

**Tewksbury School Committee**  
Wednesday, December 7, 2022  
Regular School Committee Meeting #6  
Tewksbury Memorial High School - LGI-1  
320 Pleasant Street, Tewksbury, MA 01876

**SCHOOL COMMITTEE MEMBERS PRESENT**

Bridget L. Garabedian, Chair  
Keith M. Sullivan, Vice-Chair  
Kayla Biagioni-Smith, Clerk  
Nicholas G. Parsons, Member  
Richard Russo, Jr., Member

**SCHOOL ADMINISTRATORS PRESENT**

Brenda Theriault-Regan, Superintendent  
Lori McDermott, Assistant Superintendent  
David Libby, Business Manager

**CALL TO ORDER**

Ms. Garabedian called the December 7, 2022 Regular School Committee meeting to order at 5:30 p.m.

**EXECUTIVE SESSION**

Ms. Garabedian entertained a motion to convene an Executive Session to discuss the November 16, 2022 Executive Session minutes and to discuss Collective Bargaining pertaining to the TTA (teachers).

Mr. Russo moved, seconded by Ms. Biagioni-Smith, to enter into the Executive Session to discuss the November 16, 2022 Executive Session meeting minutes and to discuss Collective Bargaining pertaining to the TTA (teachers). The Committee will return in Open Session. Ms. Garabedian invited the community to join them after the Executive Session in the Christine McGrath Performing Arts Center to recognize the recipients of the John and Abigail Adams Scholarship and the 2022 MCAS Student Achievement Awards.

Roll Call Vote - Voting Yes: Mr. Parsons, Ms. Biagioni-Smith, Mr. Russo, Mr. Sullivan, and Ms. Garabedian. All Aye. Unanimous vote. Motion carried 5-0.

At 5:50 p.m., Ms. Garabedian entertained a motion to adjourn the Executive Session. Mr. Russo moved, seconded by Ms. Biagioni-Smith, to adjourn the December 7, 2022 Executive Session. The Committee will reconvene in Open Session.

Roll Call Vote - Voting Yes: Mr. Parsons, Ms. Biagioni-Smith, Mr. Russo, Mr. Sullivan, and Ms. Garabedian. All Aye. Unanimous vote. Motion carried 5-0.

**RECOGNITION**

**2022 MCAS Student Achievement Awards**

Ms. Regan introduced the 2022 MCAS Top Performing students to the School Committee and the community. The students were recognized and presented with a medal in recognition of their outstanding performance on the 2022 MCAS assessments. (A list of the students is attached to the minutes)

**Approved 1-11-2023**

### **2022 John & Abigail Adams Scholarship Recipients**

Ms. Regan introduced the TMHS recipients of the 2022 John & Abigail Adams Scholarship to the School Committee and the community. The students were recognized and presented with a key chain for their academic achievements. (A list of the students is attached to the minutes)

### **ANNOUNCEMENT**

At 6:35 p.m., Ms. Garabedian welcomed the community back to the School Committee meeting, reconvening in LGI-1 at TMHS. She announced that we just celebrated the students who earned the 2022 MCAS Student Achievement awards and the recipients of the 2022 John and Abigail Adams Scholarship in the Christine McGrath Performing Arts Center. The recognitions were recorded and may be viewed on Youtube.

She reported that during the Executive Session, the Committee unanimously voted to approve the November 16, 2022 Executive Session meeting minutes.

She announced that the December 7, 2022 Regular School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22, Verizon Channel 34, or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. Ms. Garabedian asked if anyone in the audience was recording tonight's meeting to please identify themselves. Seeing none, Ms. Garabedian moved on to the Pledge of Allegiance.

### **PLEDGE OF ALLEGIANCE**

Rania Elouahi led the School Committee in the Pledge of Allegiance.

### **STUDENT REPRESENTATIVE REPORT**

#### **Notes from Tewksbury Memorial High School**

Rania Elouahi presented the notes from the Tewksbury Memorial High School:

#### **Sports Update:**

- The Winter sports season has started up. There was a Track Meet held on December 11th and a Volleyball Tournament was held on November 21st. The Tewksbury Theater Company held auditions for their next performance, *A Great Night for Singing*, on November 21st.
- The International Club will have their Jingle Bell Run this Sunday and will be handing out water.

#### **Miscellaneous Updates:**

- PSAT Scores were released on December 6th and may be viewed by checking the student's College Board account.
- Challenge Day - Is a program that builds connections and apathetic relationships allowing students to be vulnerable and talk about their feelings. All 10th grade students at TMHS will be participating in the program. Rania stated that it was an eye-opening experience; you realize that everyone is going through something; it was very emotional and she hopes that they offer it again.

### **PRESENTATIONS**

#### **TPS Privacy Audit Report - Jason Stamp, Director of S.T. E.M.**

Ms. Regan introduced Jason Stamp to present a summary of the recent audit of the district's data system to see what the district is doing to protect student data. Mr. Stamp presented a Powerpoint Presentation, on the Executive Summary, by Steve Smith, K-12 Privacy Consultant, November 2022. He talked about the process Mr. Smith used to conduct the audit, the current state of the district, and recommendations of what we can do better.

Mr. Stamp responded to questions and comments from the School Committee members. The School Committee will be notified of any updates to the current student handbooks. The Policy Sub-Committee will reach out to the Committee for any new policies and have Mr. Stamp available for input on pertinent policies. The district will be cognizant of student safety.

### **CITIZEN'S FORUM**

Ms. Garabedian asked if there was anyone in the audience that wished to speak on anything on the agenda, and if so, to please state their name, address, and the specific agenda item that they would like to speak on this evening. Seeing no one, Ms. Garabedian moved on to Approval of Minutes.

### **APPROVAL OF MINUTES**

Ms. Biagioni-Smith moved to approve the November 16, 2022 Regular meeting minutes, seconded by Mr. Russo. Voting Yes: Mr. Russo, Mr. Parsons, Ms. Biagioni-Smith, and Ms. Garabedian. Mr. Sullivan Abstained  
Motion carried 4-0-1.

### **SUBMISSION OF PAYMENT OF BILLS**

Ms. Biagioni-Smith moved, seconded by Mr. Sullivan, to approve the payroll period ending, November 10, 2022, to be approved and certified in the amount and categories as shown, \$1,621,117.79. Roll Call Vote - Voting Yes: Mr. Parsons, Ms. Biagioni-Smith, Mr. Russo, Mr. Sullivan, and Ms. Garabedian. Unanimous vote. Motion carried 5-0.

Ms. Biagioni-Smith moved, seconded by Mr. Sullivan, to approve the payroll period ending, November 23, 2022, to be approved and certified in the amount and categories as shown, \$1,493,994.60. Roll Call Vote - Voting Yes: Mr. Parsons, Ms. Biagioni-Smith, Mr. Russo, Mr. Sullivan, and Ms. Garabedian. Unanimous vote. Motion carried 5-0.

### **SUPERINTENDENT & STAFF REPORTS**

#### **Superintendent's Report**

Ms. Regan invited TMHS Athletic Director Ron Drouin to make an announcement. Mr. Drouin reported that the NHL Hockey league reached out to him inviting the TMHS Boys Varsity Hockey team to play an exhibition game at Frozen Fenway against the high school team in Northern Highlands, New Jersey, on January 4, 2023. The Commissioner of the NHL has a grandson on the NJ high school team and wanted a competitive team in the same division to play against. Ron will keep the School Committee and the community updated on the number of tickets available and how to get them distributed. He reported that next Thursday there is a luncheon for the Girls Varsity Volleyball State Champions welcoming the Committee to attend.

Ms. Regan reported that Tewksbury is the recipient of the \$50,000 Innovation Pathways Grant. She thanked Dr. Basteri for procuring the grant relating that it will expand the TMHS UMass Lowell's Exploratory Program, it will support early college classes, and Innovation Pathways for the Wynn Middle School.

Ms. Regan thanked the TMHS administration team for bringing the Challenge Day event to the high school. She reported that the Wynn Middle School's Drama Club will be performing the play, *Puffs, or Seven Increasingly Eventful Years at a Certain School of Magic and Magic*, on December 16th, 17th, & Sunday December 18th; it is for all age levels. She reported that December 22nd and December 23rd are Professional Development (PD) days for staff and a half-day, early release for students; January 2nd is a holiday, no school; January 3rd and 4th are PD days, no school for students; and schools reopen on January 5th.

**Assistant Superintendent Report**

Ms. McDermott reported on the food drives taking place across the district at the high school, the Wynn, and the Dewing to support the Tewksbury Food Pantry. She reported that the ACCESS test window for ELs will open on January 4th and close on February 10th; the district will begin testing on January 9th. Ms. McDermott reported that the district is looking at replicating the Dewing Preschool program at the Heath Brook School. She asked for the Committee's support to purchase a new preschool curriculum adding that the curriculum and resources are on display at the Dewing.

**Business Manager's Report**

Mr. Libby presented an update and the progress of the move to the Center Elementary School relating that the Central Administration have moved-in; we are getting settled and working on the punchlist. The library will be fully functioning when the students return. Packing crates have been delivered to the schools for the move to the Center School. Next week the district will do a trial run of the bus drop-off process for the Ryan School. The plan was to pilot the Ryan folks before the Center folks came in. The elementary students, grades two through four participated in field trips to the high school in order to allow staff packing time and more trips have been planned. The bulk of the move from the North Street, Trahan, Dewing, and the Heath Brook will take place on the January 3rd and 4th, Professional Development days. There will also be tours in the evening for students and parents and the students return to school on January 5th. In response to a question from Ms. Biagioni-Smith, Mr. Libby stated that the district will do a voiceover drive-through presentation for parents. We will communicate all the steps of the drop off process, we are painting more lines, and adding additional signage. He stated that our biggest focus is safety for all. He went over the bus drop-off process for the Center School students as well. Ms. Regan reported that there will be guided tours, by invite only, to alleviate anxiety for students and parents. She added that the School Committee members are invited.

**CONSENT AGENDA**

Ms. Garabedian asked if any member had questions and/or comments on any item on the Consent Agenda. Ms. Garabedian asked for a motion to approve the Consent Agenda as presented.

Mr. Russo moved, seconded by Ms. Biagioni-Smith, to approve the Consent Agenda as presented. All Aye. Unanimous Vote. Motion carried 5-0.

**Correspondence**

None

**PERSONNEL ITEMS**

**New Hires:** Hannah Springer, Grade 2 Teacher at the Dewing School transitioning to the Center Elementary School, effective December 19, 2022; Timothy McCarron, COVID School Support Staff, Ryan Elementary School, effective November 21, 2022

**Transfers**

None

**Retirements**

None

**Appendix B TMHS Athletics**

None

### **Appendix B Co-Curricular Activities**

Mentor Stipends 2022-2023

Nina Caruso - Creating Writing - Intramural Club Adviser

**Acceptance of Grants:** Innovation Pathways FY23 Implementation and Support Grant

**Donations:** Dewing Elementary School donation of food to the Tewksbury Community Pantry

**Fundraisers/Raffles:** None

### **COMMITTEE REPORTS**

#### **Elementary School Building Committee**

Mr. Sullivan reported that the district has received a temporary Occupancy Permit. Contactors are still working on the punchlist adding that the school is still an active construction area. The ESBC will be meeting tomorrow night. He reported that the project is on time and on budget.

#### **Tewksbury SEPAC**

Mr. Parsons reported that the next SEPAC meeting will be held on January 19th.

#### **Wellness Advisory Committee**

Mr. Russo reported the Wellness Advisory Committee met today. The Committee is updating the wellness policy, using the MA Department of Elementary and Secondary Education's policy and information as a resource. The drafted policy recommendation will be shared with the Policy Sub-Committee. The Wellness Advisory Committee is also working with nutrition folks to talk about nutrition in elementary schools. The Committee is looking at food options for the TMHS lunchrooms. The next Wellness Advisory Committee meeting is scheduled on March 1st.

#### **Policy Sub-Committee**

Mr. Sullivan reported that the Policy Sub-Committee meeting did not meet in November and are hoping to schedule a meeting soon.

### **POLICY CHANGES, PROPOSALS, AND ADOPTIONS**

#### **Policy for Consideration for Revision on First Reading**

Mr. Sullivan reported that the following policies have been reviewed and revised and are presented on the First Reading: **EB** Safety Program; **EBB** First Aid; **EBC** Emergency Plans; **EBCD** Emergency Closings; **EC** Buildings and Grounds Management; **ECA** Buildings and Grounds Security; **ECAC** Vandalism; **EDC** Authorized Use Of School-Owned Materials; **EEA** Student Transportation Services; **EEAA** Walkers And Riders; **EEAE** School Bus Safety Program; **EEAEB** Drug and Alcohol Testing For School Bus and Commercial Vehicle Drivers; **EEAG** Student Transportation In Private Vehicles; **EEAJ** Motor Vehicle Idling On School Grounds.

#### **Policies for Consideration for Revision on Second & Final Reading**

Mr. Sullivan reported that the following policies have been reviewed and revised and are presented on Second and Final Reading: **BDG** School Attorney; **CA** Administration Goals; **CB** School Superintendent; **CBD** Superintendent's Contract; **CBI** Evaluation Of The Superintendent; **CCB** Line And Staff Relations; **CHA** Development of Procedures; **CHCA** Approval Of Handbooks And Directives; **CHD** Administration In Policy Absence.

Mr. Parsons moved, seconded by Ms. Biagioni-Smith, to approve the revisions to the following policies as presented: **BDG** School Attorney; **CA** Administration Goals; **CB** School Superintendent; **CBD** Superintendent's Contract; **CBI** Evaluation Of The Superintendent; **CCB** Line And Staff Relations; **CHA** Development of Procedures; **CHCA** Approval Of Handbooks And Directives; **CHD** Administration In Policy Absence. All Aye. Unanimous Vote. Motion carried 5-0.

### **OLD BUSINESS**

#### **Center Elementary School Move Update**

Ms. Regan gave an update on the move to the Center Elementary School informing parents that there will be a lot of information coming their way to keep them informed.

#### **Center Elementary School: Naming Considerations of Key Areas**

Ms. Regan reported that the Committee had received recommendations to name key areas in the new Center Elementary School to commemorate the Trahan School and the North Street School. The Committee discussed an area to be named for the Trahan School in the memory of Louise Davy Trahan.

Ms. Biagioni-Smith moved, seconded by Mr. Sullivan, to name the library in the Center Elementary School the Trahan Library Media Center, seconded by Mr. Sullivan. Mr. Russo wanted further discussion on the naming, whether to use full name or last name.

Mr. Sullivan moved to withdraw the original motion to allow for further discussion to name the library, seconded by Ms. Biagioni-Smith. All Aye. Unanimous Vote. Motion carried 5-0.

Mr. Russo proposed to name the library the Louise Davy Trahan Library. There was discussion on using full names to commemorate people or last names. Mr. Sullivan recommended that the Committee be consistent in following policy and move away from commemorating people. Ms. Garabedian commented that she would like an acknowledgement in the form of a sign or plaque when choosing to commemorate in someone's name.

Ms. Biagioni-Smith moved, second by Mr. Parsons, to name the library in the Center Elementary School the Trahan Library Media Center. All Aye. Unanimous Vote. Motion carried 5-0.

Ms. Regan will have a plaque made for the commemoration of Louise Davy Trahan.

The Committee discussed naming an area in the Center Elementary School to commemorate the North Street School. The Committee considered naming the gymnasium or a corridor in the new school. After a discussion, the Committee voted to name a corridor, the North Street Corridor. The Committee did not determine the corridor at this time.

Mr. Russo moved, to commemorate a particular corridor, the North Street Corridor. The location will be determined at a later time. Mr. Sullivan seconded the motion. All Aye. Unanimous Vote. Motion carried 5-0.

Mr. Sullivan announced that the next Elementary School Building Committee meeting will be held tomorrow night at 6:00 p.m. He invited the School Committee members to join the ESBC for a walk-through of the new school.

### **NEW BUSINESS**

#### **22-23 Quarterly Expenditure Report**

Mr. Libby reported that in order to keep the School Committee updated on the budget, he will be including a Quarterly Expenditure Report on the agenda to show where we are at in the budget. Mr. Libby presented the 1st Quarterly Report on the current budget to the Committee.

Mr. Libby responded to a question from Mr. Russo relative to using funds in the Capital Outlay account for outstanding projects, e.g., relating that there is a roofing project at the Wynn School that was delayed.

#### **SCHOOL COMMITTEE MATTERS OF INTEREST**

Mr. Sullivan gave a *Shout-out!* to the TMHS Girls Varsity Volleyball State Champions and would like to invite them to the January School Committee meeting. He wished everyone a merry Christmas / happy holidays and offered lots of luck to all of the students moving into the new school adding that he does plan on being there on day one. Ms. Biagioni-Smith gave a PAC update stating that they are posting many fun winter events and offered congratulations to the new Center Elementary School PAC. The PAC held their first meeting and voted in their new board members and formed the new Dewing PAC, Heath Brook PAC and Center PAC. She reported that the Reuse Committee met with the Select Board to present a recommendation as a Committee for the reuse of the Trahan and North Street schools. The presentation is online for the public to view. She reported that the Committee had developed a survey and received responses from some 800 residents for what they would like to see happen to Trahan School. Many wanted it to be used for open space but what we need is parks. We made the recommendation for the North Street School to be used for a lower elementary school in the future. She reported that the Committee has disbanded.

#### **FUTURE SCHOOL COMMITTEE MEETING DATES**

January 11, 2023 Budget Workshop & Regular Meeting; February 8, 2023 (Budget Public Hearing), March 8, 2023 (Budget Public Hearing)

#### **FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES**

Elementary School Building Committee: December 8, 2022; TSEPAC Business Meeting: January 19, 2023  
Wellness Advisory Committee: March 1, 2023; Policy Sub-Committee: TBD

#### **FUTURE AGENDA ITEMS**

Superintendent Mid-year Review will be on the January agenda.

#### **ADJOURNMENT**

At 8:16 p.m., Ms. Garabedian adjourned the December 7, 2022 Regular School Committee meeting with a motion from Mr. Russo seconded by Mr. Sullivan. Roll Call Vote - Voting Yes: Mr. Parsons, Ms. Biagioni-Smith, Mr. Russo, Mr. Sullivan and Ms. Garabedian. All Aye. Unanimous vote. Motion carried 5-0.

Respectfully Submitted,  
Gail Johnson, Recording Secretary

List of documents and exhibits used (GL c.30A, sect 22(a)):

<b>AGENDA ITEM #</b>	<b>DOCUMENT</b>
1	School Committee Meeting Agenda: Regular Meeting
2	Executive Session Agenda
11	Minutes: November 16, 2022
12	Submission Of Payment Of Bills
14	Consent Agenda: Personnel Items; Grant; Donation
16	Policy Review
17	Old Business: Center Elementary School: Naming Considerations of Key Areas
18	New Business: 22-23 Quarterly Expenditure Report



## 2022 MCAS Student Achievement Awards

### Exceeded Expectations In Two Subject Areas English Language Arts, Mathematics, or Science

Name	Assessment Grade	Subject Area
Alexia Bethoney	Grade 5	ELA & SCIENCE
Riya Jumani	Grade 5	ELA & SCIENCE
Allison Shpritzer	Grade 8	ELA & SCIENCE
Thomas Trowbridge	Grade 5	ELA & SCIENCE
Bavly Youssef	Grade 8	ELA & SCIENCE
Dakota Malizia	Grade 10	ELA & BIOLOGY
Mackenzie Hickey	Grade 10	ELA & BIOLOGY
Peter Impink	Grade 10	ELA & BIOLOGY
Emma Ryan	Grade 10	ELA & BIOLOGY
Jake Gigante	Grade 7	ELA & MATH
Josiah Holland	Grade 3	ELA & MATH
Laila Mcfadden	Grade 7	ELA & MATH
Aria Milner	Grade 7	ELA & MATH
Leo Parisi	Grade 3	ELA & MATH
Celeste Webb	Grade 6	ELA & MATH
Jack Welch	Grade 7	ELA & MATH
Cordelia Zwirek	Grade 7	ELA & MATH
Kyle Chiu	Grade 5	MATH & SCIENCE
Mckayla Conley	Grade 10	MATH & BIOLOGY
Anthony Freitas	Grade 10	MATH & BIOLOGY
Jeremy Insogna	Grade 10	MATH & BIOLOGY
Jason Morris	Grade 10	MATH & BIOLOGY
Christian Queiroga	Grade 10	MATH & BIOLOGY

**Exceeded Expectations In Three Subject Areas  
English Language Arts, Mathematics, & Science**

<b>Name</b>	<b>Assessment Grade</b>	<b>Subject Area</b>
Nathan Cyr	GRADE 10	ELA & MATH & BIOLOGY
Lana Dang	GRADE 10	ELA & MATH & BIOLOGY
Alexander Grove	GRADE 10	ELA & MATH & BIOLOGY
Galil Levenson	GRADE 10	ELA & MATH & BIOLOGY
Kimsan Nguyen	GRADE 10	ELA & MATH & BIOLOGY
Tyler Barnes	GRADE 10	ELA & MATH & BIOLOGY

**2022 MCAS Perfect Score of 560**

<b>Name</b>	<b>Assessment Grade</b>	<b>Subject Area</b>
Samuel Caballero	GRADE 8	ELA
Connor Elmstrom	GRADE 3	MATH
Halle Howell	GRADE 3	MATH
Dylan Tian	GRADE 4	MATH
Daniel Buczynski	GRADE 5	SCIENCE
William Mullins	GRADE 9	BIOLOGY

**2022 MCAS Perfect Score of 560 *plus* Exceeded Expectations 1 Area**

<b>Name</b>	<b>Assessment Grade</b>	<b>Subject Area</b>
Ava Trinh	GRADE 10	Perfect Score: Biology & Exceeded Expectations in Math
Nathan Sophon	GRADE 3	Perfect Score: ELA & Exceeded Expectations in Math
Cooper Robillard	GRADE 10	Perfect Score: Math & Exceeded Expectations in Biology
Alliana Meagher	GRADE 3	Perfect Score: Math & Exceeded Expectations in ELA

**2022 MCAS Perfect Score of 560 *plus* Exceeded Expectations 2 Areas**

<b>Name</b>	<b>Assessment Grade</b>	<b>Subject Area</b>
Steven Oppedisano	GRADE 8	Perfect Score: Math & Exceeded Expectations: ELA & Science
Morgan Crowley	GRADE 10	Perfect Score: Biology & Exceeded Expectations: ELA & Math
Haleigh Doiron	GRADE 10	Perfect Score: Math & Exceeded Expectations: ELA & Biology
Renuka Late	GRADE 10	Perfect Score: Biology & Exceeded Expectations: ELA & Math

## Tewksbury School Committee - December 7, 2022

### RECOGNITIONS

#### Tewksbury Memorial High School Academics

#### 2022 John & Abigail Adams Scholarship Recipients

Nicholas Alvarado	William Eskenas	Olivia Millspaugh
Royce Bacay	Callie Finnegan	Madelyn Montejo
John Baker	Daniel Franklin	Shea Moynihan
Carrina Barron	Anirudhh Harlalka	Mitchell Nicolas
Lauren Bielecki	Karen Hennawy	Harshit Pal
Albert Bosworth	Ceceila Ho	Ava Paquette
Robert Branchaud	Rebecca Kelleher	Dylan Paulding
Brooke Bunyan	Kiley Kennedy	David Penney
Madelyn Caliendo	Jocelyn Kinnon	Sam Ros
Jack Callahan	Hannah Kwartler	Anthony Russo
Emily Carriere	Gavriella Lightfield	Sabreen Sabir
Darren Castiglione	Katrina Macdonald	Olivia Satterfield
Brandon Contardi	Abigail Mahoney	Marissa Toutpuissant
James Cozzo	Maximus Mattuchio	Tyler Trodden
Cian Dawson	Robert Mccorry	Riley Veits
Brooklynn Degrechie	Darya Mehrabani	Olivia Ward
Sarah Downing	Pouriya Mehrabani	Gray Zadig
	Evan Mendonca	

