **MKT 205** in the dual enrollment program for the 2024-2024 academic year. Your students will have the opportunity to achieve three (3) Southern New Hampshire University credits, as part of the ***SNHU in the High School*** dual enrollment program.

Following a review of your academic credentials and course syllabus by Dr. Andy Lynch, Chair, Department Marketing, you qualify as an Adjunct Faculty member for Southern New Hampshire University.

Prior to the beginning of the course, we will work with you and the designated SNHU in the High School liaison to review the program and application process for your students.

We are pleased to have you involved in our program and look forward to working with you. If you should have any questions, please do not hesitate to contact me.

Sincerely,

*Megan Briger Haskell*

Megan Briger-Haskell, Director for Dual Enrollment  
***SNHU in the High School***

**SNHU in THE HIGH SCHOOL**

2500 North River Road | Manchester, NH 03106 | T: 603-626-9100 | [snhu.edu/dual](https://snhu.edu/dual)



**Southern  
New Hampshire  
University**

April 5, 2024

Dear Dr. Mahoney,

Congratulations! You have been approved to teach LSP 211 and LSP 212 in the dual enrollment program for the 2024-2025 academic year. Your students will have the opportunity to earn three (3) Southern New Hampshire University credits, per course, while enrolled in your AP Spanish/ Spanish 4 Honors courses at Tewksbury Memorial High School, as part of the SNHU in the High School dual enrollment program.

Following a review of your academic credentials and course syllabus by Dr. Rita Naughton, Chair, Department of Languages, you qualify as an Adjunct Faculty member for Southern New Hampshire University.

Prior to the beginning of the course, we will work with you and a designated high school liaison to review the program and application process for your students.

We are pleased to have you involved in our program and look forward to working with you. If you should have any questions, please do not hesitate to contact me.

Sincerely,

*Megan Briger-Haskell*

Megan Briger-Haskell, Assistant Director for Dual Enrollment  
SNHU in the High School

**SNHU in the High School**

2500 North River Road | Manchester, NH 03106 | 603.626.9100 | [snhu.edu/dual](https://snhu.edu/dual)



Southern  
New Hampshire  
University

April 5, 2024

Dear Kate, *Clark,*

Congratulations! You have been approved to teach LFR 211 and LFR 212 in the dual enrollment program for the 2024-2025 academic year. Your students will have the opportunity to earn three (3) Southern New Hampshire University credits, per course, while enrolled in your AP French/French 4 Honors courses at Tewksbury Memorial High School, as part of the SNHU in the High School dual enrollment program.

Following a review of your academic credentials and course syllabus by Dr. Rita Naughton, Chair, Department of Languages, you qualify as an Adjunct Faculty member for Southern New Hampshire University.

Prior to the beginning of the course, we will work with you and a designated high school liaison to review the program and application process for your students.

We are pleased to have you involved in our program and look forward to working with you. If you should have any questions, please do not hesitate to contact me.

Sincerely,

*Megan Briger-Haskell*

Megan Briger-Haskell, Assistant Director for Dual Enrollment  
SNHU in the High School

**SNHU in the High School**

2500 North River Road | Manchester, NH 03106 | 603.626.9100 | [snhu.edu/dual](https://snhu.edu/dual)



**Southern  
New Hampshire  
University**

April 5, 2024

Dear Melanie, *Ryan,*

Congratulations! You have been approved to teach LFR 211 and LFR 212 in the dual enrollment program for the 2024-2025 academic year. Your students will have the opportunity to earn three (3) Southern New Hampshire University credits, per course, while enrolled in your AP French/ French 4 Honors courses at Tewksbury Memorial High School, as part of the SNHU in the High School dual enrollment program.

Following a review of your academic credentials and course syllabus by Dr. Rita Naughton, Chair, Department of Languages, you qualify as an Adjunct Faculty member for Southern New Hampshire University.

Prior to the beginning of the course, we will work with you and a designated high school liaison to review the program and application process for your students.

We are pleased to have you involved in our program and look forward to working with you. If you should have any questions, please do not hesitate to contact me.

Sincerely,

*Megan Briger-Haskell*

Megan Briger-Haskell, Assistant Director for Dual Enrollment  
SNHU in the High School

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## Day on the Hill 2024

May 6 @ 9:00 am - 2:00 pm

\$90.00

The Massachusetts Association of School Committees will once again hold its annual Day on the Hill legislative advocacy event for our membership on May 6, 2024. The morning program begins at 9:00am at the UMass Club in Boston. We invite you to join our members for coffee and pastry at 9:00am before the program, and to join us for lunch at the State House at 12:00pm, where students from many of the Massachusetts Vocational-Technical Culinary Arts programs will be serving up gourmet local favorites. Be sure to contact your local legislators in advance of the event to schedule a time to meet with them directly after lunch.

### Agenda:

- 9:00am: Check-in – UMass Club
- 9:30am – 11:30am: Presentation
- 12:00pm: Lunch at the State House prepared by MA Culinary Students
- 1:00pm: Meetings with Legislators

# DAY ON THE HILL 2024 masc

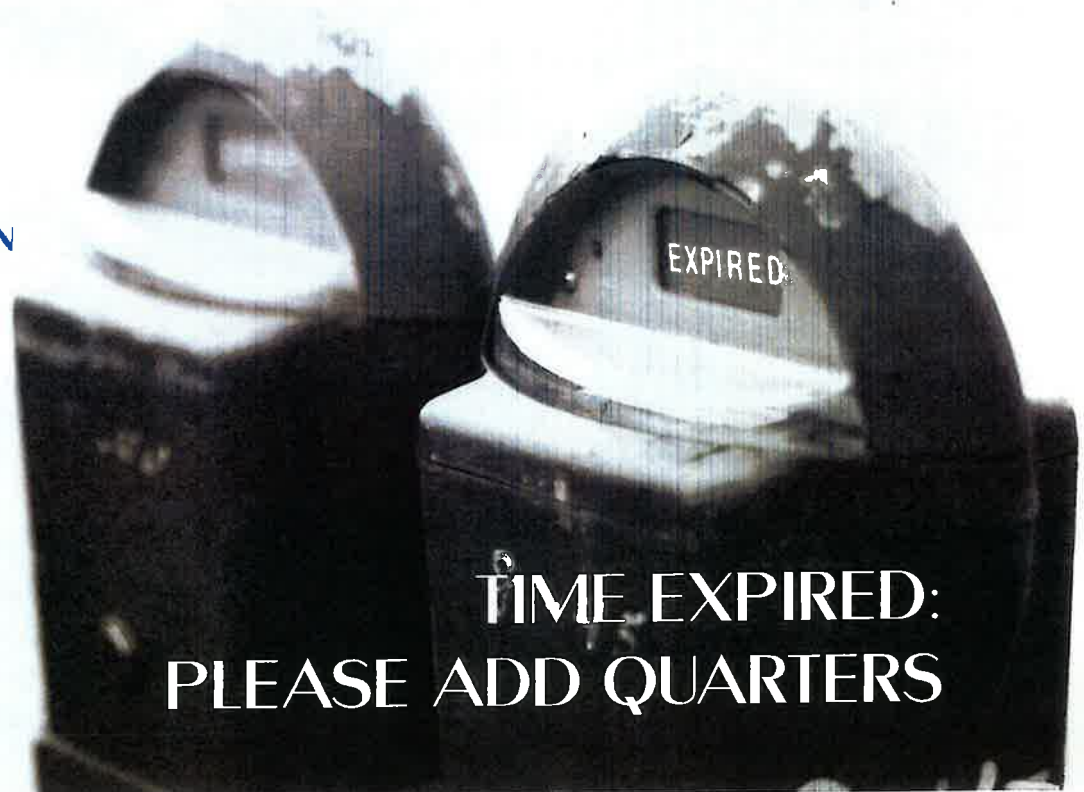
Monday, May 6

UMass Club, Boston

The State House

MASSACHUSETTS  
ASSOCIATION OF  
SCHOOL COMMITTEES

[WWW.MASC.ORG](http://WWW.MASC.ORG)



# Policy



**File: ADDA - BACKGROUND CHECKS**

It shall be the policy of the school district that, as required by law, a state and national fingerprint criminal background check will be conducted to determine the suitability of full or part time current and prospective school employees, who may have direct and unmonitored contact with children. School employees shall include, but not be limited to any apprentice, intern, or student teacher or individuals in similar positions, who may have direct and unmonitored contact with children. The School Committee shall only obtain a fingerprint background check for current and prospective employees for whom the School Committee has direct hiring authority. In the case of an individual directly hired by a school committee, the chair of the School Committee shall review the results of the national criminal history check. The Superintendent shall also obtain a state and national fingerprint background check for any individual who regularly provides school related transportation to children. The School Committee, Superintendent or Principal, as appropriate, may obtain a state and national fingerprint criminal background check for any volunteer, subcontractor or laborer commissioned by the School Committee, school or employed by the city or town to perform work on school grounds, who may have direct and unmonitored contact with children. School volunteers and subcontractors/laborers who may have direct and unmonitored contact with children must continue to submit state CORI checks.

The fee charged by the provider to the employee and educator for national fingerprint background checks will be \$55.00 for school employees subject to licensure by DESE and \$35.00 for other employees, which fee may from time to time be adjusted by the appropriate agency. The employer shall continue to obtain periodically, but not less than every 3 years, from the department of criminal justice information services all available Criminal Offender Record Information (CORI) for any current and prospective employee or volunteer within the school district who may have direct and unmonitored contact with children.

Direct and unmonitored contact with children is defined in DESE regulations as contact with a student when no other employee who has received a suitability determination by the school or district is present. "Contact" refers to any contact with a student that provides the individual with opportunity for physical touch or personal communication.

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for licensing or employment purposes. Where such checks are allowable by law, the following practices and procedures will be followed.

**Requesting CHRI (Criminal History Record Information) checks**

Fingerprint-based CHRI checks will only be conducted as authorized by state and federal law, in accordance with all applicable state and federal rules and regulations. If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, he/she shall be informed of this requirement and instructed on how to comply with the law. Such instruction will include information on the procedure for submitting fingerprints. In addition, the applicant or

employee will be provided with all information needed to successfully register for a fingerprinting appointment.

### **Access to CHRI**

All CHRI is subject to strict state and federal rules and regulations in addition to Massachusetts CORI laws and regulations. CHRI cannot be shared with any unauthorized entity for any purpose, including subsequent hiring determinations. All receiving entities are subject to audit by the Massachusetts Department of Criminal Justice Information Services (DCJIS) and the FBI, and failure to comply with such rules and regulations could lead to sanctions. Federal law and regulations provide that the exchange of records and information is subject to cancellation if dissemination is made outside of the receiving entity or related entities. Furthermore, an entity can be charged criminally for the unauthorized disclosure of CHRI.

### **Storage of CHRI**

CHRI shall only be stored for extended periods of time when needed for the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which are in compliance with the most recent CJIS Security Policy have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to familiarize himself/herself with these safeguards.

In addition to the above, each individual involved in the handling of CHRI will strictly adhere to the policy on the storage, retention and destruction of CHRI.

### **Retention and Destruction of CHRI**

Federal law prohibits the repurposing or dissemination of CHRI beyond its initial requested purpose. Once an individual's CHRI is received, it will be securely retained in internal agency documents for the following purposes only:

- Historical reference and/or comparison with future CHRI requests,
- Dispute of the accuracy of the record;
- Evidence for any subsequent proceedings based on information contained in the CHRI.

CHRI will be kept for the above purposes in a secure location in the office of the superintendent. When no longer needed, CHRI and any summary of CHRI data must be destroyed by shredding paper copies and/or by deleting all electronic copies from the electronic storage location, including any backup copies or files. The shredding of paper copies of CHRI by an outside vendor must be supervised by an employee of the district.

### **CHRI Training**

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI at the district will review and become familiar with the educational and relevant training materials regarding SAFIS and CHRI laws and regulations made available by the appropriate agencies, including the DCJIS.



### **Determining Suitability**

In determining an individual's suitability, the following factors will be considered: these factors may include, but not necessarily be limited to: the nature and gravity of the crime and the underlying conduct, the time that has passed since the offense, conviction and/or completion of the sentence, nature of the position held or sought, age of the individual at the time of the offense, number of offenses, any relevant evidence of rehabilitation or lack thereof and any other factors deemed relevant by the district.

A record of the suitability determination will be retained. The following information will be included in the determination:

- The name and date of birth of the employee or applicant;
- The date on which the school employer received the national criminal history check results;
- and,
- The suitability determination (either "suitable" or "unsuitable").

A copy of an individual's suitability determination documentation must be provided to another school employer, or to the individual, upon request of the individual for whom the school employer conducted a suitability determination.

### **Relying on Previous Suitability Determination**

The school employer may obtain and may rely on a favorable suitability determination from a prior employer, if the following criteria are met:

- The suitability determination was made within the last seven years; and
- The individual has not resided outside of Massachusetts for any period longer than three years since the suitability determination was made; and either
- The individual has been employed continuously for one or more school employers or has gaps totaling no more than two years in his or her employment for school employers; or

If the individual works as a substitute employee, the individual is still deemed suitable for employment by the school employer who made a favorable suitability determination. Upon request of another school employer, the initial school employer shall provide documentation that the individual is still deemed suitable for employment by the initial school employer.

### **Adverse Decisions Based on CHRI**

If inclined to make an adverse decision based on an individual's CHRI, the district will take the following steps prior to making a final adverse determination:

- Provide the individual with a copy of his/her CHRI used in making the adverse decision;
- Provide the individual with a copy of this CHRI Policy;
- Provide the individual the opportunity to complete or challenge the accuracy of his/her CHRI; and
- Provide the individual with information on the process for updating, changing, or correcting CHRI.

A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable time depending on the particular circumstances not to exceed thirty days to correct or complete the CHRI.

If a school employer receives criminal record information from the state or national fingerprint-based background checks that includes no disposition or is otherwise incomplete, the school employer may request that an individual, after providing him a copy of said background check, provide additional information regarding the results of the criminal background checks to assist the school employer in determining the applicant's suitability for direct and unmonitored contact with children, notwithstanding the terms of General Laws chapter 151B, S. 4,( 9,9 ½). Furthermore, in exigent circumstances, a school employer may, pursuant to the terms of DESE regulations (see specific regulations in legal references), hire an employee on a conditional basis without first receiving the results of a national criminal background check. After exhausting several preliminary steps as contained in the above referenced regulation the district may require an individual to provide information regarding the individual's history of criminal convictions; however, the individual cannot be asked to provide information about juvenile adjudications or sealed convictions. The superintendent is advised to confer with legal counsel whenever he/she solicits information from an individual concerning his/her history of criminal convictions.

### **Secondary Dissemination of CHRI**

If an individual's CHRI is released to another authorized entity, a record of that dissemination must be made in the secondary dissemination log. The secondary dissemination log is subject to audit by the DCJIS and the FBI.

The following information will be recorded in the log:

- Subject Name;
- Subject Date of Birth;
- Date and Time of the dissemination;
- Name of the individual to whom the information was provided;
- Name of the agency for which the requestor works;
- Contact information for the requestor; and
- The specific reason for the request

### **Reporting to Commissioner of Elementary and Secondary Education**

Pursuant to state law and regulation, if the district dismisses, declines to renew the employment of, obtains the resignation of, or declines to hire a licensed educator or an applicant for a Massachusetts educator license because of information discovered through a state or national criminal record check, the district shall report such decision or action to the Commissioner of Elementary and Secondary Education in writing within 30 days of the employer action or educator resignation. The report shall be in a form requested by the Department and shall include the reason for the action or resignation as well as a copy of the criminal record checks results. The superintendent shall notify the employee or applicant that it has made a report pursuant to the regulations to the Commissioner.

Pursuant to state law and regulation, if the district discovers information from a state or national criminal record check about a licensed educator or an applicant for a Massachusetts educator license

that implicates grounds for license action pursuant to regulations, the Superintendent shall report to the Commissioner in writing within 30 days of the discovery, regardless of whether the district retains or hires the educator as an employee. The report must include a copy of the criminal record check results. The school employer shall notify the employee or applicant that it has made a report pursuant to regulations to the Commissioner and shall also send a copy of the criminal record check results to the employee or applicant.

### **C.O.R.I. REQUIREMENTS**

It shall be the policy of the district to obtain all available Criminal Offender Record Information (CORI) from the department of criminal justice information services of prospective employee(s) or volunteer(s) of the school department including any individual who regularly provides school related transportation to children, who may have direct and unmonitored contact with children, prior to hiring the employee(s) or to accepting any person as a volunteer. State law requires that school districts obtain CORI data for employees of taxicab companies that have contracted with the schools to provide transportation to pupils.

The Superintendent, Principal, or their certified designees shall periodically, but not less than every three years, obtain all available Criminal Offender Record Information from the department of criminal justice informational services on all employees, individuals who regularly provide school related transportation to children, including taxicab company employees, and volunteers who may have direct and unmonitored contact with children, during their term of employment or volunteer service.

The Superintendent, Principal, or their certified designees may also have access to Criminal Offender Record Information for any subcontractor or laborer who performs work on school grounds, and who may have direct and unmonitored contact with children, and shall notify them of this requirement and comply with the appropriate provisions of this policy.

Pursuant to a Department of Education regulation, "Direct and unmonitored contact with children' means contact with students when no other employee, for whom the employer has made a suitability determination of the school or district, is present. " Contact" refers to any contact with a student that provides the individual with opportunity for physical touch or personal communication. The school employer may determine when there is potential for direct and unmonitored contact with children by assessing the circumstances and specific factors including but not limited to, whether the individual will be working in proximity with students, the amount of time the individual will spend on school grounds, and whether the individual will be working independently or with others. An individual shall not be considered to have the potential for direct and unmonitored contact with children if he or she has only the potential for incidental unsupervised contact in commonly used areas of the school grounds."

In accordance with state law, all current and prospective employees, volunteers, and persons regularly providing school related transportation to children of the school district shall sign an acknowledgement form authorizing receipt by the district of all available CORI data from the department of criminal justice information services. In the event that a current employee has a question concerning the signing of the acknowledgement form, he/she may meet with the Principal or Superintendent; however, failure to sign the CORI acknowledgement form may result in a referral

to local counsel for appropriate action. Completed acknowledgement forms must be kept in secure files. The School Committee, Superintendent, Principals or their designees certified to obtain information under the policy, shall prohibit the dissemination of school information for any purpose other than to further the protection of school children.

CORI is not subject to the public records law and must be kept in a secure location, separate from personnel files and may be retained for not more than three years. CORI shall be shared with the individual to whom it pertains, pursuant to law, regulation and the following model policy, and in the event of an inaccurate report the individual should contact the department of criminal justice informational services.

Access to CORI material must be restricted to those individuals certified to receive such information. In the case of prospective employees or volunteers, CORI material should be obtained only where the Superintendent had determined that the applicant is qualified and may forthwith be recommended for employment or volunteer duties.

The hiring authority, subject to applicable law and the model policy, reserves the exclusive right concerning any employment decision.

The Superintendent shall ensure that on the application for employment and/or volunteer form there shall be a statement that as a condition of the employment or volunteer service the school district is required by law to obtain Criminal Offender Record Information for any employee, individual who regularly provides transportation, or volunteer who may have direct and unmonitored contact with children. Current employees, persons regularly providing school related transportation, and volunteers shall also be informed in writing by the Superintendent prior to the periodic obtaining of their Criminal Offender Record Information.

The Superintendent shall amend employment applications to include questions concerning criminal records which the Massachusetts Commission against Discrimination has determined may be legally asked of prospective employees. Any employment application which seeks information concerning prior arrests or convictions of the applicant shall include the following statement: "An applicant for employment with a sealed record on file with the commission of probation may answer 'no record' with respect to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer 'no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of service which did not result in a complaint transferred to the superior court for criminal prosecution."

Records sealed pursuant to law shall not operate to disqualify a person in any examination, appointment or application for public service on behalf of the Commonwealth or any political subdivision thereof.

The Superintendent shall revise contracts with special education schools and other providers to require a signed statement that the provider has met all legal requirements of the state where it is located relative to criminal background checks for employees and others having direct and unmonitored contact with children.

LEGAL REFS.: M.G.L. 6:167-178; 15D:7-8; 71:38R, 151B, 276, §.100A,

P.L. 92-544; Title 28 U.S.C. § 534; Title 28 C.F.R. 20.33(b)

42 U.S.C. § 16962

603 CMR [51.00](#)

803 CMR 2.00

803 CMR 3.05 (Chapter 14 of the Acts of 2004)

[FBI Criminal Justice Information Services Security Policy](#)

[Procedure for Correcting a Criminal Record](#)

FAQ - Background Checks

SOURCE: MASC October 2014

ADOPTED: April 14, 2015

**REVIEWED AND ADOPTED:**

**NOTE: The Department of Criminal Justice Information Services (DCJIS) has adopted regulations requiring that it maintain a model CORI policy and that any written policy must meet the minimum standards as found in the model. Therefore, MASC recommends that school districts retain both the school district specific policy incorporated here and the DCJIS model policy attached as ADDA-R.**

**File: ADDA-R - DCJIS MODEL CORI POLICY**

This policy is applicable to the criminal history screening of prospective and current employees, subcontractors, volunteers and interns, and professional licensing applicants.

Where Criminal Offender Record Information (CORI) and other criminal history checks may be part of a general background check for employment, volunteer work, licensing purposes, the following practices and procedures will be followed.

**CONDUCTING CORI SCREENING**

CORI checks will only be conducted as authorized by the DCJIS, state law, and regulation, and only after a CORI Acknowledgement Form has been completed.

If a new CORI check is to be made on a subject within a year of his/her signing of the CORI Acknowledgement Form, the subject shall be given seventy two (72) hours notice that a new CORI check will be conducted.

**ACCESS TO CORI**

All CORI obtained from the DCJIS is confidential, and access to the information must be limited to those individuals who have a "need to know". This may include, but not be limited to, hiring managers, staff submitting the CORI requests, and staff charged with processing job applications. The district must maintain and keep a current list of each individual authorized to have access to, or view, CORI. This list must be updated every six (6) months and is subject to inspection upon request by the DCJIS at any time.

**CORI TRAINING**

An informed review of a criminal record requires training. Accordingly. All district personnel authorized to review or access CORI will review, and will be thoroughly familiar with, the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

**USE OF CRIMINAL HISTORY IN BACKGROUND SCREENING**

CORI used for employment purposes shall only be accessed for applicants who are otherwise qualified for the position for which they have applied.

Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on background checks will be made consistent with this policy and any applicable law or regulations.

**VERIFYING A SUBJECT'S IDENTITY**

If a criminal record is received from the DCJIS, the information is to be closely compared with the information on the CORI Acknowledgement Form and any other identifying information provided by the applicant to ensure the record belongs to the applicant.

If the information in the CORI record provided does not exactly match the identification information provided by the applicant, a determination is to be made by an individual authorized

to make such determinations based on a comparison of the CORI record and documents provided by the applicant.

### **INQUIRING ABOUT CRIMINAL HISTORY**

In connection with any decision regarding employment, volunteer opportunities, or professional licensing, the subject shall be provided with a copy of the criminal history record, whether obtained from the DCJIS or from any other source, prior to questioning the subject about his or her criminal history. The source(s) of the criminal history record is also to be disclosed to the subject.

### **DETERMINING SUITABILITY**

If a determination is made, based on the verification of identity information as provided in this policy, that the criminal record belongs to the subject, and the subject does not dispute the record's accuracy, then the determination of suitability for the position or license will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but not be limited to, the following:

- (a) Relevance of the record to the position sought;
- (b) The nature of the work to be performed;
- (c) Time since the conviction;
- (d) Age of the candidate at the time of the offense;
- (e) Seriousness and specific circumstances of the offense;
- (f) The number of offenses;
- (g) Whether the applicant has pending charges;
- (h) Any relevant evidence of rehabilitation or lack thereof; and
- (i) Any other relevant information, including information submitted by the candidate or requested by the organization.

The applicant is to be notified of the decision and the basis for it in a timely manner.

### **ADVERSE DECISIONS BASED ON CORI**

If an authorized official is inclined to make an adverse decision based on the results of a criminal history background check, the applicant will be notified immediately. The subject shall be provided with a copy of the organization's CORI policy and a copy of the criminal history. The source(s) of the criminal history will also be revealed. The subject will then be provided with an opportunity to dispute the accuracy of the CORI record. Subjects shall also be provided a copy of DCJIS' Information Concerning the Process for Correcting a Criminal Record.

### **SECONDARY DISSEMINATION LOGS**

All CORI obtained from the DCJIS is confidential and can only be disseminated as authorized by law and regulation. A central secondary dissemination log shall be used to record any dissemination of Cori outside this organization, including dissemination at the request of the subject.

SOURCE: MASC May 2014

ADOPTED: April 14, 2015

**REVIEWED AND APPROVED:**

# Old Business

Business is a complex and ever-changing landscape. In the past, it was often a simple matter of buying and selling goods. Today, it is a global network of interconnected markets and industries. The challenges of business have evolved, but the core principles remain the same: to create value, to serve customers, and to grow.

As the world changes, so does business. New technologies, new markets, and new challenges are constantly emerging. It is essential for businesses to stay agile and adaptable, to embrace change, and to continuously innovate. Only then can they thrive in the ever-evolving business environment.

The future of business is bright, but it is also uncertain. There are many challenges ahead, but there are also many opportunities. By staying focused on our core values and our customers, we can navigate the uncertainties and build a successful future for our business.



# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** April 10, 2024

**Re:** Approval of FY25 Tewksbury Public Schools Budget

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### **This Requires a Roll Call Vote**

At the request of the Business Manager, David Libby, and keeping in-line with the Town Manager's recommended budget for the Tewksbury Public Schools, I recommend the School Committee approve the FY25 Budget of \$75,151,409. This requires a Roll Call Vote by the School Committee.

# Tewksbury Public Schools

School Business Manager  
139 Pleasant Street  
Tewksbury, MA 01876



**David A. Libby**  
School Business Manager  
Phone: 978 640 7816  
Fax: 978 640 7808  
[dlibby@tekwksbury.k12.ma.us](mailto:dlibby@tekwksbury.k12.ma.us)

April 5, 2024

TO: Brenda Regan – Superintendent of Schools  
FROM: David A. Libby – School Business Manager  
RE: Fiscal Year 2025 Budget

Please find attached Fiscal Year 2025 Budget documents for School Committee approval. The Budget has been presented and reviewed on several occasions with the School Committee and also presented to the Finance Committee on March 11, 2024.

Working with Town Manager, Richard Montuori, the final figure for the FY25 School Department Budget, inclusive of Salary, Operating, Capital Outlay and Fixed Costs has been established at \$75,151,409, which represents a 3.09% increase over FY24. School spending on Salary, Operating and Capital Outlay (the areas generally under control of the School Department) is projected to be \$56,330,710, or a 2.54% increase over these categories in FY24. A summary of these figures is shown below and expanded documents attached in the agenda packet.

## Tewksbury Public Schools School Budget Recommendation - FY25

	<u>School</u> <u>Budget FY23</u>	<u>School</u> <u>Expnded FY23</u>	<u>School</u> <u>Budget FY24</u>	<u>School Dept.</u> <u>FY25 REQUEST</u>	<u>Town Manager</u> <u>Recommend FY25</u>	<u>\$\$ Change</u>	<u>%</u> <u>Change</u>
Salaries	37,570,983	36,670,728	38,612,169	40,144,578	40,144,578	1,532,409	4.08%
Operating	14,679,800	15,579,707	15,583,490	15,396,530	15,396,530	(186,960)	-1.27%
Capital Outlay	789,603	789,603	789,603	789,603	789,603	-	0.00%
<b>School Budget</b>	<b>53,040,386</b>	<b>53,040,038</b>	<b>54,985,262</b>	<b>56,330,710</b>	<b>56,330,710</b>	<b>1,345,448</b>	<b>2.54%</b>
<b>Total Fixed Costs</b>	<b>11,043,278</b>	<b>11,029,208</b>	<b>11,570,143</b>	<b>12,602,499</b>	<b>12,602,499</b>	<b>1,032,356</b>	<b>9.35%</b>
<b>Total Debt</b>	<b>6,603,450</b>	<b>6,603,450</b>	<b>6,408,700</b>	<b>6,218,200</b>	<b>6,218,200</b>	<b>(190,500)</b>	<b>-2.88%</b>
<b>Grand Total</b>	<b>70,687,114</b>	<b>70,672,696</b>	<b>72,964,105</b>	<b>75,151,409</b>	<b>75,151,409</b>	<b>2,187,304</b>	<b>3.09%</b>

This budget is reflective of the latest proposals from ongoing negotiations with collective bargaining units. As these contract negotiations continue to progress, detail within these categories may change and require future Budget Transfers be executed at the School Committee level. However, these budget figures represent the needs of the district at the present time, and will be the figures voted on as part of the overall Town Budget at Town Meeting on May 6, 2024.

cc: Brenda Regan – Superintendent of Schools  
Lori McDermott – Assistant Superintendent of Schools  
Richard Montuori – Town Manager

### District Strategy:

*The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.*

## Tewksbury Public Schools

### School Budget Recommendation - FY25

	<u>School</u> <u>Budget FY22</u>	<u>School</u> <u>Expnded FY22</u>	<u>School</u> <u>Budget FY23</u>	<u>School</u> <u>Expnded FY23</u>	<u>School</u> <u>Budget FY24</u>	<u>School Dept.</u> <u>FY25 REQUEST</u>	<u>Town Manager</u> <u>Recommend FY25</u>	<u>\$\$ Change</u>	<u>%</u> <u>Change</u>
Salaries	36,272,549	35,858,444	37,570,983	36,670,728	38,612,169	40,144,578	40,144,578	1,532,409	4.08%
Operating	14,816,386	15,222,510	14,679,800	15,579,707	15,583,490	15,396,530	15,396,530	(186,960)	-1.27%
Capital Outlay	850,000	837,049	789,603	789,603	789,603	789,603	789,603	-	0.00%
<b>School Budget</b>	<b>51,938,935</b>	<b>51,918,003</b>	<b>53,040,386</b>	<b>53,040,038</b>	<b>54,985,262</b>	<b>56,330,710</b>	<b>56,330,710</b>	<b>1,345,448</b>	<b>2.54%</b>
<u>Fixed Costs</u>									
<i>Health</i>	8,074,076	7,855,062	8,160,761	8,287,594	8,692,226	9,478,233	9,478,233	786,007	9.63%
<i>Retirement</i>	1,619,695	1,619,695	1,727,370	1,727,370	1,869,007	1,992,628	1,992,628	123,621	7.16%
<i>Medicare</i>	538,080	482,525	550,186	550,186	505,975	577,695	577,695	71,720	13.04%
<i>Unemployment</i>	150,000	1,925	150,000	9,097	50,000	50,000	50,000	-	0.00%
<i>Insurance</i>	297,070	297,070	454,961	454,961	452,935	503,943	503,943	51,008	11.21%
<b>Total Fixed Costs</b>	<b>10,678,921</b>	<b>10,256,277</b>	<b>11,043,278</b>	<b>11,029,208</b>	<b>11,570,143</b>	<b>12,602,499</b>	<b>12,602,499</b>	<b>1,032,356</b>	<b>9.35%</b>
								-	
<b>Total</b>	<b>62,617,856</b>	<b>62,174,280</b>	<b>64,083,664</b>	<b>64,069,246</b>	<b>66,555,405</b>	<b>68,933,209</b>	<b>68,933,209</b>	<b>2,377,804</b>	<b>3.71%</b>
<i>Debt Exempt Principal</i>	4,419,155	4,419,155	4,195,000	4,195,000	4,210,000	4,230,000	4,230,000	20,000	0.48%
<i>Debt Exempt Interest</i>	2,622,533	2,622,533	2,408,450	2,408,450	2,198,700	1,988,200	1,988,200	(210,500)	-8.74%
<b>Total Debt</b>	<b>7,041,688</b>	<b>7,041,688</b>	<b>6,603,450</b>	<b>6,603,450</b>	<b>6,408,700</b>	<b>6,218,200</b>	<b>6,218,200</b>	<b>(190,500)</b>	<b>-2.88%</b>
<b>Grand Total</b>	<b>69,659,544</b>	<b>69,215,968</b>	<b>70,687,114</b>	<b>70,672,696</b>	<b>72,964,105</b>	<b>75,151,409</b>	<b>75,151,409</b>	<b>2,187,304</b>	<b>3.09%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET SUMMARY BY COST CENTER**

4/11/24

COST CENTER	FY 24 Orig Budget	Transfers	FY 24 Rev Budget	FY25 REQUEST	\$\$\$ DIFFERENCE	% DIFF
DEWING SALARY	\$ 3,884,186	\$ (77,704)	\$ 3,806,482	\$ 4,074,457	\$ 267,975	7.04%
DEWING OPERATING	\$ 521,458	\$ (35,000)	\$ 486,458	\$ 451,113	\$ (35,345)	-7.27%
<b>DEWING TOTAL</b>	<b>\$ 4,405,644</b>	<b>\$ (112,704)</b>	<b>\$ 4,292,940</b>	<b>\$ 4,525,570</b>	<b>\$ 232,630</b>	<b>5.42%</b>
HEATH BROOK SALARY	\$ 2,669,479	\$ 168,393	\$ 2,837,872	\$ 3,018,596	\$ 180,724	6.37%
HEATH BROOK OPERATING	\$ 249,821	\$ (55,000)	\$ 194,821	\$ 161,542	\$ (33,279)	-17.08%
<b>HEATH BROOK TOTAL</b>	<b>\$ 2,919,300</b>	<b>\$ 113,393</b>	<b>\$ 3,032,693</b>	<b>\$ 3,180,138</b>	<b>\$ 147,445</b>	<b>4.86%</b>
CENTER SALARY	\$ 6,003,359	\$ 101,806	\$ 6,105,165	\$ 6,549,045	\$ 443,880	7.27%
CENTER OPERATING	\$ 407,081	\$ 133,452	\$ 540,533	\$ 489,514	\$ (51,019)	-9.44%
<b>CENTER TOTAL</b>	<b>\$ 6,410,440</b>	<b>\$ 235,258</b>	<b>\$ 6,645,698</b>	<b>\$ 7,038,559</b>	<b>\$ 392,861</b>	<b>5.91%</b>
RYAN SALARY	\$ 5,181,638	\$ (88,411)	\$ 5,093,227	\$ 5,328,095	\$ 234,868	4.61%
RYAN OPERATING	\$ 280,456	\$ 140,000	\$ 420,456	\$ 231,617	\$ (188,839)	-44.91%
<b>RYAN TOTAL</b>	<b>\$ 5,462,094</b>	<b>\$ 51,589</b>	<b>\$ 5,513,683</b>	<b>\$ 5,559,712</b>	<b>\$ 46,029</b>	<b>0.83%</b>
WYNN SALARY	\$ 5,238,987	\$ (61,779)	\$ 5,177,208	\$ 5,273,498	\$ 96,290	1.86%
WYNN OPERATING	\$ 226,707	\$ 115,000	\$ 341,707	\$ 312,617	\$ (29,090)	-8.51%
<b>WYNN TOTAL</b>	<b>\$ 5,465,694</b>	<b>\$ 53,221</b>	<b>\$ 5,518,915</b>	<b>\$ 5,586,115</b>	<b>\$ 67,200</b>	<b>1.22%</b>
TMHS SALARY	\$ 7,489,348	\$ (59,481)	\$ 7,429,867	\$ 7,582,433	\$ 152,566	2.05%
TMHS OPERATING	\$ 448,361	\$ (80,000)	\$ 368,361	\$ 300,580	\$ (67,781)	-18.40%
<b>TMHS TOTAL</b>	<b>\$ 7,937,709</b>	<b>\$ (139,481)</b>	<b>\$ 7,798,228</b>	<b>\$ 7,883,013</b>	<b>\$ 84,785</b>	<b>1.09%</b>
SCHOOL COMM SALARY	\$ 20,250	\$ -	\$ 20,250	\$ 20,250	\$ -	0.00%
SCHOOL COMM OPERATING	\$ 126,600	\$ -	\$ 126,600	\$ 126,600	\$ -	0.00%
<b>SCHOOL COMM TOTAL</b>	<b>\$ 146,850</b>	<b>\$ -</b>	<b>\$ 146,850</b>	<b>\$ 146,850</b>	<b>\$ -</b>	<b>0.00%</b>
ADMIN SALARY	\$ 1,074,022	\$ 15,533	\$ 1,089,555	\$ 1,070,431	\$ (19,124)	-1.76%
ADMIN OPERATING	\$ 125,370	\$ -	\$ 125,370	\$ 113,700	\$ (11,670)	-9.31%
<b>ADMIN TOTAL</b>	<b>\$ 1,199,392</b>	<b>\$ 15,533</b>	<b>\$ 1,214,925</b>	<b>\$ 1,184,131</b>	<b>\$ (30,794)</b>	<b>-2.53%</b>
INFO SYSTEMS SALARY	\$ 503,182	\$ (15,000)	\$ 488,182	\$ 485,347	\$ (2,835)	-0.58%
INFO SYSTEMS OPERATING	\$ 780,409	\$ -	\$ 780,409	\$ 769,901	\$ (10,508)	-1.35%
<b>INFO SYSTEMS TOTAL</b>	<b>\$ 1,283,591</b>	<b>\$ (15,000)</b>	<b>\$ 1,268,591</b>	<b>\$ 1,255,248</b>	<b>\$ (13,343)</b>	<b>-1.05%</b>
TRANSPORT SALARY	\$ 14,850	\$ -	\$ 14,850	\$ 50,000	\$ 35,150	236.70%
TRANSPORT OPERATING	\$ 4,218,373	\$ -	\$ 4,218,373	\$ 4,266,338	\$ 47,965	1.14%
<b>TRANSPORT TOTAL</b>	<b>\$ 4,233,223</b>	<b>\$ -</b>	<b>\$ 4,233,223</b>	<b>\$ 4,316,338</b>	<b>\$ 83,115</b>	<b>1.96%</b>
ATHLETICS SALARY	\$ 556,022	\$ -	\$ 556,022	\$ 553,972	\$ (2,050)	-0.37%
ATHLETICS OPERATING	\$ 197,746	\$ -	\$ 197,746	\$ 183,246	\$ (14,500)	-7.33%
<b>ATHLETICS TOTAL</b>	<b>\$ 753,768</b>	<b>\$ -</b>	<b>\$ 753,768</b>	<b>\$ 737,218</b>	<b>\$ (16,550)</b>	<b>-2.20%</b>
SPEC ED SALARY	\$ 2,584,990	\$ (42,357)	\$ 2,542,633	\$ 2,396,181	\$ (146,452)	-5.76%
SPEC ED OPERATING	\$ 5,494,386	\$ (139,857)	\$ 5,354,529	\$ 5,592,117	\$ 237,588	4.44%
<b>SPEC ED TOTAL</b>	<b>\$ 8,079,376</b>	<b>\$ (182,214)</b>	<b>\$ 7,897,162</b>	<b>\$ 7,988,298</b>	<b>\$ 91,136</b>	<b>1.15%</b>
BLDGS & GRNDS SALARY	\$ 633,455	\$ -	\$ 633,455	\$ 665,898	\$ 32,443	5.12%
BLDGS & GRNDS OPERATING	\$ 2,334,990	\$ -	\$ 2,334,990	\$ 2,329,990	\$ (5,000)	-0.21%
<b>BLDGS &amp; GRNDS TOTAL</b>	<b>\$ 2,968,445</b>	<b>\$ -</b>	<b>\$ 2,968,445</b>	<b>\$ 2,995,888</b>	<b>\$ 27,443</b>	<b>0.92%</b>
SYSTEMWIDE SALARY	\$ 2,836,996	\$ (19,595)	\$ 2,817,401	\$ 3,076,374	\$ 258,973	9.19%
SYSTEMWIDE OPERATING	\$ 93,137	\$ -	\$ 93,137	\$ 67,655	\$ (25,482)	-27.36%
<b>SYSTEMWIDE TOTAL</b>	<b>\$ 2,930,133</b>	<b>\$ (19,595)</b>	<b>\$ 2,910,538</b>	<b>\$ 3,144,029</b>	<b>\$ 233,491</b>	<b>8.02%</b>
CAPITAL OUTLAY	\$ 789,603	\$ -	\$ 789,603	\$ 789,603	\$ -	0.00%
<b>GRAND TOTAL</b>	<b>\$ 54,985,262</b>	<b>\$ -</b>	<b>\$ 54,985,262</b>	<b>\$ 56,330,710</b>	<b>\$ 1,345,448</b>	<b>2.45%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC			FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>REGULAR EDUCATION AND UNCLASSIFIED EXPENSES</b>						
<b>1110 - SCHOOL COMMITTEE</b>						
1110	02	000	\$7,000	\$7,000	\$0	
	Clerical Salaries		\$7,000	\$7,000	\$0	0.0%
	Other Salaries		\$13,250	\$13,250	\$0	0.0%
	Contracted Services		\$97,000	\$97,000	\$0	0.0%
	Supplies		\$1,000	\$1,000	\$0	0.0%
	Other Expenses		\$28,600	\$28,600	\$0	0.0%
<b>1110 - SCHOOL COMMITTEE Totals</b>			<b>\$146,850</b>	<b>\$146,850</b>	<b>\$0</b>	<b>0.0%</b>
<b>1210 - SUPERINTENDENT</b>						
	Professional Salaries		\$224,597	\$234,240	\$9,643	4.3%
	Clerical Salaries		\$79,820	\$80,397	\$577	0.7%
	Contracted Services		\$24,500	\$23,000	-\$1,500	-6.1%
	Supplies		\$11,500	\$9,500	-\$2,000	-17.4%
	Other Expenses		\$19,500	\$19,500	\$0	0.0%
<b>1210 - SUPERINTENDENT Totals</b>			<b>\$359,917</b>	<b>\$366,637</b>	<b>\$6,720</b>	<b>1.9%</b>
<b>1220 - ASSISTANT SUPERINTENDENT</b>						
	Professional Salaries		\$155,930	\$161,827	\$5,897	3.8%
	Clerical Salaries		\$70,720	\$72,098	\$1,378	1.9%
	Supplies		\$1,000	\$500	-\$500	-50.0%
	Other Expenses		\$2,500	\$2,500	\$0	0.0%
<b>1220 - ASSISTANT SUPT Totals</b>			<b>\$230,150</b>	<b>\$236,924</b>	<b>\$6,774</b>	<b>2.9%</b>
<b>1230 - OTHER DISTRICTWIDE ADMINISTRATION</b>						
	Professional Salaries		\$5,000	\$5,000	\$0	0.0%
<b>1230 - OTHER DISTWIDE ADM Totals</b>			<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>1410 - BUSINESS &amp; FINANCE</b>						
	Professional Salaries		\$290,538	\$232,795	-\$57,743	-19.9%
	Clerical Salaries		\$120,492	\$135,018	\$14,526	12.1%
	Contracted Services		\$18,570	\$17,400	-\$1,170	-6.3%
	Supplies		\$13,500	\$7,000	-\$6,500	-48.1%
	Other Expenses		\$34,300	\$34,300	\$0	0.0%
<b>1410 - BUSINESS &amp; FINANCE Totals</b>			<b>\$477,400</b>	<b>\$426,513</b>	<b>-\$50,887</b>	<b>-10.7%</b>
<b>1420 - HUMAN RESOURCES &amp; BENEFITS</b>						
	Professional Salaries		\$71,800	\$75,880	\$4,080	5.7%
<b>1420 - HR &amp; BENEFITS Totals</b>			<b>\$71,800</b>	<b>\$75,880</b>	<b>\$4,080</b>	<b>5.7%</b>
<b>1450 - ADM TECHNOLOGY - DISTRICTWIDE</b>						
	Clerical Salaries		\$64,610		\$2,219	3.4%
	Contracted Services		\$128,000	\$202,901	\$74,901	58.5%
	Supplies		\$80,000	\$45,000	-\$35,000	-43.8%
	Other Expenses		\$5,000	\$2,000	-\$3,000	-60.0%
<b>1450 - ADM TECH - DISTRICTWIDE Totals</b>			<b>\$277,610</b>	<b>\$316,730</b>	<b>\$39,120</b>	<b>14.1%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>2120 - DEPT HEADS (NON SUPERVISORY)</b>				
Professional Salaries	\$366,922	\$364,924	-\$1,998	-0.5%
Contracted Services	\$10,000		-\$10,000	-100.0%
<b>2120 - DEPT HEADS Totals</b>	<b>\$376,922</b>		<b>-\$11,998</b>	<b>-3.2%</b>
<b>2210 - SCHOOL LEADERSHIP</b>				
Professional Salaries	\$1,428,182	\$1,494,499	\$66,317	4.6%
Clerical Salaries	\$507,407	\$537,957	\$30,550	6.0%
Supplies	\$29,200	\$29,200	\$0	0.0%
Other Expenses	\$23,300	\$23,300	\$0	0.0%
<b>2210 - SCHOOL LEADERSHIP Totals</b>	<b>\$1,988,089</b>	<b>\$2,084,956</b>	<b>\$96,867</b>	<b>4.9%</b>
<b>2250 - ADM TECHNOLOGY &amp; SUPPORT - SCHOOLS</b>				
Supplies	\$10,000	\$10,000	\$0	0.0%
<b>2250 - ADM TECH &amp; SUPP - SCHOOLS Totals</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>2305 - TEACHERS, CLASSROOM</b>				
Professional Salaries	\$18,937,022	\$19,640,551	\$703,529	3.7%
<b>2305 - TEACHERS, CLASSROOM Totals</b>	<b>\$18,937,022</b>	<b>\$19,640,551</b>	<b>\$703,529</b>	<b>3.7%</b>
<b>2324 - SUBSTITUTES, LONG TERM</b>				
Other Salaries	\$164,001	\$164,001	\$0	0.0%
<b>2324 - SUBSTITUTES, LONG TERM Totals</b>	<b>\$164,001</b>	<b>\$164,001</b>	<b>\$0</b>	<b>0.0%</b>
<b>2325 - SUBSTITUTES, SHORT TERM</b>				
Other Salaries	\$427,081	\$427,081	\$0	0.0%
<b>2325 - SUBSTITUTES, SHORT TERM Totals</b>	<b>\$427,081</b>	<b>\$427,081</b>	<b>\$0</b>	<b>0.0%</b>
<b>2330 - PARAPROFESSIONALS</b>				
Other Salaries	\$519,644	\$602,300	\$82,656	15.9%
<b>2330 - PARAPROFESSIONALS Totals</b>	<b>\$519,644</b>	<b>\$602,300</b>	<b>\$82,656</b>	<b>15.9%</b>
<b>2340 - LIBRARIANS/MEDIA CTR DIRECTORS</b>				
Professional Salaries	\$294,503	\$295,867	\$1,364	0.5%
<b>2340 - LIBRARIANS Totals</b>	<b>\$294,503</b>	<b>\$295,867</b>	<b>\$1,364</b>	<b>0.5%</b>
<b>2352 - INSTRUCTIONAL COACHES</b>				
Professional Salaries	\$669,706	\$606,560	-\$63,146	-9.4%
Supplies	\$8,000	\$8,000	\$0	0.0%
<b>2352 - INSTRUCTIONAL COACHES Totals</b>	<b>\$677,706</b>	<b>\$614,560</b>	<b>-\$63,146</b>	<b>-9.3%</b>
<b>2354 - STIPENDS FOR TEACHERS PROVIDING INSTRUCTIONAL COACHING</b>				
Professional Salaries	\$111,583	\$101,716	-\$9,867	-8.8%
<b>2354 - STIPENDS FOR COACHING Totals</b>	<b>\$111,583</b>	<b>\$101,716</b>	<b>-\$9,867</b>	<b>-8.8%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>2356 - COSTS FOR INSTRUCTIONAL STAFF TO ATTEND PROF DEV</b>				
Other Expenses	\$62,600	\$62,600	\$0	0.0%
<b>2356 - COSTS TO ATTEND PROF DEV Totals</b>	<b>\$62,600</b>	<b>\$62,600</b>	<b>\$0</b>	<b>0.0%</b>
<b>2358 - OUTSIDE PROF DEV PROVIDERS FOR STAFF</b>				
Contracted Services	\$53,300	\$37,818	-\$15,482	-29.0%
<b>2358 - OUTSIDE PD PROVIDERS Totals</b>	<b>\$53,300</b>	<b>\$37,818</b>	<b>-\$15,482</b>	<b>-29.0%</b>
<b>2410 - TEXTBOOKS</b>				
Supplies	\$0	\$13,000	\$13,000	100.0%
<b>2410 TEXTBOOKS TOTAL</b>	<b>\$53,300</b>	<b>\$50,818</b>	<b>-\$2,482</b>	<b>-4.7%</b>
<b>2415 - OTHER INST MATERIALS (LIBRARIES)</b>				
Supplies	\$31,000	\$24,000	-\$7,000	-22.6%
Other Expenses	\$6,000	\$0	-\$6,000	-100.0%
<b>2415 - LIBRARY MATERIALS Total</b>	<b>\$37,000</b>	<b>\$24,000</b>	<b>-\$13,000</b>	<b>-35.1%</b>
<b>2420 - INSTRUCTIONAL EQUIPMENT</b>				
Supplies	\$129,168	\$129,168	\$0	0.0%
<b>2420 - INST EQUIPMENT Totals</b>	<b>\$129,168</b>	<b>\$129,168</b>	<b>\$0</b>	<b>0.0%</b>
<b>2430 - GENERAL CLASSROOM SUPPLIES</b>				
Supplies	\$185,689	\$185,689	\$0	0.0%
<b>2430 - CLASSROOM SUPP Totals</b>	<b>\$185,689</b>	<b>\$185,689</b>	<b>\$0</b>	<b>0.0%</b>
<b>2440 - OTHER INSTRUCTIONAL SERVICES</b>				
Contracted Services	\$115,000	\$61,000	-\$54,000	-47.0%
Supplies	\$20,000	\$20,000	\$0	0.0%
Other Expenses	\$1,900	\$1,900	\$0	0.0%
<b>2440 - OTHER INST SERV Totals</b>	<b>\$136,900</b>	<b>\$82,900</b>	<b>-\$54,000</b>	<b>-39.4%</b>
<b>2451 - INSTRUCTIONAL HARDWARE - STUDENT &amp; STAFF DEVICES</b>				
Supplies	\$279,409	\$220,000	-\$59,409	-21.3%
<b>2451 - STUDENT &amp; STAFF DEVICES Totals</b>	<b>\$279,409</b>	<b>\$220,000</b>	<b>-\$59,409</b>	<b>-21.3%</b>
<b>2453 - INSTRUCTIONAL HARDWARE - OTHER</b>				
Contracted Services	\$15,000	\$15,000	\$0	0.0%
Supplies	\$15,000	\$15,000	\$0	0.0%
<b>2453 - INSTR HARDWARE - OTHER Totals</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>2455 - INSTRUCTIONAL SOFTWARE &amp; OTHER INST MATERIALS</b>				
Contracted Services	\$104,901	\$78,000	-\$26,901	-25.6%
Supplies	\$47,000	\$62,000	\$15,000	31.9%
<b>2455 - INST SOFTWARE &amp; OTHER INST Totals</b>	<b>\$151,901</b>	<b>\$140,000</b>	<b>-\$11,901</b>	<b>-7.8%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>2710 - GUIDANCE &amp; ADJUSTMENT COUNSELORS</b>				
Professional Salaries	\$907,204	\$1,032,630	\$125,426	13.8%
Clerical Salaries	\$47,647		\$2,033	4.3%
Supplies	\$1,000		\$0	0.0%
<b>2710 - GUID &amp; ADJ COUNSELORS Totals</b>	<b>\$955,851</b>	<b>\$1,083,309</b>	<b>\$127,458</b>	<b>13.3%</b>
<b>2720 - TESTING &amp; ASSESSMENT</b>				
Other Salaries	\$45,331	\$46,837	\$1,506	3.3%
Supplies	\$27,746	\$27,746	\$0	0.0%
<b>2720 - TESTING &amp; ASSESSMENT Totals</b>	<b>\$73,077</b>	<b>\$74,583</b>	<b>\$1,506</b>	<b>2.1%</b>
<b>2800 - PSYCHOLOGICAL SERVICES</b>				
Professional Salaries	\$141,568	\$146,120	\$4,552	3.2%
<b>2800 - PSYCH SERVICES Totals</b>	<b>\$141,568</b>	<b>\$146,120</b>	<b>\$4,552</b>	<b>3.2%</b>
<b>3100 - ATTENDANCE &amp; PARENT LIAISON SERVICES</b>				
Professional Salaries	\$5,668	\$5,796	\$128	2.3%
<b>3100 - ATTENDANCE SERVICES Totals</b>	<b>\$5,668</b>	<b>\$5,796</b>	<b>\$128</b>	<b>2.3%</b>
<b>3200 - MEDICAL/HEALTH SERVICES</b>				
Professional Salaries	\$704,273	\$806,907	\$102,634	14.6%
Other Salaries	\$10,000	\$10,000	\$0	0.0%
Contracted Services	\$6,500	\$6,500	\$0	0.0%
Supplies	\$10,637	\$10,637	\$0	0.0%
Other Expenses	\$1,200	\$1,200	\$0	0.0%
<b>3200 - MEDICAL SERVICES Totals</b>	<b>\$732,610</b>	<b>\$835,244</b>	<b>\$102,634</b>	<b>14.0%</b>
<b>3300 - TRANSPORTATION SERVICES</b>				
Professional Salaries	\$69,990	\$72,380	\$2,390	3.4%
Contracted Services	\$1,993,050	\$2,029,320	\$36,270	1.8%
<b>3300 - TRANSPORTATION Totals</b>	<b>\$2,063,040</b>	<b>\$2,101,700</b>	<b>\$38,660</b>	<b>1.9%</b>
<b>3510 - ATHLETICS</b>				
Professional Salaries	\$450,599	\$455,972	\$5,373	1.2%
Clerical Salaries	\$24,524	\$25,340	\$816	3.3%
Other Salaries	\$80,899	\$72,660	-\$8,239	-10.2%
Contracted Services	\$115,500	\$108,500	-\$7,000	-6.1%
Supplies	\$50,246	\$42,746	-\$7,500	-14.9%
Other Expenses	\$20,000	\$20,000	\$0	0.0%
<b>3510 - ATHLETICS Totals</b>	<b>\$741,768</b>	<b>\$725,218</b>	<b>-\$16,550</b>	<b>-2.2%</b>
<b>3520 - OTHER STUDENT ACTIVITIES</b>				
Other Salaries	\$81,211	\$93,025	\$11,814	14.5%
Contracted Services	\$3,500	\$3,500	\$0	0.0%
Other Expenses	\$2,000	\$2,000	\$0	0.0%
<b>3520 - OTHER STUDENT ACTIVITIES Totals</b>	<b>\$86,711</b>	<b>\$98,525</b>	<b>\$11,814</b>	<b>13.6%</b>
<b>3600 - SCHOOL SECURITY</b>				
Professional Salaries	\$258,529	\$260,757	\$2,228	0.9%
<b>3600 - SCHOOL SECURITY Totals</b>	<b>\$258,529</b>	<b>\$260,757</b>	<b>\$2,228</b>	<b>0.9%</b>



**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>4110 - CUSTODIAL SERVICES</b>				
<b>4110 - CUSTODIAL SERVICES</b>				
Other Salaries	\$1,465,911	\$1,548,501	\$82,590	5.6%
Contracted Services	\$42,500	\$42,500	\$0	0.0%
Supplies	\$100,000	\$95,000	-\$5,000	-5.0%
<b>4110 - CUSTODIAL SERVICES Totals</b>	<b>\$1,608,411</b>	<b>\$1,686,001</b>	<b>\$77,590</b>	<b>4.8%</b>
<b>4120 - HEATING OF BUILDINGS</b>				
Contracted Services	\$155,000	\$155,000	\$0	0.0%
Supplies	\$2,000	\$2,000	\$0	0.0%
Other Expenses	\$513,500	\$513,500	\$0	0.0%
<b>4120 - HEATING OF BUILDINGS Totals</b>	<b>\$670,500</b>	<b>\$670,500</b>	<b>\$0</b>	<b>0.0%</b>
<b>4130 - UTILITY SERVICES</b>				
Contracted Services	\$907,990	\$907,990	\$0	0.0%
<b>4130 - UTILITIES Totals</b>	<b>\$907,990</b>	<b>\$907,990</b>	<b>\$0</b>	<b>0.0%</b>
<b>4210 - MAINTENANCE OF GROUNDS</b>				
Contracted Services	\$87,000	\$87,000	\$0	0.0%
Supplies	\$25,000	\$25,000	\$0	0.0%
Other Expenses	\$4,000	\$4,000	\$0	0.0%
<b>4210 - MAINTENANCE OF GROUNDS Totals</b>	<b>\$116,000</b>	<b>\$116,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>4220 - MAINTENANCE OF BUILDINGS</b>				
Other Salaries	\$633,455	\$665,898	\$32,443	5.1%
Contracted Services	\$367,000	\$367,000	\$0	0.0%
Supplies	\$100,000	\$100,000	\$0	0.0%
Other Expenses	\$36,000	\$36,000	\$0	0.0%
<b>4220 - MAINTENANCE OF BUILDINGS Totals</b>	<b>\$1,136,455</b>	<b>\$1,168,898</b>	<b>\$32,443</b>	<b>2.9%</b>
<b>4225 - BUILDING SECURITY SYSTEM</b>				
Contracted Services	\$35,000	\$32,000	-\$3,000	-8.6%
<b>4225 - BUILDING SECURITY Totals</b>	<b>\$35,000</b>	<b>\$32,000</b>	<b>-\$3,000</b>	<b>-8.6%</b>
<b>4230 - MAINTENANCE OF EQUIPMENT</b>				
Contracted Services	\$1,000	\$1,000	\$0	0.0%
<b>4230 - MAINT OF EQUIPMENT Totals</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>4400 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE &amp; SUPPORT - SALARIES</b>				
Professional Salaries	\$264,772	\$275,352	\$10,580	4.0%
Other Salaries	\$158,800	\$143,166	-\$15,634	-9.8%
<b>4400 - TECH SUPPORT - SALARIES Totals</b>	<b>\$423,572</b>	<b>\$418,518</b>	<b>-\$5,054</b>	<b>-1.2%</b>
<b>4450 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE &amp; SUPPORT - ALL OTHER</b>				
Contracted Services	\$155,000	\$155,000	\$0	0.0%
Supplies	\$30,000	\$30,000	\$0	0.0%
<b>4450 - TECH SUPPORT - ALL OTHER Totals</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$0</b>	<b>0.0%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>5150 - EMPLOYEE SEPERATION COSTS</b>				
Professional Salaries	\$48,000	\$48,000	\$0	0.0%
<b>5150 - EMPLOYEE SEPERATION Totals</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>7400 - EQUIPMENT</b>				
Supplies	\$5,000	\$5,000	\$0	0.0%
<b>7400 - EQUIPMENT Total</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>REG AND UNCLASS TOTALS</b>	<b>\$36,336,995</b>	<b>\$37,375,826</b>	<b>\$1,038,831</b>	<b>2.86%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>SPECIAL EDUCATION EXPENSES</b>				
<b>2110 - CURRICULUM DIRECTORS (SUPERVISORY)</b>				
Professional Salaries	\$371,895	\$259,636	-\$112,259	-30.2%
Clerical Salaries	\$323,241	\$284,535	-\$38,706	-12.0%
Other Expenses	\$800	\$800	\$0	0.0%
<b>2110 - CURRICULUM DIRECTORS Totals</b>	<b>\$695,936</b>	<b>\$544,971</b>	<b>-\$150,965</b>	<b>-21.7%</b>
<b>2120 - DEPARTMENT HEADS</b>				
Other Expenses	\$5,600	\$5,600	\$0	0.0%
<b>2120 - DEPARTMENT HEADS Totals</b>	<b>\$5,600</b>	<b>\$5,600</b>	<b>\$0</b>	<b>0.0%</b>
<b>2305 - TEACHERS, CLASSROOM</b>				
Professional Salaries	\$3,686,906	\$3,890,009	\$203,103	5.5%
<b>2305 - TEACHERS, CLASSROOM Totals</b>	<b>\$3,686,906</b>	<b>\$3,890,009</b>	<b>\$203,103</b>	<b>5.5%</b>
<b>2320 - MEDICAL/THERAPEUTIC SERVICES</b>				
Professional Salaries	\$2,193,474	\$2,098,052	-\$95,422	-4.4%
Other Salaries	\$50,000	\$50,000	\$0	0.0%
Contracted Services	\$14,000	\$14,000	\$0	0.0%
Supplies	\$10,000	\$10,000	\$0	0.0%
<b>2320 - MEDICAL/THERAPEUTIC Totals</b>	<b>\$2,267,474</b>	<b>\$2,172,052</b>	<b>-\$95,422</b>	<b>-4.2%</b>
<b>2325 - SUBSTITUTES, SHORT TERM</b>				
Other Salaries	\$41,545	\$41,545	\$0	0.0%
<b>2325 - SUBSTITUTES, SHORT TERM Totals</b>	<b>\$41,545</b>	<b>\$41,545</b>	<b>\$0</b>	<b>0.0%</b>
<b>2330 - PARAPROFESSIONALS</b>				
Other Salaries	\$1,589,764	\$1,946,082	\$356,318	22.4%
Contracted Services	\$1,668,452	\$1,290,000	-\$378,452	-22.7%
<b>2330 - PARAPROFESSIONALS Totals</b>	<b>\$3,258,216</b>	<b>\$3,236,082</b>	<b>-\$22,134</b>	<b>-0.7%</b>
<b>2420 - INSTRUCTIONAL EQUIPMENT</b>				
Contracted Services	\$1,803	\$1,803	\$0	0.0%
Supplies	\$19,000	\$19,000	\$0	0.0%
<b>2420 - INST EQUIPMENT Totals</b>	<b>\$20,803</b>	<b>\$20,803</b>	<b>\$0</b>	<b>0.0%</b>
<b>2430 - GENERAL CLASSROOM SUPPLIES</b>				
Supplies	\$53,380	\$53,380	\$0	0.0%
<b>2430 - CLASSROOM SUPPLIES Totals</b>	<b>\$53,380</b>	<b>\$53,380</b>	<b>\$0</b>	<b>0.0%</b>
<b>2440 - OTHER INSTRUCTIONAL SERVICES</b>				
Contracted Services	\$623,560	\$623,560	\$0	0.0%
<b>2440 - OTHER INST SERVICES Totals</b>	<b>\$623,560</b>	<b>\$623,560</b>	<b>\$0</b>	<b>0.0%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY25 BUDGET BY FUNCTION CODE**

4/11/24

FUNCTION CODE - DESC	FY24	FY25	FY25-FY24 \$\$	FY25-FY24 %
<b>2455 - INSTRUCTIONAL SOFTWARE &amp; OTHER INST MATERIALS</b>				
Contracted Services	\$0	\$75,000	\$75,000	100.0%
<b>2455 - INST SOFTWARE &amp; OTHER INST Totals</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>100.0%</b>
<b>2710 - GUIDANCE &amp; ADJUSTMENT COUNSELORS</b>				
Professional Salaries	\$151,125	\$171,076	\$19,951	13.2%
<b>2710 - GUID &amp; ADJ COUNSELORS Totals</b>	<b>\$151,125</b>	<b>\$171,076</b>	<b>\$19,951</b>	<b>13.2%</b>
<b>2720 - TESTING &amp; ASSESSMENT</b>				
Contracted Services	\$70,000	\$70,000	\$0	0.0%
<b>2720 - TESTING &amp; ASSESSMENT Totals</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>2800 - PSYCHOLOGICAL SERVICES</b>				
Professional Salaries	\$251,180	\$264,832	\$13,652	5.4%
Contracted Services	\$70,000	\$70,000	\$0	0.0%
<b>2800 - PSYCH SERVICES Totals</b>	<b>\$321,180</b>	<b>\$334,832</b>	<b>\$13,652</b>	<b>4.3%</b>
<b>3200 - MEDICAL/HEALTH SERVICES</b>				
Professional Salaries	\$10,000	\$10,000	\$0	0.0%
<b>3200 - MEDICAL SERVICES Totals</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>3300 - TRANSPORTATION SERVICES</b>				
Other Salaries	\$14,850	\$50,000	\$35,150	236.7%
Contracted Services	\$2,115,323	\$2,181,018	\$65,695	3.1%
<b>3300 - TRANSPORTATION Totals</b>	<b>\$2,130,173</b>	<b>\$2,231,018</b>	<b>\$100,845</b>	<b>4.7%</b>
<b>9100 - TUITION TO MASS SCHOOLS</b>				
Contracted Services	\$1,364,014	\$1,355,080	-\$8,934	-0.7%
<b>9100 - TUITION TO MASS SCHOOLS Totals</b>	<b>\$1,364,014</b>	<b>\$1,355,080</b>	<b>-\$8,934</b>	<b>-0.7%</b>
<b>9300 - TUITION TO NON-PUBLIC SCHOOLS</b>				
Contracted Services	\$1,932,981	\$1,995,977	\$62,996	3.3%
<b>9300 - TUITION TO NON-PUBLIC Totals</b>	<b>\$1,932,981</b>	<b>\$1,995,977</b>	<b>\$62,996</b>	<b>3.3%</b>
<b>9400 - TUITION TO COLLABORATIVES</b>				
Contracted Services	\$1,225,771	\$1,334,296	\$108,525	8.9%
<b>9400 - TUITION TO COLLABORATIVES Totals</b>	<b>\$1,225,771</b>	<b>\$1,334,296</b>	<b>\$108,525</b>	<b>8.9%</b>
<b>SPECIAL EDUCATION TOTALS</b>	<b>\$17,858,664</b>	<b>\$18,165,282</b>	<b>\$306,618</b>	<b>1.72%</b>
<b>SUMMARY</b>				
CATEGORY	FY24	FY25	FY25-FY24 \$	FY25-FY24 %
<b>REGULAR &amp; UNCLASS TOTALS</b>	<b>\$36,336,995</b>	<b>\$37,375,826</b>	<b>\$1,038,831</b>	<b>2.86%</b>
<b>SPECIAL EDUCATION TOTALS</b>	<b>\$17,858,664</b>	<b>\$18,165,282</b>	<b>\$306,618</b>	<b>1.72%</b>
<b>SALARY &amp; OPERATING SUBTOT</b>	<b>\$54,195,659</b>	<b>\$55,541,107</b>	<b>\$1,345,448</b>	<b>2.48%</b>
<b>CAPITAL OUTLAY</b>	<b>\$789,603</b>	<b>\$789,603</b>	<b>\$0</b>	<b>0.00%</b>
<b>GRAND TOTAL</b>	<b>\$54,985,262</b>	<b>\$56,330,710</b>	<b>\$1,345,448</b>	<b>2.45%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>DEWING SCHOOL</b>								
13071110	600050	DEW PRIN/ASST PRIN	\$133,790	\$0	\$133,790	\$138,228	\$4,438	3.32%
13161111	600082	DEW ADJ COUNSELOR	\$84,452	\$0	\$84,452	\$89,190	\$4,738	5.61%
13171111	600070	DEW PROF DEV STIP	\$7,411	-\$2,470	\$4,941	\$4,942	\$1	0.02%
13431110	600059	DEW MOD SPEC ED TCHR	\$1,022,793	-\$170,745	\$852,048	\$888,760	\$36,712	4.31%
13501110	600088	DEW HEAD TEACHER	\$0	\$0	\$0	\$3,075	\$3,075	100.00%
13431111	600083	DEW CASE MANAGER SAL	\$95,167	-\$270	\$94,897	\$97,638	\$2,741	2.89%
13501110	600052	DEW TEACHERS SALARIES	\$1,507,733	\$94,851	\$1,602,584	\$1,672,756	\$70,172	4.38%
13501111	600061	DEW ACAD SPEC	\$29,322	\$62,040	\$91,362	\$94,603	\$3,241	3.55%
13131110	600066	DEW LIBRARIAN	\$31,609	\$0	\$31,609	\$34,220	\$2,611	8.26%
13131130	600057	DEW LIBRARY AIDES	\$24,984	\$0	\$24,984	\$13,825	-\$11,159	-44.67%
13071120	600011	DEW CLERICAL SALARIES	\$42,000	\$9,874	\$51,874	\$56,727	\$4,853	9.36%
13431130	600089	DEW ISET SUB	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13431131	600055	DEW SPECIAL ED AIDE	\$373,879	-\$59,381	\$314,498	\$417,746	\$103,248	32.83%
13491130	600056	DEW KINDERGARTEN AIDE	\$197,871	\$0	\$197,871	\$235,859	\$37,988	19.20%
13501131	600054	DEW INST AIDES SALARY	\$11,603	-\$11,603	\$0	\$0	\$0	0.00%
13501132	601029	DEW LONG TRM SUB	\$22,668	\$0	\$22,668	\$22,668	\$0	0.00%
13501130	601311	DEW DAILY SUB TCHR	\$60,955	\$0	\$60,955	\$60,955	\$0	0.00%
13501130	601312	DEW DAILY SUB AIDE	\$1,630	\$0	\$1,630	\$1,630	\$0	0.00%
13501131	600060	DEW LUNCH/RECESS	\$45,000	\$0	\$45,000	\$45,000	\$0	0.00%
13601130	600116	DEW CUSTODIAL SALARIES	\$156,819	\$0	\$156,819	\$162,136	\$5,317	3.39%
13601130	600117	DEW CUSTODIAL OVERTIME	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13601130	600118	DEW CUST BLDG CHK	\$8,500	\$0	\$8,500	\$8,500	\$0	0.00%
13431140	601032	DEW STUD SPEC AIDE	\$425,000	-\$35,000	\$390,000	\$360,000	-\$30,000	-7.69%
13071150	601000	DEW OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13131150	601034	DEW LIBRARY SUPP	\$5,000	\$0	\$5,000	\$4,000	-\$1,000	-20.00%
13161150	601209	DEW TEST & ASSESS SUPP	\$8,896	\$0	\$8,896	\$8,896	\$0	0.00%
13181150	601003	DEW COPY SUPPLIES	\$19,167	\$0	\$19,167	\$19,167	\$0	0.00%
13441142	601206	DEW INST S/W CONT SERV	\$9,345	\$0	\$9,345	\$4,000	-\$5,345	-57.20%
13431151	601074	DEW SUPPLIES - SPEC ED	\$7,000	\$0	\$7,000	\$7,000	\$0	0.00%
13181151	601043	DEW TEXTBOOKS	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
13501151	601077	DEW SUPPLIES - TEACHING	\$31,700	\$0	\$31,700	\$31,700	\$0	0.00%
13071160	601007	DEW PRINC DUES	\$600	\$0	\$600	\$600	\$0	0.00%
13071160	601009	DEW PRINC CONF	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13131160	601035	DEW LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13171160	601020	DEW COURSE REIMB	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%
13501160	601021	DEW MILEAGE REIM	\$250	\$0	\$250	\$250	\$0	0.00%
		<b>DEWING SALARY TOTALS</b>	<b>\$3,884,186</b>	<b>-\$77,704</b>	<b>\$3,806,482</b>	<b>\$4,074,457</b>	<b>\$267,975</b>	<b>7.04%</b>
		<b>DEWING OPERATING TOTALS</b>	<b>\$521,458</b>	<b>-\$35,000</b>	<b>\$486,458</b>	<b>\$451,113</b>	<b>-\$35,345</b>	<b>-7.27%</b>
		<b>DEWING TOTALS</b>	<b>\$4,405,644</b>	<b>-\$112,704</b>	<b>\$4,292,940</b>	<b>\$4,525,570</b>	<b>\$232,630</b>	<b>5.42%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>HEATH BROOK SCHOOL</b>								
13071310	600050	HB PRINCIPAL SAL	\$138,387	\$0	\$138,387	\$144,951	\$6,564	4.74%
13161310	600084	HB PSYCHOLOGIST	\$100,895	\$0	\$100,895	\$103,862	\$2,967	2.94%
13161311	600082	HB ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$72,189	\$6,064	9.17%
13171311	600070	HB PROF DEV STIP	\$7,412	-\$2,471	\$4,941	\$4,942	\$1	0.02%
13431310	600059	HB MOD SPEC TCHR	\$264,679	\$54,496	\$319,175	\$341,499	\$22,324	6.99%
13501310	600052	HB TEACHERS SALARIES	\$1,339,298	\$36,468	\$1,375,766	\$1,431,349	\$55,583	4.04%
13501310	600088	HEAD TEACHER	\$3,075	\$0	\$3,075	\$3,075	\$0	0.00%
13501311	600061	HB ACAD SPEC	\$28,442	\$60,439	\$88,881	\$94,103	\$5,222	5.88%
13431311	600083	HB CASE MANAGERS SALARY	\$96,167	-\$270	\$95,897	\$123,172	\$27,275	28.44%
13071320	600011	HB CLERICAL SALARIES	\$57,911	\$0	\$57,911	\$59,938	\$2,027	3.50%
13131310	600066	HB LIBRARIAN	\$31,609	\$0	\$31,609	\$34,220	\$2,611	8.26%
13131330	600057	HB LIBRARY AIDES	\$22,561	\$872	\$23,433	\$13,825	-\$9,608	-41.00%
13431331	600089	HB ISET SUB	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13431332	600055	HB SPECIAL ED AIDE	\$95,090	\$4,345	\$99,435	\$115,317	\$15,882	15.97%
13491330	600056	HB KINDERGARTEN AIDE	\$152,767	\$21,734	\$174,501	\$212,796	\$38,295	21.95%
13501331	600054	HB INST AIDES SALARY	\$7,220	-\$7,220	\$0	\$0	\$0	0.00%
13501332	601029	HB LONG TRM SUB	\$16,668	\$0	\$16,668	\$16,668	\$0	0.00%
13501330	601311	HB DAILY SUB TCHR	\$24,311	\$0	\$24,311	\$24,311	\$0	0.00%
13501330	601312	HB DAILY SUB AIDE	\$491	\$0	\$491	\$491	\$0	0.00%
13501331	600060	HB LUNCH/RECESS	\$27,701	\$0	\$27,701	\$27,701	\$0	0.00%
13601330	600116	HB CUSTODIAL SAL	\$164,170	\$0	\$164,170	\$169,687	\$5,517	3.36%
13601330	600117	HB CUSTODIAL OT	\$10,000	\$0	\$10,000	\$10,000	\$0	0.00%
13601330	600118	HB CUST BLDG CHK	\$8,500	\$0	\$8,500	\$8,500	\$0	0.00%
13431340	601032	HB STUD SPEC AIDE	\$175,000	-\$55,000	\$120,000	\$90,000	-\$30,000	-25.00%
13071350	601000	HB OFFICE SUPPLI	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13131350	601034	HB LIBRARY SUPP	\$5,000	\$0	\$5,000	\$4,000	-\$1,000	-20.00%
13431351	601074	HB SUPPLIES-SPECIAL ED	\$6,200	\$0	\$6,200	\$6,200	\$0	0.00%
13161350	601209	HB TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13181350	601003	HB COPY SUPPLIES	\$19,167	\$0	\$19,167	\$19,167	\$0	0.00%
13441342	601206	HB INST S/W CONT SERV	\$7,279	\$0	\$7,279	\$4,000	-\$3,279	-45.05%
13181351	601043	HB TEXTBOOKS	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
13501351	601077	HB SUPPLIES-TEACHING	\$20,325	\$0	\$20,325	\$20,325	\$0	0.00%
13071360	601007	HB PRINC DUES	\$600	\$0	\$600	\$600	\$0	0.00%
13071360	601009	HB PRINC CONF	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13131360	601035	HB LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13171360	601020	HB COURSE REIMB	\$7,000	\$0	\$7,000	\$7,000	\$0	0.00%
13501360	601021	HB MILEAGE REIMB	\$250	\$0	\$250	\$250	\$0	0.00%
		<b>HEATH BROOK SALARY TOTALS</b>	<b>\$2,669,479</b>	<b>\$168,393</b>	<b>\$2,837,872</b>	<b>\$3,018,596</b>	<b>\$180,724</b>	<b>6.37%</b>
		<b>HEATH BROOK OPERATING TOTALS</b>	<b>\$249,821</b>	<b>-\$55,000</b>	<b>\$194,821</b>	<b>\$161,542</b>	<b>-\$33,279</b>	<b>-17.08%</b>
		<b>HEATH BROOK TOTALS</b>	<b>\$2,919,300</b>	<b>\$113,393</b>	<b>\$3,032,693</b>	<b>\$3,180,138</b>	<b>\$147,445</b>	<b>4.86%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>CENTER ELEMENTARY SCHOOL</b>								
13071410	600050	CENTER PRIN/ASST PRIN	\$241,507	\$1,000	\$242,507	\$257,281	\$14,774	6.09%
13161410	600084	CENTER PSYCHOLOGIST	\$48,507	\$0	\$48,507	\$49,962	\$1,455	3.00%
13161411	600082	CENTER ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$209,809	\$143,684	217.29%
13171411	600070	CENTER PROF DEV STIP	\$17,293	\$0	\$17,293	\$7,413	-\$9,880	-57.13%
13431410	600059	CENTER MOD SPEC TCHR	\$647,500	\$114,374	\$761,874	\$806,150	\$44,276	5.81%
13431411	600083	CENTER CASE MANAGER SAL	\$157,149	-\$161	\$156,988	\$127,494	-\$29,494	-18.79%
13501410	600052	CENTER TEACHERS SAL	\$3,711,085	\$20,993	\$3,732,078	\$3,696,259	-\$35,819	-0.96%
13501410	600061	CENTER READ SPECIALIST	\$120,033	-\$60,383	\$59,650	\$169,037	\$109,387	183.38%
13131410	600066	CENTER LIBRARIAN	\$73,432	\$0	\$73,432	\$81,787	\$8,355	11.38%
13131430	600057	CTR LIBRARY AIDES	\$24,984	\$0	\$24,984	\$28,802	\$3,818	15.28%
13071420	600011	CENTER CLERICAL SALARY	\$89,769	\$0	\$89,769	\$95,700	\$5,931	6.61%
13431432	600055	CENTER SPEC ED AIDE	\$279,702	\$48,417	\$328,119	\$481,842	\$153,723	46.85%
13501430	601311	CENTER DAILY SUB TCHR	\$105,386	\$0	\$105,386	\$105,386	\$0	0.00%
13501432	601029	CENTER LONG TERM SUB	\$49,665	\$0	\$49,665	\$49,665	\$0	0.00%
13501430	601312	CENTER DAILY SUB AID	\$2,769	\$0	\$2,769	\$2,769	\$0	0.00%
13501431	600060	CENTER LUNCH/RECESS	\$47,000	\$0	\$47,000	\$47,000	\$0	0.00%
13601430	600116	CENTER CUSTODIAL SAL	\$269,019	\$0	\$269,019	\$302,689	\$33,670	12.52%
13601430	600117	CENTER CUSTODIAL OT	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%
13601430	600118	CENTER CUST BLDG CHK	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13501433	600054	CENTER INST AIDE	\$22,434	-\$22,434	\$0	\$0	\$0	100.00%
13431440	601032	CENTER STUD SPEC AIDE	\$275,000	\$133,452	\$408,452	\$390,000	-\$18,452	-4.52%
13071450	601000	CENTER OFFICE SUPP	\$4,200	\$0	\$4,200	\$4,200	\$0	0.00%
13131450	601034	CENTER LIBRARY SUPP	\$5,000	\$0	\$5,000	\$4,000	-\$1,000	-20.00%
13181451	601043	CENTER TEXTBOOKS	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
13161450	601209	CENTER TEST & ASSESS SUPP	\$5,020	\$0	\$5,020	\$5,020	\$0	0.00%
13181450	601003	CENTER COPY SUPPLIES	\$26,250	\$0	\$26,250	\$26,250	\$0	0.00%
13441442	601206	CENTER INST S/W CONT SERV	\$42,567	\$0	\$42,567	\$10,000	-\$32,567	-76.51%
13431451	601074	CENTER SUPPLIES-SPEC	\$7,680	\$0	\$7,680	\$7,680	\$0	0.00%
13501450	601077	CENTER SUPPLIES-TEACH	\$26,664	\$0	\$26,664	\$26,664	\$0	0.00%
13071460	601007	CENTER PRINC DUES	\$1,200	\$0	\$1,200	\$1,200	\$0	0.00%
13071460	601009	CENTER PRINC CONF	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13131460	601035	CENTER LIBRARY OTHER EXP	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13171460	601020	CENTER COURSE REIMB	\$9,600	\$0	\$9,600	\$9,600	\$0	0.00%
13501460	601021	CENTER MILEAGE REIMB	\$400	\$0	\$400	\$400	\$0	0.00%
		<b>CENTER ELEM SALARY TOTALS</b>	<b>\$6,003,359</b>	<b>\$101,806</b>	<b>\$6,105,165</b>	<b>\$6,549,045</b>	<b>\$443,880</b>	<b>7.27%</b>
		<b>CENTER ELEM OPERATING TOTALS</b>	<b>\$407,081</b>	<b>\$133,452</b>	<b>\$540,533</b>	<b>\$489,514</b>	<b>-\$51,019</b>	<b>-9.44%</b>
		<b>CENTER ELEM TOTALS</b>	<b>\$6,410,440</b>	<b>\$235,258</b>	<b>\$6,645,698</b>	<b>\$7,038,559</b>	<b>\$392,861</b>	<b>5.91%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>RYAN SCHOOL</b>								
13071510	600050	RY PRIN/ASST PRIN	\$266,279	\$3,000	\$269,279	\$279,249	\$9,970	3.70%
13071520	600011	RY CLERICAL SALARIES	\$90,103	-\$2,028	\$88,075	\$95,052	\$6,977	7.92%
13431510	600059	RY MOD SPEC TCHR	\$778,341	-\$83,387	\$694,954	\$733,391	\$38,437	5.53%
13501510	600061	RY ACAD SPEC	\$98,514	\$0	\$98,514	\$103,862	\$5,348	5.43%
13501511	600052	RY TEACHERS SALARIES	\$3,059,553	-\$405	\$3,059,148	\$3,213,204	\$154,056	5.04%
13501511	600097	RY TEAM LEADERS	\$16,622	\$0	\$16,622	\$16,618	-\$4	-0.02%
13431511	600083	RYAN CASE MANAGER SALARY	\$4,035	\$0	\$4,035	\$0	-\$4,035	-100.00%
13501534	601029	RY LONG TRM SUB	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%
13431531	600089	RY ISET SUB	\$15,600	\$0	\$15,600	\$15,600	\$0	0.00%
13501530	601311	RYAN DAILY SUB TCHR	\$59,286	\$0	\$59,286	\$59,286	\$0	0.00%
13501530	601312	RYAN DAILY SUB AIDE	\$611	\$0	\$611	\$611	\$0	0.00%
13431532	600055	RY SPECIAL ED AIDE	\$279,034	\$1,744	\$280,778	\$285,600	\$4,822	1.72%
13171511	600070	RY PROF DEV STIP	\$12,352	\$0	\$12,352	\$12,355	\$3	0.02%
13161511	600071	RY GUID COUNSELOR	\$66,125	\$0	\$66,125	\$72,189	\$6,064	9.17%
13161511	600082	RY ADJ COUNSELOR	\$66,125	\$0	\$66,125	\$72,189	\$6,064	9.17%
13161510	600084	RY PSYCHOLOGIST	\$101,778	\$0	\$101,778	\$111,008	\$9,230	9.07%
13501533	600085	RYAN APPX B ADVISOR	\$2,098	\$0	\$2,098	\$2,099	\$1	0.05%
13601530	600116	RY CUSTODIAL SAL	\$215,182	-\$7,335	\$207,847	\$205,781	-\$2,066	-0.99%
13601530	600117	RY CUSTODIAL OT	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13601530	600118	RY CUST BLDG CHK	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13071550	601000	RY OFFICE SUPPLIES	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13071560	601007	RY PRINC DUES	\$1,200	\$0	\$1,200	\$1,200	\$0	0.00%
13071560	601009	RY PRINC CONF	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13431540	601032	RY STUD SPEC AIDE	\$200,000	\$140,000	\$340,000	\$150,000	-\$190,000	-55.88%
13171560	601020	RY COURSE REIMB	\$11,000	\$0	\$11,000	\$11,000	\$0	0.00%
13181551	601043	RY TEXTBOOKS	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
13131550	601034	RY LIBRARY SUPP	\$3,000	\$0	\$3,000	\$2,000	-\$1,000	-33.33%
13131560	601035	RY LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13181550	601003	RY COPY SUPPLIES	\$19,167	\$0	\$19,167	\$19,167	\$0	0.00%
13431551	601074	RY SUPPLIES-SPEC ED	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13501551	601077	RY SUPPLIES-TEACHING	\$22,000	\$0	\$22,000	\$22,000	\$0	0.00%
13501560	601021	RY MILEAGE REIMB	\$250	\$0	\$250	\$250	\$0	0.00%
13441542	601206	RY INST S/W CONT SERV	\$3,839	\$0	\$3,839	\$5,000	\$1,161	30.24%
13161550	601209	RY TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13601540	601191	RYAN ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$4,000	\$0	0.00%
		<b>RYAN SALARY TOTALS</b>	<b>\$5,181,638</b>	<b>-\$88,411</b>	<b>\$5,093,227</b>	<b>\$5,328,095</b>	<b>\$234,868</b>	<b>4.61%</b>
		<b>RYAN OPERATING TOTALS</b>	<b>\$280,456</b>	<b>\$140,000</b>	<b>\$420,456</b>	<b>\$231,617</b>	<b>-\$188,839</b>	<b>-44.91%</b>
		<b>RYAN TOTALS</b>	<b>\$5,462,094</b>	<b>\$51,589</b>	<b>\$5,513,683</b>	<b>\$5,559,712</b>	<b>\$46,029</b>	<b>0.83%</b>



**TEWKSBURY PUBLIC SCHOOLS  
FY 25 DETAILED BUDGET BY COST CENTER**

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>WYNN MIDDLE SCHOOL</b>								
13072110	600050	WMS PRIN/ASST PRIN	\$251,648	\$3,000	\$254,648	\$268,903	\$14,255	5.60%
13072120	600011	WMS CLERICAL SAL	\$84,103	\$8,802	\$92,905	\$96,916	\$4,011	4.32%
13372110	600052	WMS TEACHERS SAL	\$3,212,331	-\$31,627	\$3,180,704	\$3,300,517	\$119,813	3.77%
13432110	600059	WMS MOD SPEC TCHR	\$703,511	-\$28,422	\$675,089	\$711,140	\$36,051	5.34%
13432110	600062	WMS SPECIAL ED TUTOR	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13432111	600083	WMS CASE MGR SAL	\$99,163	\$0	\$99,163	\$0	-\$99,163	-100.00%
13512112	600097	WMS TEAM LEADERS	\$16,622	\$0	\$16,622	\$16,618	-\$4	-0.02%
13512135	601029	WMS LONG TRM SUB	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%
13432131	600089	WMS ISET SUBS	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13512130	601311	WMS DAILY SUB TCHR	\$71,429	\$0	\$71,429	\$71,429	\$0	0.00%
13512130	601312	WMS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$1,222	\$0	0.00%
13432132	600055	WMS SPECIAL ED AIDE	\$170,927	-\$3,250	\$167,677	\$225,547	\$57,870	34.51%
13172111	600070	WMS PROF DEV STIP	\$12,352	\$0	\$12,352	\$12,355	\$3	0.02%
13162110	600071	WMS GUIDANCE	\$185,877	\$45,113	\$230,990	\$239,166	\$8,176	3.54%
13162110	600082	WMS ADJ COUNSELOR	\$62,500	\$45,383	\$107,883	\$48,021	-\$59,862	-55.49%
13162111	600084	WMS PSYCHOLOGIST	\$100,778	-\$100,778	\$0	\$0	\$0	0.00%
13512133	600085	WMS APPX B ADVISOR	\$15,374	\$0	\$15,374	\$12,927	-\$2,447	-15.92%
13602130	600116	WMS CUSTODIAL SAL	\$199,150	\$0	\$199,150	\$216,736	\$17,586	8.83%
13602130	600117	WMS CUSTODIAL OT	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13602130	600118	WMS CUST BLDG CHK	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13072150	601000	WMS OFFICE SUPP	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13072160	601007	WMS PRINC DUES	\$1,200	\$0	\$1,200	\$1,200	\$0	0.00%
13072160	601009	WMS PRINC CONF	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13432140	601032	WMS STUD SPEC AIDE	\$125,000	\$115,000	\$240,000	\$210,000	-\$30,000	-12.50%
13172160	601020	WMS COURSE REIMB	\$12,000	\$0	\$12,000	\$12,000	\$0	0.00%
13182151	601043	WMS TEXTBOOKS	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
13132150	601034	WMS LIBRARY SUPP	\$3,000	\$0	\$3,000	\$2,000	-\$1,000	-33.33%
13132160	601035	WMS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13182150	601003	WMS COPY SUPPLIES	\$19,167	\$0	\$19,167	\$19,167	\$0	0.00%
13432151	601074	WMS SUPP-SPEC ED	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13512151	601077	WMS SUPP-TEACHING	\$35,000	\$0	\$35,000	\$35,000	\$0	0.00%
13512142	601234	WMS INSTR EQUIP	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13512160	601021	WMS MILEAGE REIM	\$250	\$0	\$250	\$250	\$0	0.00%
13442142	601206	WMS INST S/W CONT SERV	\$9,090	\$0	\$9,090	\$10,000	\$910	10.01%
13162150	601209	WMS TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13602140	601191	WMS ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$4,000	\$0	0.00%
		<b>WMS SALARY TOTALS</b>	<b>\$5,238,987</b>	<b>-\$61,779</b>	<b>\$5,177,208</b>	<b>\$5,273,498</b>	<b>\$96,290</b>	<b>1.86%</b>
		<b>WMS OPERATING TOTALS</b>	<b>\$226,707</b>	<b>\$115,000</b>	<b>\$341,707</b>	<b>\$312,617</b>	<b>-\$29,090</b>	<b>-8.51%</b>
		<b>WMS TOTALS</b>	<b>\$5,465,694</b>	<b>\$53,221</b>	<b>\$5,518,915</b>	<b>\$5,586,115</b>	<b>\$67,200</b>	<b>1.22%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>TMHS</b>								
13073110	600050	TMHS PRIN/ASST PRIN	\$389,571	\$0	\$389,571	\$405,888	\$16,317	4.19%
13073120	600011	TMHS CLERICAL SAL	\$126,873	\$0	\$126,873	\$133,624	\$6,751	5.32%
13313110	600052	TEACHERS SALARY	\$4,974,059	\$44,874	\$5,018,933	\$5,035,183	\$16,250	0.32%
13433110	600059	TMHS MOD SPEC TCHR	\$309,866	\$0	\$309,866	\$335,168	\$25,302	8.17%
13433110	600062	TMHS SPECIAL ED TUTOR	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13523110	600072	TMHS DEPT HEAD	\$56,721	\$0	\$56,721	\$45,599	-\$11,122	-19.61%
13433111	600083	TMHS CASE MANAGER SAL	\$95,667	-\$270	\$95,397	\$98,138	\$2,741	2.87%
13523135	601029	TMHS LONG TRM SUB	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%
13523130	600090	TMHS IN SERVICE	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13523130	601311	TMHS DAILY SUB TCHR	\$85,714	\$0	\$85,714	\$85,714	\$0	0.00%
13523130	601312	TMHS DAILY SUB AIDE	\$1,222	\$0	\$1,222	\$1,222	\$0	0.00%
13433132	600055	TMHS SPECIAL ED AIDE	\$334,930	-\$5,673	\$329,257	\$350,029	\$20,772	6.31%
13133110	600066	TMHS LIBRARIAN	\$84,452	\$0	\$84,452	\$89,190	\$4,738	5.61%
13173111	600070	TMHS PROF DEV STIP	\$22,234	\$0	\$22,234	\$22,239	\$5	0.02%
13163110	600071	TMHS GUIDANCE	\$376,269	-\$90,765	\$285,504	\$294,509	\$9,005	3.15%
13163110	600072	TMHS GUIDANCE DEPT HEAD	\$0	\$0	\$0	\$7,556	\$7,556	100.00%
13163110	600082	TMHS ADJ COUNS	\$92,647	-\$7,647	\$85,000	\$98,887	\$13,887	16.34%
13073121	600011	TMHS GUIDANCE SECY	\$47,647	\$0	\$47,647	\$49,680	\$2,033	4.27%
13523136	600153	TMHS TEST & ASSESS SALARY	\$45,331	\$0	\$45,331	\$46,837	\$1,506	3.32%
13523133	600085	TMHS APPX B ADVISOR	\$63,739	\$0	\$63,739	\$77,999	\$14,260	22.37%
13603130	600116	TMHS CUSTODIAL SAL	\$291,906	\$0	\$291,906	\$314,471	\$22,565	7.73%
13603130	600117	TMHS CUSTODIAL OT	\$40,000	\$0	\$40,000	\$40,000	\$0	0.00%
13603130	600118	TMHS CUST BLDG CHK	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13073160	601007	TMHS PRINC DUES	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13073150	601000	TMHS OFFICE SUPP	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%
13433140	601032	TMHS STUD SPEC AIDE	\$250,000	-\$80,000	\$170,000	\$90,000	-\$80,000	-47.06%
13173160	601020	TMHS COURSE REIM	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13183151	601043	TMHS TEXTBOOKS	\$0	\$0	\$0	\$3,000	\$3,000	100.00%
13133160	601035	TMHS LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	-\$1,000	-100.00%
13133150	601034	TMHS LIBRARY SUPP	\$10,000	\$0	\$10,000	\$8,000	-\$2,000	-20.00%
13183150	601003	TMHS COPY SUPP	\$26,250	\$0	\$26,250	\$26,250	\$0	0.00%
13433151	601074	TMHS SUPPLIES-SPEC ED	\$5,500	\$0	\$5,500	\$5,500	\$0	0.00%
13523151	601077	TMHS SUPPLIES-TEACHING	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
13073140	601148	TMHS NHS CEREMONY	\$4,000	\$0	\$4,000	\$4,000	\$0	0.00%
13073151	601142	TMHS GRADUATION	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13523160	601021	TMHS MILEAGE REIMB	\$500	\$0	\$500	\$500	\$0	0.00%
13443153	601207	TMHS INST S/W SUPPLIES	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
13443142	601206	TMHS INST S/W CONT SERV	\$32,781	\$0	\$32,781	\$45,000	\$12,219	37.27%
13163151	601000	TMHS GUID SUPPLIES	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13163150	601209	TMHS TEST & ASSESS SUPP	\$6,330	\$0	\$6,330	\$6,330	\$0	0.00%
13523161	601007	TMHS STUDENT DUES	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
13603140	601191	TMHS ELEVATOR MAINT	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%
		<b>TMHS SALARY TOTALS</b>	<b>\$7,489,348</b>	<b>-\$59,481</b>	<b>\$7,429,867</b>	<b>\$7,582,433</b>	<b>\$152,566</b>	<b>2.05%</b>
		<b>TMHS OPERATING TOTALS</b>	<b>\$448,361</b>	<b>-\$80,000</b>	<b>\$368,361</b>	<b>\$300,580</b>	<b>-\$67,781</b>	<b>-18.40%</b>
		<b>TMHS TOTALS</b>	<b>\$7,937,709</b>	<b>-\$139,481</b>	<b>\$7,798,228</b>	<b>\$7,883,013</b>	<b>\$84,785</b>	<b>1.09%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>SCHOOL COMMITTEE</b>								
13058420	600029	SCHOOL COMM SECY	\$7,000	\$0	\$7,000	\$7,000	\$0	0.00%
13058430	600000	SCHOOL COMM SAL	\$13,250	\$0	\$13,250	\$13,250	\$0	0.00%
13058440	601006	LEGAL FEES	\$75,000	\$0	\$75,000	\$75,000	\$0	0.00%
13058440	601010	ADVERTISING	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13058440	601190	MEDICAIDE PROCESSING	\$7,000	\$0	\$7,000	\$7,000	\$0	0.00%
13058450	601027	SCHOOL COMM SUPP	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13058460	601007	SCHOOL COMM DUES	\$9,300	\$0	\$9,300	\$9,300	\$0	0.00%
13058460	601009	SCHOOL COMM CONF	\$2,300	\$0	\$2,300	\$2,300	\$0	0.00%
13058460	601024	MEDICAL EXPENSES	\$17,000	\$0	\$17,000	\$17,000	\$0	0.00%
		<b>SCHOOL COMM SALARY TOTALS</b>	<b>\$20,250</b>	<b>\$0</b>	<b>\$20,250</b>	<b>\$20,250</b>	<b>\$0</b>	<b>0.00%</b>
		<b>SCHOOL COMM OPERATING TOTALS</b>	<b>\$126,600</b>	<b>\$0</b>	<b>\$126,600</b>	<b>\$126,600</b>	<b>\$0</b>	<b>0.00%</b>
		<b>SCHOOL COMMITTEE TOTALS</b>	<b>\$146,850</b>	<b>\$0</b>	<b>\$146,850</b>	<b>\$146,850</b>	<b>\$0</b>	<b>0.00%</b>
<b>ADMINISTRATION</b>								
13058610	600001	SUPERINTENDENT	\$207,097	\$8,500	\$215,597	\$225,240	\$9,643	4.47%
13058610	601011	SUPT INSURANCE	\$7,500	-\$4,500	\$3,000	\$3,000	\$0	0.00%
13058610	601021	SUPT TRAVEL	\$6,000	\$0	\$6,000	\$6,000	\$0	0.00%
13058611	600002	ASST SUPT	\$153,330	\$0	\$153,330	\$159,227	\$5,897	3.85%
13058611	601021	ASST SUPT TRAVEL	\$2,600	\$0	\$2,600	\$2,600	\$0	0.00%
13058612	600032	ATTENDENCE OFF	\$5,668	\$0	\$5,668	\$5,796	\$128	2.26%
13058613	600007	TRANSPORTATION SAL	\$69,990	\$0	\$69,990	\$72,380	\$2,390	3.42%
13068610	600003	BUS MGR/ASST BUS MGR SAL	\$212,038	\$7,000	\$219,038	\$226,295	\$7,257	3.31%
13068610	601011	BUS MGR INSURANCE	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13068610	601021	BUS MGR TRAVEL	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%
13068611	600220	HUMAN RESOURCES	\$71,330	\$470	\$71,800	\$75,880	\$4,080	5.68%
13058615	600221	PARALEGAL	\$65,000	\$0	\$65,000	\$0	-\$65,000	-100.00%
13058621	600030	SUPT CLERICAL	\$75,185	\$4,635	\$79,820	\$80,397	\$577	0.72%
13058622	600031	ASST SUPT CLERICAL	\$71,292	-\$572	\$70,720	\$72,098	\$1,378	1.95%
13068620	600012	BUS OFF PAYROLL	\$59,976	\$0	\$59,976	\$65,488	\$5,512	9.19%
13068620	600013	BUS OFF ACCT PAY	\$60,516	\$0	\$60,516	\$69,530	\$9,014	14.90%
13058640	601002	SUPT OFF COPIER	\$9,500	\$0	\$9,500	\$8,000	-\$1,500	-15.79%
13058640	601192	SUPT - CONT SERV	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13068640	601002	BUS OFF COPIER	\$6,570	\$0	\$6,570	\$5,400	-\$1,170	-17.81%
13068640	601013	BUSINESS OFFICE PRINT	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13068640	601192	BUS OFFICE - CONT SERV	\$9,000	\$0	\$9,000	\$9,000	\$0	0.00%
13058650	601000	SUPT OFFICE SUPPLIES	\$3,000	\$0	\$3,000	\$2,000	-\$1,000	-33.33%
13058650	601003	SUPT - COPY SUPPLIES	\$3,500	\$0	\$3,500	\$2,500	-\$1,000	-28.57%
13058750	601000	ASST SUPT OFFICE SUPP	\$1,000	\$0	\$1,000	\$500	-\$500	-50.00%
13058650	601026	SYSTEMWIDE INSTR SUPPLIES	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13068650	601000	BUS OFFICE SUPPLIES	\$7,500	\$0	\$7,500	\$4,000	-\$3,500	-46.67%
13068650	601003	BUS OFFICE - COPY SUPPLIES	\$6,000	\$0	\$6,000	\$3,000	-\$3,000	-50.00%
13058660	601007	SUPT/ASST SUPT DUES	\$14,000	\$0	\$14,000	\$14,000	\$0	0.00%
13058660	601008	SUBSCRIPTIONS	\$500	\$0	\$500	\$500	\$0	0.00%
13058660	601009	SUPT CONFERENCE	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13058661	601009	ASST SUPT CONFER	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13068660	601007	BUS OFFICE - DUES	\$2,200	\$0	\$2,200	\$2,200	\$0	0.00%
13068660	601009	BUS OFF CONFERENCE	\$3,500	\$0	\$3,500	\$3,500	\$0	0.00%
13068660	601012	POSTAGE	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13068660	601021	MILEAGE REIMB	\$8,600	\$0	\$8,600	\$8,600	\$0	0.00%
		<b>ADMINISTRATION SALARY TOTALS</b>	<b>\$1,074,022</b>	<b>\$15,533</b>	<b>\$1,089,555</b>	<b>\$1,070,431</b>	<b>-\$19,124</b>	<b>-1.76%</b>
		<b>ADMINISTRATION OPERATING TOTALS</b>	<b>\$125,370</b>	<b>\$0</b>	<b>\$125,370</b>	<b>\$113,700</b>	<b>-\$11,670</b>	<b>-9.31%</b>
		<b>ADMINISTRATION TOTALS</b>	<b>\$1,199,392</b>	<b>\$15,533</b>	<b>\$1,214,925</b>	<b>\$1,184,131</b>	<b>-\$30,794</b>	<b>-2.53%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>INFORMATION SYSTEMS</b>								
13108811	600005	TECH MAINT PRO SAL	\$264,772	\$0	\$264,772	\$275,352	\$10,580	4.00%
13108820	600019	STUDENT DATA	\$64,610	\$0	\$64,610	\$66,829	\$2,219	3.43%
13108831	600016	TECH MAINT OTH SAL	\$173,800	-\$15,000	\$158,800	\$143,166	-\$15,634	-9.85%
13108840	601192	SW ADMIN TECH CS	\$125,000	\$0	\$125,000	\$202,901	\$77,901	62.32%
13108840	601265	INTERNET CONNECTION	\$3,000	\$0	\$3,000	\$0	-\$3,000	-100.00%
13108843	601192	OTH INST HDWE CS	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13108844	601192	BLDG SECURITY CS	\$18,000	\$0	\$18,000	\$15,000	-\$3,000	-16.67%
13108845	601192	TECH MAINT OPER CS	\$155,000	\$0	\$155,000	\$155,000	\$0	0.00%
13108850	601027	INFO SYS SUPPLIES	\$80,000	\$0	\$80,000	\$45,000	-\$35,000	-43.75%
13108851	601027	SCH ADMIN TECH SUPPLIES	\$10,000	\$0	\$10,000	\$10,000	\$0	0.00%
13108852	601027	STUD/STAFF INST HDWE SUPP	\$279,409	\$0	\$279,409	\$220,000	-\$59,409	-21.26%
13108853	601027	OTH INST HDWE SUPP	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13108854	601027	STUD/STFF INST SW SUPP	\$45,000	\$0	\$45,000	\$60,000	\$15,000	33.33%
13108855	601027	TECH MAINT OPER SUPP	\$30,000	\$0	\$30,000	\$30,000	\$0	0.00%
13108860	602160	SW ADMIN TECH OTH EXP	\$5,000	\$0	\$5,000	\$2,000	-\$3,000	-60.00%
		<b>INFO SYST SALARY TOTALS</b>	<b>\$503,182</b>	<b>-\$15,000</b>	<b>\$488,182</b>	<b>\$485,347</b>	<b>-\$2,835</b>	<b>-0.58%</b>
		<b>INFO SYST OPERATING TOTALS</b>	<b>\$780,409</b>	<b>\$0</b>	<b>\$780,409</b>	<b>\$769,901</b>	<b>-\$10,508</b>	<b>-1.35%</b>
		<b>INFORMATION SYSTEMS TOTALS</b>	<b>\$1,283,591</b>	<b>-\$15,000</b>	<b>\$1,268,591</b>	<b>\$1,255,248</b>	<b>-\$13,343</b>	<b>-1.05%</b>
<b>TRANSPORTATION</b>								
13118940	601120	TRANS - AFTER SCHOOL	\$99,000	\$0	\$99,000	\$50,000	-\$49,000	-49.49%
13118930	600197	TRANS - MONITORS	\$14,850	\$0	\$14,850	\$50,000	\$35,150	236.70%
13118940	601279	TRANS - FIELD TRIP	\$11,000	\$0	\$11,000	\$6,000	-\$5,000	-45.45%
13118941	601007	TRANS - DUES	\$450	\$0	\$450	\$450	\$0	0.00%
13118941	601015	TRANS - COMP SW	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13118941	601036	TRANS - REG	\$1,911,600	\$0	\$1,911,600	\$1,947,870	\$36,270	1.90%
13118941	601039	TRANS - HOMELESS	\$66,000	\$0	\$66,000	\$66,000	\$0	0.00%
13438940	601037	TRANS - IN DIST	\$657,800	\$0	\$657,800	\$719,280	\$61,480	9.35%
13438940	601038	TRANS - OUT OF DIST	\$1,457,523	\$0	\$1,457,523	\$1,461,738	\$4,215	0.29%
		<b>TRANSPORTATION SALARY TOTALS</b>	<b>\$14,850</b>	<b>\$0</b>	<b>\$14,850</b>	<b>\$50,000</b>	<b>\$35,150</b>	<b>236.70%</b>
		<b>TRANSPORTATION OPERATING TOTALS</b>	<b>\$4,218,373</b>	<b>\$0</b>	<b>\$4,218,373</b>	<b>\$4,266,338</b>	<b>\$47,965</b>	<b>1.14%</b>
		<b>TRANSPORTATION TOTALS</b>	<b>\$4,233,223</b>	<b>\$0</b>	<b>\$4,233,223</b>	<b>\$4,316,338</b>	<b>\$83,115</b>	<b>1.96%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>ATHLETICS</b>								
13149110	600004	ATHL DIRECTOR	\$102,317	\$0	\$102,317	\$106,593	\$4,276	4.18%
13149110	600122	ATHL DEPT TRAINER	\$56,327	\$0	\$56,327	\$57,423	\$1,096	1.95%
13149110	600123	ATHLETIC COACH	\$291,955	\$0	\$291,955	\$291,955	\$0	0.00%
13149120	600011	ATHL DEPT CLERICAL	\$24,524	\$0	\$24,524	\$25,340	\$816	3.33%
13149130	600086	ATHLETIC CUSTODIAN	\$36,372	\$0	\$36,372	\$36,372	\$0	0.00%
13149130	600121	ATHL DEPT EQUIP	\$8,239	\$0	\$8,239	\$0	-\$8,239	-100.00%
13149130	600124	ATHL EVNT PSNL SAL	\$35,788	\$0	\$35,788	\$35,788	\$0	0.00%
13149130	600125	GAME OFF SALARY	\$500	\$0	\$500	\$500	\$0	0.00%
13149140	600125	GAME OFFICIALS CONT	\$54,000	\$0	\$54,000	\$54,000	\$0	0.00%
13149140	600126	POLICE DETAILS	\$5,000	\$0	\$5,000	\$3,000	-\$2,000	-40.00%
13149140	600151	ATHL DEPT RECOND	\$12,000	\$0	\$12,000	\$12,000	\$0	0.00%
13149140	600152	ATHL DEPT FILMING	\$9,500	\$0	\$9,500	\$9,500	\$0	0.00%
13149140	605061	BOYS HOCKEY ICE RENT	\$35,000	\$0	\$35,000	\$30,000	-\$5,000	-14.29%
13609140	601271	ATH FLD GROUNDS	\$12,000	\$0	\$12,000	\$12,000	\$0	0.00%
13149150	601271	ATHL FLD MAINT SUPP	\$3,646	\$0	\$3,646	\$3,646	\$0	0.00%
13149150	601286	ATHL CONFERENCES	\$2,100	\$0	\$2,100	\$2,100	\$0	0.00%
13149150	601287	ATHL DIR SUPPLIES	\$7,000	\$0	\$7,000	\$7,000	\$0	0.00%
13149150	601288	ATHL TRAINER SUPPLIES	\$7,500	\$0	\$7,500	\$7,500	\$0	0.00%
13149150	605027	ATHL SPORTS SUPPLIES	\$30,000	\$0	\$30,000	\$22,500	-\$7,500	-25.00%
13149160	601007	ATHLETIC DUES	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
		<b>ATHLETICS SALARY TOTALS</b>	<b>\$556,022</b>	<b>\$0</b>	<b>\$556,022</b>	<b>\$553,972</b>	<b>-\$2,050</b>	<b>-0.37%</b>
		<b>ATHLETICS OPERATING TOTALS</b>	<b>\$197,746</b>	<b>\$0</b>	<b>\$197,746</b>	<b>\$183,246</b>	<b>-\$14,500</b>	<b>-7.33%</b>
		<b>ATHLETICS TOTALS</b>	<b>\$753,768</b>	<b>\$0</b>	<b>\$753,768</b>	<b>\$737,218</b>	<b>-\$16,550</b>	<b>-2.20%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>SPECIAL EDUCATION</b>								
13439510	600010	SPEC ED DIR/ASST DIR SAL	\$362,345	\$3,000	\$365,345	\$253,086	-\$112,259	-30.73%
13439510	601011	DIR STUD SERV INSURANCE	\$3,550	\$0	\$3,550	\$3,550	\$0	0.00%
13439510	601021	DIR STUD SERV TRAVEL	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13439520	600011	SPEC ED CLERICAL SAL	\$323,241	\$0	\$323,241	\$284,535	-\$38,706	-11.97%
13439413	600059	SUMM TEACH SAL	\$70,400	\$0	\$70,400	\$70,400	\$0	0.00%
13439410	600199	SYSTEMWIDE THERAPISTS	\$1,037,181	-\$648	\$1,036,533	\$1,111,088	\$74,555	7.19%
13439410	600207	SUMMER SERVICES	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13439410	601084	BEHAVIOR MOD THER	\$635,273	-\$44,709	\$590,564	\$520,523	-\$70,041	-11.86%
13439432	600055	MED THER AIDES SALARY	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
13439430	600092	SUMM AIDE SAL	\$70,000	\$0	\$70,000	\$70,000	\$0	0.00%
13439414	600039	SUMM NURSE	\$10,000	\$0	\$10,000	\$10,000	\$0	0.00%
13439560	601007	SPEC ED DUES	\$800	\$0	\$800	\$800	\$0	0.00%
13439560	601021	SPEC ED MILEAGE REIMB	\$0	\$0	\$0	\$0	\$0	0.00%
13439461	601012	SPEC ED POSTAGE	\$2,600	\$0	\$2,600	\$2,600	\$0	0.00%
13439461	601021	SPEC ED MILEAGE REIMB	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
13439444	601187	OT/PT/SPCH CONT	\$14,000	\$0	\$14,000	\$14,000	\$0	0.00%
13439450	601078	SPEC ED SUPPLIES-OT	\$10,000	\$0	\$10,000	\$10,000	\$0	0.00%
13439454	601207	SPEC ED INST S/W SUPPLIES	\$0	\$0	\$0	\$75,000	\$75,000	100.00%
13439446	601002	SPEC ED OFFICE COPIER	\$1,803	\$0	\$1,803	\$1,803	\$0	0.00%
13439451	601299	SPEC ED I/D ASSI	\$19,000	\$0	\$19,000	\$19,000	\$0	0.00%
13439453	601100	PUPIL SERVICES - SUPP	\$17,000	\$0	\$17,000	\$17,000	\$0	0.00%
13439440	601098	PUPIL SERVICES-CONT SERV	\$555,000	\$68,560	\$623,560	\$623,560	\$0	0.00%
13439441	601108	SPEC ED EVAL-SYSTWD	\$70,000	\$0	\$70,000	\$70,000	\$0	0.00%
13439442	601083	SPEC ED BEH MOD-CONT	\$70,000	\$0	\$70,000	\$70,000	\$0	0.00%
13439540	601129	MA TUI - PUBLIC SEP DAY 6-21	\$1,510,662	-\$146,648	\$1,364,014	\$1,355,080	-\$8,934	-0.65%
13439541	601124	PRIV TUITION - DAY 6-21	\$1,003,931	-\$1,003,931	\$0	\$0	\$0	0.00%
13439541	601126	PRIV TUIT - PRESCHOOL 3-5	\$54,979	-\$54,979	\$0	\$0	\$0	0.00%
13439541	601127	PRIV TUITION - RESIDENTIAL	\$791,451	\$1,141,530	\$1,932,981	\$1,995,977	\$62,996	3.26%
13439542	601123	COLLAB TUI - PUB SEP DAY 6-21	\$1,370,160	-\$144,389	\$1,225,771	\$1,334,296	\$108,525	8.85%
		<b>SPEC ED SALARY TOTALS</b>	<b>\$2,584,990</b>	<b>-\$42,357</b>	<b>\$2,542,633</b>	<b>\$2,396,181</b>	<b>-\$146,452</b>	<b>-5.76%</b>
		<b>SPEC ED OPERATING TOTALS</b>	<b>\$5,494,386</b>	<b>-\$139,857</b>	<b>\$5,354,529</b>	<b>\$5,592,117</b>	<b>\$237,588</b>	<b>4.44%</b>
		<b>SPECIAL EDUCATION TOTALS</b>	<b>\$8,079,376</b>	<b>-\$182,214</b>	<b>\$7,897,162</b>	<b>\$7,988,298</b>	<b>\$91,136</b>	<b>1.15%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>BUILDINGS &amp; GROUNDS</b>								
13609730	600023	MAINTENANCE SALARY	\$373,639	\$0	\$373,639	\$398,506	\$24,867	6.66%
13609730	600024	MAINT FRMN/ASST SALARY	\$169,816	\$0	\$169,816	\$177,392	\$7,576	4.46%
13609730	600036	MAINTENANCE OT	\$40,000	\$0	\$40,000	\$40,000	\$0	0.00%
13609730	600037	MAINT FOREMAN OT	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
13609740	601213	UNIFORM	\$12,500	\$0	\$12,500	\$12,500	\$0	0.00%
13609740	601233	CARPET CLEANING	\$30,000	\$0	\$30,000	\$30,000	\$0	0.00%
13609741	601214	HEATING CONT SERV	\$155,000	\$0	\$155,000	\$155,000	\$0	0.00%
13609742	601253	UTILS ELEC BILLS - DEWING	\$60,000	\$0	\$60,000	\$60,000	\$0	0.00%
13609742	601254	UTILS ELEC BILLS - HEATH BRK	\$59,000	\$0	\$59,000	\$59,000	\$0	0.00%
13609742	601257	UTILS ELEC BILLS - RYAN	\$98,000	\$0	\$98,000	\$98,000	\$0	0.00%
13609742	601258	UTILS ELEC BILLS - WYNN	\$184,000	\$0	\$184,000	\$184,000	\$0	0.00%
13609742	601259	UTILS ELEC BILLS - TMHS	\$250,000	\$0	\$250,000	\$250,000	\$0	0.00%
13609742	601260	UTILS ELEC BILLS - CENTER	\$181,890	\$0	\$181,890	\$181,890	\$0	0.00%
13609742	601262	UTILS WATER	\$600	\$0	\$600	\$600	\$0	0.00%
13609742	601261	UTILS TELEPHONE	\$39,000	\$0	\$39,000	\$39,000	\$0	0.00%
13609742	601263	UTILS SEWER/SEPT	\$12,000	\$0	\$12,000	\$12,000	\$0	0.00%
13609742	601264	UTILS CELLULAR	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13609742	601267	UTILS DUMPSTER	\$3,500	\$0	\$3,500	\$3,500	\$0	0.00%
13609743	601234	MNTGRND EQUIPMENT	\$15,000	\$0	\$15,000	\$15,000	\$0	0.00%
13609743	601271	MNTGRND CONTRACTED SVCS	\$60,000	\$0	\$60,000	\$60,000	\$0	0.00%
13609744	601119	PEST CONTROL	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13609744	601192	MNTBLDG CONTRACT	\$350,000	\$0	\$350,000	\$350,000	\$0	0.00%
13609745	601212	BLDGSCRTY OPER	\$17,000	\$0	\$17,000	\$17,000	\$0	0.00%
13609746	601236	MNTCEQUIP STORAGE	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13609750	601232	CUSTODIAL SUPPLIES	\$100,000	\$0	\$100,000	\$95,000	-\$5,000	-5.00%
13609751	601224	HTNGBLDGS FILTER	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
13609753	601271	GROUNDNS MAINT SUPP	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%
13609754	601027	MNTBLDG SUPPLIES	\$100,000	\$0	\$100,000	\$100,000	\$0	0.00%
13609757	601235	EQUIPMENT REPLACE	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13609761	601245	HTNGBLDGS GAS-DEWING	\$65,000	\$0	\$65,000	\$65,000	\$0	0.00%
13609761	601246	HTNGBLDGS GAS-HEATH	\$68,000	\$0	\$68,000	\$68,000	\$0	0.00%
13609761	601249	HTNGBLDGS GAS-RYAN	\$77,500	\$0	\$77,500	\$77,500	\$0	0.00%
13609761	601250	HTNGBLDGS GAS-WYNN	\$67,500	\$0	\$67,500	\$67,500	\$0	0.00%
13609761	601251	HTNGBLDGS GAS-TMHS	\$85,500	\$0	\$85,500	\$85,500	\$0	0.00%
13609761	601252	HTNGBLDGS GAS-CENTER	\$150,000	\$0	\$150,000	\$150,000	\$0	0.00%
13609763	601021	MNTGRND MILEAGE	\$4,000	\$0	\$4,000	\$4,000	\$0	0.00%
13609764	601321	VEHICLE MAINT	\$20,000	\$0	\$20,000	\$20,000	\$0	0.00%
13609764	601322	VEHICLE GAS & OIL	\$16,000	\$0	\$16,000	\$16,000	\$0	0.00%
		<b>BLDG &amp; GRNDS SALARY TOTALS</b>	<b>\$633,455</b>	<b>\$0</b>	<b>\$633,455</b>	<b>\$665,898</b>	<b>\$32,443</b>	<b>5.12%</b>
		<b>BLDG &amp; GRNDS OPERATING TOTALS</b>	<b>\$2,334,990</b>	<b>\$0</b>	<b>\$2,334,990</b>	<b>\$2,329,990</b>	<b>-\$5,000</b>	<b>-0.21%</b>
		<b>BUILDINGS &amp; GROUNDS TOTALS</b>	<b>\$2,968,445</b>	<b>\$0</b>	<b>\$2,968,445</b>	<b>\$2,995,888</b>	<b>\$27,443</b>	<b>0.92%</b>

**TEWKSBURY PUBLIC SCHOOLS**  
**FY 25 DETAILED BUDGET BY COST CENTER**

4/11/24

ORG	OBJ	DESCRIPTION	FY24	TRANSFERS	FY 24	FY25	FY25-FY24	FY25-FY24
			ORIG BUDGET		REV BUDGET	BUDGET	\$\$\$ DIFF	% DIFF
<b>SYSTEMWIDE LEA</b>								
13059814	600020	CURRICULUM DIRECTORS	\$282,079	\$11,500	\$293,579	\$302,707	\$9,128	3.11%
13169810	600020	STUDENT AND FAMILY SUPPORT	\$137,068	\$4,500	\$141,568	\$146,120	\$4,552	3.22%
13389810	600103	MATH COACHES	\$299,316	\$0	\$299,316	\$310,671	\$11,355	3.79%
13449810	600103	TECH COACHES	\$188,646	-\$270	\$188,376	\$194,027	\$5,651	3.00%
13409810	600103	LITERACY COACH	\$196,909	-\$14,895	\$182,014	\$101,862	-\$80,152	-44.04%
13059810	600048	MENTORS SALARY	\$30,000	\$0	\$30,000	\$30,000	\$0	0.00%
13059810	600049	MENTEES SALARY	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13179840	601023	DISTRICTWIDE PROF DEVEL	\$53,300	\$0	\$53,300	\$37,818	-\$15,482	-29.05%
13059811	600026	SICK LEAVE BUY BACK	\$40,000	\$0	\$40,000	\$40,000	\$0	0.00%
13059811	600027	RETIREMENT INCENT	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%
13059812	600035	GRANT MGMT	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
13059841	601192	CURR & DATA CS	\$10,000	\$0	\$10,000	\$0	-\$10,000	-100.00%
13059813	600100	SALARY RESERVE -	\$89,295	\$0	\$89,295	\$71,934	-\$17,361	-19.44%
13159810	600040	NURSE SALARIES - SYSTEM	\$704,273	\$0	\$704,273	\$806,907	\$102,634	14.57%
13339810	600052	SYST WD ELL TEACH	\$520,680	-\$270	\$520,410	\$734,975	\$214,565	41.23%
13059830	600011	SUBS CALL LINE	\$20,160	-\$20,160	\$0	\$0	\$0	0.00%
13179810	600070	SYST WD PD STIPEND	\$2,470	\$0	\$2,470	\$2,470	\$0	0.00%
13159830	600021	SUBSTITUTE NURSES	\$10,000	\$0	\$10,000	\$10,000	\$0	0.00%
13389850	600103	MATH COACH SUPPLIES	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%
13529831	600096	COPY CTR AIDE	\$27,571	\$0	\$27,571	\$33,944	\$6,373	23.11%
13609830	600120	INTEROFFICE MAIL	\$12,000	\$0	\$12,000	\$12,000	\$0	0.00%
13523112	600033	TMHS SECURITY MONITOR	\$28,466	\$0	\$28,466	\$30,694	\$2,228	7.83%
13523112	600087	RESOURCE OFFICER	\$230,063	\$0	\$230,063	\$230,063	\$0	0.00%
13159840	601188	DOCTOR CONT	\$6,500	\$0	\$6,500	\$6,500	\$0	0.00%
13529840	601121	BAND TRANS	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
13529840	601234	BAND EQUIP REPAIR	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
13159860	601011	MED INSURANCE REIMB	\$400	\$0	\$400	\$400	\$0	0.00%
13159860	601020	HEALTH COURSE REIMB	\$800	\$0	\$800	\$800	\$0	0.00%
13159850	601298	HEALTH SUPPLIES	\$10,637	\$0	\$10,637	\$10,637	\$0	0.00%
		<b>SYSTEMWIDE SALARY TOTALS</b>	<b>\$2,836,996</b>	<b>-\$19,595</b>	<b>\$2,817,401</b>	<b>\$3,076,374</b>	<b>\$258,973</b>	<b>9.19%</b>
		<b>SYSTEMWIDE OPERATING TOTALS</b>	<b>\$93,137</b>	<b>\$0</b>	<b>\$93,137</b>	<b>\$67,655</b>	<b>-\$25,482</b>	<b>-27.36%</b>
		<b>SYSTEMWIDE LEA TOTALS</b>	<b>\$2,930,133</b>	<b>-\$19,595</b>	<b>\$2,910,538</b>	<b>\$3,144,029</b>	<b>\$233,491</b>	<b>8.02%</b>
			<b>FY24</b>	<b>TRANSFERS</b>	<b>FY 24</b>			
			<b>ORIG BUDGET</b>		<b>REV BUDGET</b>			
		<b>SALARY TOTAL</b>	<b>\$ 38,690,764</b>	<b>\$ (78,595)</b>	<b>\$ 38,612,169</b>	<b>\$ 40,144,578</b>	<b>\$ 1,532,409</b>	<b>3.97%</b>
		<b>OPERATING TOTAL</b>	<b>\$ 15,504,895</b>	<b>\$ 78,595</b>	<b>\$ 15,583,490</b>	<b>\$ 15,396,530</b>	<b>\$ (186,960)</b>	<b>-1.20%</b>
		<b>CAPITAL OUTLAY</b>	<b>\$ 789,603</b>		<b>\$ 789,603</b>	<b>\$ 789,603</b>	<b>\$ -</b>	<b>0.00%</b>
		<b>SCHOOL SUBTOTAL</b>	<b>\$ 54,985,262</b>	<b>\$ -</b>	<b>\$ 54,985,262</b>	<b>\$ 56,330,710</b>	<b>\$ 1,345,448</b>	<b>2.45%</b>





## Tewksbury Public Schools

### MEMORANDUM

**To:** School Committee Members  
**From:** Brenda Theriault-Regan  
Superintendent of Schools  
**Date:** April 5, 2024  
**Re:** 2023-2024 Revised School Committee Assignments

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#### **This Requires a Roll Call Vote**

The following is the proposed revisions to the 2023- 2024 School Committee Negotiating Sub-Committee assignments. This will require Roll Call votes by the School Committee.

**DRAFT**  
**TEWKSBURY SCHOOL COMMITTEE**  
**2023-24 Assignments**

Revised:  
Revised: 12-14-2023  
Approved: 5-10-2023

***COLLECTIVE BARGAINING NEGOTIATING SUB-COMMITTEES***

Custodians – *Chris Moncada / Katie Anderson*

Education Support Personnel – *Bridget Garabedian / Rich Russo*

Food Service – *Rich Russo / Chris Moncada*

Nurses – *Kayla Biagioni-Smith / Katie Anderson*

Secretaries – *Kayla Biagioni-Smith / Katie Anderson*

TAG – *Bridget Garabedian / Kayla Biagioni-Smith*

TTA – *Bridget Garabedian / Rich Russo*

# New Business



## Tewksbury Public Schools

### MEMORANDUM

**To:** School Committee Members  
**From:** Brenda Theriault-Regan  
**Date:** April 5, 2024  
**Re:** One8 Foundation - Project Lead The Way (PLTW) Grant

---

#### This Requires a Roll Call Vote

The purpose of this memo is to notify the School Committee of the recent release of information from One8 Foundation. Tewksbury Memorial High School has been awarded a grant from the One8 Foundation for Project Lead the Way High School Engineering.

March 27, 2024

Hello Tewksbury Memorial High School team,

Congratulations! We are excited to share that Tewksbury Memorial High School has been awarded a grant from the One8 Foundation for Project Lead The Way (PLTW) High School Engineering. We are thrilled to have your teachers and students participating in high-quality Applied Learning through PLTW. Your school team will be joining the community of over 300 schools with PLTW programs in Massachusetts and we are excited about the impact PLTW will have for your students.

You have been awarded \$40,000.00 in grant funding which will be distributed over 3 years to help support your PLTW High School Engineering programming.

#### Next steps:

- Register **your champions** (teacher, school, and district leader grant champions listed in the grant applications) as well as the building principal to attend **the Grant convening** for all grant recipients on April 24, 2024.
- Share the good news with your community using the attached sample school **press release**.
- The Superintendent of your district will receive a **grant agreement** via DocuSign on April 2<sup>nd</sup> which he or she will need to review and sign by April 16<sup>th</sup>, 2024.

As a new One8 grantee, we are thrilled to welcome your team to a growing community of innovative educators across Massachusetts working to provide rich and meaningful learning opportunities for teachers and students alike. Our team wants to make sure you have the supports you need to make your PLTW program maximally impactful. As part of the Massachusetts PLTW program your team can access additional programming from the Mass Learning Project in partnership with the One8 Foundation's Applied Learning Hub team.

- Implementation support & planning: We are here to help you every step of the way – from scheduling, to training, to equipment. Please don't sit with a question or struggle through a challenge. We have helped hundreds of schools implement PLTW, and we can share best practices. If we don't know the answer, we will find someone who does.
- Additional professional learning opportunities: We run conferences, convenings, and PD days throughout the year to provide additional content support and networking opportunities for teachers and leaders.
- Authentic industry connections: To make learning exciting and relevant, the One8 Applied Learning Hub team offers opportunities for students and educators to connect with relevant industry professionals. Students can receive feedback from STEM professionals on their PLTW coursework through events, competitions, showcases and classroom visits. Educators are invited to participate in expert-driven professional learning sessions and industry visits.

We at the One8 Foundation are excited to partner with you. Our goal is for the One8 team to be a resource to the schools we support.

Thank you,

**Joanna Jacobson**

President

One8 Foundation

**Thank you for your consideration. This requires a Roll Call Vote by the School Committee.**

To be released on April 11, 2024 pending a vote of approval by the  
Tewksbury School Committee

**FROM: Tewksbury Public Schools**

**Ms. Brenda Theriault-Regan, Superintendent of Schools**

**RE: Press Release – Tewksbury Public Schools Receives Grant to  
Support STEM Career Learning**

*Beginning in the fall of 2024, Tewksbury Memorial High School will be adding Project Lead The Way programs to provide hands-on, applied learning and in-depth teacher professional development*

**Tewksbury, Mass. April 11, 2024** – Tewksbury Memorial High School announced today that it has received grant funds from the One8 Foundation to offer new applied learning curricular programming from [Project Lead The Way](#) (PLTW) that will better prepare students for school and career success. PLTW is a nonprofit organization that provides a transformative learning experience for PreK-12 students and teachers through coursework in computer science, engineering, and biomedical science. With PLTW curriculum, students apply what they have learned to solve real-world problems. Tewksbury Memorial High School joins more than 12,000 schools across the country offering PLTW programs to millions of students.

Receiving the One\* grant will unlock opportunities to offer students enriched learning experiences and direct connections to real-world applications. It will establish a strong foundation and meaningful ties with engineering professionals.

Since 2017, the One8 Foundation alongside the Massachusetts STEM Advisory Council, the Workforce Skill Cabinet, and the Massachusetts Life Science Center have provided support to expand PLTW programming for students across the Commonwealth to better prepare them for a rapidly changing, data-rich world. PLTW coursework in the areas of biomedical science, engineering, and computer science provides students with many of the skills they will need to access opportunities in sectors that are powering the state economy.

“Students are hungry for experiences that allow them to apply what they are learning to solve real-world, meaningful problems. Providing equitable access to hands-on applied learning programs that deliver academic gains while building critical thinking and complex problem-solving skills ensures students are engaged and interested in school and prepared for success in this ever-changing world,” **said Joanna Jacobson, President of the One8 Foundation.**

Tewksbury Memorial High School will use grant funds to implement its PLTW Principles of Engineering and Engineering Capstone programs. Funds from the grant will support teacher professional development and the purchase of materials and equipment that will be used in PLTW courses. In addition, as a school with PLTW programming in Massachusetts, Tewksbury Memorial High School will have access to a regular set of teacher professional learning opportunities, student project showcases, and connections to industry professionals offered by the Mass Learning Project and the One8 Applied Learning Hub.

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**About the One8 Foundation**

The One8 education team identifies, supports and scales high impact programs and approaches that help schools and teachers prepare students for success in a rapidly changing, data rich world. One8 imagines a future where high-quality applied learning opportunities that make learning relevant, stimulating and rewarding are a regular part of the student experience driving impact for all students. Learn more at [www.one8.org](http://www.one8.org).

**About One8 Applied Learning Hub**

The One8 Foundation is committed to identifying and funding proven Applied Learning programs that inspire students with innovative, engaging ways to approach core and elective subject matter. At the One8 Applied Learning Hub, we're here to help Massachusetts schools get the most out of those programs by providing implementation support, educator community building, and student opportunities that help bring their learning to life. The One8 Applied Learning Hub currently supports five programs in the Commonwealth: OpenSciEd, PBLWorks, Project Lead The Way, ST Math, and the Democratic Knowledge Project. Visit [www.one8alhub.org](http://www.one8alhub.org) to learn more.

**About Mass Learning Project**

Founded in 2023, Mass Learning Project is a fiscally sponsored project of Community Initiatives that is working with the 330+ Massachusetts schools implementing Project Lead The Way (PLTW) programs to ensure that teachers and school leaders have the support they need to deliver classroom experiences of exceptional quality. Mass Learning Project aspires to make PLTW teachers the best supported teachers in the state with the hunger and opportunity to continuously improve the applied learning experiences they offer to students. Mass Learning Project offers robust supports to schools and educators, including implementation guidance, professional learning opportunities, and on-the-ground support.

**About Project Lead The Way**

Project Lead The Way (PLTW) is a mission-driven organization that is transforming the learning experience for millions of PreK-12 students and thousands of teachers across the country. PLTW empowers students to develop in-demand, transportable knowledge and skills through pathways in computer science, engineering, and biomedical science. PLTW's teacher training and resources support teachers as they engage their students in real-world learning. More than 12,000 elementary, middle, and high schools in all 50 states and the District of Columbia offer PLTW programs. For more information on Project Lead The Way, visit [www.pltw.org](http://www.pltw.org).

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** David Libby  
Business Manager

**Date:** April 5, 2024

**Re:** Proposed AlphaBEST Contract Addendum

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### **This Requires a Roll Call Vote by the Committee**

The following is the proposed AlphaBEST's Contract extension addendum for the 2024-2026 school years. This requires a Roll Call vote by the Committee.



Extension Addendum

THIS FIRST AMENDMENT (hereinafter referred to as the “First Amendment”) of the Agreement is entered into as of \_\_\_\_\_ between the Town of Tewksbury on behalf of Tewksbury Public Schools (hereafter referred to as “Tewksbury”) and AlphaBEST Education, Inc., a corporation organized under the laws of the State of North Carolina, with a usual place of business at 620 N. Patterson Ave., Winston-Salem, NC 27101, individually a “Party” and collectively the “Parties”.

WHEREAS, Tewksbury and AlphaBEST have entered into a contract for the provision of Extended Day Programming, dated May 15, 2023 (the “Existing Agreement”), which is herein incorporated by reference. The term of said Existing Agreement commenced on May 22, 2023, and is set to expire on June 30, 2026.

WHEREAS, Tewksbury and AlphaBEST have elected to update the tuition fee schedule for the 2024 – 2026 school years.

NOW, THEREFORE, for good and valuable consideration, the receipt of sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. During the 2024 – 2026 school years, Tewksbury and AlphaBEST agree that the registration, tuition fees and discounts for the Extended Day Programming provided by AlphaBEST shall be as follows:

Registration	\$50.00 per family
Siblings	10%*
Free and Reduced Lunch	15%*
District Employee	20%*
Late Payment Fee	\$15.00 per occurrence
Late Pick-Up Fee for 1 – 15 Minutes	\$15.00
Late Pick-Up Fee for 16 – 30 minutes	\$30.00
Late Pick-Up Fee for 31 or more minutes	\$1.00 each additional minute per family
Returned Check Fee	\$25.00
NSF Fees	Maximum allowable by law

\*Only applicable to five-day care. Families may elect only one discount option.

2024 – 2026 Fee Schedule			
Enrollment Type	Before School	After School	Frequency
5 days per week	\$156.00	\$274.00	Per month
4 days per week	\$143.00	\$242.00	Per month
3 days per week	\$120.00	\$197.00	Per month
2 days per week	\$75.00	\$139.00	Per month
1 day per week	\$38.00	\$58.00	Per month

<b>2024 – 2026 Alternative Fee Options for Enrolled Students</b>
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<b>Enrollment Type</b>	<b>Fee</b>	<b>Frequency</b>
Full-Day Care	\$53.00	Per day
Full-Week Care	\$167.00	Per week
Early Release/Half Day	\$37.00	Per day

<b>2024 – 2026 Alternative Fee Options for Non-Enrolled Students**</b>		
<b>Enrollment Type</b>	<b>Fee</b>	<b>Frequency</b>
Flexible Scheduling/Drop-in (Before or After)	\$16.00	Per day
Early Release/Half Days Punch Pass - non-enrolled families	\$168.00	Per pass
Pre-K One-Hour GAP Fee – Non-Enrolled Families	\$5.00	Per day

\*\*Non-enrolled families must register at least seven (7) days prior to attendance.

2. Except as expressly modified hereby in the Extension, the Existing Agreement shall remain in full force and effect, and the terms and conditions thereof shall govern the services provided by AlphaBEST during the Extended Term. This Extension shall be construed and enforced in accordance with the substantive laws of the Commonwealth of Massachusetts. This Extension, together with the Existing Agreement, represents the entire agreement of the Parties with respect to its subject matter and may not be modified in any manner except by a written instrument signed by both Parties.

IN WITNESS WHEREOF, Tewksbury and AlphaBEST have executed this Extension with intended effect as of the Effective Date first above written.

[Separate Signature Page Follows]

SEPARATE SIGNATURE PAGE TO  
FIRST AMENDMENT

CITY OF TEWKSBURY

ALPHABEST EDUCATION, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM DRAFT

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** April 5, 2024

**Re:** 2024-2025 School Choice Vote

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### **This Requires a Roll Call Vote**

The Inter-district School Choice Law (G.L. c.76, s.12B) requires all districts to accept incoming school choice students unless the School Committee votes not to participate. The School Committee is required to take an annual vote. The Superintendent is required to notify the Massachusetts Department of Elementary and Secondary Education (DESE) of the action taken by the School Committee. This notification must be electronically submitted prior to June 1st.

I am recommending the School Committee vote not to participate in the School Choice Program. I am offering this recommendation in consideration of the following reasons:

- The continued work associated with the construction at the Center Elementary School.
- The uncertainty of continued operation of our schools.

Thank you for your consideration. This requires a Roll Call Vote by the School Committee.



## Tewksbury Public Schools

### MEMORANDUM

**To:** School Committee Members  
**From:** Brenda Theriault-Regan  
Superintendent of Schools  
**Date:** April 5, 2024  
**Re:** Last Day of School for the 2023-2024 School Year

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#### **This Requires a Roll Call Vote**

The Tewksbury Public Schools 2023-2024 School Calendar included five snow days with an anticipated last day of school on June 21, 2024. During the 2023-2024 school year there was one (1) snow day on February 13, 2024. It is the recommendation of the Superintendent for the last day of school to be Friday, June 14, 2024.

June 14, 2024 is a half-day of school adhering to the early release schedule as follows:

Tewksbury Memorial High School	10:40 a.m.
John Wynn Middle School	10:45 a.m.
John Ryan Elementary School	11:15 a.m.
K-4 Elementary Schools	11:55 a.m.

**This does require a Roll Call vote by the School Committee.**



# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Brenda Theriault-Regan  
Superintendent of Schools

**Date:** April 5, 2024

**Re:** 2025 School Committee Meeting Dates

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**This is an informational item only. No vote is required.**

The following is the draft of the 2025 School Committee Meeting Dates. This is informational only, no vote is required. The agenda item will be on the May 1, 2024 agenda for consideration of the Committee.

**TEWKSURY SCHOOL COMMITTEE  
2025 SC MEETING DATES DRAFT**

Meetings are held on Wednesday Evenings at 5:30 PM or as identified on the School Committee posted agenda.  
Location: Tewksbury Memorial High School - 320 Pleasant Street, Tewksbury, MA 01876  
Large Group instruction Room #1 (LGI-1) or as identified on the posted agenda  
Agendas are posted on the district website, [Agendas & Minutes](#).

January 8, 2025	Regular Meeting	5:00 PM - TMHS (LGI-1)
January 29, 2025	Budget Workshop	4:30 PM - TMHS (LGI-1)
February 12, 2025	Public Hearing (Budget)	5:00 PM - TMHS (LGI-1)
February 12, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
TBD	Fin Com Meeting	at Town Hall – School Committee will attend.
March 12, 2025	Public Hearing (Budget)	5:00 PM - TMHS (LGI-1)
March 12, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
April 9, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
April 30, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
May 2025	Annual Town Meeting	School Committee will attend Annual Town Meeting
May 2025	Special Town Meeting / Annual Town Meeting (Reconvened)	School Committee will attend Special Town Meeting and Annual Town Meeting (Reconvened)
May 14, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
June 11, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
July 23, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
August 13, 2025	SC/Admin Retreat	2:00 PM - TMHS (LGI-1)
August 13, 2025	Regular Meeting	5:00 PM or Immediately following Retreat - TMHS (LGI-1)
September 17, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
TBD*	Special Town Meeting	School Committee will attend Special Town Meeting
October 15, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
November 12, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)
December 10, 2025	Regular Meeting	5:30 PM - TMHS (LGI-1)

*TPS District Strategy*

*The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.*

\*Date subject to vote by Select Board