

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE

REVISED

Notice of Regular School Committee Meeting #7
Wednesday, January 11, 2023 at 5:30 PM

Meeting Place:

Tewksbury Memorial High School
Large Group Instruction Room #1
320 Pleasant Street, Tewksbury, MA 01876

1. CALL TO ORDER

2. EXECUTIVE SESSION - Non-Public Session (5:30 PM)

- Approval of December 7, 2022 Executive Session Minutes
- Collective Bargaining Pertaining to TTA (Teachers)

The School Committee will reconvene in open session after the Executive Session.

3. BUDGET WORKSHOP - Public Session (6:00 PM)

4. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - Public Session (6:30 PM)

5. PLEDGE OF ALLEGIANCE

6. ANNOUNCEMENT

The January 11, 2023 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.

7. RECOGNITION

- a. TMHS Girls Varsity Volleyball Team - MIAA DIV III State Champions
- b. TMHS Esports Team - MSAA Esports Rocket League State Champions

8. STUDENT COUNCIL REPRESENTATIVE REPORT

Notes from Tewksbury Memorial High School: Rania Elouahi

9. PRESENTATIONS

TPS Preschool Options

10. CITIZENS FORUM (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if a spokesperson is representing a group concern.*)

11. APPROVAL OF MINUTES

December 7, 2022 Regular Meeting

12. SUBMISSION AND PAYMENT OF BILLS

Payroll Period Ending December 8, 2022 (\$1,493,126.32)

Payroll Period Ending December 22, 2022 (\$1,530,815.39)

Payroll Period Ending January 5, 2023 (\$1,460,523.38)

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair, bgarabedian@tewksbury.k12.ma.us
Keith M. Sullivan, Vice-Chair, ksullivan@tewksbury.k12.ma.us ~ Kayla Biagioni-Smith, Clerk, kbiagioni-smith@tewksbury.k12.ma.us
Nicholas G. Parsons, Member, nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member, rrusso@tewksbury.k12.ma.us

Superintendent of Schools - Brenda Theriault-Regan, bregan@tewksbury.k12.ma.us

13. SUPERINTENDENT & STAFF REPORT

14. CONSENT AGENDA (*itemized on page 3*)

15. SCHOOL COMMITTEE MEMBER REPORTS

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

16. POLICY CHANGES, PROPOSALS, and ADOPTION

Policies Reviewed and Adopted with No Changes - *Informational Item Only - Vote Required* - None

Policies for Consideration for Revision and/or to Adopt MASC Recommendation on Informational Reading - None

Policy for Consideration for Revision on First Reading - None

Policies for Consideration for Revision on Second & Final Reading

EB Safety Program; **EBB** First Aid; **EBC** Emergency Plans; **EBCD** Emergency Closings; **EC** Buildings and Grounds Management; **ECA** Buildings and Grounds Security; **ECAC** Vandalism; **EDC** Authorized Use Of School-Owned Materials; **EEA** Student Transportation Services; **EEAA** Walkers And Riders; **EEAE** School Bus Safety Program; **EEAEB** Drug and Alcohol Testing For School Bus and Commercial Vehicle Drivers; **EEAG** Student Transportation In Private Vehicles; **EEAJ** Motor Vehicle Idling On School Grounds

Policies for Consideration to Rescind on First & Final Reading - None

17. OLD BUSINESS

- a. Professional Development: December 22-23, 2022 & January 3-4, 2023

18. NEW BUSINESS

- a. Drama Program Out-of-State Field Trip Request
- b. Preschool New Curriculum Recommendation
- c. 2023-2024 School Calendar Draft
- d. 2023 TPS MCAS Calendar Schedule
- e. Superintendent's Mid-Year Review

19. SCHOOL COMMITTEE MATTERS OF INTEREST

20. FUTURE SCHOOL COMMITTEE MEETING DATES

February 8, 2023 (Budget Public Hearing), March 8, 2023 (Budget Public Hearing); April 12, 2023 Reorganization Meeting & Regular Meeting

21. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

Elementary School Building Committee: January 12, 2023; TSEPAC Business Meeting: January 19, 2023
Wellness Advisory Committee: March 1, 2023; Policy Sub-Committee: TBD

22. FUTURE AGENDA ITEMS

23. ADJOURNMENT

CONSENT AGENDA

Correspondence

None

PERSONNEL ITEMS

New Hires: Alicia Taylor, Kindergarten Moderate Special Needs Teacher at the Dewing School, effective December 12, 2022; Caroline Spinali, Educational Support Personnel Aide at the North Street School, effective December 21, 2022; Kerry Joyce, 12-month Secretary at the Wynn Middle School, effective January 3, 2023; Laura Dooley, Educational Support Personnel Aide at the Dewing School, effective January 9, 2023

Transfers

None

Retirements

None

Appendix B TMHS Athletics

Boys Winter Track Head Coach - Francis Cusick

Freshmen Boys Basketball Coach - David Stein

JV Boys Basketball Coach - Kenneth Duffett

Appendix B Co-Curricular Activities

None

Acceptance of Grants

None

Acceptance of Donations

None

Fundraisers/Raffles

None

Executive Session

**Tewksbury School Committee
Executive Session (Non-Public Session)
Wednesday, January 23 - 5:30 PM**

Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session - 5:30 PM

- Approval of December 7, 2022 Executive Session Minutes
- Collective Bargaining Pertaining to TTA (Teachers)

The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

Budget Workshop

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

January 6, 2023

TO: Tewksbury School Committee Members
FROM: David A. Libby – School Business Manager
RE: Fiscal Year 2024 Budget

Please find attached Preliminary Fiscal Year 2024 Budget documents for School Committee review. Per Town By-Law, the initial School Budget must be presented to the Town Manager by the second Friday in January, which this year is Friday, January 13, 2023. This FY24 budget detail will be the subject of review at the FY24 School Budget Workshop on Wednesday, January 11, 2023.

The line item detail is organized for the Committee in two ways: first by Location/Department (Cost Centers) and second by DESE function code (also included is the DESE Function Code criteria definition, for your information). We have identified an explanation or comments for major variances from FY23. Also included is a summary of positions funded via Grants or Revolving accounts for the Committee's information.

Major changes have been reflected based on the full year funding of the Center Elementary School and the subsequent closing of the North Street and Trahan Schools. The bottom line addition to our FY23 Salary, Operating and Capital Outlay budget that the Town Manager is recommending is \$1.6 million. This initial budget hits that target.

District-level administrators will be continually reviewing our budget with Principals and Department leaders between now and final Town Meeting vote in May. Details within this budget will be refined and altered as our needs and resources change. However, the administration is confident that the School Department can operate effectively within this bottom line proposed figure.

cc: Brenda Regan – Superintendent of Schools
Lori McDermott – Assistant Superintendent of Schools

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass current, research-based teaching, learning, and an assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

TEWKSBURY PUBLIC SCHOOLS

1/7/2023

PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
DEWING SCHOOL							
13071110	600050	DEW PRIN/ASST PRIN	\$248,134	\$133,790	-\$114,344	-46.08%	NO ASST PRIN HERE; NEEDED AT CENTER
13161111	600082	DEW ADJ COUNSELOR	\$77,658	\$84,452	\$6,794	8.75%	
13171111	600070	DEW PROF DEV STIP	\$9,640	\$7,411	-\$2,229	-23.12%	ONE FEWER PLC; NO 2ND GRADE
13431110	600059	DEW MOD SPEC ED TCHR	\$986,726	\$1,022,793	\$36,067	3.66%	
13431111	600083	DEW CASE MANAGER SAL	\$136,292	\$95,167	-\$41,125	-30.17%	MOVED .5 FTE TO HB
13501110	600052	DEW TEACHERS SALARIES	\$1,767,610	\$1,465,228	-\$302,382	-17.11%	NO 2ND GRADE; 1 LESS SPECIALIST
13501111	600061	DEW ACAD SPEC	\$59,371	\$29,322	-\$30,049	-50.61%	READING SPEC - TITLE I INCREASE
13131110	600066	DEW LIBRARIAN	\$35,000	\$31,609	-\$3,391	-9.69%	NEW POSITION FY23; SHARED W/ HB
13131130	600057	DEW LIBRARY AIDES	\$25,000	\$24,984	-\$16	-0.06%	
13071120	600011	DEW CLERICAL SALARIES	\$69,032	\$40,000	-\$29,032	-42.06%	NO PT. RETIRE/REPLACE
13431130	600089	DEW ISET SUB	\$6,000	\$6,000	\$0	0.00%	
13431131	600055	DEW SPECIAL ED AIDE	\$368,070	\$376,302	\$8,232	2.24%	
13491130	600056	DEW KINDERGARTEN AIDE	\$181,445	\$197,871	\$16,426	9.05%	ADDED SECTION OF K. NEED FY24?
13501131	600054	DEW INST AIDES SALARY	\$13,239	\$11,603	-\$1,636	-12.36%	READING AIDE - TITLE I INCREASE
13501132	601029	DEW LONG TRM SUB	\$34,000	\$22,668	-\$11,332	-33.33%	NO 2ND GRADE
13501130	601311	DEW DAILY SUB TCHR	\$64,000	\$60,955	-\$3,045	-4.76%	RATE INCREASE
13501130	601312	DEW DAILY SUB AIDE	\$2,000	\$1,630	-\$370	-18.51%	NO 2ND GRADE
13501131	600060	DEW LUNCH/RECESS	\$50,000	\$45,000	-\$5,000	-10.00%	NO 2ND GRADE
13601130	600116	DEW CUSTODIAL SALARIES	\$151,142	\$156,819	\$5,677	3.76%	
13601130	600117	DEW CUSTODIAL OVERTIME	\$20,000	\$20,000	\$0	0.00%	
13601130	600118	DEW CUST BLDG CHK	\$8,000	\$8,500	\$500	6.25%	
13171140	601023	DEW PROF DEV PRES	\$5,900	\$0	-\$5,900	-100.00%	MOVE TO SYSTEMWIDE PD
13431140	601032	DEW STUD SPEC AIDE	\$425,000	\$425,000	\$0	0.00%	
13071150	601000	DEW OFFICE SUPPLIES	\$6,500	\$3,000	-\$3,500	-53.85%	REDUCING CONSUMABLES
13131150	601034	DEW LIBRARY SUPP	\$3,000	\$5,000	\$2,000	66.67%	FUNCTIONING LIBRARY
13161150	601209	DEW TEST & ASSESS SUPP	\$8,896	\$8,896	\$0	0.00%	
13181150	601003	DEW COPY SUPPLIES	\$6,500	\$19,167	\$12,667	194.87%	INCREASED VOLUME IF COPY CENTER CLOSE
13441142	601206	DEW INST S/W CONT SERV	\$31,032	\$31,032	\$0	0.00%	
13441153	601207	DEW INST S/W SUPPLIES	\$3,448	\$3,448	\$0	0.00%	
13431151	601074	DEW SUPPLIES - SPEC ED	\$7,000	\$7,000	\$0	0.00%	
13501151	601077	DEW SUPPLIES - TEACHING	\$31,700	\$31,700	\$0	0.00%	
13071160	601007	DEW PRINC DUES	\$1,130	\$600	-\$530	-46.90%	
13071160	601009	DEW PRINC CONF	\$2,500	\$2,500	\$0	0.00%	
13131160	601035	DEW LIBRARY OTHER	\$1,000	\$1,000	\$0	0.00%	
13171160	601020	DEW COURSE REIMB	\$8,000	\$8,000	\$0	0.00%	NO 2ND GRADE
13171161	601009	DEW PD CONF	\$2,000	\$0	-\$2,000	-100.00%	MOVE TO SYSTEMWIDE PD
13501160	601021	DEW MILEAGE REIM	\$250	\$250	\$0	0.00%	
		DEWING SALARY TOTALS	\$4,312,359	\$3,842,104	-\$470,255	-10.90%	
		DEWING OPERATING TOTALS	\$543,856	\$546,593	\$2,737	0.50%	
		DEWING TOTALS	\$4,856,215	\$4,388,697	-\$467,518	-9.63%	

TEWKSBURY PUBLIC SCHOOLS

1/7/2023

PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
HEATH BROOK SCHOOL							
13071310	600050	HB PRINCIPAL SAL	\$127,206	\$138,387	\$11,181	8.79%	
13161310	600084	HB PSYCHOLOGIST	\$98,132	\$100,895	\$2,763	2.82%	
13161311	600082	HB ADJ COUNSELOR	\$0	\$66,125	\$66,125	100.00%	NEW SUPPORT POSITION
13171311	600070	HB PROF DEV STIP	\$7,230	\$4,941	-\$2,289	-31.66%	NO 2ND GRADE
13431310	600059	HB MOD SPEC TCHR	\$178,641	\$266,628	\$87,987	49.25%	NO 2ND GRADE; ADDED 2 PK SESSION
13501310	600052	HB TEACHERS SALARIES	\$1,444,195	\$1,381,803	-\$62,392	-4.32%	NO 2ND GRADE; BUT ADDED GR 1 SECTION
13501310	600088	HEAD TEACHER	\$2,961	\$3,075	\$114	3.87%	
13501311	600061	HB ACAD SPEC	\$63,075	\$28,442	-\$34,633	-54.91%	TITLE I INCREASE
13431311	600083	HB CASE MANAGERS SALARY	\$36,481	\$96,167	\$59,686	163.61%	CHANGE FROM .5 FTE TO 1.0 FTE
13071320	600011	HB CLERICAL SALARIES	\$46,343	\$57,911	\$11,568	24.96%	RESIGN/REPLACE
13131310	600066	HB LIBRARIAN	\$35,000	\$31,609	-\$3,391	-9.69%	NEW POSTION; SHARED WITH DEW
13131330	600057	HB LIBRARY AIDES	\$25,000	\$22,561	-\$2,439	-9.76%	
13431331	600089	HB ISET SUB	\$6,000	\$6,000	\$0	0.00%	
13431332	600055	HB SPECIAL ED AIDE	\$79,116	\$95,090	\$15,974	20.19%	EXTRA PK SECTION
13491330	600056	HB KINDERGARTEN AIDE	\$115,853	\$152,767	\$36,914	31.86%	ADDED K SESSION
13501331	600054	HB INST AIDES SALARY	\$0	\$7,220	\$7,220	100.00%	
13501332	601029	HB LONG TRM SUB	\$25,000	\$16,668	-\$8,333	-33.33%	RATE INCREASE
13501330	601311	HB DAILY SUB TCHR	\$25,400	\$24,311	-\$1,089	-4.29%	RATE INCREASE
13501330	601312	HB DAILY SUB AIDE	\$600	\$491	-\$109	-18.11%	
13501331	600060	HB LUNCH/RECESS	\$20,000	\$20,000	\$0	0.00%	
13601330	600116	HB CUSTODIAL SAL	\$158,901	\$164,170	\$5,269	3.32%	
13601330	600117	HB CUSTODIAL OT	\$10,000	\$10,000	\$0	0.00%	
13601330	600118	HB CUST BLDG CHK	\$8,500	\$8,500	\$0	0.00%	
13171340	601023	HB PROF DEV PRES	\$5,900	\$0	-\$5,900	-100.00%	MOVE TO SYSTEMWIDE PD
13431340	601032	HB STUD SPEC AIDE	\$175,000	\$175,000	\$0	0.00%	
13071350	601000	HB OFFICE SUPPLI	\$4,000	\$3,000	-\$1,000	-25.00%	REDUCING CONSUMABLES
13131350	601034	HB LIBRARY SUPP	\$3,000	\$5,000	\$2,000	66.67%	FUNCTIONING LIBRARY
13431351	601074	HB SUPPLIES-SPECIAL ED	\$6,200	\$6,200	\$0	0.00%	
13161350	601209	HB TEST & ASSESS SUPP	\$2,500	\$2,500	\$0	0.00%	
13181350	601003	HB COPY SUPPLIES	\$5,500	\$19,167	\$13,667	248.48%	INCREASED VOLUME IF COPY CENTER CLOSE
13441342	601206	HB INST S/W CONT SERV	\$10,665	\$10,665	\$0	0.00%	
13441353	601207	HB INST S/W SUPPLIES	\$1,185	\$1,185	\$0	0.00%	
13501351	601077	HB SUPPLIES-TEACHING	\$20,325	\$20,325	\$0	0.00%	
13071360	601007	HB PRINC DUES	\$750	\$600	-\$150	-20.00%	
13071360	601009	HB PRINC CONF	\$2,500	\$2,500	\$0	0.00%	
13131360	601035	HB LIBRARY OTHER	\$1,250	\$1,000	-\$250	-20.00%	
13171360	601020	HB COURSE REIMB	\$7,000	\$7,000	\$0	0.00%	
13171361	601009	HB PD CONF	\$2,000	\$0	-\$2,000	-100.00%	MOVE TO SYSTEMWIDE PD
13501360	601021	HB MILEAGE REIMB	\$250	\$250	\$0	0.00%	
		HEATH BROOK SALARY TOTALS	\$2,513,634	\$2,703,761	\$190,127	7.56%	
		HEATH BROOK OPERATING TOTALS	\$248,025	\$254,392	\$6,367	2.57%	
		HEATH BROOK TOTALS	\$2,761,659	\$2,958,152	\$196,493	7.12%	

TEWKSBURY PUBLIC SCHOOLS

1/7/2023

PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
CENTER ELEMENTARY SCHOOL							
13071410	600050	CENTER PRIN/ASST PRIN	\$125,000	\$241,507	\$116,507	93.21%	ADDED AP FROM DEWING
13161410	600084	CENTER PSYCHOLOGIST	\$68,659	\$48,507	-\$20,152	-29.35%	REPLACED PSYCH W/ ADJ COUNSELOR IN ESSER
13171411	600070	CENTER PROF DEV STIP	\$5,206	\$17,293	\$12,087	232.18%	OPEN FULLY; ALL YEAR
13431410	600059	CENTER MOD SPEC TCHR	\$337,973	\$728,668	\$390,695	115.60%	OPEN FULLY; ALL YEAR
13431411	600083	CENTER CASE MANAGER SAL	\$44,465	\$149,150	\$104,685	235.43%	OPEN FULLY; ALL YEAR
13501410	600052	CENTER TEACHERS SAL	\$2,024,479	\$3,709,202	\$1,684,723	83.22%	OPEN FULLY; ALL YEAR
13501410	600088	CENTER HEAD TEACHER	\$3,198	\$0	-\$3,198	-100.00%	ASST PRIN - NO HEAD TEACHERS
13501410	600061	CENTER READ SPECIALIST	\$64,086	\$120,033	\$55,947	87.30%	OPEN FULLY; ALL YEAR
13131410	600066	CENTER LIBRARIAN	\$37,800	\$73,432	\$35,632	94.26%	OPEN FULLY; ALL YEAR
13131430	600057	CTR LIBRARY AIDES	\$13,500	\$24,984	\$11,484	85.07%	OPEN FULLY; ALL YEAR
13071420	600011	CENTER CLERICAL SALARY	\$60,635	\$89,769	\$29,134	48.05%	OPEN FULLY; ALL YEAR
13431432	600055	CENTER SPEC ED AIDE	\$101,248	\$254,718	\$153,470	151.58%	OPEN FULLY; ALL YEAR
13501430	601311	CENTER DAILY SUB TCHR	\$12,000	\$105,386	\$93,386	778.22%	OPEN FULLY; ALL YEAR
13501432	601029	CENTER LONG TERM SUB	\$20,000	\$49,665	\$29,665	148.32%	OPEN FULLY; ALL YEAR
13501430	601312	CENTER DAILY SUB AID	\$1,000	\$2,769	\$1,769	176.93%	OPEN FULLY; ALL YEAR
13501431	600060	CENTER LUNCH/RECESS	\$23,000	\$47,000	\$24,000	104.35%	OPEN FULLY; ALL YEAR
13601430	600116	CENTER CUSTODIAL SAL	\$140,115	\$269,019	\$128,904	92.00%	OPEN FULLY; ALL YEAR
13601430	600117	CENTER CUSTODIAL OT	\$16,000	\$25,000	\$9,000	56.25%	OPEN FULLY; ALL YEAR
13601430	600118	CENTER CUST BLDG CHK	\$9,500	\$5,000	-\$4,500	-47.37%	FEWER BLDG CHECKS DUE TO WEEKEND ACTIVITIES
13501433	600054	CENTER INST AIDE	\$8,179	\$22,434	\$14,255	174.29%	OPEN FULLY; ALL YEAR
13171440	601023	CENTER PROF DEV PRES	\$7,080	\$0	-\$7,080	-100.00%	MOVE TO SYSTEMWIDE PD
13431440	601032	CENTER STUD SPEC AIDE	\$165,000	\$275,000	\$110,000	66.67%	OPEN FULLY; ALL YEAR
13071450	601000	CENTER OFFICE SUPP	\$4,200	\$4,200	\$0	0.00%	OPEN FULLY; ALL YEAR
13131450	601034	CENTER LIBRARY SUPP	\$3,600	\$5,000	\$1,400	38.89%	OPEN FULLY; ALL YEAR
13161450	601209	CENTER TEST & ASSESS SUPP	\$5,020	\$5,020	\$0	0.00%	OPEN FULLY; ALL YEAR
13181450	601003	CENTER COPY SUPPLIES	\$7,200	\$26,250	\$19,050	264.58%	INCREASED VOLUME IF COPY CENTER CLOSE
13441442	601206	CENTER INST S/W CONT SERV	\$0	\$12,095	\$12,095	100.00%	OPEN FULLY; ALL YEAR
13441453	601207	CENTER INST S/W SUPPLIES	\$0	\$1,500	\$1,500	100.00%	OPEN FULLY; ALL YEAR
13431451	601074	CENTER SUPPLIES-SPEC	\$0	\$7,680	\$7,680	100.00%	OPEN FULLY; ALL YEAR
13501450	601077	CENTER SUPPLIES-TEACH	\$0	\$26,664	\$26,664	100.00%	OPEN FULLY; ALL YEAR
13071460	601007	CENTER PRINC DUES	\$0	\$1,200	\$1,200	100.00%	OPEN FULLY; ALL YEAR
13071460	601009	CENTER PRINC CONF	\$0	\$2,500	\$2,500	100.00%	OPEN FULLY; ALL YEAR
13131460	601035	CENTER LIBRARY OTHER EXP	\$0	\$1,000	\$1,000	100.00%	OPEN FULLY; ALL YEAR
13171460	601020	CENTER COURSE REIMB	\$0	\$9,600	\$9,600	100.00%	OPEN FULLY; ALL YEAR
13171460	601009	CENTER PD CONF	\$0	\$0	\$0	100.00%	OPEN FULLY; ALL YEAR
13501460	601021	CENTER MILEAGE REIMB	\$0	\$400	\$400	100.00%	OPEN FULLY; ALL YEAR
		CENTER ELEM SALARY TOTALS	\$3,116,043	\$5,983,537	\$2,867,494	92.02%	
		CENTER ELEM OPERATING TOTALS	\$192,100	\$378,109	\$186,009	96.83%	
		CENTER ELEM TOTALS	\$3,308,143	\$6,361,646	\$3,053,503	92.30%	

TEWKSBURY PUBLIC SCHOOLS

1/7/2023

PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
RYAN SCHOOL							
13071510	600050	RY PRIN/ASST PRIN	\$245,735	\$266,279	\$20,544	8.36%	
13161510	600084	RY PSYCHOLOGIST	\$175,292	\$98,014	-\$77,278	-44.09%	RESIGNED
13161511	600071	RY GUID COUNSELOR	\$0	\$66,125	\$66,125	100.00%	NEW POSITION
13161511	600082	RY ADJ COUNSELOR	\$0	\$66,125	\$66,125	100.00%	NEW POSITION
13171511	600070	RY PROF DEV STIP	\$12,050	\$12,352	\$302	2.51%	
13431510	600059	RY MOD SPEC TCHR	\$706,262	\$778,341	\$72,079	10.21%	DOWN 1 CLASS
13431511	600083	RYAN CASE MANAGER SALARY	\$3,961	\$4,035	\$74	1.87%	
13501510	600061	RY ACAD SPEC	\$95,792	\$98,514	\$2,722	2.84%	
13501511	600052	RY TEACHERS SALARIES	\$2,910,736	\$3,054,653	\$143,917	4.94%	
13501511	600097	RY TEAM LEADERS	\$17,500	\$16,622	-\$878	-5.02%	
13071520	600011	RY CLERICAL SALARIES	\$81,959	\$90,103	\$8,144	9.94%	
13431531	600089	RY ISET SUB	\$6,000	\$6,000	\$0	0.00%	
13431532	600055	RY SPECIAL ED AIDE	\$284,158	\$282,284	-\$1,874	-0.66%	
13501534	601029	RY LONG TRM SUB	\$25,000	\$25,000	\$0	0.00%	
13501530	601311	RYAN DAILY SUB TCHR	\$41,500	\$59,286	\$17,786	42.86%	RATE INCREASE
13501530	601312	RYAN DAILY SUB AIDE	\$500	\$611	\$111	22.22%	
13501533	600085	RYAN APPX B ADVISOR	\$2,047	\$2,098	\$51	2.48%	
13601530	600116	RY CUSTODIAL SAL	\$206,958	\$215,182	\$8,224	3.97%	
13601530	600117	RY CUSTODIAL OT	\$20,000	\$20,000	\$0	0.00%	
13601530	600118	RY CUST BLDG CHK	\$5,000	\$5,000	\$0	0.00%	
13171540	601023	RY PROF DEV PRES	\$5,900	\$0	-\$5,900	-100.00%	MOVE TO SYSTEMWIDE PD
13431540	601032	RY STUD SPEC AIDE	\$200,000	\$200,000	\$0	0.00%	
13601540	601191	RYAN ELEVATOR MAINT	\$4,000	\$4,000	\$0	0.00%	
13071550	601000	RY OFFICE SUPPLIES	\$8,000	\$5,000	-\$3,000	-37.50%	REDUCING CONSUMABLES
13131550	601034	RY LIBRARY SUPP	\$3,000	\$3,000	\$0	0.00%	
13161550	601209	RY TEST & ASSESS SUPP	\$2,500	\$2,500	\$0	0.00%	
13181550	601003	RY COPY SUPPLIES	\$7,000	\$19,167	\$12,167	173.81%	INCREASED VOLUME IF COPY CENTER CLOSE
13441542	601206	RY INST S/W CONT SERV	\$12,350	\$12,350	\$0	0.00%	
13441553	601207	RY INST S/W SUPPLIES	\$1,300	\$1,300	\$0	0.00%	
13431551	601074	RY SUPPLIES-SPEC ED	\$2,000	\$5,000	\$3,000	150.00%	HISTORICAL ACTUALS
13501551	601077	RY SUPPLIES-TEACHING	\$22,000	\$22,000	\$0	0.00%	
13071560	601007	RY PRINC DUES	\$800	\$1,200	\$400	50.00%	
13071560	601009	RY PRINC CONF	\$1,500	\$2,500	\$1,000	66.67%	HISTORICAL ACTUALS
13131560	601035	RY LIBRARY OTHER	\$1,250	\$1,000	-\$250	-20.00%	
13171560	601020	RY COURSE REIMB	\$11,000	\$11,000	\$0	0.00%	
13171561	601009	RY PD CONF	\$1,600	\$0	-\$1,600	-100.00%	MOVE TO SYSTEMWIDE PD
13501560	601021	RY MILEAGE REIMB	\$250	\$250	\$0	0.00%	
		RYAN SALARY TOTALS	\$4,840,450	\$5,166,624	\$326,174	6.74%	
		RYAN OPERATING TOTALS	\$284,450	\$290,267	\$5,817	2.04%	
		RYAN TOTALS	\$5,124,900	\$5,456,890	\$331,990	6.48%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
NORTH STREET SCHOOL							
13071610	600050	NS PRINCIPAL SAL	\$62,500	\$0	-\$62,500	-100.00%	MOVE TO CES
13161610	600084	NS PSYCHOLOGIST	\$36,800	\$0	-\$36,800	-100.00%	MOVE TO CES
13171611	600070	NS PROF DEV STIP	\$2,217	\$0	-\$2,217	-100.00%	MOVE TO CES
13431610	600059	NS MOD SPEC TCHR	\$167,922	\$0	-\$167,922	-100.00%	MOVE TO CES
13501610	600052	NS TEACHERS SAL	\$646,437	\$0	-\$646,437	-100.00%	MOVE TO CES
13501610	600088	NS HEAD TEACHER	\$1,362	\$0	-\$1,362	-100.00%	MOVE TO CES
13501611	600061	NS ACAD SPEC	\$29,182	\$0	-\$29,182	-100.00%	MOVE TO CES
13431611	600083	NS CASE MANAGER SALARY	\$21,062	\$0	-\$21,062	-100.00%	MOVE TO CES
13131562	600066	NS LIBRARIAN	\$16,100	\$0	-\$16,100	-100.00%	MOVE TO CES
13131630	600057	NS LIBRARY AIDES	\$5,750	\$0	-\$5,750	-100.00%	MOVE TO CES
13071620	600011	NS CLERICAL SALARIES	\$32,715	\$0	-\$32,715	-100.00%	MOVE TO CES
13431632	600055	NS SPECIAL ED AIDE	\$43,908	\$0	-\$43,908	-100.00%	MOVE TO CES
13501632	601029	NS LONG TRM SUB	\$15,000	\$0	-\$15,000	-100.00%	MOVE TO CES
13501630	601311	NS DAILY SUB TCHR	\$16,000	\$0	-\$16,000	-100.00%	MOVE TO CES
13501630	601312	NS DAILY SUB AIDE	\$200	\$0	-\$200	-100.00%	MOVE TO CES
13501631	600060	NS LUNCH/RECESS	\$12,000	\$0	-\$12,000	-100.00%	MOVE TO CES
13601630	600116	NS CUSTODIAL SAL	\$49,243	\$0	-\$49,243	-100.00%	MOVE TO CES
13601630	600117	NS CUSTODIAL OT	\$7,000	\$0	-\$7,000	-100.00%	MOVE TO CES
13601630	600118	NS CUST BLDG CHK	\$3,000	\$0	-\$3,000	-100.00%	MOVE TO CES
13171640	601023	NS PROF DEV PRES	\$2,360	\$0	-\$2,360	-100.00%	MOVED TO SYSTEMWIDE PD FOR CENTER STAFF
13431640	601032	NS STUD SPEC AIDE	\$80,000	\$0	-\$80,000	-100.00%	MOVE TO CES
13071650	601000	NS OFFICE SUPPLIES	\$1,400	\$0	-\$1,400	-100.00%	MOVE TO CES
13131650	601034	NS LIBRARY SUPP	\$1,200	\$0	-\$1,200	-100.00%	MOVE TO CES
13161650	601209	NS TEST & ASSESS SUPP	\$1,760	\$0	-\$1,760	-100.00%	MOVE TO CES
13181650	601003	NS COPY SUPPLIES	\$2,400	\$0	-\$2,400	-100.00%	MOVE TO CES
13441642	601206	NS INST S/W CONT SERV	\$7,415	\$0	-\$7,415	-100.00%	MOVE TO CES
13441653	601207	NS INST S/W SUPPLIES	\$824	\$0	-\$824	-100.00%	MOVE TO CES
13431651	601074	NS SUPPLIES-SPEC	\$3,200	\$0	-\$3,200	-100.00%	MOVE TO CES
13501651	601077	NS SUPPLIES-TEAC	\$6,464	\$0	-\$6,464	-100.00%	MOVE TO CES
13071660	601007	NS PRINC DUES	\$300	\$0	-\$300	-100.00%	MOVE TO CES
13071660	601009	NS PRINC CONFERE	\$300	\$0	-\$300	-100.00%	MOVE TO CES
13131660	601035	NS LIBRARY OTHER	\$360	\$0	-\$360	-100.00%	MOVE TO CES
13171660	601020	NS COURSE REIMB	\$2,800	\$0	-\$2,800	-100.00%	MOVE TO CES
13171661	601009	NS PD CONFERENCE	\$400	\$0	-\$400	-100.00%	MOVED TO SYSTEMWIDE PD FOR CENTER STAFF
13501660	601021	NS MILEAGE REIMB	\$100	\$0	-\$100	-100.00%	MOVE TO CES
		NORTH STREET SALARY TOTALS	\$1,168,398	\$0	-\$1,168,398	-100.00%	
		NORTH STREET OPERATING TOTALS	\$111,283	\$0	-\$111,283	-100.00%	
		NORTH STREET TOTALS	\$1,279,681	\$0	-\$1,279,681	-100.00%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
TRAHAN SCHOOL							
13071710	600050	TR PRINCIPAL SAL	\$62,500	\$0	-\$62,500	-100.00%	MOVE TO CES
13161710	600084	TR PSYCHOLOGIST	\$21,687	\$0	-\$21,687	-100.00%	MOVE TO CES
13171711	600070	TR PROF DEV STIP	\$2,217	\$0	-\$2,217	-100.00%	MOVE TO CES
13431710	600059	TR MOD SPEC TCHR	\$81,827	\$0	-\$81,827	-100.00%	MOVE TO CES
13501710	600052	TR TEACHERS SALARIES	\$586,980	\$0	-\$586,980	-100.00%	MOVE TO CES
13501710	600088	TR HEAD TEACHER	\$1,362	\$0	-\$1,362	-100.00%	MOVE TO CES
13501711	600061	TR ACAD SPEC	\$25,455	\$0	-\$25,455	-100.00%	MOVE TO CES
13431711	600083	TR CASE MANAGERS SALARY	\$16,781	\$0	-\$16,781	-100.00%	MOVE TO CES
13131710	600066	TR LIBRARIAN	\$16,100	\$0	-\$16,100	-100.00%	MOVE TO CES
13131730	600057	TR LIBRARY AIDES	\$5,750	\$0	-\$5,750	-100.00%	MOVE TO CES
13071720	600011	TR CLERICAL SALARY	\$32,715	\$0	-\$32,715	-100.00%	MOVE TO CES
13431732	600055	TR SPECIAL ED AIDE	\$28,426	\$0	-\$28,426	-100.00%	MOVE TO CES
13501732	601029	TR LONG TRM SUB	\$15,000	\$0	-\$15,000	-100.00%	MOVE TO CES
13501730	601311	TR DAILY SUB TCHR	\$16,000	\$0	-\$16,000	-100.00%	MOVE TO CES
13501730	601312	TR DAILY SUB AIDE	\$200	\$0	-\$200	-100.00%	MOVE TO CES
13501731	600054	TR INST AIDES SALARY	\$6,967	\$0	-\$6,967	-100.00%	MOVE TO CES
13501731	600060	TR LUNCH/RECESS	\$12,000	\$0	-\$12,000	-100.00%	MOVE TO CES
13601730	600116	TR CUSTODIAL SAL	\$50,672	\$0	-\$50,672	-100.00%	MOVE TO CES
13601730	600117	TR CUSTODIAL OT	\$5,000	\$0	-\$5,000	-100.00%	MOVE TO CES
13601730	600118	TR CUST BLDG CHK	\$4,000	\$0	-\$4,000	-100.00%	MOVE TO CES
13171740	601023	TR PROF DEV PRES	\$2,360	\$0	-\$2,360	-100.00%	MOVED TO SYSTEMWIDE PD FOR CENTER STAFF
13431740	601032	TR STUD SPEC AIDE	\$30,000	\$0	-\$30,000	-100.00%	MOVE TO CES
13071750	601000	TR OFFICE SUPPLIES	\$1,400	\$0	-\$1,400	-100.00%	MOVE TO CES
13131750	601034	TR LIBRARY SUPP	\$1,200	\$0	-\$1,200	-100.00%	MOVE TO CES
13161750	601209	TR TEST & ASSESS SUPP	\$2,000	\$0	-\$2,000	-100.00%	MOVE TO CES
13181750	601003	TR COPY SUPPLIES	\$2,400	\$0	-\$2,400	-100.00%	MOVE TO CES
13441742	601206	TR INST S/W CONT SERV	\$4,680	\$0	-\$4,680	-100.00%	MOVE TO CES
13441753	601207	TR INST S/W SUPPLIES	\$260	\$0	-\$260	-100.00%	MOVE TO CES
13431751	601074	TR SUPPLIES-SPEC ED	\$480	\$0	-\$480	-100.00%	MOVE TO CES
13501751	601077	TR SUPPLIES-TEACHING	\$5,200	\$0	-\$5,200	-100.00%	MOVE TO CES
13071760	601007	TR PRINC DUES	\$220	\$0	-\$220	-100.00%	MOVE TO CES
13071760	601009	TR PRINC CONF	\$280	\$0	-\$280	-100.00%	MOVE TO CES
13131760	601035	TR LIBRARY OTHER	\$500	\$0	-\$500	-100.00%	MOVE TO CES
13171760	601020	TR COURSE REIMB	\$2,800	\$0	-\$2,800	-100.00%	MOVE TO CES
13171761	601009	TR PD CONF	\$400	\$0	-\$400	-100.00%	MOVED TO SYSTEMWIDE PD FOR CENTER STAFF
13501760	601021	TR MILEAGE REIMB	\$100	\$0	-\$100	-100.00%	MOVE TO CES
		TRAHAN SALARY TOTALS	\$991,639	\$0	-\$991,639	-100.00%	
		TRAHAN OPERATING TOTALS	\$54,280	\$0	-\$54,280	-100.00%	
		TRAHAN TOTALS	\$1,045,919	\$0	-\$1,045,919	-100.00%	

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PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
WYNN MIDDLE SCHOOL							
13072110	600050	WMS PRIN/ASST PRIN	\$233,015	\$251,648	\$18,633	8.00%	
13162110	600071	WMS GUIDANCE	\$178,528	\$184,264	\$5,736	3.21%	
13162111	600084	WMS PSYCHOLOGIST	\$97,973	\$100,778	\$2,805	2.86%	
13172111	600070	WMS PROF DEV STIP	\$12,050	\$12,352	\$302	2.51%	
13372110	600052	WMS TEACHERS SAL	\$3,159,356	\$3,208,892	\$49,536	1.57%	
13432110	600059	WMS MOD SPEC TCHR	\$670,232	\$657,695	-\$12,537	-1.87%	HAD 1 VACANCY 2023; NEVER FILLED, SCHOOL REWORKED
13432110	600062	WMS SPECIAL ED TUTOR	\$1,000	\$1,000	\$0	0.00%	
13432111	600083	WMS CASE MGR SAL	\$96,409	\$99,163	\$2,754	2.86%	
13512112	600097	WMS TEAM LEADERS	\$16,212	\$16,622	\$410	2.53%	
13072120	600011	WMS CLERICAL SAL	\$81,220	\$84,103	\$2,883	3.55%	
13432131	600089	WMS ISET SUBS	\$6,000	\$6,000	\$0	0.00%	
13432132	600055	WMS SPECIAL ED AIDE	\$169,015	\$170,927	\$1,912	1.13%	
13512135	601029	WMS LONG TRM SUB	\$25,000	\$25,000	\$0	0.00%	
13512130	601311	WMS DAILY SUB TCHR	\$50,000	\$71,429	\$21,429	42.86%	RATE INCREASE
13512130	601312	WMS DAILY SUB AIDE	\$1,000	\$1,222	\$222	22.22%	RATE INCREASE
13512133	600085	WMS APPX B ADVISOR	\$18,965	\$15,374	-\$3,591	-18.94%	
13602130	600116	WMS CUSTODIAL SAL	\$189,167	\$199,150	\$9,983	5.28%	
13602130	600117	WMS CUSTODIAL OT	\$15,000	\$15,000	\$0	0.00%	
13602130	600118	WMS CUST BLDG CHK	\$5,500	\$5,000	-\$500	-9.09%	
13172140	601023	WMS PROF DEV PRES	\$5,900	\$0	-\$5,900	-100.00%	MOVE TO SYSTEMWIDE PD
13432140	601032	WMS STUD SPEC AIDE	\$125,000	\$125,000	\$0	0.00%	
13512142	601234	WMS INSTR EQUIP	\$1,000	\$1,000	\$0	0.00%	
13602140	601191	WMS ELEVATOR MAINT	\$4,000	\$4,000	\$0	0.00%	
13072150	601000	WMS OFFICE SUPP	\$9,000	\$6,000	-\$3,000	-33.33%	REDUCING CONSUMABLES
13132150	601034	WMS LIBRARY SUPP	\$3,000	\$3,000	\$0	0.00%	
13162141	601015	WMS GUID SOFTWARE	\$5,500	\$0	-\$5,500	-100.00%	MOVE TO ESSER
13162150	601209	WMS TEST & ASSESS SUPP	\$2,500	\$2,500	\$0	0.00%	
13182150	601003	WMS COPY SUPPLIES	\$7,500	\$19,167	\$11,667	155.56%	INCREASED VOLUME IF COPY CENTER CLOSE
13442142	601206	WMS INST S/W CONT SERV	\$12,288	\$12,288	\$0	0.00%	
13442153	601207	WMS INST S/W SUPPLIES	\$1,300	\$1,300	\$0	0.00%	
13432151	601074	WMS SUPP-SPEC ED	\$5,000	\$5,000	\$0	0.00%	
13512151	601077	WMS SUPP-TEACHING	\$40,000	\$35,000	-\$5,000	-12.50%	
13072160	601007	WMS PRINC DUES	\$2,000	\$1,200	-\$800	-40.00%	HISTORICAL ACTUALS
13072160	601009	WMS PRINC CONF	\$750	\$2,500	\$1,750	233.33%	HISTORICAL ACTUALS
13132160	601035	WMS LIBRARY OTHER	\$1,250	\$1,000	-\$250	-20.00%	
13172160	601020	WMS COURSE REIMB	\$12,000	\$12,000	\$0	0.00%	
13172161	601009	WMS PD CONF	\$2,000	\$0	-\$2,000	-100.00%	MOVE TO SYSTEMWIDE PD
13512160	601021	WMS MILEAGE REIM	\$250	\$250	\$0	0.00%	
		WMS SALARY TOTALS	\$5,025,642	\$5,125,618	\$99,976	1.99%	
		WMS OPERATING TOTALS	\$240,238	\$231,205	-\$9,033	-3.76%	
		WMS TOTALS	\$5,265,880	\$5,356,823	\$90,943	1.73%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
TMHS							
13073110	600050	TMHS PRIN/ASST PRIN	\$359,783	\$389,571	\$29,788	8.28%	
13133110	600066	TMHS LIBRARIAN	\$77,658	\$84,452	\$6,794	8.75%	
13163110	600071	TMHS GUIDANCE	\$452,009	\$376,269	-\$75,740	-16.76%	ONE POSITION SHB ADJ COUNSELOR FY23
13163110	600072	GUIDANCE DEPT HEAD	\$7,371	\$0	-\$7,371	-100.00%	MOVED TO TMHS DEPT HEAD
13163111	600084	TMHS PSYCHOLOGIST	\$75,000	\$0	-\$75,000	-100.00%	MOVED POSITION TO ADJ COUNS
13163110	600082	TMHS ADJ COUNS	\$0	\$92,647	\$92,647	100.00%	CONVERTED PSYCH POSITION
13173111	600070	TMHS PROF DEV STIP	\$24,100	\$22,234	-\$1,866	-7.74%	
13313110	600052	TEACHERS SALARY	\$5,001,293	\$4,997,731	-\$3,562	-0.07%	
13433110	600059	TMHS MOD SPEC TCHR	\$401,634	\$403,498	\$1,864	0.46%	
13433110	600062	TMHS SPECIAL ED TUTOR	\$2,500	\$2,500	\$0	0.00%	
13433111	600083	TMHS CASE MANAGER SAL	\$92,725	\$95,667	\$2,942	3.17%	
13523113	600052	TMHS SUMMER SCHL TCH	\$2,500	\$0	-\$2,500	-100.00%	GRANT FUNDING
13523110	600072	TMHS DEPT HEAD	\$44,619	\$56,721	\$12,102	27.12%	ADDED GUIDANCE DEPT HEAD
13073120	600011	TMHS CLERICAL SAL	\$117,223	\$126,873	\$9,650	8.23%	
13073121	600011	TMHS GUIDANCE SECY	\$49,132	\$47,647	-\$1,485	-3.02%	
13053130	600006	TMHS FACILITY MGR	\$24,461	\$0	-\$24,461	-100.00%	MOVE 20% SALARY TO FACILTY RENTALS
13433132	600055	TMHS SPECIAL ED AIDE	\$366,076	\$334,930	-\$31,146	-8.51%	
13523130	600090	TMHS IN SERVICE	\$20,000	\$20,000	\$0	0.00%	
13523135	601029	TMHS LONG TRM SUB	\$25,000	\$25,000	\$0	0.00%	
13523130	601311	TMHS DAILY SUB TCHR	\$60,000	\$85,714	\$25,714	42.86%	RATE INCREASE
13523130	601312	TMHS DAILY SUB AIDE	\$1,000	\$1,222	\$222	22.22%	RATE INCREASE
13523133	600085	TMHS APPX B ADVISOR	\$61,387	\$63,739	\$2,352	3.83%	
13603130	600116	TMHS CUSTODIAL SAL	\$290,787	\$331,906	\$41,119	14.14%	
13603130	600117	TMHS CUSTODIAL OT	\$40,000	\$40,000	\$0	0.00%	
13603130	600118	TMHS CUST BLDG CHK	\$3,500	\$3,000	-\$500	-14.29%	
13523136	600153	TMHS TEST & ASSESS SALARY	\$43,884	\$45,331	\$1,447	3.30%	
13443153	601207	TMHS INST S/W SUPPLIES	\$2,000	\$2,000	\$0	0.00%	
13443142	601206	TMHS INST S/W CONT SERV	\$18,700	\$18,700	\$0	0.00%	
13073160	601009	TMHS PRINC CONF	\$4,100	\$2,500	-\$1,600	-39.02%	HISTORICAL ACTUALS
13073160	601007	TMHS PRINC DUES	\$6,200	\$6,000	-\$200	-3.23%	
13073150	601000	TMHS OFFICE SUPP	\$12,000	\$8,000	-\$4,000	-33.33%	REDUCING CONSUMABLES
13073140	601148	TMHS NHS CEREMONY	\$4,000	\$4,000	\$0	0.00%	
13073151	601142	TMHS GRADUATION	\$20,000	\$20,000	\$0	0.00%	
13133160	601035	TMHS LIBRARY OTHER	\$1,250	\$1,000	-\$250	-20.00%	
13133150	601034	TMHS LIBRARY SUPP	\$20,000	\$10,000	-\$10,000	-50.00%	HISTORICAL ACTUALS; MOSTLY TECHNOLOGY
13163140	601015	TMHS GUID SOFTWARE	\$8,408	\$0	-\$8,408	-100.00%	ESSER
13163151	601000	TMHS GUID SUPPLIES	\$2,000	\$1,000	-\$1,000	-50.00%	REDUCING CONSUMABLES
13163150	601209	TMHS TEST & ASSESS SUPP	\$6,330	\$6,330	\$0	0.00%	
13173161	601009	TMHS PD CONF	\$2,500	\$0	-\$2,500	-100.00%	MOVE TO SYSTEMWIDE PD
13173160	601020	TMHS COURSE REIM	\$15,000	\$15,000	\$0	0.00%	
13173140	601023	TMHS PROF DEV PRES	\$7,000	\$0	-\$7,000	-100.00%	MOVE TO SYSTEMWIDE PD
13183150	601003	TMHS COPY SUPP	\$5,000	\$26,250	\$21,250	425.00%	INCREASED VOLUME DUE TO COPY CENTER CLOSE
13433140	601032	TMHS STUD SPEC AIDE	\$250,000	\$250,000	\$0	0.00%	
13433151	601074	TMHS SUPPLIES-SPEC ED	\$5,509	\$5,500	-\$9	-0.16%	
13473140	601305	TMHS VHS - EDGENUITY	\$25,000	\$0	-\$25,000	-100.00%	ESSER
13523151	601077	TMHS SUPPLIES-TEACHING	\$70,000	\$50,000	-\$20,000	-28.57%	ESSER
13523160	601021	TMHS MILEAGE REIMB	\$1,000	\$500	-\$500	-50.00%	
13523161	601007	TMHS STUDENT DUES	\$2,000	\$2,000	\$0	0.00%	
13603140	601191	TMHS ELEVATOR MAINT	\$7,800	\$8,000	\$200	2.56%	
		TMHS SALARY TOTALS	\$7,643,642	\$7,646,653	\$3,011	0.04%	
		TMHS OPERATING TOTALS	\$495,797	\$436,780	-\$59,017	-11.90%	
		TMHS TOTALS	\$8,139,439	\$8,083,433	-\$56,006	-0.69%	

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PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
SCHOOL COMMITTEE							
13058420	600029	SCHOOL COMM SECY	\$7,000	\$7,000	\$0	0.00%	
13058430	600000	SCHOOL COMM SAL	\$13,250	\$13,250	\$0	0.00%	
13058440	601006	LEGAL FEES	\$75,000	\$75,000	\$0	0.00%	
13058440	601010	ADVERTISING	\$15,000	\$15,000	\$0	0.00%	
13058440	601190	MEDICAIDE PROCESSING	\$7,000	\$7,000	\$0	0.00%	
13058450	601027	SCHOOL COMM SUPP	\$5,000	\$1,000	-\$4,000	-80.00%	HISTORICAL ACTUALS
13058460	601007	SCHOOL COMM DUES	\$9,300	\$9,300	\$0	0.00%	
13058460	601009	SCHOOL COMM CONF	\$2,300	\$2,300	\$0	0.00%	
13058460	601024	MEDICAL EXPENSES	\$17,000	\$17,000	\$0	0.00%	
		SCHOOL COMM SALARY TOTALS	\$20,250	\$20,250	\$0	0.00%	
		SCHOOL COMM OPERATING TOTALS	\$130,600	\$126,600	-\$4,000	-3.06%	
		SCHOOL COMMITTEE TOTALS	\$150,850	\$146,850	-\$4,000	-2.65%	
ADMINISTRATION							
13058610	600001	SUPERINTENDENT	\$200,000	\$214,947	\$14,947	7.47%	FINALIZED CONTRACT - FY23 PLACEHOLDER
13058610	601011	SUPT INSURANCE	\$2,500	\$7,500	\$5,000	200.00%	FINALIZED CONTRACT - FY23 PLACEHOLDER
13058610	601021	SUPT TRAVEL	\$2,600	\$6,000	\$3,400	130.77%	FINALIZED CONTRACT - FY23 PLACEHOLDER
13058611	600002	ASST SUPT	\$155,000	\$153,330	-\$1,670	-1.08%	
13058611	601021	ASST SUPT TRAVEL	\$2,600	\$2,600	\$0	0.00%	
13058612	600032	ATTENDENCE OFF	\$5,543	\$5,668	\$125	2.25%	
13058613	600007	TRANSPORTATION SAL	\$66,407	\$69,990	\$3,583	5.40%	
13068610	600003	BUS MGR/ASST BUS MGR SAL	\$202,064	\$212,038	\$9,974	4.94%	
13068610	601011	BUS MGR INSURANCE	\$3,000	\$5,000	\$2,000	66.67%	INCREASED INS BENEFIT
13068610	601021	BUS MGR TRAVEL	\$1,500	\$1,500	\$0	0.00%	
13068611	600220	HUMAN RESOURCES	\$71,602	\$71,330	-\$272	-0.38%	
13058615	600221	PARALEGAL	\$60,000	\$65,000	\$5,000	8.33%	
13058621	600030	SUPT CLERICAL	\$68,667	\$75,185	\$6,518	9.49%	
13058622	600031	ASST SUPT CLERICAL	\$64,873	\$71,292	\$6,419	9.89%	
13068620	600012	BUS OFF PAYROLL	\$52,856	\$59,976	\$7,120	13.47%	
13068620	600013	BUS OFF ACCT PAY	\$54,914	\$60,516	\$5,602	10.20%	
13058640	601002	SUPT OFF COPIER	\$9,428	\$9,500	\$72	0.76%	
13058640	601192	SUPT - CONT SERV	\$15,000	\$15,000	\$0	0.00%	
13068640	601002	BUS OFF COPIER	\$6,570	\$6,570	\$0	0.00%	
13068640	601013	BUSINESS OFFICE PRINT	\$3,000	\$3,000	\$0	0.00%	
13068640	601192	BUS OFFICE - CONT SERV	\$9,000	\$9,000	\$0	0.00%	
13058650	601000	SUPT OFFICE SUPPLIES	\$5,000	\$3,000	-\$2,000	-40.00%	REDUCING CONSUMABLES
13058650	601003	SUPT - COPY SUPPLIES	\$3,500	\$3,500	\$0	0.00%	
13058750	601000	ASST SUPT OFFICE SUPP	\$2,000	\$1,000	-\$1,000	-50.00%	REDUCING CONSUMABLES
13058650	601026	SYSTEMWIDE INSTR SUPPLIES	\$5,000	\$5,000	\$0	0.00%	
13068650	601000	BUS OFFICE SUPPLIES	\$10,000	\$7,500	-\$2,500	-25.00%	REDUCING CONSUMABLES
13068650	601003	BUS OFFICE - COPY SUPPLIES	\$6,000	\$6,000	\$0	0.00%	
13058660	601007	SUPT/ASST SUPT DUES	\$14,000	\$14,000	\$0	0.00%	
13058660	601008	SUBSCRIPTIONS	\$500	\$500	\$0	0.00%	
13058660	601009	SUPT CONFERENCE	\$5,000	\$5,000	\$0	0.00%	
13058661	601009	ASST SUPT CONFER	\$2,500	\$2,500	\$0	0.00%	
13068660	601007	BUS OFFICE - DUES	\$2,200	\$2,200	\$0	0.00%	
13068660	601009	BUS OFF CONFERENCE	\$3,500	\$3,500	\$0	0.00%	
13068660	601012	POSTAGE	\$20,000	\$20,000	\$0	0.00%	
13068660	601021	MILEAGE REIMB	\$8,600	\$8,600	\$0	0.00%	
		ADMINISTRATION SALARY TOTALS	\$1,014,126	\$1,081,872	\$67,746	6.68%	
		ADMINISTRATION OPERATING TOTALS	\$130,798	\$125,370	-\$5,428	-4.15%	
		ADMINISTRATION TOTALS	\$1,144,924	\$1,207,242	\$62,318	5.44%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
INFORMATION SYSTEMS							
13108820	600019	STUDENT DATA	\$63,215	\$64,610	\$1,395	2.21%	
13108850	601027	INFO SYS SUPPLIES	\$30,000	\$30,000	\$0	0.00%	
13108860	602160	SW ADMIN TECH OTH EXP	\$5,000	\$5,000	\$0	0.00%	
13108851	601027	SCH ADMIN TECH SUPPLIES	\$50,000	\$50,000	\$0	0.00%	
13108840	601192	SW ADMIN TECH CS	\$80,000	\$80,000	\$0	0.00%	
13108852	601027	STUD/STAFF INST HDWE SUPP	\$400,000	\$320,000	-\$80,000	-20.00%	
13448862	601201	INSTR TECH EQUIP - SYSTEMWIDE	\$15,000	\$15,000	\$0	0.00%	
13108843	601192	OTH INST HDWE CS	\$125,000	\$104,840	-\$20,160	-16.13%	
13108853	601027	OTH INST HDWE SUPP	\$10,000	\$10,000	\$0	0.00%	
13108854	601027	STUD/STFF INST SW SUPP	\$15,000	\$15,000	\$0	0.00%	
13108844	601192	BLDG SECURITY CS	\$18,000	\$18,000	\$0	0.00%	
13108840	601265	INTERNET CONNECTION	\$3,000	\$3,000	\$0	0.00%	
13108811	600005	TECH MAINT PRO SAL	\$258,726	\$264,772	\$6,046	2.34%	
13108831	600016	TECH MAINT OTH SAL	\$153,480	\$156,907	\$3,427	2.23%	
13108845	601192	TECH MAINT OPER CS	\$85,000	\$85,000	\$0	0.00%	
13108855	601027	TECH MAINT OPER SUPP	\$30,000	\$30,000	\$0	0.00%	
		INFO SYST SALARY TOTALS	\$475,421	\$486,289	\$10,868	2.29%	
		INFO SYST OPERATING TOTALS	\$866,000	\$765,840	-\$100,160	-11.57%	
		INFORMATION SYSTEMS TOTALS	\$1,341,421	\$1,252,129	-\$89,292	-6.66%	
TRANSPORTATION							
13118940	601120	TRANS - AFTER SCHOOL	\$90,000	\$99,000	\$9,000	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13118930	600197	TRANS - MONITORS	\$13,500	\$14,850	\$1,350	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13118940	601279	TRANS - FIELD TRIP	\$10,000	\$11,000	\$1,000	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13118941	601007	TRANS - DUES	\$450	\$450	\$0	0.00%	
13118941	601015	TRANS - COMP SW	\$15,000	\$15,000	\$0	0.00%	
13118941	601036	TRANS - REG	\$1,725,040	\$1,897,544	\$172,504	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13118941	601039	TRANS - HOMELESS	\$60,000	\$66,000	\$6,000	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13438940	601037	TRANS - IN DIST	\$414,372	\$455,809	\$41,437	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
13438940	601038	TRANS - OUT OF DIST	\$1,233,021	\$1,356,323	\$123,302	10.00%	CONTRACT EXPIRES 6/23; ESTIMATED INCREASE
		TRANSPORTATION SALARY TOTALS	\$13,500	\$14,850	\$1,350	10.00%	
		TRANSPORTATION OPERATING TOTALS	\$3,547,883	\$3,901,126	\$353,243	9.96%	
		TRANSPORTATION TOTALS	\$3,561,383	\$3,915,976	\$354,593	9.96%	

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PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
ATHLETICS							
13149110	600004	ATHL DIRECTOR	\$97,845	\$102,317	\$4,472	4.57%	
13149110	600122	ATHL DEPT TRAINER	\$55,638	\$56,327	\$689	1.24%	
13149110	600123	ATHLETIC COACH	\$289,064	\$291,955	\$2,891	1.00%	
13149120	600011	ATHL DEPT CLERICAL	\$22,516	\$24,524	\$2,008	8.92%	
13149130	600086	ATHLETIC CUSTODIAN	\$35,572	\$36,372	\$800	2.25%	
13149130	600121	ATHL DEPT EQUIP	\$8,058	\$8,239	\$181	2.25%	
13149130	600124	ATHL EVNT PSNL SAL	\$35,000	\$35,788	\$788	2.25%	
13149130	600125	GAME OFF SALARY	\$500	\$500	\$0	0.00%	
13149140	600125	GAME OFFICIALS CONT	\$54,000	\$54,000	\$0	0.00%	
13149140	600126	POLICE DETAILS	\$5,000	\$5,000	\$0	0.00%	
13149140	600151	ATHL DEPT RECOND	\$12,000	\$12,000	\$0	0.00%	
13149140	600152	ATHL DEPT FILMING	\$9,500	\$9,500	\$0	0.00%	
13149140	605061	BOYS HOCKEY ICE RENT	\$35,000	\$35,000	\$0	0.00%	
13609140	601271	ATH FLD GROUNDS	\$12,000	\$12,000	\$0	0.00%	
13149150	601271	ATHL FLD MAINT SUPP	\$3,646	\$3,646	\$0	0.00%	
13149150	601286	ATHL CONFERENCES	\$2,100	\$2,100	\$0	0.00%	
13149150	601287	ATHL DIR SUPPLIES	\$7,000	\$7,000	\$0	0.00%	
13149150	601288	ATHL TRAINER SUPPLIES	\$7,500	\$7,500	\$0	0.00%	
13149150	605027	ATHL SPORTS SUPPLIES	\$30,000	\$30,000	\$0	0.00%	
13149160	601007	ATHLETIC DUES	\$20,000	\$20,000	\$0	0.00%	
		ATHLETICS SALARY TOTALS	\$544,193	\$556,021	\$11,828	2.17%	
		ATHLETICS OPERATING TOTALS	\$197,746	\$197,746	\$0	0.00%	
		ATHLETICS TOTALS	\$741,939	\$753,767	\$11,828	1.59%	

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PRELIMINARY BUDGET BY LOCATION/DEPARTMENT

ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
SPECIAL EDUCATION							
13439510	600010	SPEC ED DIR/ASST DIR SAL	\$389,106	\$362,345	-\$26,761	-6.88%	UNSURE OF STRUCTURE IN FY23
13439510	601011	DIR STUD SERV INSURANCE	\$5,500	\$3,550	-\$1,950	-35.45%	
13439510	601021	DIR STUD SERV TRAVEL	\$3,000	\$3,000	\$0	0.00%	
13439520	600011	SPEC ED CLERICAL SAL	\$291,841	\$323,241	\$31,400	10.76%	
13439413	600059	SUMM TEACH SAL	\$80,000	\$80,000	\$0	0.00%	
13439410	600199	SYSTEMWIDE THERAPISTS	\$1,065,339	\$1,040,099	-\$25,240	-2.37%	ESSER FOR EXTRA SERVICE
13439410	600207	SUMMER SERVICES	\$20,000	\$20,000	\$0	0.00%	
13439410	601084	BEHAVIOR MOD THER	\$614,155	\$635,273	\$21,118	3.44%	
13439432	600055	MED THER AIDES SALARY	\$50,000	\$50,000	\$0	0.00%	
13439430	600092	SUMM AIDE SAL	\$70,000	\$70,000	\$0	0.00%	
13439414	600039	SUMM NURSE	\$10,000	\$10,000	\$0	0.00%	
13439560	601007	SPEC ED DUES	\$800	\$800	\$0	0.00%	
13439560	601021	SPEC ED MILEAGE REIMB	\$8,000	\$0	-\$8,000	-100.00%	COMBINED DUPE ACCOUNTS
13439461	601012	SPEC ED POSTAGE	\$2,600	\$2,600	\$0	0.00%	
13439461	601021	SPEC ED MILEAGE REIMB	\$3,000	\$3,000	\$0	0.00%	COMBINED DUPE ACCOUNTS
13439444	601187	OT/PT/SPCH CONT	\$14,000	\$14,000	\$0	0.00%	
13439450	601078	SPEC ED SUPPLIES-OT	\$10,000	\$10,000	\$0	0.00%	
13439446	601002	SPEC ED OFFICE COPIER	\$1,803	\$1,803	\$0	0.00%	
13439451	601299	SPEC ED I/D ASSI	\$19,000	\$19,000	\$0	0.00%	
13439453	601100	PUPIL SERVICES - SUPP	\$17,000	\$17,000	\$0	0.00%	
13439440	601098	PUPIL SERVICES-CONT SERV	\$555,000	\$555,000	\$0	0.00%	
13439441	601108	SPEC ED EVAL-SYSTWD	\$70,000	\$70,000	\$0	0.00%	
13439442	601083	SPEC ED BEH MOD-CONT	\$70,000	\$70,000	\$0	0.00%	
13439540	601129	MA TUI - PUBLIC SEP DAY 6-21	\$1,152,009	\$1,290,250	\$138,241	12.00%	
13439541	601124	PRIV TUITION - DAY 6-21	\$1,182,598	\$1,348,162	\$165,564	14.00%	
13439541	601126	PRIV TUIT - PRESCHOOL 3-5	\$75,000	\$85,500	\$10,500	14.00%	
13439541	601127	PRIV TUITION - RESIDENTIAL	\$690,964	\$787,699	\$96,735	14.00%	
13439542	601123	COLLAB TUI - PUB SEP DAY 6-21	\$1,129,233	\$1,219,572	\$90,339	8.00%	
		SPEC ED SALARY TOTALS	\$2,598,941	\$2,597,508	-\$1,433	-0.06%	
		SPEC ED OPERATING TOTALS	\$5,001,007	\$5,494,385	\$493,378	9.87%	
		SPECIAL EDUCATION TOTALS	\$7,599,948	\$8,091,893	\$491,945	6.47%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
BUILDINGS & GROUNDS							
13609730	600023	MAINTENANCE SALARY	\$373,861	\$373,639	-\$222	-0.06%	RETIRE/REPLACE
13609730	600024	MAINT FRMN/ASST SALARY	\$160,814	\$169,816	\$9,002	5.60%	
13609730	600036	MAINTENENCE OT	\$40,000	\$40,000	\$0	0.00%	
13609730	600037	MAINT FOREMAN OT	\$50,000	\$50,000	\$0	0.00%	
13609740	601213	UNIFORM	\$15,000	\$12,500	-\$2,500	-16.67%	
13609740	601233	CARPET CLEANING	\$30,000	\$30,000	\$0	0.00%	
13609741	601214	HEATING CONT SERV	\$200,000	\$155,000	-\$45,000	-22.50%	ANTICIPATE LESS EMERGENCY REPAIR; NO NO. ST./TRAHAN
13609742	601253	UTILS ELEC BILLS - DEWING	\$60,000	\$60,000	\$0	0.00%	
13609742	601254	UTILS ELEC BILLS - HEATH BRK	\$59,000	\$59,000	\$0	0.00%	
13609742	601255	UTILS ELEC BILLS - NORTH ST	\$25,000	\$0	-\$25,000	-100.00%	
13609742	601256	UTILS ELEC BILLS - TRAHAN	\$20,000	\$0	-\$20,000	-100.00%	
13609742	601257	UTILS ELEC BILLS - RYAN	\$98,000	\$98,000	\$0	0.00%	
13609742	601258	UTILS ELEC BILLS - WYNN	\$184,000	\$184,000	\$0	0.00%	
13609742	601259	UTILS ELEC BILLS - TMHS	\$250,000	\$250,000	\$0	0.00%	
13609742	601260	UTILS ELEC BILLS - CENTER	\$120,000	\$165,000	\$45,000	37.50%	ESTIMATED FIGURE. WILL WATCH ACTUALS JAN-JUNE
13609742	601262	UTILS WATER	\$600	\$600	\$0	0.00%	
13609742	601261	UTILS TELEPHONE	\$39,000	\$39,000	\$0	0.00%	
13609742	601263	UTILS SEWER/SEPT	\$12,000	\$12,000	\$0	0.00%	
13609742	601264	UTILS CELLULAR	\$20,000	\$20,000	\$0	0.00%	
13609742	601267	UTILS DUMPSTER	\$3,500	\$3,500	\$0	0.00%	
13609743	601234	MNTGRND EQUIPMENT	\$15,000	\$15,000	\$0	0.00%	
13609743	601271	MNTGRND CONTRACTED SVCS	\$40,000	\$60,000	\$20,000	50.00%	ADDING RYAN/CENTER TO LAWN MAINTENANCE PLAN
13609744	601119	PEST CONTROL	\$1,000	\$1,000	\$0	0.00%	
13609744	601192	MNTBLDG CONTRACT	\$350,000	\$350,000	\$0	0.00%	
13609745	601212	BLDGSCRTY OPER	\$17,000	\$17,000	\$0	0.00%	
13609746	601236	MNTCEQUIP STORAGE	\$1,000	\$1,000	\$0	0.00%	
13609750	601232	CUSTODIAL SUPPLIES	\$100,000	\$100,000	\$0	0.00%	
13609751	601224	HTNGBLDGS FILTER	\$2,000	\$2,000	\$0	0.00%	
13609753	601271	GROUNDS MAINT SUPP	\$25,000	\$25,000	\$0	0.00%	
13609754	601027	MNTBLDG SUPPLIES	\$100,000	\$100,000	\$0	0.00%	
13609757	601235	EQUIPMENT REPLACE	\$10,000	\$5,000	-\$5,000	-50.00%	HISTORICAL; ALTERNATIVE FUNDING (REVOLVING/GRANTS)
13609761	601245	HTNGBLDGS GAS-DEWING	\$65,000	\$65,000	\$0	0.00%	
13609761	601246	HTNGBLDGS GAS-HEATH	\$68,000	\$68,000	\$0	0.00%	
13609761	601247	HTNGBLDGS GAS-NORTH ST	\$35,000	\$0	-\$35,000	-100.00%	
13609761	601248	HTNGBLDGS GAS-TRAHAN	\$30,000	\$0	-\$30,000	-100.00%	
13609761	601249	HTNGBLDGS GAS-RYAN	\$77,500	\$77,500	\$0	0.00%	
13609761	601250	HTNGBLDGS GAS-WYNN	\$67,500	\$67,500	\$0	0.00%	
13609761	601251	HTNGBLDGS GAS-TMHS	\$85,500	\$85,500	\$0	0.00%	
13609761	601252	HTNGBLDGS GAS-CENTER	\$85,000	\$150,000	\$65,000	76.47%	ESTIMATED FIGURE. WILL WATCH ACTUALS JAN-JUNE
13609763	601021	MNTGRND MILEAGE	\$4,000	\$4,000	\$0	0.00%	
13609764	601321	VEHICLE MAINT	\$20,000	\$20,000	\$0	0.00%	
13609764	601322	VEHICLE GAS & OIL	\$16,000	\$16,000	\$0	0.00%	
		BLDG & GRNDS SALARY TOTALS	\$624,675	\$633,455	\$8,780	1.41%	
		BLDG & GRNDS OPERATING TOTALS	\$2,350,600	\$2,318,100	-\$32,500	-1.38%	
		BUILDINGS & GROUNDS TOTALS	\$2,975,275	\$2,951,555	-\$23,720	-0.80%	

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ORG	OBJ	DESCRIPTION	FY23	FY24	FY24-FY23	FY24-FY23	EXPLANATION OF MAJOR VARIANCES
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
SYSTEMWIDE LEA							
13059814	600020	CURRICULUM DIRECTORS	\$269,941	\$282,079	\$12,138	4.50%	
13169810	600020	STUDENT AND FAMILY SUPPORT	\$124,300	\$137,068	\$12,768	10.27%	
13389810	600103	MATH COACHES	\$281,126	\$299,316	\$18,190	6.47%	
13449810	600103	TECH COACHES	\$160,000	\$188,646	\$28,646	17.90%	
13409810	600103	LITERACY COACH	\$97,132	\$196,909	\$99,777	102.72%	ADDED 1 COACH
13059810	600048	MENTORS SALARY	\$30,000	\$30,000	\$0	0.00%	
13059810	600049	MENTEES SALARY	\$5,000	\$5,000	\$0	0.00%	
13179840	601023	DISTRICTWIDE PROF DEVEL	\$0	\$53,300	\$53,300	100.00%	MOVED FROM SCHOOL PD ACCOUNTS
13059811	600026	SICK LEAVE BUY BACK	\$45,420	\$40,000	-\$5,420	-11.93%	LOW # OF RETIREMENTS CURRENTLY
13059811	600027	RETIREMENT INCENT	\$16,000	\$8,000	-\$8,000	-50.00%	LOW # OF RETIREMENTS CURRENTLY
13059812	600035	GRANT MGMT	\$5,000	\$5,000	\$0	0.00%	
13059841	601192	CURR & DATA CS	\$10,000	\$10,000	\$0	0.00%	
13059813	600100	SALARY RESERVE -	\$115,500	\$84,520	-\$30,980	-26.82%	HISTORICAL ACTUALS
13159810	600040	NURSE SALARIES - SYSTEM	\$675,762	\$704,273	\$28,511	4.22%	
13339810	600052	SYST WD ELL TEACH	\$501,280	\$520,680	\$19,400	3.87%	
13179810	600070	SYST WD PD STIPEND	\$2,410	\$2,470	\$60	2.51%	
13059830	600011	SUBS CALL LINE	\$20,160	\$20,160	\$0	0.00%	MAY MOVE TO TECH
13159830	600021	SUBSTITUTE NURSES	\$20,000	\$10,000	-\$10,000	-50.00%	HISTORICAL ACTUALS
13059842	601192	INSTRUCTIONAL SOFTWARE	\$30,000	\$30,000	\$0	0.00%	
13389850	600103	MATH COACH SUPPLIES	\$6,000	\$6,000	\$0	0.00%	
13529831	600096	COPY CTR AIDE	\$26,788	\$27,571	\$783	2.92%	
13609830	600120	INTEROFFICE MAIL	\$12,000	\$12,000	\$0	0.00%	
13609830	600196	PT CUST CENTER SCHOOL	\$5,000	\$0	-\$5,000	-100.00%	
13523112	600033	TMHS SECURITY MONITOR	\$30,251	\$28,466	-\$1,785	-5.90%	RESIGN/REPLACE
13523112	600087	RESOURCE OFFICER	\$225,000	\$230,063	\$5,063	2.25%	
13159840	601188	DOCTOR CONT	\$6,500	\$6,500	\$0	0.00%	
13529840	601121	BAND TRANS	\$2,500	\$2,500	\$0	0.00%	
13529840	601234	BAND EQUIP REPAIR	\$1,000	\$1,000	\$0	0.00%	
13553140	601002	COPY CENTER COPY CONT	\$33,500	\$0	-\$33,500	-100.00%	PURCHASED 4 COPIERS FY22
13553140	601192	COPY CENTER CONT	\$100,000	\$0	-\$100,000	-100.00%	MOVING COPIERS TO SCHOOLS
13159860	601011	MED INSURANCE REIMB	\$0	\$400	\$400	100.00%	NURSES CONTRACTUAL OBLIGATION
13159860	601020	HEALTH COURSE REIMB	\$0	\$800	\$800	100.00%	NURSES CONTRACTUAL OBLIGATION
13159850	601298	HEALTH SUPPLIES	\$10,637	\$10,637	\$0	0.00%	
13553150	601003	COPY CTR SUPPLIES	\$85,000	\$0	-\$85,000	-100.00%	4 MACHINES DISTRIBUTED TO TMHS, WMS, RYAN & CTR
		SYSTEMWIDE SALARY TOTALS	\$2,668,070	\$2,832,221	\$164,151	6.15%	
		SYSTEMWIDE OPERATING TOTALS	\$285,137	\$121,137	-\$164,000	-57.52%	
		SYSTEMWIDE LEA TOTALS	\$2,953,207	\$2,953,358	\$151	0.01%	
			FY23	FY24	FY24-FY23		
			BUDGET	BUDGET	\$\$\$ DIFF	% DIFF	
		SALARY TOTAL	\$ 37,570,983	\$ 38,690,763	\$ 1,119,780	2.98%	
		OPERATING TOTAL	\$ 14,679,800	\$ 15,187,649	\$ 507,849	3.46%	
		CAPITAL OUTLAY	\$ 789,603	\$ 761,974	\$ (27,629)	-3.50%	
		SCHOOL SUBTOTAL	\$ 53,040,386	\$ 54,640,386	\$ 1,600,000	3.02%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC		FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
REGULAR EDUCATION AND UNCLASSIFIED EXPENSES						
1110 - SCHOOL COMMITTEE						
	Clerical Salaries	\$7,000	\$7,000	\$0	0.0%	
	Other Salaries	\$13,250	\$13,250	\$0	0.0%	
	Contracted Services	\$97,000	\$97,000	\$0	0.0%	
	Supplies	\$5,000	\$1,000	-\$4,000	-80.0%	REDUCING CONSUMABLES
	Other Expenses	\$28,600	\$28,600	\$0	0.0%	
1110 - SCHOOL COMMITTEE Totals		\$150,850	\$146,850	-\$4,000	-2.7%	
1210 - SUPERINTENDENT						
	Professional Salaries	\$205,100	\$228,447	\$23,347	11.4%	
	Clerical Salaries	\$68,667	\$75,185	\$6,518	9.5%	
	Contracted Services	\$24,428	\$24,500	\$72	0.3%	
	Supplies	\$13,500	\$11,500	-\$2,000	-14.8%	REDUCING CONSUMABLES
	Other Expenses	\$19,500	\$19,500	\$0	0.0%	
1210 - SUPERINTENDENT Totals		\$331,195	\$359,132	\$27,937	8.4%	
1220 - ASSISTANT SUPERINTENDENT						
	Professional Salaries	\$157,600	\$155,930	-\$1,670	-1.1%	
	Clerical Salaries	\$64,873	\$71,292	\$6,419	9.9%	
	Supplies	\$2,000	\$1,000	-\$1,000	-50.0%	
	Other Expenses	\$2,500	\$2,500	\$0	0.0%	
1220 - ASSISTANT SUPT Totals		\$226,973	\$230,722	\$3,749	1.7%	
1230 - OTHER DISTRICTWIDE ADMINISTRATION						
	Professional Salaries	\$5,000	\$5,000	\$0	0.0%	
	Other Salaries	\$24,461	\$0	-\$24,461	-100.0%	MOVE 20% SAL TO RENTAL REV ACCT
1230 - OTHER DISTWIDE ADM Totals		\$29,461	\$5,000	-\$24,461	-83.0%	
1410 - BUSINESS & FINANCE						
	Professional Salaries	\$266,564	\$283,538	\$16,974	6.4%	
	Clerical Salaries	\$107,770	\$120,492	\$12,722	11.8%	
	Contracted Services	\$18,570	\$18,570	\$0	0.0%	
	Supplies	\$16,000	\$13,500	-\$2,500	-15.6%	REDUCING CONSUMABLES
	Other Expenses	\$34,300	\$34,300	\$0	0.0%	
1410 - BUSINESS & FINANCE Totals		\$443,204	\$470,400	\$27,196	6.1%	
1420 - HUMAN RESOURCES & BENEFITS						
	Professional Salaries	\$71,602	\$71,330	-\$272	-0.4%	
1420 - HR & BENEFITS Totals		\$71,602	\$71,330	-\$272	-0.4%	
1450 - ADM TECHNOLOGY - DISTRICTWIDE						
	Clerical Salaries	\$63,215	\$64,610	\$1,395	2.2%	
	Contracted Services	\$83,000	\$83,000	\$0	0.0%	
	Supplies	\$30,000	\$30,000	\$0	0.0%	
	Other Expenses	\$5,000	\$5,000	\$0	0.0%	
1450 - ADM TECH - DISTRICTWIDE Totals		\$181,215	\$182,610	\$1,395	0.8%	
2120 - DEPT HEADS (NON SUPERVISORY)						
	Professional Salaries	\$333,272	\$355,421	\$22,149	6.6%	
	Contracted Services	\$10,000	\$10,000	\$0	0.0%	
2120 - DEPT HEADS Totals		\$343,272	\$365,421	\$22,149	6.5%	
2210 - SCHOOL LEADERSHIP						
	Professional Salaries	\$1,463,873	\$1,421,182	-\$42,691	-2.9%	
	Clerical Salaries	\$521,842	\$488,759	-\$33,084	-6.3%	
	Supplies	\$46,500	\$29,200	-\$17,300	-37.2%	REDUCING CONSUMABLES
	Other Expenses	\$23,330	\$25,800	\$2,470	10.6%	
2210 - SCHOOL LEADERSHIP Totals		\$2,055,545	\$1,964,941	-\$90,605	-4.4%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC	FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
2250 - ADM TECHNOLOGY & SUPPORT - SCHOOLS					
Supplies	\$50,000	\$50,000	\$0	0.0%	
2250 - ADM TECH & SUPP - SCHOOLS Totals	\$50,000	\$50,000	\$0	0.0%	
2305 - TEACHERS, CLASSROOM					
Professional Salaries	\$18,521,210	\$18,718,718	\$197,508	1.1%	
2305 - TEACHERS, CLASSROOM Totals	\$18,521,210	\$18,718,718	\$197,508	1.1%	
2324 - SUBSTITUTES, LONG TERM					
Other Salaries	\$184,000	\$164,000	-\$20,000	-10.9%	
2324 - SUBSTITUTES, LONG TERM Totals	\$184,000	\$164,000	-\$20,000	-10.9%	
2325 - SUBSTITUTES, SHORT TERM					
Other Salaries	\$325,060	\$447,241	\$122,181	37.6%	RATE INCREASE
2325 - SUBSTITUTES, SHORT TERM Totals	\$325,060	\$447,241	\$122,181	37.6%	
2330 - PARAPROFESSIONALS					
Other Salaries	\$469,471	\$531,465	\$61,994	13.2%	
2330 - PARAPROFESSIONALS Totals	\$469,471	\$531,465	\$61,994	13.2%	
2340 - LIBRARIANS/MEDIA CTR DIRECTORS					
Professional Salaries	\$292,658	\$293,631	\$973	0.3%	
2340 - LIBRARIANS Totals	\$292,658	\$293,631	\$973	0.3%	
2352 - INSTRUCTIONAL COACHES					
Professional Salaries	\$538,258	\$684,871	\$146,613	27.2%	ADDED LITERACY COACH
Supplies	\$6,000	\$6,000	\$0	0.0%	
2352 - INSTRUCTIONAL COACHES Totals	\$544,258	\$690,871	\$146,613	26.9%	
2354 - STIPENDS FOR TEACHERS PROVIDING INSTRUCTIONAL COACHING					
Professional Salaries	\$112,120	\$114,055	\$1,935	1.7%	
2354 - STIPENDS FOR COACHING Totals	\$112,120	\$114,055	\$1,935	1.7%	
2356 - COSTS FOR INSTRUCTIONAL STAFF TO ATTEND PROF DEV					
Other Expenses	\$69,500	\$62,600	-\$6,900	-9.9%	
2356 - COSTS TO ATTEND PROF DEV Totals	\$69,500	\$62,600	-\$6,900	-9.9%	
2358 - OUTSIDE PROF DEV PROVIDERS FOR STAFF					
Contracted Services	\$42,400	\$53,300	\$10,900	25.7%	
2358 - OUTSIDE PD PROVIDERS Totals	\$42,400	\$53,300	\$10,900	25.7%	
2415 - OTHER INST MATERIALS (LIBRARIES)					
Supplies	\$38,000	\$31,000	-\$7,000	-18.4%	REDUCED TMHS; INCREASED K-4
Other Expenses	\$6,860	\$6,000	-\$860	-12.5%	
2415 - LIBRARY MATERIALS Total	\$44,860	\$37,000	-\$7,860	-17.5%	
2420 - INSTRUCTIONAL EQUIPMENT					
Contracted Services	\$133,500	\$0	-\$133,500	-100.0%	COPY CONTRACTS
Supplies	\$128,500	\$129,167	\$667	0.5%	
2420 - INST EQUIPMENT Totals	\$262,000	\$129,167	-\$132,833	-50.7%	
2430 - GENERAL CLASSROOM SUPPLIES					
Contracted Services	\$25,000	\$0	-\$25,000	-100.0%	EDGINUITY - MOVED TO ESSER
Supplies	\$195,689	\$185,689	-\$10,000	-5.1%	
2430 - CLASSROOM SUPP Totals	\$220,689	\$185,689	-\$35,000	-15.9%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC	FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
2440 - OTHER INSTRUCTIONAL SERVICES					
Contracted Services	\$105,000	\$115,000	\$10,000	9.5%	
Supplies	\$20,000	\$20,000	\$0	0.0%	
Other Expenses	\$2,200	\$1,900	-\$300	-13.6%	
2440 - OTHER INST SERV Totals	\$127,200	\$136,900	\$9,700	7.6%	
2451 - INSTRUCTIONAL HARDWARE - STUDENT & STAFF DEVICES					
Supplies	\$400,000	\$320,000	-\$80,000	-20.0%	REPLACEMENT NEEDS LOW FY24
Other Expenses	\$15,000	\$15,000	\$0	0.0%	
2451 - STUDENT & STAFF DEVICES Totals	\$415,000	\$335,000	-\$80,000	-19.3%	
2453 - INSTRUCTIONAL HARDWARE - OTHER					
Contracted Services	\$125,000	\$104,840	-\$20,160	-16.1%	
Supplies	\$10,000	\$10,000	\$0	0.0%	
2453 - INSTR HARDWARE - OTHER Totals	\$135,000	\$114,840	-\$20,160	-14.9%	
2455 - INSTRUCTIONAL SOFTWARE & OTHER INST MATERIALS					
Contracted Services	\$127,130	\$127,130	\$0	0.0%	
Supplies	\$25,317	\$25,733	\$416	1.6%	
2455 - INST SOFTWARE & OTHER INST Totals	\$152,447	\$152,863	\$416	0.3%	
2710 - GUIDANCE & ADJUSTMENT COUNSELORS					
Professional Salaries	\$715,566	\$777,235	\$61,669	8.6%	NAVIANCE-MOVE TO ESSER REDUCING CONSUMABLES
Clerical Salaries	\$49,132	\$47,647	-\$1,485	-3.0%	
Contracted Services	\$13,908	\$0	-\$13,908	-100.0%	
Supplies	\$2,000	\$1,000	-\$1,000	-50.0%	
2710 - GUID & ADJ COUNSELORS Totals	\$780,606	\$825,882	\$45,276	5.8%	
2720 - TESTING & ASSESSMENT					
Other Salaries	\$43,884	\$45,331	\$1,447	3.3%	
Supplies	\$31,506	\$27,746	-\$3,760	-11.9%	
2720 - TESTING & ASSESSMENT Totals	\$75,390	\$73,077	-\$2,313	-3.1%	
2800 - PSYCHOLOGICAL SERVICES					
Professional Salaries	\$124,300	\$137,068	\$12,768	10.3%	
2800 - PSYCH SERVICES Totals	\$124,300	\$137,068	\$12,768	10.3%	
3100 - ATTENDANCE & PARENT LIAISON SERVICES					
Professional Salaries	\$5,543	\$5,668	\$125	2.3%	
3100 - ATTENDANCE SERVICES Totals	\$5,543	\$5,668	\$125	2.3%	
3200 - MEDICAL/HEALTH SERVICES					
Professional Salaries	\$675,762	\$705,473	\$28,511	4.2%	SUB NURSES UNAVAILABLE
Other Salaries	\$20,000	\$10,000	-\$10,000	-50.0%	
Contracted Services	\$6,500	\$6,500	\$0	0.0%	
Supplies	\$10,637	\$10,637	\$0	0.0%	
3200 - MEDICAL SERVICES Totals	\$712,899	\$732,610	\$19,711	2.8%	
3300 - TRANSPORTATION SERVICES					
Professional Salaries	\$66,407	\$69,990	\$3,583	5.4%	
Other Salaries	\$13,500	\$14,850	\$1,350	10.0%	
Contracted Services	\$1,800,490	\$1,978,994	\$178,504	9.9%	
3300 - TRANSPORTATION Totals	\$1,880,397	\$2,063,834	\$183,437	9.8%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC	FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
3510 - ATHLETICS					
Professional Salaries	\$442,547	\$450,599	\$8,052	1.8%	
Clerical Salaries	\$22,516	\$24,524	\$2,008	8.9%	
Other Salaries	\$79,130	\$80,899	\$1,769	2.2%	
Contracted Services	\$115,500	\$115,500	\$0	0.0%	
Supplies	\$50,246	\$50,246	\$0	0.0%	
Other Expenses	\$20,000	\$20,000	\$0	0.0%	
3510 - ATHLETICS Totals	\$729,939	\$741,767	\$11,828	1.6%	
3520 - OTHER STUDENT ACTIVITIES					
Other Salaries	\$82,399	\$81,211	-\$1,188	-1.4%	
Contracted Services	\$3,500	\$3,500	\$0	0.0%	
Other Expenses	\$2,000	\$2,000	\$0	0.0%	
3520 - OTHER STUDENT ACTIVITIES Totals	\$87,899	\$86,711	-\$1,188	-1.4%	
3600 - SCHOOL SECURITY					
Professional Salaries	\$255,251	\$258,529	\$3,278	1.3%	
3600 - SCHOOL SECURITY Totals	\$255,251	\$258,529	\$3,278	1.3%	
4110 - CUSTODIAL SERVICES					
Other Salaries	\$1,433,985	\$1,513,246	\$79,261	5.5%	
Contracted Services	\$45,000	\$42,500	-\$2,500	-5.6%	
Supplies	\$100,000	\$100,000	\$0	0.0%	
4110 - CUSTODIAL SERVICES Totals	\$1,578,985	\$1,655,746	\$76,761	4.9%	
4120 - HEATING OF BUILDINGS					
Contracted Services	\$200,000	\$155,000	-\$45,000	-22.5%	LESS MAINT. - NO NO. ST./TRAHAN
Supplies	\$2,000	\$2,000	\$0	0.0%	
Other Expenses	\$513,500	\$513,500	\$0	0.0%	MONITORING CENTER JAN-JUN
4120 - HEATING OF BUILDINGS Totals	\$715,500	\$670,500	-\$45,000	-6.3%	
4130 - UTILITY SERVICES					
Contracted Services	\$891,100	\$891,100	\$0	0.0%	MONITORING CENTER JAN-JUN
4130 - UTILITIES Totals	\$891,100	\$891,100	\$0	0.0%	
4210 - MAINTENANCE OF GROUNDS					
Contracted Services	\$67,000	\$87,000	\$20,000	29.9%	ADDING RYAN/CTR TO LAWN PROG
Supplies	\$25,000	\$25,000	\$0	0.0%	
Other Expenses	\$4,000	\$4,000	\$0	0.0%	
4210 - MAINTENANCE OF GROUNDS Totals	\$96,000	\$116,000	\$20,000	20.8%	
4220 - MAINTENANCE OF BUILDINGS					
Other Salaries	\$624,675	\$633,455	\$8,780	1.4%	
Contracted Services	\$366,800	\$367,000	\$200	0.1%	
Supplies	\$100,000	\$100,000	\$0	0.0%	
Other Expenses	\$36,000	\$36,000	\$0	0.0%	
4220 - MAINTENANCE OF BUILDINGS Totals	\$1,127,475	\$1,136,455	\$8,980	0.8%	
4225 - BUILDING SECURITY SYSTEM					
Contracted Services	\$35,000	\$35,000	\$0	0.0%	
4225 - BUILDING SECURITY Totals	\$35,000	\$35,000	\$0	0.0%	
4230 - MAINTENANCE OF EQUIPMENT					
Contracted Services	\$1,000	\$1,000	\$0	0.0%	
4230 - MAINT OF EQUIPMENT Totals	\$1,000	\$1,000	\$0	0.0%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC		FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
4400 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE & SUPPORT - SALARIES						
	Professional Salaries	\$258,726	\$264,772	\$6,046	2.3%	
	Other Salaries	\$153,480	\$156,907	\$3,427	2.2%	
4400 - TECH SUPPORT - SALARIES Totals		\$412,206	\$421,679	\$9,473	2.3%	
4450 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE & SUPPORT - ALL OTHER						
	Contracted Services	\$85,000	\$85,000	\$0	0.0%	
	Supplies	\$30,000	\$30,000	\$0	0.0%	
4450 - TECH SUPPORT - ALL OTHER Totals		\$115,000	\$115,000	\$0	0.0%	
5150 - EMPLOYEE SEPERATION COSTS						
	Professional Salaries	\$61,420	\$48,000	-\$13,420	-21.8%	FEW KNOWN RETIREES
5150 - EMPLOYEE SEPERATION Totals		\$61,420	\$48,000	-\$13,420	-21.8%	
7400 - EQUIPMENT						
	Supplies	\$10,000	\$5,000	-\$5,000	-50.0%	HISTORICAL; ALTERNATIVE FUNDING
7400 - EQUIPMENT Total		\$10,000	\$5,000	-\$5,000	-50.0%	
REG AND UNCLASS TOTALS		\$35,497,100	\$36,034,371	\$537,271	1.5%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC		FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
SPECIAL EDUCATION EXPENSES						
2110 - CURRICULUM DIRECTORS (SUPERVISORY)						
	Professional Salaries	\$397,606	\$368,895	-\$28,711	-7.2%	UNSURE OF STRUCTURE IN FY23
	Clerical Salaries	\$291,841	\$323,241	\$31,400	10.8%	
	Other Expenses	\$8,800	\$800	-\$8,000	-90.9%	
2110 - CURRICULUM DIRECTORS Totals		\$698,247	\$692,936	-\$5,311	-0.8%	
2120 - DEPARTMENT HEADS						
	Other Expenses	\$5,600	\$5,600	\$0	0.0%	
2120 - DEPARTMENT HEADS Totals		\$5,600	\$5,600	\$0	0.0%	
2305 - TEACHERS, CLASSROOM						
	Professional Salaries	\$3,614,717	\$3,941,123	\$326,406	9.0%	
2305 - TEACHERS, CLASSROOM Totals		\$3,614,717	\$3,941,123	\$326,406	9.0%	
2320 - MEDICAL/THERAPEUTIC SERVICES						
	Professional Salaries	\$2,147,670	\$2,234,721	\$87,051	4.1%	
	Other Salaries	\$50,000	\$50,000	\$0	0.0%	
	Contracted Services	\$14,000	\$14,000	\$0	0.0%	
	Supplies	\$10,000	\$10,000	\$0	0.0%	
2320 - MEDICAL/THERAPEUTIC Totals		\$2,221,670	\$2,308,721	\$87,051	3.9%	
2325 - SUBSTITUTES, SHORT TERM						
	Other Salaries	\$30,500	\$31,946	\$1,446	4.7%	
2325 - SUBSTITUTES, SHORT TERM Totals		\$30,500	\$31,946	\$1,446	4.7%	
2330 - PARAPROFESSIONALS						
	Other Salaries	\$1,510,017	\$1,584,251	\$74,234	4.9%	
	Contracted Services	\$1,450,000	\$1,450,000	\$0	0.0%	
2330 - PARAPROFESSIONALS Totals		\$2,960,017	\$3,034,251	\$74,234	2.5%	
2420 - INSTRUCTIONAL EQUIPMENT						
	Contracted Services	\$1,803	\$1,803	\$0	0.0%	
	Supplies	\$19,000	\$19,000	\$0	0.0%	
2420 - INST EQUIPMENT Totals		\$20,803	\$20,803	\$0	0.0%	
2430 - GENERAL CLASSROOM SUPPLIES						
	Supplies	\$46,389	\$53,380	\$6,991	15.1%	
2430 - CLASSROOM SUPPLIES Totals		\$46,389	\$53,380	\$6,991	15.1%	
2440 - OTHER INSTRUCTIONAL SERVICES						
	Contracted Services	\$555,000	\$555,000	\$0	0.0%	
2440 - OTHER INST SERVICES Totals		\$555,000	\$555,000	\$0	0.0%	
2710 - GUIDANCE & ADJUSTMENT COUNSELORS						
	Professional Salaries	\$0	\$158,772	\$158,772	100.0%	
2710 - GUID & ADJ COUNSELORS Totals		\$0	\$158,772	\$158,772	100.0%	
2720 - TESTING & ASSESSMENT						
	Contracted Services	\$70,000	\$70,000	\$0	0.0%	
2720 - TESTING & ASSESSMENT Totals		\$70,000	\$70,000	\$0	0.0%	

TEWKSBURY PUBLIC SCHOOLS
FY24 PRELIMINARY BUDGET BY FUNCTION CODE

1/7/2023

FUNCTION CODE - DESC	FY23	FY24	FY24-FY23 \$\$	FY24-FY23 %	COMMENT/EXPLANATION OF VARIANCES
2800 - PSYCHOLOGICAL SERVICES					
Professional Salaries	\$573,543	\$348,194	-\$225,349	-39.3%	
Contracted Services	\$70,000	\$70,000	\$0	0.0%	
2800 - PSYCH SERVICES Totals	\$643,543	\$418,194	-\$225,349	-35.0%	
3200 - MEDICAL/HEALTH SERVICES					
Professional Salaries	\$10,000	\$10,000	\$0	0.0%	
3200 - MEDICAL SERVICES Totals	\$10,000	\$10,000	\$0	0.0%	
3300 - TRANSPORTATION SERVICES					
Contracted Services	\$1,647,393	\$1,812,132	\$164,739	10.0%	
3300 - TRANSPORTATION Totals	\$1,647,393	\$1,812,132	\$164,739	10.0%	
9100 - TUITION TO MASS SCHOOLS					
Contracted Services	\$1,152,009	\$1,290,250	\$138,241	12.0%	PROJECTED TUITION INCREASES
9100 - TUITION TO MASS SCHOOLS Totals	\$1,152,009	\$1,290,250	\$138,241	12.0%	
9300 - TUITION TO NON-PUBLIC SCHOOLS					
Contracted Services	\$1,948,562	\$2,221,361	\$272,799	14.0%	PROJECTED TUITION INCREASES
9300 - TUITION TO NON-PUBLIC Totals	\$1,948,562	\$2,221,361	\$272,799	14.0%	
9400 - TUITION TO COLLABORATIVES					
Contracted Services	\$1,129,233	\$1,219,572	\$90,339	8.0%	PROJECTED TUITION INCREASES
9400 - TUITION TO COLLABORATIVES Totals	\$1,129,233	\$1,219,572	\$90,339	8.0%	
SPECIAL EDUCATION TOTALS	\$16,753,683	\$17,844,041	\$1,090,358	6.5%	
SUMMARY					
CATEGORY	FY23	FY24	FY24-FY23 \$\$	FY24- FY23 %	
REGULAR & UNCLASS TOTALS	\$35,497,100	\$36,034,371	\$537,271	1.51%	
SPECIAL EDUCATION TOTALS	\$16,753,683	\$17,844,041	\$1,090,358	6.51%	
SALARY & OPERATING SUBTOT	\$52,250,783	\$53,878,412	\$1,627,629	3.12%	
CAPITAL OUTLAY	\$789,603	\$761,974	-\$27,629	-3.50%	
GRAND TOTAL	\$53,040,386	\$54,640,386	\$1,600,000	3.02%	

Expenditures - Functional Classification

This section specifies the criteria for reporting functional categories of expenditures and gives the specific items that should be reported under these categories. Reporting of municipal expenditures must also comply with reporting instructions entitled: "Reporting by Municipal Agencies".

NEW	Code	Function Name	Description	Object Codes
Administration				
	1110	School Committee	Record School Committee expenditures by object. For the City/Town, record only those expenditures that support the school committee as an office (e.g. salaries, travel expenses, legal expenses, and office expenses).	Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1210	Superintendent	Record Superintendent's Office expenditures by object. <i>This should correspond to EPIMS job code 1200.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1220	Assistant Superintendents	Record Assistant Superintendent expenditures by object. <i>This should correspond to EPIMS job code 1201.</i> <i>Do not record Assistant Superintendent for Business and Finance in this function. Reserve for Business and Finance Office (1410).</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1230	Other District-Wide Administration	Record Other Districtwide Administration expenditures by object, including, but not limited to, Assistant to Superintendent, Grants Manager, or Director of Planning. <i>This should correspond to EPIMS job code 1205. Note: some positions coded as 1205 may also belong in EOYR function 1420, "Human Resources and Benefits."</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	1410	Business and Finance	Record expenditures for Business and Finance including salaries and expenses. <i>This should correspond to EPIMS job code 1202.</i> For City/Town record expenditures as defined in 603 CMR 10.04(1)(a) for Business and Finance Services allocated according to the method agreed upon by the municipality and school committee. The method used to record these costs must be used consistently each year and may only be changed upon the approval of the Commissioner of Elementary and Secondary Education. Only those expenditures that support the school committee as an office (e.g. salaries, travel expenses, legal expenses and office expenses).	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1420	Human Resources and Benefits	Record expenditures for Human Resources and Employee Benefits Administration. <i>This should correspond to EPIMS job code 1208.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1430	Legal Service for School Committee	Record expenditures for legal services for the School Committee (e.g. costs of School Committee representation for collective bargaining and other litigation).	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	1435	Legal Settlements	Record expenditures for legal settlements (e.g. costs representing settlements of litigation actions, including opposition legal fees, if part of a settlement).	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	1450	Administrative Technology—Districtwide	Report all technology costs related to running the district, including computers, printers, copiers, and software (data systems, MIS). <i>Report software systems related to curriculum, lesson planning and assessment in the 2000 series. Report all others here (e.g., systems related to grades, parent notification, attendance, and finance and operations).</i>	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
Instruction Instructional activities involving the teaching of students, supervising of staff, developing and utilizing curriculum materials and related services. Instructional services directly attributable to schools must be reported on a school basis, while district-wide services, such as supervisory may be reported on a district-wide basis.				
Instructional Leadership Managers responsible for delivery of student instructional programs at the school and district level.				
FY18	2110	Curriculum Directors (Supervisory)	Record expenditures for Curriculum Directors (2110) and Department Heads by program (e.g. Regular Day) and object (e.g. Professional Salaries). Include salaries and expenses of managers responsible for delivery of student instructional programs at all levels (district and school), and serve in a supervisory capacity. <i>This should correspond to EPIMS job codes 1211 through 1223, 1312 and 1320.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY18	2120	Department Heads (Non-Supervisory)	Record expenditures for Curriculum Directors (2110) and Department Heads by program (e.g. Regular Day) and object (e.g. Professional Salaries). Include salaries and expenses of managers responsible for delivery of student instructional programs at all levels (district and school), and do not serve in a supervisory capacity. <i>This should correspond to EPIMS job codes 1211 through 1223, 1312 and 1320.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	2130	Instructional Technology Leadership and Training	Report staff costs for technology leadership and training to integrate technology devices and applications into the curriculum. Includes the cost of the director of technology and instructional technology integration specialists. <i>This function should correspond to EPIMS job codes 1201, 1224, and 2330.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	2210	School Leadership	Record expenditures, salaries, and expenses for School Leadership (2210) personnel including principal and school office staff. <i>This should correspond to EPIMS job codes 1305 and 1310.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	2250	Administrative Technology and Support—Schools	All administrative technology costs related to running the district's schools (e.g. principal's office), including computers, printers, copiers, and software. Includes replacement supplies (e.g. projector bulbs, power cords, toner, etc.). Expenditures for items over \$5,000 per unit must be reported as a capital (7000) expense.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Teachers				
FY18	2305	Teachers, Classroom	Record expenditures for salaries of certified teachers, including all in-service days. Include all stipends paid to teachers that relate to providing instruction. <i>Stipends related to non-teaching functions (e.g. athletics coaches, club advisors should not be included here. This should correspond with EPIMS job codes 2305-2310.</i>	Professional Salaries (01)
Other Teaching Services				
	2320	Medical/Therapeutic Services	Record expenditures for Medical/Therapeutic Services (2320) provided by licensed practitioners, including BCBA, OT, PT, Speech and Vision. <i>Record amounts paid to an Educational Collaborative for therapeutic services provided to district students that ARE NOT enrolled in Collaborative programs. These costs should not be reported as tuition. This should correspond with EPIMS job codes 3326, 3327, 3411, 3421, 3431, 3441, 3451, and 3461.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04)
FY18	2324	Substitutes, Long-Term	Record expenditures for long-term substitutes who cover extended absences or vacant positions. Include permanent substitutes if they are certified. <i>This should correspond to EPIMS job code 2325.</i>	Professional Salaries (01) Other Salaries (03) Contracted Services (04)

NEW	Code	Function Name	Description	Object Codes
FY18	2325	Substitute Teachers, Short-Term	Record expenditures for short-term substitutes who cover short-term absences related to any reason, including allowing teachers to participate in professional development activities.	Other Salaries (03) Contracted Services (04)
	2330	Paraprofessionals	Record expenditures for non-clerical paraprofessional and Instructional assistants (2330) hired to assist teachers/specialists in the preparation of instructional materials or classroom instruction (includes American Sign Language Specialists). <i>This should correspond to EPIMS job codes 3323 and 4100.</i>	Other Salaries (03) Contracted Services (04)
	2340	Librarians/Media Center Directors	Record expenditures for salary of Librarians and Media Center Directors (2340). <i>This should correspond to EPIMS job codes 1220 and 3330.</i> For the City/Town, record expenditures for library services where there is an agreement between the school committee and the municipality for specific services to be provided to students. This must be entered into Schedule 3.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03)
FY19	2345	Distance Learning and Online Coursework	Costs related to enrolling students in technology-based distance education coursework.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Professional Development				
	2351	Professional Development Leadership	Record expenditures for the salary and expenses of a Director of Professional Development (2351). <i>This should correspond to EPIMS job code 1225. If the district pro-rates an employee's time across more than one job in EPIMS, their salary reported in the EOYR should be likewise pro-rated.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY18	2352	Instructional Coaches	Report expenditures for the salary and expenses of staff whose primary function is to provide instructional coaching to teachers. <i>This should correspond to EPIMS job code 2330.</i>	Professional Salaries (01) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
FY18	2354	Stipends for teachers providing instructional coaching	Report expenditures for stipends paid to teachers who act as instructional coaches, master teachers, mentor teachers, or who otherwise deliver in-district professional development, in addition to their primary instructional responsibilities.	Professional Salaries (01)
FY18	2356	Costs for instructional staff to attend professional development	Report expenditures for teachers and instructional support staff (e.g. paraprofessionals) to participate in professional development, both inside and outside the district, including stipends, reimbursements to take courses, registration fees, membership fees, and cost of publications.	Professional Salaries (01) Other Salaries (03) Supplies and Materials (05) Other Expenses (06)
FY18	2358	Outside professional development providers for instructional staff	Report expenditures for vendors who provide professional development to instructional staff. PD provided to non-instructional staff should be reported as "contracted services" in the function where that staff's salary is reported.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Instructional Materials, Equipment and Technology				
FY19	2410	Textbooks	Include consumable workbooks, physical materials, and accessories, such as visual media and software provided as an integrated package as well as printed manuals used to support direct instructional activities.	Supplies and Materials (05)
	2415	Other Instructional Materials (Libraries)	Record expenditures for Other Instruction Materials (2415) including books and other materials excluding textbooks, for use in school libraries or classroom libraries. INCLUDE CITY OR TOWN COST WHERE THERE IS AN AGREEMENT TO PROVIDE SERVICES ON LINE 3514.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	2420	Instructional Equipment	Record expenditures for Instructional Equipment (2420) including vocational equipment and science lab equipment irrespective of unit cost.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	2430	General Classroom Supplies	Record expenditures for general supplies (2430) including paper, pens, crayons, chalk, paint, toner, calculators, etc.	Supplies and Materials (05)
	2440	Other Instructional Services	Record expenditures for Other Instructional Services (2440) including field trips. <i>This should correspond to EPIMS job code 3340.</i>	Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	2451	Instructional Hardware—Student and Staff Devices (Computers)	Costs for computers and devices (e.g. tablets, Chromebooks, etc.) used by students and instructional staff. Can include 1-to-1 devices and computer labs.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	2453	Instructional Hardware—All Other	Costs for all other instructional hardware (e.g. peripherals, projection technology, etc.) used in the classroom, computer labs, or library/media center. Include lease/purchase of printers and networked copiers used to create instructional materials, including copier and copier leases of less than \$5,000.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	2455	Instructional Software and Other Instructional Materials	Costs for licenses, learning management systems, subscriptions, e-books, physical software copies, etc. Any purchase that includes physical textbooks/media should be reported in 2410 Textbooks. This function includes only those textbook purchases that are entirely electronic.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
Guidance, Counseling and Testing				
	2710	Guidance and Adjustment Counselors	Record salaries and other related expenses of the Director of Guidance, Guidance Counselors, and School Adjustment Counselors (2710). <i>This should correspond to EPIMS job codes 3328, 3329, 3350, and 3353.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	2720	Testing and Assessment	Record expenditures for the salary, materials and expenses used for testing and assessing students (2720). <i>This should correspond to EPIMS job code 3325.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	2800	Psychological Services	Record expenditures for the salaries and expenses for psychological evaluation, counseling, and other services provided by a licensed mental health professional. Includes school psychologist, social workers, psychometrists and assistants. <i>This should correspond to EPIMS job codes 3360, 3361, 3370 and 3371.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Pupil Services				
	3100	Attendance and Parent Liaison Services	Record expenditures for Attendance & Parent Liaison Services (3100). Include the salary and expenses for truancy officers (investigatory services) and parent information centers (e.g. Professional Salaries 01). <i>This should correspond to EPIMS job code 3332.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	3200	Medical/Health Services	<p>Record expenditures for Medical/Health Services (3200) including, but not limited to, school physicians, school nurses, and school medical supplies. <i>This should correspond to EPIMS job codes 1226, 5010, 5015, 5020, and 5021.</i></p> <p>For the City/Town, Record expenditures for Health Services (3200) where there is an agreement between the school committee and the municipality for specific services to be provided to students.</p>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	3300	Transportation Services	<p>Record by major program area and by object, expenditures for Pupil Transportation Services (3300) for pupils transported to and from school regardless of distance. Only record expenditures for Transportation Services to and from school once daily. Expenditures may include:</p> <ul style="list-style-type: none"> • Salaries, student transportation supervisors, dispatchers, school bus drivers, and school bus maintenance personnel • Salaries or the prorated share of salaries, clerical and support staff • Fuel, lubrication, tires, and school bus maintenance • Contracted services • Insurance premiums for student transportation services • School bus monitors <p>In Regular Day (Col. 1), record expenditures for racial imbalance and day care transportation. Record expenditures for homeless transportation. In Special Education (Col. 2), record Special Education transportation expenditures to and from approved Chapter 766 private schools.</p> <p>DO NOT record expenditures for transporting nonpublic pupils in this section.</p> <p>DO NOT record as expenditures for pupil transportation: field trips, athletic trips, shuttle trips between schools, etc. [603 CMR 10.08].</p> <p><i>Transportation costs by program must reconcile with costs and students reported on Schedule 7.</i></p>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	3400	Food Services	<p>Record expenditures for Food Services (3400), including</p> <ul style="list-style-type: none"> • Salaries, school lunch supervisors, food preparers, kitchen personnel, and aides • Food and supplies • Salaries or the prorated share of salaries, clerical and support staff • Contracted services • Dues and subscriptions • Travel expenses for staff <p>In Schedule 1, only record expenditures from appropriated funds.</p> <p>Reported the cost of writing off uncollected debt in Other Expenses (06).</p> <p>In Schedule 1.C.2., report expenditures from other sources (e.g. over the counter receipts, federal or state reimbursements, or other revolving fund expenditures, etc.).</p>	<p>Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)</p>
	3510	Athletics	<p>Record only the expenditures from appropriated funds used to support Athletics (3510), including:</p> <ul style="list-style-type: none"> • Salaries, coaches, trainers, and assistants in intramural and interscholastic sports • Contracted services • Transportation services for students to and from athletic events • Athletic rental services • Uniforms • Athletic supplies and materials • Dues and subscriptions • Travel expenses for staff <p>In Schedule 1.C.2., report expenditures of revenues from other sources (e.g. over the counter receipts, gate receipts, etc.).</p>	<p>Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)</p>

NEW	Code	Function Name	Description	Object Codes
	3520	Other Student Activities	<p>Record only the expenditures from appropriated funds used to support Other Student Activities (3520), including:</p> <ul style="list-style-type: none"> • Salaries, musical directors, drama coaches, and other extra-curricular personnel • Salaries or the prorated share of salaries, clerical and support staff • Printing • Dues and subscriptions • Supplies and materials • Transportation services for students to and from activities • Travel expenses for staff <p>In Schedule 1.C.2., report expenditures of revenues from other sources (e.g. ticket sales, over the counter receipts, etc.) that are deposited in the Student Activity Agency account.</p>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	3600	School Security	<p>Record expenditures for School Security (3600) including salaries and expenses for school police, hall monitors, and security personnel. <i>This should correspond to EPIMS job code 3331.</i></p> <p>For the City/Town, record expenditures for School Security Services where there is an agreement between the school committee and the municipality for specific services to be provided.</p>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Operations and Maintenance Housekeeping activities relating to the physical plant and maintenance activities for grounds, buildings and equipment. Expenditures classified as a 4000 expenditure <i>must not exceed</i> the per project dollar limit for extraordinary maintenance or for non-instructional equipment.				
	4110	Custodial Services	Record expenditures for Custodial Services (4110) including salaries and expenses of custodians, janitors, and truck drivers.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	4120	Heating of Buildings	Record expenditures for Heating of Buildings (4120) including the cost of coal, fuel oil, gas, steam, and wood as well as the cost of contracted services.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	4130	Utility Services	Record expenditures for Utility Services (4130) including the cost of water, trash disposal, sewage, hazardous waste disposal, electricity, telephone service, and non-heating fuels.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	4210	Maintenance of Grounds	Record expenditures for Maintenance of Grounds (4210) including the cost of salaries and expenses of groundskeepers, equipment operators, and aides.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	4220	Maintenance of Buildings	Record expenditures for Maintenance of Buildings (4220) including the salaries and expenses of building maintenance personnel, engineers, licensed tradespeople, painters, etc.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	4225	Building Security System	Record expenditures for Building Security Systems (4225). Expenditures for this purpose may not exceed the per project dollar limit for extraordinary maintenance (\$150,000) or non-instruction equipment (\$5,000). If greater, the cost must be reported as a Capital Equipment (7000) expenditure.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	4230	Maintenance of Equipment	Record expenditures for Maintenance of Equipment (4230) including salaries of repair personnel, supplies, materials and tools, equipment parts, and replacement of equipment and furnishings.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	4300	Extraordinary Maintenance	Record expenditures for Extraordinary Maintenance (4300) defined in 603 CMR 10.02. Expenditures can include the principal portion of a loan or the cost of a lease/purchase agreement. Expenditures classified as a 4000 account expenditure must not exceed the per project dollar limit for extraordinary maintenance (\$150,000). DO NOT report employee salaries in this category.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
FY19	4400	Technology Infrastructure, Maintenance, and Support—Salaries	Report personnel costs related to maintaining and supporting district technology infrastructure, including ISP, WAN, LAN, PBX systems, servers, and related software. Include salaries for district staff who provide maintenance and user support (e.g. IT help desk) for the central office and schools. <i>This function should correspond to EPIMS job codes 1201, 1224, and 6140.</i>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03)
FY19	4450	Technology Infrastructure, Maintenance, and Support—All Other	Report contractual services, supplies and materials, and other costs related to maintaining and supporting district technology infrastructure, including ISP, WAN, LAN, PBX systems, servers, and related software. Expenditures for this purpose must not exceed the per project dollar limit for extraordinary maintenance (\$150,000) or for non-instructional technology equipment (\$5,000). Costs exceeding these limits must be reported as a Capital Equipment (7000) expenditure.	Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
Benefits and Fixed Charges Retirement and insurance programs, rental of land and buildings, debt service for current loans, and other recurring items, which are not generally provided for under another function.				
	5100	Employer Retirement Contributions	Record expenditures for Employee Retirement (5100), including contributions to employee retirement systems, social security contributions, contributions to pension plans and Medicaid contributions.	<i>No objects</i>
	5150	Employee Separation Costs	Record expenditures for Employee Separation (5150), including costs attributed to an employee's termination/retirement. Includes vacation pay, sick leave buyback and other benefits payable upon termination/retirement.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04)

NEW	Code	Function Name	Description	Object Codes
	5200	Insurance for Active Employees	Record expenditures for Insurance for Active Employees, including employee unemployment, health, and life insurance premiums or payments, and workers' compensation for active employees.	<i>No objects</i>
	5250	Insurance for Retired School Employees	Record expenditures for Insurance for Retired School Employees, including health insurance premiums for retired school employees.	<i>No objects</i>
	5260	Other Non-Employee Insurance	Record expenditures for Other Non-Employee Insurance, including insurance premiums for property, fire, liability, fidelity bonds, and judgments against the school district resulting from self-insurance.	<i>No objects</i>
	5300	Rental Lease of Equipment	Record expenditures for Rental Lease of Equipment (5300) [603 CMR 10.06], including annual operating lease/rental costs. Expenditures for this purpose may only exceed the per project dollar limit for extraordinary maintenance (\$100,000) or non-instructional equipment (\$5,000) for a three year period. After the third rental year the cost must be reported as a 7000 (fixed asset) expenditure. Do not include lease/purchase agreements, except in circumstances allowed by school finance regulations. [Guidelines: See Appendix A].	<i>No objects</i>
	5350	Rental Lease of Buildings	Record expenditures for Rental Lease of Buildings (5350) [603 CMR 10.06], including annual capital lease/rental costs. After the third rental year the cost must be reported as a 7000 (fixed asset) expenditure. Do not include lease/purchase agreements, except in circumstances allowed by school finance regulations. [Guidelines: See Appendix A].	<i>No objects</i>
	5400	Short Term Interest RANs	Record expenditures for reduction or full payment of short term Revenue Anticipation Notes (RANS) (due in one year or less) for interest (5400) [603 CMR 10.06].	<i>No objects</i>
	5450	Short Term Interest BANS	Expenditures by the school committee (<i>regional school districts only</i>):Record expenditures for reduction or full payment of short-term Bond Anticipation Notes (BANS) for interest (5450). Expenditures by the city/town: Record expenditures for Short Term Interest BANS (5450), annual interest charge on short-term borrowing for bond anticipation notes (BANS) for school purposes.	<i>No objects</i>

NEW	Code	Function Name	Description	Object Codes
	5500	Other Fixed Charges	Record expenditures for other Fixed Charges (5500), including the costs of public safety inspections, bank charges, and the costs of contracts for Medicaid billing.	<i>No objects</i>
	5550	School Crossing Guards	Record expenditures for School Crossing Guards (5550).	<i>No objects</i>
	5990	Indirect Cost Transfers	Record expenditures charged to grants for indirect cost transfers.	
Community Services Services provided by the school district for the community as a whole, or some segment of the community.				
	6200	Civic Activities	Record by major program area expenditures for Civic Activities and Community Services (6200) including the costs of citizen meetings, parent-teacher-student association activities, school council meetings and activities, public forums and lectures, and advisory council meetings. Include expenditures for Adult Education programs in the undistributed column.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	6300	Recreation Services	Record expenditures for Recreation (6300) by object.	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
	6800	Health Services to Non-Public Schools	Record by major program area and by object, expenditures for Non-Public School Health (6800).	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)

NEW	Code	Function Name	Description	Object Codes
	6900	Transportation to Non-Public Schools	<p>Record by major program area and object, expenditures for Transporting Non-public pupils to and from school regardless of distance (6900). Costs can include:</p> <ul style="list-style-type: none"> • Salaries, student transportation supervisors, dispatchers, school bus drivers, school bus maintenance personnel • Salaries or the prorated share of salaries, clerical and support staff • Fuel, lubrication, tires and school bus repairs • Contracted service • Insurance premiums • School bus monitors <p>Transportation costs must reconcile with costs and students reported on Schedule 7, lines 4220 and 4230.</p>	Professional Salaries (01) Clerical Salaries (02) Other Salaries (03) Contracted Services (04) Supplies and Materials (05) Other Expenses (06)
<p>Acquisition, Improvement and Replacement of Fixed Assets</p> <p>Acquisition of land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or acquisition of initial or additional <i>non instructional</i> equipment exceeding the \$5,000 unit cost and \$100,000 extraordinary maintenance cost as defined in 603 CMR 10.00. Costs corresponding to revenue received as a lump sum or progress payment revenue receipt from MSBA whether or not outstanding BANs exist. Costs directly related to a school construction project supported through local appropriation.</p> <p>Expenditures should include the principal portion of a loan (including BANs), the cost of a lease/purchase agreement, costs directly related to a school construction project supported through local appropriation, and costs corresponding to revenue received/earned as a grant receipt from MSBA whether or not outstanding BANs exist.</p> <p>Expenditures classified as a 7000 account expenditure must exceed the dollar limits for non-instructional equipment (\$5,000) unless part of a school construction project. See Guidance for Reporting Revenue and Expenditures for School Construction.</p>				
	7100	Purchase of Land and Buildings (7100, 7200)	Record capital expenditures for Acquisition and Improvement of Sites (7100), including purchase of school building sites, improvement of school building sites, grading, landscaping, sewers, storm drains, retaining walls, and surfacing, capital leases costs, and the principal portion of a loan not reported in 8100.	<i>No objects</i>

NEW	Code	Function Name	Description	Object Codes
	7200	Purchase of Land and Buildings (7100, 7200)	Record capital expenditures for Acquisition and Improvement of Buildings (7200), including construction of buildings, acquisition of existing buildings, additions to existing buildings, acquisitions of portable school buildings/classrooms, rehabilitation of school buildings, lease/purchase of buildings, capital leases, and principal portion of a loan not reported in 8100.	<i>No objects</i>
	7300	Equipment (7300, 7400)	Record capital expenditures for Acquisition and Improvement of Equipment (7300), including acquisition of new, non-instructional school equipment having a useful life of more than one year and an acquisition cost of more than \$5,000, acquisition of school furniture and fixtures (bulk purchases), acquisition of school machinery, lease/purchase of equipment, capital leases, and <i>No objects</i> principal portion of a loan not reported in 8100.	<i>No objects</i>
	7350	Capital Technology	Record expenditures for Capital Technology (7350), including hardware or other technology purchases exceeding the \$5,000 unit cost, capital leases, lease/purchase of capital technology, and the principal portion of a loan not reported in 8100.	<i>No objects</i>
	7400	Equipment (7300, 7400)	Record capital expenditures for Replacement of Equipment (7400), including capital leases, lease/purchase of equipment, replacement of non-instructional equipment having a useful life of more than one year and an acquisition cost of more than \$5,000, and the principal portion of a loan not reported in 8100.	<i>No objects</i>
	7500	Motor Vehicles (7500, 7600)	Record capital expenditures for Acquisition of Motor Vehicles (7500), including the purchase of passenger vehicles for school administrative use, purchase of trucks for school maintenance use, purchase of school buses, lease/purchase of motor vehicles, trucks or buses, capital leases, and the principal portion of a loan not reported in 8100.	<i>No objects</i>
	7600	Motor Vehicles (7500, 7600)	Record capital expenditures for Replacement of Motor Vehicles (7600), including	<i>No objects</i>

NEW	Code	Function Name	Description	Object Codes
Debt Retirement and Service Retirement of debt and payment of interest and other debt costs. Principal and interest on <i>current</i> loans are not part of this function, but are reported in fixed charges (5400/5450).				
	8100	Debt Retirement/School Construction	<p>Only report in the school committee appropriation if you are reporting for a regional school district. Municipal districts report in city/town expenditures.</p> <p>Record annual expenditures relating to Long Term Debt Retirement/School Construction, Principal (8100), including the annual principal of loans used to finance the purchase or construction of schools. DO NOT include amounts bonded for extraordinary maintenance. DO NOT include bond anticipation notes (BANS). DO NOT include amounts paid to a member regional school district as part of a capital assessment. This information will be reported by the regional school district.</p>	<i>No objects</i>
	8200	Debt Service/School Construction	<p>Only report in the school committee appropriation if you are reporting for a regional school district. Municipal districts report in city/town expenditures. Record annual expenditures relating to Long Term Debt Service/School Construction, Interest (8200), including the annual Interest on bonds and loans used to finance the purchase or construction of schools. DO NOT include amounts bonded for extraordinary maintenance. DO NOT include bond anticipation notes (BANS). DO NOT include amounts paid to a member regional school district as part of a capital assessment. This information will be reported by the regional school district.</p>	<i>No objects</i>
	8400	Debt Service/Educational and Other (8400, 8600)	<p>Only report in the school committee appropriation if you are reporting for a regional school district. Municipal districts report in city/town expenditures. Record annual expenditures related to Long Term Debt Service/Educational Expenditures (8400), including annual Interest on bonds and loans used to finance the purchase of educational expenditures and for other equipment and maintenance costs, such as books, instructional equipment, and extraordinary maintenance.</p> <p><i>Report the principal of these loans in the cost category of the purchase (e.g. fixed assets, instructional technology, etc.). Expenditures relating to principal for Extraordinary Maintenance should be reported as 4300. Expenditures relating to principal for other equipment and maintenance costs should be reported in the appropriate cost categories (e.g. fixed assets).</i></p>	<i>No objects</i>

NEW	Code	Function Name	Description	Object Codes
	8600	Debt Service/Educ and Other (8400, 8600)	Only report in the school committee appropriation if you are reporting for a regional school district. Municipal districts report in city/town expenditures. Record annual expenditures related to Long Term Debt Service/Other Equipment and Maintenance Costs (8600), including the annual Interest on bonds and loans used to finance the purchase of non-instructional equipment, and to pay for capital maintenance projects in excess of one hundred thousand dollars (\$100,000). <i>Principal costs should be reported in the appropriate 7000 series</i>	<i>No objects</i>
Programs with Other School Districts Transfers of payments to other school districts or to non-public schools for services provided to students residing in the sending city or town.				
	9100	Tuition to Mass. Schools	Record, by major program area, tuition payments to other Massachusetts school districts (9100), including tuition or transfer payments to other public school districts in Massachusetts for resident students.	<i>No objects</i>
	9110	Tuition for School Choice	<p>School Choice Tuition (9110) is treated as an expenditure.</p> <p>School Committee - Regional School Districts Only</p> <p>Tuition payments to choice or charter schools by a regional school district are calculated by DESE and sent to DOR, and deducted from its Chapter 70 payment. These amounts are populated on the EOYR.</p> <p>Note that both choice and charter tuition are current-year calculations which means that monthly charges through the first eleven months are estimates. In some cases choice receiving districts have been paid more through May than their final annual amount turns out to be. In this case DOR will recoup the overpayment by adding it to the choice assessment in the June distribution. Accountants/auditors should do a ledger adjustment to reflect this adjustment.</p> <p>City/Town</p> <p>Tuition payments to choice or charter schools by a sending school district are deducted from its Chapter 70 payment.</p>	<i>No objects</i>

NEW	Code	Function Name	Description	Object Codes
	9120	Tuition to Commonwealth Charter Schools	<p>Tuition to Commonwealth (9120) and Horace Mann Charter Schools (9125) are treated as expenditures.</p> <p>School Committee - Regional School Districts Only</p> <p>Tuition payments to choice or charter schools by a regional school district are calculated by DESE and sent to DOR, and deducted from its Chapter 70 payment. These amounts are populated on the EOYR.</p> <p>Note that both choice and charter tuition are current-year calculations which means that monthly charges through the first eleven months are estimates. In some cases choice receiving districts have been paid more through May than their final annual amount turns out to be. In this case DOR will recoup the overpayment by adding it to the choice assessment in the June distribution. Accountants/auditors should do a ledger adjustment to reflect this adjustment.</p> <p>City/Town</p> <p>Tuition payments to choice or charter schools by a sending school district are deducted from its Chapter 70 payment.</p>	No objects
	9125	Tuition to Horace Mann Charter Schools	<p>Tuition to Commonwealth (9120) and Horace Mann Charter Schools (9125) are treated as expenditures.</p> <p>School Committee - Regional School Districts Only</p> <p>Tuition payments to choice or charter schools by a regional school district are calculated by DESE and sent to DOR, and deducted from its Chapter 70 payment. These amounts are populated on the EOYR.</p> <p>Note that both choice and charter tuition are current-year calculations which means that monthly charges through the first eleven months are estimates. In some cases choice receiving districts have been paid more through May than their final annual amount turns out to be. In this case DOR will recoup the overpayment by adding it to the choice assessment in the June distribution. Accountants/auditors should do a ledger adjustment to reflect this adjustment.</p> <p>City/Town</p> <p>Tuition payments to choice or charter schools by a sending school district are deducted from its Chapter 70 payment.</p>	No objects

NEW	Code	Function Name	Description	Object Codes
	9200	Tuition to Out-of-State Schools	Record, by major program area, Tuition to Out-of-State Schools (9200), tuition or transfer payments to school districts in other states for resident students.	<i>No objects</i>
	9300	Tuition to Non-Public Schools	Record, by major program area, Tuition to Non-Public Schools (9300), tuition or transfer payments to non-public schools for resident students.	<i>No objects</i>
	9400	Tuition to Collaboratives	Record, by major program, tuition payments to Collaboratives (9400) for tuition paid to Collaboratives for resident students. Report other Collaborative-provided services in the appropriate function.	<i>No objects</i>
	9500	Regional School Assessment	Record payment for assessments to member regional school districts (9500) in accordance with regional school district agreements. Include both the academic and vocational assessments, as appropriate. Include the total assessment including operating, transportation, and capital costs. Members of Bristol and Norfolk County who are charged tuition increments above the county assessment should report the tuition payments on this line.	<i>No objects</i>

Object Code Expenditures

This section defines the category of goods or services purchased under the functional categories defined above.

01 Salaries Professional

The full-time, part-time and prorated portions of payments to personnel services of a professional nature rendered to an education plan. Categories included as professional are Superintendents, Principals, Supervisors, Teachers, Librarians, Counselors, Psychologists and other professional educators.

02 Salaries Secretarial and Clerical

Payments for a grouping of assignments to perform the activities of preparing, transferring, transcribing, systematizing or preserving communications, records and transactions, regardless of the level of skills required.

03 Salaries Other

Payment for a grouping of assignments regardless of level of difficulty that relate to supportive services. Included as other salaries: Custodians, Aides, Substitutes, Paraprofessional, Food Service Personnel, School Bus Drivers, Cross Walk Guards and other classified salaries not identified as professional, secretarial and clerical.

04 Contract Services

Payments for services rendered by personnel who are not on the payroll and are not regular employees, including all related expenses covered by the contract.

05 Supplies and Materials-

Materials and items of an expendable nature that is consumed, worn out or deteriorated in use, loses its identity through fabrication or incorporation into a different or more complex unit or substance. These items are defined as having a unit price of under \$5,000.

06 Other Expenditures -

Expenditures not chargeable to another object code, such as dues, subscriptions and travel for staff. (food, coal, fuel oil, gas, steam, wood, file servers)

09 Transfers –

Payments to other local educational agencies, (LEAs) and regional school districts for services rendered. This object code includes all of functional code 9000.

FY24 POSITIONS FUNDED WITH GRANTS OR REVOLVING FUNDS

<u>Position</u>	<u>% of Salary</u>	<u>Fund Amt</u>	<u>Source</u>
Registration Specialist	100%	\$ 56,000.00	Alphabest Revolving
ELL Teacher	100%	\$ 91,632.00	ESSER
ADJ Counselor	100%	\$ 91,784.00	ESSER
ADJ Counselor	100%	\$ 66,125.00	ESSER
ADJ Counselor	100%	\$ 66,125.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Principal Support	100%	\$ 37,638.00	ESSER
Nurse	100%	\$ 60,779.00	ESSER
Food Service Director & Staff	100%	\$ 557,736.00	Food Service Revolving
Athletic Director/HS Facilities	20%	\$ 25,119.20	Rental Income
TMHS Security	50%	\$ 15,466.00	Rental Income
TMHS Security	50%	\$ 13,000.00	Parking Fees
PK Teacher	100%	\$ 73,432.00	Pre School Tuition
PK Teacher	100%	\$ 69,748.00	Pre School Tuition
PK Aide	100%	\$ 23,500.00	Pre School Tuition
PK Aide	100%	\$ 23,500.00	Pre School Tuition
Special Education Teacher	100%	\$ 106,804.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 97,014.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 97,014.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 91,632.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 91,632.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 91,632.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 91,632.00	Special Ed 240 Grant
Special Education Teacher	100%	\$ 91,632.00	Special Ed 240 Grant
Reading Specialist	68%	\$ 60,439.08	Title I
Reading Specialist	68%	\$ 62,309.76	Title I
Reading Specialist	68%	\$ 64,687.04	Title I
Academic Support	68%	\$ 15,341.48	Title I
Academic Support	68%	\$ 16,989.12	Title I
Academic Support	68%	\$ 20,405.44	Title I
Academic Support	68%	\$ 15,341.48	Title I
Academic Support	68%	\$ 15,341.48	Title I

Recognition and/or Presentations

Tewksbury School Committee - January 11, 2023
RECOGNITIONS

TMHS GIRLS VARSITY VOLLEYBALL TEAM
MIAA DIV III STATE CHAMPIONS

Tori Rowe*	Carrina Barron*	Ava Fernandes*
Chloe Burns		Jennie Lester
McKayla Conley		Madelyn Montejo
Olivia Cueva		Charlotte Morris
Vanessa Green		Julia Moura
Kiley Kennedy		Ava Nordbruch

***Team Captains** - Tori Rowe, Carrina Barron, Ava Fernandes

Head Coach - Allison Luppi ♦ **Assistant Coaches** - Kaitlyn Stokes & Erin Murphy

Athletic Trainer: Chris Mahanna

Athletic Director: Ron Drouin

TMHS ESPORTS TEAM
MSAA ESPORTS ROCKET LEAGUE STATE CHAMPIONS

Toffy Beylouné	Andy Harlalka
Peter Impink	Jonas Jiminez

Team Advisor - Sanford Arbogast

PRESENTATIONS

TPS 2023-2024 PRESCHOOL PROGRAMS

Alexis Bosworth - Principal, Dewing School

Terry Gerrish - Principal, Heath Brook School



Tewksbury Public Schools Preschool Program

2023-2024



Our Goal

To provide equal access to
Preschool programming at both the
Dewing and Heath Brook Schools

Current Preschool Programming

- Currently, the **Dewing School** provides preschool services for students who require special education services regardless of attendance area.
 - Currently, these services are **not** offered at the Heath Brook School.
- The **Heath Brook** School houses a full-day preschool program through Community Services.
 - Currently, this is **not** offered at the Dewing School.

Current TMHS Preschool Program

- At this time, we are not proposing any changes to the TMHS Preschool Program, with the exception of increasing the one time enrollment fee to \$100.
- This program will continue to offer 15 slots for 4 year old students and will continue to support the *Child Development* courses for High School students.

Current Data

115 PK students at Dewing

- 10 Tuition from Heath Brook
- 33 Special Education From the Heath Brook
- 29 Tuition from Dewing
- 43 Special Education from Dewing

45 PK students at Heath Brook (CS)

- 35 tuition from Heath Brook
- 10 tuition from Dewing

Current Programs at Dewing School

Integrated Preschool

- 4 - Classroom Teachers
- 4 - AM classes
- 4 - PM classes*

Half Day Programs Only

Developmental Learning Center (DLC: substantially separate)

- 5 Classroom Teachers

Full Day Program
(8-1 pm - 4 days and 8-11:30 am -1 day)

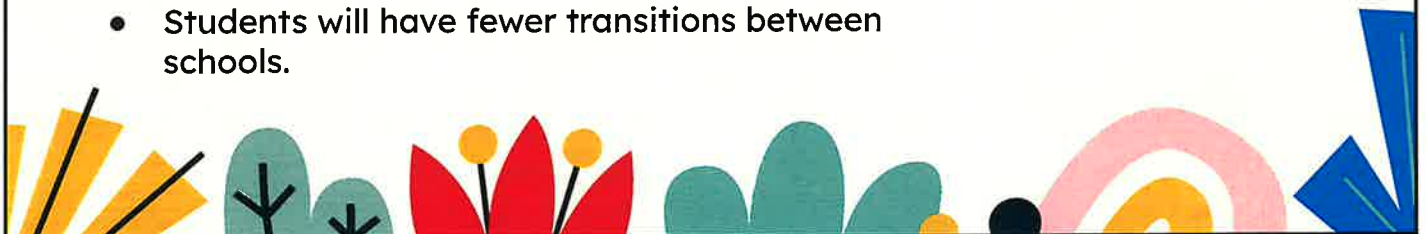
Current Program at Heath Brook Community Services

Community Services Preschool Program offers
45 slots for students to access full day preschool.
(8:00 am – 2:30 am)



Changes for 2023-2024

- Students will attend preschool at their home school, assigned by address.
- This will provide equal access to services at both schools (HB & DEW). These services may include: preschool programming, special education services and an extension program for a longer day.
- Students will have fewer transitions between schools.



Proposed Model

Dewing School

- 3 Integrated Preschool Classrooms
- 3 DLC Classrooms
- Community Services Extension Program (to extend to full day if parents wish)-15 students in AM and 15 in PM

Heath Brook School

- 2 Integrated Preschool Classrooms
- 3 DLC Classrooms
- Community Services Extension Program (to extend to full day if parents wish)-15 students in AM and 15 in PM

*Information is based on current projections for all classrooms. We may be able to offer additional classroom space for CS Extension Program.

Informing Families

[Preschool 23-24 proposed tuition 12/14/22](#)

[Preschool Flyer](#)

[PK letter to families receiving Special Education Services](#)

Heath Brook and Dewing

Current pricing:	Time	# hours/day	# hours/week	# hours 40 weeks	Cost per hour	Cost per month	Cost per year
High School EC class	9 - 12	3 hours	15	600			\$50 Application fee; \$0 tuition
HB CS full day class	8:00-2:30	6.5	32.5	1300	\$5.19	\$675	\$6,750
HB CS partial day (from LFD)	10:15 - 2:30	4.25	21.25	850	\$3.97	\$338	\$3,375 SWIEP
LFD part time class	8:00 - 10:15. OR 12:15 - 2:30	2.25	11.25	450	\$5.33	\$240	\$2,400 SWOIEP

Proposed Pricing	Time	SWOIEP (Students Without IEPs)						SWIEP (Students With IEPs)					
		# hours/day	# hours/week	# hours 40 weeks	Cost per hour	Cost per month	Cost per year	# hours/day	# hours/week	# hours 40 weeks	Cost per hour	Cost per month	Cost per year
High School EC class	9-12	3 hours	15	600			\$100	NA					NA
Full Day Option - 4 YO	TIPS 8:00-10:15 then CS 10:15 - 2:30	6.5	32.5	1300	\$6.50	\$845	\$8,450	4.25	21.25	850	\$6.50	\$553	\$5,525
Full Day Option - 3YO	CS 8:00-12:15 then TIPS 12:15 - 2:30	6.5	32.5	1300	\$6.50	\$845	\$8,450	4.25	21.25	850	\$6.50	\$553	\$5,525
Part Day Option - 4 YO	TIPS 8:00 - 10:15	2.25	11.25	450	\$6.67	\$300	\$3,000	2.25	11.25	450			No Charge
Part Day Option - 3 YO	TIPS. 12:15 - 2:30	2.25	11.25	450	\$6.67	\$300	\$3,000	2.25	11.25	450			No Charge

Tewksbury Public Schools Preschool Programs

2023-2024



For the 2023-2024 school year, preschool programs *have changed*.
Please refer to this document for the most up to date information.



Beginning in the fall of 2023, we are excited to announce that preschool programs will be offered at both the Heath Brook and Dewing Schools. This will allow students to attend their home school (where they will also be attending Kindergarten and First Grade).

Open enrollment for all programs will begin after the February break and notification will be sent out to families as well as posted on the Tewksbury Public Schools Website

You must enroll through: <https://register.communitypass.net/>

Integrated Preschool at Heath Brook and Dewing Schools



The Integrated Preschool Program at the Heath Brook and Dewing Schools offer a child-centered curriculum. The program is designed to create a structured learning environment which fosters creativity, independence, and community building. The social-emotional learning needs of each student are addressed. The program focuses on preparing students for Kindergarten. The curriculum is aligned with Massachusetts Curriculum Standards. Students learn through play and exploration of their environment. Daily activities include language arts, math, readiness, and structured activities for social development.

The Integrated Preschool supports a population of diverse learners and is developed to support students who are receiving special education services in an inclusive learning environment. The preschool is developed to meet the individualized learning needs of all students. Classes include both students with and without IEPs. Our students without identified disabilities act as typically developing role models for all students. Staff are DESE licensed early childhood special educators and related service providers.

Option 1	4 Year-Old 1/2 DAY INTEGRATED PRESCHOOL
<ul style="list-style-type: none">• 5 mornings a week, Monday-Friday 8:00 am-10:15 am• Tuition \$300/month• Students must turn 4 by August 31, 2023	
Option 2	3 Year Old 1/2 DAY INTEGRATED PRESCHOOL
<ul style="list-style-type: none">• 5 mornings a week, Monday-Friday 12:15 pm-2:30 pm• Tuition \$300/month• Students must turn 3 by August 31, 2023	

Integrated Preschool Contacts

Terry Gerrish
Principal, Heath Brook School
978-640-7865
tgerrish@tewksbury.k12.ma.us

Alexis Bosworth
Principal, Dewing School
978-640-7858
abosworth@tewksbury.k12.ma.us

Jennifer Ziniti
Preschool Secretary 978-640-7858 or jziniti@tewksbury.k12.ma.us

Do you need a FULL DAY OPTION?



Longer Day Option: For families who require a longer day, students may be enrolled in a 1/2 day preschool program and attend an optional longer-day session provided through the Office of Community Services to complete their day. Students will be assigned to two different teachers. **4 year-old students must be enrolled in the AM 1/2 day Integrated Preschool and 3 year-old students must be enrolled in the PM 1/2 day Integrated Preschool in order to be eligible for the longer day option.**

Students would enroll in the Integrated Preschool Program session for their age group and would then transition to/from the Community Services Program for the balance of the day.

Example: 3 Year-Old Full Day

- Community Services Preschool Extension Program 8:00 AM -12:15 PM
- Integrated Preschool Program: 12:15 PM - 2:30 PM

Example: 4 Year Old Full Day

- Integrated Preschool Program 8:00 AM - 10:15 AM
- Community Services Preschool Extension Program 10:15 AM - 2:30 PM

Cost for Community Services Extension Program: \$545.00/month in addition to \$300/month for Integrated Preschool Program. Total \$845.00/month

**Depending on enrollment and availability, mixed age grouping may occur.*

Space is limited for all programs.

**Preschool start and end times are subject to change.*

Community Services Preschool Extension Programs Heath Brook and Dewing Schools



We know that some families need a longer day. We are pleased to offer the The Community Service Preschool Extension Program to create a longer day in preschool. This program is also designed to support a structured learning environment which fosters creativity, independence and community building. The social-emotional learning needs of each student are addressed. The four year old program focuses on preparing students for Kindergarten. The three year old program focuses on school readiness. The curriculum is aligned with Massachusetts Curriculum Standards. Students learn through play and exploration of their environment. Daily activities include language arts, math, readiness, and structured activities for social development. The longer, full-day option allows for lunch, recess and a rest period for students. Students must attend the Integrated Preschool during their designated time and transition from/to the The Community Service Preschool Extension Program.

Classes are taught by a DESE licensed preschool teacher and an aide, who cooperatively support the children in their learning.

Contact Information
Dr. Cynthia Basteri
Community Services
978-640-7800 x5168
basteric@tewksbury.k12.ma.us

Do you need childcare before or after school? If so, AlphaBEST will be offering extended day opportunities for our preschool programs at the Heath Brook and Dewing Schools before 8 am and after 2:30 pm. Please contact AlphaBEST for pricing options. <https://www.alphabest.org/tewksburyma/>

Tewksbury Memorial High School Preschool Program
320 Pleasant Street
Tewksbury, MA 01876



1/2 day Preschool

5 Mornings
Monday-Friday
9:00-12:00

Cost: \$100.00 enrollment fee. No additional tuition.

***This program is for students who will turn 4 by August 31, 2023. Orientation for TMHS Program- Orientation will be on Monday, Sept. 11, 2023 and preschool will begin on Tuesday, 9/12/23**

The THMS Preschool is a part-time public preschool which offers a fun, safe and secure learning environment. The goal of the program is to address the total development of the child through a mixture of free play and planned activities designed and created by following the Preschool Massachusetts State Frameworks.

The program is staffed with high school students who are enrolled in the high school child care classes and who are learning to teach. The high school students gain incredible hands-on experience while the preschool children benefit from the favorable low student/teacher/child ratio. High School Students are supervised by a Licensed Teacher. There is a private bathroom for preschool students in the classroom.

*This program teaches high school students how to work with 4/5 year-old children who are demonstrating age appropriate developmental skills. High School students assigned to the class transition every 68 minutes. As a result, multiple students will work with young children attending the preschool program. Students who attend this class must be able to manage multiple staff transitions, loud bells and multiple announcements. The class is capped at 15 preschool students.

The preschool program has a separate entrance by the playground.

Contact Information:

Nicole Smallidge
Program Instructor
nsmallidge@tewksbury.k12.ma.us

Jennifer Ziniti
Preschool Secretary
978-640-7858 or jziniti@tewksbury.k12.ma.us

Frequently Asked Questions for Dewing and Heath Brook Preschools

I live in the Heath Brook district, may I enroll my child at the Dewing Preschool/I live in the Dewing district, may I enroll my child at the Heath Brook School?

No. Your child must attend the preschool program at his/her designated school. This is a change for the 2023-2024 school year. We have mirrored our preschool programs at each elementary school to provide your child with the most robust preschool experience at their home school.

My child does not turn three until November. May I register him/her for preschool?

No. If you plan to enroll your child in a tuition slot as a 3-year-old, s/he must turn three by August 31, 2023. If you plan to enroll your child in a tuition slot as a 4-year-old, s/he must turn four by August 31, 2023.

Why can't I enroll my 3 year-old child in the morning session?

Our classrooms are primarily grouped by age. This allows our teachers to differentiate the learning experience based on age. There may be times when teams make recommendations for placement in a different-aged classroom, but these recommendations are made on an individual basis and only after observation and data collection.

How do I enroll in the programs?

Open enrollment will begin after the February break. There are a select number of open slots available for each of the preschool programs. ***Students who have previously attended the preschool program will have priority in their current program, prior to the open enrollment date.*** All other openings will be filled on a ***first-come, first-serve basis***. Once you enroll in the program on Community Pass and have paid your deposit of the first month's tuition, you will receive a confirmation via email. You must then complete your registration with Central Registration during the designated time frame. The time slots will be sent to you via email. Enrollment and deposits for all programs must be completed using Community Pass.

COMMUNITY PASS LINK: <https://register.communitypass.net/>

I already have a Community Pass Account, what should I do?

If you already have an account, you may add your preschool child to this account. Be sure to choose "Prek-Kindergarten" as your student's grade (not Infant/Toddler). This must be done prior to the enrollment date to facilitate the enrollment process.

I don't have a Community Pass Account, what should I do?

To create an account you will need to add yourself and your student to the account. Be sure to choose "Prek-Kindergarten" as your student's grade (not Infant/Toddler). This must be done prior to the enrollment date to facilitate the enrollment process.

Will there be an information session?

Yes, we will offer an information session in early February 2023.

What is the start date?

The start date for both the Dewing and Heath Brook programs will be on the first day of school (date TBD)

Do I need to make a tuition deposit?

A deposit of your child's first month of tuition is due upon completion of enrollment in Community Pass.

My child has an IEP and requires specialized instruction. Are these the only options for services?

Services are based upon the individual learning needs of students and recommendations for services are based upon team determination. If your child requires special education services, in most cases, these will be provided in your child's home district. There are other options for programming available based on student need. Please contact your child's special education case manager for additional information. Please note: the Community Services Preschool Extension Program is a separate program and is not considered a special education program. The Community Services Extension Program is an optional tuition based program for families who require a longer day.



Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **12/08/2022**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,493,126.32**

GRANTS

\$27,722.58	2022-2023 Special Ed 240 Grant
\$10,166.28	2022-2023 Title I Grant
\$150.00	2021-2022 Title II Grant
	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
	2022-2023 ASOST Grant
\$3,235.41	2022-2023 21st Century Grant
\$231.25	2022-2023 21st Century Sped Enhancement
	2022-2023 21st Century Summer
	2022-2023 Academic Acceleration Grant
\$19,069.63	2022-2023 ESSER II Grant
	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

\$5,684.63	2022-2023 Community Services
\$6,953.39	2022-2023 Community Services Preschool Program
	2022-2023 Adult Education Program
\$35,378.56	2022-2023 Lunch Program
\$2,063.27	2022-2023 Facilities
\$5,870.42	2022-2023 Recreation
\$687.53	2022-2023 Parking Fees
\$4,921.60	2022-2023 Preschool
	2022-2023 Advanced Placement
\$1,662.00	2022-2023 Wynn Intramurals

\$123,796.55 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,369,329.77	2022-2023 School Department Account
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\$1,493,126.32 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **12/22/2022**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,530,815.39**

GRANTS

\$30,269.33	2022-2023 Special Ed 240 Grant
\$11,014.37	2022-2023 Title I Grant
\$238.04	2021-2022 Title II Grant
	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
\$475.00	2022-2023 ASOST Grant
\$2,675.89	2022-2023 21st Century Grant
\$360.75	2022-2023 21st Century Sped Enhancement
	2022-2023 21st Century Summer
	2022-2023 Academic Acceleration Grant
\$18,563.82	2022-2023 ESSER II Grant
\$2,289.89	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

\$9,492.33	2022-2023 Community Services Preschool Program
\$2,475.00	2022-2023 Adult Education Program
\$39,138.47	2022-2023 Lunch Program
\$4,358.15	2022-2023 Facilities
\$4,378.20	2022-2023 Recreation
\$687.53	2022-2023 Parking Fees
\$4,921.60	2022-2023 Preschool
	2022-2023 Advanced Placement
	2022-2023 Wynn Intramurals

\$131,338.37 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,399,477.02	2022-2023 School Department Account
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\$1,530,815.39 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **01/05/2023**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,460,523.38**

GRANTS

\$27,269.33	2022-2023 Special Ed 240 Grant
\$10,650.30	2022-2023 Title I Grant
\$396.87	2021-2022 Title II Grant
	2021-2022 Title IV Grant
	2021-2022 Early Childhood Grant
\$250.00	2022-2023 ASOST Grant
\$800.00	2022-2023 21st Century Grant
\$2,435.83	2022-2023 21st Century Sped Enhancement
	2022-2023 21st Century Summer
\$275.00	2022-2023 Social Emotional Learning Grant
\$17,011.11	2022-2023 ESSER II Grant
	2022-2023 ESSER III Grant

REVOLVING ACCOUNTS

\$4,259.25	2022-2023 Community Services Preschool Program
\$1,075.00	2022-2023 Adult Education Program
\$33,469.15	2022-2023 Lunch Program
\$796.37	2022-2023 Facilities
\$2,225.93	2022-2023 Recreation
\$687.53	2022-2023 Parking Fees
\$4,921.60	2022-2023 Preschool
	2022-2023 Advanced Placement
	2022-2023 Wynn Intramurals

\$106,523.27 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,354,000.11	2022-2023 School Department Account
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\$1,460,523.38 TOTAL

Superintendent/ Staff /School Committee Reports

Consent Agenda

Policy

File: EB - SAFETY PROGRAM

Accidents **are undesirable**, unplanned occurrences that can result in tragic consequences: ~~bodily harm, loss of school time, property damage, legal action, and even fatality~~. The Tewksbury School Committee will guard against such occurrences by taking precautions to protect the safety of all students, employees, visitors and others present on school property or at school-sponsored events.

The Committee will comply with safety requirements established by governmental authorities and will insist that its staff adhere to recommended safety practices as these pertain, for example, to the school ~~plant~~ **facility**, special areas of instruction, student transportation, school sports and occupational safety.

The practice of safety will also be considered a facet of the instructional program of the schools. Instruction in accident prevention as well as fire prevention; emergency procedures; traffic, bicycle, and pedestrian safety.

The Superintendent will have overall responsibility for the safety program of the school ~~system~~ **district**. It will be the responsibility of the Superintendent to see that appropriate staff members are kept informed of current state and local requirements relating to fire prevention, ~~civil defense, sanitation, public health, and occupational safety~~.

Efforts directed toward the prevention of accidents will succeed only to the degree that all staff members recognize that preventing accidents is a daily operational responsibility.

{Adoption date}

SOURCE: MASC Updated 2022

Revised: May 4, 1998

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

LEGAL REF.: M.G.L. [71:55C](#)

[603 CMR 36:00](#)

[EEAE](#), School Bus Safety Program

[GBGB](#), Staff Personal Security and Safety

[IHAM](#), Health Education

~~JLI~~, Student Safety

File: EBB - FIRST AID

The district attempts to provide a safe environment. If an accident or sudden illness occurs, school personnel will administer first aid and, if warranted, call appropriate emergency medical services. In the case of illness that may include an infectious disease the school physician **Board of Health** shall be notified in accordance with law.

First aid is defined as the immediate and temporary care given in case of an accident or sudden illness, which enables the ~~child~~ **student** to be taken safely home or to a physician. It does not include diagnosis or treatment. Any care beyond first aid will not be given.

At each school, procedures will be developed for the proper handling of an injury to, or sudden illness of, a ~~child~~ **student** or staff member. These will be made known to the staff and will incorporate the following requirements:

1. The school nurse or another trained person will be responsible for administering first aid.
2. When the nature of an illness or an injury appears in any way serious, every effort will be made to contact the parent/guardian and/or family physician immediately.
3. In extreme emergencies, the school nurse, school physician or Principal may make arrangements for immediate transport to a hospital of injured or ill students, contacting parent/guardian in advance if at all possible.
4. The teacher or other staff member to whom a ~~child~~ **student** is responsible at the time an accident occurs will make out a report on an official form providing details about the accident. This will be required for every accident for which first aid is given.
5. All accidents to students and staff members **that could potentially require medical follow-up** will be reported as soon as possible to the Superintendent **and, if the Superintendent deems appropriate, to the School Committee.**

SOURCE MASC: Updated 2022

{Adoption date}

Revised: January 18, 1996

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

LEGAL REFS.: M.G.L. [71:55A](#); [71:56](#)

CROSS REF.: [JLC](#), Student Health Services and Requirements

File: EBC - EMERGENCY PLANS

Advance planning for emergencies and disasters is essential to provide for the safety of students and staff; it also strengthens the morale of all concerned to know that plans exist and that students and staff have been trained in carrying out the plans.

The Superintendent will develop and maintain plans that meet the requirements of state law for preparedness in case of fire, civil emergencies, natural disasters, and safety threats.

The Superintendent shall develop, in consultation with school nurses, school physicians, athletic coaches, trainers, local **police, fire** and Emergency Medical Services agencies, an Emergency Medical Response Plan for each school in the district. Each Plan shall include:

1. A method establishing a rapid communications system linking all parts of the school campus, including outdoor facilities, to local Emergency Medical Services along with protocols to clarify when EMS and other emergency contacts will be called.
2. A determination of EMS response times to any location on the campus.
3. A list of relevant contacts with telephone numbers and a protocol indicating when each person shall be called, including names of experts to help with post-event support.
4. A method to efficiently direct EMS personnel to any location on campus, including the location of available rescue equipment.
5. Safety precautions to prevent injuries in classrooms and on the school campus.
6. A method of providing access to training in CPR and first aid for teachers, athletic coaches, trainers, and other school staff which may include CPR training for High School students; provided that School Committees may opt out of instruction in CPR pursuant to Section 1 of Chapter 71.
7. ~~In the event the school possesses Automated External Defibrillators (AEDs),~~ **The** location of all available Automated External Defibrillators (AEDs), whether the location is fixed or portable, and a list of personnel trained in its use.

The Superintendent shall annually review the response sequence with local police and fire officials. Plans shall be submitted **to local police and fire officials and the DESE** at least every 3 years **by September 1 or when changes occur.** Plans must be updated in the case of new construction or other physical changes to the school campus.

Building Principals will meet all requirements for conducting fire drills and Emergency Response Drills **(at least once per year)** to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and the staff practice in carrying out their assigned responsibilities for building evacuation.

January 11, 2023 - Second & Final Reading: Recommendation to revise TPS policy
December 7, 2022 - First Reading: Recommendation to revise TPS policy
November 16, 2022 - Informational Reading: Recommendation to revise TPS policy

SOURCE MASC: Updated 2022

Revised: May 4, 1998

Revised: November 14, 2012

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

LEGAL REF: M.G.L. [69:8A](#) Section 363 of Chapter 159 of the Acts of 2000

CROSS REF.: [EBCD](#), Emergency Closings

[JL](#), Student Welfare

[JLC](#), Student Health Services and Requirements

File: EBCD - EMERGENCY CLOSINGS

The Superintendent may close the schools or dismiss them early in the event of hazardous weather or other emergencies that threaten the health or safety of students and personnel. While it may be prudent, under certain circumstances, to excuse all students from attending school, to delay the opening hour or to dismiss students early, the Superintendent has the responsibility to see that as much of the administrative, supervisory and operational activity is continued as may be possible. Therefore, if conditions affect only a single school, only that school will be closed.

In making the decision to close schools, the Superintendent will consider many factors, including the following ~~Principal~~ **principle** ones relating to the fundamental concern for the safety and health of the ~~children~~ **students**:

1. Weather conditions, both existing and predicted.
2. Driving, traffic, and parking conditions affecting public and private transportation facilities.
3. Actual occurrence or imminent possibility of any emergency condition that would make the operation of schools difficult or dangerous.
4. Inability of teaching personnel to report for duty, which might result in inadequate supervision of students.

The Superintendent will weigh these factors and take action to close the schools only after consultation with public works and public safety authorities and with school officials from neighboring towns. Students, ~~parents/guardian/guardians~~ and staff will be informed early in each school year of the procedures that will be used to notify them in case of emergency closings. When schools are closed for emergency reasons, staff members will comply with Tewksbury School Committee policy in reporting for work.

{Adoption date}

SOURCE: MASC ~~Policy~~ - **Updated 2022**

Revised: January 18, 1996

Reviewed and Adopted September 25, 2013

Revised:

LEGAL REFS.: M.G.L. [71:4](#); [71:4A](#)

~~CROSS REF.: [EBC](#), Emergency Plans~~

File: EC - BUILDINGS AND GROUNDS MANAGEMENT

The Tewksbury School Committee's most important function is to provide for the education of ~~children~~ **students**, and it recognizes that the education of ~~children~~ **students** is dependent upon many factors, including a proper physical environment that is safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The supervision over the care and safekeeping of property used by the school department will be the general responsibility of the Superintendent or designee. He/she **They** will work with other municipal departments, as necessary, to develop a comprehensive and well-defined plan for the proper maintenance, cleanliness, and safekeeping of all school buildings and grounds to ensure that each school is equally well maintained, equipped, and staffed.

The Superintendent or designee will establish procedures and employ such means as may be necessary to provide accurate information in regard to the nature, condition, location, and value of all property used by the school department; to safeguard the property against loss, damage, or undue depreciation; to recover and restore to usefulness any property that may be lost, stolen or damaged; and to do all things necessary to ensure the proper maintenance, cleanliness, and safe-keeping of school property.

Within the separate schools, the building administrator will be responsible for proper care, maintenance, and cleanliness of buildings, equipment and grounds.

SOURCE: MASC Updated 2022

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

LEGAL REF.: M.G.L. [71:68](#)

File: ECA - BUILDINGS AND GROUNDS SECURITY

Public school buildings and grounds are one of the greatest investments of the ~~town~~ **municipality**. It is deemed in the best interest of the school department and town to protect the investment adequately.

Security should mean not only maintenance of a secure (locked) building, but protection from fire hazards and faulty equipment, and safe practices in the use of electrical, plumbing, and heating equipment and the storage of hazardous materials and chemicals. The Committee expects close cooperation with fire and law enforcement departments and with insurance company inspectors.

Access to school buildings and grounds outside of regular school hours will be limited to personnel whose work requires it. An adequate key control system will be established, which will limit access to buildings to authorized personnel and will safeguard against the chance of entrance to buildings by unauthorized persons.

Funds and valuable records will be kept in a safe place and under lock and key.

Protective devices designed to be used as safeguards against illegal entry and vandalism will be installed and maintained when appropriate to the individual situation. Employment of security personnel may be approved in situations where special risks are involved.

SOURCE MASC: Updated 2022

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

File: ECAC - VANDALISM

The Tewksbury School Committee recognizes that acts of vandalism committed against public and private property are costly and require positive action through educational programs. Consequently, the Committee will support various programs aimed at reducing the amount of vandalism.

Every citizen of the town, staff members, students, and members of the police department are urged by the Tewksbury School Committee to cooperate in reporting any incidents of vandalism to property under control of the school department, and the name(s) of the person or persons believed to be responsible. Each employee will report to the Principal of the school every incident of vandalism known to ~~him/her~~ **them** and, if known, the names of those responsible.

The Superintendent is authorized to sign a criminal complaint and to press the charges against perpetrators of vandalism against school property, and is further authorized to delegate, as ~~he/she~~ **they** sees fit, authority to sign such complaints and to press charges.

Parents/guardians and students will be made aware of the legal implications involved. Reimbursement will be sought for all or part of any damages.

School Department employees who bring personal property to school, for any reason, do so at their own risk and the town of Tewksbury is not liable for any vandalism, or loss incurred.

SOURCE: MASC **Reviewed 2022** /Tewksbury

Reviewed and Adopted September 25, 2013

Revised:

January 11, 2023 - Second & Final Reading: Recommendation to revise TPS policy
December 7, 2022 - First Reading: Recommendation to revise TPS policy
November 16, 2022 - Informational Reading: Recommendation to revise TPS policy

File: EDC - AUTHORIZED USE OF SCHOOL-OWNED MATERIALS

The Tewksbury School Committee wishes to be of assistance, whenever possible, to other town departments and community organizations. Therefore, permission to use school equipment may be granted by the Superintendent upon request by responsible parties or organizations.

School equipment may be used by staff members upon approval of their immediate supervisor and when the use is related to their school employment.

Use of school equipment by students must be approved by the building administrator and the equipment is to be used in connection with their studies or extracurricular activities.

Proper controls will be established by the ~~Business Manager~~ **Superintendent** to assure the user's responsibility for, and return of, all school equipment.

Reviewed and Adopted September 25, 2013

Reviewed and Approved: December 6, 2017

Revised:

File: EEA - STUDENT TRANSPORTATION SERVICES

The major purpose of the school system's ~~district's~~ transportation services is to aid students in getting to and from school in an efficient, safe, and economical manner.

The school system ~~district~~ will ~~may~~ contract for transportation services. Contracts will be awarded on a competitive bid basis by the Tewksbury School Committee. Bus contractors, ~~and taxi contractors, 7D contractors, and school districts,~~ who will be held responsible for the safe operation of school buses, will comply with all applicable state and federal laws and regulations, including but not limited to:

1. specifications for school bus design and equipment
2. inspection of buses
3. qualifications and examinations of bus drivers
4. driving regulations
5. small vehicle requirements, if applicable
6. insurance coverage
7. adherence to local regulations and directives as specified in bid contracts.

The Superintendent or designee, working with the bus contractor and other appropriate administrators, will be responsible for establishing bus schedules, routes, stops, and all other matters relative to the transportation program.

SOURCE MASC: Updated 2022

{Adoption date}

Revised: January 18, 1996

Reviewed and Adopted September 25, 2013

Revised:

LEGAL REFS.: M.G.L. 40:5; 71:7A, B and C; 71:37D; 71:48A; 71:68; 71:71A;
71B:4; 71B:5; 71B:8; 74:8A; 76:1; 76:12B; 76:14

CROSS REF.: [EEAA](#), Walkers and Riders

File: EEAA - WALKERS AND RIDERS

Students will be entitled to transportation to and from school at the expense of the public schools when such transportation conforms with applicable provisions of the Massachusetts General Laws. Reimbursement to the school system ~~district~~ for transportation costs is given by the Commonwealth, subject to appropriation, only for (a) students living at least one and one half miles from school, **and** (b) students who live more than one mile from the nearest bus stop, ~~and~~ ~~(c) students with special needs for whom transportation must be provided.~~ **Transportation must be provided for students with special needs whose IEP requires it.**

Additionally, the Committee will provide transportation for students as follows:

Kindergarten: All students, except those living in immediate proximity to the school, as determined by the Superintendent.

Grades 1 - 4: Students living more than one mile from school.

Grades 5 - 6: Students living more than one and one-half miles from school.

Grades 7 -12: Students living more than two miles from school.

Exceptions to these guidelines may be made at the discretion of the Superintendent. This will apply particularly to any student who must travel in a hazardous area to and from school. These students will be transported regardless of the mileage limits listed.

SOURCE MASC: Updated 2022

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

Revised:

LEGAL REFS.: M.G.L. ~~40:5~~; 71:7A; 71:68; 71B:5

CROSS REF.: [EEA](#), Student Transportation Services

File: EEAE - SCHOOL BUS SAFETY PROGRAM

The safety and welfare of student riders will be the first consideration in all matters pertaining to transportation. Safety precautions will include the following:

1. Only authorized personnel.

2.1. ~~Children~~ Students will be instructed as to the proper procedure for boarding and exiting from a school bus and in proper and safe conduct while aboard.

3.2. Emergency evacuation drills will be conducted at least twice a year to acquaint student riders with procedures in emergency situations. It is recommended that front and rear door evacuations be conducted at the start of the school year, after routes are established and consistent. Drills should be conducted again during the spring season, as weather permits.

4.3. All vehicles used to transport ~~children~~ students will be inspected periodically for conformance with state and federal safety requirements.

5.4. As required by state law, classroom instruction on school bus safety will be provided three times per year. This instruction should cover all topics discussed in the "Safe Riders Handbook" and should take place at the start of the school year, during the winter season and during the spring season.

SOURCE MASC: Updated 2022

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised:

LEGAL REFS.: M.G.L. 90:7b as amended by Ch. 246 Acts of 1986

M.G.L. 90:1 et seq.; 713:2; 713:7L

Highway Safety Program Standard No. 17

*CROSS REFS.: EB, Safety Program

January 11, 2023 - Second & Final Reading: Recommendation to revise TPS policy
December 7, 2022 - First Reading: Recommendation to revise TPS policy
November 16, 2022 - Informational Reading: Recommendation to revise TPS policy

File: ~~EEAEA-1~~ EEAEB - DRUG AND ALCOHOL TESTING FOR SCHOOL BUS AND COMMERCIAL VEHICLE DRIVERS

The district shall adhere to federal law and Department of Transportation's regulations requiring a drug and alcohol testing program for school bus drivers and commercial vehicle drivers employed by the district. Such testing will be conducted for five different situations: pre-employment, randomly, following an accident, following an authorization to return to duty, and upon reasonable suspicion that a driver is under the influence of alcohol or using drugs.

The district will comply with Department of Transportation protocols regarding the collection and testing necessary to establish whether alcohol or drugs are present in the driver's system, and regulations will be established for the steps to be taken in the event that test results are positive.

This program shall comply with the requirements of Federal law and regulations. The Superintendent or designees shall adopt and enact procedures consistent with the federal regulations, defining the circumstances and procedures for testing.

SOURCE: MASC - NEPN Code Updated 2022

Revised: December 6, 2017

Reviewed and Adopted:

LEGAL REFS.: 49 U.S.C. sec. 2717 et seq. (Omnibus Transportation Employee Testing Act of 1991)

49 C.F.R. Part 40 Procedures for Transportation Workplace and Drug and Alcohol Testing Programs

49 C.F.R. Part 382 Controlled Substance and Alcohol Use and Testing

49 C.F.R. Part 391 Qualification of Drivers

File: EEAG - STUDENT TRANSPORTATION IN PRIVATE VEHICLES

School buses will be used for the transportation of students participating in co-curricular or extra curricular activities. However, when buses are not available, private vehicles may be permitted to transport students to or from school activities that fall within the academic day or extend the school day provided all of the following conditions are met:

1. The activity has the approval of the Superintendent of Schools.
2. The owner of the vehicle being used in transporting students must file evidence with the Superintendent of personnel liability insurance coverage on the vehicle in the amounts of \$100,000 - \$300,000 or more.
3. The parent/guardians of students to be transported in this manner will be fully informed as to this means of transportation and will sign a statement to this effect.
4. The driver and any non-student adult passenger will be subject to a satisfactory CORI and/or background check in accordance with Massachusetts General Laws and School Committee Policy.

SOURCE MASC: Updated 2022

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised:

File: EEAJ - MOTOR VEHICLE IDLING ON SCHOOL GROUNDS

No motor vehicle operator shall cause or allow any motor vehicle operated by ~~him or her~~ **them** on school grounds to idle unnecessarily, except for any of the following reasons: traffic conditions; queuing at a school for the purpose of picking up or discharging students; turbo-charged diesel engine cool down or warm up; maintenance of appropriate temperature for school buses when accepting or discharging passengers not to exceed three minutes in any fifteen minute period or one minute in any fifteen minute period for other motor vehicles; for circumstances involving safety or emergencies and for servicing or repairing motor vehicles; and as these exceptions are more completely described in the below referenced regulations.

The term "school grounds" shall mean in, on or within 100 feet of the real property of the school whether or not it is in session, and shall include any athletic field or facility and any playground used for school purposes or functions which is owned by the municipality or school district, regardless of proximity to a school building, as well as any parking lot appurtenant to such school athletic field, facility or playground.

Reasonable efforts shall be made by the district to identify by signage all known and actual air intake systems, which may be within 100 feet of an idling motor vehicle. A motor vehicle operator shall not idle a motor within 100 feet of such air intake system, unless Tewksbury Public Schools has determined that alternative locations block traffic, impair student safety or are not cost effective.

Tewksbury Public Schools shall erect and maintain in a conspicuous location on school grounds "NO IDLING" signage as described below. All such signage shall contain appropriate sized font so as to be visible from a distance of 50 feet.

**NO IDLING PENALTIES OF \$100 FOR FIRST OFFENSE
AND \$500 FOR SECOND AND SUBSEQUENT OFFENSES
M.G.L. C. 90, § 16B AND 540 CMR 27.00**

It shall be the responsibility of the school administration to ensure that each school bus driver employed by Tewksbury Public Schools and not by a school bus contractor shall, upon employment and at least once per year thereafter, sign a document acknowledging the receipt of copies of M.G.L. c. 90, § 16B and 540 CMR 27.00. The prohibitions contained in M.G.L. c. 90, § 16B shall be enforced by state or local law enforcement agencies.

SOURCE: ~~MASC Policy~~ - Reviewed 2022

Adopted: September 25, 2013

Revised:

LEGAL REF.: M.G.L. 71:37H, 90:16B and 540 CMR 27.00

Old Business

22-23 PD & WS SCHEDULE

DEC 22ND 1/2 DAY

School	Title	Group	Where	When	MINUTES	Aides Optional	Notes	IT
TMHS	Vision of a Learner Exemplar & Attribute Survey		TMHS		180		Bring laptops	
Wynn	Vision of a Learner Exemplar & Attribute Survey		Wynn		180		Bring laptops	
Ryan	Vision of a Learner Exemplar & Attribute Survey		Ryan		180		Bring laptops	
CES 2-4	CES Training		Building Based		180		Bring laptops	
HB PK-1	Vision of a Learner Exemplar & Attribute Survey		HB		180		Bring laptops	
DEWING PK-1	Vision of a Learner Exemplar & Attribute Survey		Dewing		180		Bring laptops	
*Nurses	Review/Revise Concussion Policy		TMHS				Moving/packing for Angela and Kathy	
*OT/PT	Transition Planning		Ryan Rm 101	12-3	180			

22-23 PD & WS SCHEDULE

DEC 23RD 1/2 DAY

School	Title	Group	Where	When	MINUTES	Aides Optional	Notes	IT
TMHS	Fostering a Sense of Belonging & Engagement Among Staff		TMHS		180			
Wynn	Fostering a Sense of Belonging & Engagement Among Staff		Wynn		180			
Ryan	Fostering a Sense of Belonging & Engagement Among Staff		Ryan		180			
CES 2-4	MOVING		CES		180			
HB PK-1	Fostering a Sense of Belonging & Engagement Among Staff		HB		180			
DEWING PK-1	Fostering a Sense of Belonging & Engagement Among Staff		DEWING		180			
*Nurses	Review/Revise Concussion Policy		TMHS		180		Moving/packing for Angela and Kathy	

22-23 PD & WS SCHEDULE

JAN 3RD Full Day

School	Group	Title	Where	When	Hours	Aides Optional	Notes	IT
Morning Session		See below (DRAFT TOPICS...SUBJECT TO CHANGE)	VARIES	8:00 - 11:00	3	varies		
TMHS	All 9-12 staff	S-E-T Activity	TMHS	8:00 - 11:00	3		Bring laptops	
Wynn	All 7 & 8 staff	S-E-T Activity	TMHS	8:00 - 11:00	3		Bring laptops	
Ryan	All 5 & 6 staff	S-E-T Activity	TMHS	8:00 - 11:00	3		Bring laptops	
CES 2-4	All 2 - 4 staff	CES Training	CES	8:00 - 11:00	3		Bring laptops	
Dewing	All Pk-1 staff	S-E-T Activity	TMHS	8:00 - 11:00	3		Bring laptops	
Health Brook	All Pk-1 staff	S-E-T Activity	TMHS	8:00 - 11:00	3		Bring laptops	
Nurses	All nurses	Department meetings		8:00 - 11:00	3		Bring laptops	
ALL STAFF		LUNCH	ON YOUR OWN	11:00 - 12:00	1			
Afternoon Session		See below (DRAFT TOPICS...SUBJECT TO CHANGE)	VARIES	8:00 - 11:00	3	varies		
TMHS	All 9-12 staff	PLC TEAM WORK	Building Based	12:00 - 3:00	3		Bring laptops	
Wynn	All 7 & 8 staff	PLC TEAM WORK	Building Based	12:00 - 3:00	3		Bring laptops	
Ryan	All 5 & 6 staff	PLC TEAM WORK	Building Based	12:00 - 3:00	3		Bring laptops	
CES 2-4	All 2 - 4 staff	CES Training	CES	12:00 - 3:00	3		Bring laptops	
Dewing	All Pk-1 staff	PLC TEAM WORK	Building Based	12:00 - 3:00	3		Bring laptops	
Health Brook	All Pk-1 staff	PLC TEAM WORK	Building Based	12:00 - 3:00	3		Bring laptops	
Nurses	All nurses	Department meetings		12:00 - 3:00	3		Bring laptops	

22-23 PD & WS SCHEDULE

JAN 4th Full Day

School	Group	Title	Where	When	Hours	Aides Optional	Notes	IT
Morning Session		See below	See Below	12:00 - 3:00	3	varies		
TMHS	All 9 - 12 staff	SEL with Alex Hirshberg	TMHS	8:00 - 11:00	3		Bring laptops	
Wynn	All 7 & 8 staff	SEL with Alex Hirshberg	TMHS	8:00 - 11:00	3		Bring laptops	
Ryan	All 5 & 6 staff	SEL with Alex Hirshberg	TMHS	8:00 - 11:00	3		Bring laptops	
CES 2-4	All 2 - 4 staff	CES Training	CES	8:00 - 11:00	3		Bring laptops	
Dewing	All Pk-1 staff	SEL PD - Universal Life Skills	Dewing	8:00 - 11:00	3		Bring laptops	
Health Brook	All Pk-1 staff	SEL PD - Universal Life Skills	Dewing	8:00 - 11:00	3		Bring laptops	
Nurses	All nurses	Department meetings		8:00 - 11:00	3		Bring laptops	
EL	All EL staff	ACCESS Training		8:00 - 11:00	3		Bring laptops	
LUNCH		ALL	ON OWN	11:00-12:00	---	---	---	
Afternoon Session		See below	See Below	12:00 - 3:00	3	varies		
TMHS	All 9-12 staff	SEL Curriculum Planning	Building Based	12:00 - 3:00	3		Bring laptops	
Wynn	All 7 & 8 staff	SEL Curriculum Planning	Building Based	12:00 - 3:00	3		Bring laptops	
Ryan	All 5 & 6 staff	SEL Curriculum Planning	Building Based	12:00 - 3:00	3		Bring laptops	
CES 2-4	All 2 - 4 staff	CES Training	CES	12:00 - 3:00	3		Bring laptops	
Dewing	All Pk-1 staff	SEL PD - Universal Life Skills	Dewing	12:00 - 3:00	3		Bring laptops	
Health Brook	All Pk-1 staff	SEL PD - Universal Life Skills	Dewing	12:00 - 3:00	3		Bring laptops	
Nurses	All nurses	Department meetings		12:00 - 3:00	3		Bring laptops	
EL	All EL staff	ACCESS Training		12:00 - 3:00	3		Bring laptops	
Spire Training	EL/MSNTs	Spire Training	Ryan, Room 101	12:00 - 3:00	3		Bring laptops	

New Business



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee

From: Brenda Theriault-Regan
Superintendent of Schools

Date: January 9, 2023

Re: Out-of-State (Day-trip) Field Trip Request

This Requires A Roll Call Vote

The following is a request from Jon DiPrima, Wynn School Drama Director/ELA teacher, for an out-of-state day trip to New York City to see *& Juliet* on Broadway, March 18, 2023. Principal John Weir has given his support of the trip. **This requires a Roll Call vote of the School Committee.**

January 9, 2023

To: Ms. Brenda Theriault-Regan, Superintendent of Schools
School Committee Members

From: Jon DiPrima, WMS Drama Teacher
Celeste Pellegrino, TMHS Drama Teacher

RE: Out-of-State Field Trip 2023 Broadway Performance of "*&Juliet*"

In order to strengthen the bridge between the drama programs of the John W. Wynn Middle School and Tewksbury Memorial High School, and teachers, Jon DiPrima and Celeste Pellegrino, are looking to continue hosting an annual day trip to see a show on Broadway in New York City. This event will be open to TPS students to help foster a love and appreciation for theatrical endeavors.

The trip is open to all TPS students in grades 7-12 currently participating in after-school drama programs. All participating students will be under the supervision of the two teachers listed above, chaperones and a nurse in accordance with the TPS policy for closed field trips (Policy IJOA).

This year, we would like to see *&Juliet*. Before seeing the show, students would participate in a workshop- Broadway 101 (potentially run by a cast member depending on availability). Following the production, we would like to hold dinner at Ellen's Stardust Diner.

Broadway Field Trip Requirements March 18, 2023:

- A Field Trip Permission form will be submitted and approval received prior to the trip;
- All regulations, in accordance with Policy IJOA, for the necessary chaperones will be completed prior to the trip on March 18, 2023;
- All permission slips and requirements, in accordance with Policy IJOA, Sections 2-5, will be completed for each student prior to the trip;
- All Consent & Release forms, in accordance with Policy IJOA, will be completed and submitted prior to the trip.

A proposed itinerary for March 18th, 2023:

- Leave Wynn MS by 5am;
- Stop for breakfast (rest stop/food court)- NOT INCLUDED IN PRICE;
- Broadway Workshop (90 Min) around 10 am;
- Lunch at Times Square Restaurant- NOT INCLUDED IN PRICE;
- *&Juliet* at 2 pm; runs approximately 2hrs 30 minutes (1 intermission);
- Dinner at Ellen's Stardust Diner around 5pm (included in price!);
- Leave NYC around 7 pm;
- Stop bathroom break at rest stop;
- Return to Tewksbury around 11:30 pm.

Cost Proposal:

Item	Full Cost before tax	Cost Per Student
Bus (Including gratuity)	\$3,503.64	\$78.00*
Broadway Workshop	\$2000	\$45
Dinner at Ellen's Stardust Diner	2,190.67	\$49.00
Ticket to &JULIET + <i>Talkback</i>	\$4764.5	\$106
Total:	\$12,458.81	\$277

**Price reflects 45 student participants.*

For more information, contact Mr. DiPrima (jdiprima@teewksbury.k12.ma.us) at the John W. Wynn Middle School or go to andjulietbroadway.com.



Tewksbury Public Schools
139 Pleasant Street, Tewksbury, MA 01876

MEMORANDUM

To: School Committee Members
From: Brenda T-Regan, Superintendent
Date: January 5, 2023
Re: New Preschool Curricular Resources

This Requires a Roll Call Vote

I recommend the School Committee support the purchase of the *Frog Street* textbooks by Frog Street Press, LLC, as the new preschool curricular textbooks and resources.

The funding source is from the textbook Capital Outlay fund and Professional Development

Curricular Resources: \$33,409.47
Implementation and PD: \$12,053.99

Grand Total: \$45,463.46

Attached is:

- Cost Proposals
- Recommendation by Alexis Bosworth, Principal
- TPS Criteria for Recommending resources



Company Address Frog Street Press, LLC
530 S. Nolen Drive
Southlake, Texas 76092
United States

Quote Number 00023297
Expiration Date 12/31/2022

Created Date 11/9/2022

Sales Consultant Kate Maggs
Sales Consultant Email kmaggs@frogstreet.com

Contact Name Alexis Bosworth
Email abosworth@tewksbury.k12.ma.us
Phone 978-640-7858

Bill To Name Tewksbury Public Schools
Bill To 139 Pleasant St
Tewksbury, Massachusetts 01876-2725
United States

Ship To Name Tewksbury Public Schools
Ship To 139 Pleasant St
Tewksbury, Massachusetts 01876-2725
United States

Product	Product Description	Quantity	Sales Price	Subtotal	Total Price
FREIGHT	Shipping and Handling	1.00	\$3,579.58	\$3,579.58	\$3,579.58
FS21001	Frog Street Pre-K English	5.00	\$3,499.99	\$17,499.95	\$17,499.95
FSPK0004070	Frog Street Threes (English)	6.00	\$1,999.99	\$11,999.94	\$11,999.94
FSPK0004248	AIM Observational User and Lea	11.00	\$30.00	\$330.00	\$330.00

Shipping and Handling price reflects shipping to one location.
A 3% fee will be added for credit card payments over \$50,000.
Estimated tax based on ship to address.

Total Price \$33,409.47
Grand Total \$33,409.47
Shipping Point

To place an order, please submit your Purchase Order to:
customer@frogstreet.com or send via Fax: (800) 759-3828.
To order with a check or credit card, call Customer Care: (800) 884-3764.

Primary Contacts

Billing Contact Alexis Bosworth
ECE Director Alexis Bosworth

PD Manager Alexis Bosworth
Platform Admin (IT) ---PLEASE WRITE IN BELOW---



Company Address Frog Street Press, LLC
530 S. Nolen Drive
Southlake, Texas 76092
United States

Quote Number 00023303
Expiration Date 12/31/2022

Created Date 11/9/2022

Sales Consultant Kate Maggs
Sales Consultant Email kmaggs@frogstreet.com

Bill To Name Tewksbury Public Schools
Bill To 139 Pleasant St
Tewksbury, Massachusetts 01876-2725
United States

Ship To Name Tewksbury Public Schools
Ship To 139 Pleasant St
Tewksbury, Massachusetts 01876-2725
United States

Product	Product Description	Quantity	Sales Price	Subtotal	Total Price
FSPL3320	Threes & Pre-K 2020 Onsite Implementation	1.00	\$3,250.00	\$3,250.00	\$3,250.00
FSPL8008	AIM Observational Assessment Onsite Birth to Five Implementation Training Includes Guides (4-5 hours)	1.00	\$3,004.99	\$3,004.99	\$3,004.99
FSPLFU2001V	Threes Follow-Up Virtual Implementation (3 hours, 0-50)	2.00	\$1,200.00	\$2,400.00	\$2,400.00
FSPLFU2020V	Frog Street Pre-K Follow-Up Virtual Implementation (3-4 hours, 0-50)	2.00	\$1,200.00	\$2,400.00	\$2,400.00
FSPLOD20	On Demand Professional Develop	1.00	\$999.00	\$999.00	\$999.00

Shipping and Handling price reflects shipping to one location.
A 3% fee will be added for credit card payments over \$50,000.
Estimated tax based on ship to address.

Total Price \$12,053.99
Grand Total \$12,053.99
Shipping Point

To place an order, please submit your Purchase Order to:
customer@frogstreet.com or send via Fax: (800) 759-3828.
To order with a check or credit card, call Customer Care: (800)
884-3764.

Primary Contacts

Billing Contact Alexis Bosworth
ECE Director Alexis Bosworth

PD Manager Alexis Bosworth
Platform Admin (IT) ---PLEASE WRITE IN BELOW---

Loella F. Dewing School
1469 Andover Street
Tewksbury, MA 01876
(978) 640-7858

Mrs. Alexis Bosworth
Principal
abosworth@teewksbury.k12.ma.us

Celebrating Excellence



To: Brenda Theriault-Regan, Superintendent
Lori McDermott Assistant Superintendent
From: Alexis Bosworth, Principal, Dewing School
Date: Nov 17, 2022

Re: Preschool Curriculum Review

Between last spring and this fall the preschool team reviewed three different preschool curricula. These included *Learning without Tears*, *Tools of the Mind* and *Frog Street*. Preschool staff reviewed these materials in depth and have spent time attending virtual demonstrations. The demonstrations helped determine what resource best meets the needs of our students as we transition from Big Day for PreK. Big Day for PreK, which has been in use since the fall of 2017, is no longer in distribution. The publisher, Houghton Mifflin, did not have a replacement program for preschool while we were researching alternative programs.

It was unanimous amongst the entire preschool team which includes four Integrated Preschool teachers and five DLC teachers as well as various related service providers. Frog Street is the program which would meet the needs of our youngest learners in the most comprehensive and differentiated way.

While both *Learning without Tears* and *Tools of the Mind* are programs which have been successfully implemented in other districts, the team determined that the complexity, structure and capacity to support various learners and their needs was much more prevalent in *Frog Street*. Additionally, the ease of use and implementation will allow our teachers to focus on differentiation for students with and without disabilities and across ages three to five.

As part of the first year of implementation for Frog Street, we would like to prepare our staff for the transition through professional development and planned time to review the instructional materials prior to the beginning of the 2023-2024 school year. Frog Street offers comprehensive training both in person and virtually. Additionally, as part of the subscription, the first year

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.

includes free access to the online portal as well as the assessment tools. The team will use the first year to determine the effectiveness of these additional tools.

The preschool team appreciated the opportunity to review these materials and has put considerable time and effort into the review process. They put the needs of all young learners first in their decision and they therefore recommend this curriculum. It provides instruction to students to support their learning needs, adjust to the new world of school and later prepare to enter Kindergarten and beyond. The materials in Frog Street provide a deeper level of instruction in core content areas and social emotional learning to address a comprehensive curriculum through thematic instruction. Our preschool team is eager to begin transitioning to this new tool and are hopeful that the District will support the recommendation put forward.

cc: to preschool curriculum committee members:

Mrs. Jennifer Milligan, Preschool Lead Teacher

Mrs. Patti-Ann Young, Integrated Preschool Teacher

Ms. Marie Hines, Integrated Preschool Teacher

Mrs. Jesslyn Lockwood, Integrated Preschool Teacher

Mrs. Janet Reyes, PK DLC Teacher

Mrs. Christine Strickler, PK DLC Teacher

Mrs. Marie Smith, PK DLC Teacher

Mrs. Lisa Costa, PK DLC Teacher

Ms. Rachel Casey, PK DLC Teacher

Mrs. Courtney Campbell, SLP

Mrs. Catherine Gerenz, SLP

Mrs. Kristen Imperillo, PT

Mrs. Cynthia Bellino, OT

Mrs. Elizabeth Parisi, OT

Ms. Paige Marquis, BCBA

Mrs. Susan Drum, Case Manager

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.

*DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
TEWKSBURY PUBLIC SCHOOLS
CRITERIA FOR EVALUATING TEXTBOOKS*

The purpose of this checklist is to provide a guide to the considerations and concerns in evaluating textbooks. It serves the purpose of directing the attention of teachers, administrators and the School Committee to the essential features that a textbook should possess.

Rating Scale:

After each point has been carefully studied, record your judgment in the space provided using the following scale:

- Strongly Agree
- Agree
- Cannot Judge
- Disagree
- Strongly Disagree

Textbooks Reviewed:

- A. Tools of the Mind
- B. Learning without Tears
- C. Frog Street
- D. _____

Criteria for Evaluating Instructional Materials and Programs

Materials Reviewed: Tools of the Mind

	STRONGLY AGREE	AGREE	CANNOT JUDGE	DISAGREE	STRONGLY DISAGREE
I. Contents					
Reflect the learning standards in the <i>DESE Common Core and Curriculum Frameworks</i>				X	
II. Features					
Contain illustrations of contemporary figures that reflect the diversity of our society				X	
Illustrations are well constructed and clear				X	
Include a master source of materials and resources				X	
Provide student texts, online materials, or printed material and accompanying teacher manuals				X	
Provide coherent units that is accurate and build conceptual understanding				X	
Essential vocabulary is clearly identified for students				X	
Illustrations support student understanding of content standards		X			
Do the materials have historical reference, address current issues, and equally represent all cultural groups				X	
Current issues are presented in a way that engages students and promotes social responsibility		X			
III. Learning Activities					
Involve students in active learning and inquiry				X	
Clarify appropriate use of instructional technology				X	
Show how instructional technology can help students visualize complex concepts, analyze and refine information, and communicate solutions				X	
Provide multiple ways for students to explore concepts and communicate ideas and solutions		X			
Are developmentally appropriate and provide for different abilities and learning paces		X			
Encourage discussion and reflection		X			
IV. Teacher Support Materials					
Provide a clear conceptual framework for the concepts and skills taught		X			
Offer ideas for involving parents and community, and keeping them informed about the programs			X		
Give suggestions for a variety of pedagogical strategies, such as open-ended questioning, direct instruction, practice, discussion, and cooperative learning		X			
Reference resource materials, such as appropriate videos, file clips, reference books, software, video laser discs,				X	

long-distance learning, CD-ROMs, and electronic bulletin boards					
Suggests ways to differentiate instruction: specific strategies are provided to adapt or modify instruction for various subgroups, including English language learners, special education, gifted and talented					X
Suggest how to adapt materials for students with differing levels of achievement					X
Suggest enrichment and skill reinforcement activities for extended learning		X			
Include suggestions for a variety of assessment approaches such as portfolios, journals, projects, and informal and formal tests				X	
V. Student Assessment Materials					
Are free of inappropriate or derogatory material		X			
Assessments occur throughout the unit, not just at the end				X	
Incorporate multiple forms of assessment, such as oral presentations, written reports, teacher observations, performance assessments, quizzes, and pre- and post-tests					X
Students are provided opportunities to self-assess and reflect in their progress					X
VI. Program Development and Implementation					
Have field test data showing positive effects on student learning					X
Chapter layout is consistent and chapters are arranged logically				X	
Offer training and long-term follow-up for teachers			X		
VII. Representation of all Groups					
Pronouns, descriptors and illustrations of both sexes are used equally			X		
Is sensitive to all members of the protected classes; i.e., race, color, sexual orientation, color, national origin, religion, disability, sex, gender identity, age, etc.		X			
Subject matter covers a spectrum of accomplishments and contributions by all genders, races and physical conditions		X			
Nouns, adjectives, terms and illustrations are non-stereotypical and non-prejudicial		X			

Please provide other resources used to help guide you in the selection of the recommended textbook (i.e., polling of teachers from other districts, contacts with sales representatives, etc.).

Criteria for Evaluating Instructional Materials and Programs

Materials Reviewed: Learning Without Tears

	STRONGLY AGREE	AGREE	CANNOT JUDGE	DISAGREE	STRONGLY DISAGREE
I. Contents					
Reflect the learning standards in the <i>DESE Common Core and Curriculum Frameworks</i>		X			
II. Features					
Contain illustrations of contemporary figures that reflect the diversity of our society		X			
Illustrations are well constructed and clear		X			
Include a master source of materials and resources		X			
Provide student texts, online materials, or printed material and accompanying teacher manuals				X	
Provide coherent units that is accurate and build conceptual understanding				X	
Essential vocabulary is clearly identified for students		X			
Illustrations support student understanding of content standards		X			
Do the materials have historical reference, address current issues, and equally represent all cultural groups				X	
Current issues are presented in a way that engages students and promotes social responsibility				X	
III. Learning Activities					
Involve students in active learning and inquiry		X			
Clarify appropriate use of instructional technology			X		
Show how instructional technology can help students visualize complex concepts, analyze and refine information, and communicate solutions			X		
Provide multiple ways for students to explore concepts and communicate ideas and solutions		X			
Are developmentally appropriate and provide for different abilities and learning paces		X			
Encourage discussion and reflection		X			
IV. Teacher Support Materials					
Provide a clear conceptual framework for the concepts and skills taught			X		
Offer ideas for involving parents and community, and keeping them informed about the programs		X			
Give suggestions for a variety of pedagogical strategies, such as open-ended questioning, direct instruction, practice, discussion, and cooperative learning				X	
Reference resource materials, such as appropriate videos, file clips, reference books, software, video laser discs, long-distance learning, CD-ROMs, and electronic bulletin boards				X	

Suggests ways to differentiate instruction: specific strategies are provided to adapt or modify instruction for various subgroups, including English language learners, special education, gifted and talented		X			
Suggest how to adapt materials for students with differing levels of achievement		X			
Suggest enrichment and skill reinforcement activities for extended learning		X			
Include suggestions for a variety of assessment approaches such as portfolios, journals, projects, and informal and formal tests				X	
V. Student Assessment Materials					
Are free of inappropriate or derogatory material		X			
Assessments occur throughout the unit, not just at the end		X			
Incorporate multiple forms of assessment, such as oral presentations, written reports, teacher observations, performance assessments, quizzes, and pre- and post-tests				X	
Students are provided opportunities to self-assess and reflect in their progress				X	
VI. Program Development and Implementation					
Have field test data showing positive effects on student learning			X		
Chapter layout is consistent and chapters are arranged logically			X		
Offer training and long-term follow-up for teachers			X		
VII. Representation of all Groups					
Pronouns, descriptors and illustrations of both sexes are used equally		X			
Is sensitive to all members of the protected classes; i.e., race, color, sexual orientation, color, national origin, religion, disability, sex, gender identity, age, etc.		X			
Subject matter covers a spectrum of accomplishments and contributions by all genders, races and physical conditions		X			
Nouns, adjectives, terms and illustrations are non-stereotypical and non-prejudicial		X			

Please provide other resources used to help guide you in the selection of the recommended textbook (i.e., polling of teachers from other districts, contacts with sales representatives, etc.).

Criteria for Evaluating Instructional Materials and Programs

Materials Reviewed: Frog Street

	STRONGLY AGREE	AGREE	CANNOT JUDGE	DISAGREE	STRONGLY DISAGREE
I. Contents					
Reflect the learning standards in the <i>DESE Common Core and Curriculum Frameworks</i>	X				
II. Features					
Contain illustrations of contemporary figures that reflect the diversity of our society	X				
Illustrations are well constructed and clear	X				
Include a master source of materials and resources	X				
Provide student texts, online materials, or printed material and accompanying teacher manuals	X				
Provide coherent units that is accurate and build conceptual understanding	X				
Essential vocabulary is clearly identified for students	X				
Illustrations support student understanding of content standards	X				
Do the materials have historical reference, address current issues, and equally represent all cultural groups		X			
Current issues are presented in a way that engages students and promotes social responsibility		X			
III. Learning Activities					
Involve students in active learning and inquiry	X				
Clarify appropriate use of instructional technology	X				
Show how instructional technology can help students visualize complex concepts, analyze and refine information, and communicate solutions		X			
Provide multiple ways for students to explore concepts and communicate ideas and solutions	X				
Are developmentally appropriate and provide for different abilities and learning paces	X				
Encourage discussion and reflection	X				
IV. Teacher Support Materials					
Provide a clear conceptual framework for the concepts and skills taught	X				
Offer ideas for involving parents and community, and keeping them informed about the programs	X				
Give suggestions for a variety of pedagogical strategies, such as open-ended questioning, direct instruction, practice, discussion, and cooperative learning	X				
Reference resource materials, such as appropriate videos, file clips, reference books, software, video laser discs, long-distance learning, CD-ROMs, and electronic bulletin boards	X				

Suggests ways to differentiate instruction: specific strategies are provided to adapt or modify instruction for various subgroups, including English language learners, special education, gifted and talented	X				
Suggest how to adapt materials for students with differing levels of achievement	X				
Suggest enrichment and skill reinforcement activities for extended learning	X				
Include suggestions for a variety of assessment approaches such as portfolios, journals, projects, and informal and formal tests		X			
V. Student Assessment Materials					
Are free of inappropriate or derogatory material	X				
Assessments occur throughout the unit, not just at the end	X				
Incorporate multiple forms of assessment, such as oral presentations, written reports, teacher observations, performance assessments, quizzes, and pre- and post-tests	X				
Students are provided opportunities to self-assess and reflect in their progress			X		
VI. Program Development and Implementation					
Have field test data showing positive effects on student learning		X			
Chapter layout is consistent and chapters are arranged logically		X			
Offer training and long-term follow-up for teachers	X				
VII. Representation of all Groups					
Pronouns, descriptors and illustrations of both sexes are used equally	X				
Is sensitive to all members of the protected classes; i.e., race, color, sexual orientation, color, national origin, religion, disability, sex, gender identity, age, etc.	X				
Subject matter covers a spectrum of accomplishments and contributions by all genders, races and physical conditions	X				
Nouns, adjectives, terms and illustrations are non-stereotypical and non-prejudicial	X				

Please provide other resources used to help guide you in the selection of the recommended textbook (i.e., polling of teachers from other districts, contacts with sales representatives, etc.).



2023-2024 School Calendar

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2 Student Days

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Student days

(21 days)

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 Student days

(42 days)

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18 Student days

(60 days)

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

16 Student days

(76 days)

January 2024						
Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

21 Student days

(97 days)

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16 Student days

(113 days)

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Student days

(132 days)

April 2024						
Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 Student days

(149 days)

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 Student days

(171 days)

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 Student days

(180 + 5 snow days)

○ First/Last Day* - All Students *Last Day inc. 5 snow/emergency days

■ Schools Closed

■ Early Dismissal

■ No School - Professional Development
■ Early Dismissal - Teacher Workshop

■ TMHS Graduation

Aug 28 - Aug 29 Professional Development Days

Aug 30 First Day of School for Students

Dec 25 - Jan 1 December Recess

Feb 19 - 23 February Recess

Apr 15 - 19 April Recess

Jun 21 *Last Day of School (Early Dismissal)

*Inc. 5 snow/emergency days

TEWKSBURY SCHOOL COMMITTEE MEMBERS

Chair

Vice-Chair

Clerk

Member

Member

Aug 28-29	Professional Development	Jan 15	No School – Martin Luther King, Jr. Day
Aug 30	All Schools Open	Feb 16	Early Dismissal - Students & Staff*
Sep 1	No School	Feb 19-23	No School – February Recess
Sep 4	No School – Labor Day	Mar 13	Teacher Workshop – Early Dismissal for Students*
Oct 9	No School – Columbus Day	Mar 29	No School – Good Friday
Oct 18	Teacher Workshop – Early Dismissal for Students*	Apr 12	Early Dismissal - Students & Staff*
Nov 7	No School – Professional Development	Apr 15-19	No School – April Recess
Nov 10	No School – Veterans Day	May 1	Teacher Workshop - Early Dismissal for Students*
Nov 22	Early Dismissal - Students & Staff*	May 24	Early Dismissal - Students & Staff*
Nov 23-24	No School – Thanksgiving Recess	May 27	No School – Memorial Day
Dec 1	Teacher Workshop – Early Dismissal for Students*	Jun 7	TMHS Graduation
Dec 22	Early Dismissal - Students & Staff*	Jun 19	No School – Juneteenth Day
Dec 25-Jan 1	No School – December Recess	Jun 21	Last Day of School – Early Dismissal Students & Staff*
Jan 2	No School – Professional Development		**(Includes 5 Snow/Emergency Days)

*** We will follow an early-dismissal day schedule on:**

October 18th, November 22nd, December 1st, December 22nd, February 16th, A March 13th, April 12th, May 1st, May 24th, and June 21st

NO SCHOOL ANNOUNCEMENTS

Schools will be closed only in the case of severe, inclement weather.

Announcements relative to closing schools for inclement weather will be carried by TV stations,

Twitter@tpsdistrict, and through the district's telephone notification system "One Call Now."

Delayed Openings: Superintendent will notify the public by the same procedure as "no school" announcements.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals, or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

Preschool Programs and Community Services Preschool Delay and No School Schedule

Please contact your child's school or visit their website.

www.tewksbury.k12.ma.us/dewing www.tewksbury.k12.ma.us/heath-brook

www.tewksbury.k12.ma.us/departments-programs/community-services/

All programs, activities, and employment opportunities of the Tewksbury Public Schools are offered without regard to race, creed, color, age, sex, gender identity, national origin, sexual orientation, or disability.

SCHOOL HOURS

High School	7:30 am – 1:50 pm
Middle School	7:40 am – 2:00 pm
Ryan School	8:15 am – 2:35 pm
Elementary Schools	8:45 am – 3:05 pm

EARLY DISMISSAL HOURS

High School	7:30 am – 10:40 am
Middle School	7:40 am – 10:50 am
Ryan School	8:15 am – 11:25 am
Elementary Schools	8:45 am – 11:55 am

OPEN HOUSE SCHEDULE

<u>DEWING & HEATH BROOK</u>	<u>CENTER ELEM SCHOOL</u>	<u>RYAN SCHOOL</u>	<u>MIDDLE SCHOOL</u>	<u>HIGH SCHOOL</u>
<u>ORIENTATION</u>	<u>Grades 2 - 4</u>	<u>Grades 5 & 6</u>	<u>Grades 7 & 8</u>	<u>Grades 9-12</u>
<u>Preschool & Kindergarten</u>	September 12 Gr. 2	September 7 Gr. 5	September 21 Gr. 7	September 27
August 28 & 29	September 13 Gr. 3	September 6 Gr. 6	September 28 Gr. 8	
<u>OPEN HOUSE</u>	September 14 Gr. 4			
<u>Grade 1</u>				
September 19, 2023				

PARENT / TEACHER CONFERENCES

<u>DEWING & HEATH BROOK</u>	<u>CENTER ELEM SCHOOL</u>	<u>RYAN SCHOOL</u>	<u>MIDDLE SCHOOL</u>	<u>HIGH SCHOOL</u>
<u>Preschool – Grade 1</u>	<u>Grades 2 - 4</u>	November 14	November 9	November 16
November 2	November 8	March 5	March 21	March 27
<u>Preschool – Grade 1</u>	<u>Grades 2-4</u>			
April 4	March 14			

Parents are urged to make appointments for school visits to discuss their child's progress with teachers, guidance counselors, or principals.

WEB SITE ADDRESS: <http://www.tewksbury.k12.ma.us> ~ FOLLOW US ON TWITTER @tpsdistrict

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Assistant Superintendent (978) 640-7800
lmcdermott@tewksbury.k12.ma.us

To: Parents, Guardians, and Students of TPS
From: Lori McDermott, Assistant Superintendent
Re: Next Generation (NG) MCAS 2022-2023 Testing Window (Grades 3-10)
Date: December 28, 2022

The Massachusetts Department of Elementary and Secondary Education (DESE) is planning to administer the Next Generation Massachusetts Comprehensive Assessment System (NG MCAS) test for all students in grades 3-10 this Spring. As a convenience to our TPS community, we have created the table below to clarify which test and which testing mode our students will participate in with the current information we have available through DESE. We have also identified the planned testing weeks at each grade level with some helpful links (see below). Please note, the specific details in this testing memo may be subject to change if required or necessary.

Grades	ELA Literacy & Reading Comprehension	Math	(S.T.E.) Science, Technology, & Engineering Grades 5 & 8 Only	Assessment Dates <small>The dates listed below reflect the planned testing schedule per grade level and test. TPS reserves the right to alter this schedule if needed, and within the MA DESE testing approved window.</small>
3+4	Grades 3+4 Computer-Based NG MCAS	Grades 3+4 Computer-Based NG MCAS	N/A	ELA MCAS: 4/3 - 4/6 MATH MCAS: 5/15 - 5/18
5+6	Grade 5+6 Computer-Based NG MCAS	Grades 5+6 Computer-Based NG MCAS	Grade 5 Only Computer-Based NG MCAS	ELA MCAS: 4/11 & 4/12 S.T.E. MCAS: 5/16 MATH MCAS: 5/9 & 5/10
7+8	Grades 7+8 Computer-Based NG MCAS	Grades 7+8 Computer-Based NG MCAS	Grade 8 Only Computer-Based NG MCAS	ELA MCAS: 4/11 & 4/12 S.T.E. MCAS: 5/16 MATH MCAS: 5/9 & 5/10
9 *	N/A	N/A	Computer-Based NG MCAS *CD for Graduation	* S.T.E. BIOLOGY MCAS: 6/6 & 6/7
10 *	Computer-Based NG MCAS *CD for graduation	Computer-Based NG MCAS *CD for Graduation	N/A	* ELA MCAS: 3/22 & 3/23 * MATH MCAS: 5/16 & 5/17
11+12 **	** If applicable See Link Below	** If applicable See Link Below	N/A	** If applicable See Link Below

Notes: Please see the District Events Calendar at <https://www.tewksbury.k12.ma.us/calendar/>

- The full MA DESE testing schedule can be found at: <http://www.doe.mass.edu/mcas/cal.html>
- To support your child at home and prepare further for the NG MCAS testing, click on the links below:
 - Sample released NG MCAS questions: <http://www.doe.mass.edu/mcas/release.html>
 - For more information on [Sample NG Practice Tests, Tutorials, Test-Taking Tools, and Reference Sheets](#)
- * **Passing the Gr. 9 & 10 NG MCAS** tests are still required Competency Determinations (CD) for graduation.
- ** Class of 2022 & 2023: See [DESE CD Website](#) for more information regarding CD Requirements for graduation and Adams/Koplik scholarship eligibility.

TPS District Strategy

The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.