

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE
Notice of Regular School Committee Meeting #2
Wednesday, August 17, 2022

Meeting Place:
Tewksbury Memorial High School
Large Group Instruction Room #1
320 Pleasant Street, Tewksbury, MA 01876

SCHOOL COMMITTEE / ADMINISTRATOR WORKSHOP
2:00 PM - 5:00 PM

- A. **WORKSHOP BEGINS (2:00 PM)**
 - B. **SCHOOL COMMITTEE & ADMINISTRATORS WORKSHOP**
2021-2022 Year End Summary & 2022-2023 Goals & School Improvement Plans
 - C. **WORKSHOP CONCLUDES**
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REGULAR SCHOOL COMMITTEE MEETING #2
5:45 PM - Executive Session (Non-Public Session)
6:15 PM - Public Session

- 1. **CALL TO ORDER - REGULAR SCHOOL COMMITTEE MEETING - 5:45 PM**
- 2. **EXECUTIVE SESSION (Non-Public Session) - 5:45 PM**
Convene an Executive Session to discuss:
 - Strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters;
 - Approval of July 20, 2022 Executive Session Minutes

The School Committee will reconvene the Regular School Committee in Open Session after the Executive Session.
- 3. **ADJOURN EXECUTIVE SESSION**
- 4. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING (PUBLIC SESSION - 6:15 PM)**
- 5. **ANNOUNCEMENT**
The August 17, 2022 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube/TewksburyTV.com. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.
- 6. **PLEDGE OF ALLEGIANCE**

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair, bgarabedian@tewksbury.k12.ma.us
Keith M. Sullivan, Vice-Chair, ksullivan@tewksbury.k12.ma.us ~ Kayla Biagioni-Smith, Clerk, kbiagioni-smith@tewksbury.k12.ma.us
Nicholas G. Parsons, Member, nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member, russo@tewksbury.k12.ma.us
Brenda Theriault-Regan, Superintendent, bregan@tewksbury.k12.ma.us ~ Lori L. McDermott, Assistant Superintendent, lmcdermott@tewksbury.k12.ma.us

7. **RECOGNITION**

Tewksbury Memorial High School

Girls Varsity Softball Team - MIAA DIV 2 State Finalist

8. **STUDENT REPRESENTATIVE REPORT**

None

9. **PRESENTATION**

AlphaBEST Update

10. **CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*)

11. **APPROVAL OF MINUTES**

July 20, 2022, Regular Meeting

12. **SUBMISSION AND PAYMENT OF BILLS**

Payroll Period Ending July 21, 2022 (\$1,249,665.74)

Payroll Period Ending August 4, 2022 (\$1,352,178.74)

13. **SUPERINTENDENT & STAFF REPORT**

14. **CONSENT AGENDA** (*itemized on page 4*)

15. **COMMITTEE REPORTS**

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

16. **POLICY CHANGES, PROPOSALS, and ADOPTION**

Policy Reviewed and Adopted with No Changes:

BA, School Committee Operational Goals; BAA, Evaluation of School Committee Operational Procedures; BB, School Committee Legal Status; BBAA, School Committee Member Authority; BBB, Board Membership/Elections; BBBA/BBBB, School Committee Member Qualifications/Oath of Office; BBBC, School Committee Member Resignation; BBBE, Unexpired Term Fulfillment; BCA, School Committee Member Ethics; BDA, School Committee Organizational Meeting; BDB, School Committee Officers; BDC, Appointed Committee Officials; BDD, School Committee-Superintendent Relationship; BDDA, School Committee Request for Information; BDDB, Adequate Information to Precede Action Policy; BDE, Subcommittees of the School Committee; BDF, Advisory Committees to the School Committee; BDFA, School Councils; BDFA-E-1, School Improvement Plan; BDFA-E-2, Submission and Approval of The School Improvement Plan; BDFA-E-3, Conduct of School Council Business; BE, School Committee Meetings; BEC, Executive Sessions; IJOC, School Volunteers

Policies for Consideration for Revision and/or to Adopt MASC Recommendation on Informational

Reading: IMG, Animals In Schools; IJOA, Field Trips; JJH, Student Travel; JJH-R, Student Travel Regulations; DD, Funding Proposals & Applications; DIE, Audits; EFC, Free & Reduced Price Food Services; BBA, School Committee Powers and Duties

Policies for Consideration for Revision on First Reading:

DA, Fiscal Management Goals; DB, Annual Budget; DBC, Budget Planning & Schedules; DBJ, Budget Transfer Authority; DEC, Federal Funds Supplement Not Supplant Policy; JKAA, Physical Restraint of Students

Policies for Consideration for Revision on Second & Final Reading:

BEDH, Public Comments at School Committee Meetings; BJ, School Committee Legislative Program; EFD, Meal Charge Policy

Policies for Consideration to Rescind on First & Final Reading: None

17. OLD BUSINESS

- a. TMHS 2022-2023 Domestic & International Travel Requests
- b. 2022-2023 School Calendar & Early Release Days
- c. 2022-2023 SY Staffing Update
- d. Summer School Program Update
- e. Open Meeting Law (OML) Complaint.Determination

18. NEW BUSINESS

- a. 2022-2023 Back to School & Orientation Information
- b. Long-term Sub Teacher Hourly Rate Change
- c. Superintendent's Entry Plan

19. SCHOOL COMMITTEE MATTERS OF INTEREST

20. FUTURE SCHOOL COMMITTEE MEETING DATES

September 21; October 3, 2022 -Special Town Mtg (School Committee will attend); October 13, 2022

21. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

Elementary School Building Committee: September 8, 2022

Tewksbury SEPAC Board Meeting: September 15, 2022

Tewksbury SEPAC School Safety Sub-committee: TBD

Wellness Advisory Committee: October 5, 2022

Policy Sub-Committee: September 6, 2022

22. FUTURE AGENDA ITEMS

23. ADJOURNMENT

CONSENT AGENDA

Correspondence

Welcome Back Professional Development Days: August 29, 2022 & August 30, 2022

Enrollment Update

None

PERSONNEL ITEMS

New Hires: Katherine Budinger, Integrated S.T.E.M. Literacy Teacher, Wynn Middle School, effective 8/29/2022; Nina Caruso, ELA Teacher, TMHS, effective 8/29/2022; Deborah Guttadauro, 1-School-Year-only, Educational Support Personnel Aide, at the Dewing School, effective 8/29/2022; Meghan Campbell, Educational Support Personnel Aide, Dewing School, effective 8/29/2022; Daniel Daley, Music Teacher, Wynn Middle School, effective 8/29/2022; Jennifer Murphy, Moderate Special Needs Teacher, Heath Brook School, effective 8/29/2022; Judith Boyson, Educational Support Personnel/Elementary Library Aide, Trahan School, effective August 8/29/2022; Paul Bea, Physical Education Teacher, Dewing and Heath Brook Schools, effective August 8/29/2022; Keith Frost, K-2 Digital Learning Specialist, Dewing and Heath Brook Schools, effective August 8/29/2022; Allyson Kazanjian, Educational Support Aide, Dewing School, effective 8/29/2022; Susan Bickford, Educational Support Personnel Aide, North Street School, effective 8/29/2022; Vanessa Chambers, 1-SY only Unified Arts Support Teacher & Educational Support Aide, effective 8/29/2022; Lisa Chasan, 1-SY only Long-term substitute MSNT, North Street School, effective 8/29/2022; Stacey Connors, 12-month Secretary, North Street School/Center Elementary School, effective 8/1/2022; Deborah D'Onofrio, Educational Support Personnel Aide, Heath Brook School, effective 8/29/2022; Stacy Still, Educational Support Personnel Aide, Trahan School, effective 8/29/2022; Kathleen Martin, Special Education Teacher, TMHS, effective 8/29/2022; Molly Irwin, Developmental Learning Center Teacher, North Street School, effective 8/29/2022; Emily Killeen, Grade 1 Teacher, Dewing School, effective 8/29/2022; Cory Edwards, Science Teacher, Wynn Middle School, effective 8/29/2022

Transfers/New Position: Kimberly Khan, District-wide Case Manager, effective 8/29/2022; Robert Rogers, Assistant Principal, North Street School/Trahan School/Center Elementary School, effective July 1, 2022; Courtney Graffeo, Grade 5 Mathematics/Science Teacher at the Ryan School, effective 8/29/2022; Lauren Nastari, English Teacher, Wynn Middle School, effective 8/29/2022; Candace Tharrett, Interim-Assistant Director of Student Services, effective July 1, 2022

Retirement: Lisa Richard, Computer Teacher, effective October 17, 2022

***Appendix B: Co-Curricular**

Tewksbury Memorial High School

Christina Keefe, Boys Head Cross Country Coach
Courtney Graffeo, Girls Head Cross Country Coach

Dewing Elementary School

Kathy Carleton - Mentor Program Teacher Leader

Ryan Elementary School

Team Leader positions:

C. Cremin/P. Shirhoff	Kathleen Anderson	Brittany Roberts
Robert Shirhoff	Jennifer Mrozowski	Brianna Lavine
Charlaine Mell		

PLC Facilitator positions:

Susan Walsh - Mathematics	Andrea MacMullin & Sue Hogan - English/Language Arts
M. Ellis/S. Ferrara - Science	Melissa Lane - Specialists
Rachel Cohen - Social Studies	*Administrator in the absence of a teacher applicant

Other Appendix B positions:

Instrumental Music- Tim Olevsky Ryan Chorus- TBD
Art Show- Melissa Lane Case Manager- Susan Hogan

Mentor positions:

Susan Hogan Gretchen Martel
Brendan Bernard Steve Boudreau

Acceptance of Donations/Gifts: MVP (in Tewksbury) has donated a Richie's Slush machine to the Tewksbury Summer Program for the last week of the program celebration.

Fundraisers/Raffles: None