

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE
Notice of Regular School Committee Meeting #1
Wednesday, July 20, 2022 at 5:00 PM

Meeting Place:

Tewksbury Memorial High School
Large Group Instruction Room #1
320 Pleasant Street, Tewksbury, MA 01876

1. CALL TO ORDER

2. EXECUTIVE SESSION - Non-Public Session - 5:00 PM

Convene an Executive Session to discuss:

Strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters and approval of minutes.

The School Committee will reconvene the Regular School Committee in Open Session after the Executive Session.

3. ADJOURN EXECUTIVE SESSION

4. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - Public Session (5:30 PM)

5. ANNOUNCEMENT

The July 20, 2022 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.

6. RECOGNITION

2022 Ginsburg Family Award
2022 Krissy Polimeno Outstanding Educator Award

7. STUDENT COUNCIL REPRESENTATIVE REPORT

Notes from Tewksbury Memorial High School - Returns in September

8. PRESENTATIONS

UMASS Lowell Summer Engineering Program

Brad Mingles, UML Director of Academic Programming & Jennifer Gwatkin, DESE Innovation Pathways Lead

9. CITIZEN'S FORUM *(Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*

10. APPROVAL OF MINUTES

June 8, 2022 Regular Meeting Minutes; June 30, 2022 Special School Committee Meeting

SCHOOL COMMITTEE MEMBERS

Bridget L. Garabedian, Chair, bgarabedian@tewksbury.k12.ma.us

Keith M. Sullivan, Vice-Chair, ksullivan@tewksbury.k12.ma.us ~ Kayla Biagioni-Smith, Clerk, kbiagioni-smith@tewksbury.k12.ma.us

Nicholas G. Parsons, Member, nparsons@tewksbury.k12.ma.us ~ Richard Russo, Jr., Member, russos@tewksbury.k12.ma.us

Superintendent of Schools - Brenda Theriault-Regan, bregan@tewksbury.k12.ma.us

11. SUBMISSION AND PAYMENT OF BILLS

Payroll Period Ending **June 9, 2022** (\$1,501,556.14); *Balloon Payroll* - Period Ending **June 16, 2022** (\$658,815.10); Payroll Period Ending, **June 23, 2022** (\$1,621,112.19); *FY22 End* - Payroll Period Ending **July 6, 2022** (\$530,670.09); *FY23 Start* - Payroll Period Ending **July 7, 2022** (\$1,002,074.26)

12. SUPERINTENDENT & STAFF REPORT

13. CONSENT AGENDA (*itemized on page 3*)

14. SCHOOL COMMITTEE MEMBER REPORTS

Elementary School Building Committee
Tewksbury SEPAC
Wellness Advisory Committee
Policy Sub-Committee

15. POLICY CHANGES, PROPOSALS, and ADOPTION

Policy Reviewed and Adopted with No Changes - *Informational Item Only - No Vote Required*

DBD, Budget Planning; DBG, Budget Adoption Procedures; DGA, Authorized Signatures; DH, Bonded Employees & Officers; DI, Fiscal Accounting & Reporting; DJ, Purchasing; DJA, Procurement Requirements; DJE, Procurement Requirements; DK, Payment Procedures; DKC, Expense Reimbursements

Policies for Consideration for Revision and/or to Adopt MASC Recommendation on Informational Reading:

DA, Fiscal Management Goals; DB, Annual Budget; DBC, Budget Planning & Schedules; DBJ, Budget Transfer Authority; DEC, Federal Funds Supplement Not Supplant Policy; JKAA, Physical Restraint of Students

Policies for Consideration for Revision on First Reading:

BEDH, Public Comments at School Committee Meetings; BJ, School Committee Legislative Program; EFD, Meal Charge Policy

Policies for Consideration to Rescind on First & Final Reading:

BEDH-E, Guidelines for Public Comments; EFC, Free & Reduced Price Food Services

16. OLD BUSINESS

- a. Summer School Update

17. NEW BUSINESS

- a. 2023 Wynn Middle School 8th Grade Washington, D.C. Trip
- b. 2022-2023 Salary Adjustment for Non-Union Personnel
- c. 2021-2024 Agreement Between Tewksbury School Committee and Food & Nutrition Services Association
- d. P&S End of Year Financial Report
- e. Interim-Superintendent's 4-month Year-end Evaluation

18. SCHOOL COMMITTEE MATTERS OF INTEREST

19. FUTURE SCHOOL COMMITTEE MEETING DATES

August 17, 2022 (SC/Admin Workshop (3:00PM) & Regular Mtg); September 21, 2022

20. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

Elementary School Building Committee: August 11, 2022; *TSEPAC Business Meeting*: TBD
Wellness Advisory Committee: October 5, 2022; *Policy Sub-Committee*: TBD

21. FUTURE AGENDA ITEMS

22. ADJOURNMENT

CONSENT AGENDA

Correspondence

a. Merrimack College Supervising Practitioner Course Vouchers

Enrollment Update

None

PERSONNEL ITEMS

New Hires

Christina Souder, School Adjustment Counselor (1-SY-Only), Tewksbury Memorial High School, effective 8/29/2022; Ashley Botelho, Kindergarten Moderate Special Needs Teacher, Dewing Elementary School, effective 8/29/2022; Amy Cassidy, Grade 2 DLC Teacher, Dewing Elementary School, effective 8/29/2022; Sarah Hale, Library/Media Specialist, North Street School, effective 8/29/2022; John Lindsey, Grade 6 Science Teacher, Ryan Elementary School, effective 8/29/2022; Matthew Mears, district-wide, part-time IT Support Technician, effective 6/29/2022; John Feitor, COVID School Support Staff (1-SY-Only), John Wynn Middle School, effective 8/29/2022; Jennifer Griffin, COVID School Support Staff (1-SY-Only), North Street School, effective 8/29/2022; Cynthia Bellino, District-wide Occupational Therapist, effective 8/29/2022; Nancy Capiello, Education Support Personnel Aide, Heath Brook School, effective 8/29/2022; Victoria Cordeiro, Assistant Principal, Wynn Middle School, effective July 1, 2022; Todd Cutrona, COVID School Support Staff (1-SY-Only), Ryan Elementary School, effective 8/29/2022; Stephen DeFrancesco, English Teacher, Tewksbury Memorial High School, effective 8/29/2022; Jane Doonan, Education Support Personnel Aide, Heath Brook School, effective 8/29/2022; Susan Drum, Case Manager (Preschool), Dewing Elementary School, effective 8/29/2022; Emily Hastings, English Teacher, Tewksbury Memorial High School, effective 8/29/2022; Andrew Jordan, Education Support Personnel Aide, Heath Brook School, effective 8/29/2022; Anastasia Kurmanova, ESL Teacher (1-SY-Only), Tewksbury Memorial High School, effective 8/29/2022; Tara Lynch, Education Support Personnel Aide, Heath Brook School, effective 8/29/2022; Marguerite Madden, COVID School Support Staff (1-SY-Only), Dewing Elementary School, effective 8/29/2022; Michelle Raffi, Kindergarten Teacher, Dewing Elementary School, effective 8/29/2022; Meaghan Rivera, Education Support Personnel Aide, Heath Brook School, effective 8/29/2022; Shyann DiGiovanni, School Guidance Counselor (1-SY-Only), Ryan Elementary School, effective 8/29/2022; Suzanne Dibble, District-wide Occupational Therapist, effective 8/29/2022; Courtney Otero (1-SY-Only), School Adjustment Counselor, Trahan Elementary School, effective 8/29/2022; Elanora Parravano (1-SY-Only), School Adjustment Counselor, Ryan Elementary School, effective 8/29/2022; MacKenzie Hayward (1-SY-Only), School Adjustment Counselor, Heath Brook School, effective 8/29/2022; Valerie Ashe, Education Support Personnel Elementary Library/Media Aide, Dewing Elementary School, effective 8/29/2022; Tina Tryder, COVID School Support Staff (1-SY-only), Trahan School, effective August 29, 2022

Transfers

Ann Gerry, transfer from the position of Moderate Special Needs Teacher at the Ryan Elementary School to the position of District-wide English Language Educator Teacher, effective 8/29/2022; Michael Gillespie, transfer from the position of Grade 7 STEM Teacher at the Wynn Middle School to the position of Science Teacher at the Wynn Middle School, effective 8/29/2022;

Retirements

Cathy Himmel, Music Teacher, Wynn Middle School, effective 6/30/2022; Sharon Zaremba, School Secretary, North Street School, effective 8/23/2022

Appendix B TMHS Athletics

None

Appendix B Co-Curricular Activities

Dewing School:

Special Education Case Manager - Susan Drum
PLC Facilitator (Preschool) - Patti-Ann Young
Head Teacher (Preschool) - Jennifer Milligan
Head Teacher K-2 - Maryellen Hirtle
Mentor Grade 1 - Kathy Carleton
Mentor K2 DLC - Megan Robinson
Mentor Kindergarten MSNT - Lauren Spicer

TMHS Co-Curricular Activities (See attached)

Fundraisers/Raffles - Wynn Middle School 2023 Washington, D.C. Trip, Pie Fundraiser, 9/26/2022 through 10/11/2022