

Tewksbury School Committee
Wednesday, May 11, 2022
Reorganization Meeting
Regular School Committee Meeting #11
Tewksbury Memorial High School - LGI-1
320 Pleasant Street, Tewksbury, MA 01876

SCHOOL COMMITTEE MEMBERS PRESENT

Bridget L. Garabedian, Chair
Keith M. Sullivan, Vice-Chair
Kayla Biagioni-Smith, Clerk
Nicholas G. Parsons, Member
Richard Russo, Jr., Member

SCHOOL ADMINISTRATORS PRESENT

Brenda Theriault-Regan, Superintendent
David A. Libby, Business Manager

CALL TO ORDER

Ms. Garabedian called the May 11, 2022 Regular School Committee meeting to order at 6:00 p.m.

EXECUTIVE SESSION

Ms. Garabedian entertained a motion to convene an Executive Session to discuss strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters. The School Committee will reconvene the School Committee in Open Session.

Mr. Russo moved, seconded by Ms. Biagioni-Smith, to enter into the Executive Session to discuss strategy with respect to collective bargaining with employee groups and/or litigation or discussion of personnel matters. The Committee will return in Open Session.

Roll Call Vote - Voting Yes: Mr. Parsons, Mr. Sullivan, Ms. Biagioni-Smith, Mr. Russo, and Ms. Garabedian. All Aye. Unanimous vote. Motion carried 5-0.

At 6:22 p.m., Ms. Garabedian entertained a motion to adjourn the May 11, 2022 Executive Session. Mr. Russo moved, seconded by Mr. Sullivan. The Committee will reconvene in Open Session.

ANNOUNCEMENT

Ms. Garabedian announced that the May 11, 2022 Regular School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. Ms. Garabedian inquired if anyone in the audience was recording tonight's meeting to please identify himself or herself. Seeing no one, Ms. Garabedian moved onto the next order of business.

RECOGNITION

TMHS Redmen Boys Ice Hockey Team

Mr. Drouin presented the TMHS Redmen Boys Ice Hockey team, MIAA Division 2 State Champions. On behalf of the School Committee, Mr. Sullivan presented the team with a Proclamation of Recognition.

Mr. Drouin introduced the All Scholastic athletes, reporting that Caden Connors, Carrina Barron, and Alex Arbogast were not able to attend this evening due to conflicts with athletic events. Mr. Russo presented the recipients of the Boston Herald & Boston Globe All-Scholastic with a Resolution of Recognition.

APPROVED 6-8-2022

Boston Herald 2021-2022 All Scholastic

Carrina Barron - Volleyball

Boston Herald All Scholastic & Boston Globe 2021-2022 All Scholastic

Alex Arbogast - Indoor Track

Caden Connors - Boys Ice Hockey

Jason Cooke - Boys Ice Hockey

Jessica Driscoll - Girls Ice Hockey

Daniel Fleming - Football

PRESENTATIONS

TMHS Titan Robotics Team

Connor Fullerton

Huy Tran

Eric Impink

Liam Mullins

Aydan Khun

Nick Pace

Renuka Late

Jared Woodman

David Penney

Andrew Yoken

The members of the Titans Robotic team presented a demonstration of their robot Numnum. Advisors Scott Morris, Josh Nichols, and Victor Impink, presented background information regarding the funding for the program.

Mr. Sullivan asked the School Committee to consider funding to support the program and thanked the advisors for giving the students this opportunity. Ms. Biagioni-Smith presented the Robotics Team with a Resolution of Recognition.

CITIZEN'S FORUM

Ms. Garabedian asked if there was anyone in the audience that wanted to speak on anything on the agenda, and if so, to please state your name, address, and the specific agenda item that you would like to speak to this evening.

7:10 PM

Robert Hanley, 2 Hillcrest Road, Tewksbury: Mr. Hanley addressed the School Committee regarding the SMART Goals and SEL commenting that the district should not align SMART goals with SEL.

Ms. Garabedian asked if anyone else wished to speak on anything on the agenda, seeing no one, she moved to the next order of business.

APPROVAL OF MINUTES

Mr. Sullivan moved, seconded by Ms. Biagioni-Smith, to approve the April 13, 2022, Regular School Committee meeting minutes. All Aye. Unanimous Vote. Motion carried 5-0.

Mr. Sullivan moved, seconded by Ms. Biagioni-Smith, to approve the April 13, 2022, Reorganization meeting minutes. All Aye. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Ms. Biagioni-Smith moved to approve the payroll period ending, April 14, 2022, to be approved and certified in the amount and categories as shown \$1,495,479.75, seconded by Mr. Parsons. Roll Call Vote All Aye. Unanimous Vote. Motion carried 5-0.

Ms. Biagioni-Smith moved to approve the payroll period ending, April 28, 2022, to be approved and certified in the amount and categories as shown \$1,498,551.77, seconded by Mr. Sullivan. All Aye. Unanimous Vote. Motion carried 5-0.

Ms. Garabedian welcomed Ms. Brenda Regan to the role of Superintendent of Schools. Ms. Regan thanked the Committee for the support and looks forward to their continued work together.

SUPERINTENDENT & STAFF REPORTS

Ms. Regan, Superintendent

Ms. Regan recognized two students from the Ryan School who have moved onto the National Connection Invention, submitting a Computer Binder Holder and an Attendance Tracker. She thanked the STEM teachers at the Ryan School for encouraging the students. She reported that last week was Teacher Appreciation Week and Principal Appreciation Week adding that today is National Nurses Day. She pointed out informational items on the Consent Agenda: additional information regarding Summer School programming will be coming out for parents; annual reappointment of staff; update on the out-of-state student trips which took place during the April break adding that 8th graders will be going to Washington, D.C. next week. She added that grades 3-8 are finishing the MCAS assessments and you will find the announcement from the 38th Annual Art Show of the Best of Show. The artwork will be posted on the district website.

From the audience tonight, Ms. Regan introduced the district's new Director of Literacy for the district, Felicia Cenanovic; she will begin in her new role on July 1, 2022.

Ms. Regan entertained questions and comments from the School Committee members. In response to a question regarding the summer enrichment programs, Ms. Regan commented that the grant funding may not be available however, the district will be able to offer some sort of summer school with enrichment activities and opportunities. Mr. Sullivan would like the district to offer the Acceleration program as well.

Mr. Libby, Business Manager

Mr. Libby presented an update, in response to a request from Mr. Sullivan at the last meeting, for data and information relative to the financial costs associated with Open Meeting Law (OML) violations and Public Records Requests (PRR) the district has received. We have identified the costs associated with OML violations and PRR dating back to calendar year 2020. Mr. Libby notified the Committee that the district received a PRR requesting the legal costs the district has received associated with Public Records Requests and Open Meeting Law violation, on April 14th, the day after the School Committee requested the information.

Public Records Requests & Open Meeting Law Violations Legal Assistance Costs:

2020

PRR: 9 Incidents @ \$750.00

OMLV: 1 Incident @ \$125.00

2021

PRR: 61 Incidents @ \$10,713.62

OMLV: 12 Incidents @ \$2,550.00

2022 through March 15, 2022

PRR: 23 Incidents @ \$2,329.00

OML: 6 Incidents @ \$1,875.00

Mr. Libby is researching the costs associated with the time that the district's administration and clerical staff have vetted to complete the tasks associated with the Public Records Requests and the Open Meeting Law violations. He will quantify the data and report to the School Committee at the June meeting. Mr. Libby responded to questions and comments from the School Committee members.

Mr. Parsons inquired on another topic requesting data relative to the district's Free & Reduced lunch program. Mr. Libby responded that the eligibility numbers come from the state agency in charge of the program, not by the applications. As of April 1st, there were 762 district-wide participants compared to last April which reported 621.

CONSENT AGENDA

Ms. Garabedian asked if any member had questions and/or comments on any item on the Consent Agenda. Hearing none, Ms. Garabedian asked for a motion to approve the Consent Agenda.

Ms. Biagioni-Smith moved, seconded by Mr. Russo, to approve the Consent Agenda as presented. All Aye. Unanimous Vote. Motion carried 5-0.

Correspondence

- a. National Invention Convention - Ryan School Student Qualifiers: Brennan Howell & Evelyn Goldstein
- b. Artwork for Staff Appreciation & National Principal Day
- c. Merrimack College Supervising Practitioner Course Vouchers: Christine Cremin, Alexis Bosworth, Jen Mrozowski
- d. Commonwealth of MA - Mosquito Control Project Information
- e. 2022 Summer Programming Opportunities
- f. Annual Ginsburg Award Nomination Form
- g. 2022-2023 Patriot's Pen & Voice of Democracy Essay Competition Applications

Enrollment Update

None

PERSONNEL ITEMS

New Hires: Allan MacLeod, District-wide Technology Integration Coach, effective August 29, 2022; Mary Smallidge, Library Media Specialist at the Dewing and Heath Brook Schools, effective August 29, 2022

Reappointments: See List Attached

- Education Support Personnel - Aides
- 10-month Secretaries
- Food & Nutrition Services Staff
- Nurses
- Miscellaneous Positions

Appendix B TMHS Athletics

Tewksbury Memorial High School

Riley Auth - Boys Lacrosse JV Coach

Retirements: Tricia Welch, Special Education Secretary, effective March 4, 2025 (approximate date)

Acceptance of Donations/Gifts: None

Fundraisers/Raffles: None

COMMITTEE REPORTS

Elementary School Building Committee

Mr. Sullivan reported that he attended his first Elementary School Building Committee (ESBC) meeting reporting that the project is on time and on budget. The next ESBC meeting will be held tomorrow.

Tewksbury SEPAC

Mr. Parsons reported the SEPAC's annual elections will be held on May 19th and on May 20th they have scheduled a family engagement get together at Strong Water Farm in Tewksbury, at 6:00 p.m.. The SEPAC offered a thank you to families that showed their support in appreciation of educators, sending over 100 teacher appreciation email cards.

Wellness Advisory Committee

Mr. Sullivan announced that the Wellness Advisory Committee rescheduled their upcoming meeting to June 1st. The Tewksbury Board of Health will be adding a representative to the Committee.

Policy Sub-Committee

Mr. Sullivan reported that there are no Policy Sub-Committee updates at this time. The Policy Sub-Committee will begin looking at all policies included in the online manual. There will be an organization meeting on May 17th to make a plan of approach followed by weekly meetings on May 24th, May 31st and June 7th.

POLICY CHANGES, PROPOSALS, AND ADOPTIONS

None

OLD BUSINESS

Open Meeting Law Complaint Determination

Ms. Garabedian reported the district received the determination at the OML which was filed on March 8, 2022, as a result of the School Committee meeting on February 9, 2022. Ms. Garabedian shared the findings of the complaint that Ms. Healy claimed violated the OML claiming that on two occasions during the meeting of February 9, 2022, Mr. Sullivan whispered to a Committee member during the School Committee meeting which was not audible to the public. It was determined that the OML was not violated.

There were no comments or questions from the School Committee members.

School Committee Sub-Committee Assignments

Ms. Garabedian reported that in the packet the Committee received a copy of the Committee Sub-Committee Assignments for the 2022-2023 school year. She announced the assignments and asked if the School Committee members had any comments. Seeing none, she moved on the appointment of a member to the Reuse Committee.

School Committee Member Appointment to the Tewksbury North & Trahan School Reuse Committee

Ms. Garabedian reported she and Ms. Biagioni-Smith both sit on Tewksbury North & Trahan School Reuse Committee, she as the School Committee representative and Ms. Biagioni-Smith as the resident at-large. Ms. Garabedian announced that she will step-down from the Committee and recommends to appoint Ms. Biagioni-Smith as the School Committee representative. There were no comments or questions from the Committee members

Mr. Russo moved, seconded by Mr. Parsons, to appoint Kayla Biagioni-Smith as the School Committee representative on the Tewksbury North Street & Trahan School Reuse Committee. All Aye. Unanimous Vote. Motion carried 5-0.

NEW BUSINESS

2022-2023 Student Handbooks

The Committee discussed the elementary student handbook inquiring if there are any changes to impact the new elementary school. Ms. Gerrish reported that the handbook will be the same for the Center Elementary School. Mr. Sullivan added that the four elementary schools have unified the student handbook. Ms. Garabedian recommends that the Committee vote to give the Superintendent the responsibility to make changes, if needed, to the elementary student handbook and notify the School Committee of any updates.

Mr. Parsons moved, seconded by Mr. Sullivan, to give the Superintendent authority to make any necessary updates to the elementary schools' student handbook. The Superintendent will notify the Committee of any changes. All Aye. Unanimous Vote. Motion carried 5-0.

Mr. Sullivan moved, seconded by Ms. Garabedian, to approve the 2022-2023 Elementary Schools Student Handbook as presented. All Aye. Unanimous Vote. Motion carried 5-0.

2023 School Committee Meeting Schedule

Ms. Regan reported the Committee has received a copy of the 2023 School Committee meeting schedule in their packet. They may approve now or review and vote on the schedule at the June meeting.

Ms. Biagioni-Smith moved, seconded by Mr. Sullivan, to approve the 2023 School Committee meeting schedule as presented. All Aye. Unanimous Vote. Motion carried 5-0. The dates will be added to the event calendar on the district's website.

Appointment of Valley Board of Directors

Ms. Regan reported the School Committee has received the request to appoint a representative to the Valley Board of Directors. Mr. Russo moved, seconded by Mr. Parsons, to appoint Ms. Regan to the Valley Collaborative Board of Directors for the 2022-2023 school year through June 30, 2023.

Budget Transfer FY 23

Mr. Libby recommends that the School Committee vote to amend the FY 23 Budget to address changes to the budget to address needs of the district and to assign resources for the needs in areas of Salaries, Operating, and Capital Outlay numbers which are slightly different than was approved at the Town Meeting. There were no questions or comments from the School Committee members.

Mr. Russo moved to approve the fiscal budget transfer for FY 23 as presented, seconded by Ms. Biagioni-Smith.

Roll Call Vote - Voting Yes: Mr. Parsons, Mr. Sullivan, Ms. Biagioni-Smith, Mr. Russo, and Ms. Garabedian. All Aye. Unanimous vote. Motion carried 5-0.

MA DESE: Notice of Public Comment for Proposed Amendments to 603 CMR 30.00 - MCAS & Standards for Competency Determination Regulations

Ms. Regan reported that this is an informational item only; no vote is required. She urges people that have high school students to read this to see how the amendment would impact students.

SCHOOL COMMITTEE MATTERS OF INTEREST

Ms. Biagioni-Smith announced that on May 21st: Heath Brook/Trahan PAC is sponsoring a Savers Fund Drive; elementary schools will be participating in field days; the Trahan School is taking a field trip to the zoo; June 9th is the North Street Fun Run; and on the last day of school, the Heath Brook/Trahan PAC and Ryan PAC along with the Tewksbury Police and Fire Departments will host a fun event for kids at Livingston Park. Mr. Russo gave a *Shout-out!* to Mia Gaglione and Ava Gilligan as they placed 6th in at the National DECA Conference. Mr. Sullivan thanked the student athletes and families and Robotics team for attending the meeting tonight. He gave a *Kudos!* and offered thanks to the families, the Beautification Committee, and the organizers for picking up litter in the Town. He announced that this is an annual event on the 1st Saturday in May. Mr. Parsons encouraged the seniors to make smart decisions and to be safe during prom and graduation. Ms. Garabedian commented on the drama productions this month. At the TMHS, the production of *Mamma Mia* was spectacular and the Wynn performance of *The Internet is Distract...Oh look a Kitten*, was well received by all. She announced that the Wynn drama club went on to a competition and brought home a gold medal for their performance *The Internet is Distract...Oh look a Kitten*.

FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE & ADVISORY MEETING DATES

June 8, 2022; July 20, 2022; August 17, 2022 (SC/Admin Workshop (3:00PM) & Regular Mtg

Elementary School Building Committee: April 14, 2022

Tewksbury SEPAC Business Meeting: April 28, 2022; May 19, 2022 (Elections); June 16, 2022.

Tewksbury SEPAC School Safety Sub-committee: TBD

Wellness Advisory Committee: June 1, 2022

Policy Sub-Committee: May 31, 2022; June 7, 2022; June 13, 2022; June 20, 2022

FUTURE AGENDA ITEMS

ADJOURNMENT

At 8:15 p.m., Ms. Garabedian adjourned the May 11, 2022 Regular School Committee meeting with a motion from Mr. Russo, seconded by Mr. Sullivan. All Aye. Unanimous vote. Motion carried 5-0.

Respectfully Submitted,
Gail Johnson, Recording Secretary

List of documents and exhibits used (GL c.30A, sect 22(a)):

AGENDA ITEM #	DOCUMENT
1	School Committee Meeting Agenda: Regular Meeting & Reorganization Meeting
2	Executive Session Agenda
6	Recognitions
7	Presentations
8	Minutes: April 13, 2022 Reg Mtg Minutes & Reorganization Mtg Minutes
10	Submission Of Payment Of Bills: Payroll period ending 4/14/2022 & 4/28/2022
12	Consent Agenda
15	Old Business: OML Complaint Determination, SC Member Appt to Tewksbury North & Trahan School Reuse Committee, SC Sub-Committee Assignments
16	New Business: Elementary Schools' Student Handbook, 2022-2023 Rep to Valley BOD, 2023 SC Meeting Schedule, Budget Transfer FY23, MA DESE Notice of Public Comment for Proposed Amendments