

TEWKSBURY SCHOOL COMMITTEE
Notice of Regular School Committee Meeting #3
Wednesday, September 20, 2023 at 5:30 PM

Meeting Place:

Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)
320 Pleasant Street, Tewksbury, MA 01876

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION** - Non-Public Session - 5:30 PM
 - Approval of August 16, 2023 Executive Session Minutes
 - Collective Bargaining Pertaining to TTA (Teachers)The School Committee will reconvene in open session after the Executive Session.
3. **ADJOURN EXECUTIVE SESSION AND RECONVENE SCHOOL COMMITTEE MEETING**
4. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING** - 6:00 PM
5. **PLEDGE OF ALLEGIANCE**
6. **ANNOUNCEMENT***
7. **RECOGNITIONS**
None
8. **STUDENT COUNCIL REPRESENTATIVE REPORT**
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
9. **PRESENTATIONS**
None
10. **CITIZENS FORUM***
11. **APPROVAL OF MINUTES**
 - a. August 16, 2023 School Committee/Administrator Workshop
 - b. August 16, 2023 Regular Meeting Minutes
12. **SUBMISSION AND PAYMENT OF BILLS**
Payroll Period Ending August 17, 2023, \$1,418,237.82
Payroll Period Ending August 31, 2023, \$1,292,613.57
Payroll Period Ending September 14, 2023, \$1,560,427.71
13. **SUPERINTENDENT & STAFF REPORT**
14. **CONSENT AGENDA***
15. **SCHOOL COMMITTEE MEMBER REPORTS**
Elementary School Building Committee
Tewksbury SEPAC
Wellness Advisory Committee
Policy Sub-Committee

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair bgarabedian@tewksbury.k12.ma.us
Kayla Biagioni-Smith, Vice-Chair kbiagioni-smith@tewksbury.k12.ma.us ~ Kaitlyn M. Anderson, Clerk kmanderson@tewksbury.k12.ma.us
Nicholas G. Parsons, Member nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member russo@tewksbury.k12.ma.us
Superintendent of Schools - Brenda Theriault-Regan bregan@tewksbury.k12.ma.us

16. POLICY CHANGES, PROPOSALS, and ADOPTION

Informational Reading: Policies reviewed and recommended to revise

FA Facilities Development Goals; HA, Negotiations Goals

First Reading: Policy reviewed and recommended to revise

ECE, Tewksbury Memorial High School Student Parking

Second & Final Reading: Policy reviewed and recommended to revise

IJNDD, Facebook and Social Networking Websites; JIC, Suspension

First & Final Reading: Policy reviewed and recommended to approve with no changes

FCB Retirement of Facilities; FF Naming New Facilities; FFA Memorials; LA, Education Agency Relations Goals; LB, Relations with Other Schools and School Districts

First & Final Reading: Policy reviewed and recommended to rescind

FI, Dedications; LBC-E, Relations with Home Schools' Application for Home Instruction;
LBC-R, Relations with Home Schools

17. OLD BUSINESS

- a. 2023 Summer Programming Participation

18. NEW BUSINESS

- a. 2023-2024 TMHS DECA Field Overnight & Out-of-State Field Trip Requests (requires vote)
- b. Enrollment as of September 15, 2023

19. NEW SCHOOL COMMITTEE MATTERS OF INTEREST

20. 2023 FUTURE SCHOOL COMMITTEE MEETING DATES

October 3rd (Special Town Meeting-School Committee members will attend); October 11th; November 15th, December 6th

21. 2023 FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

TSEPAC Business Meeting: September 21st; Wellness Advisory Committee: October 4th;
Policy Sub-Committee: September 21st

22. FUTURE AGENDA ITEMS

23. ADJOURNMENT

***ANNOUNCEMENT:** The September 20, 2023 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

***CITIZENS FORUM** (Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if a spokesperson is representing a group concern.) *If you require an interpreter, please notify the Superintendent's Office in advance of the meeting date.*

***CONSENT AGENDA**

Correspondence

- a. 2023-2024 Registration Periods
- b. TMHS Pathway to Criminal Justice Course
- c. *Back to School Update* - Message from Commissioner Riley, MA Dept of Elementary & Secondary Ed
- d. Heath Brook PAC 2023-2024 Fundraising Event Calendar

PERSONNEL ITEMS

New Hires - Stefani Cunningham, Education Support Personnel Aide, Heath Brook School, effective 9/5/2023; Nicole Calvino, 1-yr long-term substitute, Ryan Elementary School, 8/28/2023 through 6/21/2024 or the last day of school; Lauren VanGorder, Moderate Special Needs Teacher, Wynn Middle School, effective 8/28/2023; Daniel Teixeira, Education Support Personnel Aide, Wynn Middle School, effective 8/28/2023

Appendix B 2023-2024 Co-Curricular Activities

Heath Brook School

PLC Facilitator Preschool - Kara Murray

Center Elementary School**PLC Facilitators**

Grade 2 - Teresa Enos

Grade 3 - Loren Carlino

Grade 4 - Ben Clasby

District**Mentor Leaders**

Kathryn Carleton (Leader position #1)

Karen Hodgson & Kathleen Henry (Leader position #2)

Appendix B TMHS Athletics

Boys Head Cross Country Coach - Tyler Wilson

Freshman Assistant Football Coach - Derek Graffeo

Girls JV Field Hockey Coach - Devin Frechette

Transfers - None

Retirements - None

Reappointments - None

Acceptance of Grants - None

Acceptance of Donations - None

Raffles - Ryan School PAC Calendar Raffle, January 2024 through March 2024; Wynn School PAC request to hold raffles at the Food Truck Festival, May 15, 2024; TMHS PAC raffle requests: Parking Raffle and a Calendar Raffle, August 2023 through June 2024

Executive Session

Tewksbury School Committee
Executive Session (Non-Public Session)
Wednesday, September 20, 2023
Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM

- Approval of August 16, 2023 Executive Session Minutes;
- Collective Bargaining Pertaining to TTA (Teachers) & Superintendent Contract.

The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

Recognition and/or Presentations

Tewksbury School Committee - September 20, 2023

RECOGNITIONS - None

PRESENTATION - None

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **08/17/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,418,237.82**

GRANTS

\$20,694.21	2022-2023 Special Ed 240 Grant
\$9,430.94	2022-2023 Title I Grant
\$4,831.40	2022-2023 Title II Grant
\$690.20	2022-2023 Title III Grant
	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
\$17,764.12	2023-2024 ASOST Grant
	2022-2023 Innovation Pathways Grant
\$31,512.48	2022-2023 21st Century Grant
\$1,061.18	2022-2023 21st Century Sped Enhancement
\$36,000.00	2022-2023 Acceleration Academy Grant
\$11,699.75	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

	2023-2024 Community Services Preschool Program
\$2,050.50	2023-2024 Adult Education Program
\$7,447.74	2023-2024 Lunch Program
\$3,938.35	2023-2024 Facilities
\$1,528.22	2023-2024 Recreation
	2023-2024 Parking Fees
\$4,921.60	2023-2024 Preschool
\$3,448.33	2023-2024 Alphabest
	2023-2024 TMHS Intramural Clubs
\$5,659.85	2023-2024 Circuit Breaker

\$162,678.87 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$907,034.05	2022-2023 School Department Account
\$348,524.90	2023-2024 School Department Account

\$1,255,558.95 SUB TOTAL - LEA FUNDS

\$1,418,237.82 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date 08/31/2023

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,292,613.57**

GRANTS

\$20,694.21	2022-2023 Special Ed 240 Grant
\$5,167.79	2022-2023 Title I Grant
\$1,207.85	2022-2023 Title II Grant
	2022-2023 Title III Grant
	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
	2023-2024 ASOST Grant
	2022-2023 Innovation Pathways Grant
	2022-2023 21st Century Grant
\$11,699.75	2022-2023 21st Century Sped Enhancement
\$51,135.00	2022-2023 Acceleration Academy Grant
	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

	2023-2024 Community Services Preschool Program
	2023-2024 Adult Education Program
\$9,253.10	2023-2024 Lunch Program
\$5,058.35	2023-2024 Facilities
\$829.43	2023-2024 Recreation
	2023-2024 Parking Fees
\$8,392.10	2023-2024 Preschool
\$3,439.67	2023-2024 Alphabest
	2023-2024 TMHS Intramural Clubs
\$11,159.85	2023-2024 Circuit Breaker

\$128,037.10 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$907,034.05	2022-2023 School Department Account
\$257,542.42	2023-2024 School Department Account

\$1,164,576.47 SUB TOTAL - LEA FUNDS

\$1,292,613.57 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **09/14/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,560,427.71**

GRANTS

\$25,698.58	2023-2024 Special Ed 240 Grant
\$4,752.67	2022-2023 Title I Grant
\$1,137.10	2022-2023 Title II Grant
	2022-2023 Title III Grant
\$12.50	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
\$168.75	2023-2024 ASOST Grant
\$175.00	2022-2023 Innovation Pathways Grant
\$1,412.50	2023-2024 21st Century Grant
	2022-2023 21st Century Sped Enhancement
\$23,862.74	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

	2023-2024 Community Services Preschool Program
\$2,575.00	2023-2024 Adult Education Program
\$50,015.22	2023-2024 Lunch Program
\$4,469.28	2023-2024 Facilities
\$127.56	2023-2024 Recreation
\$703.00	2023-2024 Parking Fees
\$14,624.96	2023-2024 Preschool
\$2,398.96	2023-2024 Alphabest
	2023-2024 TMHS Intramural Clubs
	2023-2024 Circuit Breaker

\$132,133.82 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,428,293.89	2023-2024 School Department Account
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\$1,428,293.89 SUB TOTAL - LEA FUNDS

\$1,560,427.71 TOTAL

Superintendent/
Staff /School
Committee
Reports

Consent Agenda

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, Massachusetts 01876



DRAFT

TO: All Staff
FROM: Brenda Theriault-Regan
Superintendent of Schools
RE: Register Periods for Grade K

The following register periods will be adhered to by all schools that host grade K. Thank you for your cooperation.

2023-2024 REGISTER PERIODS FOR GRADE K

Semester 1: August 30 – January 26, 2024 (93 Days)	
Significant Dates	Function
January 26, 2024	Attendance and marking period end
February 09, 2024	Report card information sent to Data Processing
February 14, 2024	Report cards will be issued
February 14, 2024	Special Education Progress Reports issued

Semester 2: January 29 – June 13, 2024 (87+5* Days)	
Significant Dates	Function
TBD	Attendance and marking period end
TBD	Report card information sent to Data Processing
Last Day	Report cards will be issued
Last Day	Special Education Progress Reports issued

***SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.**

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, Massachusetts 01876



DRAFT

TO: All Staff
FROM: Brenda Theriault-Regan
Superintendent of Schools
RE: Register Periods for Grades 1-4

The following register periods will be adhered to by all schools that host grades 1-4. Thank you for your cooperation.

2023-2024 REGISTER PERIODS FOR GRADES 1-4

Trimester 1: August 30 – November 28, 2023 (58 Days)	
Significant Dates	Function
November 28, 2023	Attendance and marking period end
December 12, 2023	Report card information sent to Data Processing
December 15, 2023	Report cards will be issued
December 15, 2023	Special Education Progress Reports issued

Trimester 2: November 29, 2023 – March 12, 2024 (62 Days)	
Significant Dates	Function
March 12, 2024	Attendance and marking period end
March 26, 2024	Report card information sent to Data Processing
April 01, 2024	Report cards will be issued
April 01, 2024	Special Education Progress Reports issued

Trimester 3: March 13 – June 13, 2024 (60+5*Days)	
Significant Dates	Function
TBD	Attendance and marking period end
TBD	Report card information sent to Data Processing
Last day	Report cards will be issued
Last day	Special Education Progress Reports issued

***SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.**



TMHS CRIMINAL JUSTICE


Are you entering your Senior year at TMHS and want to learn about Criminal justice? See your guidance counselor to sign up for our Pathway to Criminal Justice course.


Tewksbury PD Instruction

Topics include

- ✓ **Crime Scene**
- ✓ **K-9**
- ✓ **Leadership**
- ✓ **SWAT**
- ✓ **Guest Speakers**



 978-640-4385

 tewksburypolice.com

Back to School Update - *A message from Commissioner Riley and the Department of Elementary and Secondary Education*
August 21, 2023

Dear Superintendents, Charter School Leaders, Collaborative Directors, Leaders of Approved Special Education schools, Assistant Superintendents,

Welcome to a new school year! We're heading into 2023-24 with a clear [educational vision](#) that we introduced in the spring. Its goal is to ensure that all students, particularly students from historically underserved groups, are supported and have opportunities to shine. In brief, we envision classrooms where:

- All students are known and valued;
- Learning experiences are relevant, real-world, and interactive; and
- Individualized supports allow all students to excel.

In support of this vision, we've produced — and will update in September — a [catalog of DESE supports](#) (such as grants and professional learning opportunities) (*download*) for districts and schools, aligning each resource or opportunity with the relevant part of our vision. You can find both the educational vision and the catalog on the [Educational Vision page](#).



dese

EDUCATIONAL VISION

Our goal is that as a result
of their public education
in Massachusetts,
students will:

Attain academic knowledge and skills: achieve in a comprehensive and diverse range of subjects and apply their competencies in relevant, real-world contexts

Understand and value self: know their own strengths, interests, and areas of growth, be self-aware, be a self-advocate, and make responsible decisions

Understand and value others: understand differences and multiple perspectives, empathize with others, and build connections with peers and adults

Engage with the world: understand and think critically about local, national, and world events and societal systems; and create positive change through civic action

So that they can:

Be curious and creative: find joy in learning, pursue their interests, and use innovative thinking to approach opportunities and solve challenges, including those previously unseen

Shape their path: be well prepared to thrive in college and/or career and be positioned for life-long learning

Feel connected: see themselves as valuable and involved members of their communities and be aware of their independence and interdependence

Be empowered: play a role in advocating for equity, justice, and liberty in their communities and beyond

All students in Massachusetts, particularly students from historically underserved groups and communities, will have equitable opportunities to excel in all content areas across all grades. Culturally and linguistically sustaining classroom and school practices¹ will support students to thrive by creating affirming environments where students have a sense of belonging, engage in deeper learning², and are held to high expectations with targeted support.

Learning experiences are relevant, real-world, & interactive

Learning experiences

- Students learn through curriculum and instruction that aligns with Massachusetts curriculum frameworks at or above their grade level, connects to their identities, and utilizes evidence-based practices.
- Students solve problems, think critically, ask questions, make meaning of complex ideas, and can demonstrate their learning.
- Students learn and develop language through content-rich activities that promote authentic communication.

Relevant and real-world

- Students learn by engaging with diverse perspectives and apply their learning to examine the natural world and different historical, social, and political contexts.
- Students have opportunities to make choices, connect to relevant or real-world contexts, and effect change.

Interactive

- Students enjoy and look forward to their learning experiences.
- Students have frequent opportunities to interact with their peers, make sense of complex ideas together, and develop academic language.
- Students take academic risks, learn from mistakes, incorporate feedback, and are proud to produce high quality work.

All students are known & valued

Students are known

- Students and families have a sense of belonging: they are known, respected, and valued for who they are and what they bring to the school community, including their unique identities, strengths, interests, needs, languages, exceptionalities, and backgrounds.
- Students attend safe and supportive schools that tend to their overall wellbeing.
- Students gain awareness of how they think, learn, relate, and communicate, including in multiple languages/dialects.

Students are valued

- Students engage in learning that values and builds on their background knowledge, lived experiences, and cultural and linguistic assets.
- Students are active participants and have a voice in shaping their learning experience.

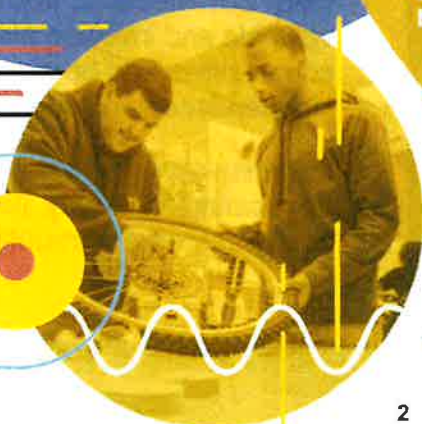
Individualized supports enable students to excel at grade level (or beyond)

Excel at grade level (or beyond)

- Students receive necessary evidence-based supports and accommodations to learn knowledge and skills at grade level (or beyond).
- Students with disabilities receive carefully designed instruction that accelerates their growth towards learning goals.
- Students who are learning English receive explicit language instruction that enables access to grade-level content.

Individualized supports

- Students engage with flexible and responsive supports that are based on information gathered from classwork, observations, and assessment data; these supports are designed to fade away over time as students build more independent skills.
- Students have multiple options for how they access content and how they demonstrate the knowledge and skills they have learned, including in various formats or languages.
- Supports are tailored to students' academic, physical and mental health, and social-emotional needs.



¹For more information, please visit

<https://www.doe.mass.edu/instruction/culturally-responsive/default.html>

²For more information, please visit

<https://www.doe.mass.edu/talentdevelopment/overview.html>



Heath Brook Elementary School
Parent Advisory Council

Heath Brook 2023-2024 Event Calendar

Month	School/Social	Community	Fundraising
August	<ul style="list-style-type: none"> KDG orientation & playground social PS orientation 		
September	<ul style="list-style-type: none"> Staff Welcome Back 		<ul style="list-style-type: none"> Spirit Wear Store
October	<ul style="list-style-type: none"> BOKS - free morning exercise program Halloween Carnival 	<ul style="list-style-type: none"> Heath Brook Library Night Safe Halloween 	
November	<ul style="list-style-type: none"> BOKS (continue from October) November Snack Staff Cart 		<ul style="list-style-type: none"> Scholastic Book Fair
December	<ul style="list-style-type: none"> Holiday Event 	<ul style="list-style-type: none"> Coats for Kids & Families coat drive 	
January		<ul style="list-style-type: none"> Food Pantry Drive 	<ul style="list-style-type: none"> Spirit Wear Store Square 1 Art
February	<ul style="list-style-type: none"> Lowell River Hawks Game February Staff Snack Cart 	<ul style="list-style-type: none"> Valentine's for Veterans 	<ul style="list-style-type: none"> Square 1 Art (continued) Penny Wars
March	<ul style="list-style-type: none"> Read Across America Week BOKS – free morning exercise program 		<ul style="list-style-type: none"> Square 1 Art (continued)
April	<ul style="list-style-type: none"> BOKS (continued from March) 		<ul style="list-style-type: none"> Scholastic Book Fair Square 1 Art (continued) Savers FUNDrive
May	<ul style="list-style-type: none"> Staff & Teacher Appreciation Ice Cream Social 		
June	<ul style="list-style-type: none"> Field Day 	<ul style="list-style-type: none"> Summer Kick Off Social 	
Ongoing	<ul style="list-style-type: none"> Enrichment Beautification of the school grounds 		<ul style="list-style-type: none"> Dine Out Nights Box Tops



Heath Brook Elementary School Parent Advisory Council

Below, please find the explanation for the fundraising events set to take place at the Heath Brook School during the 2023-2024 school year.. All the events raise funds for primarily enrichment activities at the schools as well as social and community building programs. We understand that some events may be cancelled due to DESE / School Committee / Superintendent / Principal guidance but wanted to be inclusive of all events in case they are still able to happen. Please see the corresponding calendar for approximate timing during the year.

2023-2024 Fundraising Events

- *Spirit Wear Store:* We will run our Heath Brook Spirit Wear store twice this year. It will offer a selection of clothing featuring our Penguin Pride logo and items will be marked up by a slight amount so that we can raise funds for the school.
- *Square 1 Art Fundraiser:* We will work with a company that replicates children's art on a variety of keepsakes to raise funds for the school.
- *Scholastic Book Fairs:* A staple in both the Fall and Spring, we will be hosting Scholastic Book Fairs in our school in November and April.
- *Penny Wars:* A favorite fundraiser amongst both teachers and students, students compete in a grade-wide competition to see which grade can earn the most points by the end of the week. Students can add points to their grade or submit points to other grades depending on what type of currency they add to the collection jars.
- *Dine Outs:* We will host several Dine Out events for the school this year, in which local businesses give the Heath Brook PAC a percentage of their earnings on a chosen date and time.
- *Box Tops:* These are fundraising applications in which the school participates to raise money by scanning receipts to collect Box Tops (respectively).
- *Savers FUNDrive:* Each year we run a Savers FUNDrive where families will drop off soft goods to fill a U-Haul and the PAC will receive funds from Savers for every pound collected.

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

SC

File: JJE-E

Date: 08/23/23

1. Name of Organization Ryan School PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Ryan School Calendar Raffle

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). N/A

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Funds will go towards Ryan School ongoing activities.

5. Proposed dates of fund raising activity From Jan 2024 To March 2024

6. Describe student involvement in the fund raising activity. Students will sell

calendar Raffles to family + friends

7. Type of identifying credential to be used during Fund Raising Activity. N/A

8. Is there a contract or agreement to be signed. Yes _____ No X

9. Name of responsible individual Heidi Ruben

Address _____

Telephone No _____ Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 8/25/23

1. Your request for permission to raise funds is **Approved** **Disapproved** (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. **Yes** **No** (Circle)

Principal's Signature [Signature] Date 8/25/23

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 8/21/23

1. Name of Organization Winn School PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Raffles at Food Truck Festival

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). cafetorium, front high school

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Field trips, skill lunch, units & enrichment

5. Proposed dates of fund raising activity From May 15 To 2024

6. Describe student involvement in the fund raising activity. Buy raffle tickets for advance ticket prize

7. Type of identifying credential to be used during Fund Raising Activity. _____

8. Is there a contract or agreement to be signed. Yes _____ No ☒

9. Name of responsible individual Debbie Johnson

Address _____

Telephone No. _____ Signature of Applicant Debbie Johnson

(To be completed by the School Principal)

Date 8/26/23

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature John Wei Date 8/26/23

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

RECEIVED BY TPS
AUG 27/21/23 PM 12:52
Date: _____

RECEIVED BY TPS
TMHS PAC AUG 25 2023 PM 12:52

RECEIVED BY TPS
AUG 25 2023 PM 12:52

1. Name of Organization _____
2. Describe in detail the method of the fundraising activity. Attach additional information necessary.
Parking Raffle, Applefest Craft Fair, Trivia Night, Calendar Raffle

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

All Night Long Senior Graduation Party, Scholarships and Teacher/ Club Grants

5. Proposed dates of fund raising activity From 8/2023 To 6/2024

6. Describe student involvement in the fund raising activity. No student involvement in our fundraising activities.

7. Type of identifying credential to be used during Fund Raising Activity. TMHS PAC

8. Is there a contract or agreement to be signed. Yes _____ No ☒

9. Name of responsible individual Carolyn Gaglione- Chair TMHS PAC

Address _____

Telephone No. (_____ Signature of Applicant Carolyn Gaglione

(To be completed by the School Principal)

Date 8/23/23

1. Your request for permission to raise funds is ☒ Approved ☐ Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on August 15, 2023

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. ☒ Yes ☐ No (Circle)

Principal's Signature _____

Date

8/23/23

Policy

File: FA - FACILITIES DEVELOPMENT GOALS

The School Committee believes that any educational program is influenced greatly by the environment in which it functions. The development of a quality educational program and of school facilities that help to implement the program must go hand in hand.

Therefore, it is the Committee's goal to provide the facilities needed for the number and educational requirements of students in the school system, and to provide the kind of facilities that will best support and accommodate the educational program.

To best use local resources, it is the Committee's intent, wherever possible, to partner with the Massachusetts School Building Authority.

Recognizing that school facilities are long-term community investments, the Committee will develop projects that reflect cost-effective designs, are consistent with good engineering practice, and use high quality construction, with attention to current and future technological practices for students, faculty, and school staff. Sites will be chosen to meet the educational need, maximize the use of any available community resources, and minimize any possible adverse education, environmental, social, or economic impacts on the community.

Revised: June 24, 1999

Revised and Adopted: September 25, 2013

Revised: December 6, 2017

Revised & Adopted:

~~LEGAL REF.: 603 CMR 2.00~~

LEGAL REF.: M.G.L. 70B 963 CMR 2.00

File: HA - NEGOTIATIONS GOALS

The school committee recognizes that education is a public trust; it therefore is dedicated to providing the best possible educational opportunities for the ~~young people~~ **students** of this community. In negotiations, this objective may be best attained if there is a climate of mutual trust and understanding between the negotiating parties.

The school committee believes that the best interests of public education will be served by establishing procedures that provide an orderly method for the school committee, **or its representatives**, and representatives of the staff to discuss matters of common concern.

It is further recognized that nothing in negotiations will compromise the school committee's legal responsibilities nor will any employee's statutory rights and privileges be impaired.

Reviewed and Adopted December 11, 2013

Revised & Adopted:

LEGAL REF: M.G.L. 150E

September 20, 2023 First Reading: Recommendation to revise policy.
August 16, 2023 Informational Reading: Recommendation to update language.

File: ECE - TEWKSBURY MEMORIAL HIGH SCHOOL STUDENT PARKING

The Tewksbury School Committee considers the ability of students to access parking places at Tewksbury Memorial High School a privilege. Students who meet and maintain the requirements **established and set forth** by the administration will be granted this privilege as space allows. **Student parking privilege requirements are outlined in the TMHS student handbook and are reviewed annually and updated as necessary.**

Reviewed and Adopted September 25, 2013

Reviewed & Revised:

9-20-2023 Second & Final Reading: Recommendation to revise policy.

8-16-2023 First Reading: Recommendation to approve revision to TPS policy with Legal input.

7-19-2023 Informational Reading: Recommendation to approve revision to TPS policy with Legal input.

File: IJNDD - ~~POLICY ON FACEBOOK AND SOCIAL NETWORKING WEB SITES~~

POLICY ON SOCIAL MEDIA AND ONLINE / DIGITAL COMMUNICATIONS

~~Due to the nature of social media, there exists a risk, without care and planning, that the lines between one's professional life and personal life will be blurred. The intention of this policy is to preserve student confidentiality, maintain the staff member's status as a~~ respected professional who should command respect, minimize distraction from and disruption to the educational process and learning environment, and define specific best practices for staff members' use of social media.

~~The Superintendent and the School Principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. ¶¶~~

Given the accelerated pace of technological advancements, it is not feasible to identify all proprietary or commonly named or identified means of such communications. This Policy applies to all social media, networking, messaging/chatting, online, digital, cellular, and similar technologies and communications. Staff should always be mindful and conscientious of how they present themselves to the world, online and otherwise. Tewksbury Public Schools recognize that online communications between staff members and students are a reality inherent to 21st century learning. In the process of integrating technology into instruction, educators must thoughtfully consider how they use these tools in an educational context and consider how they share information both personally and professionally on social media, taking care not to blur the lines between personnel expression and expression as District staff and/or regarding school business:

~~Annual reminders and orientations will give special emphasis on guidelines that help support~~ Staff are expected to engage in the appropriate use of social media, which that ~~shall includes (but is not limited to) adherence to the following guidelines: but not limited to:~~

1) Staff may not engage in improper fraternization with students using social media or other electronic means.

a. Staff may not friend or follow current students on social media nor allow students to follow them.

b. All electronic contacts with students should be through the District's computer and telephone system, except emergency situations or with approval of building administration for extenuating circumstances.

9-20-2023 Second & Final Reading: Recommendation to revise policy.

8-16-2023 First Reading: Recommendation to approve revision to TPS policy with Legal input.

7-19-2023 Informational Reading: Recommendation to approve revision to TPS policy with Legal input.

c. School sponsored team, class, or student organization pages, accounts, or groups will be created only in conjunction with the coach or faculty advisor. All groups must include the appropriate administrator as a member. Access to the page will remain with the coach or faculty advisor.

d. All contact and messages by coaches and faculty advisors with team members shall be sent to all team members, except for messages concerning medical or academic privacy matters, in which case the messages will be copied to the appropriate administrator.

e. Staff will not give out their private cell phone or home phone numbers without prior approval of the District.

f. Inappropriate contact via phone, electronic device or by any other means is prohibited.

The Superintendent and school principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the online, digital world as well as in person. Employees must conduct themselves in ways that (1) do not set forth the appearance that an employee's personal social media or online activity is indicative of school or District views; (2) do not set forth the appearance that the employee's social media or online activity represents the school and/or the District if that is not the case, or (3) that distract from or disrupt the educational process or learning environment.

Annual reminders and orientations shall will be offered to support staff in the appropriate use of social media, inclusive of but not limited to an emphasis on the following which will include (but may not be limited to) special emphasis on the following:

12) Mindfulness of account privacy settings and awareness of distribution without consent ("screenshotting," etc.)

2) Not posting photos of others and/or tagging others without first obtaining proper consent and only if appropriate; maintaining student confidentiality is paramount

3) Use of district or school logos, likenesses, photographs, etc., only as appropriate and with advance permission from building principal or superintendent

4) Inappropriateness of posting items with sexual content

523) Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol

634) Examples of inappropriate behavior from other districts, as behavior to avoid

745) Monitoring and penalties for improper use of district computers and technology

9-20-2023 Second & Final Reading: Recommendation to revise policy.

8-16-2023 First Reading: Recommendation to approve revision to TPS policy with Legal input.

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856) The possibility of penalties, including discipline up to and including dismissal from employment in accordance with governing agreements and applicable law, for failure to exercise good judgment or propriety in on-line conduct.

The Superintendent or designees ~~will~~ may periodically conduct internet searches to ~~see if~~ determine whether staff have ~~posted inappropriate materials on-line~~ violated this Policy. When staff violation of this Policy ~~inappropriate use of computers and websites~~ is discovered, the ~~school~~ Principals and/or Superintendent will promptly bring that ~~inappropriate use~~ any such violation to the attention of the staff member and may consider and apply disciplinary action up to and including termination.

This policy serves to supplement, not substitute, the ~~Dschool~~ district's Acceptable Use Policy. [ADD LINK TO ACCEPTABLE USE]

REVISED POLICY APPROVED: [REDACTED], 2023

~~APPROVED: August 2010~~

~~ADOPTED: April 14, 2015~~

~~Reviewed and Accepted October 17, 2018~~

~~Reviewed & Revised:~~

ADOPTED: [REDACTED], 2023

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7-19-2023 Infor Reading: Recommendation to approve revision to TPS policy with input from Legal.

File: JIC - STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

Suspension

In every case of student misconduct for which **out-of-school** suspension may be imposed under M.G.L. c. 71, Section 37H^{3/4},¹ prior to imposing such suspension, the Principal, Superintendent, or decision-maker must first:

(1) consider ways to reengage the student in the learning process and document; and

(2) employ alternative remedies, which may include but are not limited to mediation, conflict resolution, restorative justice, and collaborative problem solving, and document the use and results of such alternative remedies,

unless specific reasons are documented as to why alternative remedies are unsuitable or counter-productive in the particular case, or the student's continued presence in school poses a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school. (Note: if emergency removal is

¹ Other than for Except for M.G.L. c. 71, Section 37H and 37H 1/2 offenses, which are referenced and addressed in the note at the end of this policy.

9-20-2023 Second & Final Reading: Recommendation to revise policy.

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necessary, the posed danger and/or material and substantial disruption to order must be documented, and emergency removal procedures, addressed herein, must be followed). The Principal, Superintendent or decision-maker shall also implement school-or district-wide models to re-engage students in the learning process, which shall include but not be limited to: (i) positive behavioral interventions and supports models and (ii) trauma sensitive learning models; provided, however, that school-or district-wide models shall not be considered a direct response to a specific incident.

~~a Principal shall consider ways to re-engage the student in learning, and avoid using long-term suspension from school as a consequence until alternatives have been tried. Alternatives may include the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and positive behavioral interventions and supports.¶~~

Notice of Suspension:

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent oral and written notice, and provide the student an opportunity for a hearing and the parent an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent present, the Principal must be able to document reasonable efforts to include the parent.

~~1 Except for offenses referenced in the note at the end of this policy.¶~~

Emergency Removal

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or disruption.

The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall: Make immediate and reasonable efforts to orally notify the student and the student's parent of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation; Provide written notice to the student

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and parent as required above; Provide the student an opportunity for a hearing with the Principal that complies with applicable regulations, and the parent an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent; Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

In School Suspension - not more than 10 days consecutively or cumulatively

The Principal may use in-school suspension as an alternative to short-term suspension for disciplinary offenses.

The Principal may impose an in-school suspension for a disciplinary offense under this provision, provided that the Principal follows the process set forth in [this policy and applicable law](#) and regulations and the student has the opportunity to make academic progress as required by law and regulation.

Principal's Hearing - Short Term Suspension of up to 10 days

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

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The Principal shall notify the student and parent of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

Principal's Hearing - Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent upon request.

The Principal shall provide the parent, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension.

9-20-2023 Second & Final Reading: Recommendation to revise policy.

8-16-2023 First Reading: Recommendation to approve revision to TPS policy with input from Legal.

7-19-2023 Infor Reading: Recommendation to approve revision to TPS policy with input from Legal.

The Principal shall send the written determination to the student and parent by hand-delivery, certified mail, first-class mail, email to an address provided by the parent for school communications, or any other method of delivery agreed to by the Principal and the parent.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5) calendar days, the student or parent may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

Superintendent's Hearing

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing - Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has

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made efforts to find a day and time for the hearing that would allow the parent and Superintendent to participate. The Superintendent shall send written notice to the parent of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

Expulsion

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

Academic Progress

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other school work as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

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Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan shall include the process for notifying such students and their parents of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

Reporting

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC October 2014

ADOPTED: April 14, 2015

REVISED POLICY APPROVED: , 2023

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ADOPTED: [REDACTED], 2023

LEGAL REF: M.G.L. 71:37H; 71:37H ½; 71:37H ¾; 76:17; 603 CMR 53.00

NOTE: The DESE regulations on student discipline and this policy, consistent with **applicable** law, set forth the minimum procedural ~~requirements~~ applicable to the suspension of a student for a disciplinary offense other than: possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in the school would have a substantial detrimental effect on the general welfare of the school, as provided in M.G.L. c. 71, S. 37H or 37H1/2. The Principal, pursuant to the previously referenced statute may remove a student who has committed any of the disciplinary offenses above referenced from school for more than 90 days in a school year.

Except that the removal from school for such offenses is subject to the provision of continuing educational services needed to make academic progress and, the requirement that all school districts regardless of the type of offense shall report school discipline data and analysis to DESE. Also, the prohibited actions above referenced are subject to the provision that allows the Commissioner to investigate each school that has a significant number of students suspended and expelled for more than 10 cumulative days in a school year and to make recommendations thereon.

File: FCB - RETIREMENT OF FACILITIES

When a school building becomes inadequate by virtue of age, condition, size of site, lack of need, or other overriding limitations, and cannot reasonably and economically be brought up to the current educational standards, the building should be considered for a comprehensive closing study. The Superintendent will recommend to the School Committee which facilities appear to justify further analysis.

The School Committee may seek both professional advice and the advice of the community in making its recommendations as to the retirement of any school facility. This will permit the public, which originally acquired the property, to benefit from its recycling or retirement.

A closing study will include direct involvement by those neighborhoods considered in the study and will be concerned with all or some of the following factors:

1. Age and current physical condition of the facilities, its operating systems, and program facilities.
2. Adequacy of site, location, access, surrounding development, traffic patterns, and other environmental conditions.
3. Reassignment of children, including alternative plans according to committee policy.
4. Transportation factors, including numbers of children bussed, time, distance, and safety.
5. Alternative uses of the building.
6. Cost/Savings
 - a. Personnel
 - b. Plant Operation
 - c. Transportation
 - d. Capital Investment
 - e. Alternative Use
7. Continuity of instructional and community programs.

Adoption date: January 1996

Reviewed and Adopted on September 25, 2013

Reviewed and Adopted:

CROSS REF: Town Charter Chapter 3 Section 10H

File: FF - NAMING NEW FACILITIES

Naming a school facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a name for a school, a portion of a school, or a portion of school grounds.

Whenever possible, the wishes of the community, including parents and students, should be considered in naming new facilities.

The School Committee has the authority to approve the naming and renaming of buildings, structures, and facilities located on school property. The School Committee also has the authority to name subsections of existing structures or facilities, such as classrooms, auditoriums, and gymnasiums.

Names and/or wording associated with school facilities shall be consistent with school district policies and promote messages aligned with the mission, vision and goals of the school district. To the extent possible, names and/or wording should be designed not to restrict the use of a space or inhibit changing the function of the space should that become necessary in the future.

When the opportunity to name or dedicate a new school or school related property, structure or facility is forthcoming, an orderly procedure will be communicated at the next available School Committee meeting. The Committee's agendas should clearly reflect the intent to consider, review, and vote on naming opportunities.

Submission of a name for a school space may be made by any resident or by the Superintendent, in writing, and should be made to the School Committee Chairperson. If a name is being initiated at the local school level, the Principal must take reasonable steps to include the School Council and PAC in the nomination of the name before submission to the School Committee.

The written request should specify the intent of the requestor and the reasons why this particular name would fit the facility. It should offer appropriate background information on the person or organization after which the facility will be named. An offer of a financial contribution to the School District may accompany the naming request, but the School Committee is not obligated to accept or reject a name based upon financial considerations alone. Philanthropic contributions in support of the School District are encouraged by the School Committee. The School Committee may acknowledge generous donors by designating appropriate spaces within the School District's facilities consistent with the level of financial commitment.

Following the submission of a naming request, the School Committee Chairperson will specify a consideration period that allows for public comment, following which the Committee will deliberate and vote on the name.

Adopted: September 25, 2013

Revised: December 6, 2017

Reviewed and Adopted:

File: FFA - MEMORIALS

The School Committee recognizes that the death of a student, member of the staff, or prominent community member is deeply felt by the school community. As places designed primarily to support learning, school sites should not serve as the main venue for permanent memorials.

Permanent memorials within the schools shall be limited in form to perpetual awards or scholarships.

Any permanent memorials in existence before the adoption of this policy can only be removed by a vote of the School Committee.

Adopted: December 6, 2017

Reviewed and Adopted:

File: LA - EDUCATION AGENCY RELATIONS GOALS

The Tewksbury School Committee appreciates the place and importance of an educational system in its greater environment, which includes other organizations and institutions dedicated to education. It believes that much is gained through cooperative endeavors with other agencies.

In order to make a maximum contribution to education, within the school system and to other educational agencies, the committee establishes these broad goals:

1. To encourage liaison with other educational agencies.
2. To supply educational services to and/or share with other educational agencies.

Adoption date: January 1996

SOURCE: MASC Policy

Reviewed and adopted March 11, 2015

Reviewed & Adopted:

File: LB - RELATIONS WITH OTHER SCHOOLS AND SCHOOL DISTRICTS

The Tewksbury School Committee will cooperate with other schools and with local, state, and regional agencies and organizations to:

1. Seek solutions of educational problems of common concern.
2. Offer support services of high quality to our children.
3. Equalize educational opportunities for all children.
4. Acquire federal and state grants.
5. Promote local school system involvement in state and federal decision making.

This cooperation may extend to research, providing transportation for children to special schools and hospitals, coordination of curriculum, exchange of information and data, construction of facilities that may be efficiently used on a cooperative basis, and the coordination of school calendars and activities.

Before joining any cooperative programs, education collaborative, or participating in any joint educational services with other school systems, the Tewksbury School Committee must be assured that in all instances the best interests of our school children will be served. In carrying out this policy the Superintendent will include in reports to the Tewksbury School Committee an evaluation of the desirability and feasibility of cooperation with other schools and agencies on matters of mutual interest.

Adoption date: January 1996

SOURCE: MASC Policy

LEGAL REFS.: M.G.L. 40:4E; 71:48; 71:71D; 71B:4; 74:4 through 74:7A; 76:1

Reviewed and adopted March 11, 2015

Reviewed & Adopted:

File: FI - DEDICATIONS - RESCIND

I. Type of Dedication:

A. Dedication in honor of an individual or group

- ~~1. Building or a segment of a building~~
- ~~2. Rooms~~
- ~~3. Athletic Fields or Playgrounds~~
- ~~4. Publications~~
- ~~5. Art Work (Paintings, Sculptures, etc.)~~
- ~~6. Furniture or Furnishings~~
- ~~7. Plaques~~
- ~~8. Parks, shrubbery, trees, gardens, etc.~~

B. Raising Funds in the name of the individual for:

- ~~1. Scholarship~~
- ~~2. Contributions to organized charitable, fraternal, religious, or philanthropic organizations.~~
- ~~3. Contributions to medical Research~~
- ~~4. Contributions to Youth or Civic Groups~~

C. Sponsoring an Activity with the proceeds used for some specific purpose: (Concert, Athletic Event, etc.)

II. Criteria:

- ~~A. Length of service to school system.~~
- ~~B. Contributions to the school system.~~
- ~~C. Involvement in school activities.~~
- ~~D. Involvement in civic activities and other related activities.~~
- ~~E. Involvement in youth activities.~~
- ~~F. Involvement with activities related to the dedication.~~

III. Procedure for Naming:

- ~~A. Any members of the community can make a proposal.~~
- ~~B. A vote to establish the naming/dedication will not take place at the same meeting at which the proposal was made.~~

September 20, 2023 First & Final Reading: Recommendation to rescind policy on a first and final reading.

~~C. A sub-committee will be appointed to work on the details.~~

~~D. No special public hearing will be required prior to the action of the School Committee.~~

~~Reviewed and Adopted: September 25, 2013~~

~~Reviewed and Adopted: June 14, 2017~~

9-20-2023 First & Final: Recommendation to rescind policy on first and final reading.

File: LBC-E - RELATIONS WITH HOME SCHOOLS APPLICATION FOR HOME INSTRUCTION

1. Please read the Tewksbury School Committee policy on Home Education:

2. Complete this form; attach any supportive documents; and forward it to the Superintendent of schools at least 20 days prior to the planned start of a home education program:

1. Parent/guardians name(s) and address:

2. Name(s) of student(s) who will be taught at above designated home and current comparable public school grade level(s):

_____ Name _____ Grade _____

_____ Name _____ Grade _____

3. Period of time for which approval is sought:

_____ through _____

_____ month/year _____ month/year

4. Teachers: Attach a statement providing the following information about any persons who will serve as teachers in this program:

5. Subjects to be taught: Attach a description of each subject to be taught including the scope, major goals and objectives for the child, the major materials and methods to be used in each area:

6. Scheduling of instruction: Attach a description of the schedule you plan for instruction during the period for which approval is requested. Include the number of hours and days planned:

7. Materials and Methods: Attach a listing and description of the texts, materials, methods and programs to be used. A sample of these materials would be extremely helpful and will be returned to you:

8. Evaluation: Attach a statement describing the tests or measurements that you plan to use to evaluate your child's educational growth during this period. If this home education plan is approved, the school department will expect to implement a periodic evaluation of the child's progress similar to the school attending students and may set guidelines and standards for this purpose to ensure the evaluation of reasonable educational progress:

9. Response by Superintendent of Schools: Ordinarily, you will receive a response to your proposal plan within 20 days from receipt of your application:

10. Hearing: As parent/guardians, you have the right to a hearing before the Superintendent of schools, if you wish, to allow you an opportunity to explain your plan further and answer

9-20-2023 First & Final: Recommendation to rescind policy on first and final reading.

questions about it. You may be represented by counsel. If you wish to take this option, please so state your wish below by providing two possible times when this would be convenient for you.

Yes, a hearing is requested. The following two possible dates and times are suggested:

_____ date time _____ date time

_____ date time _____ date time

Date of Application _____ Signature of Person Completing Application

SOURCE: MASC Policy

File: LBC-R - RELATIONS WITH HOME SCHOOLS

~~1. Requirements for approval of home instruction will include:~~

~~a. The parent or legal guardian must request permission to hold home instruction on an annual basis.~~

~~b. A home instruction application form will be provided to the parents or legal guardian. This form must be completed and returned to the Superintendent before approval may be granted.~~

~~e. The Tewksbury School Committee delegates the approval of home instruction to the Superintendent. Any approval or rejection of an application by the Superintendent is subject to review by the Tewksbury School Committee.~~

~~2. Children in home instruction may, at the discretion of parents or guardian, attend the public schools on a part-time basis. It may be an advantage for a home-taught child to attend specialized classes in the public school.~~

~~3. Parents or a legal guardian in charge of home instruction should make provision for regular testing or use of other indicators of student progress such as standardized achievement tests. As an alternative to home testing and at the request of those in charge of the home instruction, the school district will make provision for inclusion of home-taught children in the annual achievement test battery, the dates of which are scheduled annually through the Assistant Superintendent for Curriculum and Instruction. The home instruction summary form must include either a summary of home testing results for each required subject for each child or the results of the achievement test that is administered through the school district.~~

~~4. Auditing functions of the Tewksbury School Committee for the home instruction will include:~~

~~a. The Tewksbury School Committee at any time may request a review by the Superintendent of the attendance rolls, records of test scores or other achievement indicators in each required subject for any child in home instruction.~~

~~b. The Tewksbury School Committee may request at any time that the Superintendent review the instructional materials and methods used by the person(s) responsible for the home instruction.~~

~~c. The Superintendent will prepare for the Tewksbury School Committee an annual summary of the children included in home instruction. This report will also summarize, in general, the appropriateness or possible deficiencies of home education situations.~~

9-20-2023 First & Final: Recommendation to rescind policy on first and final reading.

~~5. Within one week of the ending date of the home instruction, as indicated on the home instruction application form, the school district will mail the parents or legal guardian a home instruction summary form. The completed form should be returned to the school district within 30 days. This summary form must be returned to the school district office before annual approval of home instruction can be made for any succeeding years.~~

~~6. The Tewksbury School Committee will act in a responsible, cooperative manner to ensure that all children in the school district receive adequate instructional programs, including children in home education. If the Tewksbury School Committee determines that a home instruction situation is inadequate, a conference between the parents or legal guardian and the Superintendent will be scheduled to find mutually acceptable ways to correct any deficiency.~~

~~7. If deficiencies in a home education situation are not corrected or the proper annual application or summary is not completed by the parents or legal guardian, an appropriate referral will be made.~~

~~{Approval date}~~

~~SOURCE: MASC Policy~~

Old Business



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Lori McDermott
Assistant Superintendent of Schools

Date: September 20, 2023

Re: 2023 Summer School & Enrichment Update

This is an informational item only. No vote is required.

Please see the following table representing the participation percentages for the 2023 Summer School & Enrichment programming information. No vote is required.

2023 Summer School & Enrichment

Summer 2023 (This information will be updated as programs and details become available)

Summer Programs	Current Grade	Facility	Enrollment	Identified - Eligible Students	Acceleration Academy Dates/Weeks	Acceleration Academy Enrollment	Cost	Transportation Provided	Sponsored/Non-sponsored School District Activities	Time Frame	Days	Dates
TPS Summer School Programs												
Questions about the Special Education Summer School, should be directed to the TPS Special Education Office @ 978-640-7800-press 2												
Special Education Extended Year Svcs.	PK DLC	HEATHBROOK	31	per IEP			NONE	Yes	sponsored	5 wk: 7:45-11:15	Mon-Thu	5-week; 7/10 - 8/10
Special Education Extended Year Svcs.	DLC K - 4	HEATHBROOK	27	per IEP			NONE	Yes	sponsored	5 wk: 7:45-11:15	Mon-Thu	5-week; 7/10 - 8/10
Special Education Extended Year Svcs.	K - 2 ACA	HEATHBROOK	14	per IEP	8/7-8/11 (9:00-1:30)	11	NONE	Yes	sponsored	4 wk: 9:15 - 12:15	Tues-Thu	4 week; 7/11 - 8/3
Special Education Extended Year Svcs.	K-2 SPIRE	HEATHBROOK	15	per IEP			NONE	Yes	sponsored	4 wk: 8:30 - 11:30; 8:30 - 1:00	Tues-Thu	4 week; 7/11 - 8/3
Special Education Extended Year Svcs.	PK ACA	HEATHBROOK	5	per IEP			NONE	Yes	sponsored	4 wk: 7:45 - 9:45	Tues-Thu	4 week; 7/11 - 8/3
Special Education Extended Year Svcs.	3-4 +SPIRE	TMHS	21	per IEP			NONE	Yes	sponsored	4 wk: 8:30 - 1:00	Tues-Thu	4 week; 7/11 - 8/3
Special Education Extended Year Svcs.	3-8 ACA	TMHS	23	per IEP			NONE	Yes	sponsored	4wk: 8:30 - 11:30 Gr 3/4; 4 wk 9:15 - 12:15 Gr. 5-8	Tues-Thu	4 week; 7/11 - 8/3
Special Education Extended Year Svcs.	DLC 5 - 8	TMHS	3	per IEP			NONE	Yes	sponsored	5 wk: 8:30 - 1:30	Mon-Thu	5-week; 7/10 - 8/10
Special Education Extended Year Svcs.	BRIDGE (SEL)	TMHS	10	per IEP			NONE	Yes	sponsored	4 wk: 8:30 - 1:30	Mon-Thu	4 week; 7/10 - 8/3
Special Education Extended Year Svcs.	Progression/LEAP	TMHS	12	per IEP			NONE	Yes	sponsored	5 wk: 8:30 - 1:30	Mon-Thu	5-week; 7/10 - 8/10
Special Education Extended Year Svcs.	ALT	TMHS	2	per IEP			NONE	Yes	sponsored	4 wk: 8:30 - 1:30	Tues-Thu	4 week; 7/11 - 8/3
21st Century Learning (K-2) Dewing Students	K-2	HB	59	per invite	8/14-8/19 (9:00-1:30)	26	NONE	No	sponsored	8:00-3:00	Mon-Thu	7/5 - 8/11
Penguin Pride (K-2) Heath Brook Students	K-2	HB	62	per invite	8/14-8/19 (9:00-1:30)	27	NONE	No	sponsored	8:00-3:00	Mon-Thu	7/5 - 8/11
WYNN & TMHS Academic & Credit Recovery	7-12	TMHS	27	per invite	8/1-8/5 (9:00-1:30) Grades 7 and 9 only	1	NONE	No	sponsored	7:30 - 2:30	Mon-Fri	3-weeks; 7/10 - 7/29
Title I Jump Start to 1st/2nd/3rd/4th grade	K-3	HB	60	per invite	8/7-8/11 (9:00-1:30)	11	NONE	no	sponsored	9:00-11:00	Mon-Thu	7/24/23-8/3/23
EL Summer Service K-2 (TBD)	K-2	HB	19	per invite			NONE	Yes	Sponsored	9:00 - 11:00	Mon-Thu	7/10 - 7/20
EL Summer Service 3-4 (TBD)	3-4	HB	13	per invite			NONE	Yes	Sponsored	9:00 - 11:00	Mon-Thu	7/10 - 7/20
Summer Ed Academy 2-4	2-4	Ryan	66	per invite	7/31-8/4 (9:00-1:30)	66	NONE	No	Sponsored	9:00-12:00	Tues-Thu	7/17- 7/27
At-Home Summer Academics and Varied Enrichment												
TPS Summer Reading	K-12	anywhere		all	N/A		NONE	--	School-Sponsored	https://docs.google.com/presentation/d/1TZVc5JN2UUKmqI5B	all	All Summer
Tewksbury Public Library	K-12	TPL	n/a	all	N/A		NONE	--	Non-sponsored	https://www.lewksburypl.org/	Mon-Fri	N/A
Varied Booster Club Enrichment Opportunities	varies	varies	n/a	varies	N/A		varies	--	Non-sponsored	These are not TPS sponsored activities. Please see flyer for details and availability. https://sites.google.com/lewksbury.k12.ma.us/student-family		
UMass Lowell Engineering Program	9-11	UML / TMHS	15	all	N/A		NONE	YES - Partial	IP Grant Funded	https://docs.google.com/document/d/12IzNkRd4Tfy4JKPTGim	Mon-Thu	June 20, 21, 22, 23, 26, 27
Khan Academy Summer Camp	3-12	online	n/a	all	N/A		NONE	--	Non-sponsored	https://keeplearning.khanacademy.org/summer-schedule	all	varies

2023 Summer School & Enrichment

Summer 2023 (This information will be updated as programs and details become available)

Summer Programs	Current Grade	Facility	Enrollment	Identified - Eligible Students	Acceleration Academy Dates/Weeks	Acceleration Academy Enrollment	Cost	Transportation Provided	Sponsored/Non-sponsored School District Activities	Time Frame	Days	Dates
Macaroni Kids Summer Activity Guide (Varied Sites & Activities)	PK-12	varies	n/a	all	N/A		varies	—	Non-sponsored	Visit TPS Student & Family Webpage	N/A	N/A
School Preparedness Opportunities												
Freshman Orientation	9	TMHS		all freshman	N/A		NONE	-	School-Sponsored	Rolling morning time slots will be available.	Mon, Tues, Wed.	8/21, 8/22, & 8/23 *Students will receive a Google Form to sign up for 1 of the days as available
Childcare												
AlphaBest K-8 (Day Camp & Enrichment)	K-8	Rec. Ctr. & Wynn		all K-8	N/A		VARIES	No	Non-sponsored	Full-Day 7:00-6:00pm; 1/2-Day avail.	1-5 days/week	7/1 - 8/18

* The 2023 TPS Summer School Programming is contingent on staffing; details subject to change.

** TMHS Credit Recovery Summer School = No cost for Tewksbury students

*** DESE Summer Acceleration Academies (***)Pending Frant Funding Approval)

New Business

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Lori McDermott
Assistant Superintendent of Schools

Date: September 15, 2023

Re: TMHS DECA 2023 -2024 Overnight & Out-of-State Field Trip Requests

This Requires a Roll Call Vote

- 1) The TMHS DECA team will be attending the MA DECA District V Conference at UMASS Lowell, January 10th, 2024. **This is informational only. No vote is required.**
- 2) Seeking the consideration of the School Committee to approve an overnight field trip request for the TMHS DECA team to attend the Massachusetts DECA State Career Development Conference in Boston, March 7th through March 9th, 2024. Students and chaperones will return to Tewksbury on March 9th. **This requires a vote of the School Committee.**
- 3) Seeking the consideration of the School Committee to approve an out-of-state field trip request for the TMHS DECA team to attend the Ultimate DECA Power Trip Conference in Austin, Texas, November 16th through November 19th, 2023. **This requires a vote of the School Committee.**
- 4) Seeking the consideration of the School Committee to approve an out-of-state field trip request for the TMHS DECA team to attend the DECA International Career Development Conference in Anaheim, California, April 26th through May 1st, 2024. **This requires a vote of the School Committee.**

TMHS DECA
320 Pleasant Street
Tewksbury, MA 01876

September 12, 2023

Mrs. Brenda Theriault-Regan
TPS School Committee
139 Pleasant Street
Tewksbury, MA 01876

Please see the following requests for School Committee Approval for all of our TMHS DECA Out of School, Overnight and Out of State field trips that are scheduled for the 2023-2024 school year. At this time, I am providing all of the available information for each of these trips below and attached. Thank you all for your continued support of our TMHS DECA program and students. Please see the information that is currently available:

Single Day Field Trip

*Massachusetts DECA District V Conference

UMass Lowell

Coburn Hall, McGauvran Center, Durgin Hall

Conference Date: Wednesday, January 10, 2024

All TMHS DECA students that have signed up to attend this conference will be doing so. In the past, it has ranged between 70-100 students

*Students and Chaperones will leave TMHS at 7:35 am and will return back to TMHS by 1:40 pm in time for dismissal and after school activities.

*Students will compete in their chosen areas by preparing for and completing Role Play presentations, while other students will be presenting their Written Paper that will have been previously turned in and graded.

Cost Per Student: Approximately \$50, which is prepaid as a part of their DECA Dues at the beginning of the school year.

Overnight Trip Request

*Massachusetts State Career Development Conference

Boston Copley, Sheraton Hotel and Hynes Convention Center

Conference Dates: Thursday, March 7, 2024-Saturday, March 9, 2024

Number of students attending will be determined by performance at the DECA District Conference in January as students must qualify to attend this conference. Last year we had 28 Students attend this conference.

Massachusetts DECA has determined that the required number of advisors and chaperones is 1 per every 12 students attending, which we will need to comply with. Last year we were required to bring 3, which we did.

*Students and Chaperones will leave TMHS on Thursday, March 7th after school (2:00pm-2:15pm)

*Friday, March 8th will be a School Business day for our students attending as they will be at the Conference

*Saturday, March 9th students and chaperones will be attending the conference until mid day when it ends, and then return to TMHS between (1:00pm-1:30pm). Bus pickup will be scheduled for noon.

**At the end of January, I will provide all parents with all of the information necessary to attend this conference, including the TPS Parental Field Trip Permission Form and TPS required Health paperwork, at which time, I will forward to you all as well. .

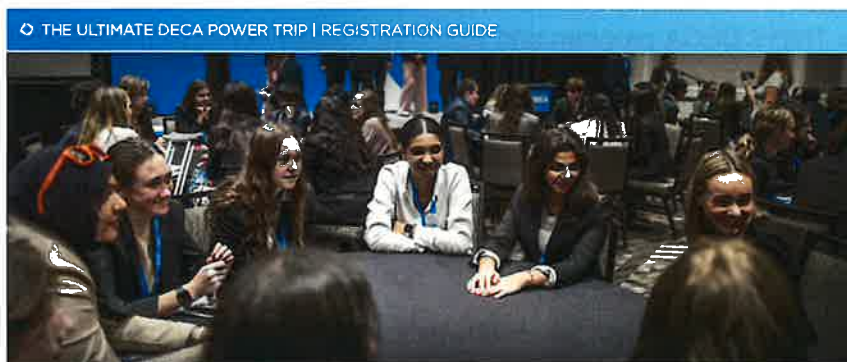
Out of State & Overnight Trip Request

***Ultimate DECA Power Trip Conference**

Austin, Texas

Hotels: Austin Marriott Downtown, Courtyard By Marriott Downtown, Hyatt Place Austin Downtown, JW Marriott Austin

General Sessions: JW Marriott, Learning Labs, Competitive Events & Exhibits: Austin Marriott Downtown
Conference Dates: November 17-19, 2023*



LEARNING LABS

DECA's Learning Labs will engage DECA members and focus on important elements of preparing for college and careers. With this schedule, all DECA members will experience a learning lab related to preparing for college, choosing a career pathway, developing your DECA chapter and becoming a better competitor.



Become a champion in the **Competitive Excellence Experience** and participate in one role-play event, which will take place during one learning lab block. Members must pre-register to participate.

8:30 - 9:15 COLLEGE	Preparing for College	Choosing a College + Major	Financing College	College Success 101	Making the Most of College
9:30 - 10:15 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
10:30 - 11:15 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
11:30 - 12:45	LUNCH ON YOUR OWN				
1:00 - 1:45 CAREER	Marketing	Business Management	Hospitality	Entrepreneurship	Sports + Entertainment Marketing
2:00 - 2:45 CHAPTER	DECA Diamond Fundraising Model	Content is King: Social Media for Your Chapter	I AM DECA: Telling Your DECA Story	Chapter Competition Success System	DECA Leadership Styles
3:00 - 3:45 COMPETE	Rockin' the Role-Play and Exam	From the Judge's Perspective	Making an Awesome Written Event	Tips and Tricks for Presentation Design	Dress for Success and Professionalism

*This schedule is subject to change without notice.

Transportation to the these types of International Conferences *Typically, we either fly out a day early, or fly home a day later, so the days may push 1 day in either direction, but currently, I am speaking to advisors from Danvers and North Andover High Schools who are working on booking a block of flights to reveal together and the plan is to fly out on November 16th and return home on November 19th, This is the initial DECA Conference of the 2023-2024 school year and will provide both students and myself with the opportunity to learn more about DECA as well as real world concepts that will help students beyond the classroom and beyond their years at TMHS. The following learning areas will be presented to students while at the conference:

Schedule for the Ultimate DECA Power Trip in Austin, Texas



THE ULTIMATE DECA POWER TRIP | REGISTRATION GUIDE

EDUCATIONAL PROGRAM

DECA has the ultimate power trip waiting for you with dynamic general sessions, a day of learning and leadership labs full of powerful presentations by professionals and all the favorites of a leadership conference. Tentatively, the general sessions will take place at the JW Marriott Austin, and leadership labs, learning labs, competitive events and exhibits will take place at the Austin Marriott Downtown.

FRIDAY NOVEMBER 17

1:00 PM - 5:00 PM	eduTOURS
3:00 PM - 6:00 PM	Registration
3:00 PM - 6:00 PM	Association Meetings (Optional)
7:00 PM - 7:45 PM	Connect Leadership Labs by Association Officer Teams
8:00 PM - 8:45 PM	Connect Leadership Labs by Association Officer Teams
9:30 PM - 10:45 PM	Opening Session
11:30 PM	Curfew

SATURDAY NOVEMBER 18

8:00 AM - 4:00 PM	College, Career + Company Exhibits
8:30 AM - 11:30 AM	Learning Labs
8:30 AM - 4:00 PM	Competitive Excellence Experience
8:30 AM - 4:00 PM	Advisor Professional Learning Series
11:30 AM	Chartered Association Officer and Advisor Luncheon, by invitation
11:30 AM - 12:45 PM	Lunch on Your Own
1:00 PM - 4:00 PM	Learning Labs
8:30 PM - 11:00 PM	DECA After Dark
11:30 PM	Curfew

SUNDAY NOVEMBER 19

9:00 AM - 10:30 AM	Closing Session
10:30 AM	Explore Austin on Your Own and Departures



Visit decadirect.org for previews and highlights.

DECA.ORG/POWER
#DECAPOWERTRIP

The anticipated cost for students to attend this Conference will be whatever the flight cost turns out to be, and 50% of the total room cost for TMHS students to attend this conference. Without the flight cost, this amount is currently unavailable, but it is hopeful to be no more than \$550 in total.

*You can see all of the specific information that has been posted by DECA through the like here:

https://assets-global.website-files.com/635c470cc81318fc3e9c1e0e/64ee39eacda76340d2d25f09_DEC-A-23-Power%20Trip-Registration%20Guide.pdf

****DECA International Career Development Conference***

Anaheim, California

Conference Dates: April 26-May 1, 2024*

Transportation to the Conference *Typically, we either fly out a day early, or fly home a day later, so the days may push 1 day in either direction, but currently, I am speaking to advisors from Danvers and Hamilton Wenham High Schools who are trying to book a block of flights before we know who is attending as to keep the flight cost as low as possible for students that qualify to attend this conference and they are trying to book the flights for Friday, April 26, 2024 (departure) and to return on Wednesday, May 1, 2024, but as soon as that has been determined I will forward that information along.

Number of students and advisors/chaperones attending to be determined based upon how many students qualify at the State Conference. As soon as we have that number, I will forward this along to you.

Location: All Conference activities take place at the Anaheim Convention Center located at 200 South Boulevard, Anaheim, California, 92805.

Housing: All of the Massachusetts DECA delegation is required to stay at the Embassy Suites Anaheim South, 11767 Harbor Boulevard, Garden Grove, California, 92840. (Walking distance from the Convention Center, less than a mile)

*All parents and students will be provided an information packet as was the case with the State Conference packet, when the final student and advisor/chaperone numbers and travel dates are known, it will be created and sent to all parents, as well as being forwarded to the Superintendent's Office.

I hope that this information is adequate to be able to have all of these field trips approved at the your earliest School Committee meeting as all of these conferences/field trips provide our TMHS students with opportunities to put their textbook and classroom knowledge to use in a real word, applicable format, while allowing students opportunities to compete amongst the very best both statewide and internationally. If you have any further or additional questions, please do not hesitate to reach out to me.

Respectfully Submitted,

Mr. James Sullivan, Jr.
THS Business Teacher
TMHS DECA Advisor

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Brenda Theriault-Regan
Superintendent of Schools

Date: September 15, 2023

Re: Enrollment Update

This is an informational item only. No vote is required.

Please see the following enrollment update for the 2023-2024 school year as of September 15, 2023. This is informational only, no vote is required.

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
CENTER				241	261	266										768
DEWING	77	143	161													381
HEATH BROOK	57	114	140													311
RYAN							248	251								499
WYNN MIDDLE									281	246						527
HIGH SCHOOL (HS)											171	186	173	189	7	726
PreSchool @ HS	15															15
TOTALS	149	257	301	241	261	266	248	251	281	246	171	186	173	189	7	3227
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			Center Elem			Center Elem			John F. Ryan						John Wynn Middle					
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	M. Paganos	19	KF	T. Molea	20	2	E. Daley	20	4	L. Callahan	22	5	C. Graffeo	21	6	A. Johnson	21	7	S. Chella	23	8	K. Welch	21
KF	C. Ventura	19	KF	M. Stilian	21	2	J. Garvey	21	4	T. McHenry	23	5	R. Cohen	21	6	J. Mrozowski	20	7	A. Martel	24	8	A. Breton	20
KF	K. Hynes	19	KF	S. Gillotte	19	2	S. Wrobel	20	4	S. Filiberto	23	5	B. Roberts	21	6	C. Melly	21	7	E. Noel	23	8	T. Floria	18
KF	C. Callahan	18	KF	A. Reardon	20	2	S. Mulloy	20	4	B. Clasby	23	5	M. Ellis	21	6	K. Romano	21	7	J. Bilodeau	24	8	W. Fabiano	22
KF	K. Buck	19	KF	A. McCarthy	20	2	T. Enos	19	4	J. Zaroulis	21	5	N. Calvino	21	6	K. Anderson	21	7	L. Nastari	24	8	J. Diprima	21
KF	S. Paradis	20	KF	H. Grace	20	2	J. Taggart	20	4	C. Gagne	23	5	C. Cremin	22	6	J. Lindsey	21	7	C. Blodeau	24	8	D. Shao	23
KF	*J. Murphy		KF	A. Cameron	20	2	S. Turgeon	21	4	K. Conrad	22	5	K. Magsarili	21	6	N. Amato	21	7	C. Edwards	23	8	M. Gillespie	20
			K	*A. Taylor		2	C. Spinalli	21	4	M. Barbato	21	5	L. Tierney	18	6	S. Walsh	21	7	D. Graaskamp	24	8	C. Gagnon	22
			K/1	*K. Westaway		2	J. Middleton	20	4	K. Russo	22	5	K. Bruff	20	6	A. MacMullin	21	7	K. Johnston	23	8	N. Flood	19
1	A. Whynot	20	1	M. Welch	21	2	S. Armano	21	4	J. Selissen	22	5	R. Shirkoff	21	6	R. Curley	21	7	N. Camuso	24	8	C. Fehr	20
1	K. Rodgers	21	1	L. Broderick	20	2	H. Springer	19	4	V. Schaefer	22	5	T. McNeil	21	6	N. Zwirek	21	7	F. Rouff	23	8	K. Deveau	21
1	E. Niles	20	1	K. Carleton	20	2	S. Miranda	19	4	E. Kramer	22	5	P. Shirkoff	20	6	G. Martel	21	7	M. Scully	22	8	E. Caron	19
1	M. Engelken	20	1	E. Killeen	21							5			6								
1	A. Spatola	19	1	L. Tramonte	20	3	K. Valcourt	22	2	*L. Spicer													
1	J. Price	20	1	M. Hirtle	21	3	S. Mulno	21	2	*S. Walsh		5/6	*S. Ferrara					7/8	*Camire				
1	B. Decarolis	20	1	K. Scialdone	19	3	L. Carlino	22	3	*K. Mahoney		5/6	*A. Dockham					7/8					
1	*R. Langlais		1	L. Cournoyer	20	3	M. Groux	23	3	*L. Perelli		5/6											
			1	*M. Robinson		3	J. Lane	22	4	*J. Kelly													
			K/1	*A. Palange		3	A. Trevor	22	4	*E. Randall													
PK	M. Socci	22	K/1	*E. Finneran		3	S. Hall	22	3/4	*J. Lynch													
PK	M. Hines	21	PK	J. Lockwood	13	3	L. Desroche	22	DLC	*M. Irwin													
PKDLC	R. Casey	7	PK	J. Milligan	26	3	L. Hyland	22	DLC	*R. Price													
PKDLC	L. Costa	7	PK	P. Young	27	3	S. Sadler	21	DLC	*C. Griffin													
EXTPK	L. Iannacci		PKDLC	M. Smith	5	3	N. DeVincen	20															
EXTPK	S. Mulvaney		PKDLC	C. Strickler	6	3	M. McGrath	22															

*Denotes Special Ed classes where students at different grade levels may exist