

TEWKSBURY SCHOOL COMMITTEE
Notice of Regular School Committee Meeting #4
Wednesday, October 11, 2023 at 5:30 PM
Meeting Place:

Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)
320 Pleasant Street, Tewksbury, MA 01876

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION** - Non-Public Session - 5:30 PM
 - Approval of September 20, 2023 Executive Session Minutes
 - Collective Bargaining Pertaining to TTA (Teachers)The School Committee will reconvene in open session after the Executive Session.
3. **ADJOURN EXECUTIVE SESSION AND RECONVENE SCHOOL COMMITTEE MEETING**
4. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING** - 6:00 PM
5. **PLEDGE OF ALLEGIANCE**
6. **ANNOUNCEMENT***
7. **RECOGNITIONS**
None
8. **STUDENT COUNCIL REPRESENTATIVE REPORT**
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
9. **PRESENTATIONS**
New Standard Based IEP Overview
10. **CITIZENS FORUM***
11. **APPROVAL OF MINUTES**
 - a. September 20, 2023 Regular Meeting Minutes
12. **SUBMISSION AND PAYMENT OF BILLS**
Payroll Period Ending September 28, 2023, \$1,581,829.51
13. **SUPERINTENDENT & STAFF REPORT**
14. **CONSENT AGENDA***
15. **SCHOOL COMMITTEE MEMBER REPORTS**
Elementary School Building Committee
Tewksbury SEPAC
Wellness Advisory Committee
Policy Sub-Committee
16. **POLICY CHANGES, PROPOSALS, and ADOPTION**
Informational Reading: Policies reviewed and recommended to revise
FB, Facilities Planning; HB, Negotiations Legal Status; HF, School Committee Negotiating Agents;
KA, School/Community Relations Goals; KBA, School/Parent Relations Goals; LBC, Relations with Home
Schools

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair bgarabedian@tewksbury.k12.ma.us ~ Kayla Biagioni-Smith, Vice-Chair kbiagioni-smith@tewksbury.k12.ma.us ~ Kaitlyn M. Anderson, Clerk kmanderson@tewksbury.k12.ma.us ~ Nicholas G. Parsons, Member nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member rrusso@tewksbury.k12.ma.us
Superintendent of Schools - Brenda Theriault-Regan bregan@tewksbury.k12.ma.us

First Reading: Policy reviewed and recommended to revise

FA Facilities Development Goals; HA, Negotiations Goals

Second & Final Reading: Policy reviewed and recommended to revise

ECE, Tewksbury Memorial High School Student Parking

First & Final Reading: Policy reviewed and recommended to approve with no changes

KBBA, Non-Custodial Parents' Rights; LDA, Student Teaching and Internships

First & Final Reading: Policy reviewed and recommended to rescind

KBBA-E, Notice to the Custodial Parent that the Non-Custodial Parent has Requested Student Records

17. OLD BUSINESS

- a. 2023 Summer Reading Program Participation
- b. 2023 Unofficial October 1st Enrollment Count

18. NEW BUSINESS

- a. MCAS Updates & 2023-24 MCAS & ACCESS Testing Schedule
- b. FY 25 Budget Timeline Process
- c. FY 24 Budget Transfer
- d. FY 24 Quarterly Budget Report

19. NEW SCHOOL COMMITTEE MATTERS OF INTEREST

20. 2023 FUTURE SCHOOL COMMITTEE MEETING DATES

November 15th, December 6th, January 10th-Budget Presentation, January 24th-Regular Mtg

21. 2023 FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

TSEPAC Business Meeting: October 19th; Wellness Advisory Committee: October 6th;
Policy Sub-Committee: September 21st

22. FUTURE AGENDA ITEMS

23. ADJOURNMENT

**ANNOUNCEMENT:* The October 11, 2023 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

**CITIZENS FORUM* (Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if a spokesperson is representing a group concern.) *If you require an interpreter, please notify the Superintendent's Office in advance of the meeting date.*

CONSENT AGENDA*

Correspondence

- a. 2022-23 End of Year PAC Recap: How funds are used
- b. 2023-24 PAC Fundraising Event Calendars
- c. Care Solace News
- d. Attendance at Sporting and School Sponsored Events at Doucette Field
- e. Corning Foundation Donation & Pictures
- f. Office of the Governor: TMHS awarded Innovation Career Pathways Grant of \$50,000

PERSONNEL ITEMS

New Hires - Mark Champoux, Building Custodian, Tewksbury Memorial High School, effective October 10, 2023; Christopher Mahanna, part-time (.5) Physical Education/Health & Wellness Teacher (part-time (.5) ESP Aide, Tewksbury Memorial High School, effective August 28, 2023; Andrea Merlino, Principal Support Staff, Heath Brook School, effective September 18, 2023; Diane Gear, Title 1 Reading Teacher, Center Elementary School, effective November 6, 2023; Ashley Levine-Bogosian, Education Support Personnel Aide, Heath Brook School, effective October 12, 2023

Reappointments - None

Retirements - Richard Stronach, Building Custodian, Dewing School, effective October 6, 2026; Maria Cutelis, Executive Secretary, Tewksbury Public Schools, effective December 2, 2023

Transfers - None

Appendix B 2023-2024 Co-Curricular Activities

Wynn Middle School

Natasha MacFarlane - Math Team Advisor

Emily Noel - Math Team Advisor

Appendix B TMHS Athletics - None

Acceptance of Grants - None

Acceptance of Donations - Corning Foundation donation of \$10,000 for the STEM program at Tewksbury Public Schools

Raffles - None

Executive Session

Tewksbury School Committee
Executive Session (Non-Public Session)
Wednesday, October 11, 2023
Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM

- Approval of September 20, 2023 Executive Session Minutes;
- Collective Bargaining Pertaining to TTA (Teachers

The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

Recognition and/or Presentations

Tewksbury School Committee - October 11, 2023

RECOGNITIONS - None

PRESENTATIONS

New Standard Based IEP Overview

Richard Pelletier, Director of Student Services

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **09/28/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,581,829.51**

GRANTS

| | |
|-------------|-----------------------------------------|
| \$29,448.58 | 2023-2024 Special Ed 240 Grant |
| \$5,063.26 | 2023-2024 Title I Grant |
| \$1,207.85 | 2022-2023 Title II Grant |
| | 2022-2023 Title III Grant |
| | 2022-2023 Title IV Grant |
| | 2021-2022 Early Childhood Grant |
| | 2023-2024 ASOST Grant |
| \$425.00 | 2022-2023 Innovation Pathways Grant |
| | 2023-2024 21st Century Grant |
| | 2022-2023 21st Century Sped Enhancement |
| \$26,677.99 | 2022-2023 ESSER III Grant |

REVOLVING ACCOUNTS

| | |
|-------------|------------------------------------------------|
| | 2023-2024 Community Services Preschool Program |
| \$2,650.00 | 2023-2024 Adult Education Program |
| \$39,527.90 | 2023-2024 Lunch Program |
| \$4,789.28 | 2023-2024 Facilities |
| \$170.08 | 2023-2024 Recreation |
| \$703.00 | 2023-2024 Parking Fees |
| \$15,179.51 | 2023-2024 Preschool |
| \$2,398.96 | 2023-2024 Alphabest |
| | 2023-2024 TMHS Intramural Clubs |
| \$345.00 | 2023-2024 Athletic Revolving |

\$128,586.41 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,453,243.10 2023-2024 School Department Account

\$1,453,243.10 SUB TOTAL - LEA FUNDS

\$1,581,829.51 TOTAL

Superintendent/ Staff /School Committee Reports

Consent Agenda

| PAC FUNDRAISING: 2022-2023 YEAR END RECAP HOW FUNDS ARE UTILIZED | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CENTER PAC | DEWING PAC | HEATH BROOK PAC |
| <p>The PAC provides educational enrichment by:</p> <ul style="list-style-type: none"> ● funding school speakers, assemblies and visiting authors and paying for transportation to other enrichment activities and field trips. ● bringing children before-school enrichment opportunities, such as the Reebok BOKS program. ● encouraging reading through Read Across America Week, Bingo for Books, the Scholastic Book Fair, the School Vacation Reading library Challenge and book drives to support our library. | <p>School/Community</p> <p>Welcome Back Staff Breakfast</p> <p>Teacher Appreciation Week</p> <p>Playground Social for incoming Kindergarten classes</p> <p>Ice Cream Social</p> | <p>Student Enrichment: We fund both off-site Field Trips as well as In-School educational presentations/assemblies.</p> <p>School Items: We provide funding for:</p> <ul style="list-style-type: none"> - teacher's requests (classroom supplies and/or equipment) - playground and schoolground beautification and improvements - school-sponsored student events such as Kindergarten Orientation, Kindergarten Graduation, and 1st Grade Flag Day Concerts. - We are also proud to announce that the Heath Brook PAC will be funding the addition of a Picture Exchange Communication Systems (PECS) Board to our playground this summer. <p>Social Events: We host a variety of social events for students and families throughout the school year such as:</p> <ul style="list-style-type: none"> - Back to School Playground Social - Halloween Trunk or Treat - Holiday Hoopla - Read Across America Week - BOKS (an activity-based program held in the mornings prior to the school day) - Field Day |
| <p>The PAC supports our school by:</p> <ul style="list-style-type: none"> ● organizing and providing volunteer support for various events, including Field Day ● hosting a staff welcome breakfast and multiple Teacher Appreciation Week event ● funding teacher requests for educational materials and other school supplies <p>How to Stay in the Know</p> <ul style="list-style-type: none"> • Website: www.tewksburypacs.org • Facebook: www.facebook.com/groups/cespac • Monthly meetings: The second Tuesday of | <p>Trunk or Treat (before PAC split, with North Street)</p> <p>Jolly Jamboree (before PAC split, with North Street)</p> <p>Roller Kingdom Skating</p> <p>Family Game Night</p> <p>Center Elementary School t-shirts for North Street 3rd & 4th graders along with outgoing 1st grade students</p> <p>Field Day</p> <p>Livingston Street Last Day of School Social (with other townwide PACs)</p> <p>Two scholarships to TMHS and Shawsheen Tech Senior who attended Dewing School</p> | |

The second Tuesday of the month at 6:30 p.m. in the CES cafeteria

- Email: CenterElementaryPAC@gmail.com

The PAC relies on volunteers, and there are MANY ways for ALL parents to get involved.

The PAC builds community by:

- hosting social events such as Family Game

Night, Dine Out nights and the Fourth Grade Celebration

- sponsoring drives to benefit the Tewksbury

Community Food Pantry, The Wish Project, local veterans and other organizations that help those in need

- organizing Spirit Days
- sponsoring scholarships for graduating seniors.

Arts & Enrichment

Read Across America Week

Tony Vacca

Casey Carle's BubbleMania!

Curious Creatures

Scholastic Book Fair – Fall and Spring event, free book to each student

Field Trips

Connors Farm field trip (before PAC split, North Street)

Tanglewood Marionette Field Trip (before PAC split, North Street)

Stone Zoo Field Trip

Hanover Theatre Field Trip

- Ice Cream Social

Staff Events: In addition to supporting our students, we also like to acknowledge and support our staff with the following events:

- Welcome Back Staff Breakfast

- Staff Snack Carts (held several times a year)

- Teacher and Staff Appreciation Week

Fundraisers: We host a variety of fundraisers throughout the year to fund our expenses:

- Box Tops Program

- Scholastic Book Fairs

- Dine Outs at local restaurants

- Fun Run

- Penny Wars

- School Spiritwear Store

- Square 1 Art

Community Events: To help strengthen and build our town-wide community, we host or participate in several community-building events throughout the year:

- Library Night at TPL

- End of Year Celebration at Livingston Street in coordination with TPD

- Safe Halloween in coordination with TPD

- Tewksbury Community Food Pantry Drive

- Savers FUNDrive (all proceeds benefit a local charity; this year's proceeds are being donated to the Wish Project)

**PAC FUNDRAISING: 2022-2023 YEAR END
RECAP HOW FUNDS ARE UTILIZED**

| TMHS PAC | WYNN PAC | RYAN PAC |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 2 TMHS Parking Pass - Raffled off to students | <p>Back to School Lunch for the Wynn teachers and staff. Most items were donated by parents and caregivers but the PAC filled some gaps.</p> <ul style="list-style-type: none"> • Holiday Breakfast for the Wynn teachers and staff. Most items were donated by parents and caregivers but the PAC filled some gaps. | Ryan Harvest Festival - supplies & DJ |
| Applefest | <ul style="list-style-type: none"> • During Teacher Appreciation Week the PAC hosted 3 lunches and 2 snack days. | Career Fair - table clothes, sign holders |
| Trivia Night | <p>Most items were donated by parents and caregivers but the PAC filled some gaps.</p> <ul style="list-style-type: none"> • The PAC purchased the 530 summer reading books for the incoming 7th and 8th grade students | Growth Rally - prizes |
| Calendar Raffle | <ul style="list-style-type: none"> • The PAC awards 2 scholarships to former Wynn students who are furthering their education after high school. | Staff luncheon & welcome back breakfast - breakfast items, lunch, snacks, drinks, decorations |
| All Night Long safe graduation event (students pay a nominal fee) | <ul style="list-style-type: none"> • End of School Breakfast for the Wynn teachers and staff. Most items were donated by parents and caregivers but the PAC filled some gaps. | Kickball - materials for signs, megaphones, whistles, scoreboard, bases |
| | | PAC Supplies - raffle permit, accountant |
| | | 6th grade event - DJ & Photo Booth PAWS prizes |

Center Elementary 2023/2024 Event Calendar

| Month | Social / School | Community | Fundraising |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| August | <ul style="list-style-type: none"> • Playground Social (all grades) • Teacher Welcome Back Breakfast | | |
| September | <ul style="list-style-type: none"> • Student Welcome Back Ice Cream Social • Welcome Back Students School Spirit Swag | | |
| October | <ul style="list-style-type: none"> • Trunk or Treat | <ul style="list-style-type: none"> • Safe Halloween • Library Night | <ul style="list-style-type: none"> • Fun Run |
| November | | <ul style="list-style-type: none"> • Collections/Thank You Cards for Veteran's Day | <ul style="list-style-type: none"> • Scholastic Book Fair |
| December | <ul style="list-style-type: none"> • Jolly Jamboree • Holiday Shoppe | | |
| January | <ul style="list-style-type: none"> • 2nd Grade STEAM Night • BOKS • Teacher "Shopping Day" | <ul style="list-style-type: none"> • Valentine's For Veterans | <ul style="list-style-type: none"> • Parent's Night Out (TBD) |
| February | <ul style="list-style-type: none"> • Candy Bar Bingo • 3rd Grade STEAM Night • Lowell Riverhawks Game | | <ul style="list-style-type: none"> • Square 1 Art • 4th Grade Committee Fundraiser |
| March | <ul style="list-style-type: none"> • 4th Grade Steam Night • Read Across America Week • March Thru the Decades | <ul style="list-style-type: none"> • Food Pantry Collection | |
| April | <ul style="list-style-type: none"> • Celtics Game | | <ul style="list-style-type: none"> • Scholastic Book Fair • Savers |
| May | <ul style="list-style-type: none"> • Teacher Appreciation • Field Day(s) | | <ul style="list-style-type: none"> • Penny Wars |
| June | <ul style="list-style-type: none"> • Spirit Days | <ul style="list-style-type: none"> • Livingston Social | |
| Ongoing | <ul style="list-style-type: none"> • Enrichments • School Beautification • Monthly Staff Snack Carts • Mascot Coordinator | | <ul style="list-style-type: none"> • Spirit Wear • Mabel's Labels • Helpsy Bin • Dine Out Nights |

Center Elementary School 2023-2024 Fundraising Events Descriptions

Below you will find descriptions for the fundraising events set to take place at the Center Elementary School during the 2023-2024 school year. These events raise funds primarily for enrichment activities at the school as well as social and community building programs. We understand that some events may be canceled based on DESE, School Committee, Superintendent & Principal guidance but wanted to be inclusive of all proposed events. Please see the enclosed calendar for approximate timing during the school year.

Fun Run

This year's Fun Run is being done in conjunction with the Ryan School. This is an over a week-long event with a pep rally, daily challenges, classroom activities, games and music culminating in the fun run at school. The students create a goal to raise an amount of money and donations are "pledged" based on the number of laps they do.

Scholastic Book Fairs

We will be hosting the Scholastic Book Fair this Fall (November) and Spring (April).

Parent's Night Out

A social event for all the parents and guardians in our community. This event is TBD.

Square 1 Art

We work with this company to take student's art and turn it into family keepsakes.

4th Grade Committee Fundraiser

The 4th Grade Committee raises funds for the end of the year event for the exiting 4th graders. Application of funds will be based on the ultimate need for the event but in the past they have been used for a send-off gift. Actual fundraiser is TBD but last year's was Mrs. Field's Cookie Dough and in the past there have been paint nights and other edible items offered.

Savers

The PAC collects clothing/soft goods to fill a U-Haul for donation to Savers and the PAC receives funds from them for every pound collected.

Penny Wars

Students compete in a grade-wide competition to see which grade can earn the most points by the end of the week by putting coins in their jars for points and bills in other grade's jars to deduct points.

Spirit Wear

We will offer Center Elementary School gear to families.

Mable's Labels

This company offers customizable and durable labels parents and guardians can purchase to label their student's items. The PAC receives a portion of the sales. This is being offered for all of the 2023-2024 school year.

Helpsy Bin

Currently located on the Trahan School property. This collects clothing/soft goods and the PAC receives funds for every pound collected.

Dine Outs

Local restaurants give a portion of proceeds on a specific date/time that the PAC advertises to the community as one that will benefit the PAC. Locations for this year are TBD.

Dewing 2023-2024 Events Calendar

| MONTH | School/Social | Community | Fundraisers |
|------------------|-------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------|
| August | Playground Social (PreK, K and 1st) PK & K Orientation Welcome Back Staff Breakfast | | Dine Out: MVP |
| September | Dewing Welcome Back Ice Cream Social | | Dine Out - Kyoto |
| October | Trunk or Treat | Safe Halloween Dewing Library Night | Color Run Dine Out - Anthonys |
| November | Family Game Night | | Scholastic Book Fair Dine Out - Luna Rossa |
| December | Jolly Jamboree | Coat Drive Holiday Giving Tree | Gift Card Fundraiser |
| January | Riverhawks Game | | Square One Art |
| February | | Valentines for Veterans/Seniors | Penny Wars Parents Night Out |
| March | Read Across America Week | | Family Portraits |
| April | Preschool Craft night | Food Pantry Collection | Golf Ball Drop |
| May | Staff Appreciation Week | Savers Clothes Drive | Dewing Scholastic Book Fair |
| June | Field Day | Livingston Summer kickoff Event | |
| ONGOING | A&E | | Spirit Wear Dine out Nights |



Dewing Elementary Fundraisers

Below, please find the explanation for the fundraising events set to take place at the Dewing School during the 2023-2024 school year. All the events raise funds for primarily enrichment activities at the schools as well as social and community building programs. We understand that some events may be canceled due to DESE / School Committee / Superintendent / Principal guidance but wanted to be inclusive of all events in case they are still able to happen. Please see the corresponding calendar for approximate timing during the year.

2023-2024 Fundraising Events

- **Color Run:** We will purchase: Tshirts, paint, obstacles and other items needed on the course. Each student tries to get people to donate towards their classroom, as the class with the most amount raised wins a prize! (TBD) . We will bring them a day of running, music, bubbles and FUN!
- **Scholastic Book Fairs:** A staple in both the Fall and Spring, we will be hosting Scholastic Book Fairs in our schools.
- **Spirit Wear:** We will sell Dewing School swag to families.
- **Dine Outs:** We will host several Dine Out events for the school this year, in which local businesses give the Dewing PAC a percentage of their earnings on a chosen date and time.
- **Square One Art Fundraiser:** We will work with a company that replicates children's art on a variety of keepsakes to raise funds for the schools.
- **Savers FUNDrive:** We run a Savers FUNDrive where families will drop off clothes to fill a U-Haul and the PAC will receive funds from Savers for every pound collected.(we donate this \$\$ to a local charity of our choice)
- **Parents Night Out-**This will be an adult event held at a local establishment. We will sell tickets and offer entertainment for the attendees. Past entertainment includes Comedians, music bingo and trivia.
- **Penny Wars:** Each year the students bring in spare change to the schools for a set period and deposit it into containers. The grade levels compete against each other for money that is raised.



John F. Ryan Elementary School
Parent Advisory Council
 135 Pleasant Street
 Tewksbury, MA 01876

Ryan School PAC 2023-2024 Event Calendar

| Month | School/Social | Community | Fundraising |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| August | <ul style="list-style-type: none"> Welcome Back Breakfast | <ul style="list-style-type: none"> Back to School Student Supply Drive | |
| September | <ul style="list-style-type: none"> Open House Snacks for Teachers Open House – PAC Tables Ice Cream Social | | <ul style="list-style-type: none"> Fun Run Kickoff |
| October | <ul style="list-style-type: none"> Earth Dome | <ul style="list-style-type: none"> Social Media Presentation Safe Halloween | <ul style="list-style-type: none"> Fun Run |
| November | <ul style="list-style-type: none"> Fall Festival | <ul style="list-style-type: none"> TBD | <ul style="list-style-type: none"> Scholastic Book Fair |
| December | <ul style="list-style-type: none"> TBD | <ul style="list-style-type: none"> TBD | |
| January | <ul style="list-style-type: none"> New Year New Classroom Supplies | <ul style="list-style-type: none"> TBD | |
| February | TBD | <ul style="list-style-type: none"> TBD | <ul style="list-style-type: none"> Calendar Raffle |
| March | <ul style="list-style-type: none"> Read Across America Week Career Day | | |
| April | <ul style="list-style-type: none"> Invention Convention | | |
| May | Teacher Appreciation Week | | <ul style="list-style-type: none"> Scholastic Book Fair |
| June | <ul style="list-style-type: none"> Grade 6 Celebration Kickball Tournament | <ul style="list-style-type: none"> Summer Kick Off Social | |
| Ongoing | <ul style="list-style-type: none"> Beautification Coffee Carts Enrichment | | <ul style="list-style-type: none"> Dine Out Nights Box Tops |



John F. Ryan Elementary School Parent Advisory Council

135 Pleasant Street
Tewksbury, MA 01876

Below, please find the explanation for the fundraising events set to take place at the John F. Ryan Elementary School during the 2023-2024 school year. All the events raise funds for primarily enrichment activities at the schools as well as social and community building programs. We understand that some events may be cancelled due to DESE / School Committee / Superintendent / Principal guidance but wanted to be inclusive of all events in case they are still able to happen. Please see the corresponding calendar for approximate timing during the year.

2023-2024 Fundraising Events

- **Boosterthon Fun Run:** A fun run organized by Booster where students get online pledges for running laps on the Fun Run event day. All students benefit from character building videos and physical activity of running whether they raise funds or not.
- **Scholastic Book Fairs:** A staple in both the Fall and Spring, we will be hosting Scholastic Book Fairs in our school in November and May (tentative dates to be set around MCAS schedule)
- **Dine Outs:** We will host several Dine Out events for the school this year, in which local businesses give the Heath Brook PAC a percentage of their earnings on a chosen date and time.
- **Calendar Raffle:** We will sell raffle tickets to raise money which will be split between daily prize money and fundraised funds for the PAC. If we opt to run the Calendar Raffle, we will submit an application for a raffle permit.
- **Box Tops:** These are fundraising applications in which the school participates to raise money by scanning receipts to collect Box Tops (respectively).



John W Wynn Parent Advisory Council

2023-2024 Event Calendar



| Month | Social | Community | Fundraising |
|----------|---------------------|-----------|--------------------------------|
| October | | | Pie Fundraiser |
| November | | | |
| December | Celtics Game | | |
| January | Celtics Game | | |
| February | Riverhawks Game | | |
| March | | | Pop! Day of Awesomeness |
| April | | | Book Fair |
| May | Food Truck Festival | | Raffles at Food Truck Festival |
| Ongoing | | | Dine Outs Box Tops |

John W Wynn Middle School

Parent Advisory Council

Below, please find the explanation for the fundraising events set to take place at the Wynn Middle School for the 2023-2024 school year. All the events raise funds for primarily enrichment activities at the school as well as social and defraying the cost of field trips. We understand that some events may be canceled due to DESE / School Committee / Superintendent / Principal guidance but wanted to be inclusive of all events in case they are still able to happen. Please see the corresponding calendar for approximate timing during the year.

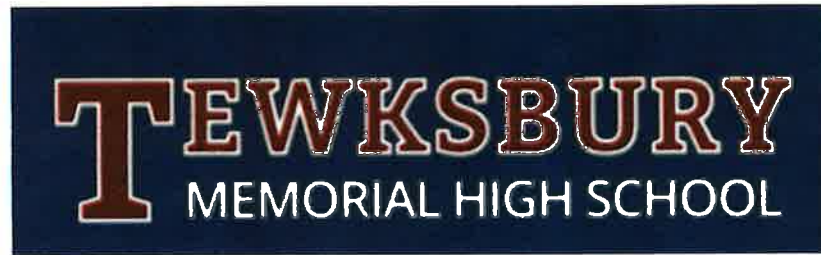
2023-2024 Fundraising Events

- *PoPI Day of Awesomeness(Pending Approval):* Working with PoPI to raise funds through a school created "website". They will then get to enjoy a "Day of Awesomeness" where the company will bring in inflatables and the Kona Truck for an amazing day celebrating all their hard work.
- *Dine Outs:* These will be run monthly/bimonthly. We will work with local restaurants and families can enjoy a meal out and a % of that will go back to the PAC.
- *Scholastic Book Fairs:* We will be hosting Scholastic Book Fairs in our schools in the spring.
- *Helpsy:* Located at the Heath Brook School, we have a Helpsy bin in the parking lot to collect clothing for recycling.
- *Box Tops:* This is a fundraising application in which the school participates to raise money by scanning receipts to collect Box Tops (respectively).
- *Pie Fundraiser:* Students sell pies and other products online and then will deliver them after they are delivered to the school for pick up.
- *Food Truck Festival:* Parents and Companies donate gift cards and/or merchandise for the PAC to raffle off for profit.

TEWKSBURY

MEMORIAL HIGH SCHOOL

| Month | Social | Community | Fundraising |
|----------|-------------------------------------------------------------------|------------------------|----------------------|
| August | | | Parking Raffle |
| October | | | Applefest Craft Fair |
| December | | Holiday Giving Project | |
| March | | | Trivia Night |
| April | | | Calendar Raffle |
| June | All Night Long Senior Celebration Teacher Appreciation Cookout | | |
| Ongoing | | School Grants | |



Below, please find the explanation for the fundraising events set to take place at Tewksbury Memorial High School during the 2023-2024 school year. TMHS PAC raises money to provide School Grants, Scholarships, and an All Night Long (ANL) graduation celebration for the senior class.

2023-2024 Fundraising Events

- **Parking Raffle:** We will be raffling off 2 VIP parking spots at TMHS to any TMHS student that will be getting or has a valid driver's license this school year.
- **Applefest Craft Fair:** We will host the Applefest Craft Fair with approximately 120 crafters. This is our biggest fundraiser.
- **Trivia Night:** We will host a Trivia Night.
- **Calendar Raffle:** This raffle has prizes every day for a month. One prize is a chance for a senior family to win a 2024 graduation package that includes preferred parking and seating at graduation.

Care Solace usage report

January – June 2023

Total referred cases = 60

Total appointments = 41

**19 cases not receiving services are a result of families not returning phone calls / emails or families declined the services offered*

Referral Demographics

Gender:

Female: 63% Male: 37%

Age

Children (3-11): 49% Adolescents (12-17): 34%

Adults (18-64): 16%

Ethnicity

White / Caucasian: 82%

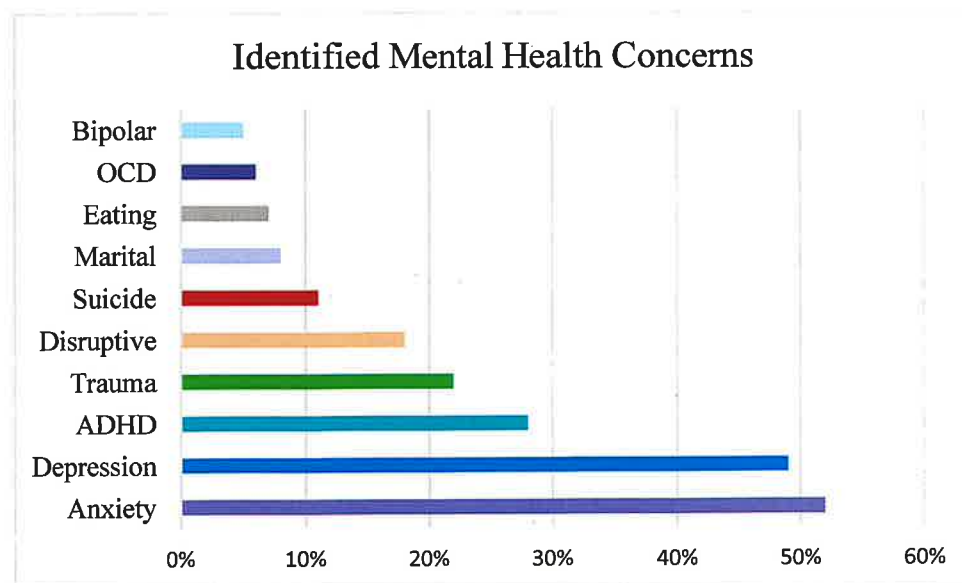
Hispanic / Latino: 12%

Black / African American: 3%

Asian / Pacific Islander: 1% Other: 1%

No referrals were initiated due to substance abuse concerns.

All referrals were initiated due to mental health concerns, which are indicated below:



Tewksbury Memorial High School

*320 Pleasant Street
Tewksbury, Massachusetts 01876*

www.tewksbury.k12.ma.us

PRINCIPAL
Andrew J. Long

ASSISTANT PRINCIPALS
Michelle M. Sinacola-Dick
Sean E. O'Leary

MAIN OFFICE
(978) 640-7825

FAX
(978) 640-7829

GUIDANCE SERVICES
(978) 640-7838

September 2023

Dear Tewksbury Parents, Guardians, Community Members and event attendees,

With the start of the 2023-2024 school year underway, we have begun to host athletic contests. We would like to take this opportunity to remind you of the expectations at these events. The staff and students of Tewksbury Memorial High School (TMHS) need your cooperation in ensuring a safe and secure environment for our students and guests while attending sporting and other school sponsored events at Doucette Field.

As with any school sponsored event, whether in Tewksbury or on the road, the school code of conduct as outlined in Student Handbooks applies to all students. In addition:

- Students who are not in high school (grades 9-12) are required to be accompanied by an adult. No exceptions.
 - Unattended children will be escorted to the front gate and a parent will be called to pick them up.
 - Adults who are accompanying children are required to supervise them before, during and after the game.
- The playground area next to the Center School will be closed during games.
- Outside food and/or beverages may not be brought into the stadium.
- Smoking, vaping, tailgating and/or consumption of alcohol is not allowed anywhere on school property.
- Upon entry, all bags are subject to be searched.
- Upon leaving the event, re-entry into the stadium will not be allowed.

We appreciate your cooperation and attention to these matters and are enthusiastically looking forward to an enjoyable season of athletic events for all.

Sincerely,

Andrew J. Long

Andrew J. Long
Principal, TMHS

2023-2024 District Strategy:

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

Dewing School's Principal Alexis Bosworth and District STEM & IT Director Jason Stamp accepted a \$10,000 donation on behalf of the Tewksbury Public Schools from the Corning Foundation.



This year's grant award will be funding hands-on science enrichment for grades k-4 at the Dewing, Heath Brook, and Center Elementary Schools using the programs provided by the the Discovery Museum and Cultivating Curiosity.

Attached photos are of kindergarten and first graders at the Dewing and Heath Brook Elementary Schools enjoying learning about sound and solids and liquids.

The Corning Foundation has been supporting STEM education in Tewksbury since 2018 with over \$50,000 donated to benefit the children of Tewksbury Public Schools. Corning has a location on Network Drive and prides itself on supporting its local community.





2023 Grant Proposal Summary (\$10,000 allocation)

Science Partner:

Representative workshop

Physical Science

Force & Motion (Grades PreK-3)

What makes an object move? Can we control the movement? Does the strength of a push or pull have an effect? How about the direction of the push or pull? What happens when objects move past each other or collide? Students explore concepts of force and motion while interacting with a variety of toys, balls, and vehicles.



Proposal details

- *Dewing and Heath Brook Schools (grades K-1)*
- *Cost: ~\$6,000*
- *Impact ~500 kids*

Science Partner:



Representative workshop

Life Science

"WIGGLY WORMS" (GRADES 3-5)

Students will be scientists experimenting on a worm's response to moisture and light. Students will observe worm responses and we will compile class results. At the end of the workshop we will conduct an Earthworm Symposium and draw a conclusion based on our compiled results.

Proposal details

- *Center School (grades 2-4)*
- *Cost: ~\$4,000*
- *Impact ~900 kids*



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

September 18, 2023

Dear Superintendent Regan,

Congratulations! We are pleased to notify you that Tewksbury Memorial High School has been awarded an Innovation Career Pathways Implementation and Support Grant of \$50,000.

We want to thank you for your commitment to implementing high quality college and career pathways for students of your school. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

You will be receiving further instructions from the Department of Elementary and Secondary Education on next steps, and please feel free to contact Jennifer Gwatkin at Jennifer.A.Gwatkin@mass.gov if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "M. T. Healey", with a stylized flourish at the end.

GOVERNOR MAURA T. HEALEY

A handwritten signature in black ink, appearing to read "Kim Driscoll", with a stylized flourish at the end.

LT. GOVERNOR KIMBERLEY DRISCOLL

Policy

TPS: FB - FACILITIES PLANNING

School Building Committee

~~The town meeting will approve a school building committee for specific building projects. These committees act as the administrative authority for the projects, subject to approval of various actions by the School Committee and town.~~

~~The school building committee has the following responsibilities:~~

- ~~1. To study and make recommendations to the town with respect to school building needs.~~
- ~~2. To review thoroughly with the Superintendent and the School Committee the educational requirements in relation to school buildings.~~
- ~~3. To review previous studies and initiate needed studies with or without consultative assistance.~~
- ~~4. To employ the services of architects and cost estimators and such other professional assistance as it may deem necessary.~~

Staff Planning

~~Arrangements will be made by the Superintendent, working through Principals, for the school staff to contribute in the planning of new school buildings. Teachers will be given the opportunity to submit suggestions for possible inclusion in the educational specifications.~~

The Superintendent of Schools will, on a continuous basis, inform the School Committee as to building requirements. The Superintendent may report the need for either new facilities or renovations of facilities, and the School Committee may authorize studies ~~pursuant to~~ regarding the same. These studies should involve as many constituent community groups as possible. On the basis of the findings, the School Committee may seek authorization for either new school constructions, renovation of existing facilities, or other alternatives.

If the decision is reached to initiate new school construction, or major rehabilitation projects, the ~~Mayor~~ Select Board shall create a School Building Committee to oversee the project to its conclusion. The Select Board shall appoint at least one member of the School Committee, or its designee, to serve on the School Building Committee. The School Building Committee acts as the administrative authority for the project, subject to approval of various actions by the School Committee and/or ~~City Town~~ officials. To best use local resources, the School Building Committee shall, whenever possible, partner with the Massachusetts School Building Authority and comply with applicable legislation, regulations, guidelines and policies.

The School Building Committee has the following responsibilities:

1. To review thoroughly with the Superintendent and the School Committee the educational requirements in relation to school buildings.

10-11-2023 Informational Reading: Recommendation to revise policy with edits suggested by Legal Counsel.
LEGAL COUNSEL EDITS IN PURPLE

2. To review previous studies and initiate needed studies with or without consultative assistance.
3. To employ the services of architects and cost estimators and such other professional assistance as it may deem necessary.¶

In developing and managing any school construction project, the Superintendent should consult with a variety of constituencies within ~~facets of~~ the educational community, as well as ~~and other~~ interested parties and agencies in the community, for suggestions for possible inclusion in the educational specifications.

{Adoption date}

Revised: January 18, 1996

Reviewed and Adopted on September 25, 2013

Revised & Adopted:

LEGAL REFS.: M.G.L. [71:37C](#) and [D; 71:68; 71:70](#)

Massachusetts Board of Education Regulations Governing the School Building Assistance Act, Chapter 645 of the Acts of 1948 as amended, FY 79 and Board of Education 603 CNM, [38:00](#) and 603 CNM [26:07](#)

File: HB - NEGOTIATIONS LEGAL STATUS

All negotiations between the School Committee and recognized employee groups are conducted subject to Massachusetts General Laws. The legal status of negotiations is defined in part by Section 2 1 of that chapter, as follows:

~~"Employees shall have the right of self-organization and the right to form, join, or assist any employee organization for the purpose of bargaining collectively through representatives of their own choosing on questions of wages, hours, and other terms and conditions of employment, and to engage in lawful, concerted activities for the purpose of collective bargaining or other mutual aid or protection, free from interference, restraint, or coercion. An employee shall have the right to refrain from any or all of such activities, except to the extent of making such payment of service fees to an exclusive representative as provided in section twelve."~~

"In the case of school employees, the municipal employer shall be represented by the School Committee or its designated representative or representatives."

Basic to all employer/employee negotiations is the concept of "bargaining in good faith." It is the legal responsibility of both the School Committee and employee organizations to bargain in good faith as they conduct negotiations. However, such obligation does not compel either party to agree to a proposal or make a concession.

Reviewed and Adopted December 11, 2013

Revised: February 14, 2018

Revised & Adopted:

LEGAL REF.: M.G.L. 150E:1 et seq.

File: HF - SCHOOL COMMITTEE NEGOTIATING AGENTS

~~The School Committee is responsible for negotiations with recognized employee bargaining units. However, because of the expertise and time required for negotiations, the School Committee may hire a negotiator to bargain in good faith with recognized bargaining units to help assure that mutually satisfactory agreements on wages, hours, and other terms and conditions of employment will be developed.~~

~~The School Committee will appoint the negotiator and the fee or salary for his/her services will be established in accordance with the law at the time of appointment.~~

~~The duties of the negotiator will be as follows:~~

- ~~1. To negotiate in good faith with recognized bargaining units to arrive at a mutually satisfactory agreement on wages, hours, and working conditions of employees represented by the units.
 - ~~a. The negotiator may recommend members of the administration to serve on the negotiation team. They will not be members of any unit that negotiates with the School Committee, and their participation in negotiations must be recommended by the Superintendent and approved by the School Committee.~~
 - ~~b. He/She will direct accumulation of necessary data needed for negotiations, such as comparative information.~~
 - ~~c. He/She will follow guidelines set forth by the School Committee as to acceptable agreements and will report on the progress of negotiations.~~
 - ~~d. He/She will make recommendations to the School Committee as to acceptable agreements.~~~~
- ~~2. The negotiator will interpret the signed negotiated contracts to administrators and may be called upon to offer advice on various aspects of contract administration during the terms of the contracts with employee organizations.~~

The School Committee is responsible for negotiations with recognized employee bargaining units. However, because of the expertise and time required for negotiations, the Committee may hire a negotiator to bargain in good faith with recognized bargaining units to help assure that mutually satisfactory agreements on wages, hours, and other terms and conditions of employment will be developed.

The School Committee will appoint the negotiator and the fee or salary for their services will be established in accordance with the law at the time of appointment.

The duties of the negotiator will be as follows:

1. To negotiate in good faith with recognized bargaining units to arrive at a mutually satisfactory agreement on wages, hours, working conditions of employees, and all other mandated subjects of bargaining, represented by the units.
 - a. The negotiator may recommend members of the administration to serve on the negotiation team. They will not be members of any unit that negotiates with the Committee, and their participation in negotiations must be recommended by the Superintendent and approved by the Committee.
 - b. They will direct accumulation of necessary data needed for negotiations, such as comparative information.
 - c. They will follow guidelines set forth by the Committee as to acceptable agreements and will regularly report on the progress of negotiations in a properly posted executive session.
 - d. They will make recommendations to the Committee as to acceptable agreements.
2. The negotiator will interpret the signed negotiated contracts to administrators and may be called upon to offer advice on various aspects of contract administration during the terms of the contracts with employee organizations.

LEGAL REF.: M.G.L. [71:37E](#)

Reviewed and Adopted December 11, 2013

Revised: February 14, 2018

Revised & Adopted:

SOURCE: MASC - Updated 2022

File: KA - SCHOOL/COMMUNITY RELATIONS GOALS

~~The Tewksbury School Committee believes that the Tewksbury Public Schools is an integral part of the community it serves.~~

~~The Tewksbury Public Schools, in order to maintain productive relationships with the Tewksbury community, is committed to:~~

The School Committee believes that the District is an integral part of the community and that community support is necessary for the District's operation and achievement of excellence. The School Committee and District staff members recognize that community support is based on a mutual exchange, a dynamic process in which the District contributes to the community's success and, in turn, benefits from the community's resources.

In order to maintain productive relationships with the community, the District is committed to sustaining:

- Effective, accurate, and meaningful communications that facilitate dialogue, encourage involvement in ~~Tewksbury Public School~~ District programs, and create community advocacy for its public schools.
- Volunteer programs that provide mutually enriching experiences for our students, staff, and community volunteers.
- ~~Provide~~ Recognition programs that publicly honor the contributions of our students, employees, and community partners and express pride in our individual and collective accomplishments.
- ~~Support~~ Community service efforts which enable the ~~Tewksbury Public Schools'~~ District's staff and students to express their commitment to the community.
- Community support is necessary for the Tewksbury Public Schools to ensure the success of its students.

Adoption date: January 1996

SOURCE: MASC Policy

Reviewed and Adopted January 14, 2015

REVISED:

SOURCE: MASC – Updated 2022

File: KBA - SCHOOL AND PARENT/GUARDIAN RELATIONS GOALS

~~The Tewksbury School Committee believes in fostering relationships with parent/guardians which encourage cooperation between the home and school.~~

~~While parent/guardians are individually responsible for their children, the Tewksbury Public Schools provides direct and indirect services for students during the time when they are within the supervision of school personnel. The Tewksbury Public Schools also provides a full range of services on a fee basis through our extended day program. Consistent with these shared responsibilities and as appropriate to the maturity of the student, members of the school staff will consult with parent/guardians regarding~~

- ~~—student progress and achievement;~~
- ~~—methods to enhance student development;~~
- ~~—and matters related to meeting each student's needs.~~

~~The Tewksbury School Committee encourages and expects parental involvement in the schools. Regular communication with the school principal and staff, the parent/teacher organizations, the school volunteer program, and other opportunities for participation are open to all parent/guardians.~~

It is the general goal of the District to foster relationships with parents/guardians, which encourage cooperation between the home and school in establishing and achieving common educational goals for students.

While parents/guardians are individually responsible for their children, the District provides direct services of education and indirect services of childcare for students during the time when they are within the supervision of school personnel. Consistent with these shared responsibilities and as appropriate to the maturity of the student, members of the school staff will consult with parents/guardians regarding student progress and achievement, methods to enhance student development, and matters of student conduct.

Additionally, involvement of parents/guardians in the schools is encouraged through regular communication with the school Principal and staff, the parent/teacher organizations, the school volunteer program, and other opportunities for participation in school activities and District programs.

Adoption date: January 1996

SOURCE: MASC Policy

Reviewed and Adopted January 14, 2015

REVISED:

SOURCE: MASC – Updated 2022

10-11-2023 Informational Reading: Recommendation to revise and adopt MASC policy with input from legal counsel.

File: LBC - RELATIONS WITH ~~HOME SCHOOLS~~ NONPUBLIC SCHOOLS

~~It is the policy of the Tewksbury Public Schools to provide each child with equal educational opportunities:~~

~~Several procedures that must be followed prior to the Superintendent approving a home study plan:~~

- ~~1. All of the requirements recommended by the Massachusetts Department of Education must be met:~~
- ~~2. Parent or guardian must provide information indicating his/ her preparedness to teach:~~
- ~~3. Approval of the program must be obtained in advance prior to the removal of the children from school and to the commencement of the home schooling program:~~
- ~~4. Parent or guardian must be provided, by the Superintendent or the School Committee with an opportunity to explain this proposed plan and present witnesses on their behalf:~~
- ~~5. Parent/guardians must demonstrate that the home school proposal fulfills the requirements of M.G.L. [71A:1](#), in that the instruction will equal in thoroughness and efficiency and in the progress made therein of that in the school district:~~
- ~~6. Parent or guardian must provide a curriculum outline indicating the length of the proposed home school year, a list of subjects to be taught and the hours of instruction in each subject:~~
- ~~7. The Superintendent or School Committee must have access to the textbooks, workbooks and other instructional aids to be used by the children and to the lesson plans and teaching manuals to be used by the parent/guardians. The Superintendent or School Committee will not use this access to dictate the manner in which the subjects will be taught:~~
- ~~8. Periodic standardized testing of the children will be required in order to ensure educational progress and attainment of minimum standards. Other means of evaluating the progress of the children may be substituted for the formal testing process:~~
- ~~9. If the student is to continue in the program for more than one school year, the study plan must be approved annually:~~
- ~~10. All requirements of the Department of Public Health regarding immunization have been completed:~~

~~Parent/guardians have the right to a hearing before the school authorities to allow them an opportunity to explain their plan and answer questions about it. They may be represented by counsel and will be provided reasonable notice of the time and place of such a hearing:~~

~~If a plan is approved, there will be a periodic evaluation and monitoring of the child's progress under guidelines and standards set by the School Committee to assess whether adequate educational progress has been made.~~

Adoption date: January 1996

Revised & Adopted:

~~LEGAL REFS.: M.G.L. 71:1; 71:2; 71:3; 71:4; 76:1; 76:2; 76:3; 119
603 Code Mass. Regulations Section 27.01 (1980)
S.J.C. Care and Protection of Children, 399 Mass. 324 (1987)~~

File: LBC - RELATIONS WITH NONPUBLIC SCHOOLS

In accordance with state law, the School Committee will approve a private school when it is satisfied that the school equals that of the municipality's public schools in thoroughness, efficiency, and progress made.

All of the following steps are required for approval of a private school:

1. The school submits a letter of application to the Superintendent of Schools.
2. The school completes all items on the "Checklist for Approval of a Private School" and submits required documentation.
3. The Superintendent or designee reviews the submitted materials.
4. The Superintendent or designee visits the school.
5. The school makes a presentation to the School Committee.
6. The Superintendent makes a recommendation to the School Committee.
7. The School Committee takes formal action on the recommendation.
8. The school is notified of the School Committee's decision.

The School Committee will act reasonably and in good faith to carry out its statutory approval function.

If substantial changes are made in the private school's program, the school must seek renewed approval.

The School Committee recognizes that many worthwhile contributions are made to this community by parochial and other private schools. Therefore, it will cooperate with these schools in matters of mutual benefit when law does not expressly prohibit this cooperation.

SOURCE: MASC - Updated 2022

LEGAL REFS.: M.G.L. 40:4E; 71:48 and 71D; 71B:4; 74:4-7A; 76:1

10-11-2023: First Reading: Recommendation to revise Legal Reference.

9-20-2023 Informational Reading: Recommendation to revise Legal Reference.

File: FA - FACILITIES DEVELOPMENT GOALS

The School Committee believes that any educational program is influenced greatly by the environment in which it functions. The development of a quality educational program and of school facilities that help to implement the program must go hand in hand.

Therefore, it is the Committee's goal to provide the facilities needed for the number and educational requirements of students in the school system, and to provide the kind of facilities that will best support and accommodate the educational program.

To best use local resources, it is the Committee's intent, wherever possible, to partner with the Massachusetts School Building Authority.

Recognizing that school facilities are long-term community investments, the Committee will develop projects that reflect cost-effective designs, are consistent with good engineering practice, and use high quality construction, with attention to current and future technological practices for students, faculty, and school staff. Sites will be chosen to meet the educational need, maximize the use of any available community resources, and minimize any possible adverse education, environmental, social, or economic impacts on the community.

Revised: June 24, 1999

Revised and Adopted: September 25, 2013

Revised: December 6, 2017

Revised & Adopted:

~~LEGAL REF.: 603 CMR 2.00~~

LEGAL REF.: M.G.L. 70B 963 CMR 2.00

10-11-2023 First Reading: Recommendation to revise policy.

9-20-2023 Informational Reading: Recommendation to revise policy.

File: HA - NEGOTIATIONS GOALS

The school committee recognizes that education is a public trust; it therefore is dedicated to providing the best possible educational opportunities for the ~~young people~~ **students** of this community. In negotiations, this objective may be best attained if there is a climate of mutual trust and understanding between the negotiating parties.

The school committee believes that the best interests of public education will be served by establishing procedures that provide an orderly method for the school committee, **or its representatives**, and representatives of the staff to discuss matters of common concern.

It is further recognized that nothing in negotiations will compromise the school committee's legal responsibilities nor will any employee's statutory rights and privileges be impaired.

Reviewed and Adopted December 11, 2013

Revised & Adopted:

LEGAL REF: M.G.L. **150E**

October 11, 2023: Second & Final Reading: Recommendation to revise policy
September 20, 2023 First Reading: Recommendation to revise policy.
August 16, 2023 Informational Reading: Recommendation to update language.

File: ECE - TEWKSBURY MEMORIAL HIGH SCHOOL STUDENT PARKING

The Tewksbury School Committee considers the ability of students to access parking places at Tewksbury Memorial High School a privilege. Students who meet and maintain the requirements **established and set forth** by the administration will be granted this privilege as space allows. **Student parking privilege requirements are outlined in the TMHS student handbook and are reviewed annually and updated as necessary.**

Reviewed and Adopted September 25, 2013

Reviewed & Revised:

File: KBBA - NON-CUSTODIAL PARENTS' RIGHTS

As required by Massachusetts General Law, a non-custodial parent may have access to the student record in accordance with law and Dept. of Elementary and Secondary Education Regulations. The Tewksbury Public Schools will follow the law and the regulations developed by the Massachusetts Dept. of Elementary and Secondary Education to standardize the process by which public schools provide student records to parents who do not have physical custody of their children ("non-custodial parents").

As required by law, a non-custodial parent may have access to the student record in accordance with the following provisions.

- a. A non-custodial parent is eligible to obtain access to the student record unless the Tewksbury Public Schools has been given documentation that:
 1. The parent has been denied legal custody or has been ordered to supervised visitation, based on a threat to the safety of the student and the threat is specifically noted in the order pertaining to custody or supervised visitation, or
 2. The parent has been denied visitation, or
 3. The parent's access to the student has been restricted by a temporary or permanent protective order, unless the protective order (or any subsequent order modifying the protective order) specifically allows access to the information contained in the student record, or
 4. There is an order of a probate and family court judge which prohibits the distribution of student records to the parent.
- b. The school shall place in the student's record documents indicating that a non-custodial parent's access to the student's record is limited or restricted pursuant to regulation.
- c. In order to obtain access, the non-custodial parent must submit a written request for the student record to the school Principal.
- d. Upon receipt of the request the school must immediately notify the custodial parent by certified and first class mail, in English and the primary language of the custodial parent, that it will provide the non-custodial parent with access after 21 days, unless the custodial parent provides the Principal with documentation that the non-custodial parent is not eligible to obtain access as set forth in regulation.
- e. The school must delete all electronic and postal address and telephone number information relating to either work or home locations of the custodial parent from student records provided to non-custodial parents. In addition, such records must be marked to indicate that they shall not be used to enroll the student in another school.

10-11-2023 First & Final: Recommendation to adopt policy with no change on first and final reading with input from Legal Counsel.

- f. Upon receipt of a court order which prohibits the distribution of information pursuant to law, the school shall notify the non-custodial parent that it shall cease to provide access to the student record to the non-custodial parent.

ADOPTED: February 11, 2015

Revised: June 13, 2018

REVISED:

LEGAL REF.: M.G.L. [71:34D](#); [71:34H](#)

603 CMR [23.07](#) (5) Access Procedures for Non-Custodial Parents

20 U.S.C. §1232g Family Education Rights and Privacy Act (FERPA)

10-11-2023 First & Final: Recommendation to adopt policy with no change on first and final reading with input from Legal Counsel.

File: LDA - STUDENT TEACHING AND INTERNSHIPS

The Tewksbury School Committee encourages the administration to cooperate with teacher training institutions in the placement of student teachers in the school system. All initial arrangements with the colleges and universities will be subject to Superintendent approval.

The Tewksbury School Committee authorizes the administration to honor the reasonable rules and training guidelines of the sending institution.

In all arrangements made with colleges and universities, the school system will be given the privilege of interviewing and accepting or rejecting individual candidates for student teaching and internships.

The school administration will ensure there are procedures for evaluating the performance of student teachers that meet requirements of the sending institution and fit with the Tewksbury School Committee's policies.

Adoption date: January 1996

Revised: April 14, 2015

Revised: June 13, 2018

Reviewed & Adopted:

~~File: KBBA-E - NOTICE TO THE CUSTODIAL PARENT THAT THE
NON-CUSTODIAL PARENT HAS REQUESTED STUDENT RECORDS~~

Per M.G.L. c.71, §34H

~~NOTE: The statute requires schools to send notice to the custodial parent by certified mail
and by first class mail, in both the primary language of the custodial parent and in English.~~

~~BY CERTIFIED AND FIRST CLASS MAIL~~

~~(Date)~~

~~(Name and address of custodial parent)~~

Dear _____ (Name of custodial parent):

Pursuant to M.G.L. c.71 §34H, a law regarding student record access for non-custodial parents,
(insert name of non-custodial parent) has requested the student records of first name of child).
This request was made on (insert date of non-custodial parent's request).

In compliance with Section 34H(c) and (d), I am providing you with written notice of this
request.

The law requires the school to provide the non-custodial parent with the student record
information after 21 days, unless before that date you provide me with a copy of either of the
following documents:

- ~~1. The parent has been denied legal custody or has been ordered to supervised visitation;
based on a threat to the safety of the student and the threat is specifically noted in the
order pertaining to custody or supervised visitation, or~~
- ~~2. The parent has been denied visitation, or~~
- ~~3. The parent's access to the student has been restricted by a temporary or permanent
protective order unless the protective order (or any subsequent order modifying the
protective order) specifically allows access to the information contained in the student
records.~~
- ~~4. There is an order of a probate and family court judge which prohibits the distribution
of student records to the parent.~~

~~Please contact my office if you have any questions. Thank you very much.~~

~~Sincerely,~~

~~(School Principal or Designee)~~

~~SOURCE: Tewksbury~~

Old Business

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876



MEMORANDUM

To: Tewksbury School Committee
From: Lori McDermott, Assistant Superintendent
Date: October 5, 2023
Re: 2023 Summer Reading Participation Totals

This is Informational Only - No Vote is Required

October 11th - Old Business: 2023 Summer Reading Program participation rates. This is for information only, no vote is required.

Tewksbury Public Schools
 Felicia Cenanovic, Director of Literacy
 139 Pleasant St.
 Tewksbury, MA 01876
 Telephone: (978) 640-7800
fcenanovic@teewksbury.k12.ma.us



Celebrating Excellence



To: Brenda Theriault - Regan, Superintendent of Schools
From: Felicia Cenanovic, Director of Literacy
Re: Summer Reading Totals
Date: October 2nd, 2023

| Grade Level | Total # of students (not including newly enrolled students) | # Completed (not including newly enrolled students) | Percentage (%) (not including newly enrolled students) |
|-----------------------|-------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------|
| KDG - Heath Brook | 113 | 14 | 12% |
| KDG - Dewing | 140 | 26 | 19% |
| Grade 1 - Heath Brook | 139 | 69 | 50% |
| Grade 1 - Dewing | 148 | 93 | 63% |
| Grade 2 | 242 | 130 | 54% |
| Grade 3 | 261 | 190 | 73% |
| Grade 4 | 267 | 162 | 61% |
| Grade 5 | 237 | 188 | 79% |
| Grade 6 | 240 | 208 | 86% |
| Grade 7 | 268 | 201 | 75% |
| Grade 8 | 236 | 209 | 89% |

TPS District Strategy:

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

| | | | |
|-----------------|-----|-----|------------|
| Grade 9 | 162 | 154 | 95% |
| Grade 10 | 186 | 158 | 85% |
| Grade 11 | 165 | 151 | 92% |
| Grade 12 | 185 | 163 | 88% |

TPS District Strategy:

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

| SCHOOL | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | PG | TOTALS |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|--------|
| CENTER | | | | 241 | 261 | 266 | | | | | | | | | | 768 |
| DEWING | 77 | 142 | 162 | | | | | | | | | | | | | 381 |
| HEATH BROOK | 57 | 114 | 140 | | | | | | | | | | | | | 311 |
| RYAN | | | | | | | 249 | 249 | | | | | | | | 498 |
| WYNN MIDDLE | | | | | | | | | 280 | 242 | | | | | | 522 |
| HIGH SCHOOL (HS) | | | | | | | | | | | 168 | 185 | 172 | 191 | 7 | 723 |
| PreSchool @ HS | 15 | | | | | | | | | | | | | | | 15 |
| TOTALS | 149 | 256 | 302 | 241 | 261 | 266 | 249 | 249 | 280 | 242 | 168 | 185 | 172 | 191 | 7 | 3218 |
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | PG | |

| Heath Brook | | | LF Dewing | | | Center Elem | | | Center Elem | | | John F. Ryan | | | | | | John Wynn Middle | | | | | |
|-------------|--------------|-----|-----------|--------------|-----|-------------|---------------|-----|-------------|---------------|-----|--------------|---------------|-----|-----|--------------|-----|------------------|--------------|-----|-----|--------------|-----|
| Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt | Grd | Tcher | Cnt |
| KF | M. Paganos | 19 | KF | T. Molea | 20 | 2 | E. Daley | 20 | 4 | L. Callahan | 22 | 5 | C. Graffeo | 21 | 6 | A. Johnson | 21 | 7 | S. Chella | 23 | 8 | K. Welch | 21 |
| KF | C. Ventura | 19 | KF | M. Stilian | 21 | 2 | J. Garvey | 21 | 4 | T. McHenry | 23 | 5 | R. Cohen | 21 | 6 | J. Mrozowski | 20 | 7 | A. Martel | 24 | 8 | A. Breton | 19 |
| KF | K. Hynes | 19 | KF | S. Gillotte | 20 | 2 | S. Wrobel | 20 | 4 | S. Filliberto | 23 | 5 | B. Roberts | 21 | 6 | C. Melly | 21 | 7 | E. Noel | 23 | 8 | T. Floria | 18 |
| KF | C. Callahan | 18 | KF | A. Reardon | 21 | 2 | S. Mulloy | 20 | 4 | B. Clasby | 23 | 5 | M. Ellis | 21 | 6 | K. Romano | 21 | 7 | J. Bilodeau | 24 | 8 | W. Fabiano | 22 |
| KF | K. Buck | 19 | KF | A. McCarthy | 20 | 2 | T. Enos | 19 | 4 | J. Zaroulis | 22 | 5 | N. Calvino | 21 | 6 | K. Anderson | 21 | 7 | L. Nastari | 24 | 8 | J. Diprima | 21 |
| KF | S. Paradis | 20 | KF | H. Grace | 20 | 2 | J. Taggart | 20 | 4 | C. Gagne | 23 | 5 | C. Cremin | 22 | 6 | J. Lindsey | 20 | 7 | C. Bilodeau | 23 | 8 | D. Shao | 23 |
| KF | *J. Murphy | | KF | A. Cameron | 20 | 2 | S. Turgeon | 21 | 4 | K. Conrad | 22 | 5 | K. Magsarilli | 20 | 6 | N. Amato | 20 | 7 | C. Edwards | 23 | 8 | M. Gillespie | 20 |
| | | | K | *A. Taylor | | 2 | C. Spinali | 21 | 4 | M. Barbato | 21 | 5 | L. Tierney | 18 | 6 | S. Walsh | 21 | 7 | D. Graaskamp | 24 | 8 | C. Gagnon | 19 |
| | | | K/1 | *K. Westaway | | 2 | J. Middleton | 20 | 4 | K. Russo | 22 | 5 | K. Bruff | 21 | 6 | A. MacMullin | 21 | 7 | K. Johnston | 23 | 8 | N. Flood | 19 |
| 1 | A. Whynot | 20 | 1 | M. Welch | 21 | 2 | S. Armano | 21 | 4 | J. Selissen | 21 | 5 | R. Shirkoff | 21 | 6 | R. Curley | 21 | 7 | N. Camuso | 24 | 8 | C. Fehr | 20 |
| 1 | K. Rodgers | 21 | 1 | L. Broderick | 20 | 2 | H. Springer | 19 | 4 | V. Schaefer | 22 | 5 | T. McNeil | 21 | 6 | N. Zwitek | 21 | 7 | F. Rouff | 23 | 8 | K. Deveau | 21 |
| 1 | E. Niles | 20 | 1 | K. Carleton | 20 | 2 | S. Miranda | 19 | 4 | E. Kramer | 22 | 5 | P. Shirkoff | 21 | 6 | G. Martel | 21 | 7 | M. Scully | 22 | 8 | E. Caron | 19 |
| 1 | M. Engelken | 20 | 1 | E. Killeen | 21 | | | | | | | 5 | | | 6 | | | | | | | | |
| 1 | A. Spatola | 19 | 1 | L. Tramonte | 20 | 3 | K. Valcourt | 22 | 2 | *L. Spicer | | | | | | | | | | | | | |
| 1 | J. Price | 20 | 1 | M. Hirtle | 21 | 3 | S. Mulno | 21 | 2 | *S. Walsh | | 5/6 | *S. Ferrara | | | | | 7/8 | *Camire | | | | |
| 1 | B. Decarolis | 20 | 1 | K. Scialdone | 19 | 3 | L. Carlino | 22 | 3 | *K. Mahoney | | 5/6 | *A. Dockham | | | | | 7/8 | | | | | |
| 1 | *R. Langlais | | 1 | L. Courmoyer | 20 | 3 | M. Groux | 23 | 3 | *L. Perelli | | 5/6 | | | | | | | | | | | |
| | | | 1 | *M. Robinson | | 3 | J. Lane | 22 | 4 | *J. Kelly | | | | | | | | | | | | | |
| | | | K/1 | *A. Palange | | 3 | A. Trevor | 22 | 4 | *E. Randall | | | | | | | | | | | | | |
| PK | M. Socci | 22 | K/1 | *E. Finneran | | 3 | S. Hall | 22 | 3/4 | *J. Lynch | | | | | | | | | | | | | |
| PK | M. Hines | 21 | PK | J. Lockwood | 15 | 3 | L. Desroches | 22 | DLC | *M. Irwin | | | | | | | | | | | | | |
| PKDLC | R. Casey | 7 | PK | J. Milligan | 25 | 3 | L. Hyland | 22 | DLC | *R. Price | | | | | | | | | | | | | |
| PKDLC | L. Costa | 7 | PK | P. Young | 26 | 3 | S. Sadler | 21 | DLC | *C. Griffin | | | | | | | | | | | | | |
| EXTPK | L. Iannacci | | PKDLC | M. Smith | 5 | 3 | N. DeVincenzi | 20 | | | | | | | | | | | | | | | |
| EXTPK | S. Mulvaney | | PKDLC | C. Strickler | 6 | 3 | M. McGrath | 22 | | | | | | | | | | | | | | | |

*Denotes Special Ed classes where students at different grade levels may exist

New Business

2023–24 Initial Statewide Testing Schedule

November 2023 MCAS ELA and Mathematics Retests

| Subject Area | Prescribed Test Administration Dates |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| ELA | <ul style="list-style-type: none"> ELA Session 1: November 8 ELA Session 2: November 9 |
| Mathematics | <ul style="list-style-type: none"> Mathematics Session 1: November 14 Mathematics Session 2: November 15 |

February 2024 MCAS Biology and Introductory Physics Tests

| Subject Area | Prescribed Test Administration Dates |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Biology | <ul style="list-style-type: none"> Biology Session 1: February 6 Biology Session 2: February 7 |
| Introductory Physics | <ul style="list-style-type: none"> Introductory Physics Sess. 1: February 6 Introductory Physics Sess. 2: February 7 |

March 2024 MCAS ELA and Mathematics Retests

| Subject Area | Prescribed Test Administration Dates |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ELA | <ul style="list-style-type: none"> ELA Session 1: March 4 ELA Session 2: March 6 <p><i>Schools may not use March 5 for administering ELA Session 2.</i></p> |
| Mathematics | <ul style="list-style-type: none"> Mathematics Session 1: March 7 Mathematics Session 2: March 8 |

Spring 2024 MCAS Grades 3–8 ELA and Mathematics, and grades 5 and 8 STE

| Subject Area | Test Administration Window |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| ELA | <p>March 25–April 26</p> <p><i>Note that ELA will be administered earlier than Mathematics and STE.</i></p> |
| Mathematics | <p>April 23–May 24</p> <p><i>Note that unlike in previous years, the Mathematics window will begin on the same day as STE.</i></p> |
| STE | <p>April 23–May 24</p> |

Spring 2024 MCAS Grade 10 Tests

| Subject Area | Prescribed Test Administration Dates |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------|
| ELA | <ul style="list-style-type: none"> ELA Session 1: March 26 ELA Session 2: March 27 |
| Mathematics | <ul style="list-style-type: none"> Mathematics Session 1: May 21 Mathematics Session 2: May 22 |

Note: The prescribed dates for the spring 2024 MCAS Mathematics test were updated on July 12, 2023, due to a conflict with AP exams that were scheduled after the initial release of the MCAS testing schedule. Schools that have a conflict with the new dates should contact mcas@doe.mass.edu.

Spring 2024 MCAS High School STE Tests

| Subject Area | Prescribed Test Administration Dates |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Biology | <ul style="list-style-type: none">Biology Session 1: June 4Biology Session 2: June 5 |
| Introductory Physics | <ul style="list-style-type: none">Introductory Physics Sess. 1: June 4Introductory Physics Sess. 2: June 5 |

2024 ACCESS for ELLs

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Grades K–12 CBT for grades 1–12, with paper alternative for students with disabilities and newcomers (The kindergarten test remains paper-based.) | |
| ACCESS for ELLs | January 4–February 9 (tentative) |

2024 MCAS Alternate Assessment (MCAS-Alt)

| | |
|-----------------------------------|----------------------------|
| Grades 3–8 and High School | |
| MCAS-Alt submission deadline | March 28 (updated 7-12-23) |

Spring 2024 MCAS Grade 8 Civics Field Test

| Subject Area | Test Administration Window |
|----------------------------------------------------------------------------------------------------------------|---------------------------------|
| Civics <ul style="list-style-type: none">State-level performance taskEnd-of-course test | April 29–June 7 (added 8-21-23) |

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876

David A. Libby
Business Manager
Phone: (978) 640-7800 x220
Fax: (978) 640-7808
dlibby@tewksbury.k12.ma.us

October 6, 2023

Superintendent Regan and Members of the Tewksbury School Committee,

I wanted you to be aware we are beginning the 2024 – 2025 school year local education agency (LEA) budget process. The purpose of this communication is to provide you with a preliminary overview of the process and timeline.

The LEA School Budget consists of four main categories:

Salary – All wages paid to personnel, both full and part time, salaried and hourly.

Operating – All other expenses required to run the School Department's daily operations. These expenses include transportation, utilities, supplies and materials, technology, tuition and contracted services for building maintenance and special education services.

Capital Outlay – Major repairs or upgrades to buildings or grounds

Fixed Costs – Overhead costs shared with the town. These expenses include items such as employee health insurance, building insurance, debt service, unemployment and retirement costs.

Since approximately 70% of the School Department LEA budget is in Salary, we start with our focus on personnel. The business office will start with the current payroll. Next year we have no collective bargaining agreements in place, so the business office will need to make some assumptions regarding cost of living adjustments (COLAS) and simulate how much current contractual obligations will increase our Salary Budget when we roll forward with the same sized staff. These contractual obligations include COLAS, step increases (if applicable) and longevity increases. We then account for any known personnel changes through retirements, resignations or new positions (if applicable). Next, we assess our part time, hourly and overtime accounts to see if budgets need to be adjusted to match historical actuals in any areas.

In the Operating area of the budget, we check for spending trends that may necessitate budgetary adjustments in any areas. Lastly, we will consider changes or new opportunities in alternative funding sources, such as grants or revolving accounts, which may affect our LEA budget.

Capital Outlay projects are considered based on need and availability of funding. The Capital Outlay Budget is aligned accordingly.

All decisions regarding the school budget are guided by district goals and priorities.

Challenges specific to developing the 2024-2025 budget include:

- Estimating and modeling various levels of COLA increases for bargaining unit members
 - Working with Town Officials to obtain resources to support the District's needs going forward while ensuring these resources are sustainable for future years.
- Move to Center Elementary School occurred January 2023
 - Only have half of a school year of data to assess impacts on:
 - Staffing, Supplies/Materials, Utilities, Transportation
- State and local revenues unknown at this time

The Tewksbury Public Schools Community believes that our educational program will reflect our collective Vision of a Learner. Our consistent observable growth among our students and staff will be evident in the achievement of academic, social, and emotional success in school and far beyond.

TIMELINE

Early November:

Preliminary meetings with the Town Manager to begin to establish an overall base-line, target budget estimated figure. This figure is based on estimates of new revenues forecasted for FY25, less any known increases in Fixed Cost expenses at this time.

By December 1, 2023:

Business Manager to solicit input from all principals and department heads regarding any specific requests for new positions, building improvements, instructional programs, supplies, technology, etc. for the 2024 – 2025 school year.

By December 15, 2023:

Principals will submit their top two priorities to the Business Manager for the upcoming 2023–2024 school year.

On or before January 13, 2024:

- a.) Business Manager to submit the School Departments initial Budget request to the Town Manager (in accordance with the Town's General By-Laws). The by-law requires that the School Department provide three figures: Salary Budget, Operating Budget and Capital Outlay Budget. We typically provide more detailed information as back-up to those figures.
- b.) Business Manager to submit a copy of the initial Budget request to all members of the School Committee.
- c.) Business Manager to submit a copy of the initial Budget request to the Finance Committee Chair and the Finance Committee's Liaison to the School Department, inclusive of any supporting documentation.

January 24, 2024:

FY25 Budget Workshop to be held at the Tewksbury Memorial High School at 4:00pm in LGI 1.

- *January-February: Assess District needs and resources to adjust Budget accordingly*

February 14, 2024:

Regular School Committee Meeting with focus on the Public Hearing for the FY25 School Budget.

- *February-March: Assess District needs and resources to adjust Budget accordingly*

March 13, 2024:

Regular School Committee Meeting with focus on the Public Hearing for the FY25 School Budget.

March: DATE TBD:

Special joint meeting with the Finance Committee, the Superintendent of Schools and the Business Manager in regards to the FY25 School Budget. (Date determined by Finance Committee)

- *March-April: Assess District needs and resources to adjust Budget accordingly*

April 10, 2024:

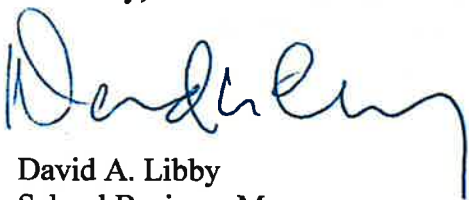
Regular School Committee Meeting to include School Committee vote to approve the FY25 School Budget which will be included at the Annual Town Meeting in May.

May 6, 2024:

The School Committee Budget request for the 2024–2025 school year to be presented at the Annual Town Meeting for consideration and approval. This is the formal process whereby citizens approve the budget.

Please let me know if you have any questions or concerns.

Sincerely,



David A. Libby
School Business Manager

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876

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dlibby@tewksbury.k12.ma.us



October 5, 2023

TO: Brenda Theriault-Regan and the Tewksbury School Committee
FROM: David A. Libby – School Business Manager
RE: Fiscal Year 2024 Budget

Please find attached Fiscal Year 2024 Budget documents for School Committee information and a Budget Transfer/Adjustment Request for your approval. The Town Budget was approved at Town Meeting on Monday, May 1, 2023. As the school year has begun, the needs and available resources of the district have changed and I would like to adjust our budget to reflect these changes.

The major categories that have driven these changes are listed below:

- Enrollment & Student Needs – Increasing Budget by \$367,072
 - Increased enrollment and needs at K-4 schools dictated a need for additional staff in K, GR1 and Special Education.
 - Changes in student needs and location has meant a shift and overall increase in need for Student Specific Aide contracted services.
- Funding Opportunities – Decreasing Budget by \$237,228
 - The Circuit Breaker reimbursement, which is completed in June each year, is providing a higher reimbursement for FY24 than anticipated. **ALL** Private Out of District Day Tuitions will be allocated to this funding source and other types of tuitions moved back into our budget. The net result of this re-organization was approximately a \$208K reduction to our budget.
 - The Title I Grant was issued and resulted in some changes from the budgeted plan. The Heath Brook and Dewing Schools student population did not qualify those schools as Title I schools, as they were in FY23. Our district-wide schools are all eligible as Title I schools. Resources were re-allocated to the schools which qualify for Title I funding and deemed most in need of Reading Support through the use of DIBELS and MCAS data.
- Personnel/Accounting – Decreasing Budget by \$129,844
 - Multiple Personnel transactions including contract updates and renewals, transfers and resignations/replacements.
 - Discovered and corrected some accounting errors.

Note that the bottom line School Budget figure has not changed. Our Salary line total will be decreasing by approximately \$78.5K and our Operating line will be increasing by \$78.5K.

I am enclosing account level budget documents with Actuals Year to Date by Location and Department for your information. These documents are reflective of the requested Budget Transfer and the detail is shown in the "TRANSFERS/ADJUSTMENTS" column. Please let me know if I can provide any additional information for you in support of this request.

cc: Richard Montuori – Town Manager

Tewksbury Public Schools
FY24 Budget Transfer Request

Date: 10/6/2023

| ORG | OBJ | ACCOUNT DESCRIPTION | May 2023 | REVISED October 2023 | INCREASE OR (DECREASE) | Category | Comment |
|---------------------------|--------|------------------------------|--------------|----------------------------|----------------------------------------|----------------------------|-------------------------------------|
| 13058610 | 600001 | ADMIN SUPERINTENDENT SALARY | \$ 207,097 | \$ 215,597 | \$ 8,500 | Personnel/Accounting | New Contract |
| 13058610 | 601011 | SUPT INS BENEFIT | \$ 7,500 | \$ 3,000 | \$ (4,500) | Personnel/Accounting | New Contract |
| 13071120 | 600011 | DEW CLERICAL SALARY | \$ 42,000 | \$ 51,874 | \$ 9,874 | Personnel/Accounting | PT Clerical |
| 13501410 | 600052 | CENTER TEACHERS SAL | \$ 3,711,085 | \$ 3,732,078 | \$ 20,993 | Personnel/Accounting | Resign-Replace |
| 13072120 | 600011 | WMS CLERICAL SALARY | \$ 84,103 | \$ 92,905 | \$ 8,802 | Personnel/Accounting | Resign-Replace |
| 13431332 | 600055 | HB SPECIAL ED AIDES SALARY | \$ 95,090 | \$ 99,435 | \$ 4,345 | Personnel/Accounting | Resign-Replace |
| 13431532 | 600055 | RY SPECIAL ED AIDES SALARY | \$ 279,034 | \$ 280,778 | \$ 1,744 | Personnel/Accounting | Resign-Replace |
| 13131330 | 600057 | HB LIBRARY AIDES | \$ 22,561 | \$ 23,433 | \$ 872 | Personnel/Accounting | Resign-Replace |
| 13501511 | 600052 | RY TEACHERS SALARY | \$ 3,059,553 | \$ 3,059,148 | \$ (405) | Personnel/Accounting | Resign-Replace |
| 13058622 | 600031 | ADMIN ASST SUPT SECRETARY | \$ 71,292 | \$ 70,720 | \$ (572) | Personnel/Accounting | Resign-Replace |
| 13439410 | 600199 | SYSTEMWIDE THERAPISTS | \$ 1,037,181 | \$ 1,036,533 | \$ (648) | Personnel/Accounting | Resign-Replace |
| 13071520 | 600011 | RY CLERICAL SALARY | \$ 90,103 | \$ 88,075 | \$ (2,028) | Personnel/Accounting | Resign-Replace |
| 13432132 | 600055 | WMS SPECIAL ED AIDES SALARY | \$ 170,927 | \$ 167,677 | \$ (3,250) | Personnel/Accounting | Resign-Replace |
| 13433132 | 600055 | TMHS SPECIAL ED AIDES SALARY | \$ 334,930 | \$ 329,257 | \$ (5,673) | Personnel/Accounting | Resign-Replace |
| 13601530 | 600116 | RY CUSTODIAL SALARY | \$ 215,182 | \$ 207,847 | \$ (7,335) | Personnel/Accounting | Resign-Replace |
| 13163110 | 600082 | TMHS ADJ COUNSELOR | \$ 92,647 | \$ 85,000 | \$ (7,647) | Personnel/Accounting | Resign-Replace |
| 13409810 | 600103 | LITERACY COACH | \$ 196,909 | \$ 182,014 | \$ (14,895) | Personnel/Accounting | Resign-Replace |
| 13108831 | 600016 | TECH MAINT OTH SAL | \$ 173,800 | \$ 158,800 | \$ (15,000) | Personnel/Accounting | Resign-Replace |
| 13432110 | 600059 | WMS MODERATE SPECIAL NEEDS | \$ 703,511 | \$ 675,089 | \$ (28,422) | Personnel/Accounting | Resign-Replace |
| 13372110 | 600052 | WMS TEACHERS SALARY | \$ 3,212,331 | \$ 3,180,704 | \$ (31,627) | Personnel/Accounting | Resign-Replace |
| 13058621 | 600030 | ADMIN SUPT SECRETARY SALARY | \$ 75,185 | \$ 79,820 | \$ 4,635 | Personnel/Accounting | Salary Adjustment |
| 13068611 | 600220 | HUMAN RESOURCES SAL | \$ 71,330 | \$ 71,800 | \$ 470 | Personnel/Accounting | Salary Adjustment |
| 13431411 | 600083 | CENTER CASE MANAGER SAL | \$ 157,149 | \$ 156,987 | \$ (162) | Personnel/Accounting | Transposition Error on Salary Table |
| 13339810 | 600052 | SYST WD ELL TEACHERS | \$ 520,680 | \$ 520,410 | \$ (270) | Personnel/Accounting | Transposition Error on Salary Table |
| 13431111 | 600083 | DEW CASE MANAGERS SALARY | \$ 95,167 | \$ 94,897 | \$ (270) | Personnel/Accounting | Transposition Error on Salary Table |
| 13433111 | 600083 | TMHS CASE MANAGERS SALARY | \$ 95,667 | \$ 95,397 | \$ (270) | Personnel/Accounting | Transposition Error on Salary Table |
| 13431311 | 600083 | HB CASE MANAGERS SALARY | \$ 96,167 | \$ 95,897 | \$ (270) | Personnel/Accounting | Transposition Error on Salary Table |
| 13449810 | 600103 | TECH COACH | \$ 188,646 | \$ 188,376 | \$ (270) | Personnel/Accounting | Transposition Error on Salary Table |
| 13059830 | 600011 | SUBS CALL LINE | \$ 20,160 | \$ - | \$ (20,160) | Personnel/Accounting | Using Attendance Software |
| 13162111 | 600084 | WMS PSYCHOLOGIST | \$ 100,778 | \$ - | \$ (100,778) | Personnel/Accounting | Using Contracted Psych Services |
| 13501310 | 600052 | HB TEACHERS SALARY | \$ 1,339,298 | \$ 1,375,766 | \$ 36,468 | Personnel/Accounting | X-fer/Resign-Replace |
| | | | | | \$ (129,844) | Personnel/Accounting Total | |
| | | | | | \$ (0) | NET | |
| Respectfully Proposed By: | | | Date: | | Approved as voted by School Committee: | | Date: |
| David A. Libby | | | | | Bridget Garabedian | | |
| School Business Manager | | | | | School Committee Chair | | |

**Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report**

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|---------------|--------|-------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| DEWING SCHOOL | | | | | | | | | |
| 13071110 | 600050 | DEW PRIN/ASST PRIN | \$133,790 | \$0 | \$133,790 | \$30,875 | \$100,608 | \$2,308 | 98.3% |
| 13071120 | 600011 | DEW CLERICAL SALARIES | \$42,000 | \$9,874 | \$51,874 | \$13,660 | \$39,903 | -\$1,689 | 103.3% |
| 13431110 | 600059 | DEW MOD SPEC ED TCHR | \$1,022,793 | -\$170,745 | \$852,048 | \$65,687 | \$788,242 | -\$1,880 | 100.2% |
| 13501110 | 600052 | DEW TEACHERS SALARIES | \$1,507,733 | \$94,851 | \$1,602,584 | \$125,437 | \$1,478,243 | -\$1,096 | 100.1% |
| 13501111 | 600061 | DEW ACAD SPEC | \$29,322 | \$62,040 | \$91,362 | \$7,028 | \$84,334 | \$0 | 100.0% |
| 13501110 | 600088 | DEW HEAD TEACHER | \$0 | \$0 | \$0 | \$237 | \$2,838 | -\$3,075 | |
| 13431111 | 600083 | DEW CASE MANAGER SAL | \$95,167 | -\$270 | \$94,897 | \$7,509 | \$90,109 | -\$2,721 | 102.9% |
| 13501132 | 601029 | DEW LONG TRM SUB | \$22,668 | \$0 | \$22,668 | \$0 | \$0 | \$22,668 | 0.0% |
| 13431130 | 600089 | DEW ISET AIDE | \$6,000 | \$0 | \$6,000 | \$376 | \$0 | \$5,624 | 6.3% |
| 13501130 | 601311 | DEW DAILY SUB TCHR | \$60,955 | \$0 | \$60,955 | \$2,267 | \$0 | \$58,688 | 3.7% |
| 13501130 | 601312 | DEW DAILY SUB AIDE | \$1,630 | \$0 | \$1,630 | \$770 | \$0 | \$860 | 47.2% |
| 13431131 | 600055 | DEW SPECIAL ED AIDE | \$373,879 | -\$59,381 | \$314,498 | \$25,691 | \$288,522 | \$285 | 99.9% |
| 13491130 | 600056 | DEW KINDERGARTEN AIDE | \$197,871 | \$0 | \$197,871 | \$16,517 | \$177,030 | \$4,324 | 97.8% |
| 13501131 | 600054 | DEW INST AIDES SALARY | \$11,603 | -\$11,603 | \$0 | \$31 | \$0 | -\$31 | |
| 13501131 | 600060 | DEW LUNCH/RECESS | \$45,000 | \$0 | \$45,000 | \$4,487 | \$0 | \$40,513 | 10.0% |
| 13131110 | 600066 | DEW LIBRARIAN | \$31,609 | \$0 | \$31,609 | \$2,431 | \$29,178 | \$0 | 100.0% |
| 13131130 | 600057 | DEW LIBRARY AIDES | \$24,984 | \$0 | \$24,984 | \$1,955 | \$23,062 | -\$33 | 100.1% |
| 13171111 | 600070 | DEW PROF DEV STIP | \$7,411 | -\$2,470 | \$4,941 | \$1,744 | \$6,843 | -\$3,646 | 173.8% |
| 13161111 | 600082 | DEW ADJ COUNSELOR | \$84,452 | \$0 | \$84,452 | \$6,496 | \$77,956 | \$0 | 100.0% |
| 13161110 | 600084 | DEW PSYCHOLOGIST | \$0 | \$0 | \$0 | \$70 | \$0 | -\$70 | |
| 13601130 | 600116 | DEW CUSTODIAL SALARIES | \$156,819 | \$0 | \$156,819 | \$40,173 | \$119,385 | -\$2,739 | 101.7% |
| 13601130 | 600117 | DEW CUSTODIAL OVERTIME | \$20,000 | \$0 | \$20,000 | \$1,234 | \$0 | \$18,766 | 6.2% |
| 13601130 | 600118 | DEW CUST BLDG CHK | \$8,500 | \$0 | \$8,500 | \$2,034 | \$0 | \$6,466 | 23.9% |
| 13071150 | 601000 | DEW OFFICE SUPPLIES | \$3,000 | \$0 | \$3,000 | \$1,499 | \$83 | \$1,418 | 52.7% |
| 13071160 | 601007 | DEW PRINC DUES | \$600 | \$0 | \$600 | \$300 | \$0 | \$300 | 50.0% |
| 13071160 | 601009 | DEW PRINC CONF | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13431140 | 601032 | DEW STUD SPEC AIDE | \$425,000 | -\$35,000 | \$390,000 | \$0 | \$0 | \$390,000 | 0.0% |
| 13171160 | 601020 | DEW COURSE REIMB | \$8,000 | \$0 | \$8,000 | \$1,810 | \$0 | \$6,190 | 22.6% |
| 13131150 | 601034 | DEW LIBRARY SUPP | \$5,000 | \$0 | \$5,000 | \$893 | \$18 | \$4,089 | 18.2% |
| 13131160 | 601035 | DEW LIBRARY OTHER | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13181150 | 601003 | DEW COPY SUPPLIES | \$19,167 | \$0 | \$19,167 | \$2,373 | \$9,683 | \$7,112 | 62.9% |
| 13431151 | 601074 | DEW SUPPLIES - SPEC ED | \$7,000 | \$0 | \$7,000 | \$5,812 | \$20 | \$1,168 | 83.3% |
| 13501151 | 601077 | DEW SUPPLIES - TEACHING | \$31,700 | \$0 | \$31,700 | \$11,767 | \$3,754 | \$16,180 | 49.0% |
| 13501160 | 601021 | DEW MILEAGE REIM | \$250 | \$0 | \$250 | \$0 | \$0 | \$250 | 0.0% |
| 13441142 | 601206 | DEW INST S/W CONT SERV | \$9,345 | \$0 | \$9,345 | \$60 | \$5,970 | \$3,315 | 64.5% |
| 13161150 | 601209 | DEW TEST & ASSESS SUPP | \$8,896 | \$0 | \$8,896 | \$537 | \$0 | \$8,359 | 6.0% |
| | | DEWING SALARY TOTALS | \$3,884,186 | -\$77,704 | \$3,806,482 | \$356,708 | \$3,306,252 | \$143,523 | 96.2% |
| | | DEWING OPERATING TOTALS | \$521,458 | -\$35,000 | \$486,458 | \$25,051 | \$19,526 | \$441,880 | 9.2% |
| | | DEWING TOTALS | \$4,405,644 | -\$112,704 | \$4,292,940 | \$381,759 | \$3,325,778 | \$585,403 | 86.4% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|--------------------|--------|------------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| HEATH BROOK SCHOOL | | | | | | | | | |
| 13071310 | 600050 | HB PRINCIPAL SAL | \$138,387 | \$0 | \$138,387 | \$31,935 | \$105,682 | \$769 | 99.4% |
| 13071320 | 600011 | HB CLERICAL SALARIES | \$57,911 | \$0 | \$57,911 | \$13,364 | \$44,547 | \$0 | 100.0% |
| 13431310 | 600059 | HB MOD SPEC TCHR | \$264,679 | \$54,496 | \$319,175 | \$24,552 | \$294,623 | \$0 | 100.0% |
| 13501310 | 600052 | HB TEACHERS SALARIES | \$1,339,298 | \$36,468 | \$1,375,766 | \$106,340 | \$1,268,901 | \$525 | 100.0% |
| 13501311 | 600061 | HB ACAD SPEC | \$28,442 | \$60,439 | \$88,881 | \$6,837 | \$82,044 | \$0 | 100.0% |
| 13501310 | 600088 | HEAD TEACHER | \$3,075 | \$0 | \$3,075 | \$237 | \$2,838 | \$0 | 100.0% |
| 13431311 | 600083 | HB CASE MANAGERS SALARY | \$96,167 | -\$270 | \$95,897 | \$8,992 | \$107,908 | -\$21,003 | 121.9% |
| 13501332 | 601029 | HB LONG TRM SUB | \$16,668 | \$0 | \$16,668 | \$0 | \$0 | \$16,668 | 0.0% |
| 13431331 | 600089 | HB ISET AIDE | \$6,000 | \$0 | \$6,000 | \$376 | \$0 | \$5,624 | 6.3% |
| 13501330 | 601311 | HB DAILY SUB TCHR | \$24,311 | \$0 | \$24,311 | \$1,488 | \$0 | \$22,824 | 6.1% |
| 13501330 | 601312 | HB DAILY SUB AIDE | \$491 | \$0 | \$491 | \$440 | \$0 | \$51 | 89.6% |
| 13501331 | 600054 | HB INST AIDES SALARY | \$7,220 | -\$7,220 | \$0 | \$99 | \$0 | -\$99 | |
| 13431332 | 600055 | HB SPECIAL ED AIDE | \$95,090 | \$4,345 | \$99,435 | \$12,499 | \$134,148 | -\$47,213 | 147.5% |
| 13491330 | 600056 | HB KINDERGARTEN AIDE | \$152,767 | \$21,734 | \$174,501 | \$11,446 | \$117,190 | \$45,864 | 73.7% |
| 13501331 | 600060 | HB LUNCH/RECESS | \$27,701 | \$0 | \$27,701 | \$3,536 | \$0 | \$24,165 | 12.8% |
| 13131310 | 600066 | HB LIBRARIAN | \$31,609 | \$0 | \$31,609 | \$2,431 | \$29,178 | \$0 | 100.0% |
| 13131330 | 600057 | HB LIBRARY AIDES | \$22,561 | \$872 | \$23,433 | \$1,803 | \$21,630 | \$0 | 100.0% |
| 13171311 | 600070 | HB PROF DEV STIP | \$7,412 | -\$2,471 | \$4,941 | \$1,513 | \$6,843 | -\$3,415 | 169.1% |
| 13161311 | 600082 | HB ADJ COUNSELOR | \$66,125 | \$0 | \$66,125 | \$5,087 | \$61,038 | \$0 | 100.0% |
| 13161310 | 600084 | HB PSYCHOLOGIST | \$100,895 | \$0 | \$100,895 | \$7,761 | \$93,134 | \$0 | 100.0% |
| 13601330 | 600116 | HB CUSTODIAL SAL | \$164,170 | \$0 | \$164,170 | \$39,685 | \$126,285 | -\$1,800 | 101.1% |
| 13601330 | 600117 | HB CUSTODIAL OT | \$10,000 | \$0 | \$10,000 | \$1,645 | \$0 | \$8,355 | 16.5% |
| 13601330 | 600118 | HB CUST BLDG CHK | \$8,500 | \$0 | \$8,500 | \$1,900 | \$0 | \$6,600 | 22.3% |
| 13601330 | 600115 | HB ENHANCED CLEANING | \$0 | \$0 | \$0 | \$6,508 | \$0 | -\$6,508 | |
| 13071350 | 601000 | HB OFFICE SUPPLI | \$3,000 | \$0 | \$3,000 | \$0 | \$0 | \$3,000 | 0.0% |
| 13071360 | 601007 | HB PRINC DUES | \$600 | \$0 | \$600 | \$300 | \$0 | \$300 | 50.0% |
| 13071360 | 601009 | HB PRINC CONF | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13431340 | 601032 | HB STUD SPEC AIDE | \$175,000 | -\$55,000 | \$120,000 | \$0 | \$0 | \$120,000 | 0.0% |
| 13171360 | 601020 | HB COURSE REIMB | \$7,000 | \$0 | \$7,000 | \$1,642 | \$1,147 | \$4,212 | 39.8% |
| 13131350 | 601034 | HB LIBRARY SUPP | \$5,000 | \$0 | \$5,000 | \$1,856 | \$0 | \$3,144 | 37.1% |
| 13131360 | 601035 | HB LIBRARY OTHER | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13181350 | 601003 | HB COPY SUPPLIES | \$19,167 | \$0 | \$19,167 | \$1,283 | \$10,280 | \$7,604 | 60.3% |
| 13431351 | 601074 | HB SUPPLIES-SPECIAL ED | \$6,200 | \$0 | \$6,200 | \$3,158 | \$869 | \$2,173 | 65.0% |
| 13501351 | 601077 | HB SUPPLIES-TEACHING | \$20,325 | \$0 | \$20,325 | \$8,708 | \$3,862 | \$7,756 | 61.8% |
| 13501360 | 601021 | HB MILEAGE REIMB | \$250 | \$0 | \$250 | \$0 | \$0 | \$250 | 0.0% |
| 13441342 | 601206 | HB INST S/W CONT SERV | \$7,279 | \$0 | \$7,279 | \$2,844 | \$0 | \$4,435 | 39.1% |
| 13161350 | 601209 | HB TEST & ASSESS SUPP | \$2,500 | \$0 | \$2,500 | \$0 | \$648 | \$1,852 | 25.9% |
| | | HEATH BROOK SALARY TOTALS | \$2,669,479 | \$168,395 | \$2,837,874 | \$283,967 | \$2,495,990 | \$57,916 | 98.0% |
| | | HEATH BROOK OPERATING TOTALS | \$249,821 | -\$55,000 | \$194,821 | \$26,298 | \$16,805 | \$151,718 | 22.1% |
| | | HEATH BROOK TOTALS | \$2,919,300 | \$113,394 | \$3,032,694 | \$310,265 | \$2,512,795 | \$209,634 | 93.1% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|--------------------------|--------|---------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| CENTER ELEMENTARY SCHOOL | | | | | | | | | |
| 13071410 | 600050 | CENTER PRINCIPAL SAL | \$241,507 | \$1,000 | \$242,507 | \$55,963 | \$185,775 | \$769 | 99.7% |
| 13071420 | 600011 | CENTER CLERICAL SALARY | \$89,769 | \$0 | \$89,769 | \$13,664 | \$76,522 | -\$417 | 100.5% |
| 13431410 | 600059 | CENTER MOD SPEC TCHR | \$647,500 | \$114,374 | \$761,874 | \$60,121 | \$703,633 | -\$1,881 | 100.2% |
| 13501410 | 600052 | CENTER TEACHERS SAL | \$3,711,085 | \$20,993 | \$3,732,078 | \$290,124 | \$3,449,122 | -\$7,168 | 100.2% |
| 13501410 | 600061 | CENTER READ SPECIALIST | \$120,033 | -\$60,383 | \$59,650 | \$4,589 | \$55,062 | \$0 | 100.0% |
| 13431411 | 600083 | CENTER CASE MANAGER SAL | \$157,149 | -\$162 | \$156,987 | \$9,521 | \$114,252 | \$33,214 | 78.8% |
| 13501432 | 601029 | CENTER LONG TERM SUB | \$49,665 | \$0 | \$49,665 | \$0 | \$0 | \$49,665 | 0.0% |
| 13501430 | 601311 | CENTER DAILY SUB TCHR | \$105,386 | \$0 | \$105,386 | \$4,284 | \$0 | \$101,102 | 4.1% |
| 13501430 | 601312 | CENTER DAILY SUB AID | \$2,769 | \$0 | \$2,769 | \$1,100 | \$0 | \$1,669 | 39.7% |
| 13501433 | 600054 | CENTER INST AIDE | \$22,434 | -\$22,434 | \$0 | \$3,884 | \$41,238 | -\$45,122 | |
| 13431432 | 600055 | CENTER SPEC ED AIDE | \$279,702 | \$48,417 | \$328,119 | \$22,502 | \$257,240 | \$48,377 | 85.3% |
| 13501431 | 600060 | CENTER LUNCH/RECESS | \$47,000 | \$0 | \$47,000 | \$7,770 | \$0 | \$39,230 | 16.5% |
| 13131410 | 600066 | CENTER LIBRARIAN | \$73,432 | \$0 | \$73,432 | \$5,649 | \$67,783 | \$0 | 100.0% |
| 13131430 | 600057 | CTR LIBRARY AIDES | \$24,984 | \$0 | \$24,984 | \$5,024 | \$46,124 | -\$26,164 | 204.7% |
| 13171411 | 600070 | CENTER PROF DEV STIP | \$17,293 | \$0 | \$17,293 | \$2,312 | \$6,843 | \$8,138 | 52.9% |
| 13171460 | 601020 | CENTER COURSE REIMB | \$9,600 | \$0 | \$9,600 | \$3,220 | \$5,238 | \$1,143 | 88.1% |
| 13161411 | 600082 | CTR ADJ COUNSELOR | \$66,125 | \$0 | \$66,125 | \$0 | \$0 | \$66,125 | 0.0% |
| 13161410 | 600084 | CENTER PSYCHOLOGIST | \$48,507 | \$0 | \$48,507 | \$3,731 | \$44,776 | \$0 | 100.0% |
| 13601430 | 600116 | CENTER CUSTODIAL SAL | \$269,019 | \$0 | \$269,019 | \$57,322 | \$186,896 | \$24,800 | 90.8% |
| 13601430 | 600117 | CENTER CUSTODIAL OT | \$25,000 | \$0 | \$25,000 | \$6,788 | \$0 | \$18,212 | 27.2% |
| 13601430 | 600118 | CENTER CUST BLDG CHK | \$5,000 | \$0 | \$5,000 | \$1,837 | \$0 | \$3,163 | 36.7% |
| 13071450 | 601000 | CENTER OFFICE SUPP | \$4,200 | \$0 | \$4,200 | \$2,243 | \$0 | \$1,957 | 53.4% |
| 13431440 | 601032 | CENTER STUD SPEC AIDE | \$275,000 | \$133,451 | \$408,451 | \$0 | \$0 | \$408,451 | 0.0% |
| 13131450 | 601034 | CENTER LIBRARY SUPP | \$5,000 | \$0 | \$5,000 | \$55 | \$211 | \$4,735 | 5.3% |
| 13131460 | 601035 | CENTER LIBRARY OTHER EXP | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13431451 | 601074 | CENTER SUPPLIES-SPEC | \$7,680 | \$0 | \$7,680 | \$0 | \$0 | \$7,680 | 0.0% |
| 13501450 | 601077 | CENTER SUPPLIES-TEACH | \$26,664 | \$0 | \$26,664 | \$16,256 | \$29 | \$10,379 | 61.1% |
| 13501460 | 601021 | CENTER MILEAGE REIMB | \$400 | \$0 | \$400 | \$0 | \$0 | \$400 | 0.0% |
| 13441442 | 601206 | CENTER INST S/W CONT SERV | \$42,567 | \$0 | \$42,567 | \$6,387 | \$2,024 | \$34,156 | 19.8% |
| 13071460 | 601007 | CENTER PRINC DUES | \$1,200 | \$0 | \$1,200 | \$600 | \$0 | \$600 | 50.0% |
| 13071460 | 601009 | CENTER PRINC CONF | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13181450 | 601003 | CENTER COPY SUPPLIES | \$26,250 | \$0 | \$26,250 | \$4,008 | \$8,351 | \$13,892 | 47.1% |
| 13161450 | 601209 | CENTER TEST & ASSESS SUPP | \$5,020 | \$0 | \$5,020 | \$0 | \$0 | \$5,020 | 0.0% |
| | | CENTER SALARY TOTALS | \$6,003,359 | \$101,806 | \$6,105,165 | \$556,186 | \$5,235,266 | \$313,713 | 94.9% |
| | | CENTER OPERATING TOTALS | \$407,081 | \$133,451 | \$540,532 | \$32,769 | \$15,852 | \$491,911 | 9.0% |
| | | CENTER TOTALS | \$6,410,440 | \$235,257 | \$6,645,697 | \$588,955 | \$5,251,118 | \$805,625 | 87.9% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|-------------|--------|--------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| RYAN SCHOOL | | | | | | | | | |
| 13071510 | 600050 | RY PRIN/ASST PRIN | \$266,279 | \$3,000 | \$269,279 | \$62,141 | \$202,522 | \$4,615 | 98.3% |
| 13071520 | 600011 | RY CLERICAL SALARIES | \$90,103 | -\$2,028 | \$88,075 | \$15,436 | \$73,135 | -\$496 | 100.6% |
| 13431510 | 600059 | RY MOD SPEC TCHR | \$778,341 | -\$83,387 | \$694,954 | \$54,489 | \$641,711 | -\$1,246 | 100.2% |
| 13501511 | 600052 | RY TEACHERS SALARIES | \$3,059,553 | -\$405 | \$3,059,148 | \$237,284 | \$2,839,056 | -\$17,192 | 100.6% |
| 13501510 | 600061 | RY ACAD SPEC | \$98,514 | \$0 | \$98,514 | \$7,578 | \$90,936 | \$0 | 100.0% |
| 13501511 | 600097 | RY TEAM LEADERS | \$16,622 | \$0 | \$16,622 | \$1,278 | \$15,340 | \$3 | 100.0% |
| 13431511 | 600083 | RYAN CASE MANAGER SALARY | \$4,035 | \$0 | \$4,035 | \$310 | \$3,725 | \$0 | 100.0% |
| 13501534 | 601029 | RY LONG TRM SUB | \$25,000 | \$0 | \$25,000 | \$4,407 | \$0 | \$20,593 | 17.6% |
| 13431531 | 600089 | RY ISET AIDE | \$15,600 | \$0 | \$15,600 | \$753 | \$0 | \$14,847 | 4.8% |
| 13501530 | 601311 | RYAN DAILY SUB TCHR | \$59,286 | \$0 | \$59,286 | \$3,625 | \$0 | \$55,661 | 6.1% |
| 13501530 | 601312 | RYAN DAILY SUB AIDE | \$611 | \$0 | \$611 | \$110 | \$0 | \$501 | 18.0% |
| 13431532 | 600055 | RY SPECIAL ED AIDE | \$279,034 | \$1,744 | \$280,778 | \$18,139 | \$217,529 | \$45,110 | 83.9% |
| 13171511 | 600070 | RY PROF DEV STIP | \$12,352 | \$0 | \$12,352 | \$1,785 | \$11,405 | -\$838 | 106.8% |
| 13161511 | 600071 | RYAN GUID COUNS | \$66,125 | \$0 | \$66,125 | \$5,087 | \$61,038 | \$0 | 100.0% |
| 13161511 | 600082 | RYAN ADJ COUNSELOR | \$66,125 | \$0 | \$66,125 | \$5,087 | \$61,038 | \$0 | 100.0% |
| 13161510 | 600084 | RY PSYCHOLOGIST | \$101,778 | \$0 | \$101,778 | \$8,293 | \$99,511 | -\$6,026 | 105.9% |
| 13501533 | 600085 | RYAN APPX B ADVISOR | \$2,098 | \$0 | \$2,098 | \$179 | \$1,920 | -\$1 | 100.1% |
| 13601530 | 600116 | RY CUSTODIAL SAL | \$215,182 | -\$7,335 | \$207,847 | \$30,999 | \$116,790 | \$60,058 | 71.1% |
| 13601530 | 600117 | RY CUSTODIAL OT | \$20,000 | \$0 | \$20,000 | \$3,629 | \$0 | \$16,371 | 18.1% |
| 13601530 | 600118 | RY CUST BLDG CHK | \$5,000 | \$0 | \$5,000 | \$1,704 | \$0 | \$3,296 | 34.1% |
| 13071550 | 601000 | RY OFFICE SUPPLIES | \$5,000 | \$0 | \$5,000 | \$340 | \$0 | \$4,660 | 6.8% |
| 13071560 | 601007 | RY PRINC DUES | \$1,200 | \$0 | \$1,200 | \$600 | \$0 | \$600 | 50.0% |
| 13071560 | 601009 | RY PRINC CONF | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13431540 | 601032 | RY STUD SPEC AIDE | \$200,000 | \$140,000 | \$340,000 | \$0 | \$0 | \$340,000 | 0.0% |
| 13171560 | 601020 | RY COURSE REIMB | \$11,000 | \$0 | \$11,000 | \$1,865 | \$4,639 | \$4,496 | 59.1% |
| 13131550 | 601034 | RY LIBRARY SUPP | \$3,000 | \$0 | \$3,000 | \$484 | \$155 | \$2,362 | 21.3% |
| 13131560 | 601035 | RY LIBRARY OTHER | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13181550 | 601003 | RY COPY SUPPLIES | \$19,167 | \$0 | \$19,167 | \$1,283 | \$9,683 | \$8,202 | 57.2% |
| 13431551 | 601074 | RY SUPPLIES-SPEC ED | \$5,000 | \$0 | \$5,000 | \$2,280 | \$0 | \$2,720 | 45.6% |
| 13501551 | 601077 | RY SUPPLIES-TEACHING | \$22,000 | \$0 | \$22,000 | \$13,895 | \$1,565 | \$6,540 | 70.3% |
| 13501560 | 601021 | RY MILEAGE REIMB | \$250 | \$0 | \$250 | \$0 | \$0 | \$250 | 0.0% |
| 13441542 | 601206 | RY INST S/W CONT SERV | \$3,839 | \$0 | \$3,839 | \$0 | \$5,042 | -\$1,203 | 131.3% |
| 13161550 | 601209 | RY TEST & ASSESS SUPP | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13601540 | 601191 | RYAN ELEVATOR MAINT | \$4,000 | \$0 | \$4,000 | \$0 | \$0 | \$4,000 | 0.0% |
| | | RYAN SALARY TOTALS | \$5,181,638 | -\$88,411 | \$5,093,227 | \$462,314 | \$4,435,656 | \$195,257 | 96.2% |
| | | RYAN OPERATING TOTALS | \$280,456 | \$140,000 | \$420,456 | \$20,746 | \$21,084 | \$378,626 | 9.9% |
| | | RYAN TOTALS | \$5,462,094 | \$51,588 | \$5,513,682 | \$483,059 | \$4,456,740 | \$573,883 | 89.6% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|--------------------|--------|------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| WYNN MIDDLE SCHOOL | | | | | | | | | |
| 13072110 | 600050 | WMS PRIN/ASST PRIN | \$251,648 | \$3,000 | \$254,648 | \$58,685 | \$191,268 | \$4,696 | 98.2% |
| 13162110 | 600071 | WMS GUIDANCE | \$185,877 | \$45,113 | \$230,990 | \$19,514 | \$213,221 | -\$1,745 | 100.8% |
| 13162110 | 600082 | WMS ADJ COUNSELOR | \$62,500 | \$45,383 | \$107,883 | \$1,745 | \$41,892 | \$64,246 | 40.4% |
| 13162111 | 600084 | WMS PSYCHOLOGIST | \$100,778 | -\$100,778 | \$0 | \$0 | \$0 | \$0 | |
| 13172111 | 600070 | WMS PROF DEV STIP | \$12,352 | \$0 | \$12,352 | \$2,151 | \$11,405 | -\$1,204 | 109.7% |
| 13372110 | 600052 | WMS TEACHERS SAL | \$3,212,331 | -\$31,627 | \$3,180,704 | \$244,819 | \$2,937,877 | -\$1,992 | 100.1% |
| 13432110 | 600059 | WMS MOD SPEC TCHR | \$703,511 | -\$28,422 | \$675,089 | \$53,689 | \$627,762 | -\$6,362 | 100.9% |
| 13432110 | 600062 | WMS SPECIAL ED TUTOR | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13432111 | 600083 | WMS CASE MGR SAL | \$99,163 | \$0 | \$99,163 | \$7,628 | \$91,535 | \$0 | 100.0% |
| 13512112 | 600097 | WMS TEAM LEADERS | \$16,622 | \$0 | \$16,622 | \$1,278 | \$15,340 | \$3 | 100.0% |
| 13072120 | 600011 | WMS CLERICAL SAL | \$84,103 | \$8,802 | \$92,905 | \$14,655 | \$78,250 | \$0 | 100.0% |
| 13432131 | 600089 | WMS ISET AIDES | \$6,000 | \$0 | \$6,000 | \$0 | \$0 | \$6,000 | 0.0% |
| 13432132 | 600055 | WMS SPECIAL ED AIDE | \$170,927 | -\$3,250 | \$167,677 | \$11,196 | \$126,869 | \$29,612 | 82.3% |
| 13512135 | 601029 | WMS LONG TRM SUB | \$25,000 | \$0 | \$25,000 | \$4,600 | \$0 | \$20,400 | 18.4% |
| 13512130 | 601311 | WMS DAILY SUB TCHR | \$71,429 | \$0 | \$71,429 | \$3,452 | \$0 | \$67,977 | 4.8% |
| 13512130 | 601312 | WMS DAILY SUB AIDE | \$1,222 | \$0 | \$1,222 | \$110 | \$0 | \$1,112 | 9.0% |
| 13512133 | 600085 | WMS APPX B ADVISOR | \$15,374 | \$0 | \$15,374 | \$1,018 | \$11,909 | \$2,447 | 84.1% |
| 13602130 | 600116 | WMS CUSTODIAL SAL | \$199,150 | \$0 | \$199,150 | \$49,456 | \$156,855 | -\$7,161 | 103.6% |
| 13602130 | 600117 | WMS CUSTODIAL OT | \$15,000 | \$0 | \$15,000 | \$1,643 | \$0 | \$13,357 | 11.0% |
| 13602130 | 600118 | WMS CUST BLDG CHK | \$5,000 | \$0 | \$5,000 | \$2,032 | \$0 | \$2,968 | 40.6% |
| 13432140 | 601032 | WMS STUD SPEC AIDE | \$125,000 | \$115,000 | \$240,000 | \$0 | \$0 | \$240,000 | 0.0% |
| 13512142 | 601234 | WMS INSTR EQUIP | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13602140 | 601191 | WMS ELEVATOR MAINT | \$4,000 | \$0 | \$4,000 | \$0 | \$0 | \$4,000 | 0.0% |
| 13072150 | 601000 | WMS OFFICE SUPP | \$6,000 | \$0 | \$6,000 | \$1,312 | \$0 | \$4,688 | 21.9% |
| 13132150 | 601034 | WMS LIBRARY SUPP | \$3,000 | \$0 | \$3,000 | \$0 | \$0 | \$3,000 | 0.0% |
| 13162150 | 601209 | WMS TEST & ASSESS SUPP | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13182150 | 601003 | WMS COPY SUPPLIES | \$19,167 | \$0 | \$19,167 | \$3,015 | \$8,484 | \$7,668 | 60.0% |
| 13442142 | 601206 | WMS INST S/W CONT SERV | \$9,090 | \$0 | \$9,090 | \$11,080 | \$870 | -\$2,860 | 131.5% |
| 13432151 | 601074 | WMS SUPP-SPEC ED | \$5,000 | \$0 | \$5,000 | \$124 | \$0 | \$4,877 | 2.5% |
| 13512151 | 601077 | WMS SUPP-TEACHING | \$35,000 | \$0 | \$35,000 | \$7,900 | \$5,556 | \$21,543 | 38.4% |
| 13072160 | 601007 | WMS PRINC DUES | \$1,200 | \$0 | \$1,200 | \$600 | \$0 | \$600 | 50.0% |
| 13072160 | 601009 | WMS PRINC CONF | \$2,500 | \$0 | \$2,500 | \$0 | \$180 | \$2,320 | 7.2% |
| 13132160 | 601035 | WMS LIBRARY OTHER | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13172160 | 601020 | WMS COURSE REIMB | \$12,000 | \$0 | \$12,000 | \$844 | \$2,649 | \$8,507 | 29.1% |
| 13512160 | 601021 | WMS MILEAGE REIM | \$250 | \$0 | \$250 | \$0 | \$0 | \$250 | 0.0% |
| | | WMS SALARY TOTALS | \$5,238,987 | -\$61,781 | \$5,177,206 | \$477,671 | \$4,504,181 | \$195,354 | 96.2% |
| | | WMS OPERATING TOTALS | \$226,707 | \$115,000 | \$341,707 | \$24,875 | \$17,739 | \$299,093 | 12.5% |
| | | WMS TOTALS | \$5,465,694 | \$53,219 | \$5,518,913 | \$502,546 | \$4,521,920 | \$494,447 | 91.0% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|----------|--------|---------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| TMHS | | | | | | | | | |
| 13073110 | 600050 | TMHS PRIN/ASST PRIN | \$389,571 | \$0 | \$389,571 | \$89,901 | \$297,362 | \$2,308 | 99.4% |
| 13133110 | 600066 | TMHS LIBRARIAN | \$84,452 | \$0 | \$84,452 | \$6,496 | \$77,956 | \$0 | 100.0% |
| 13163110 | 600071 | TMHS GUIDANCE | \$376,269 | -\$90,765 | \$285,504 | \$21,962 | \$263,542 | \$0 | 100.0% |
| 13163110 | 600082 | TMHS ADJ COUNSELOR | \$92,647 | -\$7,647 | \$85,000 | \$0 | \$0 | \$85,000 | 0.0% |
| 13173111 | 600070 | TMHS PROF DEV STIP | \$22,234 | \$0 | \$22,234 | \$2,956 | \$20,474 | -\$1,196 | 105.4% |
| 13313110 | 600052 | TEACHERS SALARY | \$4,974,059 | \$44,874 | \$5,018,933 | \$385,582 | \$4,628,833 | \$4,518 | 99.9% |
| 13433110 | 600059 | TMHS MOD SPEC TCHR | \$309,866 | \$0 | \$309,866 | \$23,981 | \$287,768 | -\$1,883 | 100.6% |
| 13433110 | 600062 | TMHS SPECIAL ED TUTOR | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13433111 | 600083 | TMHS CASE MANAGER SAL | \$95,667 | -\$270 | \$95,397 | \$7,338 | \$88,059 | \$0 | 100.0% |
| 13523113 | 600052 | TMHS SUMMER SCHL TCH | \$0 | \$0 | \$0 | \$2,053 | \$0 | -\$2,053 | |
| 13523110 | 600072 | TMHS DEPT HEAD | \$56,721 | \$0 | \$56,721 | \$3,510 | \$42,149 | \$11,062 | 80.5% |
| 13073120 | 600011 | TMHS CLERICAL SAL | \$126,873 | \$0 | \$126,873 | \$19,894 | \$107,789 | -\$810 | 100.6% |
| 13073121 | 600011 | TMHS GUIDANCE SECY | \$47,647 | \$0 | \$47,647 | \$5,703 | \$43,982 | -\$2,038 | 104.3% |
| 13433132 | 600055 | TMHS SPECIAL ED AIDE | \$334,930 | -\$5,673 | \$329,257 | \$23,244 | \$267,270 | \$38,744 | 88.2% |
| 13523130 | 600090 | TMHS IN SERVICE | \$20,000 | \$0 | \$20,000 | \$0 | \$0 | \$20,000 | 0.0% |
| 13523135 | 601029 | TMHS LONG TRM SUB | \$25,000 | \$0 | \$25,000 | \$3,507 | \$0 | \$21,493 | 14.0% |
| 13523130 | 601311 | TMHS DAILY SUB TCHR | \$85,714 | \$0 | \$85,714 | \$3,471 | \$0 | \$82,243 | 4.0% |
| 13523130 | 601312 | TMHS DAILY SUB AIDE | \$1,222 | \$0 | \$1,222 | \$0 | \$0 | \$1,222 | 0.0% |
| 13523133 | 600085 | TMHS APPX B ADVISOR | \$63,739 | \$0 | \$63,739 | \$6,390 | \$71,923 | -\$14,573 | 122.9% |
| 13603130 | 600116 | TMHS CUSTODIAL SAL | \$291,906 | \$0 | \$291,906 | \$51,301 | \$163,005 | \$77,600 | 73.4% |
| 13603130 | 600117 | TMHS CUSTODIAL OT | \$40,000 | \$0 | \$40,000 | \$11,882 | \$0 | \$28,118 | 29.7% |
| 13603130 | 600118 | TMHS CUST BLDG CHK | \$3,000 | \$0 | \$3,000 | \$1,276 | \$0 | \$1,724 | 42.5% |
| 13443142 | 601206 | TMHS INST S/W CONT SERV | \$32,781 | \$0 | \$32,781 | \$48,790 | \$17,787 | -\$33,796 | 203.1% |
| 13443153 | 601207 | TMHS INST S/W SUPPLIES | \$2,000 | \$0 | \$2,000 | \$0 | \$0 | \$2,000 | 0.0% |
| 13443152 | 601201 | TMHS INSTR TECH EQUIP | \$0 | \$0 | \$0 | \$4,589 | \$309 | -\$4,898 | |
| 13073140 | 601148 | TMHS NHS CEREMONY | \$4,000 | \$0 | \$4,000 | \$480 | \$0 | \$3,520 | 12.0% |
| 13433140 | 601032 | TMHS STUD SPEC AIDE | \$250,000 | -\$80,000 | \$170,000 | \$0 | \$0 | \$170,000 | 0.0% |
| 13603140 | 601191 | TMHS ELEVATOR MAINT | \$8,000 | \$0 | \$8,000 | \$0 | \$0 | \$8,000 | 0.0% |
| 13073150 | 601000 | TMHS OFFICE SUPP | \$8,000 | \$0 | \$8,000 | \$1,799 | \$1,504 | \$4,697 | 41.3% |
| 13073151 | 601142 | TMHS GRADUATION | \$20,000 | \$0 | \$20,000 | \$85 | \$0 | \$19,915 | 0.4% |
| 13133150 | 601034 | TMHS LIBRARY SUPP | \$10,000 | \$0 | \$10,000 | \$75 | \$0 | \$9,925 | 0.7% |
| 13133160 | 601035 | TMHS LIBRARY OTHER | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13163150 | 601209 | TMHS TEST & ASSESS SUPP | \$6,330 | \$0 | \$6,330 | \$0 | \$0 | \$6,330 | 0.0% |
| 13523136 | 600153 | TMHS TEST & ASSESS SALARY | \$45,331 | \$0 | \$45,331 | \$3,487 | \$41,844 | \$0 | 100.0% |
| 13163151 | 601000 | TMHS GUID SUPPLIES | \$1,000 | \$0 | \$1,000 | \$4,255 | \$0 | -\$3,255 | 425.5% |
| 13183150 | 601003 | TMHS COPY SUPP | \$26,250 | \$0 | \$26,250 | \$2,918 | \$14,588 | \$8,745 | 66.7% |
| 13183151 | 601043 | TMHS TEXTBOOKS | \$0 | \$0 | \$0 | \$1,386 | \$0 | -\$1,386 | |
| 13433151 | 601074 | TMHS SUPPLIES-SPEC ED | \$5,500 | \$0 | \$5,500 | \$1,020 | \$7,604 | -\$3,124 | 156.8% |
| 13523151 | 601077 | TMHS SUPPLIES-TEACHING | \$50,000 | \$0 | \$50,000 | \$66,138 | \$22,456 | -\$38,595 | 177.2% |
| 13523161 | 601007 | TMHS STUDENT DUES | \$2,000 | \$0 | \$2,000 | \$0 | \$0 | \$2,000 | 0.0% |
| 13073160 | 601007 | TMHS PRINC DUES | \$6,000 | \$0 | \$6,000 | \$1,800 | \$0 | \$4,200 | 30.0% |
| 13173160 | 601020 | TMHS COURSE REIM | \$15,000 | \$0 | \$15,000 | \$3,017 | \$3,513 | \$8,471 | 43.5% |
| 13523160 | 601021 | TMHS MILEAGE REIMB | \$500 | \$0 | \$500 | \$0 | \$0 | \$500 | 0.0% |
| | | TMHS SALARY TOTALS | \$7,489,348 | -\$59,480 | \$7,429,868 | \$673,935 | \$6,401,955 | \$353,978 | 95.2% |
| | | TMHS OPERATING TOTALS | \$448,361 | -\$80,000 | \$368,361 | \$136,352 | \$67,760 | \$164,250 | 55.4% |
| | | TMHS TOTALS | \$7,937,709 | -\$139,480 | \$7,798,229 | \$810,287 | \$6,469,714 | \$518,228 | 93.4% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|------------------|--------|------------------------------|-----------|--------------------------|-----------|----------|----------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| SCHOOL COMMITTEE | | | | | | | | | |
| 13058420 | 600029 | SCHOOL COMM SECY | \$7,000 | \$0 | \$7,000 | \$1,944 | \$0 | \$5,056 | 27.8% |
| 13058430 | 600000 | SCHOOL COMM SAL | \$13,250 | \$0 | \$13,250 | \$3,000 | \$9,000 | \$1,250 | 90.6% |
| 13058440 | 601006 | LEGAL FEES | \$75,000 | \$0 | \$75,000 | \$16,736 | \$52,507 | \$5,757 | 92.3% |
| 13058461 | 601290 | LEGAL SETTLEMENTS | \$0 | \$0 | \$0 | \$15,000 | \$0 | -\$15,000 | |
| 13058440 | 601010 | ADVERTISING | \$15,000 | \$0 | \$15,000 | \$0 | \$0 | \$15,000 | 0.0% |
| 13058440 | 601190 | MEDICAIDE PROCESSING | \$7,000 | \$0 | \$7,000 | \$3,221 | \$0 | \$3,779 | 46.0% |
| 13058450 | 601027 | SCHOOL COMM SUPP | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13058460 | 601007 | SCHOOL COMM DUES | \$9,300 | \$0 | \$9,300 | \$2,567 | \$0 | \$6,733 | 27.6% |
| 13058460 | 601009 | SCHOOL COMM CONF | \$2,300 | \$0 | \$2,300 | \$3,750 | \$0 | -\$1,450 | 163.0% |
| 13058460 | 601024 | MEDICAL EXPENSES | \$17,000 | \$0 | \$17,000 | \$11,569 | \$0 | \$5,431 | 68.1% |
| | | SCHOOL COMM SALARY TOTALS | \$20,250 | \$0 | \$20,250 | \$4,944 | \$9,000 | \$6,306 | 68.9% |
| | | SCHOOL COMM OPERATING TOTALS | \$126,600 | \$0 | \$126,600 | \$52,843 | \$52,507 | \$21,250 | 83.2% |
| | | SCHOOL COMMITTEE TOTALS | \$146,850 | \$0 | \$146,850 | \$57,786 | \$61,507 | \$27,557 | 81.2% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|----------------|--------|---------------------------------|-------------|--------------------------|-------------|-----------|-----------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| ADMINISTRATION | | | | | | | | | |
| 13058610 | 600001 | SUPERINTENDENT | \$207,097 | \$8,500 | \$215,597 | \$49,753 | \$165,844 | \$0 | 100.0% |
| 13058610 | 601011 | SUPT INSURANCE | \$7,500 | -\$4,500 | \$3,000 | \$0 | \$0 | \$3,000 | 0.0% |
| 13058610 | 601021 | SUPT TRAVEL | \$6,000 | \$0 | \$6,000 | \$1,385 | \$4,615 | \$0 | 100.0% |
| 13058621 | 600030 | SUPT CLERICAL | \$75,185 | \$4,635 | \$79,820 | \$17,266 | \$57,554 | \$5,000 | 93.7% |
| 13058611 | 600002 | ASST SUPT | \$153,330 | \$0 | \$153,330 | \$34,922 | \$116,408 | \$2,000 | 98.7% |
| 13058611 | 601021 | ASST SUPT TRAVEL | \$2,600 | \$0 | \$2,600 | \$600 | \$2,000 | \$0 | 100.0% |
| 13058622 | 600031 | ASST SUPT CLERICAL | \$71,292 | -\$572 | \$70,720 | \$16,461 | \$54,869 | -\$610 | 100.9% |
| 13068610 | 600003 | BUS MGR/ASST BUS MGR SAL | \$212,038 | \$7,000 | \$219,038 | \$50,559 | \$168,529 | -\$50 | 100.0% |
| 13068610 | 601011 | BUS MGR INSURANCE | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | 0.0% |
| 13068610 | 601021 | BUS MGR TRAVEL | \$1,500 | \$0 | \$1,500 | \$0 | \$0 | \$1,500 | 0.0% |
| 13068620 | 600012 | BUS OFF PAYROLL | \$59,976 | \$0 | \$59,976 | \$15,378 | \$51,261 | -\$6,664 | 111.1% |
| 13068620 | 600013 | BUS OFF ACCT PAY | \$60,516 | \$0 | \$60,516 | \$15,554 | \$51,723 | -\$6,761 | 111.2% |
| 13068611 | 600220 | HUMAN RESOURCES | \$71,330 | \$470 | \$71,800 | \$16,933 | \$56,442 | -\$1,575 | 102.2% |
| 13058615 | 600221 | PARALEGAL | \$65,000 | \$0 | \$65,000 | \$0 | \$0 | \$65,000 | 0.0% |
| 13058612 | 600032 | ATTENDENCE OFF | \$5,668 | \$0 | \$5,668 | \$1,338 | \$4,458 | -\$128 | 102.3% |
| 13058613 | 600007 | TRANSPORTATION SAL | \$69,990 | \$0 | \$69,990 | \$16,163 | \$53,877 | -\$50 | 100.1% |
| 13058640 | 601002 | SUPT OFF COPIER | \$9,500 | \$0 | \$9,500 | \$0 | \$0 | \$9,500 | 0.0% |
| 13058640 | 601192 | SUPT - CONT SERV | \$15,000 | \$0 | \$15,000 | \$477 | \$0 | \$14,523 | 3.2% |
| 13058650 | 601000 | SUPT OFFICE SUPPLIES | \$3,000 | \$0 | \$3,000 | \$1,007 | \$0 | \$1,993 | 33.6% |
| 13058650 | 601003 | SUPT - COPY SUPPLIES | \$3,500 | \$0 | \$3,500 | \$628 | \$3,688 | -\$815 | 123.3% |
| 13058650 | 601026 | SYSTEMWIDE INSTR SUPPLIES | \$5,000 | \$0 | \$5,000 | \$0 | \$1,069 | \$3,931 | 21.4% |
| 13058660 | 601007 | SUPT/ASST SUPT DUES | \$14,000 | \$0 | \$14,000 | \$16,187 | \$0 | -\$2,187 | 115.6% |
| 13058660 | 601008 | SUBSCRIPTIONS | \$500 | \$0 | \$500 | \$105 | \$0 | \$395 | 21.1% |
| 13058660 | 601009 | SUPT CONFERENCE | \$5,000 | \$0 | \$5,000 | \$1,996 | \$0 | \$3,004 | 39.9% |
| 13058750 | 601000 | ASST SUPT OFFICE SUPP | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| 13058661 | 601009 | ASST SUPT CONFER | \$2,500 | \$0 | \$2,500 | \$3,196 | \$0 | -\$696 | 127.8% |
| 13068640 | 601002 | BUS OFF COPIER | \$6,570 | \$0 | \$6,570 | \$240 | \$0 | \$6,330 | 3.7% |
| 13068640 | 601013 | BUSINESS OFFICE PRINT | \$3,000 | \$0 | \$3,000 | \$1,135 | \$0 | \$1,865 | 37.8% |
| 13068640 | 601192 | BUS OFFICE - CONT SERV | \$9,000 | \$0 | \$9,000 | \$6,294 | \$18,883 | -\$16,177 | 279.7% |
| 13068650 | 601000 | BUS OFFICE SUPPLIES | \$7,500 | \$0 | \$7,500 | \$1,763 | \$0 | \$5,737 | 23.5% |
| 13068650 | 601003 | BUS OFFICE - COPY SUPPLIES | \$6,000 | \$0 | \$6,000 | \$738 | \$3,688 | \$1,575 | 73.8% |
| 13068660 | 601007 | BUS OFFICE - DUES | \$2,200 | \$0 | \$2,200 | \$615 | \$0 | \$1,585 | 28.0% |
| 13068660 | 601009 | BUS OFF CONFERENCE | \$3,500 | \$0 | \$3,500 | -\$37 | \$0 | \$3,537 | -1.1% |
| 13068660 | 601012 | POSTAGE | \$20,000 | \$0 | \$20,000 | \$920 | \$0 | \$19,080 | 4.6% |
| 13068660 | 601021 | MILEAGE REIMB | \$8,600 | \$0 | \$8,600 | \$0 | \$0 | \$8,600 | 0.0% |
| | | ADMINISTRATION SALARY TOTALS | \$1,074,022 | \$15,533 | \$1,089,555 | \$236,312 | \$787,581 | \$65,661 | 94.0% |
| | | ADMINISTRATION OPERATING TOTALS | \$125,370 | \$0 | \$125,370 | \$35,264 | \$27,327 | \$62,779 | 49.9% |
| | | ADMINISTRATION TOTALS | \$1,199,392 | \$15,533 | \$1,214,925 | \$271,576 | \$814,908 | \$128,440 | 89.4% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|---------------------|--------|---------------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| INFORMATION SYSTEMS | | | | | | | | | |
| 13108820 | 600019 | STUDENT DATA | \$64,610 | \$0 | \$64,610 | \$14,910 | \$49,700 | \$0 | 100.0% |
| 13108850 | 601027 | INFO SYS SUPPLIES | \$80,000 | \$0 | \$80,000 | \$27,161 | \$10,406 | \$42,434 | 47.0% |
| 13108840 | 601016 | INFOSYS TECH CONTRACTED | \$0 | | \$0 | \$1,080 | \$0 | -\$1,080 | |
| 13108860 | 602160 | SW ADMIN TECH OTH EXP | \$5,000 | \$0 | \$5,000 | \$0 | \$1,015 | \$3,985 | 20.3% |
| 13108860 | 601021 | INFO TECH MILE REIMB | \$0 | | \$0 | \$145 | \$0 | -\$145 | |
| 13108851 | 601027 | SCH ADMIN TECH SUPPLIES | \$10,000 | \$0 | \$10,000 | \$79 | \$4,921 | \$5,000 | 50.0% |
| 13108840 | 601192 | SW ADMIN TECH CS | \$125,000 | \$0 | \$125,000 | \$170,529 | \$15,169 | -\$60,699 | 148.6% |
| 13108852 | 601027 | STUD/STAFF INST HDWE SUPP | \$279,409 | \$0 | \$279,409 | \$77,877 | \$17,793 | \$183,740 | 34.2% |
| 13108843 | 601192 | OTH INST HDWE CS | \$15,000 | \$0 | \$15,000 | \$71,190 | \$0 | -\$56,190 | 474.6% |
| 13108853 | 601027 | OTH INST HDWE SUPP | \$15,000 | \$0 | \$15,000 | \$0 | \$0 | \$15,000 | 0.0% |
| 13108854 | 601027 | STUD/STFF INST SW SUPP | \$45,000 | \$0 | \$45,000 | \$51,728 | \$2,191 | -\$8,919 | 119.8% |
| 13108844 | 601192 | BLDG SECURITY CS | \$18,000 | \$0 | \$18,000 | \$0 | \$0 | \$18,000 | 0.0% |
| 13108840 | 601265 | INTERNET CONNECTION | \$3,000 | \$0 | \$3,000 | \$750 | \$2,250 | \$0 | 100.0% |
| 13108811 | 600005 | TECH MAINT PRO SAL | \$264,772 | \$0 | \$264,772 | \$62,403 | \$203,671 | -\$1,302 | 100.5% |
| 13108831 | 600016 | TECH MAINT OTH SAL | \$173,800 | -\$15,000 | \$158,800 | \$42,788 | \$83,692 | \$32,320 | 79.6% |
| 13108845 | 601192 | TECH MAINT OPER CS | \$155,000 | \$0 | \$155,000 | \$80,186 | \$34,169 | \$40,645 | 73.8% |
| 13108855 | 601027 | TECH MAINT OPER SUPP | \$30,000 | \$0 | \$30,000 | \$15,696 | \$0 | \$14,304 | 52.3% |
| | | INFO SYST SALARY TOTALS | \$503,182 | -\$15,000 | \$488,182 | \$120,101 | \$337,063 | \$31,018 | 93.6% |
| | | INFO SYST OPERATING TOTALS | \$780,409 | \$0 | \$780,409 | \$495,341 | \$87,913 | \$197,155 | 74.7% |
| | | INFORMATION SYSTEMS TOTALS | \$1,283,591 | -\$15,000 | \$1,268,591 | \$616,522 | \$424,976 | \$227,093 | 82.1% |
| | | | | | | | | | |
| TRANSPORTATION | | | | | | | | | |
| 13118940 | 601120 | TRANS - AFTER SCHOOL | \$99,000 | \$0 | \$99,000 | \$0 | \$99,000 | \$0 | 100.0% |
| 13118930 | 600197 | TRANS - MONITORS | \$14,850 | \$0 | \$14,850 | \$2,910 | \$0 | \$11,940 | 19.6% |
| 13118940 | 601279 | TRANSPRTN FIELD TRIP TMHS | \$11,000 | \$0 | \$11,000 | \$595 | \$14,405 | -\$4,000 | 136.4% |
| 13118941 | 601007 | TRANS - DUES | \$450 | \$0 | \$450 | \$0 | \$0 | \$450 | 0.0% |
| 13118941 | 601015 | TRANS - COMP SW | \$15,000 | \$0 | \$15,000 | \$0 | \$0 | \$15,000 | 0.0% |
| 13118941 | 601036 | TRANS - REG | \$1,911,600 | \$0 | \$1,911,600 | \$0 | \$1,900,000 | \$11,600 | 99.4% |
| 13118941 | 601039 | TRANS - HOMELESS | \$66,000 | \$0 | \$66,000 | \$4,740 | \$0 | \$61,260 | 7.2% |
| 13438940 | 601037 | TRANS - IN DIST | \$657,800 | \$0 | \$657,800 | \$45,500 | \$607,500 | \$4,800 | 99.3% |
| 13438940 | 601038 | TRANS - OUT OF DIST | \$1,457,523 | \$0 | \$1,457,523 | \$144,142 | \$1,173,591 | \$139,790 | 90.4% |
| | | TRANSPORTATION SALARY TOTALS | \$14,850 | \$0 | \$14,850 | \$2,910 | \$0 | \$11,940 | 19.6% |
| | | TRANSPORTATION OPERATING TOTALS | \$4,218,373 | \$0 | \$4,218,373 | \$194,977 | \$3,794,496 | \$228,900 | 94.6% |
| | | TRANSPORTATION TOTALS | \$4,233,223 | \$0 | \$4,233,223 | \$197,887 | \$3,794,496 | \$240,840 | 94.3% |

**Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report**

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|-----------|--------|----------------------------|-----------|--------------------------|-----------|-----------|-----------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| ATHLETICS | | | | | | | | | |
| 13149110 | 600004 | ATHL DIRECTOR | \$102,317 | \$0 | \$102,317 | \$5,907 | \$19,692 | \$76,718 | 25.0% |
| 13149110 | 600122 | ATHL DEPT TRAINER | \$56,327 | \$0 | \$56,327 | \$3,010 | \$28,917 | \$24,400 | 56.7% |
| 13149110 | 600123 | ATHLETIC COACH | \$291,955 | \$0 | \$291,955 | \$0 | \$0 | \$291,955 | 0.0% |
| 13149120 | 600011 | ATHL DEPT CLERICAL | \$24,524 | \$0 | \$24,524 | \$2,038 | \$22,637 | -\$152 | 100.6% |
| 13149130 | 600086 | ATHLETIC CUSTODIAN | \$36,372 | \$0 | \$36,372 | \$16,910 | \$0 | \$19,462 | 46.5% |
| 13149130 | 600121 | ATHL DEPT EQUIP | \$8,239 | \$0 | \$8,239 | \$648 | \$7,777 | -\$186 | 102.3% |
| 13149130 | 600124 | ATHL EVNT PSNL SAL | \$35,788 | \$0 | \$35,788 | \$3,190 | \$0 | \$32,598 | 8.9% |
| 13149130 | 600125 | GAME OFF SALARY | \$500 | \$0 | \$500 | \$0 | \$0 | \$500 | 0.0% |
| 13149140 | 600125 | GAME OFFICIALS CONT | \$54,000 | \$0 | \$54,000 | \$39,770 | \$0 | \$14,230 | 73.6% |
| 13149140 | 600126 | POLICE DETAILS | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | 0.0% |
| 13149140 | 600151 | ATHL DEPT RECOND | \$12,000 | \$0 | \$12,000 | \$10,621 | \$0 | \$1,379 | 88.5% |
| 13149140 | 600152 | ATHL DEPT FILMING | \$9,500 | \$0 | \$9,500 | \$7,000 | \$0 | \$2,500 | 73.7% |
| 13149140 | 605061 | BOYS HOCKEY ICE RENT | \$35,000 | \$0 | \$35,000 | \$250 | \$0 | \$34,750 | 0.7% |
| 13609140 | 601271 | ATH FLD GROUNDS | \$12,000 | \$0 | \$12,000 | \$6,659 | \$14,544 | -\$9,203 | 176.7% |
| 13149150 | 601271 | ATHL FLD MAINT SUPP | \$3,646 | \$0 | \$3,646 | \$0 | \$0 | \$3,646 | 0.0% |
| 13149150 | 601286 | ATHL CONFERENCES | \$2,100 | \$0 | \$2,100 | \$0 | \$0 | \$2,100 | 0.0% |
| 13149150 | 601287 | ATHL DIR SUPPLIES | \$7,000 | \$0 | \$7,000 | \$227 | \$1,506 | \$5,267 | 24.8% |
| 13149150 | 601288 | ATHL TRAINER SUPPLIES | \$7,500 | \$0 | \$7,500 | \$0 | \$4,852 | \$2,648 | 64.7% |
| 13149150 | 605027 | ATHL SPORTS SUPPLIES | \$30,000 | \$0 | \$30,000 | \$19,471 | \$0 | \$10,529 | 64.9% |
| 13149160 | 601007 | ATHLETIC DUES | \$20,000 | \$0 | \$20,000 | \$16,553 | \$3,812 | -\$365 | 101.8% |
| | | ATHLETICS SALARY TOTALS | \$556,022 | \$0 | \$556,022 | \$31,704 | \$79,023 | \$445,296 | 19.9% |
| | | ATHLETICS OPERATING TOTALS | \$197,746 | \$0 | \$197,746 | \$100,551 | \$24,714 | \$72,481 | 63.3% |
| | | ATHLETICS TOTALS | \$753,768 | \$0 | \$753,768 | \$132,254 | \$103,737 | \$517,777 | 31.3% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|-------------------|--------|-------------------------------|-------------|--------------------------|-------------|-------------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| SPECIAL EDUCATION | | | | | | | | | |
| 13439510 | 600010 | SPEC ED DIR/ASST DIR SAL | \$362,345 | \$3,000 | \$365,345 | \$89,192 | \$285,496 | -\$9,344 | 102.6% |
| 13439510 | 601011 | DIR STUD SERV INSURANCE | \$3,550 | \$0 | \$3,550 | \$577 | \$1,923 | \$1,050 | 70.4% |
| 13439510 | 601021 | DIR STUD SERV TRAVEL | \$3,000 | \$0 | \$3,000 | \$692 | \$2,308 | \$0 | 100.0% |
| 13439520 | 600011 | SPEC ED CLERICAL SAL | \$323,241 | \$0 | \$323,241 | \$49,703 | \$182,027 | \$91,511 | 71.7% |
| 13439413 | 600059 | SUMM TEACH SAL | \$70,400 | \$0 | \$70,400 | \$87,604 | \$0 | -\$17,204 | 124.4% |
| 13439410 | 600199 | SYSTEMWIDE THERAPISTS | \$1,037,181 | -\$648 | \$1,036,533 | \$72,446 | \$822,476 | \$141,611 | 86.3% |
| 13439410 | 600207 | SUMMER SERVICES | \$20,000 | \$0 | \$20,000 | \$40,893 | \$0 | -\$20,893 | 204.5% |
| 13439410 | 601084 | BEHAVIOR MOD THER | \$635,273 | -\$44,709 | \$590,564 | \$57,045 | \$434,098 | \$99,421 | 83.2% |
| 13439432 | 600055 | MED THER AIDES SALARY | \$50,000 | \$0 | \$50,000 | \$0 | \$0 | \$50,000 | 0.0% |
| 13439430 | 600092 | SUMM AIDE SAL | \$70,000 | \$0 | \$70,000 | \$96,873 | \$0 | -\$26,873 | 138.4% |
| 13439414 | 600039 | SUMM NURSE | \$10,000 | \$0 | \$10,000 | \$18,709 | \$0 | -\$8,709 | 187.1% |
| 13439560 | 601007 | SPEC ED DUES | \$800 | \$0 | \$800 | \$0 | \$325 | \$475 | 40.6% |
| 13439461 | 601012 | SPEC ED POSTAGE | \$2,600 | \$0 | \$2,600 | \$24 | \$0 | \$2,576 | 0.9% |
| 13439461 | 601021 | SPEC ED MILEAGE REIMB | \$3,000 | \$0 | \$3,000 | \$1,351 | \$0 | \$1,649 | 45.0% |
| 13439444 | 601187 | OT/PT/SPCH CONT | \$14,000 | \$0 | \$14,000 | \$0 | \$0 | \$14,000 | 0.0% |
| 13439450 | 601078 | SPEC ED SUPPLIES-OT | \$10,000 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | 0.0% |
| 13439446 | 601002 | SPEC ED OFFICE COPIER | \$1,803 | \$0 | \$1,803 | \$0 | \$0 | \$1,803 | 0.0% |
| 13439451 | 601299 | SPEC ED I/D ASSI | \$19,000 | \$0 | \$19,000 | \$0 | \$0 | \$19,000 | 0.0% |
| 13439453 | 601100 | PUPIL SERVICES - SUPP | \$17,000 | \$0 | \$17,000 | \$3,920 | \$2,822 | \$10,258 | 39.7% |
| 13439440 | 601098 | PUPIL SERVICES-CONT SERV | \$555,000 | \$68,560 | \$623,560 | \$30,145 | \$0 | \$593,415 | 4.8% |
| 13439454 | 601207 | SPED INST S/W SUPPLIES | \$0 | \$0 | \$0 | \$3,148 | \$26,584 | -\$29,732 | |
| 13439441 | 601108 | SPEC ED EVAL-SYSTWD | \$70,000 | \$0 | \$70,000 | \$835 | \$0 | \$69,165 | 1.2% |
| 13439442 | 601083 | SPEC ED BEH MOD-CONT | \$70,000 | \$0 | \$70,000 | \$9,398 | \$0 | \$60,602 | 13.4% |
| 13439540 | 601129 | MA TUI - PUBLIC SEP DAY 6-21 | \$1,510,662 | -\$146,648 | \$1,364,014 | \$100,872 | \$750,874 | \$512,269 | 62.4% |
| 13439541 | 601124 | PRIV TUITION - DAY 6-21 | \$1,003,931 | -\$1,003,931 | \$0 | \$116,090 | \$2,527 | -\$118,618 | |
| 13439541 | 601126 | PRIV TUIT - PRESCHOOL 3-5 | \$54,979 | -\$54,979 | \$0 | \$0 | \$0 | \$0 | |
| 13439541 | 601127 | PRIV TUITION - RESIDENTIAL | \$791,451 | \$1,141,530 | \$1,932,981 | \$235,177 | \$988,018 | \$709,786 | 63.3% |
| 13439542 | 601123 | COLLAB TUI - PUB SEP DAY 6-21 | \$1,370,160 | -\$144,389 | \$1,225,771 | \$21,641 | \$1,276,112 | -\$71,982 | 105.9% |
| | | SPEC ED SALARY TOTALS | \$2,584,990 | -\$42,357 | \$2,542,633 | \$513,735 | \$1,728,329 | \$300,569 | 88.2% |
| | | SPEC ED OPERATING TOTALS | \$5,494,386 | -\$139,857 | \$5,354,529 | \$522,599 | \$3,047,262 | \$1,784,668 | 66.7% |
| | | SPECIAL EDUCATION TOTALS | \$8,079,376 | -\$182,214 | \$7,897,162 | \$1,036,335 | \$4,775,591 | \$2,085,237 | 73.6% |

Tewksbury Public Schools
FY24 QUARTERLY Expenditure Report

| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|---------------------|--------|-------------------------------|-------------|--------------------------|-------------|-----------|-------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| BUILDINGS & GROUNDS | | | | | | | | | |
| 13609730 | 600023 | MAINTENANCE SALA | \$373,639 | \$0 | \$373,639 | \$91,098 | \$294,579 | -\$12,038 | 103.2% |
| 13609730 | 600024 | MAINT FRMN/ASST SALARY | \$169,816 | \$0 | \$169,816 | \$39,605 | \$127,402 | \$2,808 | 98.3% |
| 13609730 | 600036 | MAINTENENCE OT | \$40,000 | \$0 | \$40,000 | \$3,781 | \$0 | \$36,219 | 9.5% |
| 13609730 | 600037 | MAINT FOREMAN OT | \$50,000 | \$0 | \$50,000 | \$8,376 | \$0 | \$41,624 | 16.8% |
| 13609730 | 600025 | SUMMER MAINT | \$0 | \$0 | \$0 | \$270 | \$0 | -\$270 | |
| 13609740 | 601213 | UNIFORM | \$12,500 | \$0 | \$12,500 | \$0 | \$0 | \$12,500 | 0.0% |
| 13609740 | 601233 | CARPET CLEANING | \$30,000 | \$0 | \$30,000 | \$0 | \$0 | \$30,000 | 0.0% |
| 13609741 | 601214 | HEATING CONT SERV | \$155,000 | \$0 | \$155,000 | \$0 | \$78,540 | \$76,460 | 50.7% |
| 13609742 | 601253 | UTILS ELEC BILLS - DEWING | \$60,000 | \$0 | \$60,000 | \$9,631 | \$60,369 | -\$10,000 | 116.7% |
| 13609742 | 601254 | UTILS ELEC BILLS - HEATH BRK | \$59,000 | \$0 | \$59,000 | \$8,596 | \$36,404 | \$14,000 | 76.3% |
| 13609742 | 601255 | UTILS ELEC BILLS - NORTH ST | \$0 | \$0 | \$0 | \$1,586 | \$0 | -\$1,586 | |
| 13609742 | 601256 | UTILS ELEC BILLS - TRAHAN | \$0 | \$0 | \$0 | \$1,043 | \$0 | -\$1,043 | |
| 13609742 | 601257 | UTILS ELEC BILLS - RYAN | \$98,000 | \$0 | \$98,000 | \$13,321 | \$84,679 | \$0 | 100.0% |
| 13609742 | 601258 | UTILS ELEC BILLS - WYNN | \$184,000 | \$0 | \$184,000 | \$11,800 | \$70,200 | \$102,000 | 44.6% |
| 13609742 | 601259 | UTILS ELEC BILLS - TMHS | \$250,000 | \$0 | \$250,000 | \$72,686 | \$277,314 | -\$100,000 | 140.0% |
| 13609742 | 601260 | UTILS ELEC BILLS - CENTER | \$181,890 | \$0 | \$181,890 | \$35,444 | \$119,556 | \$26,890 | 85.2% |
| 13609742 | 601262 | UTILS WATER | \$600 | \$0 | \$600 | \$0 | \$0 | \$600 | 0.0% |
| 13609742 | 601261 | UTILS TELEPHONE | \$39,000 | \$0 | \$39,000 | \$4,321 | \$19,339 | \$15,340 | 60.7% |
| 13609742 | 601263 | UTILS SEWER/SEPT | \$12,000 | \$0 | \$12,000 | \$0 | \$0 | \$12,000 | 0.0% |
| 13609742 | 601264 | UTILS CELLULAR | \$20,000 | \$0 | \$20,000 | \$3,631 | \$25,869 | -\$9,500 | 147.5% |
| 13609742 | 601267 | UTILS DUMPSTER | \$3,500 | \$0 | \$3,500 | \$1,143 | \$0 | \$2,357 | 32.7% |
| 13609743 | 601234 | MNTGRND EQUIPMENT | \$15,000 | \$0 | \$15,000 | \$0 | \$0 | \$15,000 | 0.0% |
| 13609743 | 601271 | MNTGRND CONTRACTED SVCS | \$60,000 | \$0 | \$60,000 | \$17,225 | \$0 | \$42,775 | 28.7% |
| 13609744 | 601119 | PEST CONTROL | \$1,000 | \$0 | \$1,000 | \$120 | \$0 | \$880 | 12.0% |
| 13609744 | 601192 | MNTBLDG CONTRACT | \$350,000 | \$0 | \$350,000 | \$184,849 | \$305,105 | -\$139,954 | 140.0% |
| 13609745 | 601212 | BLDGSCRTY OPER | \$17,000 | \$0 | \$17,000 | \$0 | \$0 | \$17,000 | 0.0% |
| 13609746 | 601236 | MNTCEQUIP STORAGE | \$1,000 | \$0 | \$1,000 | \$218 | \$0 | \$782 | 21.8% |
| 13609750 | 601232 | CUSTODIAL SUPPLIES | \$100,000 | \$0 | \$100,000 | \$46,258 | \$67,350 | -\$13,608 | 113.6% |
| 13609751 | 601224 | HTNGBLDGS FILTER | \$2,000 | \$0 | \$2,000 | \$5,560 | \$0 | -\$3,560 | 278.0% |
| 13609753 | 601271 | GROUNDNS MAINT SUPP | \$25,000 | \$0 | \$25,000 | \$46 | \$0 | \$24,954 | 0.2% |
| 13609754 | 601027 | MNTBLDG SUPPLIES | \$100,000 | \$0 | \$100,000 | \$9,133 | \$64,460 | \$26,407 | 73.6% |
| 13609757 | 601235 | EQUIPMENT REPLACE | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | 0.0% |
| 13609761 | 601239 | HTNGBLDGS GAS - MAINT GARAGE | \$0 | \$0 | \$0 | \$142 | \$0 | -\$142 | |
| 13609761 | 601245 | HTNGBLDGS GAS-DEWING | \$65,000 | \$0 | \$65,000 | \$669 | \$64,331 | \$0 | 100.0% |
| 13609761 | 601246 | HTNGBLDGS GAS-HEATH | \$68,000 | \$0 | \$68,000 | \$2,934 | \$62,066 | \$3,000 | 95.6% |
| 13609761 | 601247 | HTNGBLDGS GAS-NORTH ST | \$0 | \$0 | \$0 | \$147 | \$0 | -\$147 | |
| 13609761 | 601248 | HTNGBLDGS GAS-TRAHAN | \$0 | \$0 | \$0 | \$146 | \$0 | -\$146 | |
| 13609761 | 601249 | HTNGBLDGS GAS-RYAN | \$77,500 | \$0 | \$77,500 | \$821 | \$74,179 | \$2,500 | 96.8% |
| 13609761 | 601250 | HTNGBLDGS GAS-WYNN | \$67,500 | \$0 | \$67,500 | \$909 | \$67,091 | -\$500 | 100.7% |
| 13609761 | 601251 | HTNGBLDGS GAS-TMHS | \$85,500 | \$0 | \$85,500 | \$2,965 | \$84,578 | -\$2,043 | 102.4% |
| 13609761 | 601252 | HTNGBLDGS GAS-CENTER | \$150,000 | \$0 | \$150,000 | \$447 | \$57,540 | \$92,013 | 38.7% |
| 13609763 | 601021 | MNTGRND MILEAGE | \$4,000 | \$0 | \$4,000 | \$734 | \$2,319 | \$948 | 76.3% |
| 13609764 | 601321 | VEHICLE MAINT | \$20,000 | \$0 | \$20,000 | \$1,462 | \$4,725 | \$13,813 | 30.9% |
| 13609764 | 601322 | VEHICLE GAS & OIL | \$16,000 | \$0 | \$16,000 | \$0 | \$0 | \$16,000 | 0.0% |
| | | BLDG & GRNDS SALARY TOTALS | \$633,455 | \$0 | \$633,455 | \$142,861 | \$421,982 | \$68,612 | 89.2% |
| | | BLDG & GRNDS OPERATING TOTALS | \$2,334,990 | \$0 | \$2,334,990 | \$437,988 | \$1,626,013 | \$270,989 | 88.4% |
| | | BUILDINGS & GROUNDS TOTALS | \$2,968,445 | \$0 | \$2,968,445 | \$581,119 | \$2,047,995 | \$339,331 | 88.6% |

Tewksbury Public Schools
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| ORG | OBJ | DESCRIPTION | ORIGINAL | TRANSFERS/ ADJUSTMNTS | REVISED | YTD | ENCMBRNC | AVAIL BUDGET | PCT |
|----------------|--------|-----------------------------|--------------|--------------------------|--------------|-------------|--------------|--------------|--------|
| | | | APPROP | | BUDGET | EXPENDED | | | % USED |
| SYSTEMWIDE LEA | | | | | | | | | |
| 13059812 | 600035 | GRANT MGMT | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | 0.0% |
| 13059814 | 600020 | CURRICULUM DIRECTOR | \$282,079 | \$11,500 | \$293,579 | \$64,147 | \$219,882 | \$9,550 | 96.7% |
| 13059813 | 600100 | SALARY RESERVE - | \$89,295 | \$0 | \$89,295 | \$0 | \$0 | \$89,295 | 0.0% |
| 13339810 | 600052 | SYST WD ELL TEACH | \$520,680 | -\$270 | \$520,410 | \$40,267 | \$483,202 | -\$3,058 | 100.6% |
| 13059830 | 600011 | SUBS CALL LINE | \$20,160 | -\$20,160 | \$0 | \$0 | \$0 | \$0 | |
| 13529831 | 600096 | COPY CTR AIDE | \$27,571 | \$0 | \$27,571 | \$2,352 | \$25,450 | -\$231 | 100.8% |
| 13389810 | 600103 | MATH COACH | \$299,316 | \$0 | \$299,316 | \$24,047 | \$199,944 | \$75,325 | 74.8% |
| 13409810 | 600103 | LITERACY COACH | \$196,909 | -\$14,895 | \$182,014 | \$7,607 | \$91,288 | \$83,119 | 54.3% |
| 13449810 | 600103 | TECH COACH | \$188,646 | -\$270 | \$188,376 | \$14,490 | \$173,886 | \$0 | 100.0% |
| 13059810 | 600048 | MENTORS SALARY | \$30,000 | \$0 | \$30,000 | \$1,201 | \$8,228 | \$20,571 | 31.4% |
| 13059810 | 600049 | MENTEES SALARY | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | 0.0% |
| 13179810 | 600070 | SYSTWD PD STIPEND | \$2,470 | \$0 | \$2,470 | \$1,691 | \$0 | \$779 | 68.4% |
| 13169810 | 600020 | DIR OF GUIDANCE SERVICES | \$137,068 | \$4,500 | \$141,568 | \$32,670 | \$108,899 | \$0 | 100.0% |
| 13159810 | 600040 | NURSE SALARIES - SYSTEM | \$704,273 | \$0 | \$704,273 | \$63,310 | \$706,201 | -\$65,237 | 109.3% |
| 13159830 | 600021 | SUBSTITUTE NURSES | \$10,000 | \$0 | \$10,000 | \$3,693 | \$0 | \$6,308 | 36.9% |
| 13523112 | 600033 | TMHS SECURITY MONITOR | \$28,466 | \$0 | \$28,466 | \$2,468 | \$26,802 | -\$804 | 102.8% |
| 13523112 | 600087 | RESOURCE OFFICER | \$230,063 | \$0 | \$230,063 | \$0 | \$0 | \$230,063 | 0.0% |
| 13609830 | 600120 | INTEROFFICE MAIL | \$12,000 | \$0 | \$12,000 | \$3,010 | \$0 | \$8,990 | 25.1% |
| 13609830 | 600196 | PT CUST CENTER SCHOOL | \$0 | \$0 | \$0 | \$1,273 | \$0 | -\$1,273 | |
| 13059811 | 600026 | SICK LEAVE BUY BACK | \$40,000 | \$0 | \$40,000 | \$0 | \$0 | \$40,000 | 0.0% |
| 13059811 | 600027 | RETIREMENT INCENT | \$8,000 | \$0 | \$8,000 | \$0 | \$0 | \$8,000 | 0.0% |
| 13059841 | 601192 | CURR & DATA CS | \$10,000 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | 0.0% |
| 13389850 | 600103 | MATH COACH SUPPLIES | \$8,000 | \$0 | \$8,000 | \$0 | \$416 | \$7,584 | 5.2% |
| 13179840 | 601023 | DISTRICTWIDE PROF DEVEL | \$53,300 | \$0 | \$53,300 | \$16,344 | \$7,079 | \$29,877 | 43.9% |
| 13159840 | 601188 | DOCTOR CONT | \$6,500 | \$0 | \$6,500 | \$0 | \$0 | \$6,500 | 0.0% |
| 13159850 | 601298 | HEALTH SUPPLIES | \$10,637 | \$0 | \$10,637 | \$5,715 | \$175 | \$4,747 | 55.4% |
| 13159860 | 601011 | MED INSURANCE REIMB | \$400 | \$0 | \$400 | \$116 | \$0 | \$284 | 29.0% |
| 13159860 | 601020 | HEALTH COURSE REIMB | \$800 | \$0 | \$800 | \$0 | \$0 | \$800 | 0.0% |
| 13529840 | 601121 | BAND TRANS | \$2,500 | \$0 | \$2,500 | \$0 | \$0 | \$2,500 | 0.0% |
| 13529840 | 601234 | BAND EQUIP REPAIR | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | 0.0% |
| | | SYSTEMWIDE SALARY TOTALS | \$2,836,996 | -\$19,594 | \$2,817,402 | \$262,224 | \$2,043,782 | \$511,396 | 81.8% |
| | | SYSTEMWIDE OPERATING TOTALS | \$93,137 | \$0 | \$93,137 | \$22,175 | \$7,670 | \$63,292 | 32.0% |
| | | SYSTEMWIDE LEA TOTALS | \$2,930,133 | -\$19,594 | \$2,910,539 | \$284,399 | \$2,051,452 | \$574,688 | 80.3% |
| | | SALARY GRAND TOTAL | \$38,690,764 | -\$78,593 | \$38,612,171 | \$4,124,201 | \$31,786,060 | \$2,701,910 | 93% |
| | | OPERATING GRAND TOTAL | \$15,504,895 | \$78,593 | \$15,583,488 | \$2,127,828 | \$8,826,667 | \$4,628,993 | 70% |
| | | SALARY & OPERATING TOTAL | \$54,195,659 | -\$1 | \$54,195,658 | \$6,253,379 | \$40,612,728 | \$7,329,552 | 86% |
| 1053003 | 5890 | CAPITAL OUTLAY | \$789,603 | \$0 | \$789,603 | \$259,213 | \$46,073 | \$484,317 | 39% |
| | | GRAND TOTAL SCHOOL | \$54,985,262 | -\$1 | \$54,985,261 | \$6,512,592 | \$40,658,800 | \$7,813,869 | 86% |