

TEWKSBURY SCHOOL COMMITTEE
139 Pleasant Street, Tewksbury, MA 01876

Notice of Meeting #9 - Public Session
Wednesday, February 14, 2024 at 5:00 PM

Meeting Place:
Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)
320 Pleasant Street, Tewksbury, MA 01876

AGENDA

-
1. **Call To Order**
 2. **Executive Session** - Non-Public Session - 5:00 PM
 - Approval of January 10, 2024 Executive Session Minutes
 - Collective Bargaining Pertaining to TTA (Teachers) and ESP (Aides) Bargaining UnitsThe School Committee will reconvene in open session after the Executive Session.
 3. **Adjourn into Public Session**
 4. **Public Hearing on the FY25 Budget** - Public Session 6:00 PM
 5. **Reconvene February 14, 2024 School Committee Meeting** - Public Session 6:30 PM
 6. **Pledge of Allegiance**
 7. **Announcement***
 8. **Recognitions**
None
 9. **Student Council Representative Report**
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
 10. **Presentations**
 - a. TPS New IEP Training Update
 - b. TMHS 2024-2025 Program of Studies & Project Lead the Way
 11. **Citizens Forum***
 12. **Approval Of Minutes**
 - a. January 3, 2024 Special Meeting
 - b. January 10, 2024 Regular Meeting
 - c. January 31, 2024 Regular Meeting (Budget)
 13. **Submission And Payment Of Bills**
Payroll Period Ending January 18, 2024, \$1,574,217.40
Payroll Period Ending February 1, 2024, \$1,605,972.69
 14. **Superintendent & Staff Report**

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair bgarabedian@tekwksbury.k12.ma.us ~ Kayla Biagioni-Smith, Vice-Chair kbiagioni-smith@tekwksbury.k12.ma.us ~ Kaitlyn M. Anderson, Clerk kmanderson@tekwksbury.k12.ma.us ~ Nicholas G. Parsons, Member nparsons@tekwksbury.k12.ma.us ~ Richard Russo, Jr., Member russo@tekwksbury.k12.ma.us
Superintendent of Schools - Brenda Theriault-Regan bregan@tekwksbury.k12.ma.us

15. Consent Agenda*

16. School Committee Member Reports

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

17. Policy Changes, Proposals, And Adoption - None

18. Old Business

- a. 2023-2024 Register Periods for Grades 1-4 Update
- b. 2024-2025 School Calendar & Legend
- c. School Committee Goals Update

19. New Business

- a. 2024-2025 Program of Studies
- b. 2023 District Report Card

20. New School Committee Matters Of Interest

21. 2023 Future School Committee Meeting Dates

March 13th: Public Hearing on the Budget & Regular Mtg; April 10th: Regular Mtg; May 1st: Regular Meeting
May 6th: Annual Town Mtg & May 8th: Special Town Meeting/Annual Town Mtg Reconvened (School Committee will be in attendance); May 22, 2024: Regular Meeting

22. 2023 Future Sub-Committee & Advisory Committee Meeting Dates

TSEPAC Business Meeting: February 15, 2024; Wellness Advisory Committee: April 3, 2024
Policy Sub-Committee: TBD

23. Future Agenda Items

24. Adjournment

***ANNOUNCEMENT:** The February 14, 2024 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or [YouTube.com/TewksburyTV](https://www.youtube.com/TewksburyTV). Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

***PUBLIC COMMENT:** Speakers will be allowed three (3) minutes to present their material. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to speak on the groups' behalf. If you require accommodations on the basis of a disability or require language interpretation assistance please notify the Superintendent's office in advance of the meeting date.

Consent Agenda*

Correspondence

- a. Wynn Middle School & TMHS Drama Programs 2024 Out-of-State Field Trip Update
- b. Wynn Middle School After School Academic Support Teachers Needed
- c. TMHS After School Academic Support & Credit Recovery Program Teachers Needed
- d. A Course in Collaboration (TMHS Course - Introduction to Criminal Justice)
- e. 2024 Annual Ginsburg Family Award Nomination Form
- f. 2024 Annual Krissy Polimeno Outstanding Educator Award Nomination Form
- g. National School Counseling Week (2/5-2/9)
- h. Closings, Delays & Emergencies (Inclement Weather Procedures)

Personnel Items

New Hires - Tina Tyder, 12-month Secretary at the John Wynn Middle School, effective January 16, 2024; Alisa Zuka, District-wide Speech & Language Pathologist assigned to the elementary grades, effective February 5, 2024; Ashley Nogueira, Education Support Personnel at the Heath Brook School, effective February 26, 2024; Ryan Cunningham, Building Custodian at the Center Elementary School, effective February 8, 2024

Reappointments - None

Retirements - Lori Hyland, Grade 3 Teacher at the Center Elementary School, effective June 30, 2024; Janet Gordon, Science Teacher at Tewksbury Memorial High School, effective June 30, 2024

Transfers - None

Appendix B 2023-2024 Co-Curricular Activities

Wynn Middle School

Kellyn Welch, Literary Magazine

Lauren Nastari, Newspaper

Destiny Callahan, Assistant Drama Coach

Appendix B TMHS Athletics

Appendix B TMHS Athletics

Janet Gilday, Dance Team Instructor

Acceptance of Grants - None

Acceptance of Donations - Donation of laptops and computer equipment (valued at \$600) from the Tuttle Family to the Wynn Middle School for a STEM classroom; Global Partners and ExxonMobil Educational Alliance Program Grant Awarded to the John Ryan Elementary STEM Program in the amount of \$500.

Raffles - None

Executive Session

TEWKSBURY SCHOOL COMMITTEE
Executive Session (Non-Public Session)

Wednesday, February 14, 2024

Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session - 5:00 PM

- Approval of January 10, 2024 Executive Session Minutes and
- Collective Bargaining Pertaining to TTA (Teachers) and ESP (Aides) Bargaining Units

The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

PUBLIC
HEARING
ON THE PROPOSED BUDGET

FY25
Tewksbury
Public Schools
Budget

February 14, 2024

T

FY25 School Department Budget

District Strategy

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

FY25 School Department Budget

Theory of Action

When the Tewksbury Public Schools prioritizes a Vision of a Learner that focuses on creative problem solving, collaboration, and effective communication, then all students will experience innovative, inclusive, equitable, and student-centered instruction prioritizing academic, social and emotional positive outcomes.

FY25 School Department Budget

School Budget Consists
of 4 Major Parts

- Managed by the Schools
 - Salary
 - Operating
 - Capital Outlay
- Managed/Shared with the Town
 - Fixed Costs

FY25 School Department Budget

School Budget Consists
of 4 Major Parts

- **Managed by the
Schools**

- Salary
- Operating
- Capital Outlay

- **Managed by the
Town**

- Fixed Costs

FY25 School Department Budget



- The School Budget process is a FLUID one
- It reflects the plan of the District to best address its prioritized needs and goals, using the resources available suited for each need **at that moment in time**
 - These needs are **CONSTANTLY** changing
 - These resources are **CONSTANTLY** changing
- Our budget will change to reflect these changes between now and Final Approval

FY25 School Department Budget



- The School Budget is part of the overall TOWN Budget for the Town of Tewksbury. It is reviewed, and recommended for approval to the Town Manager and the Finance Committee by the School Committee
- The Finance Committee then recommends approval of a TOWN budget to Town Meeting in May each year. When Town Meeting approves the budget, funds are appropriated for each Town Department, including Schools.
- *The final, actual approval of funds for School and ALL Departments rests with the residents who attend Town Meeting*

FY25 School Department Budget

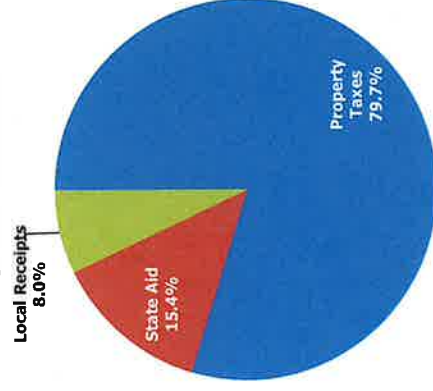


Where does
School funding
come from?

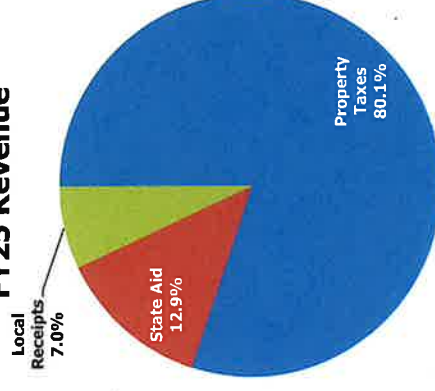
**60/40 SPLIT OF
NEW REVENUES**

**60% - SCHOOLS
40% - TOWN**

FY24 Revenue



FY25 Revenue

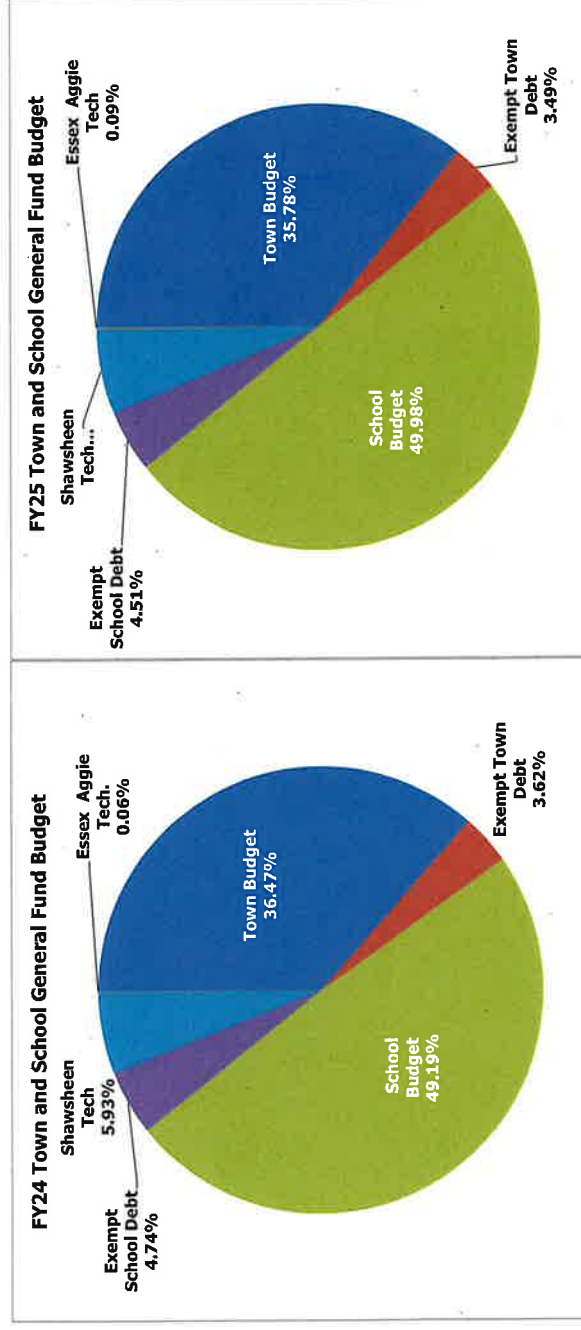


FY25 School Department Budget



Where does
our funding
come from?

| CATEGORY | FY24 % | FY25 % |
|--|--------------|--------------|
| SCHOOL BUDGET (SAL, OPER, CAP & FIXED) | 49.19 | 49.98 |
| SCHOOL EXEMPT DEBT | 4.74 | 4.51 |
| SHAWSHEEN TECH | 5.93 | 6.15 |
| ESSEX NORTH SHORE TECH | 0.06 | 0.09 |
| TOTAL SCHOOLS | 59.92 | 60.73 |
| TOWN BUDGET | 36.47 | 35.78 |
| TOWN EXEMPT DEBT | 3.62 | 3.49 |
| TOTAL TOWN | 40.09 | 39.27 |
| GRAND TOTAL | 100% | 100% |



FY25 School Department Budget



- The School Budget process is a FLUID one
- FOR EXAMPLE:
 - Since we last met to review the budget, 2 weeks ago, we got Shawsheen Tech ACTUAL budget figures. We had a 6% growth placeholder and the budget came in about \$86k higher
 - Split the added cost with Town at 60/40 ratio
 - Reduced budget by \$51,652 in Operating

FY25 School Department Budget

Challenges Faced In Formulating FY25 Budget

| Typical | FY25 |
|---|---|
| Collective Bargaining Agreements in place for the upcoming year, so Salary figures can be relatively easily estimated | <i>No Collective Bargaining Agreements in place beyond FY24. Since the majority of our budget \$\$ is in Salary, this requires planning for multiple contingencies and methods for meeting anticipated agreements.</i> |
| Use prior years ACTUALS to determine needs and/or budget opportunities | Only have 6 months of FY23 data with new Center School building structure. Schools still feeling effects of COVID 19 and students recovering from learning loss. |
| Use of ESSER grants ends September 2024 | Balancing the use of ESSER funding by the deadline with ability to support needs (if they are recurring) within the budget in the future |
| Pre-School Re-Structure | With additional space available at PK-1 schools, able to balance Pre-School offerings between Dewing and Heath Brook to offer Pre-School at BOTH locations |

FY25 School Department Budget

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FY25 School Department Budget

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FY25 School Department Budget

Areas of FOCUS

- Personnel

- COLLECTIVE BARGAINING

- Developing multiple contingencies depending on contract settlements
 - Assessing personnel opportunities based on currently declining enrollment
 - Assess grant funded personnel and begin to fund via LEA budget, if appropriate
- Increase balancing of Special Ed programming between PK-1 schools

- Operational

- Searching for opportunities in transportation, utilities, technology, supplies, maintenance
 - Keeping ahead of rising trends

- Technology

- Communications
 - Improve/Consolidate systems
 - Continue Smartboard to Cleartouch conversion districtwide
 - Wiring (E-Rate discount)
 - Printing solutions
 - Copier contract expiring; exploring options

- Building Improvements

- Needs of HB & DEW
 - To get through 6-10 years
 - Building & Grounds Systems
 - HVAC, Electric, Plumbing, Security, Intercom/PA, Phone (VOIP)

FY25 School Department Budget

~~2.63%~~ **2.54% Increase Requested**

Tewksbury Public Schools

School Budget Recommendation - FY25

| | School Budget FY22 | School Expended FY22 | School Budget FY23 | School Expended FY23 | School Budget FY24 | School Dept. FY25 REQUEST | Town Manager Recommend FY25 | \$ Change | % Change |
|----------------------|-----------------------|-------------------------|-----------------------|-------------------------|-----------------------|------------------------------|--------------------------------|------------------|--------------|
| Salaries | 36,272,549 | 35,858,444 | 37,570,983 | 36,670,728 | 38,612,169 | 39,766,126 | 39,766,126 | 1,153,957 | 3.07% |
| Operating | 14,816,386 | 15,222,510 | 14,679,800 | 15,579,707 | 15,583,490 | 15,774,982 | 15,774,982 | 191,492 | 1.30% |
| Capital Outlay | 850,000 | 837,049 | 789,603 | 789,603 | 789,603 | 789,603 | 789,603 | - | 0.00% |
| School Budget | 51,938,935 | 51,918,003 | 53,040,386 | 53,040,038 | 54,985,262 | 56,330,710 | 56,330,710 | 1,345,448 | 2.54% |

FY25 School Department Budget

If including Fixed Costs & Debt ~~3.17%~~ 3.09% increase Requested

Tewksbury Public Schools

School Budget Recommendation - FY25

| | <u>School</u> <u>Budget FY22</u> | <u>School</u> <u>Expended FY22</u> | <u>School</u> <u>Budget FY23</u> | <u>School</u> <u>Expended FY23</u> | <u>School</u> <u>Budget FY24</u> | <u>School Dept.</u> <u>FY25 REQUEST</u> | <u>Town Manager</u> <u>Recommend FY25</u> | <u>\$\$ Change</u> | <u>%</u> <u>Change</u> |
|-------------------|-------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|--|--|--------------------|---------------------------|
| Salaries | 36,272,549 | 35,858,444 | 37,570,983 | 36,670,728 | 38,612,169 | 39,766,126 | 39,766,126 | 1,153,957 | 3.07% |
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| School Budget | 51,938,935 | 51,918,003 | 53,040,386 | 53,040,038 | 54,985,262 | 56,330,710 | 56,330,710 | 1,345,448 | 2.54% |
| Total Fixed Costs | 10,678,921 | 10,256,277 | 11,043,278 | 11,029,208 | 11,570,143 | 12,602,499 | 12,602,499 | 1,032,356 | 9.35% |
| Total Debt | 7,041,688 | 7,041,688 | 6,603,450 | 6,603,450 | 6,408,700 | 6,218,200 | 6,218,200 | (190,500) | -2.88% |
| Grand Total | 69,659,544 | 69,215,968 | 70,687,114 | 70,672,696 | 72,964,105 | 75,151,409 | 75,151,409 | 2,187,304 | 3.09% |

FY25 School Department Budget

KEY ASSUMPTIONS AND CHANGES REFLECTED IN THIS CURRENT VERSION OF THE FY 25 BUDGET

SALARY:

SAME WORKFORCE AS FY24; WITH THE FOLLOWING EXCEPTIONS:

6 PRINCIPAL SUPPORT POSITIONS ELIMINATED (GRANT FUNDED)
SHIFTED SALARIES OF 3 ADJUSTMENT COUNSELORS, NURSE, ESL (GRANT FUNDED FY24)
INTO LEA BUDGET

STRAIGHT 3% COLA FOR ALL BARGAINING UNITS (3.5% FOR TTA STEPS 1-4)
ANY KNOWN RETIREES' POSITIONS WILL BE ABSORBED, RE-ORGANIZED OR FILLED BY CURRENT
STAFF IN NEXT YEAR'S BUDGET PLAN

OPERATING:

LEVEL FUNDED; WITH THE FOLLOWING EXCEPTIONS:

INCREASED TRANSPORTATION BUDGET FOR KNOWN CONTRACT INCREASES
REVIEWED SPECIAL ED OOD STUDENT LIST AND ADJUSTED TUITION BY *4.69%

*PER OSD MEMO

CAPITAL OUTLAY:

RESERVING ALL FY25 CAPITAL OUTLAY MONEY AT THIS TIME FOR HEATH BROOK RENOVATION
PROJECT

CURRENTLY IN DESIGN PHASE, SO COSTS UNKNOWN

FY25 School Department Budget

SALARY – 70.6% of School Budget

| Group | LEA Budget | | |
|---------------------------|--------------|---------------------|-------------|
| | HeadCount | Amount | % of Salary |
| Aides | 76.00 | \$ 2,111,898 | 5.3% |
| Cust/Maintenance | 32.00 | \$ 1,770,007 | 4.5% |
| Non Union | 41.00 | \$ 3,953,138 | 9.9% |
| Nurses | 10.00 | \$ 806,907 | 2.0% |
| Secretaries | 16.00 | \$ 837,512 | 2.1% |
| Teachers | 287.50 | \$ 27,025,643 | 68.0% |
| Union Admin | 6.80 | \$ 898,930 | 2.3% |
| Part Time/Overtime/Hourly | <u>~400~</u> | \$ <u>2,362,091</u> | 5.9% |
| Totals | 869.30 | \$ 39,766,126 | 100% |

FY25 School Department Budget Hearing

OPERATING – 28.0% of School Budget

| <u>Category</u> | <u>FY24</u> | <u>FY25</u> | <u>Change</u> | <u>% of Operating</u> |
|------------------------------|-------------|--------------------------------|---------------|---------------------------|
| Maintenance | \$ 941,500 | \$ 951,500 | \$ 10,000 | 6.03% |
| Misc & Prof Development | \$ 574,916 | \$ 552,464 | \$ (22,452) | 3.50% |
| Special Ed Services | \$2,178,000 | \$ 2,456,012 | \$ 278,012 | 15.57% |
| Supplies/Textbooks/Materials | \$ 996,622 | \$ 541,923 | \$ (454,699) | 3.44% |
| Tech Contracts | \$ 456,703 | \$ 899,901 | \$ 443,198 | 5.70% |
| Transportation | \$3,901,126 | \$ 4,266,338 | \$ 365,212 | 27.04% |
| Tuition | \$4,731,182 | \$ 4,685,354 | \$ (45,828) | 29.70% |
| Utilities | \$1,407,600 | \$ 1,421,490 | \$ 13,890 | 9.01% |
| | | \$15,774,982 | | |
| | | \$15,826,634 | | |

FY25 School Department Budget

CAPITAL OUTLAY – 1.5% of School Budget

PRIORITY

- 5 Classroom HB Renovation Project
- Electrical Assessment for HB
- Plan for HB Playground update
- Dewing Intercom/PA System

Potential Capital Projects List FY24- FY27

| <u>School Name</u> | <u>Category</u> | <u>Projects and Equipment</u> | <u>Progress</u> | <u>Date</u> | <u>Estimated Cost</u> |
|--------------------|-----------------|---------------------------------------|---|-------------|-----------------------|
| <i>Dewing</i> | Bldg & Maint | HVAC Cooling/Circulation Improvements | Need Design Concept | FY23/24 | \$ 2,000,000 |
| <i>Dewing</i> | Bldg & Maint | Intercom/PA System | Needs Replacement | FY24/25 | \$ 40,000 |
| <i>Heath Brook</i> | Bldg & Maint | HVAC Cooling/Circulation Improvements | Partial in Process (FLOOD) | FY23/24 | UNKNOWN |
| <i>Heath Brook</i> | Bldg & Maint | Redesign Greenhouse rooms | Partial in Process | FY24/25 | UNKNOWN |
| <i>Heath Brook</i> | Bldg & Maint | Playground re-landscape (paved hill) | Consultant has scope | FY25/26 | UNKNOWN |
| <i>Heath Brook</i> | Bldg & Maint | Electrical Upgrade | Consultant working on scope; need National Grid input | FY25/26 | UNKNOWN |
| <i>Heath Brook</i> | Bldg & Maint | Add Windows in Gym | Have concept; may need to bid | FY25/26 | |
| <i>Ryan</i> | Bldg & Maint | Fire Alarm Panel | GETTING QUOTES | FY24/25 | |
| <i>Ryan</i> | Bldg & Maint | Intrusion Alarm | Need Contractor to assess | FY24/25 | \$ 20,000 |
| <i>Ryan</i> | Bldg & Maint | HVAC Cooling/Circulation Improvements | Have Design - Will Re-Bid Summer 2024 | FY25/26 | \$ 3,500,000 |
| <i>TMHS</i> | Bldg & Maint | Lighting Controls | Upgrade - Charge to project | FY23/24 | \$ 200,000 |
| <i>TMHS</i> | Bldg & Maint | Lights on Track & Field Complex | Need neighborhood survey | FY25/26 | \$ 400,000 |
| <i>TMHS</i> | Bldg & Maint | Roof Repairs | Partially Complete | FY25/26 | |
| <i>TMHS</i> | Bldg & Maint | Flooring fix on first floor | Engineering? Project to pay? | FY26/27 | \$ 1,000,000 |
| <i>Wynn</i> | Bldg & Maint | HVAC Cooling/Circulation Improvements | CONTRACTED FOR SUMMER 2024 | FY24 | \$ 3,800,000 |
| <i>Wynn</i> | Bldg & Maint | Bathroom Partitions/Countertops | Need Contractor to assess (1 floor at a time) | FY25/26 | \$ 50,000 |
| <i>Wynn</i> | Bldg & Maint | Lighting Project | Trying to get Green Grant | FY25/26 | UNKNOWN |
| <i>Wynn</i> | Bldg & Maint | Occupancy Sensors | Trying to get Green Grant | FY25/26 | UNKNOWN |

Capital Projects Completed List FY21-FY23

2021-2022

| <u>School Name</u> | <u>Category</u> | <u>Projects and Equipment</u> |
|---------------------|-----------------|---|
| Dewing | Bldg & Maint | Carpeted 2 classrooms with tile damage |
| Dewing | Bldg & Maint | Paving & Sidewalk repairs near gym doors |
| Districtwide | Technology | Central Technology Hub Relocation |
| Districtwide | Bldg & Maint | Purchased new Truck with Plow |
| Heath Brook | Bldg & Maint | Window Replace 20 Classrooms, countertops, screens, operable windows |
| Heath Brook | Bldg & Maint | Lighting Project- remaining 20% that wasn't completed from previous project |
| Heath Brook | Bldg & Maint | Vestibule |
| Heath Brook | Bldg & Maint | Updated Teachers Room |
| Heath Brook | Bldg & Maint | Installed Water Bottle Filling Station |
| North Street | Technology | Additional Chromebook Cart |
| Ryan | Bldg & Maint | Roof Coating - 20 year warranty product |
| TMHS | Bldg & Maint | Sealcoating Parking Lots and driveway |
| TMHS | Technology | Additional Cameras in Parking Lot |
| Wynn | Bldg & Maint | New Split AC Unit for MDF room |
| Wynn | Bldg & Maint | Paving - End of Driveway, Bus Loop, Lower Parking Lot. Sealcoat sidewalks & Upper Lot |

2022-2023

| <u>School Name</u> | <u>Category</u> | <u>Projects and Equipment</u> |
|---------------------|-----------------|---|
| Dewing | Bldg & Maint | Vestibule |
| Dewing | Bldg & Maint | Carpet 3 Classrooms & Office (loose tile) |
| Dewing | Bldg & Maint | Replace Boiler tubes |
| Districtwide | Bldg & Maint | Replace Floor Machines |
| Districtwide | Technology | ClearTouch boards for HB & Dewing Classrooms |
| Districtwide | Technology | Chromebooks - purchased for 1-to-1 plus backstock |
| Ryan | Bldg & Maint | Retrofit Gym Lights - (failing fixtures) |
| TMHS | Bldg & Maint | Gym - New Banners |
| TMHS | Bldg & Maint | Auditorium - Update Sound System |
| TMHS | Bldg & Maint | Auditorium - New Lights |
| TMHS | Bldg & Maint | Auditorium - Replace Stage Marley Floor |
| Wynn | Bldg & Maint | Retrofit Gym Lights - (failing fixtures) |

2023-2024

| <u>School Name</u> | <u>Category</u> | <u>Projects and Equipment</u> |
|--------------------|-----------------|----------------------------------|
| Dewing | Bldg & Maint | Carpets in Library & Office area |
| Dewing | Bldg & Maint | Playground for Pre-School |
| Wynn | Bldg & Maint | Roof Coating |
| Wynn | Bldg & Maint | Water Bottle Refill Station |
| Wynn | Technology | Cabling Upgrade |
| Center | MULT | MULTIPLE PUNCH LIST ITEMS |

FY25 School Department Budget

Grants/Revolving Accounts

- 51 Separate Funds currently ACTIVE
- All have a specific purpose and must be used appropriately. Use MUST be related to the purpose of the fund...whether a GRANT or Revolving type account driven by fees.
- Approximately 32 positions funded (partially/fully)

FY25 School Department Budget

| FUND # | FUND NAME | FY24 | FY23 | FY22 | CASH BALANCE | SOURCE OF INCOME | TYPICAL EXPENSES |
|--------|--------------------------------|--------------|--------------|--------------|--------------|---------------------------------|---|
| 4108 | Insurance <\$20K - Heath Brook | \$ (79,148) | \$ - | \$ - | | INSURANCE CLAIM FOR FLOOD | FLOOD RELATED EXPENSES TO BE REIMBURSED BY INSURANCE CO |
| 4131 | Facility Rentals | \$ 35,210 | \$ 74,280 | \$ 69,881 | | FACILITY RENTALS | FACILITY UPGRADES IN AREAS COMMONLY RENTED, .5 FTE SECURITY |
| 4133 | High School Parking Fees | \$ 107,874 | \$ 88,104 | \$ 75,790 | | PARKING FEES | PARKING AREA MAINTENANCE, .5 FTE SECURITY |
| 4134 | High School Club Fees | \$ 64,984 | \$ 55,419 | \$ 78,673 | | CLUB FEES | CLUB RELATED EXPENSES, PERSONNEL |
| 4135 | High School Athletic Fees | \$ 34,946 | \$ 50,707 | \$ 88,753 | | ATHLETIC FEES | ATHLETIC TRANSPORTATION |
| 4136 | Wynn School Athletic Fees | \$ 63 | \$ 63 | \$ 78 | | ATHLETIC FEES | PHASING OUT; USING CLUB FEE ACCOUNT |
| 4137 | Wynn School Club Fees | \$ 894 | \$ 3,649 | \$ 10,313 | | CLUB FEES | CLUB RELATED EXPENSES, PERSONNEL |
| 4138 | Ryan School Club Fees | \$ 12,033 | \$ 3,521 | \$ 788 | | CLUB FEES | CLUB RELATED EXPENSES, PERSONNEL |
| 4139 | AP Test | \$ 62,997 | \$ 21,918 | \$ 23,754 | | AP TEST FEES | AP EXAMS, PROCTORS |
| 4141 | School Rec Custodians | \$ (11,725) | \$ 8,827 | \$ 1,165 | | RECREATION GROUPS | CUSTODIAL COVERAGE; PASS THROUGH ACCOUNT; WE BILL THE GROUPS |
| 4150 | School Lunch Account | \$ 1,504,701 | \$ 1,471,932 | \$ 1,113,881 | | SALES, MEAL REIM | ALL FOOD SERVICE COSTS; PERSONNEL, PRODUCT, EQUIPMENT, SERVICES |
| 4160 | Athletic Fund | \$ 36,818 | \$ 24,761 | \$ 14,206 | | TICKET SALES | ATHLETIC EXPENSES, PERSONNEL |
| 4161 | Adult Education | \$ 48,606 | \$ 74,228 | \$ 111,609 | | COMMUNITY ED ACTIVITIES | RELATED EXPENSES |
| 4162 | Extended Day | \$ 250 | \$ - | \$ 39,411 | | TUITION | PHASING OUT; PROGRAM ENDED |
| 4163 | Community Ed - Recreation De | \$ 1,320 | \$ - | \$ - | | FUND-RAISING | REC CENTER MAINTENANCE |
| 4164 | PreSchool Revolving Program | \$ 196,600 | \$ 155,613 | \$ 188,189 | | TUITION | PROGRAM RELATED EXPENSES, PERSONNEL, SUPPLIES, 1 FTE PK TEACHER, 2 FTE PK AIDES |
| 4165 | Kindergarten Revolving Progr | \$ 27,128 | \$ 27,128 | \$ 27,128 | | TUITION | PHASING OUT; PROGRAM ENDED |
| 4166 | Recreation Basketball - School | \$ 56,006 | \$ 62,535 | \$ 63,967 | | RECREATION GROUPS (\$15/USER) | FACILITY IMPROVEMENTS/REPAIRS; UTILITIES |
| 4167 | Lost Textbooks | \$ 5,002 | \$ 7,063 | \$ 6,225 | | LOST TEXTBOOK/DEVICE FEES | REPLACEMENT |
| 4168 | New Start | \$ 4,510 | \$ 4,821 | \$ 4,872 | | TUITION | RELATED EXPENSES |
| 4170 | Circuit Breaker | \$ 2,001,096 | \$ 2,226,860 | \$ 2,197,490 | | STATE REIMBURSEMENT (SEE SLIDE) | TUITION; SPECIAL ED SERVICES (SEE SLIDE) |
| 4171 | Insurance > \$20,000 | \$ 7,773 | \$ 8,148 | \$ 16,515 | | INSURANCE CLAIMS DIST | REPAIRS |
| 4172 | Copy Center | \$ 294 | \$ 294 | \$ 1,212 | | OUTSIDE SALES | PHASING OUT; PROGRAM ENDED |
| 4173 | Hall of Fame | \$ 1,025 | \$ 1,025 | \$ 1,025 | | TICKET SALES | EVENT RELATED EXPENSES |
| 4174 | PreSchool Community Service | \$ 80,451 | \$ 136,374 | \$ 66,006 | | TUITION | RELATED EXPENSES; PERSONNEL, SUPPLIES, ETC. |
| 4175 | NPEN | \$ 440 | \$ 440 | \$ 440 | | MEMBERSHIP FEES | PD FOR GROUP |
| 4176 | Alphabest | \$ 104,854 | \$ 67,139 | \$ 74,982 | | REVENUE SHARE | FACILITY UPGRADES IN AREAS COMMONLY USED, 1 FTE REGISTRATION |
| 4658 | School Gifts Account | \$ 22,313 | \$ 21,887 | \$ 37,649 | | COMMUNITY DONATIONS | EXPENSES RELATING TO PURPOSE OF THE DONATION |
| 4659 | Scholarship Gifts | \$ 1,500 | \$ 1,500 | \$ 1,500 | | FUND-RAISING | SCHOLARSHIPS |
| 4667 | Scholarship Fund | \$ 1,313 | \$ 1,290 | \$ 1,238 | | FUND-RAISING | SCHOLARSHIPS |
| 4668 | Education Fund | \$ 3,858 | \$ 3,792 | \$ 3,638 | | FUND-RAISING | EXPENSES RELATING TO PURPOSE OF THE DONATION |
| 4674 | High School Gifts | \$ 5,868 | \$ 5,868 | \$ 10,868 | | COMMUNITY DONATIONS | EXPENSES RELATING TO PURPOSE OF THE DONATION |
| 4804 | Long Range School Space Plan | \$ 1,602 | \$ 2,073 | \$ 2,073 | | FUND-RAISING | EXPENSES RELATING TO PURPOSE OF THE DONATION |
| 4805 | Special Education Reserve Fun | \$ 725,000 | \$ 725,000 | \$ 725,000 | | ESTABLISHED AT TOWN MTG | EXTRAORDINARY RELIEF FUND FOR SPECIAL ED |

CIRCUIT BREAKER



WHAT IS IT?

The Commonwealth Special Education Reimbursement Program, commonly known as the Circuit Breaker Program, provides financial assistance to public school districts to offset the cost of delivering high-cost special education services to students.

EXAMPLE: STUDENT A

| <u>REIMBURSABLE EXPENSE (YEAR 1)</u> | <u>COST</u> |
|--|-------------------|
| TUITION | \$ 125,000 |
| SERVICES (SPEECH, OT/PT, BEHAVIOR, ETC.) | \$ 30,000 |
| TRANSPORTATION | \$ 15,000 |
| TOTAL REIMBURSABLE COST | \$ 170,000 |
| CIRCUIT BREAKER THRESHOLD (SET BY DESE) | \$ 50,000 |
| GROSS CLAIM | \$ 120,000 |
| NET CLAIM (75% OF GROSS) - PAID YEAR 2 | \$ 90,000 |

FY25 School Department Budget

5 YEAR HISTORY

| <u>YEAR</u> | <u>BALANCE</u> | <u>NET CLAIM</u> |
|-------------|----------------|------------------|
| 2018 | \$ 1,116,042 | \$ 1,774,664 |
| 2019 | \$ 1,294,905 | \$ 1,752,616 |
| 2020 | \$ 1,949,886 | \$ 2,015,530 |
| 2021 | \$ 1,990,968 | \$ 2,013,531 |
| 2022 | \$ 2,197,490 | \$ 2,199,505 |
| 2023 | \$ 2,226,860 | \$ 2,529,213 |

FY24 DETAILED HISTORY & FY25 PROJECTIONS

| <u>EFF DATE</u> | <u>SOURCE</u> | <u>AMOUNT</u> | <u>BALANCE</u> |
|--------------------------------|---------------------------------|----------------|----------------|
| 07/01/2023 | START OF YEAR | | \$ 2,226,860 |
| 07/13/2023 | VENDOR SV2353 | \$ (243,540) | \$ 1,983,320 |
| 07/20/2023 | PAYROLL | \$ (20,120) | \$ 1,963,200 |
| 07/27/2023 | VENDOR SV2404 | \$ (17) | \$ 1,963,183 |
| 08/03/2023 | PAYROLL | \$ (5,660) | \$ 1,957,523 |
| 08/03/2023 | VENDOR SV2405 | \$ (3,585) | \$ 1,953,938 |
| 08/10/2023 | VENDOR SV2406 | \$ (25,585) | \$ 1,928,354 |
| 08/17/2023 | PAYROLL | \$ (5,660) | \$ 1,922,694 |
| 08/24/2023 | VENDOR SV2408 | \$ (4,824) | \$ 1,917,870 |
| 08/31/2023 | PAYROLL | \$ (11,160) | \$ 1,906,710 |
| 09/07/2023 | VENDOR SV2410 | \$ (22,996) | \$ 1,883,713 |
| 09/21/2023 | VENDOR SV2412 | \$ (17,827) | \$ 1,865,886 |
| 10/05/2023 | VENDOR SV2414 | \$ (210,232) | \$ 1,655,654 |
| 10/23/2023 | PAYROLL | \$ 726 | \$ 1,656,380 |
| 11/02/2023 | VENDOR SV2418 | \$ (299,868) | \$ 1,356,512 |
| 11/13/2023 | DEPOSIT | \$ 1,105 | \$ 1,357,617 |
| 11/16/2023 | VENDOR SV2420 | \$ (187,576) | \$ 1,170,042 |
| 11/21/2023 | DEPOSIT | \$ 827,864 | \$ 1,997,906 |
| 11/30/2023 | VENDOR SV2422 | \$ (105,903) | \$ 1,892,003 |
| 12/14/2023 | VENDOR SV2424 | \$ (179,518) | \$ 1,712,486 |
| 12/21/2023 | DEPOSIT - (JE) | \$ (9,604) | \$ 1,702,882 |
| 12/28/2023 | VENDOR SV2426 | \$ (236,072) | \$ 1,466,810 |
| 01/03/2024 | DEPOSIT | \$ 828,590 | \$ 2,295,400 |
| 01/11/2024 | VENDOR SV2428 | \$ (26,643) | \$ 2,268,757 |
| 01/25/2024 | VENDOR SV2430 | \$ (267,661) | \$ 2,001,096 |
| | PROJECTED TO END OF FY24 | | |
| 03/15/2024 | DEPOSIT | \$ 828,590 | \$ 2,829,686 |
| 06/15/2024 | DEPOSIT | \$ 828,590 | \$ 3,658,276 |
| | ENCUMBERED PO'S (TUITION) | \$ (1,661,293) | \$ 1,996,983 |
| | PROJECTED FY25 | | |
| FY25 CLAIM | | \$ 2,750,000 | \$ 4,746,983 |
| FY25 BUDGET - PRIVATE TUITIONS | | \$ (3,098,934) | \$ 1,648,049 |

FY25 School Department Budget

FOOD SERVICES

5 YEAR HISTORY

| YEAR | CASH BALANCE | REVENUES | EXPENSES |
|------------|--------------|--------------|--------------|
| 2018 | \$ 467,593 | \$ 1,226,991 | \$ 1,099,696 |
| 2019 | \$ 514,903 | \$ 1,290,722 | \$ 1,240,424 |
| 2020 | \$ 515,189 | \$ 1,001,497 | \$ 1,002,051 |
| 2021 | \$ 525,531 | \$ 960,233 | \$ 955,028 |
| 2022 | \$ 1,113,880 | \$ 2,063,861 | \$ 1,466,912 |
| 2023 | \$ 1,471,932 | \$ 2,194,456 | \$ 1,839,526 |
| 2024 - YTD | \$ 1,504,701 | \$ 1,003,686 | \$ 1,020,435 |

SALARY AMOUNTS FY24/FY25

| EMP TYPE | FTE | FY24 | FY25 |
|--------------|-----|------------|------------|
| CAF MANAGERS | 6 | \$ 170,241 | \$ 175,369 |
| CAF WORKERS | 11 | \$ 254,200 | \$ 269,046 |
| DIST MNGMT | 2 | \$ 140,547 | \$ 145,466 |
| TOTALS | 19 | \$ 564,988 | \$ 589,881 |

REVENUES ARE CONTINUING TO INCREASE WITH FREE
BREAKFAST AND LUNCH PROGRAMS INCREASING
PARTICIPATION AND THEREFORE REVENUES. LOCAL DISTRICTS
RECEIVE THE SAME AMOUNT OF FUNDING AS PRIOR TO
UNIVERSAL FREE BREAKFAST AND LUNCH. THE FOOD AND
NUTRITION DEPARTMENT IS COMPLETELY SELF-SUSTAINING

Grant Funding Available FY24*

*As of January 26, 2024

*As of January 26, 2024

FY25 School Department Budget

Tewksbury Public Schools

School Budget Recommendation - FY25

| | School Budget FY22 | School Expended FY22 | School Budget FY23 | School Expended FY23 | School Budget FY24 | School Dept, FY25 REQUEST | Town Manager Recommend FY25 | \$\$ Change | % Change |
|--------------------------|-----------------------|-------------------------|-----------------------|-------------------------|-----------------------|------------------------------|--------------------------------|------------------|---------------|
| Salaries | 36,272,549 | 35,858,444 | 37,570,983 | 36,670,728 | 38,612,169 | 39,766,126 | 39,766,126 | 1,153,957 | 3.07% |
| Operating | 14,816,386 | 15,222,510 | 14,679,800 | 15,579,707 | 15,583,490 | 15,774,982 | 15,774,982 | 191,492 | 1.30% |
| Capital Outlay | 850,000 | 837,049 | 789,603 | 789,603 | 789,603 | 789,603 | 789,603 | - | 0.00% |
| School Budget | 51,938,935 | 51,918,003 | 53,040,386 | 53,040,038 | 54,985,262 | 56,330,710 | 56,330,710 | 1,345,448 | 2.54% |
| Fixed Costs | | | | | | | | | |
| Health | 8,074,076 | 7,855,062 | 8,160,761 | 8,287,594 | 8,692,226 | 9,478,233 | 9,478,233 | 786,007 | 9.63% |
| Retirement | 1,619,695 | 1,619,695 | 1,727,370 | 1,727,370 | 1,869,007 | 1,992,628 | 1,992,628 | 123,621 | 7.16% |
| Medicare | 538,080 | 482,525 | 550,186 | 550,186 | 505,975 | 577,695 | 577,695 | 71,720 | 13.04% |
| Unemployment | 150,000 | 1,925 | 150,000 | 9,097 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| Insurance | 297,070 | 297,070 | 454,961 | 454,961 | 452,935 | 503,943 | 503,943 | 51,008 | 11.21% |
| Non-Exempt Principal | - | - | - | - | - | - | - | - | - |
| bt Non-Exempt Interest | - | - | - | - | - | - | - | - | - |
| Short Term Interest | - | - | - | - | - | - | - | - | - |
| Total Fixed Costs | 10,678,921 | 10,256,277 | 11,043,278 | 11,029,208 | 11,570,143 | 12,602,499 | 12,602,499 | 1,032,356 | 9.35% |
| Total | 62,617,856 | 62,174,280 | 64,083,664 | 64,069,246 | 66,555,405 | 68,933,209 | 68,933,209 | 2,377,804 | 3.71% |
| Debt Exempt Principal | 4,419,155 | 4,419,155 | 4,195,000 | 4,195,000 | 4,210,000 | 4,230,000 | 4,230,000 | 20,000 | 0.48% |
| Debt Exempt Interest | 2,622,533 | 2,622,533 | 2,408,450 | 2,408,450 | 2,198,700 | 1,988,200 | 1,988,200 | (210,500) | -8.74% |
| Total Debt | 7,041,688 | 7,041,688 | 6,603,450 | 6,603,450 | 6,408,700 | 6,218,200 | 6,218,200 | (190,500) | -2.88% |
| Grand Total | 69,659,544 | 69,215,968 | 70,687,114 | 70,672,696 | 72,964,105 | 75,151,409 | 75,151,409 | 2,187,304 | 3.09% |

FY25 School Department Budget

NEXT STEPS

Continued Discussions with Building Principals, Department Leaders, Elected Officials, Town Officials, teachers, parents, students and community members, to refine and react to ever changing needs.

As needs and/or resources change, the School Department will be refining our budget, which represents a snapshot in time of the current needs in the district. Our budget, resources and needs are constantly being updated and analyzed for the best use of available and appropriate resources.

This process will continue from now through May Town Meeting and may (in fact is likely to) produce some movement within our overall budget

FY25 School Department Budget

Tewksbury Public Schools

School Budget Recommendation - FY25

| | <u>School</u> <u>Budget FY22</u> | <u>School</u> <u>Expended FY22</u> | <u>School</u> <u>Budget FY23</u> | <u>School</u> <u>Expended FY23</u> | <u>School</u> <u>Budget FY24</u> | <u>School Dept.</u> <u>FY25 REQUEST</u> | <u>Town Manager</u> <u>Recommend FY25</u> | <u>\$\$ Change</u> | <u>%</u> <u>Change</u> |
|--------------------------|-------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|--|--|--------------------|---------------------------|
| Salaries | 36,272,549 | 35,858,444 | 37,570,983 | 36,670,728 | 38,612,160 | 39,766,126 | 39,797,931 | 1,153,957 | 3.07% |
| Operating | 14,816,386 | 15,222,510 | 14,679,800 | 15,579,707 | 15,583,900 | 15,826,634 | 15,794,828 | 243,144 | 1.66% |
| Capital Outlay | 850,000 | 837,049 | 789,603 | 789,603 | 789,603 | 789,603 | 789,603 | - | 0.00% |
| School Budget | 51,938,935 | 51,918,003 | 53,040,386 | 53,040,038 | 54,985,262 | 56,382,362 | 56,382,362 | 1,397,100 | 2.63% |
| Fixed Costs | | | | | | | | | |
| Health | 8,074,076 | 7,855,062 | 8,160,761 | 8,287,594 | 8,691,226 | 9,478,233 | 9,478,233 | 786,007 | 9.63% |
| Retirement | 1,619,695 | 1,619,695 | 1,727,370 | 1,727,370 | 1,869,907 | 1,992,628 | 1,992,628 | 123,621 | 7.16% |
| Medicare | 538,080 | 482,525 | 550,186 | 550,186 | 505,975 | 577,695 | 577,695 | 71,720 | 13.04% |
| Unemployment | 150,000 | 1,925 | 150,000 | 9,097 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| Insurance | 297,070 | 297,070 | 454,961 | 454,961 | 452,935 | 503,943 | 503,943 | 51,008 | 11.21% |
| Total Fixed Costs | 10,678,921 | 10,256,277 | 11,043,278 | 11,029,208 | 11,570,143 | 12,602,499 | 12,602,499 | 1,032,356 | 9.35% |
| Total | 62,617,856 | 62,174,280 | 64,083,664 | 64,069,246 | 66,555,405 | 68,984,861 | 68,984,861 | 2,429,456 | 3.79% |
| Debt Exempt Principal | 4,419,155 | 4,419,155 | 4,195,000 | 4,195,000 | 4,210,000 | 4,230,000 | 4,230,000 | 20,000 | 0.48% |
| Debt Exempt Interest | 2,622,533 | 2,622,533 | 2,408,450 | 2,408,450 | 2,198,700 | 1,988,200 | 1,988,200 | (210,500) | -8.74% |
| Total Debt | 7,041,688 | 7,041,688 | 6,603,450 | 6,603,450 | 6,408,700 | 6,218,200 | 6,218,200 | (190,500) | -2.88% |
| Grand Total | 69,659,544 | 69,215,968 | 70,687,114 | 70,672,696 | 72,964,105 | 75,203,061 | 75,203,061 | 2,238,956 | 3.17% |

<https://www.tewksbury.k12.ma.us/departments-programs/business-office/>

SUMMARY BY COST CENTER

DETAILS AT THE ACCOUNT LEVEL VIEW

ORG OBJ DESCRIPTION

DEWING SCHOOL

| FY24 | FY24 | FY24 | FY25-FY24 | FY25-FY24 | FY25-FY24 |
|-------------|------------|-------------|-------------|-------------|-----------|
| ORIG BUDGET | TRANSFERS | REV BUDGET | BUDGET | \$\$\$ DIFF | % DIFF |
| \$133,790 | \$0 | \$133,790 | \$138,228 | \$4,438 | 3.32% |
| \$84,452 | \$0 | \$84,452 | \$89,190 | \$4,738 | 5.61% |
| \$7,411 | \$2,470 | \$7,411 | \$4,941 | \$1,470 | 19.84% |
| \$1,072,793 | -\$170,745 | \$882,048 | \$888,760 | \$6,712 | 0.76% |
| \$0 | \$0 | \$0 | \$3,075 | \$3,075 | 100.00% |
| \$95,167 | -\$270 | \$94,897 | \$97,658 | \$2,761 | 2.89% |
| \$1,507,733 | \$94,851 | \$1,602,584 | \$1,672,756 | \$70,172 | 4.38% |
| \$29,322 | \$62,040 | \$91,362 | \$94,603 | \$3,241 | 3.55% |
| \$31,609 | \$0 | \$31,609 | \$34,220 | \$2,611 | 8.26% |
| \$24,984 | \$0 | \$24,984 | \$23,965 | -\$1,019 | -4.08% |
| \$42,000 | \$9,874 | \$51,874 | \$56,727 | \$4,853 | 9.36% |
| \$6,000 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| \$373,879 | -\$59,381 | \$314,498 | \$333,263 | \$18,765 | 5.97% |
| \$197,871 | -\$11,603 | \$186,268 | \$202,957 | \$15,689 | 8.37% |
| \$22,668 | \$0 | \$22,668 | \$22,668 | \$0 | 0.00% |
| \$60,955 | \$0 | \$60,955 | \$60,955 | \$0 | 0.00% |
| \$1,630 | \$0 | \$1,630 | \$1,630 | \$0 | 0.00% |
| \$45,000 | \$0 | \$45,000 | \$45,000 | \$0 | 0.00% |
| \$156,819 | \$0 | \$156,819 | \$162,136 | \$5,317 | 3.39% |
| \$20,000 | \$0 | \$20,000 | \$20,000 | \$0 | 0.00% |
| \$8,500 | \$0 | \$8,500 | \$8,500 | \$0 | 0.00% |
| \$390,000 | -\$35,000 | \$355,000 | \$390,000 | \$35,000 | 9.86% |
| \$31,000 | \$0 | \$31,000 | \$31,000 | \$0 | 0.00% |
| \$5,000 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| \$8,896 | \$0 | \$8,896 | \$8,896 | \$0 | 0.00% |
| \$19,167 | \$0 | \$19,167 | \$19,167 | \$0 | 0.00% |
| \$9,345 | \$0 | \$9,345 | \$9,345 | \$0 | 0.00% |
| \$7,000 | \$0 | \$7,000 | \$7,000 | \$0 | 0.00% |
| \$1,811,511 | \$0 | \$1,811,511 | \$1,811,511 | \$0 | 0.00% |
| \$31,700 | \$0 | \$31,700 | \$31,700 | \$0 | 0.00% |
| \$600 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| \$2,500 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| \$1,000 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| \$8,000 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| \$250 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| \$3,884,186 | -\$77,704 | \$3,806,482 | \$3,967,213 | \$160,731 | 4.22% |
| \$521,458 | -\$35,000 | \$486,458 | \$481,113 | -\$5,345 | -1.10% |
| \$4,405,644 | -\$112,704 | \$4,292,940 | \$4,448,326 | \$155,386 | 3.62% |

DEWING SALARY TOTALS
DEWING OPERATING TOTALS
DEWING TOTALS

| COST CENTER | FY 24 Orig Budget | Transfers | FY 24 Rev Budget | FY25 REQUEST | \$\$\$ DIFFERENCE | % DIFF |
|-------------------------|-------------------|--------------|------------------|---------------|-------------------|---------|
| DEWING SALARY | \$ 3,884,186 | \$ (77,704) | \$ 3,806,482 | \$ 3,967,213 | \$ 160,731 | 4.22% |
| DEWING OPERATING | \$ 521,458 | \$ (35,000) | \$ 486,458 | \$ 481,113 | \$ (5,345) | -1.10% |
| DEWING TOTAL | \$ 4,405,644 | \$ (112,704) | \$ 4,292,940 | \$ 4,448,326 | \$ 155,386 | 3.62% |
| HEATH BROOK SALARY | \$ 2,669,479 | \$ 168,393 | \$ 2,837,872 | \$ 3,016,980 | \$ 179,108 | 6.31% |
| HEATH BROOK OPERATING | \$ 249,821 | \$ (55,000) | \$ 194,821 | \$ 191,542 | \$ (3,279) | -1.68% |
| HEATH BROOK TOTAL | \$ 2,919,300 | \$ 113,393 | \$ 3,032,693 | \$ 3,208,522 | \$ 175,829 | 5.80% |
| CENTER SALARY | \$ 6,003,359 | \$ 101,806 | \$ 6,105,165 | \$ 6,406,727 | \$ 301,562 | 4.94% |
| CENTER OPERATING | \$ 407,081 | \$ 133,452 | \$ 540,533 | \$ 507,966 | \$ (32,567) | -6.02% |
| CENTER TOTAL | \$ 6,410,440 | \$ 235,258 | \$ 6,645,698 | \$ 6,914,693 | \$ 268,995 | 4.05% |
| RYAN SALARY | \$ 5,181,638 | \$ (88,411) | \$ 5,093,227 | \$ 5,341,718 | \$ 248,491 | 4.88% |
| RYAN OPERATING | \$ 280,456 | \$ 140,000 | \$ 420,456 | \$ 421,617 | \$ 1,161 | 0.28% |
| RYAN TOTAL | \$ 5,462,094 | \$ 51,589 | \$ 5,513,816 | \$ 5,763,335 | \$ 249,519 | 4.53% |
| WYNN SALARY | \$ 5,238,987 | \$ (61,779) | \$ 5,177,208 | \$ 5,319,466 | \$ 142,258 | 2.75% |
| WYNN OPERATING | \$ 226,707 | \$ 115,000 | \$ 341,707 | \$ 342,617 | \$ 910 | 0.27% |
| WYNN TOTAL | \$ 5,465,694 | \$ 53,221 | \$ 5,518,915 | \$ 5,662,083 | \$ 143,168 | 2.59% |
| TMHS SALARY | \$ 7,489,348 | \$ (59,481) | \$ 7,429,867 | \$ 7,565,108 | \$ 135,241 | 1.82% |
| TMHS OPERATING | \$ 468,361 | \$ (80,000) | \$ 388,361 | \$ 380,580 | \$ (7,781) | -2.00% |
| TMHS TOTAL | \$ 7,937,709 | \$ (139,481) | \$ 7,798,228 | \$ 7,945,688 | \$ 147,460 | 1.89% |
| SCHOOL COMM SALARY | \$ 20,250 | \$ - | \$ 20,250 | \$ 20,250 | \$ - | 0.00% |
| SCHOOL COMM OPERATING | \$ 126,600 | \$ - | \$ 126,600 | \$ 126,600 | \$ - | 0.00% |
| SCHOOL COMM TOTAL | \$ 146,850 | \$ - | \$ 146,850 | \$ 146,850 | \$ - | 0.00% |
| ADMIN SALARY | \$ 1,074,022 | \$ 15,533 | \$ 1,089,555 | \$ 1,070,431 | \$ (19,124) | -1.76% |
| ADMIN OPERATING | \$ 125,370 | \$ - | \$ 125,370 | \$ 125,370 | \$ - | 0.00% |
| ADMIN TOTAL | \$ 1,199,392 | \$ 15,533 | \$ 1,214,925 | \$ 1,195,801 | \$ (19,124) | -1.57% |
| INFO SYSTEMS SALARY | \$ 503,182 | \$ (15,000) | \$ 488,182 | \$ 506,472 | \$ 18,290 | 3.75% |
| INFO SYSTEMS OPERATING | \$ 780,409 | \$ - | \$ 780,409 | \$ 769,901 | \$ (10,508) | -1.35% |
| INFO SYSTEMS TOTAL | \$ 1,283,591 | \$ (15,000) | \$ 1,268,591 | \$ 1,276,373 | \$ 7,782 | 0.61% |
| TRANSPORT SALARY | \$ 14,850 | \$ - | \$ 14,850 | \$ 50,000 | \$ 35,150 | 236.70% |
| TRANSPORT OPERATING | \$ 4,218,373 | \$ - | \$ 4,218,373 | \$ 4,271,338 | \$ 52,965 | 1.26% |
| TRANSPORT TOTAL | \$ 4,233,223 | \$ - | \$ 4,233,223 | \$ 4,321,338 | \$ 88,115 | 2.08% |
| ATHLETICS SALARY | \$ 556,022 | \$ - | \$ 556,022 | \$ 562,211 | \$ 6,189 | 1.11% |
| ATHLETICS OPERATING | \$ 197,746 | \$ - | \$ 197,746 | \$ 197,746 | \$ - | 0.00% |
| ATHLETICS TOTAL | \$ 753,768 | \$ - | \$ 753,768 | \$ 759,957 | \$ 6,189 | 0.82% |
| SPEC ED SALARY | \$ 2,584,990 | \$ (42,357) | \$ 2,542,633 | \$ 2,886,173 | \$ (236,460) | -10.09% |
| SPEC ED OPERATING | \$ 5,494,386 | \$ (139,857) | \$ 5,354,529 | \$ 5,592,117 | \$ 237,588 | 4.44% |
| SPEC ED TOTAL | \$ 8,079,376 | \$ (182,214) | \$ 7,897,162 | \$ 8,478,290 | \$ (18,772) | -0.24% |
| BUDGS & GRNDS SALARY | \$ 633,455 | \$ - | \$ 633,455 | \$ 665,898 | \$ 32,443 | 5.12% |
| BUDGS & GRNDS OPERATING | \$ 2,334,990 | \$ - | \$ 2,334,990 | \$ 2,334,990 | \$ - | 0.00% |
| BUDGS & GRNDS TOTAL | \$ 2,968,445 | \$ - | \$ 2,968,445 | \$ 3,000,888 | \$ 32,443 | 1.09% |
| SYSTEMWIDE SALARY | \$ 2,836,996 | \$ (19,595) | \$ 2,817,401 | \$ 2,987,480 | \$ 170,079 | 6.04% |
| SYSTEMWIDE OPERATING | \$ 93,137 | \$ - | \$ 93,137 | \$ 83,137 | \$ (10,000) | -10.74% |
| SYSTEMWIDE TOTAL | \$ 2,930,133 | \$ (19,595) | \$ 2,910,538 | \$ 3,070,617 | \$ 160,079 | 5.50% |
| CAPITAL OUTLAY | \$ 789,603 | \$ - | \$ 789,603 | \$ 789,603 | \$ - | 0.00% |
| GRAND TOTAL | \$ 54,985,262 | \$ - | \$ 54,985,262 | \$ 56,382,362 | \$ 1,397,100 | 2.54% |

SUMMARY BY DESE FUNCTION CODE

EXPLANATION OF THE DESE CODES

State of Mass – Standard Codes for Expenditures

Expenditures - Functional Classification

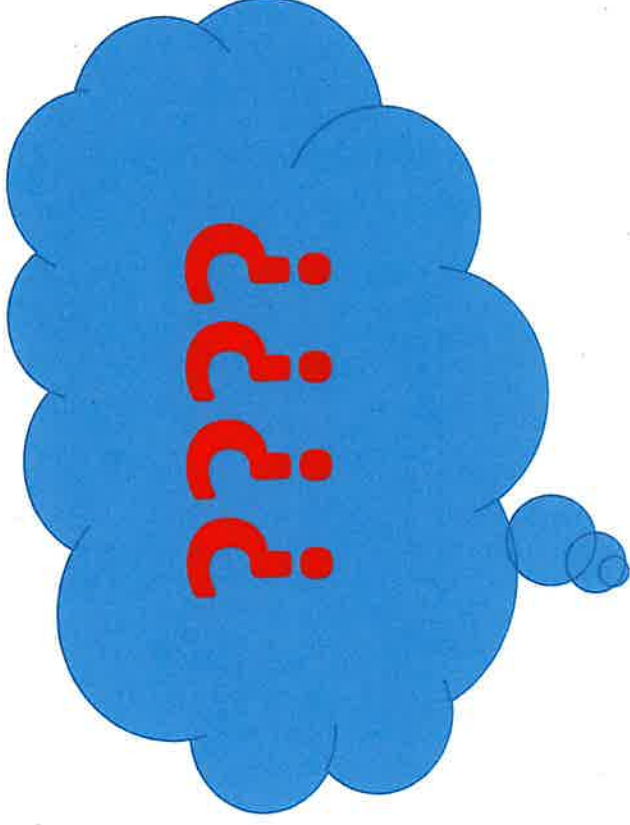
This section specifies the criteria for reporting functional categories of expenditures and gives the specific items that should be reported under these categories. Reporting of municipal expenditures must also comply with reporting instructions entitled: "Reporting by Municipal Agencies".

| NEW | Code | Function Name | Description | Object Codes |
|-----------------------|------|------------------------------------|--|---|
| Administration | | | | |
| | 1110 | School Committee | Record School Committee expenditures by object. For the CIV/TOWD, record only those expenditures that support the school committee as an office (e.g. salaries, travel expenses, legal expenses, and office expenses). | Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06) |
| | 1210 | Superintendent | Record Superintendent's Office expenditures by object. This should correspond to EPIMS job code 1200. | Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06) |
| | 1220 | Assistant Superintendents | Record Assistant Superintendent expenditures by object. This should correspond to EPIMS job code 1201. Do not record Assistant Superintendent for Business and Finance in this function. Reserve for Business and Finance Office (1410). | Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06) |
| | 1230 | Other District-Wide Administration | Record Other Districtwide Administration expenditures by object, including, but not limited to, Assistant to Superintendent, Grants Manager, or Director of Planning. This should correspond to EPIMS job code 1205. Note: some positions coded as 1205 may also belong in EOWM function 1420, "Human Resources and Benefits." | Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06) |

| FUNCTION CODE - DESC | FY24 | FY25 | FY25-FY24 % |
|--|------------------|------------------|--------------|
| REGULAR EDUCATION AND UNCLASSIFIED EXPENSES | | | |
| 1110 - SCHOOL COMMITTEE | | | |
| 1110 | | | |
| 02 | \$7,000 | \$7,000 | \$0 |
| Clerical Salaries | \$7,000 | \$7,000 | \$0 |
| Other Salaries | \$13,250 | \$13,250 | \$0 |
| Contracted Services | \$97,000 | \$97,000 | \$0 |
| Supplies | \$1,000 | \$1,000 | \$0 |
| Other Expenses | \$28,600 | \$28,600 | \$0 |
| 1110 - SCHOOL COMMITTEE Totals | \$146,850 | \$146,850 | 0.0% |
| 1210 - SUPERINTENDENT | | | |
| 1210 | | | |
| 02 | \$224,597 | \$234,240 | \$9,643 |
| Professional Salaries | \$224,597 | \$234,240 | \$9,643 |
| Clerical Salaries | \$80,397 | \$80,397 | \$0 |
| Contracted Services | \$24,500 | \$24,500 | \$0 |
| Supplies | \$11,500 | \$11,500 | \$0 |
| Other Expenses | \$19,500 | \$19,500 | \$0 |
| 1210 - SUPERINTENDENT Totals | \$359,917 | \$370,137 | 2.8% |
| 1220 - ASSISTANT SUPERINTENDENT | | | |
| 1220 | | | |
| 02 | \$155,930 | \$161,827 | \$5,897 |
| Professional Salaries | \$155,930 | \$161,827 | \$5,897 |
| Clerical Salaries | \$70,720 | \$72,098 | \$1,378 |
| Contracted Services | \$1,000 | \$1,000 | \$0 |
| Supplies | \$2,500 | \$2,500 | \$0 |
| Other Expenses | \$2,500 | \$2,500 | \$0 |
| 1220 - ASSISTANT SUPT Totals | \$230,150 | \$237,424 | 3.2% |
| 1230 - OTHER DISTRICTWIDE ADMINISTRATION | | | |
| 1230 | | | |
| 02 | \$5,000 | \$5,000 | \$0 |
| Professional Salaries | \$5,000 | \$5,000 | \$0 |
| 1230 - OTHER DISTRICTWIDE ADM Totals | \$5,000 | \$5,000 | 0.0% |
| 1410 - BUSINESS & FINANCE | | | |
| 1410 | | | |
| 02 | \$290,538 | \$232,795 | -\$57,743 |
| Professional Salaries | \$290,538 | \$232,795 | -\$57,743 |
| Clerical Salaries | \$120,492 | \$135,018 | \$14,526 |
| Contracted Services | \$18,570 | \$18,570 | \$0 |
| Supplies | \$13,500 | \$13,500 | \$0 |
| Other Expenses | \$34,300 | \$34,300 | \$0 |
| 1410 - BUSINESS & FINANCE Totals | \$477,400 | \$434,183 | -9.1% |
| 1420 - HUMAN RESOURCES & BENEFITS | | | |
| 1420 | | | |
| 02 | \$71,800 | \$75,880 | \$4,080 |
| Professional Salaries | \$71,800 | \$75,880 | \$4,080 |
| 1420 - HR & BENEFITS Totals | \$71,800 | \$75,880 | 5.7% |
| 1450 - ADM TECHNOLOGY - DISTRICTWIDE | | | |
| 1450 | | | |
| 02 | \$64,610 | \$202,901 | \$138,291 |
| Clerical Salaries | \$64,610 | \$202,901 | \$138,291 |
| Contracted Services | \$128,000 | \$45,000 | -\$83,000 |
| Supplies | \$80,000 | \$45,000 | -\$35,000 |
| Other Expenses | \$5,000 | \$2,000 | -\$3,000 |
| 1450 - ADM TECH - DISTRICTWIDE Totals | \$277,610 | \$316,730 | 14.1% |

FY25 School Department Budget

Questions or Comments



Recognition and/or Presentations

Tewksbury School Committee - February 14, 2024

RECOGNITIONS

None

PRESENTATIONS

1) New IEP Training Update

Rick Pelletier, Dir of Student Services

Candace Tharrett, Assistant Dir of Student Services

2) TMHS 2024-25 Program of Studies & Project Lead the Way

Andy Long, Principal

Karen Baker O'Brien, Dir of Student & Family Support

Tewksbury Memorial High School

Program of Studies

2024-2025



Artwork by Connor Walazek - TMHS Class of 2024

MEMORANDUM

TO: Ms. Brenda Theriault-Regan, Superintendent
Lori McDermott, Assistant Superintendent

FROM: Tewksbury Memorial High School Administration
Andrew J. Long, Principal
Michelle Dick, Assistant Principal
Sean O'Leary, Assistant Principal

DATE: February 9, 2024

RE: Proposed Changes to the TMHS Program of Studies for 2024-2025

The following items summarize the proposed changes to the *TMHS Program of Studies for 2024-2025*. A draft copy of the updated pages of the Program of Studies has been attached to this memo.

- Update Cover Artwork - By Connor Walazek, TMHS Class of 2024
- Add *Online Learning* recommendation in last bullet in Notes (page 4)
- Updated definitions of Early College Opportunities (EC) (pages 5-6)
 - Clarified Dual Enrollment (DE), Advanced Placement (AP) and Project Lead the Way (PLTW) summaries, expectations and standardized the abbreviations
- Updated & added *Global Competency Certificate* definition and expectations (pages 6-7)
- Updated *Innovation Pathways Program* definition (page 7)
- Linked new courses to *TMHS Course List* (pages 10-11)
- Updated *Students have the option of taking the Advanced Placement exam* at the end of each AP course description in every department (pages 15-44)
- Added *Algebra II Intervention* and *Principles of Geometry & Algebra* courses to Math department course page (pages 24-25)
- Added *Biology Intervention* course to Science department course page (pg. 26)
- Added *PLTW Engineering and Capstone* classes to Science department course description (page 29)
- Updated World Language course offerings, descriptions for courses in *French 4, AP French, Latin 4, Spanish 4 and AP Spanish* on pages 31-34
- Updated Fine Arts course *Drawing 1* for DE option on page 35 and changed *Digital Imaging* to *Digital Photography* on page 37
- Updated CTBE course offerings, descriptions and DE offerings for *Introduction to Computer Programming, Accounting and Applied Marketing Strategies* on pages 42-44
- Updated Wellness Department *Intro to Sports Medicine* and *Personal Fitness and Nutrition* course offerings & descriptions on page 47
- Updated *Additional Course Offerings* title by removing *Edgenuity* title and renaming the heading *Online Learning Opportunities* (page 49)

- Moved *New Course Opportunities Experiential Learning* down to page 50 and renamed it *Other Course Opportunities: Experiential Learning*
- Removed *MTSS and* from the *Additional Supports* title, added *Biology Intervention*, *Algebra 2 Intervention* and *Principles of Geometry & Algebra* course descriptions to this section on pages 50-51
- Updated *Academic Skills and Strategies* description to include all grades 9-12 and removed *Academic Skills and Strategies Grades 11-12*, *Math Lab* and *Writing Lab* classes (page 51)
- Updated *Special Education Department* section on pages 52-53 by:
 - removing *Specialized Instruction* descriptor, and
 - Adding *Foundations in English* and *Foundations in Math* course descriptions,
 - updating the *Directed Learning II* description by adding “*In addition to the support in Directed Learning I*”
 - Adding *LEAP - Post Secondary Ages 18-22* descriptor

Thank you for your kind consideration of these proposed changes.

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **01/18/2024**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,574,217.40**

GRANTS

| | |
|-------------|---|
| \$29,810.59 | 2023-2024 Special Ed 240 Grant |
| \$7,312.25 | 2023-2024 Title I Grant |
| \$836.64 | 2022-2023 Title II Grant |
| \$0.00 | 2022-2023 Title III Grant |
| \$0.00 | 2022-2023 Title IV Grant |
| \$0.00 | 2021-2022 Early Childhood Grant |
| \$300.00 | 2023-2024 ASOST Grant |
| \$100.00 | 2022-2023 Innovation Pathways Grant |
| \$500.00 | 2023-2024 21st Century Grant |
| \$0.00 | 2022-2023 21st Century Sped Enhancement |
| \$24,757.40 | 2022-2023 ESSER III Grant |

REVOLVING ACCOUNTS

| | |
|-------------|--|
| \$8,170.63 | 2023-2024 Community Services Preschool Program |
| \$2,103.40 | 2023-2024 Adult Education Program |
| \$37,357.83 | 2023-2024 Lunch Program |
| \$1,861.34 | 2023-2024 Facilities |
| \$1,401.06 | 2023-2024 Recreation |
| \$703.00 | 2023-2024 Parking Fees |
| \$6,351.89 | 2023-2024 Preschool |
| \$2,398.96 | 2023-2024 Alphabest |
| \$0.00 | 2023-2024 TMHS Athletic Intramurals |
| \$0.00 | 2023-2024 WYNN Athletic Intramurals |
| \$2,360.00 | 2023-2024 Athletic Revolving |
| \$0.00 | 2023-2024 School Re Coverage |

\$126,324.99 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

| | |
|----------------|-------------------------------------|
| \$1,447,892.41 | 2023-2024 School Department Account |
|----------------|-------------------------------------|

\$1,447,892.41 SUB TOTAL - LEA FUNDS

\$1,574,217.40 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **2/1/2024**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,605,972.69**

GRANTS

| | |
|-------------|---|
| \$27,221.08 | 2023-2024 Special Ed 240 Grant |
| \$7,319.49 | 2023-2024 Title I Grant |
| \$244.02 | 2022-2023 Title II Grant |
| \$0.00 | 2022-2023 Title III Grant |
| \$644.93 | 2022-2023 Title IV Grant |
| \$0.00 | 2021-2022 Early Childhood Grant |
| \$2,434.00 | 2023-2024 ASOST Grant |
| \$900.00 | 2022-2023 Innovation Pathways Grant |
| \$8,575.59 | 2023-2024 21st Century Grant |
| \$0.00 | 2022-2023 21st Century Sped Enhancement |
| \$23,215.62 | 2022-2023 ESSER III Grant |

REVOLVING ACCOUNTS

| | |
|-------------|--|
| \$9,155.98 | 2023-2024 Community Services Preschool Program |
| \$2,186.36 | 2023-2024 Adult Education Program |
| \$38,747.72 | 2023-2024 Lunch Program |
| \$2,831.70 | 2023-2024 Facilities |
| \$7,606.15 | 2023-2024 Recreation |
| \$703.00 | 2023-2024 Parking Fees |
| \$6,351.89 | 2023-2024 Preschool |
| \$2,398.96 | 2023-2024 Alphabest |
| \$0.00 | 2023-2024 TMHS Athletic Intramurals |
| \$0.00 | 2023-2024 WYNN Athletic Intramurals |
| \$3,955.00 | 2023-2024 Athletic Revolving |
| \$2,520.00 | 2023-2024 Advisor Stipend |
| \$840.00 | 2023-2024 Advisor Stipend- Ryan |
| \$0.00 | 2023-2024 School Rec Coverage |

\$147,851.49 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

| | |
|----------------|-------------------------------------|
| \$1,458,121.20 | 2023-2024 School Department Account |
|----------------|-------------------------------------|

\$1,458,121.20 SUB TOTAL - LEA FUNDS

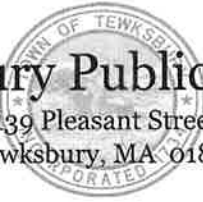
\$1,605,972.69 TOTAL

Superintendent/ Staff /School Committee Reports

Consent Agenda

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



MEMORANDUM

To: Tewksbury School Committee
From: Brenda Regan, Superintendent
Date: February 5, 2024
Re: Revised 2024 Broadway Out-of-State Field Trip

This is Informational Only - No Vote is Required

Due to a busing issue, the 2024 Out-of-State Field Trip to see the performance of *Wicked* on Broadway, has been changed from April 6, 2024 to March 9, 2024. The trip itinerary will remain the same. The event is open to TPS students in grades 7-12 currently participating in after-school drama programs.

Tewksbury Public Schools
Broadway Field Trip 2024: *Wicked*

In order to strengthen the bridge between the drama programs of the John W. Wynn Middle School and Tewksbury Memorial High School, we are looking to continue hosting an annual day trip to see a professional show on Broadway in New York City. This event will be open to TPS students to help foster a love and appreciation for theatrical endeavors.

The trip is open to all TPS students in grades 7-12 currently participating in after-school drama programs. All participating students will be under the supervision of chaperones and a nurse (if required) in accordance with the TPS policy for closed field trips (Policy IJOA).

This year, we plan to see *Wicked* on its 20th anniversary. Before the production, we would like to have lunch at Ellen's Stardust Diner. Following the show, students would have dinner at the Hard Rock Cafe and then participate in an acting workshop at Ripley Grier Studios led by an industry professional.

A proposed itinerary for **March 9, 2024**:

- Leave Wynn MS by 7am
- Lunch at Ellen's Stardust Diner @ 12pm (included in price)
- *WICKED* @ 2pm
- Dinner at Hard Rock Cafe- 5:15pm
- Broadway Workshop (90 Min)- 7pm
- Leave NYC- 8:30pm
- Rest stop/bathroom break on return route
- Return to Tewksbury around 11pm

| Item | Full Cost | Cost Per Student |
|---|------------------|------------------|
| Bus- Coach Company | \$3600.00 | 85.72 |
| Lunch at Ellen's Stardust Diner | \$2,227.63 | 53.04 |
| Ticket to Wicked | \$4464.50 | 106.30 |
| Dinner at Hard Rock Cafe | \$1600.00 | 38.10 |
| Broadway Workshop | \$1445.00 | 34.41 |
| Total: | 13,337.13 | 317.57 |

**Price reflects 42 student participants.*

For more information, contact Mr. DiPrima (jdiprima@tewksbury.k12.ma.us) at the John W. Wynn Middle School or go to the [Wicked musical website](#).

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



SCHOOL DEPARTMENT MEMO: 99-23/24

To: All Staff

From: Brenda Theriault-Regan
Superintendent of Schools

Date: January 22, 2024

INTERNAL POSTING

2023-2024 - Tewksbury Public Schools

Wynn Middle School After School Academic Support Teachers

(Grant Funded at contractual hourly rate)

Start Date: February 27, 2024, 2:05PM – 3:05PM

Tuesdays, Wednesdays, and Thursdays

Content Area MA Licensure Required

Please send cover letter, updated resume and MA DESE licensure with applicable certification in writing to:

Tewksbury Public Schools

Dr. Cynthia Basteri

139 Pleasant Street, Tewksbury, MA 01876

Application Deadline: February 14, 2024 • or until filled • EOE

Posting emailed to all staff on 1/22/2024

PLEASE POST

*The Tewksbury Public School System is an Equal Opportunity Employer
Reasonable accommodations will be made for individuals with disabilities. Tewksbury Public Schools does not discriminate on the
account of race, color, sex, gender identity, religion, national origin, sexual orientation or disability.*

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



SCHOOL DEPARTMENT MEMO: 98-23/24

To: All Staff

From: Brenda Theriault-Regan
Superintendent of Schools

Date: January 22, 2024

INTERNAL POSTING

2023-2024 - Tewksbury Public Schools

Teachers for TMHS After School Academic Support

(Grant Funded at contractual hourly rate)

Start Date: January 30, 2024, 2:00PM – 3:00PM

Tuesdays, Wednesdays, and Thursdays

and

TMHS Attendance Credit Recovery Program

(Grant Funded at contractual hourly rate)

Start Date: February 13, 2024, 2:00PM – 3:00PM

Tuesdays, Wednesdays, and Thursdays & as needed

Content Area MA Licensure Required

Please send cover letter, updated resume and MA DESE licensure with applicable certification in writing to:

Tewksbury Public Schools

Dr. Cynthia Basteri

139 Pleasant Street, Tewksbury, MA 01876

Application Deadline: February 2, 2024 • or until filled • EOE

Posting emailed to all staff on 1/22/2024

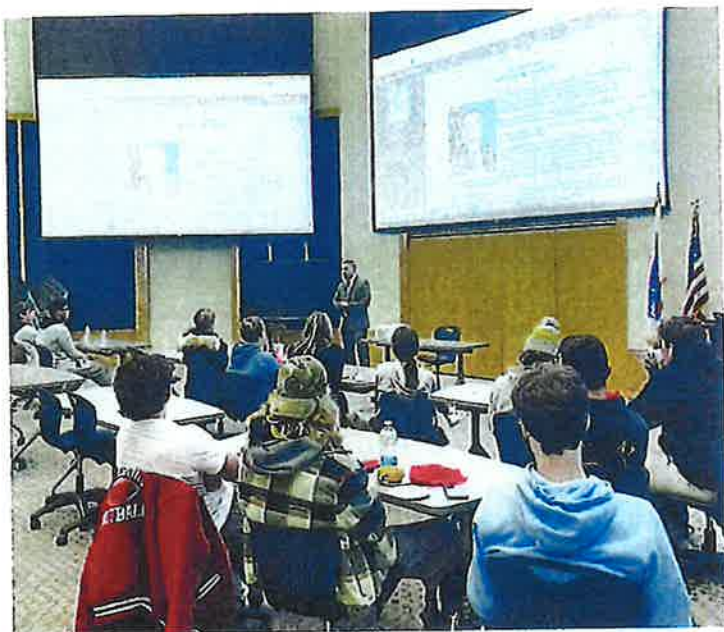
PLEASE POST

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account of race, color, sex, gender identity, religion, national origin, sexual orientation or disability.*

A Course in Collaboration

BECOMING A POLICE OFFICER WAS ONCE HELD IN HIGH ESTEEM, BUT THERE HAS RECENTLY BEEN A RAPID DECLINE IN RECRUITMENT RATES OF THE YOUNGER GENERATION. MANY ATTRIBUTE THIS DECLINE TO THE PUBLIC'S PERCEPTION OF THE PROFESSION.

While in conversation with young adults, Tewksbury, Massachusetts, Police Chief Ryan Columbus has found that their view of policing is jaded by events publicized via social media and news stations. How can officers flip this narrative? "We do that by having positive interactions," said Chief Columbus.



Upon reviewing the agency's internship program, leadership acknowledged that it did not fulfill its goal to highlight the positive aspects of law enforcement. Therefore, they set out to engage the local youth in other ways. Tewksbury Public Schools Superintendent Brenda Theriault-Regan worked with various school resource officers to develop a course modeled after the citizens police academy. "Students really just don't know what exists out there," said Tewksbury Public Schools Superintendent Theriault-Regan. "Our job is to expose them to these careers. This [program] is done in such a way that they get real, relevant exposure to the multiple aspects of police and criminal justice professionals who serve our communities." This accurate exposure became the goal of the new program.

For the past three years, the police department has teamed up with Tewksbury Public School District to offer a new elective: Introduction to Criminal Justice. The course has been offered once every fall semester to any junior and senior who has an interest in the field.

The course is structured to fit a hybrid format—the students partake in a virtual class through an online learning resource, but they also receive in-person instruction from representatives of agencies such as the Tewksbury Police Department, Middlesex District Attorney's Office, Middlesex Sheriff's Office, Massachusetts State Police, and the FBI. Classes cover a multitude of criminal justice-related subjects, such as recruitment, wellness, executive leadership, criminal investigations, traffic enforcement,



Photos courtesy of Tewksbury, Massachusetts, Police Department

Does your agency
have an initiative or project
you'd like to see featured?
Email us at
EDITOR@THEIACP.ORG.

drone unit operations, and behavioral health and prevention.

Although the elective is focused on exposure to the career field, recruitment is not the main objective. "It's really about building relationships," said Chief Columbus. "If these kids go off to college ... and they remember that they've positive interactions with officers, and they know they can go to one for help, I think that's a win."

The Tewksbury Police Department and Tewksbury Public School District are planning to expand applied learning opportunities like this to younger age groups as well.

It is very often that a positive, selfless act of a police officer will go unnoticed. In fact, many civilians do not interact with law enforcement until an unfortunate event occurs, and they call for police assistance. So, when a child's exposure to the police is limited to negative media coverage and popular entertainment portrayals (or negative interactions for some), their perception of police will be cynical.

Through programs like the Introduction to Criminal Justice course, Tewksbury police officers are striving to build relationships with individuals at a young age, so these children and young adults can have a better grasp on who is serving the community and how they are doing so. ♡

RECOMMENDATIONS

The Tewksbury Police Department has shared the following recommendations for developing such a program:

- Gain buy-in from the school administrators. Once it is obtained, you can work with the school to create a curriculum.
- Identify police officers who would be willing and who are engaging speakers to instruct groups of young adults.

2024 ANNUAL GINSBURG FAMILY AWARD

NOMINATION:

First Name _____ Last Name _____

Organization _____

CRITERIA FOR SELECTION:

The Tewksbury Public Schools is seeking nominations for the 2024 Annual Ginsburg Family Award established in 2013 to recognize an individual, a group, or a company/organization who has had a significant impact on the Tewksbury Public Schools in the area of physical, monetary, or tangible contribution(s), or volunteering for the benefit of a school or the district.

CHOOSE ONE OR MORE SCHOOLS:

☐ Loella F. Dewing Elementary School

☐ John Ryan Elementary School

☐ Heath Brook Elementary School

☐ John Wynn Middle School

☐ Center Elementary School

☐ Tewksbury Memorial High School

☐ Tewksbury Public Schools

DONATIONS/FINANCIAL SUPPORT:

- _____
- _____
- _____
- _____

HOSTED ACTIVITIES:

- _____
- _____
- _____
- _____

VOLUNTEER SUPPORT:

- _____
- _____
- _____
- _____

SUBMITTED BY:

Name _____ Ph. _____ Email _____

Deadline for accepting nominations is **April 12, 2024**. A brief narrative on the nominee is encouraged. Nominations may be emailed to Gail Johnson at gjohnson@tewksbury.k12.ma.us or mail to, Tewksbury Public Schools, Office of the Superintendent, 139 Pleasant Street, Tewksbury, MA 01876

The Annual Ginsburg Family Award will be presented at the May 22, 2024 Tewksbury School Committee meeting.

2024 ANNUAL KRISSY POLIMENO OUTSTANDING EDUCATOR AWARD

NOMINATION:

First Name _____ Last Name _____

Organization _____

CRITERIA FOR SELECTION:

The Tewksbury Public Schools is seeking nominations for the 2024 Annual Krissy Polimeno Outstanding Educator Award established in 2019 to recognize an educator who has had a significant impact on the Tewksbury Public Schools in the area of active involvement, volunteering, and giving a generous amount of time and energy to the quality of the educational system as an advocate for students in the Tewksbury Public Schools.

CHOOSE ONE OR MORE SCHOOLS:

- | | |
|---|---|
| <input type="checkbox"/> Loella F. Dewing Elementary School | <input type="checkbox"/> John Ryan Elementary School |
| <input type="checkbox"/> Heath Brook Elementary School | <input type="checkbox"/> John Wynn Middle School |
| <input type="checkbox"/> Center Elementary School | <input type="checkbox"/> Tewksbury Memorial High School |
| <input type="checkbox"/> Tewksbury Public Schools | |

AREAS OF ACTIVE INVOLVEMENT:

- _____
- _____
- _____
- _____

ACTIVITY INVOLVEMENT TO SUPPORT STUDENTS:

- _____
- _____
- _____
- _____

VOLUNTEER SUPPORT:

- _____
- _____
- _____
- _____

SUBMITTED BY:

Name _____ Ph. _____ Email _____

Deadline for accepting nominations is April 12, 2024. A brief narrative on the nominee is encouraged. Nominations may be emailed to Gail Johnson at gjohnson@tewksbury.k12.ma.us or mail to Tewksbury Public Schools, Office of the Superintendent, 139 Pleasant Street, Tewksbury, MA 01876.

The Annual Krissy Polimeno Outstanding Educator Award will be presented at the May 22, 2024 Tewksbury School Committee meeting.



FEBRUARY 5-9, 2024

NATIONAL SCHOOL COUNSELING WEEK

SCHOOL COUNSELING: STANDARDS-BASED, STUDENT-FOCUSED

PROCLAMATION

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

Therefore, I, Brenda J. Hegan do hereby proclaim
February 5-9, 2024, as National School Counseling Week.



Tewksbury Public Schools
Tewksbury, Massachusetts 01876

To: TPS Parents/Guardians
From: Brenda Theriault-Regan, Superintendent of Schools
Re: Preschool - K-12: School Closure, Cancellation, Delayed Opening, and Early Dismissal Procedures

DELAYED OPENING (2-HOUR DELAY)

In order to conserve the use of "NO SCHOOL" days, we have developed an alternate plan to delay the start of school by 2 hours on mornings when it appears weather conditions will improve. Under this plan, the following schedule will be followed:

| <u>SCHOOL</u> | <u>STARTING TIME</u> | <u>EARLIEST BUS PICK-UP STARTS AT*</u> |
|---------------------------------------|----------------------|--|
| Tewksbury Memorial High School | 9:30 a.m. | 8:35 a.m. |
| Wynn Middle School | 9:35 a.m. | 8:35 a.m. |
| Ryan Elementary School | 10:05 a.m. | 9:10 a.m. |
| Center / Heath Brook / Dewing Schools | 10:45 a.m. | 9:55 a.m. |

BUS pick-up should be 2 hours later than normal pick-up.

All schools will be dismissed at their regular times.

AlphaBEST Extended Day Program: Delay Schedule - [Visit AlphaBEST](#)

Delayed Openings will be announced on television stations normally used for "NO SCHOOL" announcements, posted on the district website, [Twitter @tpsdistrict \(AKA "X"\)](#), and on One Call Now, our telephone notification system.

SCHOOL CANCELLATION

The decision to cancel school will be made after all weather and road conditions have been evaluated on the basis of the information available at the time. **Parents should use their discretion regarding sending their children to school on inclement weather days.** "NO SCHOOL" announcements will be broadcasted on television stations (Channels 4, 5, 7, 25 and NECN), on One Call Now, our telephone notification system, and [Twitter @tpsdistrict. \(AKA "X"\)](#)

EARLY DISMISSAL: Early dismissals are highly unusual.

In the event we must dismiss schools early due to inclement weather or other conditions, an announcement will be made on television stations normally used for "NO SCHOOL" announcements, posted on the district website, [Twitter @tpsdistrict](#), and on One Call Now, our telephone notification system. System-wide early dismissal will be in the following order: High School, Wynn, Ryan, Center, Heath Brook and Dewing Schools. Hopefully, we can avoid some school cancellations during the winter by use of this plan. Your cooperation is appreciated.

INCLEMENT WEATHER RELEASE

It is HIGHLY UNLIKELY that Tewksbury Public Schools will execute an unplanned early dismissal due to weather conditions. However, on occasion, if unexpected weather and/or traffic conditions warrant, we may execute an **Inclement Weather Release**. Under an **Inclement Weather Release**, the two earliest releasing schools, Tewksbury Memorial High School and John Wynn Middle School will be released 20 minutes early. Subsequently, the Ryan School would release 10 minutes early. The purpose of this plan is to allow school buses and vans more time to complete their drop off routes (under these slower conditions) and arrive at their next school(s) on time for dismissal. **Note, there would be no change in dismissal time at our K-4 elementary schools.**

Under an Inclement Weather Release the schools would follow this dismissal schedule:

TMHS – 1:30 (normally 1:50) Wynn Middle – 1:25 (normally 1:55) Ryan School – 2:15 (normally 2:25)

ONE CALL NOW ALERT

Our emergency alert system will notify parents of *school closures, cancellations, early dismissals or delays*. A telephone call will be initiated to individual homes generally at 5:45 a.m. Calls to the entire District are usually completed within 45 minutes. **Families who have opted IN for One Call Now text messages will also receive a text notification of school closures, cancellations, early dismissals or delays.**

Dear Superintendent,

As you may know, February 16, 2024 is *National No One Eats Alone Day*. This movement, which was started by an organization called *Beyond Differences*, aims to combat the loneliness which students may experience during the school day, particularly at lunch. The mission of *National No One Eats Alone Day* is to encourage students to include everyone at lunch so that not even one student is left alone to eat.

As District Attorney, I have seen the impact of loneliness in a variety of ways. It creates vulnerabilities for our youth, vulnerabilities that could ultimately lead to negative outcomes for them. Luckily, we know, and research shows, that even small, daily interactions can have a tangible impact and serve as an important intervention.

The organization *Beyond Differences* was founded by two parents in memory of their daughter, who faced social isolation in middle school. Their mission is to inspire students nationwide to end social isolation and create cultures of belonging for everyone. They hope to build a future where all youth are accepted, valued and included, and all differences are celebrated. *Beyond Differences* has a curriculum for *National No One Eats Alone Day* that you can access at <https://www.tfaforms.com/4843926>.

I hope that your schools can participate in this campaign. I have attached two flyers summarizing and drawing attention to *National No One Eats Alone Day*.

Please feel free to reach out with any comments, questions or concerns.

Cordially,

District Attorney Marian T. Ryan
Middlesex District Attorney's Office



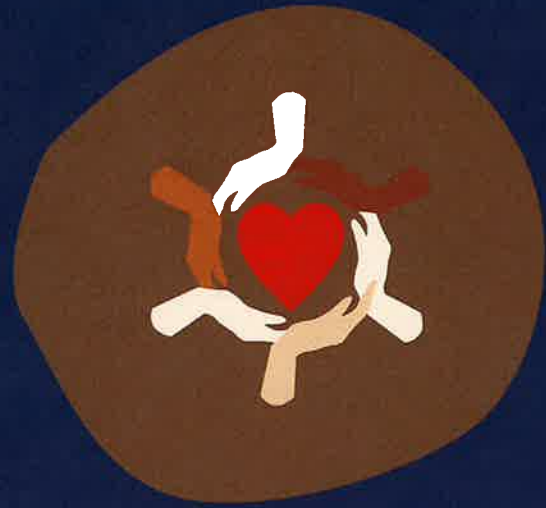
TAKING CARE OF MENTAL HEALTH

- REGISTER YOUR SCHOOLS FOR
NATIONAL NO ONE EATS ALONE DAY
- FEBRUARY 16, 2024



TIPS TO PROMOTE SOCIAL INTERACTIONS

- ENCOURAGE STUDENTS TO SIT
TOGETHER
- CULTIVATE AN INCLUSIVE CULTURE
- UNDERSTAND AND ACCEPT
DIFFERENCES
- PROVIDE STUDENTS WITH
CONVERSATION STARTERS:
 - WHAT IF YOU WERE AN ANIMAL,
WHAT ANIMAL, WOULD YOU BE?
 - WOULD YOU RATHER TRAVEL
EVERY DAY OR NEVER LEAVE
HOME?



NATIONAL NO ONE EATS ALONE DAY

A DAY DEDICATED TO ENCOURAGE
YOUTH TO SIT WITH OTHERS, FIND NEW
FRIENDS AND MODEL WAYS TO END
SOCIAL ISOLATION.

For More Information

[https://www.beyonddifferences.org
/no-one-eats-alone-about/](https://www.beyonddifferences.org/no-one-eats-alone-about/)






National No One Eats Alone Day

Find Out More About Your Classmates:



 What if you had one wish, what would it be and why?

 What if someone made a movie about your life, who would be the actor that played you, and why?

 If you could only eat one food for the rest of your life, what would it be, and why?

NAME OF GRANT PROGRAM: Massachusetts 21st Century Community Learning Centers Internship Grant **FUND CODE:** 644-2

FUNDS ALLOCATED: \$540,312 (Federal)

FUNDS REQUESTED: \$614,817

PURPOSE: The purpose of this federally funded competitive 21st Century Community Learning Centers (CCLC) Enhancement Grant is to provide high school (HS) students interested in the education field with a school year internship program that will enable them to gain valuable experience and provide additional support to K-8 students in current 21st CCLC schools/sites.

NUMBER OF PROPOSALS RECEIVED: 22

NUMBER OF PROPOSALS RECOMMENDED: 20

NUMBER OF PROPOSALS NOT RECOMMENDED: 2

RESULT OF FUNDING: As a result of this funding 20 grantees will provide a paid internship to approximately 173 high school students interested in the education field with real world experiences during the school year and summer. Awards range from \$21,360-\$30,000.

| RECIPIENTS | AMOUNTS |
|--|------------------|
| Blackstone Millville Regional School District | \$30,000 |
| Boston Public Schools | \$26,000 |
| The Collaborative for Educational Services (Northampton) | \$22,000 |
| The Community Group Lawrence | \$21,360 |
| Fitchburg Public Schools | \$30,000 |
| Gloucester Public Schools | \$29,000 |
| Haverhill Public Schools | \$30,000 |
| Holyoke Public Schools | \$30,000 |
| Methuen Public Schools | \$26,800 |
| New Bedford Public Schools | \$30,000 |
| North Adams Public Schools | \$23,500 |
| Quaboag Regional School District (Warren) | \$25,000 |
| Pittsfield Public Schools | \$26,000 |
| Salem Public Schools | \$30,000 |
| Southbridge Public Schools | \$30,000 |
| Tewksbury Public Schools | \$30,000 |
| Wareham Public Schools | \$25,000 |
| Whitman-Hanson Regional School District | \$22,671 |
| Winthrop Public Schools | \$27,121 |
| Woburn Boys and Girls Club | \$25,860 |
| TOTAL FEDERAL FUNDS | \$540,312 |

Brenda Theriault-Regan, C.A.G.S.
Superintendent (978) 640-7800
bregan@tewksbury.k12.ma.us



Lori L. McDermott, M. Ed.
Assistant Superintendent (978) 640-7800
lmcdermott@tewksbury.k12.ma.us

January 9, 2024

TO: Tewksbury School Committee

FROM: Brenda Theriault-Regan, Superintendent

RE: Acceptance of Donation to the Wynn Middle School STEM Classroom

Mr. Bryan Tuttle, of 20 Marion Drive, Tewksbury, donated laptops and computer equipment to the Wynn Middle School for Mr. Maxwell's STEM classroom. The donation is valued at approximately \$600. The donation was delivered to the Wynn on Friday, January 19, 2024. According to Mr. Maxwell, this donation will be extremely helpful to the students.

Donated Equipment:

- 2 - HP Laptops
- 1 - Hard Drive, Western Digital
- 1 - Mobile Device, HP
- 1 - Mobile Phone
- 1 - Wireless Router, Cisco
- 1 - WiFi Extender
- 1 - Network Area Storage
- 1 - Laptop Parts
- 1 - Laptop Power Adapter

cc: Mr. Libby, Business Manager
Mr. Weir, Principal
Ms. McDermott, Assistant Superintendent
Mr. Maxwell, Teacher
Mr. Tuttle

TPS District Strategy

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

Brenda Theriault-Regan, C.A.G.S.
Superintendent (978) 640-7800
bregan@tewksbury.k12.ma.us



Lori L. McDermott, M. Ed.
Assistant Superintendent (978) 640-7800
lmcdermott@tewksbury.k12.ma.us

January 29, 2024

TO: Tewksbury School Committee

FROM: Brenda Theriault-Regan, Superintendent

RE: Acceptance of Donation to the Ryan Elementary School STEM Program

The Global Partners, LLC and the ExxonMobil Educational Alliance Program Grant awarded \$500 to the John Ryan STEM program. The funds will be used to purchase more materials to support the MA STEM and Design Challenge sponsored by the Wade Institute.

TPS District Strategy

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.



To our locally nominated school,

Congratulations!

It gives all of us at Global Partners great pleasure to share with you the enclosed **\$500 grant** through our partnership with the ExxonMobil Educational Alliance Program. Your school was nominated through our collaboration as the local ExxonMobil distributor and your local ExxonMobil station.

These grants are given yearly to selected schools to use in Science, Technology, Engineering, or Mathematics (STEM) programs. It is an honor for us to be able to provide this grant to your school to help make a difference in your programming.

We would appreciate it if you could take a photo of your team putting this grant into action, or better yet, sharing an "Aha Moment" video or story with us to **the BPC Team at bpcteam@globalp.com**. We would be thrilled to learn of your story!

On behalf of Global Partners and your local ExxonMobil station, we would again like to say congratulations and good luck in the coming year!

If you have any questions, please send us an email at BPCTeam@globalp.com

Sincerely,

Global Partners LP
800 South Street, Suite 500
Waltham, MA 02454-9161

Please find the enclosed check to be cashed prior to

February 29th, 2024.

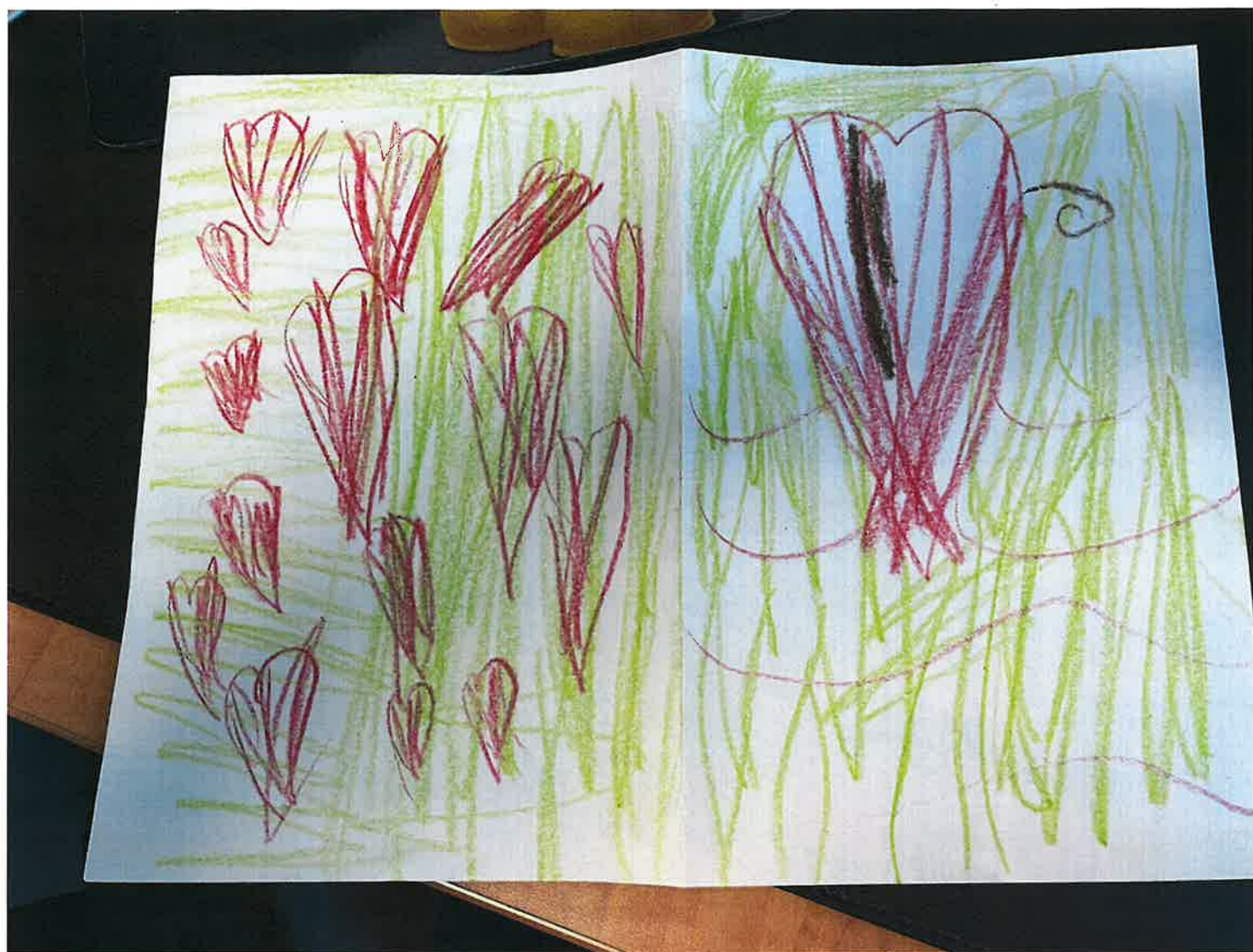
Uncashed checks may be voided by March 1st, 2024.



Valentine's for Veterans

Our schools sent hundreds of
valentines to be distributed to veterans
at the Bedford V.A.

Here's one from a Heath Brook
kindergarten student...



Dare ^{Veteran} vetting
Keep me Sath
safe.

You

So I Love

You

and I No ^{Know} You Day
you Sav _{Saved} the

Love Freya

New Toy Drive

Our Community Services Preschool Extended Day programs at both Dewing and Heath Brook did a new toy drive to receive and distribute toys to hospitalized children who need cheering up.

In honor of Wyatt Miethe, a Heath Brook 1st-grade student who has been hospitalized himself multiple times with leukemia, surgeries, and multiple procedures and who is our ambassador who chooses what hospital to which the toys will be donated.

For the past 3+years Wyatt has dealt with all this, yet still comes to school almost every day with a smile and a fantastic attitude.

He chose to have the toys delivered to Mass. General Hospital - "his" hospital.

Both the Dewing and Heath Brook celebrated today using Google Meet as they counted the number of toys. They were hoping for 100 on this, the 100th day of school.

Both classes counted, first the Dewing toys, then the HB toys, then more Dewing toys.

Tewksbury families donated 130 toys that will be delivered by our HB and Dewing staff.







Heath Brook Preschool Art Show

Proud young artists at the Heath Brook Preschool Art Show shared their creations with students and staff on February 2, 2024. There were a variety of compositions in styles that included pointillism, black and red abstract, sculpting, color mixing, watercolors, and more. We are grateful to our preschool staff who provided this wonderful, rich learning opportunity for our children!



COLOR
MIXING





Center Elementary School

100th Day of School

We have had a great first half of the school year!

Students at the Center Elementary School celebrated **100th Day** by dressing up like 100 year olds.

See the following pictures



Policy

Old Business



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Lori McDermott
Assistant Superintendent of Schools

Date: February 8, 2024

Revised: 2023-2024 Register Periods - Grades 1-4

This Requires a Roll Call Vote

Please see the following revised 2023-2024 Register Periods for Grades 1-4. The “attendance and marking period end” date has been changed to March 8, 2024. This requires a Roll Call vote by the School Committee.

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, Massachusetts 01876



DRAFT
2-01-2024

TO: All Staff
FROM: Brenda Theriault-Regan
Superintendent of Schools
RE: Register Periods for Grades 1-4

The following register periods will be adhered to by all schools that host grades 1-4. Thank you for your cooperation.

2023-2024 REGISTER PERIODS FOR GRADES 1-4

| Trimester 1: August 30 – November 28, 2023 (58 Days) | |
|---|---|
| Significant Dates | Function |
| November 28, 2023 | Attendance and marking period end |
| December 12, 2023 | Report card information sent to Data Processing |
| December 15, 2023 | Report cards will be issued |
| December 15, 2023 | Special Education Progress Reports issued |

| Trimester 2: November 29, 2023 – March 08, 2024 (60 Days) | |
|--|---|
| Significant Dates | Function |
| March 08, 2024 | Attendance and marking period end |
| March 26, 2024 | Report card information sent to Data Processing |
| April 01, 2024 | Report cards will be issued |
| April 01, 2024 | Special Education Progress Reports issued |

| Trimester 3: March 11 – June 13, 2024 (62+5*Days) | |
|--|---|
| Significant Dates | Function |
| TBD | Attendance and marking period end |
| TBD | Report card information sent to Data Processing |
| Last day | Report cards will be issued |
| Last day | Special Education Progress Reports issued |

***SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.**

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



MEMORANDUM

To: Tewksbury School Committee
From: Brenda Theriault-Regan, Superintendent
Date: January 30, 2024
Re: 2024-2025 School Calendar Draft

This Requires A Roll Call Vote

The 2024-2025 School Calendar & Legend draft is presented for your consideration and approval. This requires a Roll Call vote of the School Committee.

DRAFT**DRAFT**

2024-2025 School Calendar

| August 2024 | | | | | | |
|-------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

2 Student days

| September 2024 | | | | | | |
|----------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

20 Student days

(22 days)

| October 2024 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

22 Student days

(44 days)

| November 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

17 Student days

(61 days)

| December 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

15 Student days

(76 days)

| January 2025 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

21 Student days

(97 days)

| February 2025 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | |

15 Student days

(112 days)

| March 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

20 Student days

(132 days)

| April 2025 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

16 Student days

(148 days)

| May 2025 | | | | | | |
|----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

21 Student days

(169 days)

| June 2025 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

16 Student days

(180 + 5 snow days)

| | |
|--|---|
| | FYI ONLY- Last day without 5 snow days |
| | First/Last Day* - All Students *Last Day inc. 5 snow/emergency days |
| | Schools Closed |
| | Early Dismissal |
| | No School - Professional Development |
| | Early Dismissal - Teacher Workshop |

Jun 6 TMHS Graduation

Aug 26 - 27 Professional Development Days

Aug 28 First Day of School for Students

Dec 23 - Jan 1 December Recess

Feb 17 - 21 February Recess

Apr 21 - 25 April Recess

Jun 24 *Last Day of School (Early Dismissal)

*Inc. 5 snow/emergency days

TEWKSBURY SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian

• bgarabedian@tewksbury.k12.ma.us

Kaitlyn M. Anderson

• kmanderson@tewksbury.k12.ma.us

Kayla Blagioni-Smith

• kblagioni-smith@tewksbury.k12.ma.us

Nicholas G. Parsons

• nparson@tewksbury.k12.ma.us

Richard Russo, Jr.

• rrusso@tewksbury.k12.ma.us

| | | | |
|--------------|--|-----------|--|
| Aug 26-27 | Professional Development | Feb 14 | Early Dismissal – Students & Staff* |
| Aug 28 | All Schools Open | Feb 17-21 | No School – February Recess |
| Aug 30 | No School | Mar 13 | Early Dismissal for Students* – Teacher Workshop |
| Sep 2 | No School – Labor Day | Mar 14 | No School – Professional Development Day |
| Oct 11 | Early Dismissal for Students* – Teacher Workshop | Apr 17 | Early Dismissal for Students* – Teacher Workshop |
| Oct 14 | No School – Columbus Day | Apr 18 | No School – Good Friday |
| Nov 5 | No School – Professional Development Day | Apr 21-25 | No School – April Recess |
| Nov 11 | No School – Veterans Day | May 23 | Early Dismissal – Students & Staff* |
| Nov 27 | Early Dismissal – Students & Staff* | May 26 | No School – Memorial Day |
| Nov 28-29 | No School – Thanksgiving Recess | Jun 6 | TMHS Graduation |
| Dec 23-Jan 1 | No School – December Recess | Jun 6 | Early Dismissal – Students & Staff* |
| Jan 2 | Schools Reopen | Jun 19 | No School – Juneteenth |
| Jan 20 | No School – Martin Luther King, Jr. Day | Jun 24 | Early Dismissal Students & Staff* – **Last Day of School |
| Jan 29 | Early Dismissal for Students* – Teacher Workshop | | (*Includes 5 Snow/Emergency Days) |

*** We will follow an early dismissal day schedule on:**

October 11th, November 27th, January 29th, February 14th, March 13th, April 17th, May 23th, June 6th and June 24th

NO SCHOOL ANNOUNCEMENTS

Schools will be closed only in the case of severe, inclement weather.

Announcements relative to closing schools for inclement weather will be carried by TV stations,

Twitter@tpsdistrict, and through the district's telephone notification system "One Call Now."

Delayed Openings: Superintendent will notify the public by the same procedure as "no school" announcements.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals, or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

Preschool Programs and Community Services Preschool Delay and No School Schedule

Please contact your child's school or visit their website.

www.tewksbury.k12.ma.us/dewing www.tewksbury.k12.ma.us/heath-brook

www.tewksbury.k12.ma.us/departments-programs/community-services/

All programs, activities, and employment opportunities of the Tewksbury Public Schools are offered without regard to race, creed, color, age, sex, gender identity, national origin, sexual orientation, or disability.

SCHOOL HOURS

| | |
|--------------------|-------------------|
| High School | 7:30 am – 1:50 pm |
| Middle School | 7:35 am – 1:55 pm |
| Ryan School | 8:05 am – 2:25 pm |
| Elementary Schools | 8:45 am – 3:05 pm |

EARLY DISMISSAL HOURS

| | |
|--------------------|--------------------|
| High School | 7:30 am – 10:40 am |
| Middle School | 7:35 am – 10:45 am |
| Ryan School | 8:05 am – 11:15 am |
| Elementary Schools | 8:45 am – 11:55 am |

OPEN HOUSE SCHEDULE

DEWING & HEATH BROOK

ORIENTATION

Preschool & Kindergarten

August 26

OPEN HOUSE

Grade 1

August 27

CENTER SCHOOL

Grades 2 - 4

September 10 Gr. 2

September 11 Gr. 3

September 12 Gr. 4

RYAN SCHOOL

Grades 5 & 6

September 5 Gr. 5

September 4 Gr. 6

MIDDLE SCHOOL

Grades 7 & 8

September 19 Gr. 7

September 26 Gr. 8

HIGH SCHOOL

Grades 9-12

September 25

PARENT / TEACHER CONFERENCES

DEWING & HEATH BROOK

Preschool – Grade 1

December 12

Preschool – Grade 1

April 3

CENTER ELEM SCHOOL

Grades 2 - 4

November 6

Grades 2 - 4

March 13

RYAN SCHOOL

November 12

March 4

MIDDLE SCHOOL

November 7

March 20

HIGH SCHOOL

November 14

March 27

Parents are urged to make appointments for school visits to discuss their child's progress with teachers, guidance counselors, or principals.

WEBSITE ADDRESS: <http://www.tewksbury.k12.ma.us> ~ FOLLOW US ON TWITTER @tpsdistrict

1-23-2024

Memorandum of Understanding
Between the Tewksbury Teachers Association & the Tewksbury School Committee
Regarding the June Half Day of the 2024-2025 School Year

WHEREAS the Tewksbury School Committee and the Tewksbury Teachers Association have a *Collective Bargaining Agreement between the Tewksbury School Committee and the Tewksbury Teachers Association ("CBA")*, and

WHEREAS the Friday before April vacation is a holiday, Good Friday, and

WHEREAS Article VIII, Section 2 of the *CBA* has agreed-to language that constitutes the Friday before April break being a half day, and

WHEREAS Article VIII, Section 2 of the *CBA* states that, when Good Friday falls on such a date, the last full Friday of the school year shall be a half day, and

WHEREAS both parties agree that, for the 2024-2025 school year only, the second to last full Friday would make more logistical sense for educators, students, and administration,

THEREFORE, the half day in June shall be moved from the contractual date, June 13, 2025, to June 6, 2025. Both parties agree this shall not constitute a past practice.

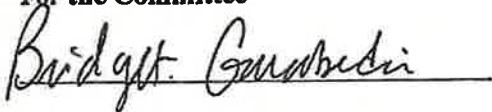
For the Association



Date

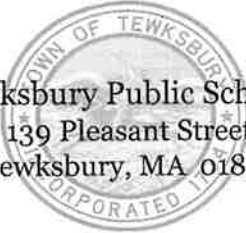
1/18/2024.

For the Committee



Date

1.11.24



Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

From: Bridget Garabedian, Chair
Tewksbury School Committee

Date: February 9, 2024

Re: School Committee Goals

This is Information Only - No Vote Required

The following is the Tewksbury School Committee 2023-2024 Goals and Action Steps. This is informational only.

Tewksbury School Committee Goals 2023-2024

■ Tewksbury Public Schools 2023-2024 District Strategy:

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

■ Tewksbury Public Schools 2023-2024 Theory of Action:

When the Tewksbury Public Schools prioritizes a Vision of a Learner that focuses on creative problem solving, collaboration, and effective communication, then all students will experience innovative, inclusive, equitable, and student-centered instruction prioritizing academic, social and emotional positive outcomes.

■ Tewksbury School Committee Mission Statement:

The Tewksbury School Committee (SC) proposes the following goals for the 2023-2024 school year. The intent of these goals is to support the mission of Tewksbury Public Schools in offering all students a high-quality, student-centered, innovative, and accessible education that prioritizes positive outcomes for all.

School Committee Goals and Action Steps

□ Duty to Govern Established Policies and Oversee, Evaluate, and Monitor the Execution of Policies

By June 30th, 2024, the School Committee will conduct a review and update school committee policies that support the district plans to provide educational programming to be sure they are up-to-date and in compliance with state/ federal law and regulations. This goal will be measured by the changes made in identified policies and the clear communication of changes to the school community.

Action Steps:

1. The SC Policy Subcommittee shall continue to convene and review current policies and recommend adjustments/updates with appropriate central office staff.
2. Identify the policies that will be reviewed and adjusted
3. Publish final changes and communicate how the changes apply to the school community.

School Committee Goals and Action Steps (cont.)

□ Committee Support of District Wide Efforts to Increase and Improve Communication

By June 30th, 2024, the School Committee will have developed and implemented a proactive communication plan that celebrates the successes of the district and that regularly updates the public regarding the district's challenges as measured by agenda items, meeting minutes and increased attendance of all committee members at district events.

Action Steps:

1. Through the Superintendent, collaborate on, and create, a platform for information sharing by November 1, 2023.
2. Through the Superintendent, identify the events and activities which prompt School Committee presence during the school year.
3. Individual members of the SC will consistently share updates and information on the subcommittees, advisory committees, and other relevant groups they are assigned to or involved with.

| |
|--|
| School Committee's Professional Practice Goal |
|--|

☐ Committee Commitment to Building Knowedging, Capacity, and Effectiveness

The committee will participate in professional development and opportunities to build their knowledge of school systems and how to govern them effectively.

Action Steps:

1. Attend the MASC & MASS Joint Conference in November.
2. Engage in training and professional development focused on collective bargaining.
3. Begin the practice of scheduling an annual spring time workshop to review progress towards the goals aforementioned and to begin discussing priorities and potential goals for the upcoming year.

New Business

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



MEMORANDUM

To: Tewksbury School Committee
From: Brenda Theriault-Regan, Superintendent
Date: February 9, 2024
Re: 2024-2025 TMHS Program of Studies

This Requires A Roll Call Vote

The 2024-2025 TMHS Program of Studies draft is presented for your consideration and approval. This requires a Roll Call vote of the School Committee.

Tewksbury Memorial High School **Program of Studies** 2024-2025



Artwork by Connor Walazek - TMHS Class of 2024

MEMORANDUM

TO: Ms. Brenda Theriault-Regan, Superintendent
Lori McDermott, Assistant Superintendent

FROM: Tewksbury Memorial High School Administration
Andrew J. Long, Principal
Michelle Dick, Assistant Principal
Sean O'Leary, Assistant Principal

DATE: February 9, 2024

RE: Proposed Changes to the TMHS Program of Studies for 2024-2025

The following items summarize the proposed changes to the *TMHS Program of Studies for 2024-2025*. A draft copy of the updated pages of the Program of Studies has been attached to this memo.

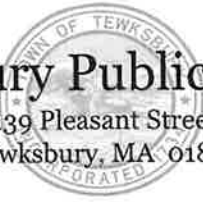
- Update Cover Artwork - By Connor Walazek, TMHS Class of 2024
- Add *Online Learning* recommendation in last bullet in Notes (page 4)
- Updated definitions of Early College Opportunities (EC) (pages 5-6)
 - Clarified Dual Enrollment (DE), Advanced Placement (AP) and Project Lead the Way (PLTW) summaries, expectations and standardized the abbreviations
- Updated & added *Global Competency Certificate* definition and expectations (pages 6-7)
- Updated *Innovation Pathways Program* definition (page 7)
- Linked new courses to *TMHS Course List* (pages 10-11)
- Updated *Students have the option of taking the Advanced Placement exam* at the end of each AP course description in every department (pages 15-44)
- Added *Algebra II Intervention* and *Principles of Geometry & Algebra* courses to Math department course page (pages 24-25)
- Added *Biology Intervention* course to Science department course page (pg. 26)
- Added *PLTW Engineering and Capstone* classes to Science department course description (page 29)
- Updated World Language course offerings, descriptions for courses in *French 4, AP French, Latin 4, Spanish 4 and AP Spanish* on pages 31-34
- Updated Fine Arts course *Drawing 1* for DE option on page 35 and changed *Digital Imaging* to *Digital Photography* on page 37
- Updated CTBE course offerings, descriptions and DE offerings for *Introduction to Computer Programming, Accounting and Applied Marketing Strategies* on pages 42-44
- Updated Wellness Department *Intro to Sports Medicine* and *Personal Fitness and Nutrition* course offerings & descriptions on page 47
- Updated *Additional Course Offerings* title by removing *Edgenuity* title and renaming the heading *Online Learning Opportunities* (page 49)

- Moved *New Course Opportunities Experiential Learning* down to page 50 and renamed it *Other Course Opportunities: Experiential Learning*
- Removed *MTSS and* from the *Additional Supports* title, added *Biology Intervention*, *Algebra 2 Intervention and Principles of Geometry & Algebra* course descriptions to this section on pages 50-51
- Updated *Academic Skills and Strategies* description to include all grades 9-12 and removed *Academic Skills and Strategies Grades 11-12*, *Math Lab* and *Writing Lab* classes (page 51)
- Updated *Special Education Department* section on pages 52-53 by:
 - removing *Specialized Instruction* descriptor, and
 - Adding *Foundations in English* and *Foundations in Math* course descriptions,
 - updating the *Directed Learning II* description by adding “*In addition to the support in Directed Learning I*”
 - Adding *LEAP - Post Secondary Ages 18-22* descriptor

Thank you for your kind consideration of these proposed changes.

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



MEMORANDUM

To: Tewksbury School Committee
From: Brenda Theriault-Regan, Superintendent
Date: February 9, 2024
Re: 2023 District Report Card

This is an informational item only. No vote is required.

How to access and understand the District's Report Card. This is informational only.

Brenda Theriault-Regan, C.A.G.S.
Superintendent (978) 640-7800
bregan@tewksbury.k12.ma.us

Tewksbury Public Schools

Office of the Superintendent
139 Pleasant Street
Tewksbury, MA 01876

Lori L. McDermott, M. Ed.
Assistant Superintendent (978) 640-7800
lmcdermott@tewksbury.k12.ma.us

January 29, 2024

Dear Parents and/or Guardians:

- Every year, each public school and school district in Massachusetts receives a report card. Just as your child's report card shows how they are doing in different subjects, the Tewksbury Public Schools' report card is designed to show families how our schools are doing in different areas. The Tewksbury Public Schools' report card is available at [School and District Report Cards - Massachusetts Department of Elementary and Secondary Education](#).

The report card includes multiple measures of a school's performance – more than just MCAS scores. It represents a new way of looking at school performance, by providing information on student achievement, teacher qualifications, student learning opportunities, and more.

Report cards are designed to be useful tools for everyone connected to our schools. Families can use the information to have meaningful conversations with us about what the schools are doing well and where there is room for improvement. Community and education leaders can use the information to better understand how to support students and our schools. We encourage you to become involved in helping us improve our schools. We see parents as critical partners in the success of our students and schools, and we are grateful for your continued support.

Finally, if your child attends a school that receives federal Title I funds, you also have the right to request the following information about the qualifications of your child's classroom teachers:

- Whether your child's teacher is licensed in the grade levels and subject areas they teach;
- Whether your child's teacher is teaching under an emergency license or waiver;
- The college degree and major of your child's teacher; and
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

If you have questions about the district or a school report card, would like to become involved in school improvement activities, or would like to request information about the qualifications of your child's classroom teacher, please contact the school principal or the Superintendent's office. To see the district report card or to search for a school report card, visit the Massachusetts Department of Elementary and Secondary Education website at <http://reportcards.doe.mass.edu>.

Sincerely,

Brenda Theriault-Regan
Ms. Brenda Theriault-Regan
Superintendent of Schools

TPS District Strategy

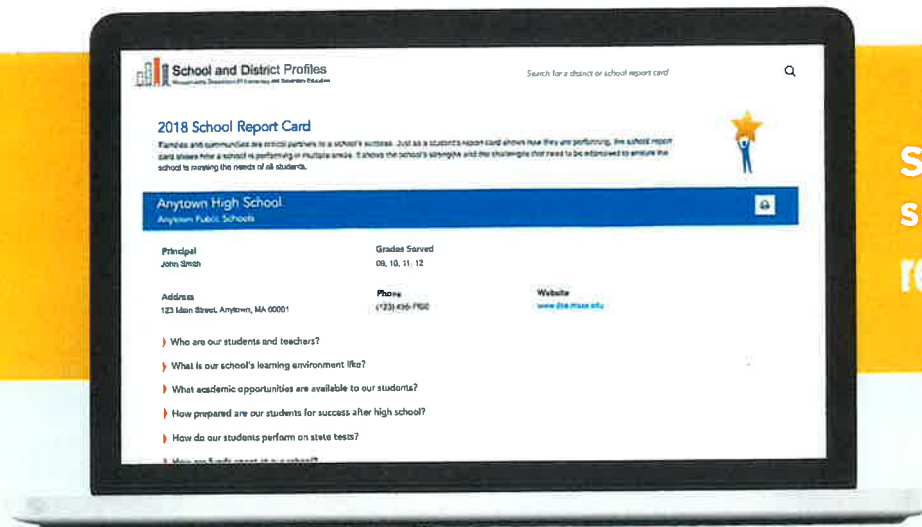
The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

LEARN MORE ABOUT MASSACHUSETTS SCHOOLS!

Report Card



Search for your
school's report card at
reportcards.doe.mass.edu



5 Quick Facts

ABOUT THE SCHOOL REPORT CARD

1. Just as a student's report card shows how they are doing in different subjects, the school's report card shows how a school or district is doing in different areas.
2. The report cards include a variety of information, more than just MCAS scores.
3. School report cards reflect the information that is most valuable to Massachusetts families.
4. School report cards identify where a school is doing well and where it needs to improve to ensure that all students' needs are met.
5. District leaders and principals can use report cards to support schools and students and to identify ways to help schools continue improving over time.

Families are critical partners in the success of Massachusetts students. The Massachusetts Department of Elementary and Secondary Education is committed to providing detailed information for families, so they have a better understanding of their child's education.

Visit reportcards.doe.mass.edu to find the school report card for every public school in the state.



Report Card Glossary

GENERAL INFORMATION

Basic information about the school or district.

Title I Status: Whether the school or district receives Title I funds. Schools and districts with large populations of students from low income families receive federal Title I grant money to help ensure that all children meet challenging state academic standards.

STUDENTS AND TEACHERS

Information about student enrollment and teacher qualifications.

Students with Disabilities: Students with special needs who have an Individualized Education Program (IEP).

Economically Disadvantaged: Students who receive assistance through the Supplemental Nutrition Assistance Program (SNAP), Transitional Assistance for Families with Dependent Children (TAFDC), the Department of Children and Families' (DCF) foster care program, or MassHealth.

High Needs: Students who belong to one or more of the following groups: students with disabilities, current or former English learners, and/or economically disadvantaged students.

Full-Time Equivalency: The number of full-time teaching positions in the school or district. Some teaching positions are part time and therefore are reported as a decimal (for example, 0.8).

ACADEMIC OPPORTUNITIES

Information about student participation in broad and challenging courses.

Advanced Coursework: Courses that are considered advanced include Advanced Placement, International Baccalaureate, dual enrollment, and other challenging classes in a variety of subjects.

MassCore: MassCore is a state-recommended program of study that outlines the minimum core courses needed to meet four-year college and workforce expectations. MassCore includes four units of English, four units of mathematics, three units of a lab-based science, three units of history, two units of the same foreign language, one unit of the arts, and five additional core courses.

STUDENT ATTENDANCE AND DISCIPLINE

Information about student attendance and discipline.

Chronic Absenteeism: The percentage of students who miss 10 percent or more of the school year (for example, 18 or more days in a typical 180-day school year).

Student Discipline: The percentage of students who are suspended, expelled, or removed from regular classroom activities as a result of negative behavior.

SUCCESS AFTER HIGH SCHOOL

Information about graduation, dropout, and college-going rates.

High School Outcomes: Graduation, dropout, and college-going information is reported for schools and districts that serve grades 9 through 12.

STUDENT PERFORMANCE ON STATE TESTS

Information about student performance on the Massachusetts Comprehensive Assessment System (MCAS) tests. Each year, students in grades 3 through 8 and 10 take MCAS tests in English language arts (ELA) and mathematics, and students in grades 5, 8, and 10 take science MCAS tests.

Achievement: Students' MCAS scores.

Student Growth: The student growth percentile (SGP) shows how one student's MCAS score compares with other students with similar prior MCAS scores. A school or district's SGP represents the average growth for the school or district.

SPENDING

Information about how much money is spent per student.

Dollars Spent per Student: Amounts vary based on enrollment, staffing, special programming, and the needs of the students in the school.

ACCOUNTABILITY

Information about the school or district's most recent accountability results. The accountability system brings together a set of measures in order to provide clear, actionable information about district and school performance that can be used to help schools improve.

Progress Toward Improvement Targets: The Massachusetts Department of Elementary and Secondary Education (DESE) sets annual improvement targets, or goals, for every district and school. Targets are set for achievement, growth, English learner progress, chronic absenteeism, high school completion, and advanced coursework completion. Schools and districts are expected to make annual progress toward these targets in order to improve student performance, and DESE reports on each school's and district's progress each year.

Accountability Percentile: Accountability percentiles indicate how a school is performing overall compared with other schools. A school's percentile is calculated by combining information related to achievement, growth, English learner progress, chronic absenteeism, high school completion, and advanced coursework completion. Schools with higher percentiles are generally higher performing, and schools with lower percentiles are generally lower performing. Districts do not receive an accountability percentile.

Overall Classification: Schools and districts are placed into two categories: those that require assistance or intervention from the state, and those that do not. A small number of schools and districts, including those that are new or very small, are classified as having "insufficient data."