

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE

Notice of Regular School Committee Meeting #1
Wednesday, July 19, 2023 at 5:30 PM

REVISED

Meeting Place:

Tewksbury Memorial High School
Large Group Instruction Room 1 (LGI-1)
320 Pleasant Street, Tewksbury, MA 01876

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** - Non-Public Session - 5:30 PM

- Approval of June 14, 2023 Executive Session Minutes
- Collective Bargaining Pertaining to TTA (Teachers)

The School Committee will reconvene in open session after the Executive Session.

3. **ADJOURN EXECUTIVE SESSION AND RECONVENE SCHOOL COMMITTEE MEETING**

4. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING** - 6:00 PM

5. **PLEDGE OF ALLEGIANCE**

6. **ANNOUNCEMENT**

The July 19, 2023 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

7. **RECOGNITIONS**

TMHS Girls Softball Team

8. **STUDENT COUNCIL REPRESENTATIVE REPORT**

No summer report

9. **PRESENTATIONS**

School Start & End Time Recommendation - Dave Libby, Business Manager

10. **CITIZENS FORUM** (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if a spokesperson is representing a group concern.*)

11. **APPROVAL OF MINUTES**

- a. June 14, 2023 Regular Meeting Minutes

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair bgarabedian@tewksbury.k12.ma.us
Kayla Biagioni-Smith, Vice-Chair kbiagioni-smith@tewksbury.k12.ma.us ~ Kaitlyn M. Anderson, Clerk kmanderson@tewksbury.k12.ma.us
Nicholas G. Parsons, Member nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member russo@tewksbury.k12.ma.us

Superintendent of Schools - Brenda Theriault-Regan bregan@tewksbury.k12.ma.us

12. SUBMISSION AND PAYMENT OF BILLS

Payroll Period Ending June 22, 2023, \$1,491,993.76

Payroll Period Ending July 6, 2023, \$1,376,150.77

13. SUPERINTENDENT & STAFF REPORT

14. CONSENT AGENDA (*itemized on page 3*)

15. SCHOOL COMMITTEE MEMBER REPORTS

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

16. POLICY CHANGES, PROPOSALS, and ADOPTION

Informational Reading: Policies reviewed and recommended to revise

JIC, Suspension; IJNDD, Facebook and Social Networking Websites

First Reading: Policy reviewed and recommended to revise

CM, School District Annual Town Report

First & Final Reading: Policy reviewed and recommended to adopt with no change

ECE, TMHS Student Parking

First & Final Reading: Policy reviewed and recommended to rescind

ECE-R, TMHS Student Parking Privileges

17. OLD BUSINESS

a. End-of-Year Quarterly Expenditure Report

b. 2023 Superintendent's Evaluation

18. NEW BUSINESS

a. SC Representative Delegate to MASC Annual Business Meeting (requires vote)

b. Overnight Field Trip Request: TMHS Student Council request to attend the MA Association of Student Councils Annual Conference, March 6th-8th, 2024 in Hyannis, MA (requires vote)

c. 2023-2024 Non-Union Salaried Personnel (requires a vote)

19. NEW SCHOOL COMMITTEE MATTERS OF INTEREST

20. FUTURE SCHOOL COMMITTEE MEETING DATE

August 16, 2023: SC/Admin Workshop (2:00PM) & Regular Mtg (6:00PM); September 20, 2023

21. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

Elementary School Building Committee: August 17, 2023; TSEPAC Business Meeting: TBD

Wellness Advisory Committee: September 6, 2023; Policy Sub-Committee: TBD

22. FUTURE AGENDA ITEMS

23. ADJOURNMENT

CONSENT AGENDA

Correspondence

- a. Merrimack College Supervising Practitioner Course Voucher
- b. TMHS 2022-2023 AP Test Summary
- c. 2023-24 Wellness Advisory Committee Representatives
- d. FY24 FC121 Summer Acceleration Academies Grant of \$94,000
- e. Final Tiered Focused Monitoring Report (June 15, 2023)

PERSONNEL ITEMS

New Hires - Cheryl Barnes, 12-month Secretary, Dewing School, effective July 1, 2023; Erin Boudreau, part-time ESP Aide, TMHS, effective August 28, 2023; Doreen Bradley, ESP Aide, Ryan School, effective August 28, 2023; Danielle Bresnahan, ESP Aide, Heath Brook School, effective August 28, 2023; Arianne Dentremont, ESP Aide, Ryan School effective August 28, 2023; Michelle Malone, Moderate Special Needs Teacher, Wynn Middle School, effective August 28, 2023; Maureen Moynihan, Moderate Special Needs Teacher, Wynn Middle School, effective August 28, 2023; Renee Price, Moderate Special Needs Teacher, Center Elementary School, effective August 28, 2023; Maria Socci, Integrated Preschool Teacher, Heath Brook School, effective August 28, 2023; Erin Sullivan, ESP Aide, Heath Brook School, effective August 28, 2023; Sarah Turgeon, Grade 2, Center Elementary School, effective August 28, 2023; Kathryn Wallace, Principal Support, effective August 28, 2023; Jessica Dibia, ESP Aide, effective August 28, 2023

Transfers - None

Retirements - None

Reappointments

Francesco Pasciuto - School Adjustment Counselor
Shyann DiGiovanni - School Guidance Counselor
MacKenzie Hayward - School Adjustment Counselor
Courtney Otero - School Adjustment Counselor
Eleanora Parravano - School Adjustment Counselor
Christina Souder - School Adjustment Counselor

Appendix B TMHS Athletics - None

Appendix B 2023-2024 Co-Curricular Activities

Tewksbury Memorial High School
Wynn Middle School
Ryan Elementary School
Center Elementary School
Dewing Elementary School
Heath Brook Elementary School

Director of Physical & Health Wellness - Ron Drouin

Acceptance of Grants - None

Acceptance of Donations - TMHS Lanyards from Jack Stadtman

Fundraisers/Raffles - None

Executive Session

Tewksbury School Committee
Executive Session (Non-Public Session)
Wednesday, July 19, 2023
Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM

- Approval of June 14, 2023 Executive Session Minutes;
- Collective Bargaining Pertaining to TTA (Teachers).

The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

Recognitions

Presentations

Tewksbury School Committee - July 19, 2023

RECOGNITIONS

TMHS 2022-2023 Girls Softball Team		
<i>Alyssa Adams</i> <i>Julianna Cappiello</i> <i>Sophia Cappiello</i> <i>Erin Costello</i> <i>Anya Cranston</i> <i>Aislin Davis</i>	<i>Gabriella Davis</i> <i>Avery DellaPianna</i> <i>Abigail Downing</i> <i>Whitney Gigante</i> <i>Becca Harris</i> <i>Vanessa Iandoli</i>	<i>Jayme Martin</i> <i>Sam (Samantha) Perkins</i> <i>Sam (Samantha) Ryan</i> <i>Abby (Abigail) Tower</i> <i>Mackenzie Tower</i> <i>Sydney Whalen</i>
<i>Team Captains: Sam Perkins & Sam Ryan ♦ Manager: Mackenzie Tower</i>		
<i>Head Coach: Brittney Souza</i> <i>Assistant Coaches: Tania Palumbo, George Covino, Tama Parsons</i> <i>Athletic Trainer: Chris Mahanna</i> <i>Athletic Director: Ron Drouin</i>		

PRESENTATION

School Start & End Time Recommendation

Dave Libby, Business Manager

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

July 14, 2023

TO: The Tewksbury School Committee
FROM: Brenda Regan – Superintendent of Schools
David Libby - School Business Manager
RE: School Times School Year 2023-2024

In an effort to improve School Bus transportation service for School Year 2023-2024, the Tewksbury Public School Transportation Department has been considering changes to our transportation model for 2023-2024. Specifically, the K-4 schools' bus service needed to be modified. While investigating remedies for this area, for a myriad of reasons, it has become apparent that a school time adjustment will be necessary to create an efficient plan of operation.

The purpose of this memo is to inform you that at the August School Committee meeting, we will likely be recommending a minor time adjustment to school hours in accordance with the School Committee policy ID – SCHOOL DAY (copy attached). This change will not extend or shorten the school day for students or staff. The specifics of the change are outlined on the attached and will be reviewed and finalized with all involved parties as details become more concrete. A more detailed and thorough presentation will accompany the final recommendation to be presented in August supporting the need for the change.

If we can provide any additional information, please contact us.

Cc: Lori McDermott – Assistant Superintendent of Schools
TPS District Leadership Team
Tewksbury Transit Inc.

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass current, research-based teaching, learning, and an assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

Tewksbury Public Schools School Start and End Time Change Proposal SY23-24

CURRENT					PROPOSED SCHOOL YEAR 2023-2024				
TIER	SCHOOL	START	END	TIME BETWEEN TIERS	SCHOOL	START	END	TIME BETWEEN TIERS	TIME CHANGE?
1	TMHS	7:30	1:50	35-45 MIN	TMHS	7:30	1:50		NONE
	WMS	7:40	2:00		WMS	7:35	1:55		5 MIN EARLIER
2	RYAN	8:15	2:35		RYAN	8:05	2:25	30-35 MIN	10 MIN EARLIER
3	DEW	8:45	3:05		30-75 MIN	DEW	8:45	3:05	40-75 MIN
	HB	8:45	3:05	HB		8:45	3:05	NONE	
	CTR	8:45	3:05	CTR		8:45	3:05	NONE	
PK hours	START	END			PK hours	START	END	TIME CHANGE?	
PK AM	8:00	10:15			PK AM	8:00	10:15	NONE	
LUNCH/PREP	120 MINUTES				LUNCH/PREP	120 MINUTES		NONE	
PK PM	12:15	2:30			PK PM	12:15	2:30	NONE	

BUS MATRIX 2023-2024				
#	Tier 1	Tier 2	Tier 3	
1	TMHS		HB/CES	
2	TMHS	RYAN	HB/CES	
3	WMS	RYAN	HB/CES	
4	WMS		HB/CES	
5	WMS		DEW/CES	
6	WMS	RYAN	DEW/CES	
7	TMHS	RYAN	DEW/CES	
8	TMHS		DEW/CES	
9	WMS	RYAN	HB/CES	
10	TMHS		HB/CES	
11	TMHS		DEW/CES	
12	WMS	RYAN	DEW/CES	
13	TMHS		DEW/CES	
14	WMS	RYAN	HB/CES	
15	TMHS		DEW/CES	
16	WMS	RYAN	DEW/CES	
17	WMS	RYAN	DEW/CES	
18	WMS	RYAN	HB/CES	
19	WMS	RYAN	HB/CES	
20	WMS	RYAN	HB/CES	
21	WMS	RYAN	DEW/CES	
22	TMHS	RYAN	DEW/CES	
23	TMHS	RYAN	DEW/CES	
24	WMS	RYAN	HB/CES	
Count	24	16	24	

PROPOSED BUS MATRIX 2023-2024				
#	Tier 1	Tier 2	Tier 3	
A	TMHS	RYAN	HB/CTR	
B	TMHS	RYAN	HB	
C	TMHS	RYAN	CTR	
D	TMHS	RYAN	CTR	
E	TMHS	RYAN	CTR	
F	TMHS	RYAN	CTR	
G	TMHS	RYAN	DEW/CTR	
H	TMHS	RYAN	DEW/CTR	
I	TMHS		HB	
J	TMHS		CTR	
K	WMS	RYAN	CTR	
L	WMS	RYAN	CTR	
M	WMS	RYAN	CTR	
N	WMS	RYAN	CTR	
O	WMS	RYAN	CTR	
P	WMS	RYAN	CTR	
Q	WMS		DEW	
R	WMS		DEW	
S	WMS		DEW/CTR	
T	WMS		DEW/CTR	
U	WMS		DEW	
V	WMS		DEW	
W	WMS		HB/CTR	
X	WMS		HB	
Count	24	14	24	

COMPARE TO SY 22-23	
TIER 1 (WYNN/HS)	NO CHANGE
TIER 2 (RYAN)	2 FEWER ROUTES
TIER 3 (K-4)	FEWER SHARED BUSES; ONLY SHARING WHEN GEOGRAPHY DICTATES (ESTIMATED 4-6 ROUTES), OTHERWISE SEPARATE, DEDICATED BUSES FOR DEWING, HEATH BROOK AND CENTER SCHOOLS
PK	NO TIME CHANGE. LOCATION CHANGE ONLY

File: ID - SCHOOL DAY

The length of the school day is established in the Collective Bargaining Agreements with the various school unions. The specific opening and closing times of the schools will be recommended by the Superintendent and set by the Tewksbury School Committee.

The Superintendent is authorized to make minor changes in opening and closing times to simplify transportation scheduling; however, major changes in schedules will be subject to Tewksbury School Committee approval.

Parent/guardians will be informed of the opening and closing times set by the Tewksbury School Committee. To help insure the safety of all children, parents/guardians will also be notified that students will not be admitted into the school building until the start of the official day unless bus schedules require earlier admittance.

Reviewed and Adopted December 11, 2013

Revised: February 14, 2018

LEGAL REFS.: M.G.L. [15:1G](#); [69:1G](#); [71:59](#)

603 CMR [27.00](#)

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **06/22/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,491,993.76**

GRANTS

\$43,833.69	2022-2023 Special Ed 240 Grant
\$6,571.51	2022-2023 Title I Grant
\$1,661.38	2021-2022 Title II Grant
\$690.20	2022-2023 Title III Grant
	2021-2022 Title IV Grant
\$433.50	2021-2022 Early Childhood Grant
\$2,615.99	2022-2023 ASOST Grant
	2022-2023 Innovation Pathways Grant
\$3,895.71	2022-2023 21st Century Grant
\$388.50	2022-2023 21st Century Sped Enhancement
	2022-2023 Social Emotional Learning Grant
\$20,024.59	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

\$11,034.61	2022-2023 Community Services Preschool Program
\$2,850.00	2022-2023 Adult Education Program
\$28,758.57	2022-2023 Lunch Program
\$2,778.75	2022-2023 Facilities
	2022-2023 Recreation
\$687.53	2022-2023 Parking Fees
\$4,921.60	2022-2023 Preschool
\$2,260.54	2022-2023 Alphabest
\$1,662.00	2022-2023 TMHS Intramural Clubs
	2022-2023 TMHS Athletic Intramurals
\$3,324.00	2022-2023 Wynn Intramural Clubs
\$1,070.00	2022-2023 Athletic Revolving

\$139,462.67 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,352,531.09 2022-2023 School Department Account

\$1,491,993.76 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **07/06/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,376,150.77**

GRANTS

\$25,787.98	2022-2023 Special Ed 240 Grant
\$4,633.86	2022-2023 Title I Grant
	2021-2022 Title II Grant
\$18.75	2022-2023 Title III Grant
	2021-2022 Title IV Grant
\$4,340.96	2021-2022 Early Childhood Grant
\$62.50	2022-2023 ASOST Grant
\$6.25	2022-2023 Innovation Pathways Grant
\$7,063.85	2022-2023 21st Century Grant
\$18.75	2022-2023 21st Century Sped Enhancement
\$4,350.34	2022-2023 Social Emotional Learning Grant
\$11,699.75	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

\$1,188.25	2022-2023 Community Services Preschool Program
\$2,056.25	2022-2023 Adult Education Program
\$8,879.38	2022-2023 Lunch Program
\$2,659.85	2022-2023 Circuit Breaker
\$6,402.16	2022-2023 Facilities
\$165.00	2022-2023 Recreation
	2022-2023 Parking Fees
\$4,921.60	2022-2023 Preschool
\$3,103.45	2022-2023 Alphabest
\$3,324.00	2022-2023 TMHS Intramural Clubs
	2022-2023 TMHS Athletic Intramurals
	2022-2023 Ryan Intramural Clubs
	2022-2023 Athletic Revolving

\$90,682.93 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,285,467.84 2022-2023 School Department Account

\$1,376,150.77 TOTAL

Superintendent/ Staff Reports

Consent Agenda



MERRIMACK COLLEGE
WINSTON SCHOOL OF EDUCATION & SOCIAL POLICY

June 7, 2023

Superintendent Brenda Regan
Tewksbury School District
139 Pleasant Street
Tewksbury MA 01876

Dear Superintendent Regan

Thank you for accepting Merrimack College teacher education students into your organization. Over the course of their program of study, Merrimack College aspiring teachers complete the requirements of an initial licensure program, as well as gain invaluable hands-on experience from the time spent working with students in the classroom.

As a token of our appreciation, enclosed is a graduate course voucher that is valid for one (1) course in the Winston School of Education & Social Policy. Course vouchers may be used toward any course in the graduate catalog for the Winston School of Education & Social Policy. Organizations receive one (1) course voucher per Merrimack student. *The vouchers are valid for up to two years from date of issue.* *Number of vouchers: (1)*

[Redacted]

Louise Davy Trahan Elementary School

SP: Karen Baker O'Brien

Thank you for your continued partnership with the Winston School of Education & Social Policy.

Sincerely,

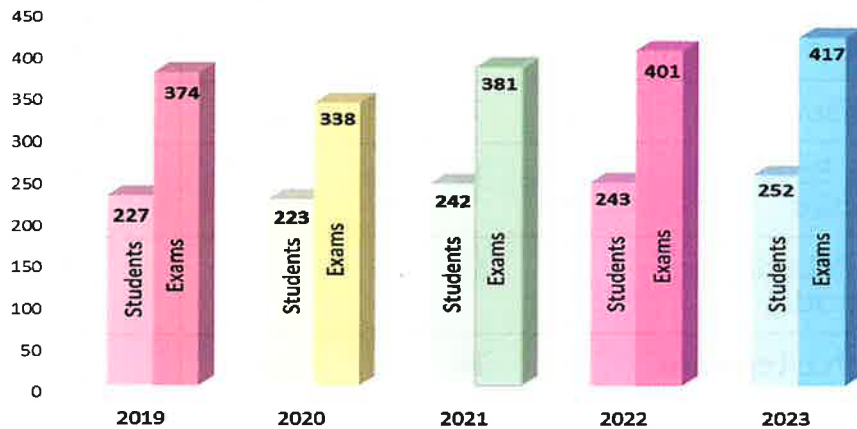
Deborah N. Margolis, Ph.D.
Dean, Winston School of Education & Social Policy

TMHS 2022 -2023 AP Test Summary

Number of students testing and the number of exams per year (5 year review)

252 Students participated in this year's exam with a total of 417 exams

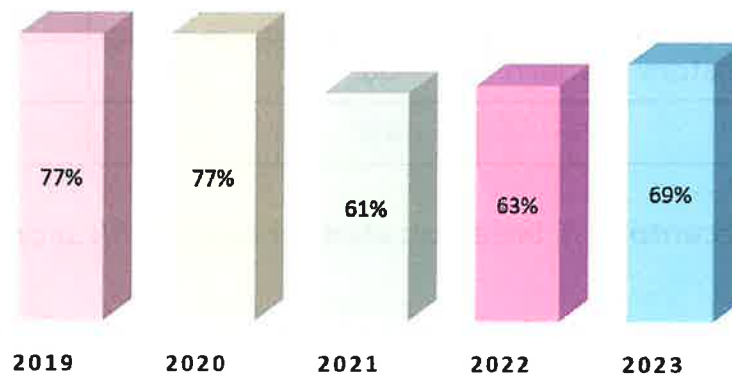
Total Number of AP Students & Exams



Five Year Percentage of students with scores of 3 or higher

We are seeing an increase in score performance as students have returned to a normal school day.

% OF AP STUDENT WITH SCORES 3+



TMHS 2022 -2023 AP Test Summary

AP Test	Number of Exams	Average Score	Percentage of exams with a score of 3 +
Biology	18	3.1	72%
Calculus AB	13	3.8	85%
Calculus BC	1	1	0%
Chemistry	11	4	100%
Comp. Science Principles	18	2.4	61%
English Language (11th grade)	65	3	62%
English Literature	14	3.1	86%
French Language	8	2.5	50%
Microecon	64	2.3	36%
Physics C Mechanics	9	4.0	89%
Psychology	58	3.8	86%
Spanish Language	8	3.5	100%
Statistics	43	3.1	70%
US Gov't & Politics	35	1.9	26%
US History	22	4.0	100%
World History Modern	30	3.8	90%
Totals	417	3.1	69%

The overall percentage is based on student exams with scores of 3 or higher

MEMORANDUM

To: Tewksbury School Committee

From: Brenda Theriault-Regan
Superintendent of Schools

Date: July 14, 2023

Re: Wellness Advisory Committee Membership

2023-2024 Wellness Advisory Committee Members		
Ron	Drouin	Athletic Director
Deb	Mugford	Director of Food Services
Kelly	Constantino	School Nurse
Melissa	Braga	Board of Health
Paige	Impink	Community Member
Kim	Tauro	Student, Wynn MS
Shannon	Gillis	Director of Public Health
Ashley	Pavlakos	Public Health Nurse
Maria	Ruggiero	Prevention Div Dir & Substance Abuse Prevention Coordinator
Danielle	Newell	Parent
Victoria	Cordeiro	Assistant Principal, Wynn MS
Kayla	Biagioni-Smith	School Committee
Rich	Russo	School Committee
Kristi	Sarcione	TPS Teacher
Julie	Fabiano	TPS Teacher
TBD		TPS Teacher



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

July 14, 2023

Dear Superintendent Brenda Regan,

Congratulations! We are pleased to notify you that Tewksbury has been awarded an FY24 FC121 Summer Acceleration Academies Grant of \$94,000.

We want to thank you for your commitment to supporting the advancement of educational excellence for students in Tewksbury.

Please feel free to contact Thomas Zorich (thomas.zorich@mass.gov) at the Department of Elementary and Secondary Education if you have any questions.

Sincerely,

Handwritten signature of Maura T. Healey in blue ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kimberley Driscoll in blue ink.

LT. GOVERNOR KIMBERLEY DRISCOLL



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000
TTY: N.E.T. Relay 1-800-439-2370

Jeffrey C. Riley
Commissioner

June 15, 2023

Brenda Theriault-Regan, Superintendent
Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

Re: Continuous Improvement and Monitoring Plan

Dear Superintendent Theriault-Regan:

The Office of Public School Monitoring recently conducted a Tier 1 Tiered Focused Monitoring Review in your district. The Monitoring Chairperson, Dee Wyatt, has been working with your district in the development of a Continuous Improvement & Monitoring Plan (CIMP). The approved CIMP, which is attached, includes the Department's detailed findings for any special education and civil rights criteria receiving a rating of *Partially Implemented*, *Not Implemented* or *Implementation in Progress*. It also includes the steps and completion timeframe the district has identified to bring the criteria into compliance with the controlling statute or regulation. To access the CIMP on the Department's website, please visit <http://www.doe.mass.edu> and select *Security Portal* then *PQA WebMonitoring*. Continue by selecting *PSM Tier Review > Feedback/CIMP > View TFM Report*.

Please upload into WBMS a signed statement of assurance indicating the district's commitment to implementing the requirements set forth in the CIMP. This statement should contain:

- a. a description of the steps the district is taking to make the CIMP available to staff, parent advisory groups and the general public; and
- b. an assurance that the CIMP will be implemented by the approved dates of completion.

Please note that school districts and charter schools must demonstrate resolution of noncompliance identified by the Department as soon as possible, but in no case later than one year from the issuance of the Department's Feedback Report. The Feedback Report for Tewksbury Public Schools was issued on May 2, 2023.

In closing, we would again like to thank the administration and staff who shared their time and thoughts so generously during the preparation and onsite phases of the review. Special thanks are given to Richard Pelletier for coordinating this visit for the district. Should you need any additional information, please do not hesitate to contact Dee Wyatt at (781) 338-3794.

Sincerely,

Dee Wyatt

Dee Wyatt

Tiered Focused Monitoring Review Chairperson
Office of Public School Monitoring

Amy Paulin

Amy Paulin, Assistant Director
Office of Public School Monitoring

cc: Bridget Garabedian, School Committee Chairperson
Richard Pelletier, Local Monitoring Review Coordinator

Encl.: Continuous Improvement & Monitoring Plan



MASSACHUSETTS
Department of Elementary
and Secondary Education

Tewksbury Public Schools

Tiered Focused Monitoring Report

Continuous Improvement and Monitoring Plan

**For Group B Universal Standards
Tier Level 1**

Dates of Onsite Visit: April 4-7, 2023

Date of Final Report: June 15, 2023

Department of Elementary and Secondary Education Onsite Team Member:
Dee Wyatt, Chairperson



Jeffrey C. Riley
Commissioner of Elementary and Secondary Education

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
TIERED FOCUSED MONITORING REPORT**

Tewksbury Public Schools

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MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION TIERED FOCUSED MONITORING REPORT INTRODUCTION

During the 2022-2023 school year, Tewksbury Public Schools participated in a Tiered Focused Monitoring Review (TFM) conducted by the Department's Office of Public School Monitoring (PSM). The purpose of the Tiered Focused Monitoring Review is to monitor compliance with regulatory requirements focusing on special education and civil rights.

Each school district, charter school, vocational school, and virtual school undergoes a Tiered Focused Monitoring Review every three years. The statewide Tiered Focused Monitoring cycle is posted at <https://www.doe.mass.edu/psm/tfm/6yrcycle.html>.

Regularly monitored standards are divided into two groups, known as Group A Universal Standards and Group B Universal Standards. Districts and schools are monitored on an alternate set of Universal Standards every three years.

Group A Universal Standards address:

- Student identification
- IEP development
- Programming and support services
- Equal opportunity

Group B Universal Standards address:

- Licensure and professional development
- Parent/student/community engagement
- Facilities and classroom observations
- Oversight
- Time and learning
- Equal access

The Department has also reserved a specific set of criteria, collectively known as Targeted Standards, employed if LEA or school level risk assessment data indicate there is a potential issue; the identified Targeted Standards are assessed in addition to the Universal Standards.

Universal Standards and Targeted Standards are aligned with the following regulations:

Special Education (SE)

- Selected requirements from the federal Individuals with Disabilities Education Act (IDEA-2004); the federal regulations promulgated under that Act at 34 CFR Part 300; M.G.L. c. 71B, and the Massachusetts Board of Education's Special Education regulations (603 CMR 28.00), as amended September 20, 2022.

Civil Rights Methods of Administration and Other General Education Requirements (CR)

- Selected federal civil rights requirements, including requirements under the Every Student Succeeds Act (ESSA); Title VI of the Civil Rights Act of 1964; the Equal Educational Opportunities Act of 1974; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and Title II of the Americans with Disabilities Act of 1990, together

with selected state requirements under M.G.L. c. 76, Section 5 as amended by Chapter 199 of the Acts of 2011 and M.G.L. c. 269 §§ 17 through 19.

- Selected requirements from the Massachusetts Board of Education's Physical Restraint regulations (603 CMR 46.00).
- Selected requirements from the Massachusetts Board of Education's Student Learning Time regulations (603 CMR 27.00).
- Various requirements under other federal and state laws.

PSM Team:

Depending upon the size of a school district and the number of special education programs to be reviewed, a team of one to four Department staff members conducts onsite activities over one to five days in a school district or charter school.

Tier Level:

The level of monitoring varies based on tier designation, aligning supports to the level of need and ensuring that districts and schools with greater needs receive appropriate supports to make sustained improvements.

Tier	Title	Description
1	Self-Directed Improvement	Data points indicate no concern on compliance and student outcomes.
2	Directed Improvement	No demonstrated risk in areas with close link to student outcomes.
3	Corrective Action	Areas of concern include both compliance and student outcomes.
4	Cross-unit Support and Corrective Action	Areas of concern have a profound effect on student outcomes and ongoing compliance.

For the 2022-2023 school year, the tier assignments are based on:

- Annual drop-out rate for students with disabilities
- Five-year cohort graduation rate for students with disabilities
- Public School Monitoring compliance data from the previous review
- Problem Resolution System data, specifically findings of noncompliance
- Special education SPP/APR compliance Indicator data for Indicators 4B, 9 & 10
 - Indicator 4B: Significant discrepancy by race or ethnicity in removal of students with IEPs greater than 10 days
 - Indicator 9: Overall disproportionate representation of racial and ethnic groups identified as eligible for special education
 - Indicator 10: Disproportionate representation of racial and ethnic groups within specific disability categories
- Special education SPP/APR performance Indicator data for Indicators 5 & 6
 - Indicator 5: Education Environments (6-21)
 - Indicator 6: Preschool Environments
- Significant Disproportionality data 2021-2022 & 2022-2023

Tiering adjustments may be made for districts engaged in work with the Department's Statewide System of Support and have schools identified as requiring assistance and intervention. Tiering assignments may also be adjusted for schools and districts unable to remedy noncompliance within one year of the previous TFM review, as well as for charter schools requiring additional oversight based on conditions of their charter.

Report: For Tier 1 & 2 Tiered Focused Monitoring Reviews

Following the onsite visit, the PSM team holds an informal exit meeting to summarize the review for the superintendent or charter school leader. Within approximately 20 business days of the onsite visit, the chairperson forwards the TFM Feedback Summary that includes findings from the Tiered Focused Monitoring Review to the superintendent or charter school leader.

As part of the reporting process, all districts/charter schools in Tiers 1 and 2 then develop a Continuous Improvement and Monitoring Plan (CIMP) for any criteria receiving a rating of "Partially Implemented," "Not Implemented," and "Implementation in Progress." The CIMP is due to the Department within 20 business days after the issuance of the Feedback Summary and is subject to the Department's review and approval. The CIMP outlines an action plan, identifies the success metric, describes the measurement mechanism, and provides a completion timeframe to bring those areas into compliance with the controlling statute or regulation. Department staff provide support and assistance to districts and charter schools on the development of a CIMP.

Once the CIMP is approved, it is issued as the Final Report.

Department staff also provide ongoing technical assistance as the school or district is implementing the approved CIMP. **School districts and charter schools must demonstrate effective resolution of noncompliance identified by the Department as soon as possible but in no case later than one year from the issuance of the Department's Feedback Summary.**

For more information regarding the TFM Review Process, including district and parent resources, please visit < <https://www.doe.mass.edu/psm/tfm/default.html> >.

TIERED FOCUSED MONITORING FINAL REPORT

Tewksbury Public Schools

The Massachusetts Department of Elementary and Secondary Education conducted a Tiered Focused Monitoring Review in Tewksbury Public Schools during the week of April 3, 2023, to evaluate the implementation of Group B Universal Standards in the program areas of special education, civil rights, and other related general education requirements. The team appreciated the opportunity to interview staff and parents, to observe classroom facilities, and to review the programs underway in the district.

In preparing this report, the team reviewed extensive written documentation regarding the operation of the district's programs, together with information gathered by means of the following Department program review methods:

Self-Assessment Phase:

- District review of special education and civil rights documentation for required elements including document uploads.
- Upon completion of the self-assessment, the district submitted the data to the Department for review.

On-site Verification Phase:

- Interviews of administrative, instructional, and support staff consistent with those criteria selected for onsite verification.
- Interviews of a parent advisory council (PAC) representative and other telephone interviews, as requested by parents or members of the general public.
- Review of additional documents for special education and civil rights.
- Surveys of parents of students in special education: Parents of students in special education were sent a survey that solicits information regarding their experiences with the district's implementation of special education programs, related services, and procedural requirements.
- Observations of classrooms and other facilities: The onsite team visited a sample of classrooms and other school facilities used in the delivery of programs and services to determine general levels of compliance with program requirements.

The Tiered Focused Monitoring Report includes those criteria that were found by the team to be implemented in a "Commendable" manner, as well as criteria receiving a rating of "Partially Implemented," "Not Implemented," and "Implementation in Progress." (Refer to the "Definition of Compliance Ratings" section of the report.) Tiered Focused Monitoring Reports do not include criteria receiving a rating of "Implemented" or "Not Applicable." This will allow the district and the Department to focus their efforts on those areas requiring corrective action. Districts are expected to incorporate the corrective actions into their district and school improvement plans, including their professional development plans.

DEFINITION OF COMPLIANCE RATINGS

Commendable	Any requirement or aspect of a requirement implemented in an exemplary manner significantly beyond the requirements of law or regulation.
Implemented	The requirement is substantially met in all important aspects.
Implementation in Progress	This rating is used for criteria containing new or updated legal requirements; the district has implemented any old requirements contained in the criterion and is training staff or beginning to implement the new requirements in such a way that the onsite team anticipates that the new requirements will be implemented by the end of the school year.
Partially Implemented	The requirement, in one or several important aspects, is not entirely met.
Not Implemented	The requirement is totally or substantially not met.
Not Applicable	The requirement does not apply to the school district or charter school.

Tewksbury Public Schools

SUMMARY OF COMPLIANCE CRITERIA RATINGS

	Universal Standards Special Education	Universal Standards Civil Rights and Other General Education Requirements
IMPLEMENTED	SE 15, SE 32, SE 35, SE 36, SE 50, SE 51, SE 52, SE 52A, SE 54, SE 55, SE 56	CR 7, CR 7A, CR 7B, CR 7C, CR 8, CR 10A, CR 10B, CR 10C, CR 12A, CR 16, CR 17A, CR 20, CR 21, CR 22, CR 23, CR 24, CR 25
PARTIALLY IMPLEMENTED		CR 3
NOT IMPLEMENTED	None	
NOT APPLICABLE	None	

The full list of criteria and information regarding the requirements can be found in Appendix B of the Tiered Focused Monitoring Toolkit available at < <https://www.doe.mass.edu/psm/resources/tfm-toolkit.docx>>.

CONTINUOUS IMPROVEMENT AND MONITORING PLAN

Improvement Area 1

Criterion: CR 3 - Access to a full range of education programs

Rating: Partially Implemented

Description of Current Issue: Analysis of data and staff interviews indicated all students do not have equal access to the full range of general education programs. Specifically, IEP Teams do not consistently consider the least restrictive environment for students with disabilities; data demonstrated the following:

- Approximately 48.6% of eligible special education students are served in full inclusion, a rate lower than the state rate of approximately 67.2%.
- Approximately 29.4% of eligible special education students are in partial inclusion placements, a rate higher than the state rate of approximately 13%.

LEA Outcome: Tewksbury Public Schools will ensure that all students have equal access to the full range of general education programs. IEP Teams will consistently consider the least restrictive environment for students with disabilities, and each school will ensure that appropriate supports and interventions are available in general education programs to support increased participation of eligible students in full inclusion settings.

Action Plan: By June 30, 2023, Tewksbury Public Schools will establish a district-wide inclusion team including district administrators, general education teachers, and special education teachers to support increased participation of eligible students in full inclusion settings. Evidence will include the names and titles of the members.

By October 30, 2023, Tewksbury Public Schools will submit the results of a root-cause analysis conducted by the inclusion team, along with a corresponding action and progress monitoring plan. The action plan will outline steps the team will take to increase full inclusion placements and ensure that appropriate supports and interventions are available in general education programs. Subsequent progress reports will be based on the root cause analysis and steps set forth in the action plan.

Success Metric: By October 2023 and beyond, the district will identify the root cause(s) of low rates of full inclusion and high rates of partial inclusion placements. The district will review data for any discrepancies by specific student groups including, but not limited to, race, disability type, and multi-lingual learners. Where necessary, Tewksbury Public Schools will implement action steps to resolve the low rates of full inclusion and conduct ongoing progress monitoring.

Evidence:

- List of the names and titles of the members of the inclusion team
- Data analysis results
- Root cause analysis and prioritization
- Action plan to increase the rate of full inclusion

Measurement Mechanism: Each fall and spring, the principals and Director of Special Education will review the district's special education placement data to ensure continued progress in addressing the overall inclusion rates. Additionally, the district will provide ongoing professional development to all relevant staff on LRE requirements and strategies for ensuring appropriate support and services in full

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CONTINUOUS IMPROVEMENT AND MONITORING PLAN

Improvement Area 1
inclusion settings. Other initiatives will be implemented based on the root cause analysis, action plan, and results from ongoing progress monitoring.
Completion Timeframe: 10/30/2023

Heath Brook Elementary School

Mrs. Terry Gerrish, Principal

tgerrish@tewksbury.k12.ma.us

165 Shawsheen Street
Tewksbury, MA 01876

(978) 640-7865

www.tewksbury.k12.ma.us/heath-brook

<https://www.facebook.com/heathbrooktewksbury>



Penguin Pride

To: Mrs. Brenda Theriault-Regan, Superintendent

From: Terry Gerrish

Re: Appendix B Positions

Date: June 8, 2023

Heath Brook School Appendix B Positions 2023-2024

I recommend the following for Case manager positions:

Special Education Case Manager

Kara Murray

I recommend the following people for PLC positions:

PLC Facilitator - Kindergarten

Katie Buck & Stacey Paradis (split)

PLC Facilitator - Grade 1

Jennifer Price

I recommend the following people for Appendix "B" positions:

Art Show (HB/Dewing)

Kristen Kosiba

Lead Teacher

Mariellen Nastasi

Mentors:

Integrated Preschool (Socci)

Kara Murray (Training year)

The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

RECEIVED BY TPS
MAY 30 2023 01:43

Loella F. Dewing School
1469 Andover Street
Tewksbury, MA 01876
(978) 640-7858

Celebrating Excellence



Mrs. Alexis Bosworth
Asst. Principal/Preschool Coordinator
abosworth@tewksbury.k12.ma.us

To: Mrs. Brenda Theriault-Regan, Superintendent

From: Alexis Bosworth

Re: Appendix B Positions

Date: May 26, 2023

**Dewing School
Additional Appendix B Positions
2023-2024**

I recommend the following people for Case manager positions:
Special Education Case Manager - [Susan Drum](#)

I recommend the following people for PLC positions:

PLC Facilitator - Kindergarten [Heather Grace](#)

PLC Facilitator - Grade 1: [Lisa Tramonte](#)

I recommend the following people for Head Teacher positions:
Pk-1 - [Maryellen Hirtle](#)

The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

Mr. Jay Harding
Principal
Mr. Rob Rogers
Asst Principal
jharding@tewksbury.k12.ma.us
Telephone: 978-640-7870
Fax: 978-640-7874

Center Elementary School
139 Pleasant Street
Tewksbury, MA 01876
(978) 640-7870

Celebrating Excellence



To: Brenda Regan
From: Jay Harding
Date: 6/6/2023
Re: Appendix B Nominations

After careful consideration, I would like to recommend the following faculty members for the listed Appendix B positions for the 2023-2024 school year:

Special Education Case Manager	Kimberly Khan
District Art Show	Jennifer Barbati
PLC Facilitator - Gr 3	TBD
PLC Facilitator - Gr. 4	TBD
PLC Facilitator- Gr 2	TBD

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

Jay S. Harding
Principal
Center Elementary School

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.

Tewksbury Public Schools

Tewksbury, Massachusetts 01876



Judi McInnes
Principal
(978) 640-7880 ext. 7300
William Hart
Assistant Principal
(978) 640-7880 ext. 7302

John F. Ryan Elementary School
135 Pleasant Street
Tewksbury, MA 01876
Fax (978) 640-7888

To: Brenda Theriault-Regan

From: Judi McInnes, Ryan School Principal

Re: SY 23-24 Appendix B Positions

Date: June 1, 2023

John F. Ryan School Appendix B Positions 2023-2024

I recommend the following people for **Team Leader** positions:

Christine Cremin	Kathleen Anderson
Taylor McNeil	Gretchen Martel
Robert Shirkoff	Jennifer Mrozowski
Courtney Graffeo	

I recommend the following people for **PLC Facilitator** positions:

Susan Walsh	Mathematics
Sandra Ferrara	Science
Andrea MacMullin & Sue Hogan	English/Language Arts
Lauren Tierney	Social Studies
Jamie Bruno	Specialists

I recommend the following people for **Other Appendix B** positions:

Instrumental Music- Tim Olevsky
Intramural Director Full Year (Chorus)- Ryan Enos
Art Show- Melissa Lane
Case Manager- Susan Hogan

I recommend the following people for **Mentor** positions: N/A

To: Brenda Theriault-Regan
From: John Weir
Re: Appendix B Positions
Date: 6/1/23

John W. Wynn Middle School
Appendix B Positions
2023- 2024

I recommend the following people for Team Leader positions:

Sara Chella--Team Leader 7A
Cathy Bilodeau - Team 7B
Fran Rouff - Team 7C
Kellyn Welch- Team 8A
Christopher Gagnon – Team 8B
Kate Deveau - Team 8C
Christine Welch, Holly Germain - Specialist Team (shared/split stipend)

I recommend the following people for PLC positions:

Fran Rouff--Science
Cathy Bilodeau--Math
Kim Johnston—English
Christopher Gagnon—Social Studies
Christine Welch, Holly Germain--Specialists (shared/split stipend)

I recommend the following people for Appendix "B" positions:

Joshua Bilodeau, Nicole Flood--Student Council, (shared/split stipend)
Lauren Nastari (½ Stipend)--Detention Supervisor
Natasha MacFarlane--Math Team Advisor
Jon DiPrima – Drama Coach Gr. 7 & 8
TBD--Assistant Drama Coach
TBD—Newspaper Advisor
Jaime Noberini– Yearbook Advisor
TBD--Literary Magazine
Tim Olevsky-Band Director
Elaine Sinclair--Case Manager
Eric Donaldson--Art Show

APP B TYPE	POSITION	LOCATION	LAST	FIRST
ACADEMIC APP B	HEAD TEACHER (ELL)	ALL Schools	Hodgson	Karen
ACADEMIC APP B	CASE MANAGER	TMHS	Zucco	Chuck
ACADEMIC APP B	DEPT HEAD - ENGLISH	TMHS	Gouthro	Brian
ACADEMIC APP B	DEPT HEAD - MATHEMATICS	TMHS	Ryan	Shelli-An
ACADEMIC APP B	DEPT HEAD - SOCIAL STUDIES	TMHS	Aylward	Brian
ACADEMIC APP B	DEPT HEAD - SCIENCE	TMHS	Bland	Eric
ACADEMIC APP B	DEPT HEAD - GUIDANCE	TMHS	TBD	
ACADEMIC APP B	LEAD TEACHER - Wellness/PE	TMHS	Fabiano	Julie
ACADEMIC APP B	LEAD TEACHER - SPED	TMHS	Nashawaty	Jillian
ACADEMIC APP B	LEAD TEACHER - SPED	TMHS	White	Lindsey
ACADEMIC APP B	LEAD TEACHER - Art	TMHS	LaPierre	Nicole
ACADEMIC APP B	LEAD TEACHER - CTBE	TMHS	Kelleher	Mary Jo
ACADEMIC APP B	LEAD TEACHER - World Language	TMHS	Mahoney	Bailey
EXTRACURRICULAR & MISCELLANEOUS APP B	ACADEMIC DECATHALON	TMHS	Ring	Kelsey
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	LaPierre	Nicole
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	Arnold	Jennifer
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	Sweetapple	Emma
EXTRACURRICULAR & MISCELLANEOUS APP B	ART SHOW (K-12)	TMHS	Sullivan	Ashley
EXTRACURRICULAR & MISCELLANEOUS APP B	BEST BUDDIES	TMHS	White	Lindsey
EXTRACURRICULAR & MISCELLANEOUS APP B	BEST BUDDIES	TMHS	Aylward	Brian
EXTRACURRICULAR & MISCELLANEOUS APP B	CHORAL DIRECTOR HIGH SCHOOL	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - FRESHMAN CLASS	TMHS	TBD	TBD
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SOPHOMORE CLASS	TMHS	TBD	TBD
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - JUNIOR CLASS	TMHS	Feeley	Timothy
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - JUNIOR CLASS	TMHS	Souder	Christine
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SENIOR CLASS	TMHS	Ring	Kelsey
EXTRACURRICULAR & MISCELLANEOUS APP B	CLASS ADVISOR - SENIOR CLASS	TMHS	Baynes	Julia
EXTRACURRICULAR & MISCELLANEOUS APP B	COLOR GUARD INSTRUCTOR	TMHS	N/A	N/A
EXTRACURRICULAR & MISCELLANEOUS APP B	CONCERT BAND AND JAZZ ENSEMBLE	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	DEBATING CLUB (MOCK TRIAL)	TMHS	Aylward	Brian
EXTRACURRICULAR & MISCELLANEOUS APP B	DECA	TMHS	Sullivan	James
EXTRACURRICULAR & MISCELLANEOUS APP B	DETENTION (3 DAYS/WK)	TMHS	Boudreau-Hill	Donna
EXTRACURRICULAR & MISCELLANEOUS APP B	DETENTION (3 DAYS/WK)	TMHS	Kelleher	Mary Jo
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-ARTISTIC DIRECTOR (FALL/SPRING)	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-ARTISTIC DIRECTOR (WINTER)	TMHS	Pellegrino	Celeste
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-TECHNICAL DIRECTOR (FALL/SPRING)	TMHS	Moffat	David
EXTRACURRICULAR & MISCELLANEOUS APP B	DRAMA-TECHNICAL DIRECTOR (WINTER)	TMHS	Moffat	David
EXTRACURRICULAR & MISCELLANEOUS APP B	ECHO ADVISOR - INTERACT CLUB	TMHS	Sweetapple	Emma
EXTRACURRICULAR & MISCELLANEOUS APP B	INTERNATIONAL CLUB	TMHS	Lealini-Dudley	Maria de Graca
EXTRACURRICULAR & MISCELLANEOUS APP B	JUNIOR CLASSICAL	TMHS	Early	Paul
EXTRACURRICULAR & MISCELLANEOUS APP B	MARCHING & MANEUVERING INST.	TMHS	HOWE	Sue
EXTRACURRICULAR & MISCELLANEOUS APP B	MARCHING BAND DIRECTOR	TMHS	N/A	N/A
EXTRACURRICULAR & MISCELLANEOUS APP B	MATH LEAGUE	TMHS	McGinn	Mary Beth
EXTRACURRICULAR & MISCELLANEOUS APP B	NATIONAL HONOR SOCIETY	TMHS	Puma	Dustine
EXTRACURRICULAR & MISCELLANEOUS APP B	PEER LEADERSHIP	TMHS	Glass	Deb

APP B TYPE	POSITION	LOCATION	LAST	FIRST
EXTRACURRICULAR & MISCELLANEOUS APP B	PERCUSSION INSTRUCTOR	TMHS	N/A	N/A
EXTRACURRICULAR & MISCELLANEOUS APP B	ROBOTICS CLUB	TMHS	Morris	Scott
EXTRACURRICULAR & MISCELLANEOUS APP B	SADD	TMHS	O'Leary	Sean
EXTRACURRICULAR & MISCELLANEOUS APP B	SEAL OF BILITERACY	TMHS	Hodgson	Karen
EXTRACURRICULAR & MISCELLANEOUS APP B	SEAL OF BILITERACY	TMHS	Lealdini-Dudley	Maria
EXTRACURRICULAR & MISCELLANEOUS APP B	STUDENT COUNCIL	TMHS	Glass	Deb
EXTRACURRICULAR & MISCELLANEOUS APP B	TREASURER/STUDENT ACTIVITIES	TMHS	Osborne	Eileen
EXTRACURRICULAR & MISCELLANEOUS APP B	YEARBOOK	TMHS	Fabiano	Julia

	POSITION	LOCATION	LAST	FIRST
Intramural Director (FY)	Anime	TMHS	Demers	Marc
Intramural Director (FY)	Art Club	TMHS	LaPierre	Nicole
Intramural Director (FY)	Book Discussion Club	TMHS	Hammers	Julia
Intramural Director (FY)	Creative Writing Club	TMHS	Caruso	Nina
Intramural Director (TBD)	Dance Team	TMHS	TBD	TBD
Intramural Director (FY)	Environmental Club	TMHS	Gordon	Janet
Intramural Director (FY)	Esports	TMHS	Arbogast	Sanford
Intramural Director (FY)	Flag Corps	TMHS	Howe	Sue
Intramural Director (FY)	GSA Club	TMHS	Bourgoin	Conner
Intramural Director (FY)	Pep Band	TMHS	Howe	Sue
Intramural Director (FY)	Renaissance Program	TMHS	Ryan	Shelli
Intramural Director (FY)	SAFE	TMHS	Mahoney	Bailey
Intramural Director (FY)	She's the First	TMHS	LaPierre	Nicole
Intramural Director (FY)	Speech and Debate Club	TMHS	Molloy	Peter
Intramural Director (FY)	TMHS Morning Update/Announcements	TMHS	Sweetapple	Emma



Tewksbury Public Schools

MEMORANDUM

To: School Committee Members
From: Brenda Theriault-Regan
Superintendent of Schools
Date: July 13, 2023
Re: Non-Union Stipend Recommendation
2023-2024 School Year

I am recommending the School Committee vote to reappoint the following faculty members for the 2023-2024 school year Non-Union Stipend position:

Co-Directors of Physical & Health Wellness
Ron Drouin

Policy

File: JIC - STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

Suspension

In every case of student misconduct for which **out-of-school** suspension may be imposed under M.G.L. c. 71, Section 37H¹/₄,~~1-4~~, prior to imposing such suspension, the Principal, Superintendent, or decision-maker must first:

(1) consider ways to reengage the student in the learning process and document;
and

(2) employ alternative remedies, which may include but are not limited to mediation, conflict resolution, restorative justice, and collaborative problem solving, and document the use and results of such alternative remedies,

unless specific reasons are documented as to why alternative remedies are unsuitable or counter-productive in the particular case, or the student's continued presence in school poses a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school. (Note: if emergency removal is

¹ 1 Other than for Except for M.G.L. c. 71, Section 37H and 37H ½ offenses, which are referenced and addressed in the note at the end of this policy.

Informational Reading 7-19-2023: Recommendation to approve revision to TPS policy with input from Legal.

necessary, the posed danger and/or material and substantial disruption to order must be documented, and emergency removal procedures, addressed herein, must be followed). The Principal, Superintendent or decision-maker shall also implement school-or district-wide models to re-engage students in the learning process, which shall include but not be limited to: (i) positive behavioral interventions and supports models and (ii) trauma sensitive learning models; provided, however, that school-or district-wide models shall not be considered a direct response to a specific incident.

~~a Principal shall consider ways to re-engage the student in learning, and avoid using long-term suspension from school as a consequence until alternatives have been tried. Alternatives may include the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and positive behavioral interventions and supports.¶~~

Notice of Suspension:

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent oral and written notice, and provide the student an opportunity for a hearing and the parent an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent present, the Principal must be able to document reasonable efforts to include the parent.

~~† Except for offenses referenced in the note at the end of this policy.¶~~

Emergency Removal

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or disruption.

The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall: Make immediate and reasonable efforts to orally notify the student and the student's parent of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation; Provide written notice to the student and parent as required above; Provide the student an opportunity for a hearing with the

Informational Reading 7-19-2023: Recommendation to approve revision to TPS policy with input from Legal.

Principal that complies with applicable regulations, and the parent an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent; Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

In School Suspension - not more than 10 days consecutively or cumulatively

The Principal may use in-school suspension as an alternative to short-term suspension for disciplinary offenses.

The Principal may impose an in-school suspension for a disciplinary offense under this provision, provided that the Principal follows the process set forth in [this policy and applicable law](#) and regulations and the student has the opportunity to make academic progress as required by law and regulation.

Principal's Hearing - Short Term Suspension of up to 10 days

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

The Principal shall notify the student and parent of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make

Informational Reading 7-19-2023: Recommendation to approve revision to TPS policy with input from Legal.

academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

Principal's Hearing - Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent upon request.

The Principal shall provide the parent, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension.

The Principal shall send the written determination to the student and parent by hand-delivery, certified mail, first-class mail, email to an address provided by the parent for school communications, or any other method of delivery agreed to by the Principal and the parent.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5) calendar days, the student or parent may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

Superintendent's Hearing

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing - Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has made efforts to find a day and time for the hearing that would allow the parent and Superintendent to participate. The Superintendent shall send written notice to the parent of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence

shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

Expulsion

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

Academic Progress

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other school work as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan

shall include the process for notifying such students and their parents of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

Reporting

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC October 2014

ADOPTED: April 14, 2015

REVISED POLICY APPROVED: [REDACTED], 2023

ADOPTED: [REDACTED], 2023

LEGAL REF: M.G.L. 71:37H; 71:37H ½; 71:37H ¾; 76:17; 603 CMR 53.00

NOTE: The DESE regulations on student discipline and this policy, consistent with applicable law, set forth the minimum procedural requirements applicable to the suspension of a student for a disciplinary offense other than: possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction,

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or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in the school would have a substantial detrimental effect on the general welfare of the school, as provided in M.G.L. c. 71, S. 37H or 37H1/2. The Principal, pursuant to the previously referenced statute may remove a student who has committed any of the disciplinary offenses above referenced from school for more than 90 days in a school year.

Except that the removal from school for such offenses is subject to the provision of continuing educational services needed to make academic progress and, the requirement that all school districts regardless of the type of offense shall report school discipline data and analysis to DESE. Also, the prohibited actions above referenced are subject to the provision that allows the Commissioner to investigate each school that has a significant number of students suspended and expelled for more than 10 cumulative days in a school year and to make recommendations thereon.

Informational Reading 7-19-2023: Recommendation to approve revision to TPS policy with input from Legal.

~~File: IJNDD - POLICY ON FACEBOOK AND SOCIAL NETWORKING WEB SITES~~

POLICY ON SOCIAL MEDIA AND ONLINE / DIGITAL COMMUNICATIONS

~~Due to the nature of social media, there exists a risk, without care and planning, that the lines between one's professional life and personal life will be blurred.~~ The intention of this policy is to preserve student confidentiality, maintain the staff member's status as a respected professional who should command respect, minimize distraction from and disruption to the educational process and learning environment, and define specific best practices for staff members' use of social media.

~~The Superintendent and the School Principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. ¶¶~~

Given the accelerated pace of technological advancements, it is not feasible to identify all proprietary or commonly named or identified means of such communications. This Policy applies to all social media, networking, messaging/chatting, online, digital, cellular, and similar technologies and communications. Staff should always be mindful and conscientious of how they present themselves to the world, online and otherwise. Tewksbury Public Schools recognize that online communications between staff members and students are a reality inherent to 21st century learning. In the process of integrating technology into instruction, educators must thoughtfully consider how they use these tools in an educational context and consider how they share information both personally and professionally on social media, taking care not to blur the lines between personnel expression and expression as District staff and/or regarding school business.

~~Annual reminders and orientations will give special emphasis on guidelines that help support Staff are expected to engage in the appropriate use of social media, which that shall includes (but is not limited to) adherence to the following guidelines: but not limited to:~~

1) Staff may not engage in improper fraternization with students using social media or other electronic means.

a. Staff may not friend or follow current students on social media nor allow students to follow them.

b. All electronic contacts with students should be through the District's computer and telephone system, except emergency situations or with approval of building administration for extenuating circumstances.

c. School sponsored team, class, or student organization pages, accounts, or groups will be created only in conjunction with the coach or faculty advisor. All groups must include

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the appropriate administrator as a member. Access to the page will remain with the coach or faculty advisor.

d. All contact and messages by coaches and faculty advisors with team members shall be sent to all team members, except for messages concerning medical or academic privacy matters, in which case the messages will be copied to the appropriate administrator.

e. Staff will not give out their private cell phone or home phone numbers without prior approval of the District.

f. Inappropriate contact via phone, electronic device or by any other means is prohibited.

The Superintendent and school principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the online, digital world as well as in person. Employees must conduct themselves in ways that (1) do not set forth the appearance that an employee's personal social media or online activity is indicative of school or District views; (2) do not set forth the appearance that the employee's social media or online activity represents the school and/or the District if that is not the case, or (3) that distract from or disrupt the educational process or learning environment.

Annual reminders and orientations shall will be offered to support staff in the appropriate use of social media, inclusive of but not limited to an emphasis on the following which will include (but may not be limited to) special emphasis on the following:

12) Mindfulness of account privacy settings and awareness of distribution without consent ("screenshotting," etc.)

2) Not posting photos of others and/or tagging others without first obtaining proper consent and only if appropriate; maintaining student confidentiality is paramount

3) Use of district or school logos, likenesses, photographs, etc., only as appropriate and with advance permission from building principal or superintendent

4) Inappropriateness of posting items with sexual content

523) Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol

634) Examples of inappropriate behavior from other districts, as behavior to avoid

745) Monitoring and penalties for improper use of district computers and technology

856) The possibility of penalties, including discipline up to and including dismissal from employment in accordance with governing agreements and applicable law, for failure to exercise good judgment or propriety in on-line conduct.

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↩

The Superintendent or designees ~~will~~ may periodically conduct internet searches ~~to see if~~ aimed at determining whether staff have ~~posted inappropriate materials on-line~~ violated this Policy. ~~When staff violation of this Policy inappropriate use of computers and websites is discovered, the p~~ School Principals and/or Superintendent will promptly bring ~~that inappropriate use~~ any such violation ~~to~~ the attention of the staff member and may consider and apply disciplinary action up to and including termination.

This policy serves to supplement, not substitute, the ~~D~~ school district's Acceptable Use Policy. [ADD LINK TO ACCEPTABLE USE]

REVISED POLICY APPROVED: [REDACTED], 2023

~~APPROVED: August 2010~~

~~ADOPTED: April 14, 2015~~

~~Reviewed and Accepted October 17, 2018~~

~~Reviewed & Revised:~~

ADOPTED: [REDACTED], 2023

File: CM - SCHOOL DISTRICT ANNUAL TOWN REPORT

An annual town report covering the diversified activities of the school ~~system~~ **district** and the administration's recommendations for their improvement will be prepared by the Superintendent and presented to the Tewksbury School Committee. ~~These reports are to be prepared during the month of December and submitted to the Tewksbury School Committee prior to forwarding to the Board of Selectmen~~ **Select Board** through the Executive Secretary. The Town By-Laws state that all reports for the Annual Town Report must be submitted to the Selectmen **Select Board** by January 15th of each year. Upon Committee approval, the report will be made available to the public and used as one means for informing parents/guardians, citizens, the Commissioner of Education, and others of the programs and conditions of the town's public schools.

~~Established by law and committee policy~~

Adoption date: January 1996

Reviewed and Adopted July 17, 2013

Reviewed:

LEGAL REFS.: M.G.L. [72:4](#)

SOURCE: MASC ~~Policy~~ - **Updated 2022**

File: ECE - TEWKSBURY MEMORIAL HIGH SCHOOL STUDENT PARKING

The Tewksbury School Committee considers the ability of students to access parking places at Tewksbury Memorial High School a privilege. Students who meet and maintain the requirements **established and set forth** by the administration will be granted this privilege as space allows. **Student parking privilege requirements are outlined in the TMHS student handbook and are reviewed annually and updated as necessary.**

Reviewed and Adopted September 25, 2013

Reviewed & Revised:

~~File: ECE-R-TEWKSBURY MEMORIAL HIGH SCHOOL PARKING PRIVILEGES~~

~~Parking at Tewksbury Memorial High School is a senior privilege. Any student's parking permit may be rescinded by any administrator after due process is accorded the individual. Revocation of any parking privilege will be permanent. Listed are some of the reasons that may cause revocation of parking privileges:~~

- ~~A. Poor academic performance~~
- ~~B. Excessive tardiness to school~~
- ~~C. Suspension due to infraction of school rules~~
- ~~D. Driving to endanger (speeding, recklessness, burning rubber, driving on the walkway, cutting across the rotary, not stopping at stop signs, passing cars on the driveway and leaving prior to the departure of school buses without an administrator's approval)~~
- ~~E. Illegal parking (parking in unassigned or restricted areas)~~
- ~~F. Giving your parking permit to another person~~
- ~~G. Written citations by the Tewksbury Police Department for motor vehicle violations while driving to and from school or school related events~~
- ~~H. Unauthorized visits to parking area and/or leaving the school grounds during the school day without permission~~
- ~~I. Not using a seat belt as required by Massachusetts State Law~~
- ~~J. Space restrictions (due mostly to weather)~~
- ~~K. The production or use of counterfeit permits~~

~~STUDENT AUTOMOBILE PERMIT FORM~~

~~A one-time per year, non-refundable fee of \$150.00 must accompany this form. Only checks payable to the Town of Tewksbury will be accepted. Car registration and driver's license must accompany this application.~~

~~My son/daughter _____ has my permission to drive to Tewksbury Memorial High School. My permission is granted after reviewing and accepting the parking policy stated in the student handbook.~~

~~We are aware that student parking is a privilege and may be rescinded in accordance with said policy. We understand that parking permits are not transferable from one student to another (including family members). In the event of an accident, Tewksbury Memorial High School is absolved of any and all responsibilities. Persons riding with the driver are the responsibility of the driver and not that of Tewksbury Memorial High School.~~

~~We are also aware that ticketing and/or towing may result from parking infractions. TMHS is absolved of any and all responsibilities and fees resulting from ticketing and towing.~~

Signature of
Guardian _____ Date _____ Signature of Driver/Student _____ Date _____

Make _____ Type of Automobile _____

The car is registered in the name of _____

~~Revised and Adopted September 25, 2013~~

Old Business

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

July 14, 2023

TO: Tewksbury School Committee
FROM: David Libby - School Business Manager
RE: Final Expenditure Report FY23

Please find the attached documents representing the final expenditure report for the Tewksbury Public Schools for fiscal year 2023, which ended June 30, 2023. The first page is a summary by cost center and the following pages are the detailed accounts within each cost center. The School Department finished the year within budget in the three major areas of our budget that are within our control: Salary, Operating and Capital Outlay. In the Fixed Cost area of our budget, although not all expenses have been recorded as of this date, the School Department is projected to be approximately \$40,000 favorable to budget.

Some notable areas where FY23 Operating expenses were higher than expected were specialized transportation services, building maintenance and contracted student services. Conversely, many of our Salary accounts were under budget. This was mainly due to attrition and some positions remaining vacant throughout the school year (hence, the aforementioned increase in contracted student services). At the request of the Town Accounting Department, in order to better balance the deficit between Operating and Salary accounts, an end of year budget transfer was prepared. A copy of this transfer request is also attached in this package.

School year 2022-2023 saw the opening of the new Center Elementary School, the closing of two schools, the Louise Davy Trahan and the North Street School. A new ELA curriculum was piloted, chosen and funded for our K-6 population. The one-to-one device program was expanded and continues to produce positive results. Much was accomplished by our school community. It is the hope of the Business Office to continue to support these efforts by seeking and providing appropriate sources of funding to fulfill the ever-changing needs of our school community. We thank the School Committee, Selectmen, Finance Committee, the Town Manager, all other town boards and departments who continually work cohesively in Tewksbury to help us in that endeavor.

Cc: Brenda Regan – Superintendent of Schools
Lori McDermott – Assistant Superintendent of Schools
Richard Montuori – Town Manager

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass current, research-based teaching, learning, and an assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

TEWKSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE
QUARTERLY
EXPENDITURE REPORT
JUNE 2023 - (FINAL FY23)

FY 23 COST CENTER	FY 23 Appropriation	Transfers Adjustments	FY 23 Adjusted Budget	Expended	Encumbered	Cost Center Available Balance	% USED
11 - Dewing	\$ 4,856,215	\$ (92,688)	\$ 4,763,527	\$ 4,584,971	\$ -	\$ 178,556	96%
13 - Heath Brook	\$ 2,761,659	\$ -	\$ 2,761,659	\$ 2,653,484	\$ 459	\$ 107,716	96%
14 - Center	\$ 3,308,143	\$ -	\$ 3,308,143	\$ 3,537,894	\$ 559	\$ (230,310)	107%
16 - North Street	\$ 1,279,681	\$ -	\$ 1,279,681	\$ 1,276,271	\$ -	\$ 3,410	100%
17 - Trahan	\$ 1,045,919	\$ -	\$ 1,045,919	\$ 1,065,441	\$ 719	\$ (20,241)	102%
K-4 TOTALS	\$ 13,251,617	\$ (92,688)	\$ 13,158,929	\$ 13,118,061	\$ 1,737	\$ 39,131	100%
15 - Ryan	\$ 5,124,900	\$ -	\$ 5,124,900	\$ 5,200,317	\$ 459	\$ (75,876)	101%
21 - Wynn Middle	\$ 5,265,880	\$ (118,175)	\$ 5,147,705	\$ 5,079,902	\$ 459	\$ 67,344	99%
31 - TMHS	\$ 8,139,439	\$ (110,434)	\$ 8,029,005	\$ 7,742,201	\$ 1,155	\$ 285,649	96%
84 - School Comm	\$ 149,300	\$ 1,550	\$ 150,850	\$ 226,073	\$ -	\$ (75,223)	150%
86 - Administration	\$ 1,144,924	\$ -	\$ 1,144,924	\$ 1,130,684	\$ 260	\$ 13,980	99%
88 - Technology Dept	\$ 1,341,421	\$ -	\$ 1,341,421	\$ 1,315,081	\$ 22,969	\$ 3,371	100%
89 - Transportation	\$ 3,561,383	\$ 318,122	\$ 3,879,505	\$ 3,694,463	\$ 147,983	\$ 37,059	99%
91 - Athletics	\$ 741,939	\$ -	\$ 741,939	\$ 795,491	\$ 22,104	\$ (75,656)	110%
95 - Special Education	\$ 7,599,948	\$ -	\$ 7,599,948	\$ 7,421,622	\$ 163,091	\$ 15,235	100%
97 - Build & Grounds	\$ 2,975,275	\$ 118,175	\$ 3,093,450	\$ 3,198,429	\$ 65,530	\$ (170,509)	106%
98 - Systemwide	\$ 2,953,207	\$ (115,000)	\$ 2,838,207	\$ 2,900,121	\$ 2,243	\$ (64,156)	102%
CAPITAL OUTLAY	\$ 789,603	\$ -	\$ 789,603	\$ 789,603	\$ -	\$ (0)	100%
FY 23 BUDGET BALANCES	\$ 53,038,836	\$ 1,550	\$ 53,040,386	\$ 52,612,048	\$ 427,990	\$ 348	100%

Tewksbury Public Schools
FY23 Expenditure Report - FINAL REPORT

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
DEWING SCHOOL										
13071110	600050	DEW PRIN/ASST PRIN	\$248,134	\$0	\$248,134	\$140,574	\$0	\$107,560	56.7	%
13071120	600011	DEW CLERICAL SALARIES	\$69,032	\$0	\$69,032	\$58,877	\$0	\$10,155	85.3	%
13431110	600059	DEW MOD SPEC ED TCHR	\$986,726	-\$112,283	\$874,443	\$874,443	\$0	\$0	100.0	%
13501110	600052	DEW TEACHERS SALARIES	\$1,767,610	-\$92,688	\$1,674,922	\$1,674,922	\$0	\$0	100.0	%
13501111	600061	DEW ACAD SPEC	\$59,371	\$0	\$59,371	\$28,503	\$0	\$30,868	48.0	%
13501110	600088	DEW HEAD TEACHER	\$0	\$0	\$0	\$6,090	\$0	-\$6,090	100.0	%
13431111	600083	DEW CASE MANAGER SAL	\$136,292	\$0	\$136,292	\$160,970	\$0	-\$24,678	118.1	%
13501132	601029	DEW LONG TRM SUB	\$34,000	\$0	\$34,000	\$0	\$0	\$34,000	0.0	%
13431130	600089	DEW ISET AIDE	\$6,000	\$0	\$6,000	\$6,350	\$0	-\$350	105.8	%
13501130	601311	DEW DAILY SUB TCHR	\$64,000	\$0	\$64,000	\$58,696	\$0	\$5,304	91.7	%
13501130	601312	DEW DAILY SUB AIDE	\$2,000	\$0	\$2,000	\$13,225	\$0	-\$11,225	661.3	%
13431131	600055	DEW SPECIAL ED AIDE	\$368,070	\$0	\$368,070	\$368,396	\$0	-\$326	100.1	%
13491130	600056	DEW KINDERGARTEN AIDE	\$181,445	\$0	\$181,445	\$187,841	\$0	-\$6,396	103.5	%
13501131	600054	DEW INST AIDES SALARY	\$13,239	\$0	\$13,239	\$11,026	\$0	\$2,213	83.3	%
13501131	600060	DEW LUNCH/RECESS	\$50,000	\$0	\$50,000	\$55,314	\$0	-\$5,314	110.6	%
13131110	600066	DEW LIBRARIAN	\$35,000	\$0	\$35,000	\$27,802	\$0	\$7,198	79.4	%
13131130	600057	DEW LIBRARY AIDES	\$25,000	\$0	\$25,000	\$22,664	\$0	\$2,336	90.7	%
13171111	600070	DEW PROF DEV STIP	\$9,640	\$0	\$9,640	\$10,710	\$0	-\$1,070	111.1	%
13161111	600082	DEW ADJ COUNSELOR	\$0	\$0	\$0	\$48,896	\$0	-\$48,896	100.0	%
13161110	600084	DEW PSYCHOLOGIST	\$77,658	\$0	\$77,658	\$28,762	\$0	\$48,896	37.0	%
13601130	600116	DEW CUSTODIAL SALARIES	\$151,142	\$0	\$151,142	\$152,220	\$0	-\$1,078	100.7	%
13601130	600117	DEW CUSTODIAL OVERTIME	\$20,000	\$0	\$20,000	\$19,837	\$0	\$163	99.2	%
13601130	600118	DEW CUST BLDG CHK	\$8,000	\$0	\$8,000	\$9,392	\$0	-\$1,392	117.4	%
13071150	601000	DEW OFFICE SUPPLIES	\$6,500	\$0	\$6,500	\$460	\$0	\$6,040	7.1	%
13071160	601007	DEW PRINC DUES	\$1,130	\$0	\$1,130	\$559	\$0	\$571	49.5	%
13071160	601009	DEW PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431140	601032	DEW STUD SPEC AIDE	\$425,000	\$112,283	\$537,283	\$561,185	\$0	-\$23,902	104.4	%
13171161	601009	DEW PD CONF	\$2,000	\$0	\$2,000	\$174	\$0	\$1,826	8.7	%
13171160	601020	DEW COURSE REIMB	\$8,000	\$0	\$8,000	\$5,460	\$0	\$2,540	68.2	%
13171140	601023	DEW PROF DEV PRES	\$5,900	\$0	\$5,900	\$0	\$0	\$5,900	0.0	%
13181151	601043	DEW TEXTBOOKS	\$0	\$0	\$0	\$960	\$0	-\$960	100.0	%
13131150	601034	DEW LIBRARY SUPP	\$3,000	\$0	\$3,000	\$2,444	\$0	\$556	81.5	%
13131160	601035	DEW LIBRARY OTHER	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13181150	601003	DEW COPY SUPPLIES	\$6,500	\$0	\$6,500	\$11,455	\$0	-\$4,955	176.2	%
13431151	601074	DEW SUPPLIES - SPEC ED	\$7,000	\$0	\$7,000	\$4,142	\$0	\$2,858	59.2	%
13501151	601077	DEW SUPPLIES - TEACHING	\$31,700	\$0	\$31,700	\$22,600	\$0	\$9,100	71.3	%
13501160	601021	DEW MILEAGE REIM	\$250	\$0	\$250	\$44	\$0	\$206	17.5	%
13441142	601206	DEW INST S/W CONT SERV	\$31,032	\$0	\$31,032	\$9,345	\$0	\$21,687	30.1	%
13441153	601207	DEW INST S/W SUPPLIES	\$3,448	\$0	\$3,448	\$0	\$0	\$3,448	0.0	%
13161150	601209	DEW TEST & ASSESS SUPP	\$8,896	\$0	\$8,896	\$634	\$0	\$8,262	7.1	%
		DEWING SALARY TOTALS	\$4,312,359	-\$204,971	\$4,107,388	\$3,965,509	\$0	\$141,879		
		DEWING OPERATING TOTALS	\$543,856	\$112,283	\$656,139	\$619,462	\$0	\$36,677		
		DEWING TOTALS	\$4,856,215	-\$92,688	\$4,763,527	\$4,584,971	\$0	\$178,556		

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<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
HEATH BROOK SCHOOL										
13071310	600050	HB PRINCIPAL SAL	\$127,206	\$0	\$127,206	\$128,516	\$0	-\$1,310	101.0	%
13071320	600011	HB CLERICAL SALARIES	\$46,343	\$0	\$46,343	\$48,677	\$0	-\$2,334	105.0	%
13431310	600059	HB MOD SPEC TCHR	\$178,641	\$0	\$178,641	\$160,955	\$0	\$17,686	90.1	%
13501310	600052	HB TEACHERS SALARIES	\$1,444,195	\$0	\$1,444,195	\$1,464,722	\$0	-\$20,527	101.4	%
13501311	600061	HB ACAD SPEC	\$63,075	\$0	\$63,075	\$29,243	\$0	\$33,832	46.4	%
13501310	600088	HEAD TEACHER	\$2,961	\$0	\$2,961	\$3,045	\$0	-\$84	102.8	%
13431311	600083	HB CASE MANAGERS SALARY	\$36,481	\$0	\$36,481	\$46,249	\$0	-\$9,768	126.8	%
13501332	601029	HB LONG TRM SUB	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	0.0	%
13431331	600089	HB ISET AIDE	\$6,000	\$0	\$6,000	\$4,417	\$0	\$1,583	73.6	%
13501330	601311	HB DAILY SUB TCHR	\$25,400	\$0	\$25,400	\$17,581	\$0	\$7,819	69.2	%
13501330	601312	HB DAILY SUB AIDE	\$600	\$0	\$600	\$2,310	\$0	-\$1,710	385.0	%
13431332	600055	HB SPECIAL ED AIDE	\$79,116	\$0	\$79,116	\$92,432	\$0	-\$13,316	116.8	%
13491330	600056	HB KINDERGARTEN AIDE	\$115,853	\$0	\$115,853	\$123,188	\$0	-\$7,335	106.3	%
13501331	600060	HB LUNCH/RECESS	\$20,000	\$0	\$20,000	\$36,419	\$0	-\$16,419	182.1	%
13131310	600066	HB LIBRARIAN	\$35,000	\$0	\$35,000	\$27,802	\$0	\$7,198	79.4	%
13131330	600057	HB LIBRARY AIDES	\$25,000	\$0	\$25,000	\$21,519	\$0	\$3,481	86.1	%
13171311	600070	HB PROF DEV STIP	\$7,230	\$0	\$7,230	\$7,394	\$0	-\$164	102.3	%
13161311	600082	HB ADJ COUNSELOR	\$0	\$0	\$0	\$61,827	\$0	-\$61,827	100.0	%
13161310	600084	HB PSYCHOLOGIST	\$98,132	\$0	\$98,132	\$98,132	\$0	\$0	100.0	%
13601330	600116	HB CUSTODIAL SAL	\$158,901	\$0	\$158,901	\$164,151	\$0	-\$5,250	103.3	%
13601330	600117	HB CUSTODIAL OT	\$10,000	\$0	\$10,000	\$9,844	\$0	\$156	98.4	%
13601330	600118	HB CUST BLDG CHK	\$8,500	\$0	\$8,500	\$9,700	\$0	-\$1,200	114.1	%
13071350	601000	HB OFFICE SUPPLI	\$4,000	\$0	\$4,000	\$1,880	\$0	\$2,120	47.0	%
13071360	601007	HB PRINC DUES	\$750	\$0	\$750	\$559	\$0	\$191	74.5	%
13071360	601009	HB PRINC CONF	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13431340	601032	HB STUD SPEC AIDE	\$175,000	\$0	\$175,000	\$32,188	\$0	\$142,812	18.4	%
13171361	601009	HB PD CONF	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13171360	601020	HB COURSE REIMB	\$7,000	\$0	\$7,000	\$3,193	\$459	\$3,348	52.2	%
13171340	601023	HB PROF DEV PRES	\$5,900	\$0	\$5,900	\$0	\$0	\$5,900	0.0	%
13181351	601043	HB TEXTBOOKS	\$0	\$0	\$0	\$960	\$0	-\$960	100.0	%
13131350	601034	HB LIBRARY SUPP	\$3,000	\$0	\$3,000	\$1,106	\$0	\$1,894	36.9	%
13131360	601035	HB LIBRARY OTHER	\$1,250	\$0	\$1,250	\$0	\$0	\$1,250	0.0	%
13181350	601003	HB COPY SUPPLIES	\$5,500	\$0	\$5,500	\$7,248	\$0	-\$1,748	131.8	%
13431351	601074	HB SUPPLIES-SPECIAL ED	\$6,200	\$0	\$6,200	\$2,285	\$0	\$3,915	36.9	%
13501351	601077	HB SUPPLIES-TEACHING	\$20,325	\$0	\$20,325	\$35,749	\$0	-\$15,424	175.9	%
13501360	601021	HB MILEAGE REIMB	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
13441342	601206	HB INST S/W CONT SERV	\$10,665	\$0	\$10,665	\$8,493	\$0	\$2,172	79.6	%
13441353	601207	HB INST S/W SUPPLIES	\$1,185	\$0	\$1,185	\$0	\$0	\$1,185	0.0	%
13161350	601209	HB TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$1,702	\$0	\$798	68.1	%
		HEATH BROOK SALARY TOTALS	\$2,513,634	\$0	\$2,513,634	\$2,558,123	\$0	-\$44,489		
		HEATH BROOK OPERATING TOTALS	\$248,025	\$0	\$248,025	\$95,361	\$459	\$152,205		
		HEATH BROOK TOTALS	\$2,761,659	\$0	\$2,761,659	\$2,653,484	\$459	\$107,716		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
CENTER ELEMENTARY SCHOOL										
13071410	600050	CENTER PRINCIPAL SAL	\$125,000	\$0	\$125,000	\$109,921	\$0	\$15,079	87.9	%
13071420	600011	CENTER CLERICAL SALARY	\$60,635	\$0	\$60,635	\$49,453	\$0	\$11,182	81.6	%
13431410	600059	CENTER MOD SPEC TCHR	\$337,973	\$0	\$337,973	\$312,175	\$0	\$25,798	92.4	%
13501410	600052	CENTER TEACHERS SAL	\$2,024,479	\$0	\$2,024,479	\$2,011,657	\$0	\$12,822	99.4	%
13501410	600061	CENTER READ SPECIALIST	\$64,086	\$0	\$64,086	\$60,305	\$0	\$3,781	94.1	%
13501410	600088	CENTER HEAD TEACHER	\$3,198	\$0	\$3,198	\$3,835	\$0	-\$637	119.9	%
13431411	600083	CENTER CASE MANAGER SAL	\$44,465	\$0	\$44,465	\$70,949	\$0	-\$26,484	159.6	%
13501432	601029	CENTER LONG TERM SUB	\$20,000	\$0	\$20,000	\$38,297	\$0	-\$18,297	191.5	%
13501440	600059	CTR ELEM SPED LTS CONT SVC	\$0	\$0	\$0	\$15,743	\$0	-\$15,743	100.0	%
13501430	601311	CENTER DAILY SUB TCHR	\$12,000	\$0	\$12,000	\$39,737	\$0	-\$27,737	331.1	%
13501430	601312	CENTER DAILY SUB AID	\$1,000	\$0	\$1,000	\$1,910	\$0	-\$910	191.0	%
13501433	600054	CENTER INST AIDE	\$8,179	\$0	\$8,179	\$3,305	\$0	\$4,874	40.4	%
13431432	600055	CENTER SPEC ED AIDE	\$101,248	\$0	\$101,248	\$153,564	\$0	-\$52,316	151.7	%
13501431	600060	CENTER LUNCH/RECESS	\$23,000	\$0	\$23,000	\$52,922	\$0	-\$29,922	230.1	%
13131410	600066	CENTER LIBRARIAN	\$37,800	\$0	\$37,800	\$36,835	\$0	\$965	97.4	%
13131430	600057	CTR LIBRARY AIDES	\$13,500	\$0	\$13,500	\$25,373	\$0	-\$11,873	187.9	%
13171411	600070	CENTER PROF DEV STIP	\$5,206	\$0	\$5,206	\$7,656	\$0	-\$2,450	147.1	%
13171460	601020	CENTER COURSE REIMB	\$0	\$0	\$0	\$475	\$475	-\$950	100.0	%
13161411	600082	CTR ADJ COUNSELOR	\$0	\$0	\$0	\$9,892	\$0	-\$9,892	100.0	%
13161410	600084	CENTER PSYCHOLOGIST	\$68,659	\$0	\$68,659	\$25,459	\$0	\$43,200	37.1	%
13601430	600116	CENTER CUSTODIAL SAL	\$140,115	\$0	\$140,115	\$142,730	\$0	-\$2,615	101.9	%
13601430	600117	CENTER CUSTODIAL OT	\$16,000	\$0	\$16,000	\$57,938	\$0	-\$41,938	362.1	%
13601430	600118	CENTER CUST BLDG CHK	\$9,500	\$0	\$9,500	\$4,447	\$0	\$5,053	46.8	%
13071450	601000	CENTER OFFICE SUPP	\$4,200	\$0	\$4,200	\$4,038	\$0	\$162	96.1	%
13431440	601032	CENTER STUD SPEC AIDE	\$165,000	\$0	\$165,000	\$277,430	\$0	-\$112,430	168.1	%
13171440	601023	CENTER PROF DEV PRES	\$7,080	\$0	\$7,080	\$0	\$0	\$7,080	0.0	%
13131450	601034	CENTER LIBRARY SUPP	\$3,600	\$0	\$3,600	\$101	\$0	\$3,499	2.8	%
13431451	601074	CENTER SUPPLIES-SPEC	\$0	\$0	\$0	\$757	\$0	-\$757	100.0	%
13501450	601077	CENTER SUPPLIES-TEACH	\$0	\$0	\$0	\$7,504	\$84	-\$7,588	100.0	%
13501460	601021	CENTER MILEAGE REIMB	\$0	\$0	\$0	\$44	\$0	-\$44	100.0	%
13441442	601206	CENTER INST S/W CONT SERV	\$0	\$0	\$0	\$7,403	\$0	-\$7,403	100.0	%
13181450	601003	CENTER COPY SUPPLIES	\$7,200	\$0	\$7,200	\$6,024	\$0	\$1,176	83.7	%
13161450	601209	CENTER TEST & ASSESS SUPP	\$5,020	\$0	\$5,020	\$16	\$0	\$5,004	0.3	%
		CENTER SALARY TOTALS	\$3,116,043	\$0	\$3,116,043	\$3,218,358	\$0	-\$102,315		
		CENTER OPERATING TOTALS	\$192,100	\$0	\$192,100	\$319,536	\$559	-\$127,995		
		CENTER TOTALS	\$3,308,143	\$0	\$3,308,143	\$3,537,894	\$559	-\$230,310		

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ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
RYAN SCHOOL										
13071510	600050	RY PRIN/ASST PRIN	\$245,735	\$0	\$245,735	\$260,639	\$0	-\$14,904	106.1	%
13071520	600011	RY CLERICAL SALARIES	\$81,959	\$0	\$81,959	\$84,271	\$0	-\$2,312	102.8	%
13431510	600059	RY MOD SPEC TCHR	\$706,262	\$0	\$706,262	\$676,234	\$0	\$30,028	95.7	%
13501511	600052	RY TEACHERS SALARIES	\$2,910,736	\$0	\$2,910,736	\$2,939,468	\$0	-\$28,732	101.0	%
13501510	600061	RY ACAD SPEC	\$95,792	\$0	\$95,792	\$95,792	\$0	\$0	100.0	%
13501511	600097	RY TEAM LEADERS	\$17,500	\$0	\$17,500	\$16,456	\$0	\$1,044	94.0	%
13431511	600083	RYAN CASE MANAGER SALARY	\$3,961	\$0	\$3,961	\$4,005	\$0	-\$44	101.1	%
13501534	601029	RY LONG TRM SUB	\$25,000	\$0	\$25,000	\$60,312	\$0	-\$35,312	241.2	%
13431531	600089	RY ISET AIDE	\$6,000	\$0	\$6,000	\$12,700	\$0	-\$6,700	211.7	%
13501530	601311	RYAN DAILY SUB TCHR	\$41,500	\$0	\$41,500	\$52,129	\$0	-\$10,629	125.6	%
13501530	601312	RYAN DAILY SUB AIDE	\$500	\$0	\$500	\$1,260	\$0	-\$760	252.0	%
13431532	600055	RY SPECIAL ED AIDE	\$284,158	\$0	\$284,158	\$194,108	\$0	\$90,050	68.3	%
13171511	600070	RY PROF DEV STIP	\$12,050	\$0	\$12,050	\$13,689	\$0	-\$1,639	113.6	%
13161511	600071	RYAN GUID COUNS	\$0	\$0	\$0	\$61,827	\$0	-\$61,827	100.0	%
13161511	600082	RYAN ADJ COUNSELOR	\$0	\$0	\$0	\$61,827	\$0	-\$61,827	100.0	%
13161510	600084	RY PSYCHOLOGIST	\$175,292	\$0	\$175,292	\$98,697	\$0	\$76,595	56.3	%
13501533	600085	RYAN APPX B ADVISOR	\$2,047	\$0	\$2,047	\$2,077	\$0	-\$30	101.5	%
13601530	600116	RY CUSTODIAL SAL	\$206,958	\$0	\$206,958	\$210,829	\$0	-\$3,871	101.9	%
13601530	600117	RY CUSTODIAL OT	\$20,000	\$0	\$20,000	\$17,084	\$0	\$2,916	85.4	%
13601530	600118	RY CUST BLDG CHK	\$5,000	\$0	\$5,000	\$6,435	\$0	-\$1,435	128.7	%
13071550	601000	RY OFFICE SUPPLIES	\$8,000	\$0	\$8,000	\$3,341	\$0	\$4,659	41.8	%
13071560	601007	RY PRINC DUES	\$800	\$0	\$800	\$0	\$0	\$800	0.0	%
13071560	601009	RY PRINC CONF	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500	0.0	%
13431540	601032	RY STUD SPEC AIDE	\$200,000	\$0	\$200,000	\$278,705	\$0	-\$78,705	139.4	%
13171561	601009	RY PD CONF	\$1,600	\$0	\$1,600	\$174	\$0	\$1,426	10.9	%
13171560	601020	RY COURSE REIMB	\$11,000	\$0	\$11,000	\$8,103	\$459	\$2,439	77.8	%
13171540	601023	RY PROF DEV PRES	\$5,900	\$0	\$5,900	\$0	\$0	\$5,900	0.0	%
13181551	601043	RY TEXTBOOKS	\$0	\$0	\$0	\$42	\$0	-\$42	100.0	%
13131550	601034	RY LIBRARY SUPP	\$3,000	\$0	\$3,000	\$1,416	\$0	\$1,584	47.2	%
13131560	601035	RY LIBRARY OTHER	\$1,250	\$0	\$1,250	\$0	\$0	\$1,250	0.0	%
13181550	601003	RY COPY SUPPLIES	\$7,000	\$0	\$7,000	\$8,291	\$0	-\$1,291	118.4	%
13431551	601074	RY SUPPLIES-SPEC ED	\$2,000	\$0	\$2,000	\$671	\$0	\$1,329	33.6	%
13501551	601077	RY SUPPLIES-TEACHING	\$22,000	\$0	\$22,000	\$24,649	\$0	-\$2,649	112.0	%
13501560	601021	RY MILEAGE REIMB	\$250	\$0	\$250	\$147	\$0	\$103	58.7	%
13441542	601206	RY INST S/W CONT SERV	\$12,350	\$0	\$12,350	\$4,937	\$0	\$7,413	40.0	%
13441553	601207	RY INST S/W SUPPLIES	\$1,300	\$0	\$1,300	\$0	\$0	\$1,300	0.0	%
13161550	601209	RY TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13601540	601191	RYAN ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0	%
		RYAN SALARY TOTALS	\$4,840,450	\$0	\$4,840,450	\$4,869,842	\$0	-\$29,392		
		RYAN OPERATING TOTALS	\$284,450	\$0	\$284,450	\$330,475	\$459	-\$46,484		
		RYAN TOTALS	\$5,124,900	\$0	\$5,124,900	\$5,200,317	\$459	-\$75,876		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
NORTH STREET SCHOOL										
13071610	600050	NS PRINCIPAL SAL	\$62,500	\$0	\$62,500	\$59,731	\$0	\$2,769	95.6	%
13071620	600011	NS CLERICAL SALARIES	\$32,715	\$0	\$32,715	\$15,522	\$0	\$17,193	47.4	%
13431610	600059	NS MOD SPEC TCHR	\$167,922	\$0	\$167,922	\$167,496	\$0	\$426	99.7	%
13501610	600052	NS TEACHERS SAL	\$646,437	\$0	\$646,437	\$646,402	\$0	\$35	100.0	%
13501611	600061	NS ACAD SPEC	\$29,182	\$0	\$29,182	\$15,482	\$0	\$13,700	53.1	%
13501610	600088	NS HEAD TEACHER	\$1,362	\$0	\$1,362	\$1,128	\$0	\$234	82.8	%
13431611	600083	NS CASE MANAGER SALARY	\$21,062	\$0	\$21,062	\$24,324	\$0	-\$3,262	115.5	%
13501632	601029	NS LONG TRM SUB	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0	%
13501630	601311	NS DAILY SUB TCHR	\$16,000	\$0	\$16,000	\$12,527	\$0	\$3,473	78.3	%
13501630	601312	NS DAILY SUB AIDE	\$200	\$0	\$200	\$90	\$0	\$110	45.0	%
13431632	600055	NS SPECIAL ED AIDE	\$43,908	\$0	\$43,908	\$48,414	\$0	-\$4,506	110.3	%
13501631	600060	NS LUNCH/RECESS	\$12,000	\$0	\$12,000	\$12,405	\$0	-\$405	103.4	%
13131562	600066	NS LIBRARIAN	\$16,100	\$0	\$16,100	\$15,689	\$0	\$411	97.4	%
13131630	600057	NS LIBRARY AIDES	\$5,750	\$0	\$5,750	\$11,711	\$0	-\$5,961	203.7	%
13171611	600070	NS PROF DEV STIP	\$2,217	\$0	\$2,217	\$3,086	\$0	-\$869	139.2	%
13161610	600084	NS PSYCHOLOGIST	\$36,800	\$0	\$36,800	\$0	\$0	\$36,800	0.0	%
13601630	600116	NS CUSTODIAL SAL	\$49,243	\$0	\$49,243	\$48,775	\$0	\$468	99.1	%
13601630	600117	NS CUSTODIAL OT	\$7,000	\$0	\$7,000	\$10,191	\$0	-\$3,191	145.6	%
13601630	600118	NS CUST BLDG CHK	\$3,000	\$0	\$3,000	\$8,848	\$0	-\$5,848	294.9	%
13071650	601000	NS OFFICE SUPPLIES	\$1,400	\$0	\$1,400	\$123	\$0	\$1,278	8.8	%
13071660	601007	NS PRINC DUES	\$300	\$0	\$300	\$300	\$0	\$0	100.0	%
13071660	601009	NS PRINC CONFERE	\$300	\$0	\$300	\$0	\$0	\$300	0.0	%
13431640	601032	NS STUD SPEC AIDE	\$80,000	\$0	\$80,000	\$135,997	\$0	-\$55,997	170.0	%
13171661	601009	NS PD CONFERENCE	\$400	\$0	\$400	\$0	\$0	\$400	0.0	%
13171660	601020	NS COURSE REIMB	\$2,800	\$0	\$2,800	\$2,432	\$0	\$368	86.9	%
13171640	601023	NS PROF DEV PRES	\$2,360	\$0	\$2,360	\$0	\$0	\$2,360	0.0	%
13181651	601043	NS TEXTBOOKS	\$0	\$0	\$0	\$671	\$0	-\$671	100.0	%
13131650	601034	NS LIBRARY SUPP	\$1,200	\$0	\$1,200	\$202	\$0	\$998	16.8	%
13131660	601035	NS LIBRARY OTHER	\$360	\$0	\$360	\$0	\$0	\$360	0.0	%
13181650	601003	NS COPY SUPPLIES	\$2,400	\$0	\$2,400	\$3,965	\$0	-\$1,565	165.2	%
13431651	601074	NS SUPPLIES-SPEC	\$3,200	\$0	\$3,200	\$262	\$0	\$2,938	8.2	%
13501651	601077	NS SUPPLIES-TEAC	\$6,464	\$0	\$6,464	\$14,816	\$0	-\$8,352	229.2	%
13501660	601021	NS MILEAGE REIMB	\$100	\$0	\$100	\$0	\$0	\$100	0.0	%
13441642	601206	NS INST S/W CONT SERV	\$7,415	\$0	\$7,415	\$15,233	\$0	-\$7,818	205.4	%
13441653	601207	NS INST S/W SUPPLIES	\$824	\$0	\$824	\$0	\$0	\$824	0.0	%
13161650	601209	NS TEST & ASSESS SUPP	\$1,760	\$0	\$1,760	\$446	\$0	\$1,314	25.4	%
		NORTH STREET SALARY TOTALS	\$1,168,398	\$0	\$1,168,398	\$1,101,824	\$0	\$66,574		
		NORTH STREET OPERATING TOTALS	\$111,283	\$0	\$111,283	\$174,447	\$0	-\$63,164		
		NORTH STREET TOTALS	\$1,279,681	\$0	\$1,279,681	\$1,276,271	\$0	\$3,410		

Tewksbury Public Schools
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<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
TRAHAN SCHOOL										
13071710	600050	TR PRINCIPAL SAL	\$62,500	\$0	\$62,500	\$66,404	\$0	-\$3,904	106.2 %	
13071720	600011	TR CLERICAL SALARY	\$32,715	\$0	\$32,715	\$23,304	\$0	\$9,411	71.2 %	
13431710	600059	TR MOD SPEC TCHR	\$81,827	\$0	\$81,827	\$81,828	\$0	-\$1	100.0 %	
13501710	600052	TR TEACHERS SALARIES	\$586,980	\$0	\$586,980	\$549,756	\$0	\$37,224	93.7 %	
13501711	600061	TR ACAD SPEC	\$25,455	\$0	\$25,455	\$37,993	\$0	-\$12,538	149.3 %	
13501710	600088	TR HEAD TEACHER	\$1,362	\$0	\$1,362	\$1,128	\$0	\$234	82.8 %	
13431711	600083	TR CASE MANAGERS SALARY	\$16,781	\$0	\$16,781	\$24,325	\$0	-\$7,544	145.0 %	
13501732	601029	TR LONG TRM SUB	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0 %	
13501730	601311	TR DAILY SUB TCHR	\$16,000	\$0	\$16,000	\$6,231	\$0	\$9,769	38.9 %	
13501730	601312	TR DAILY SUB AIDE	\$200	\$0	\$200	\$0	\$0	\$200	0.0 %	
13431732	600055	TR SPECIAL ED AIDE	\$28,426	\$0	\$28,426	\$38,418	\$0	-\$9,992	135.2 %	
13501731	600054	TR INST AIDES SALARY	\$6,967	\$0	\$6,967	\$4,038	\$0	\$2,929	58.0 %	
13501731	600060	TR LUNCH/RECESS	\$12,000	\$0	\$12,000	\$10,590	\$0	\$1,410	88.3 %	
13131710	600066	TR LIBRARIAN	\$16,100	\$0	\$16,100	\$15,689	\$0	\$411	97.4 %	
13131730	600057	TR LIBRARY AIDES	\$5,750	\$0	\$5,750	\$10,861	\$0	-\$5,111	188.9 %	
13171711	600070	TR PROF DEV STIP	\$2,217	\$0	\$2,217	\$2,462	\$0	-\$245	111.1 %	
13161711	600082	TR ADJ COUNSELOR	\$0	\$0	\$0	\$8,427	\$0	-\$8,427	100.0 %	
13161710	600084	TR PSYCHOLOGIST	\$21,687	\$0	\$21,687	\$21,687	\$0	\$0	100.0 %	
13601730	600116	TR CUSTODIAL SAL	\$50,672	\$0	\$50,672	\$46,019	\$0	\$4,653	90.8 %	
13601730	600117	TR CUSTODIAL OT	\$5,000	\$0	\$5,000	\$4,132	\$0	\$868	82.6 %	
13601730	600118	TR CUST BLDG CHK	\$4,000	\$0	\$4,000	\$5,076	\$0	-\$1,076	126.9 %	
13071750	601000	TR OFFICE SUPPLIES	\$1,400	\$0	\$1,400	\$556	\$0	\$844	39.7 %	
13071760	601007	TR PRINC DUES	\$220	\$0	\$220	\$0	\$0	\$220	0.0 %	
13071760	601009	TR PRINC CONF	\$280	\$0	\$280	\$0	\$0	\$280	0.0 %	
13431740	601032	TR STUD SPEC AIDE	\$30,000	\$0	\$30,000	\$64,543	\$0	-\$34,543	215.1 %	
13171761	601009	TR PD CONF	\$400	\$0	\$400	\$0	\$0	\$400	0.0 %	
13171760	601020	TR COURSE REIMB	\$2,800	\$0	\$2,800	\$4,104	\$620	-\$1,924	168.7 %	
13171740	601023	TR PROF DEV PRES	\$2,360	\$0	\$2,360	\$0	\$0	\$2,360	0.0 %	
13181751	601043	TR TEXTBOOKS	\$0	\$0	\$0	\$671	\$0	-\$671	100.0 %	
13131750	601034	TR LIBRARY SUPP	\$1,200	\$0	\$1,200	\$202	\$0	\$998	16.8 %	
13131760	601035	TR LIBRARY OTHER	\$500	\$0	\$500	\$0	\$0	\$500	0.0 %	
13181750	601003	TR COPY SUPPLIES	\$2,400	\$0	\$2,400	\$3,965	\$0	-\$1,565	165.2 %	
13431751	601074	TR SUPPLIES-SPEC ED	\$480	\$0	\$480	\$630	\$0	-\$150	131.3 %	
13501751	601077	TR SUPPLIES-TEACHING	\$5,200	\$0	\$5,200	\$17,393	\$0	-\$12,193	334.5 %	
13501760	601021	TR MILEAGE REIMB	\$100	\$0	\$100	\$0	\$0	\$100	0.0 %	
13441742	601206	TR INST S/W CONT SERV	\$4,680	\$0	\$4,680	\$14,310	\$99	-\$9,729	307.9 %	
13441753	601207	TR INST S/W SUPPLIES	\$260	\$0	\$260	\$0	\$0	\$260	0.0 %	
13161750	601209	TR TEST & ASSESS SUPP	\$2,000	\$0	\$2,000	\$700	\$0	\$1,300	35.0 %	
		TRAHAN SALARY TOTALS	\$991,639	\$0	\$991,639	\$958,367	\$0	\$33,272		
		TRAHAN OPERATING TOTALS	\$54,280	\$0	\$54,280	\$107,074	\$719	-\$53,513		
		TRAHAN TOTALS	\$1,045,919	\$0	\$1,045,919	\$1,065,441	\$719	-\$20,241		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
WYNN MIDDLE SCHOOL										
13072110	600050	WMS PRIN/ASST PRIN	\$233,015	\$0	\$233,015	\$247,010	\$0	-\$13,995	106.0	%
13162110	600071	WMS GUIDANCE	\$178,528	\$0	\$178,528	\$179,484	\$0	-\$956	100.5	%
13162111	600084	WMS PSYCHOLOGIST	\$97,973	\$0	\$97,973	\$97,973	\$0	\$0	100.0	%
13172111	600070	WMS PROF DEV STIP	\$12,050	\$0	\$12,050	\$9,784	\$0	\$2,266	81.2	%
13372110	600052	WMS TEACHERS SAL	\$3,159,356	-\$118,175	\$3,041,181	\$3,041,181	\$0	\$0	100.0	%
13432110	600059	WMS MOD SPEC TCHR	\$670,232	\$0	\$670,232	\$614,644	\$0	\$55,588	91.7	%
13432110	600062	WMS SPECIAL ED TUTOR	\$1,000	\$0	\$1,000	\$173	\$0	\$827	17.3	%
13432111	600083	WMS CASE MGR SAL	\$96,409	\$0	\$96,409	\$96,453	\$0	-\$44	100.0	%
13512112	600097	WMS TEAM LEADERS	\$16,212	\$0	\$16,212	\$14,105	\$0	\$2,107	87.0	%
13072120	600011	WMS CLERICAL SAL	\$81,220	\$0	\$81,220	\$83,103	\$0	-\$1,883	102.3	%
13432131	600089	WMS ISET AIDES	\$6,000	\$0	\$6,000	\$0	\$0	\$6,000	0.0	%
13432132	600055	WMS SPECIAL ED AIDE	\$169,015	\$0	\$169,015	\$165,013	\$0	\$4,002	97.6	%
13512135	601029	WMS LONG TRM SUB	\$25,000	\$0	\$25,000	\$32,570	\$0	-\$7,570	130.3	%
13512130	601311	WMS DAILY SUB TCHR	\$50,000	\$0	\$50,000	\$53,884	\$0	-\$3,884	107.8	%
13512130	601312	WMS DAILY SUB AIDE	\$1,000	\$0	\$1,000	\$1,650	\$0	-\$650	165.0	%
13512133	600085	WMS APPX B ADVISOR	\$18,965	\$0	\$18,965	\$15,221	\$0	\$3,744	80.3	%
13602130	600116	WMS CUSTODIAL SAL	\$189,167	\$0	\$189,167	\$177,907	\$0	\$11,260	94.0	%
13602130	600117	WMS CUSTODIAL OT	\$15,000	\$0	\$15,000	\$33,497	\$0	-\$18,497	223.3	%
13602130	600118	WMS CUST BLDG CHK	\$5,500	\$0	\$5,500	\$5,041	\$0	\$459	91.7	%
13172140	601023	WMS PROF DEV PRES	\$5,900	\$0	\$5,900	\$0	\$0	\$5,900	0.0	%
13432140	601032	WMS STUD SPEC AIDE	\$125,000	\$0	\$125,000	\$164,441	\$0	-\$39,441	131.6	%
13512142	601234	WMS INSTR EQUIP	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0	%
13602140	601191	WMS ELEVATOR MAINT	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0	%
13072150	601000	WMS OFFICE SUPP	\$9,000	\$0	\$9,000	\$691	\$0	\$8,309	7.7	%
13132150	601034	WMS LIBRARY SUPP	\$3,000	\$0	\$3,000	\$1,773	\$0	\$1,227	59.1	%
13162141	601015	WMS GUID SOFTWARE	\$5,500	\$0	\$5,500	\$0	\$0	\$5,500	0.0	%
13162150	601209	WMS TEST & ASSESS SUPP	\$2,500	\$0	\$2,500	\$105	\$0	\$2,395	4.2	%
13182150	601003	WMS COPY SUPPLIES	\$7,500	\$0	\$7,500	\$6,360	\$0	\$1,140	84.8	%
13442142	601206	WMS INST S/W CONT SERV	\$12,288	\$0	\$12,288	\$11,602	\$0	\$686	94.4	%
13442153	601207	WMS INST S/W SUPPLIES	\$1,300	\$0	\$1,300	\$0	\$0	\$1,300	0.0	%
13432151	601074	WMS SUPP-SPEC ED	\$5,000	\$0	\$5,000	\$426	\$0	\$4,574	8.5	%
13512151	601077	WMS SUPP-TEACHING	\$40,000	\$0	\$40,000	\$16,282	\$0	\$23,718	40.7	%
13072160	601007	WMS PRINC DUES	\$2,000	\$0	\$2,000	\$809	\$0	\$1,191	40.5	%
13072160	601009	WMS PRINC CONF	\$750	\$0	\$750	\$466	\$0	\$284	62.1	%
13132160	601035	WMS LIBRARY OTHER	\$1,250	\$0	\$1,250	\$0	\$0	\$1,250	0.0	%
13172160	601020	WMS COURSE REIMB	\$12,000	\$0	\$12,000	\$8,254	\$459	\$3,287	72.6	%
13172161	601009	WMS PD CONF	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13512160	601021	WMS MILEAGE REIM	\$250	\$0	\$250	\$0	\$0	\$250	0.0	%
		WMS SALARY TOTALS	\$5,025,642	-\$118,175	\$4,907,467	\$4,868,695	\$0	\$38,772		
		WMS OPERATING TOTALS	\$240,238	\$0	\$240,238	\$211,207	\$459	\$28,572		
		WMS TOTALS	\$5,265,880	-\$118,175	\$5,147,705	\$5,079,902	\$459	\$67,344		

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ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
TMHS										
13073110	600050	TMHS PRIN/ASST PRIN	\$359,783	\$0	\$359,783	\$378,431	\$0	-\$18,648	105.2	%
13133110	600066	TMHS LIBRARIAN	\$77,658	\$0	\$77,658	\$77,658	\$0	\$0	100.0	%
13163110	600071	TMHS GUIDANCE	\$452,009	\$0	\$452,009	\$451,071	\$0	\$938	99.8	%
13163110	600072	GUIDANCE DEPT HEAD	\$7,371	\$0	\$7,371	\$0	\$0	\$7,371	0.0	%
13163111	600084	TMHS PSYCHOLOGIST	\$75,000	\$0	\$75,000	\$0	\$0	\$75,000	0.0	%
13173111	600070	TMHS PROF DEV STIP	\$24,100	\$0	\$24,100	\$22,267	\$0	\$1,833	92.4	%
13313110	600052	TEACHERS SALARY	\$5,001,293	-\$110,434	\$4,890,859	\$4,890,859	\$0	\$0	100.0	%
13433110	600059	TMHS MOD SPEC TCHR	\$401,634	\$0	\$401,634	\$357,012	\$0	\$44,622	88.9	%
13433110	600062	TMHS SPECIAL ED TUTOR	\$2,500	\$0	\$2,500	\$3,205	\$0	-\$705	128.2	%
13433111	600083	TMHS CASE MANAGER SAL	\$92,725	\$0	\$92,725	\$92,769	\$0	-\$44	100.0	%
13523113	600052	TMHS SUMMER SCHL TCH	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13523110	600072	TMHS DEPT HEAD	\$44,619	\$0	\$44,619	\$48,678	\$0	-\$4,059	109.1	%
13073120	600011	TMHS CLERICAL SAL	\$117,223	\$0	\$117,223	\$121,647	\$0	-\$4,424	103.8	%
13073121	600011	THMS GUIDANCE SECY	\$49,132	\$0	\$49,132	\$51,573	\$0	-\$2,441	105.0	%
13053130	600006	TMHS FACILITY MGR	\$24,461	\$0	\$24,461	\$26,889	\$0	-\$2,428	109.9	%
13433132	600055	TMHS SPECIAL ED AIDE	\$366,076	\$0	\$366,076	\$331,742	\$0	\$34,334	90.6	%
13523130	600090	TMHS IN SERVICE	\$20,000	\$0	\$20,000	\$31,769	\$0	-\$11,769	158.8	%
13523135	601029	TMHS LONG TRM SUB	\$25,000	\$0	\$25,000	\$29,185	\$0	-\$4,185	116.7	%
13523130	601311	TMHS DAILY SUB TCHR	\$60,000	\$0	\$60,000	\$55,199	\$0	\$4,801	92.0	%
13523130	601312	TMHS DAILY SUB AIDE	\$1,000	\$0	\$1,000	\$3,190	\$0	-\$2,190	319.0	%
13523133	600085	TMHS APPX B ADVISOR	\$61,387	\$0	\$61,387	\$74,408	\$0	-\$13,021	121.2	%
13603130	600116	TMHS CUSTODIAL SAL	\$290,787	\$0	\$290,787	\$222,832	\$0	\$67,955	76.6	%
13603130	600117	TMHS CUSTODIAL OT	\$40,000	\$0	\$40,000	\$118,822	\$0	-\$78,822	297.1	%
13603130	600118	TMHS CUST BLDG CHK	\$3,500	\$0	\$3,500	\$3,145	\$0	\$355	89.8	%
13443142	601206	TMHS INST S/W CONT SERV	\$18,700	\$0	\$18,700	\$48,246	\$0	-\$29,546	258.0	%
13443153	601207	TMHS INST S/W SUPPLIES	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	0.0	%
13073140	601148	TMHS NHS CEREMONY	\$4,000	\$0	\$4,000	\$3,042	\$0	\$958	76.1	%
13173140	601023	TMHS PROF DEV PRES	\$7,000	\$0	\$7,000	\$0	\$0	\$7,000	0.0	%
13433140	601032	TMHS STUD SPEC AIDE	\$250,000	\$0	\$250,000	\$143,446	\$0	\$106,555	57.4	%
13473140	601305	TMHS VHS - EDGENUITY	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	0.0	%
13603140	601191	TMHS ELEVATOR MAINT	\$7,800	\$0	\$7,800	\$0	\$0	\$7,800	0.0	%
13073150	601000	TMHS OFFICE SUPP	\$12,000	\$0	\$12,000	\$8,795	\$0	\$3,205	73.3	%
13073151	601142	TMHS GRADUATION	\$20,000	\$0	\$20,000	\$25,014	\$302	-\$5,316	126.6	%
13133150	601034	TMHS LIBRARY SUPP	\$20,000	\$0	\$20,000	\$1,642	\$0	\$18,358	8.2	%
13133160	601035	TMHS LIBRARY OTHER	\$1,250	\$0	\$1,250	\$150	\$0	\$1,100	12.0	%
13163150	601209	TMHS TEST & ASSESS SUPP	\$6,330	\$0	\$6,330	\$254	\$0	\$6,076	4.0	%
13523136	600153	TMHS TEST & ASSESS SALARY	\$43,884	\$0	\$43,884	\$44,384	\$0	-\$500	101.1	%
13163140	601015	TMHS GUIDANCE SOFTWARE	\$8,408	\$0	\$8,408	\$0	\$0	\$8,408	0.0	%
13163151	601000	TMHS GUID SUPPLIES	\$2,000	\$0	\$2,000	\$7,576	\$0	-\$5,576	378.8	%
13183150	601003	TMHS COPY SUPP	\$5,000	\$0	\$5,000	\$11,201	\$0	-\$6,201	224.0	%
13433151	601074	TMHS SUPPLIES-SPEC ED	\$5,509	\$0	\$5,509	\$4,724	\$404	\$381	93.1	%
13523151	601077	TMHS SUPPLIES-TEACHING	\$70,000	\$0	\$70,000	\$39,000	\$0	\$31,000	55.7	%
13523161	601007	TMHS STUDENT DUES	\$2,000	\$0	\$2,000	\$175	\$0	\$1,825	8.8	%
13073160	601007	TMHS PRINC DUES	\$6,200	\$0	\$6,200	\$1,340	\$0	\$4,860	21.6	%
13073160	601009	TMHS PRINC CONF	\$4,100	\$0	\$4,100	\$0	\$0	\$4,100	0.0	%
13173160	601020	TMHS COURSE REIM	\$15,000	\$0	\$15,000	\$7,709	\$449	\$6,842	54.4	%
13173161	601009	TMHS PD CONF	\$2,500	\$0	\$2,500	\$800	\$0	\$1,700	32.0	%
13523160	601021	TMHS MILEAGE REIMB	\$1,000	\$0	\$1,000	\$81	\$0	\$919	8.1	%
		TMHS SALARY TOTALS	\$7,643,642	-\$110,434	\$7,533,208	\$7,436,735	\$0	\$96,473		
		TMHS OPERATING TOTALS	\$495,797	\$0	\$495,797	\$305,466	\$1,155	\$189,176		
		TMHS TOTALS	\$8,139,439	-\$110,434	\$8,029,005	\$7,742,201	\$1,155	\$285,649		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SCHOOL COMMITTEE										
13058420	600029	SCHOOL COMM SECY	\$7,000	\$0	\$7,000	\$7,433	\$0	-\$433	106.2	%
13058430	600000	SCHOOL COMM SAL	\$11,700	\$1,550	\$13,250	\$12,250	\$0	\$1,000	92.5	%
13058440	601006	LEGAL FEES	\$75,000	\$0	\$75,000	\$75,524	\$0	-\$524	100.7	%
13058461	601290	LEGAL SETTLEMENTS	\$0	\$0	\$0	\$8,500	\$0	-\$8,500	100.0	%
13058440	601010	ADVERTISING	\$15,000	\$0	\$15,000	\$2,271	\$0	\$12,729	15.1	%
13058440	601190	MEDICAIDE PROCESSING	\$7,000	\$0	\$7,000	\$18,358	\$0	-\$11,358	262.3	%
13058450	601027	SCHOOL COMM SUPP	\$5,000	\$0	\$5,000	\$1,743	\$0	\$3,257	34.9	%
13058460	601007	SCHOOL COMM DUES	\$9,300	\$0	\$9,300	\$2,553	\$0	\$6,747	27.5	%
13058460	601009	SCHOOL COMM CONF	\$2,300	\$0	\$2,300	\$4,646	\$0	-\$2,346	202.0	%
13058460	601024	MEDICAL EXPENSES	\$17,000	\$0	\$17,000	\$92,795	\$0	-\$75,795	545.9	%
		SCHOOL COMM SALARY TOTALS	\$18,700	\$1,550	\$20,250	\$19,683	\$0	\$567		
		SCHOOL COMM OPERATING TOTALS	\$130,600	\$0	\$130,600	\$206,390	\$0	-\$75,790		
		SCHOOL COMMITTEE TOTALS	\$149,300	\$1,550	\$150,850	\$226,073	\$0	-\$75,223		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
ADMINISTRATION										
13058610	600001	SUPERINTENDENT	\$200,000	\$0	\$200,000	\$210,254	\$0	-\$10,254	105.1	%
13058610	601011	SUPT INSURANCE	\$2,500	\$0	\$2,500	\$5,830	\$0	-\$3,330	233.2	%
13058610	601021	SUPT TRAVEL	\$2,600	\$0	\$2,600	\$8,500	\$0	-\$5,900	326.9	%
13058621	600030	SUPT CLERICAL	\$68,667	\$0	\$68,667	\$68,667	\$0	\$0	100.0	%
13058611	600002	ASST SUPT	\$155,000	\$0	\$155,000	\$151,402	\$0	\$3,598	97.7	%
13058611	601021	ASST SUPT TRAVEL	\$2,600	\$0	\$2,600	\$2,600	\$0	\$0	100.0	%
13058611	601011	ASST SUPT INS REIMB	\$0	\$0	\$0	\$1,038	\$0	-\$1,038	100.0	%
13058622	600031	ASST SUPT CLERICAL	\$64,873	\$0	\$64,873	\$64,873	\$0	\$0	100.0	%
13068610	600003	BUS MGR/ASST BUS MGR SAL	\$202,064	\$0	\$202,064	\$211,351	\$0	-\$9,287	104.6	%
13068610	601011	BUS MGR INSURANCE	\$3,000	\$0	\$3,000	\$5,000	\$0	-\$2,000	166.7	%
13068610	601021	BUS MGR TRAVEL	\$1,500	\$0	\$1,500	\$1,500	\$0	\$0	100.0	%
13068620	600011	BUS OFF CLERICAL	\$0	\$0	\$0	\$2,903	\$0	-\$2,903	100.0	%
13068620	600012	BUS OFF PAYROLL	\$52,856	\$0	\$52,856	\$64,800	\$0	-\$11,944	122.6	%
13068620	600013	BUS OFF ACCT PAY	\$54,914	\$0	\$54,914	\$65,920	\$0	-\$11,006	120.0	%
13068611	600220	HUMAN RESOURCES	\$71,602	\$0	\$71,602	\$62,117	\$0	\$9,485	86.8	%
13058615	600221	PARALEGAL	\$60,000	\$0	\$60,000	\$0	\$0	\$60,000	0.0	%
13058612	600032	ATTENDENCE OFF	\$5,543	\$0	\$5,543	\$5,668	\$0	-\$125	102.3	%
13058613	600007	TRANSPORTATION SAL	\$66,407	\$0	\$66,407	\$67,497	\$0	-\$1,090	101.6	%
13058640	601002	SUPT OFF COPIER	\$9,428	\$0	\$9,428	\$0	\$0	\$9,428	0.0	%
13058640	601192	SUPT - CONT SERV	\$15,000	\$0	\$15,000	\$12,836	\$0	\$2,164	85.6	%
13058650	601000	SUPT OFFICE SUPPLIES	\$5,000	\$0	\$5,000	\$3,942	\$0	\$1,058	78.8	%
13058650	601003	SUPT - COPY SUPPLIES	\$3,500	\$0	\$3,500	\$6,530	\$0	-\$3,030	186.6	%
13058650	601026	SYSTEMWIDE INSTR SUPPLIES	\$5,000	\$0	\$5,000	-\$3,591	\$0	\$8,591	-71.8	%
13058660	601007	SUPT/ASST SUPT DUES	\$14,000	\$0	\$14,000	\$29,390	\$0	-\$15,390	209.9	%
13058660	601008	SUBSCRIPTIONS	\$500	\$0	\$500	\$111	\$260	\$129	74.2	%
13058660	601009	SUPT CONFERENCE	\$5,000	\$0	\$5,000	\$5,480	\$0	-\$480	109.6	%
13058750	601000	ASST SUPT OFFICE SUPP	\$2,000	\$0	\$2,000	\$91	\$0	\$1,909	4.5	%
13058661	601009	ASST SUPT CONFER	\$2,500	\$0	\$2,500	\$4,184	\$0	-\$1,684	167.4	%
13068640	601002	BUS OFF COPIER	\$6,570	\$0	\$6,570	\$480	\$0	\$6,090	7.3	%
13068640	601013	BUSINESS OFFICE PRINT	\$3,000	\$0	\$3,000	\$7,218	\$0	-\$4,218	240.6	%
13068640	601192	BUS OFFICE - CONT SERV	\$9,000	\$0	\$9,000	\$22,140	\$0	-\$13,140	246.0	%
13068650	601000	BUS OFFICE SUPPLIES	\$10,000	\$0	\$10,000	\$12,109	\$0	-\$2,109	121.1	%
13068650	601003	BUS OFFICE - COPY SUPPLIES	\$6,000	\$0	\$6,000	\$7,004	\$0	-\$1,004	116.7	%
13068660	601007	BUS OFFICE - DUES	\$2,200	\$0	\$2,200	\$1,445	\$0	\$755	65.7	%
13068660	601009	BUS OFF CONFERENCE	\$3,500	\$0	\$3,500	\$495	\$0	\$3,005	14.1	%
13068660	601012	POSTAGE	\$20,000	\$0	\$20,000	\$16,743	\$0	\$3,257	83.7	%
13068660	601021	MILEAGE REIMB	\$8,600	\$0	\$8,600	\$199	\$0	\$8,401	2.3	%
13174161	601009	CTR PD CONFERENCE	\$0	\$0	\$0	\$3,960	\$0	-\$3,960	100.0	%
		ADMINISTRATION SALARY TOTALS	\$1,014,126	\$0	\$1,014,126	\$999,921	\$0	\$14,205		
		ADMINISTRATION OPERATING TOTALS	\$130,798	\$0	\$130,798	\$130,763	\$260	-\$225		
		ADMINISTRATION TOTALS	\$1,144,924	\$0	\$1,144,924	\$1,130,684	\$260	\$13,980		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
INFORMATION SYSTEMS										
13108820	600019	STUDENT DATA	\$63,215	\$0	\$63,215	\$63,215	\$0	\$0	100.0	%
13108850	601027	INFO SYS SUPPLIES	\$30,000	\$0	\$30,000	\$35,888	\$0	-\$5,888	119.6	%
13108860	602160	SW ADMIN TECH OTH EXP	\$5,000	\$0	\$5,000	\$1,480	\$0	\$3,520	29.6	%
13108860	601021	INFO TECH MILE REIMB	\$0	\$0	\$0	\$4,489	\$0	-\$4,489	100.0	%
13108851	601027	SCH ADMIN TECH SUPPLIES	\$50,000	\$0	\$50,000	\$45,582	\$0	\$4,418	91.2	%
13108840	601192	SW ADMIN TECH CS	\$80,000	\$0	\$80,000	\$158,249	\$0	-\$78,249	197.8	%
13108852	601027	STUD/STAFF INST HDWE SUPP	\$400,000	\$0	\$400,000	\$193,530	\$0	\$206,470	48.4	%
13448862	601201	INSTR TECH EQUIP - SYSTEMWIDE	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0	%
13108843	601192	OTH INST HDWE CS	\$125,000	\$0	\$125,000	\$52,149	\$0	\$72,851	41.7	%
13108853	601027	OTH INST HDWE SUPP	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0	%
13108854	601027	STUD/STFF INST SW SUPP	\$15,000	\$0	\$15,000	\$57,554	\$1,800	-\$44,354	395.7	%
13108844	601192	BLDG SECURITY CS	\$18,000	\$0	\$18,000	\$23,990	\$8,200	-\$14,190	178.8	%
13108840	601265	INTERNET CONNECTION	\$3,000	\$0	\$3,000	\$2,805	\$0	\$195	93.5	%
13108811	600005	TECH MAINT PRO SAL	\$258,726	\$0	\$258,726	\$262,405	\$0	-\$3,679	101.4	%
13108831	600016	TECH MAINT OTH SAL	\$153,480	\$0	\$153,480	\$188,303	\$0	-\$34,823	122.7	%
13108845	601192	TECH MAINT OPER CS	\$85,000	\$0	\$85,000	\$202,774	\$12,969	-\$130,743	253.8	%
13108855	601027	TECH MAINT OPER SUPP	\$30,000	\$0	\$30,000	\$22,669	\$0	\$7,331	75.6	%
		INFO SYST SALARY TOTALS	\$475,421	\$0	\$475,421	\$513,923	\$0	-\$38,502		
		INFO SYST OPERATING TOTALS	\$866,000	\$0	\$866,000	\$801,159	\$22,969	\$41,872		
		INFORMATION SYSTEMS TOTALS	\$1,341,421	\$0	\$1,341,421	\$1,315,081	\$22,969	\$3,371	1314.0	
TRANSPORTATION										
13118940	601120	TRANS - AFTER SCHOOL	\$90,000	\$0	\$90,000	\$57,065	\$23,755	\$9,180	89.8	%
13118930	600197	TRANS - MONITORS	\$13,500	\$0	\$13,500	\$60,696	\$0	-\$47,196	449.6	%
13118940	601279	TRANSPRTN FIELD TRIP TMHS	\$10,000	\$0	\$10,000	\$3,368	\$0	\$6,632	33.7	%
13118941	601007	TRANS - DUES	\$450	\$0	\$450	\$0	\$0	\$450	0.0	%
13118941	601015	TRANS - COMP SW	\$15,000	\$0	\$15,000	\$4,350	\$0	\$10,650	29.0	%
13118941	601036	TRANS - REG	\$1,725,040	\$0	\$1,725,040	\$1,548,071	\$99,868	\$77,101	95.5	%
13118941	601039	TRANS - HOMELESS	\$60,000	\$0	\$60,000	\$70,142	\$0	-\$10,142	116.9	%
13438940	601037	TRANS - IN DIST	\$414,372	\$20,002	\$434,374	\$419,130	\$24,360	-\$9,116	102.1	%
13438940	601038	TRANS - OUT OF DIST	\$1,233,021	\$298,120	\$1,531,141	\$1,531,641	\$0	-\$500	100.0	%
		TRANSPORTATION SALARY TOTALS	\$13,500	\$0	\$13,500	\$60,696	\$0	-\$47,196		
		TRANSPORTATION OPERATING TOTALS	\$3,547,883	\$318,122	\$3,866,005	\$3,633,767	\$147,983	\$84,255		
		TRANSPORTATION TOTALS	\$3,561,383	\$318,122	\$3,879,505	\$3,694,463	\$147,983	\$37,059		

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<u>ORG</u>	<u>OBJ</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANSFERS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCMBRNC</u>	<u>AVAIL BUDGET</u>	<u>PCT % USED</u>	
ATHLETICS										
13149110	600004	ATHL DIRECTOR	\$97,845	\$0	\$97,845	\$107,556	\$0	-\$9,711	109.9	%
13149110	600122	ATHL DEPT TRAINER	\$55,638	\$0	\$55,638	\$34,888	\$0	\$20,750	62.7	%
13149110	600123	ATHLETIC COACH	\$289,064	\$0	\$289,064	\$277,297	\$0	\$11,767	95.9	%
13149120	600011	ATHL DEPT CLERICAL	\$22,516	\$0	\$22,516	\$21,969	\$0	\$547	97.6	%
13149130	600086	ATHLETIC CUSTODIAN	\$35,572	\$0	\$35,572	\$108,770	\$0	-\$73,198	305.8	%
13149130	600121	ATHL DEPT EQUIP	\$8,058	\$0	\$8,058	\$8,240	\$0	-\$182	102.3	%
13149130	600124	ATHL EVNT PSNL SAL	\$35,000	\$0	\$35,000	\$12,950	\$0	\$22,050	37.0	%
13149130	600125	GAME OFF SALARY	\$500	\$0	\$500	\$700	\$0	-\$200	140.0	%
13149140	600125	GAME OFFICIALS CONT	\$54,000	\$0	\$54,000	\$59,115	\$0	-\$5,115	109.5	%
13149140	600126	POLICE DETAILS	\$5,000	\$0	\$5,000	\$9,028	\$2,760	-\$6,788	235.8	%
13149140	600151	ATHL DEPT RECOND	\$12,000	\$0	\$12,000	\$0	\$12,861	-\$861	107.2	%
13149140	600152	ATHL DEPT FILMING	\$9,500	\$0	\$9,500	\$10,100	\$0	-\$600	106.3	%
13149140	605061	BOYS HOCKEY ICE RENT	\$35,000	\$0	\$35,000	\$35,831	\$0	-\$831	102.4	%
13609140	601271	ATH FLD GROUNDS	\$12,000	\$0	\$12,000	\$14,076	\$5,275	-\$7,351	161.3	%
13149150	601271	ATHL FLD MAINT SUPP	\$3,646	\$0	\$3,646	\$1,123	\$0	\$2,523	30.8	%
13149150	601286	ATHL CONFERENCES	\$2,100	\$0	\$2,100	\$357	\$0	\$1,743	17.0	%
13149150	601287	ATHL DIR SUPPLIES	\$7,000	\$0	\$7,000	\$1,957	\$0	\$5,043	28.0	%
13149150	601288	ATHL TRAINER SUPPLIES	\$7,500	\$0	\$7,500	\$3,340	\$0	\$4,160	44.5	%
13149150	605027	ATHL SPORTS SUPPLIES	\$30,000	\$0	\$30,000	\$60,575	\$0	-\$30,575	201.9	%
13149160	601007	ATHLETIC DUES	\$20,000	\$0	\$20,000	\$27,618	\$1,208	-\$8,826	144.1	%
		ATHLETICS SALARY TOTALS	\$544,193	\$0	\$544,193	\$572,370	\$0	-\$28,177		
		ATHLETICS OPERATING TOTALS	\$197,746	\$0	\$197,746	\$223,121	\$22,104	-\$47,479		
		ATHLETICS TOTALS	\$741,939	\$0	\$741,939	\$795,491	\$22,104	-\$75,656		

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ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SPECIAL EDUCATION										
13439510	600010	SPEC ED DIR/ASST DIR SAL	\$389,106	\$0	\$389,106	\$372,196	\$0	\$16,910	95.7	%
13439510	601011	DIR STUD SERV INSURANCE	\$5,500	\$0	\$5,500	\$3,550	\$0	\$1,950	64.5	%
13439510	601021	DIR STUD SERV TRAVEL	\$3,000	\$0	\$3,000	\$3,000	\$0	\$0	100.0	%
13439520	600011	SPEC ED CLERICAL SAL	\$291,841	\$0	\$291,841	\$296,977	\$0	-\$5,136	101.8	%
13439413	600059	SUMM TEACH SAL	\$80,000	\$0	\$80,000	\$64,847	\$0	\$15,153	81.1	%
13439410	600199	SYSTEMWIDE THERAPISTS	\$1,065,339	-\$191,761	\$873,578	\$873,578	\$0	\$0	100.0	%
13439410	600207	SUMMER SERVICES	\$20,000	\$0	\$20,000	\$15,277	\$0	\$4,723	76.4	%
13439410	601084	BEHAVIOR MOD THER	\$614,155	-\$63,315	\$550,840	\$550,840	\$0	\$0	100.0	%
13439432	600055	MED THER AIDES SALARY	\$50,000	\$0	\$50,000	\$0	\$0	\$50,000	0.0	%
13439430	600092	SUMM AIDE SAL	\$70,000	\$0	\$70,000	\$65,574	\$0	\$4,426	93.7	%
13439414	600039	SUMM NURSE	\$10,000	\$0	\$10,000	\$13,341	\$0	-\$3,341	133.4	%
13439560	601007	SPEC ED DUES	\$800	\$0	\$800	\$0	\$0	\$800	0.0	%
13439560	601021	SPEC ED MILEAGE REIMB	\$8,000	\$0	\$8,000	\$1,481	\$0	\$6,519	18.5	%
13439461	601012	SPEC ED POSTAGE	\$2,600	\$0	\$2,600	\$3,947	\$0	-\$1,347	151.8	%
13439461	601021	SPEC ED MILEAGE REIMB	\$3,000	\$0	\$3,000	\$7,924	\$0	-\$4,924	264.1	%
13439444	601187	OT/PT/SPCH CONT	\$14,000	\$0	\$14,000	\$3,950	\$0	\$10,050	28.2	%
13439450	601078	SPEC ED SUPPLIES-OT	\$10,000	\$0	\$10,000	\$5,346	\$0	\$4,654	53.5	%
13439446	601002	SPEC ED OFFICE COPIER	\$1,803	\$0	\$1,803	\$0	\$0	\$1,803	0.0	%
13439451	601299	SPEC ED I/D ASSI	\$19,000	\$0	\$19,000	\$815	\$0	\$18,185	4.3	%
13439453	601100	PUPIL SERVICES - SUPP	\$17,000	\$0	\$17,000	\$10,146	\$508	\$6,346	62.7	%
13439440	601098	PUPIL SERVICES-CONT SERV	\$555,000	\$255,076	\$810,076	\$630,835	\$0	\$179,241	77.9	%
13439454	601207	SPED INST S/W SUPPLIES	\$0	\$0	\$0	\$16,112	\$889	-\$17,001	100.0	%
13439441	601108	SPEC ED EVAL-SYSTWD	\$70,000	\$0	\$70,000	\$75,579	\$9,150	-\$14,729	121.0	%
13439442	601083	SPEC ED BEH MOD-CONT	\$70,000	\$0	\$70,000	\$263,540	\$10,359	-\$203,898	391.3	%
13439540	601129	MA TUI - PUBLIC SEP DAY 6-21	\$1,152,009	\$0	\$1,152,009	\$1,541,965	\$1,900	-\$391,856	134.0	%
13439541	601124	PRIV TUITION - DAY 6-21	\$1,182,598	\$0	\$1,182,598	\$940,485	\$110,286	\$131,828	88.9	%
13439541	601126	PRIV TUIT - PRESCHOOL 3-5	\$75,000	\$0	\$75,000	\$0	\$0	\$75,000	0.0	%
13439541	601127	PRIV TUITION - RESIDENTIAL	\$690,964	\$0	\$690,964	\$765,666	\$0	-\$74,702	110.8	%
13439542	601123	COLLAB TUI - PUB SEP DAY 6-21	\$1,129,233	\$0	\$1,129,233	\$894,651	\$30,000	\$204,582	81.9	%
		SPEC ED SALARY TOTALS	\$2,598,941	-\$255,076	\$2,343,865	\$2,259,180	\$0	\$84,685		
		SPEC ED OPERATING TOTALS	\$5,001,007	\$255,076	\$5,256,083	\$5,162,442	\$163,091	-\$69,450		
		SPECIAL EDUCATION TOTALS	\$7,599,948	\$0	\$7,599,948	\$7,421,622	\$163,091	\$15,235		

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ORG	OBJ	DESCRIPTION	ORIGINAL APPROP	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCMBRNC	AVAIL BUDGET	PCT % USED	
BUILDINGS & GROUNDS										
13609730	600023	MAINTENANCE SALA	\$373,861	\$0	\$373,861	\$351,749	\$0	\$22,112	94.1 %	
13609730	600024	MAINT FRMN/ASST SALARY	\$160,814	\$0	\$160,814	\$169,439	\$0	-\$8,625	105.4 %	
13609730	600036	MAINTENENCE OT	\$40,000	\$0	\$40,000	\$49,665	\$0	-\$9,665	124.2 %	
13609730	600037	MAINT FOREMAN OT	\$50,000	\$0	\$50,000	\$56,023	\$0	-\$6,023	112.0 %	
13609740	601213	UNIFORM	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0 %	
13609740	601233	CARPET CLEANING	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0 %	
13609741	601214	HEATING CONT SERV	\$200,000	\$0	\$200,000	\$91,934	\$0	\$108,066	46.0 %	
13609742	601253	UTILS ELEC BILLS - DEWING	\$60,000	\$0	\$60,000	\$70,180	\$3,750	-\$13,930	123.2 %	
13609742	601254	UTILS ELEC BILLS - HEATH BRK	\$59,000	\$0	\$59,000	\$46,987	\$3,750	\$8,263	86.0 %	
13609742	601255	UTILS ELEC BILLS - NORTH ST	\$25,000	\$0	\$25,000	\$41,068	\$0	-\$16,068	164.3 %	
13609742	601256	UTILS ELEC BILLS - TRAHAN	\$20,000	\$0	\$20,000	\$31,713	\$0	-\$11,713	158.6 %	
13609742	601257	UTILS ELEC BILLS - RYAN	\$98,000	\$0	\$98,000	\$98,700	\$3,750	-\$4,450	104.5 %	
13609742	601258	UTILS ELEC BILLS - WYNN	\$184,000	\$0	\$184,000	\$102,300	\$3,750	\$77,950	57.6 %	
13609742	601259	UTILS ELEC BILLS - TMHS	\$250,000	\$0	\$250,000	\$399,271	\$3,750	-\$153,021	161.2 %	
13609742	601260	UTILS ELEC BILLS - CENTER	\$120,000	\$0	\$120,000	\$121,885	\$3,750	-\$5,635	104.7 %	
13609742	601262	UTILS WATER	\$600	\$0	\$600	\$0	\$0	\$600	0.0 %	
13609742	601261	UTILS TELEPHONE	\$39,000	\$0	\$39,000	\$37,293	\$1,707	\$0	100.0 %	
13609742	601263	UTILS SEWER/SEPT	\$12,000	\$0	\$12,000	\$0	\$0	\$12,000	0.0 %	
13609742	601264	UTILS CELLULAR	\$20,000	\$0	\$20,000	\$20,664	\$831	-\$1,495	107.5 %	
13609742	601267	UTILS DUMPSTER	\$3,500	\$0	\$3,500	\$11,281	\$0	-\$7,781	322.3 %	
13609743	601234	MNTGRND EQUIPMENT	\$15,000	\$0	\$15,000	\$3,323	\$0	\$11,677	22.2 %	
13609743	601271	MNTGRND CONTRACTED SVCS	\$40,000	\$0	\$40,000	\$8,099	\$2,717	\$29,184	27.0 %	
13609744	601223	MNTBLDG WINDOW BLINDS	\$0	\$0	\$0	\$530	\$0	-\$530	100.0 %	
13609744	601119	PEST CONTROL	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0 %	
13609744	601192	MNTBLDG CONTRACT	\$350,000	\$118,175	\$468,175	\$743,093	\$20,788	-\$295,706	163.2 %	
13609745	601212	BLDGSCRTY OPER	\$17,000	\$0	\$17,000	\$0	\$0	\$17,000	0.0 %	
13609746	601236	MNTCEQUIP STORAGE	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0 %	
13609750	601232	CUSTODIAL SUPPLIES	\$100,000	\$0	\$100,000	\$127,570	\$1,813	-\$29,383	129.4 %	
13609751	601224	HTNGBLDGS FILTER	\$2,000	\$0	\$2,000	\$4,376	\$0	-\$2,376	218.8 %	
13609753	601271	GROUNDS MAINT SUPP	\$25,000	\$0	\$25,000	\$426	\$0	\$24,574	1.7 %	
13609754	601027	MNTBLDG SUPPLIES	\$100,000	\$0	\$100,000	\$73,129	\$6,784	\$20,086	79.9 %	
13609757	601235	EQUIPMENT REPLACE	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0 %	
13609761	601245	HTNGBLDGS GAS-DEWING	\$65,000	\$0	\$65,000	\$67,227	\$1,333	-\$3,560	105.5 %	
13609761	601246	HTNGBLDGS GAS-HEATH	\$68,000	\$0	\$68,000	\$65,474	\$1,333	\$1,193	98.2 %	
13609761	601247	HTNGBLDGS GAS-NORTH ST	\$35,000	\$0	\$35,000	\$59,835	\$0	-\$24,835	171.0 %	
13609761	601248	HTNGBLDGS GAS-TRAHAN	\$30,000	\$0	\$30,000	\$37,103	\$0	-\$7,103	123.7 %	
13609761	601249	HTNGBLDGS GAS-RYAN	\$77,500	\$0	\$77,500	\$80,689	\$1,333	-\$4,522	105.8 %	
13609761	601250	HTNGBLDGS GAS-WYNN	\$67,500	\$0	\$67,500	\$86,347	\$1,333	-\$20,180	129.9 %	
13609761	601251	HTNGBLDGS GAS-TMHS	\$85,500	\$0	\$85,500	\$65,995	\$1,333	\$18,172	78.7 %	
13609761	601252	HTNGBLDGS GAS-CENTER	\$85,000	\$0	\$85,000	\$36,435	\$1,335	\$47,230	44.4 %	
13609763	601021	MNTGRND MILEAGE	\$4,000	\$0	\$4,000	\$3,148	\$0	\$852	78.7 %	
13609764	601321	VEHICLE MAINT	\$20,000	\$0	\$20,000	\$35,474	\$390	-\$15,864	179.3 %	
13609764	601322	VEHICLE GAS & OIL	\$16,000	\$0	\$16,000	\$0	\$0	\$16,000	0.0 %	
		BLDG & GRNDS SALARY TOTALS	\$624,675	\$0	\$624,675	\$626,876	\$0	-\$2,201		
		BLDG & GRNDS OPERATING TOTALS	\$2,350,600	\$118,175	\$2,468,775	\$2,571,552	\$65,530	-\$168,307		
		BUILDINGS & GROUNDS TOTALS	\$2,975,275	\$118,175	\$3,093,450	\$3,198,429	\$65,530	-\$170,509		

Tewksbury Public Schools
FY23 Expenditure Report - FINAL REPORT

ORG	OBJ	DESCRIPTION	ORIGINAL	TRANSFERS	REVISED	YTD	ENCMBRNC	AVAIL BUDGET	PCT	
			APPROP		BUDGET	EXPENDED			% USED	
SYSTEMWIDE LEA										
13059812	600035	GRANT MGMT	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0	%
13059814	600020	CURRICULUM DIRECTOR	\$269,941	\$0	\$269,941	\$277,588	\$0	-\$7,647	102.8	%
13059813	600100	SALARY RESERVE -	\$115,500	-\$115,000	\$500	\$0	\$0	\$500	0.0	%
13339810	600052	SYST WD ELL TEACH	\$501,280	\$0	\$501,280	\$592,232	\$0	-\$90,952	118.1	%
13059830	600011	SUBS CALL LINE	\$20,160	\$0	\$20,160	\$20,160	\$0	\$0	100.0	%
13529831	600096	COPY CTR AIDE	\$26,788	\$0	\$26,788	\$27,990	\$0	-\$1,202	104.5	%
13389810	600103	MATH COACH	\$281,126	\$0	\$281,126	\$208,038	\$0	\$73,088	74.0	%
13409810	600103	LITERACY COACH	\$97,132	\$0	\$97,132	\$112,280	\$0	-\$15,148	115.6	%
13449810	600103	TECH COACH	\$160,000	\$0	\$160,000	\$86,545	\$0	\$73,455	54.1	%
13059810	600048	MENTORS SALARY	\$30,000	\$0	\$30,000	\$75,765	\$0	-\$45,765	252.6	%
13059810	600049	MENTEES SALARY	\$5,000	\$0	\$5,000	\$11,412	\$0	-\$6,412	228.2	%
13179810	600070	SYSTWD PD STIPEND	\$2,410	\$0	\$2,410	\$17,872	\$0	-\$15,462	741.6	%
13169810	600020	DIR OF GUIDANCE SERVICES	\$124,300	\$0	\$124,300	\$136,643	\$0	-\$12,343	109.9	%
13159810	600040	NURSE SALARIES - SYSTEM	\$675,762	\$0	\$675,762	\$694,799	\$0	-\$19,037	102.8	%
13159830	600021	SUBSTITUTE NURSES	\$20,000	\$0	\$20,000	\$15,086	\$0	\$4,914	75.4	%
13523112	600033	TMHS SECURITY MONITOR	\$30,251	\$0	\$30,251	\$25,926	\$0	\$4,325	85.7	%
13523112	600087	RESOURCE OFFICER	\$225,000	\$0	\$225,000	\$213,522	\$0	\$11,478	94.9	%
13609830	600120	INTEROFFICE MAIL	\$12,000	\$0	\$12,000	\$12,654	\$0	-\$654	105.5	%
13609830	600196	PT CUST CENTER SCHOOL	\$5,000	\$0	\$5,000	\$10,501	\$0	-\$5,501	210.0	%
13059811	600026	SICK LEAVE BUY BACK	\$45,420	\$0	\$45,420	\$95,013	\$0	-\$49,593	209.2	%
13059811	600027	RETIREMENT INCENT	\$16,000	\$0	\$16,000	\$6,600	\$0	\$9,400	41.3	%
13059841	601192	CURR & DATA CS	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0	%
13389850	600103	MATH COACH SUPPLIES	\$6,000	\$0	\$6,000	\$14,901	\$0	-\$8,901	248.3	%
13179840	601023	DISTRICTWIDE PROF DEVEL	\$0	\$0	\$0	\$74,894	\$2,063	-\$76,956	100.0	%
13553140	601002	COPY CENTER COPY CONT	\$33,500	\$0	\$33,500	\$2,958	\$0	\$30,542	8.8	%
13553140	601192	COPY CENTER CONT	\$100,000	\$0	\$100,000	\$127,829	\$0	-\$27,829	127.8	%
13553150	601003	COPY CTR SUPPLIES	\$85,000	\$0	\$85,000	\$29,957	\$0	\$55,043	35.2	%
10359842	601192	INSTRUCTIONAL SOFTWARE	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0	%
13159840	601188	DOCTOR CONT	\$6,500	\$0	\$6,500	\$5,650	\$0	\$850	86.9	%
13159850	601298	HEALTH SUPPLIES	\$10,637	\$0	\$10,637	\$1,581	\$180	\$8,876	16.6	%
13159860	601011	MED INSURANCE REIMB	\$0	\$0	\$0	\$348	\$0	-\$348	100.0	%
13159860	601020	HEALTH COURSE REIMB	\$0	\$0	\$0	\$790	\$0	-\$790	100.0	%
13529840	601121	BAND TRANS	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	0.0	%
13529840	601234	BAND EQUIP REPAIR	\$1,000	\$0	\$1,000	\$588	\$0	\$412	58.8	%
		SYSTEMWIDE SALARY TOTALS	\$2,668,070	-\$115,000	\$2,553,070	\$2,640,626	\$0	-\$87,556		
		SYSTEMWIDE OPERATING TOTALS	\$285,137	\$0	\$285,137	\$259,495	\$2,243	\$23,400		
		SYSTEMWIDE LEA TOTALS	\$2,953,207	-\$115,000	\$2,838,207	\$2,900,121	\$2,243	-\$64,156		
		SALARY GRAND TOTAL	\$37,569,433	-\$802,106	\$36,767,327	\$36,670,728	\$0	\$96,599	100%	
		OPERATING GRAND TOTAL	\$14,679,800	\$803,656	\$15,483,456	\$15,151,718	\$427,990	-\$96,251	101%	
		SALARY & OPERATING TOTAL	\$52,249,233	\$1,550	\$52,250,783	\$51,822,445	\$427,990	\$348	100%	
1053003	5890	CAPITAL OUTLAY	\$789,603	\$0	\$789,603	\$789,603	\$0	\$0	100%	
		GRAND TOTAL SCHOOL	\$53,038,836	\$1,550	\$53,040,386	\$52,612,048	\$427,990	\$348	100%	

TEWKSBURY
SCHOOL DEPT END OF YEAR TRANSFER

		FROM ACCOUNT (Salaries)		TO ACCOUNT (Operating)			
DATE	DEPARTMENT	ACCOUNT #	DESCRIPTION	ACCOUNT #	DESCRIPTION	AMOUNT	REASON
07/07/23	School	13431110 600059	DEW MODERATE SPECIAL NEEDS	13431140 601032	DEW STUD SPEC AIDE	\$ 112,283	USED MORE CONTRACTED PERSONNEL THAN SALARIED
		13439410 600199	SYSTEMWIDE THERAPISTS	13439440 601098	SPED BEH MOD-SYSTWIDE	\$ 191,761	USED MORE CONTRACTED PERSONNEL THAN SALARIED
		13439410 601084	BEH MOD-SYSTEMWIDE	13439440 601098	PUPIL SERVICES-CONT SERV	\$ 63,315	USED MORE CONTRACTED PERSONNEL THAN SALARIED
		13501110 600052	DEW TEACHERS SALARIES	13438940 601038	SPED TRANS-O/D DIST SPED	\$ 92,688	RATE INCREASES ON TRANSPORTATION
		13059813 600100	SALARY RESERVE - DEGREE CHANGE	13438940 601038	SPED TRANS-O/D DIST SPED	\$ 115,000	RATE INCREASES ON TRANSPORTATION
		13313110 600052	TMHS TEACHERS SALARY	13438940 601038	SPED TRANS-O/D DIST SPED	\$ 90,432	RATE INCREASES ON TRANSPORTATION
		13313110 600052	TMHS TEACHERS SALARY	13438940 601037	SPED TRANS-I/D DIST SPED	\$ 20,002	PROVIDED MORE SUMMER TRANSPORT THAN PAST YEARS
		13372110 600052	WMS TEACHERS SAL	13609744 601192	MNTBLDG CONTRACTED SERVICES	\$ 118,175	INCREASED MAINTENANCE DUE TO MOVE(S)
						\$ 803,656	
	Town Manager				Finance		
	Signature:				Committee:		
	Date:				Members		
					Voting	Y _____ N _____	

New Business



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Brenda Theriault-Regan
Superintendent of Schools

Date: July 14, 2023

Re: MASC Voting Delegate to Annual Business Meeting

This Requires a Roll Call Vote

In order for the Tewksbury School Committee to have a vote at the Massachusetts Association of School Committees Annual Business Meeting, it is necessary that an official delegate be designated. This requires a vote of the Committee.



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109

(617) 523-8454 (800) 392-6023 fax: (617) 702-4111 www.masc.org

Stacey Rizzo, President

Date: March 2023

To: MASC member school committees, c/o superintendent of schools

Re: Voting delegate to annual business meeting

Date: **DURING JOINT CONFERENCE. WEDNESDAY, NOVEMBER 8**

Location: **RESORT AND CONFERENCE CENTER AT HYANNIS, HYANNIS**

FIRST NOTICE

In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:

All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.

PLEASE NOTE:

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2023 annual meeting is October 20, 2023.

Official Delegate Form

For the school committee of Tewksbury

The official voting delegate is: _____

The alternate voting delegate is: _____

Signed _____

NOTE: In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Brenda Theriault-Regan
Superintendent of Schools

Date: July 14, 2023

Re: TMHS MA Association of Student Councils (MASC) 2024 Spring Conference

This Requires a Vote

Seeking the consideration of the School Committee to approve the TMHS Student Council request to attend the overnight Annual MA Association of Student Councils Conference. **This requires a vote by the School Committee.**

1. March 6, 2024 through March 8, 2024: MASC 2024 Spring Annual MASC Conference, Hyannis, MA



June 14, 2023

Brenda Regan
Superintendent of Schools
Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

Dear Ms. Regan:

I am writing to request permission to attend our annual Massachusetts Association of Student Councils (MASC) trip to Hyannis, Massachusetts in the spring of 2024. This event will take place at the Resort and Conference Center at Hyannis, where we will be staying. I will be attending the conference as a chaperone. The trip will take place from March 6th –8th. We will be leaving the high school via a shared coach bus on Wednesday, March 6th at approximately 9:00 am and will be returning on Friday, March 8th at approximately 1:00 pm.

The following people will serve as secondary trip advisors and since they are all teachers, they have been CORI checked by their respective school systems. These educators are also the adults that are on the shared coach bus with us.

Connor Meehan – North Andover High School
Katie O'Neil – Dracut High School
Tom Thornton – Lowell High School

It has been a long-standing tradition that these teachers and districts have joined us in this cooperative venture. Sharing resources allows all four high schools additional student supervision, adult access, greater familiarity with chaperones and more affordable and appropriate transportation for extended travel. The students will be closely monitored, having specific check-in times each day and evening. I will also have the students' specific information on the workshops they will be attending and let them know where I will be at all times in case they need me. The conference will consist of motivational speakers, small and large group workshops, MASC executive board elections, an awards ceremony, the annual state banquet, as well as mandatory advisor meetings.

We look forward to attending and bringing back fresh, new ideas that will benefit our council here at Tewksbury Memorial High School.

Thank you for your continued support of the Student Council program at Tewksbury Memorial High School. If there are any further questions, please feel free to call me at (603) 432-4434.

Thank you for your time and cooperation in this matter,

Debra Glass
TMHS Student Council Advisor

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

July 14, 2023

TO: The Tewksbury School Committee
FROM: David Libby
RE: Non-Union Salaried Personnel

The purpose of this memo is to request that the School Committee vote to approve a 2.25% salary increase for all non-union, salaried “at will” employees of the Tewksbury Public Schools. Below is a summary of the number of positions and the amounts of money by category for LEA (School Budget) and Grant or Revolving funded positions.

Funding Source	Positions	FY23 Salary	FY24 Salary	Increase	% Increase
LEA	26	\$ 1,716,810	\$ 1,755,438	\$ 38,628	2.25%
Grant/Revolving	8	\$ 307,860	\$ 314,787	\$ 6,927	2.25%

Note that these figures do not include Administrators with individual contracts. These figures are in line with the FY24 School Department Budget and represent the same increase given to employees in collective bargaining agreements for fiscal year 2023-2024.

It is my recommendation that the School Committee approve these increases as described. This requires a roll call vote.

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass current, research-based teaching, learning, and an assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.