

**TEWKSBURY SCHOOL COMMITTEE**  
**Notice of Regular School Committee Meeting #3**  
**Wednesday, September 20, 2023 at 5:30 PM**  
**Meeting Place:**

Tewksbury Memorial High School, Large Group Instruction Room 1 (LGI-1)  
320 Pleasant Street, Tewksbury, MA 01876

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1. **CALL TO ORDER**
2. **EXECUTIVE SESSION** - Non-Public Session - 5:30 PM
  - Approval of August 16, 2023 Executive Session Minutes
  - Collective Bargaining Pertaining to TTA (Teachers)The School Committee will reconvene in open session after the Executive Session.
3. **ADJOURN EXECUTIVE SESSION AND RECONVENE SCHOOL COMMITTEE MEETING**
4. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING** - 6:00 PM
5. **PLEDGE OF ALLEGIANCE**
6. **ANNOUNCEMENT\***
7. **RECOGNITIONS**  
None
8. **STUDENT COUNCIL REPRESENTATIVE REPORT**  
Rania Elouahi - TMHS Student Council Representative Report on TMHS News & Events
9. **PRESENTATIONS**  
None
10. **CITIZENS FORUM\***
11. **APPROVAL OF MINUTES**
  - a. August 16, 2023 School Committee/Administrator Workshop
  - b. August 16, 2023 Regular Meeting Minutes
12. **SUBMISSION AND PAYMENT OF BILLS**  
Payroll Period Ending August 17, 2023, \$1,418,237.82  
Payroll Period Ending August 31, 2023, \$1,292,613.57  
Payroll Period Ending September 14, 2023, \$1,560,427.71
13. **SUPERINTENDENT & STAFF REPORT**
14. **CONSENT AGENDA\***
15. **SCHOOL COMMITTEE MEMBER REPORTS**  
Elementary School Building Committee  
Tewksbury SEPAC  
Wellness Advisory Committee  
Policy Sub-Committee

**SCHOOL COMMITTEE MEMBERS**

Bridget L. Garabedian, Chair [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us)  
Kayla Biagioni-Smith, Vice-Chair [kbiagioni-smith@tewksbury.k12.ma.us](mailto:kbiagioni-smith@tewksbury.k12.ma.us) ~ Kaitlyn M. Anderson, Clerk [kmanderson@tewksbury.k12.ma.us](mailto:kmanderson@tewksbury.k12.ma.us)  
Nicholas G. Parsons, Member [nparsons@tewksbury.k12.ma.us](mailto:nparsons@tewksbury.k12.ma.us) ~ Richard Russo, Jr., Member [russo@tewksbury.k12.ma.us](mailto:russo@tewksbury.k12.ma.us)  
Superintendent of Schools - Brenda Theriault-Regan [bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)

**16. POLICY CHANGES, PROPOSALS, and ADOPTION**

**Informational Reading: Policies reviewed and recommended to revise**

FA Facilities Development Goals; HA, Negotiations Goals

**First Reading: Policy reviewed and recommended to revise**

ECE, Tewksbury Memorial High School Student Parking

**Second & Final Reading: Policy reviewed and recommended to revise**

IJNDD, Facebook and Social Networking Websites; JIC, Suspension

**First & Final Reading: Policy reviewed and recommended to approve with no changes**

FCB Retirement of Facilities; FF Naming New Facilities; FFA Memorials; LA, Education Agency Relations Goals; LB, Relations with Other Schools and School Districts

**First & Final Reading: Policy reviewed and recommended to rescind**

FI, Dedications; LBC-E, Relations with Home Schools' Application for Home Instruction;  
LBC-R, Relations with Home Schools

**17. OLD BUSINESS**

- a. 2023 Summer Programming Participation

**18. NEW BUSINESS**

- a. 2023-2024 TMHS DECA Field Overnight & Out-of-State Field Trip Requests (requires vote)
- b. Enrollment as of September 15, 2023

**19. NEW SCHOOL COMMITTEE MATTERS OF INTEREST**

**20. 2023 FUTURE SCHOOL COMMITTEE MEETING DATES**

October 3rd (Special Town Meeting-School Committee members will attend); October 11th; November 15th, December 6th

**21. 2023 FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES**

*TSEPAC Business Meeting: September 21st; Wellness Advisory Committee: October 4th;  
Policy Sub-Committee: September 21st*

**22. FUTURE AGENDA ITEMS**

**23. ADJOURNMENT**

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*\*ANNOUNCEMENT:* The September 20, 2023 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

*\*CITIZENS FORUM* (Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if a spokesperson is representing a group concern.) *If you require an interpreter, please notify the Superintendent's Office in advance of the meeting date.*

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**\*CONSENT AGENDA**

**Correspondence**

- a. 2023-2024 Registration Periods
- b. TMHS Pathway to Criminal Justice Course
- c. *Back to School Update* - Message from Commissioner Riley, MA Dept of Elementary & Secondary Ed
- d. Heath Brook PAC 2023-2024 Fundraising Event Calendar

**PERSONNEL ITEMS**

**New Hires** - Stefani Cunningham, Education Support Personnel Aide, Heath Brook School, effective 9/5/2023; Nicole Calvino, 1-yr long-term substitute, Ryan Elementary School, 8/28/2023 through 6/21/2024 or the last day of school; Lauren VanGorder, Moderate Special Needs Teacher, Wynn Middle School, effective 8/28/2023; Daniel Teixeira, Education Support Personnel Aide, Wynn Middle School, effective 8/28/2023

**Appendix B 2023-2024 Co-Curricular Activities**

**Heath Brook School**

PLC Facilitator Preschool - Kara Murray

## **Center Elementary School**

### **PLC Facilitators**

Grade 2 - Teresa Enos

Grade 3 - Loren Carlino

Grade 4 - Ben Clasby

### **District**

#### **Mentor Leaders**

Kathryn Carleton (Leader position #1)

Karen Hodgson & Kathleen Henry (Leader position #2)

### **Appendix B TMHS Athletics**

Boys Head Cross Country Coach - Tyler Wilson

Freshman Assistant Football Coach - Derek Graffeo

Girls JV Field Hockey Coach - Devin Frechette

**Transfers** - None

**Retirements** - None

**Reappointments** - None

**Acceptance of Grants** - None

**Acceptance of Donations** - None

**Raffles** - Ryan School PAC Calendar Raffle, January 2024 through March 2024; Wynn School PAC request to hold raffles at the Food Truck Festival, May 15, 2024; TMHS PAC raffle requests: Parking Raffle and a Calendar Raffle, August 2023 through June 2024