

TEWKSBURY PUBLIC SCHOOLS  
TEWKSBURY SCHOOL COMMITTEE

Notice of Regular School Committee Meeting #12  
Wednesday, June 8, 2022 at 6:00 PM

Revised

Meeting Place:

Tewksbury Memorial High School  
Large Group Instruction Room #1  
320 Pleasant Street, Tewksbury, MA 01876

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**1. CALL TO ORDER**

**2. EXECUTIVE SESSION - Non-Public Session - 6:00 PM**

Convene an Executive Session to discuss:

Strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters and minutes;

Strategy session and contract negotiations regarding Superintendent Contract.

The School Committee will reconvene the Regular School Committee in Open Session after the Executive Session.

**3. ADJOURN EXECUTIVE SESSION**

**4. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - Public Session (6:30PM)**

**5. ANNOUNCEMENT**

The June 8, 2022 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.

**6. RECOGNITION**

- a. 2022 TPS Retirees
- b. 2021-2022 School Volunteers

**7. STUDENT REPRESENTATIVE REPORT**

Notes from Tewksbury Memorial High School: Rania Elouahi, Student Council Rep to the School Committee

**8. PRESENTATIONS**

- a. Senior Projects Showcase
- b. Tewksbury SEPAC 2021-2022 Year End Review
- c. Food & Nutrition Services Year End Update - DebraLee Mugford, Director of Food & Nutrition Services
- d. Corning & S.T.E.A.M. Labs at TPS

**9. CITIZEN'S FORUM** *(Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*

**10. APPROVAL OF MINUTES**

April 26, 2022 Special Meeting Minutes; April 27, 2022 Special Meeting Minutes; April 28, 2022 Special Meeting Minutes; May 3, 2022 Special Meeting Minutes; May 5, 2022 Special Meeting Minutes; May 11, 2022 Regular Meeting Minutes

**11. SUBMISSION AND PAYMENT OF BILLS**

Payroll Period Ending, May 12, 2022, (\$1,491,588.61)

Payroll Period Ending, May 26, 2022 (\$1,501,295.59)

**12. SUPERINTENDENT & STAFF REPORT**

**13. CONSENT AGENDA (*itemized on page 4*)**

**14. SCHOOL COMMITTEE MEMBER REPORTS**

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

**15. POLICY CHANGES, PROPOSALS, and ADOPTION**

**Policies for Consideration for Revision on Informational Reading:**

**BEDH**, Public Comments at School Committee Meetings; **BJ**, School Committee Legislative Program;

**EFD**, Meal Charge Policy

**Policies for Consideration to Rescind on Informational Reading:**

**BEDH-E**, Guidelines for Public Comments

**Policy Reviewed and Adopted with No Changes - Informational Item Only - No Vote Required**

**EFC** - Free & Reduced Priced Food Services

**16. OLD BUSINESS**

2022 Summer School Update

**17. NEW BUSINESS**

a. 2022-2023 Out-of-State Trips for TMHS Athletics - Boys Ice Hockey Team to Maine in December 2022 (One Night)

b. TMHS Travel Opportunities for 2022-2023 SY and 2023-2024 SY

c. 2022 Summer Reading Program

d. Appointment to the Tewksbury Diversity, Equity & Inclusion Advisory Committee (TDEIAC):

b.1) School Committee Member Designee

b.2) Superintendent Designee

b.3) TMHS Student Designees (2) - TBD

e. Vote on Superintendent Contract

**18. SCHOOL COMMITTEE MATTERS OF INTEREST**

**19. FUTURE SCHOOL COMMITTEE MEETING DATES**

July 20, 2022; August 17, 2022 (SC/Admin Workshop (3:00PM) & Regular Mtg)

**20. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES**

**Elementary School Building Committee:** June 9, 2022; **TSEPAC Business Meeting:** June 16, 2022.

**TSEPAC School Safety Sub-committee:** TBD; **Wellness Advisory Committee:** June 1, 2022

**Policy Sub-Committee:** June 7, 2022; June 14, 2022 & June 21, 2022

**21. FUTURE AGENDA ITEMS**

**22. ADJOURNMENT**

## **CONSENT AGENDA**

### **Correspondence**

None

### **Enrollment Update**

None

## **PERSONNEL ITEMS**

**New Hires:** Sandra Georgopoulos, Education Support Personnel Aide at the Dewing School, effective August 29, 2022; Jason Haggerty, Education Support Personnel Aide at the Wynn Middle School, effective May 11, 2022; Stacey Mulholland, District-wide Technology Integration Coach, effective August 29, 2022; Milissa Pasquarosa, Education Support Personnel Aide, effective August 29, 2022

**Transfers:** Maria Campo, transfer from the position of MSNT at the Dewing School to the position of Kindergarten Teacher at the Heath Brook School, effective August 29, 2022; Ben Clasby, transfer from the position of Grade 4 Teacher at the Trahan School to the position of Grade 4 Teacher at the North Street School, effective August 29, 2022; Christine Strickler transfer from the position of Development Learning Center Gr. 3 & 4 at the North Street School to the position of Developmental Learning Center Preschool Teacher at the Dewing School, effective August 29, 2022

**Retirements** - None

### **2022-2023 Reappointments**

Jason Haggerty - Education Support Personnel Aide, John Wynn Middle School  
Chrissy Souder - School Adjustment Counselor, Tewksbury Memorial High School  
Francesca Pasciuto - School Adjustment Counselor, North Street School  
Lori Ann Babineau - Food & Nutrition Services  
Heidi Brooks - Food & Nutrition Services  
Jenifer Ambrose - Food & Nutrition Services  
Nancy Ackerley - Food & Nutrition Services

### **Appendix B Athletics**

Brooke Pacheco - TMHS Girls Varsity Soccer Coach, effective August 22, 2022  
Jamie Bruno - Girls Varsity Field Hockey Coach, effective July 1, 2022

### **Appendix B Co-Curricular Activities**

Document in Consent

### **Appendix B TMHS Athletics**

Document in Consent

**Acceptance of Donations/Gifts** - None

**Fundraisers/Raffles** - None

# Executive Session

**Tewksbury School Committee  
Executive Session (Non-Public Session)  
Wednesday, June 8, 2022 - 6:00 PM**

Tewksbury Memorial High School  
Guidance Office Conference Room  
320 Pleasant Street, Tewksbury, Massachusetts

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**A. CALL TO ORDER**

**B. EXECUTIVE SESSION - Non-Public Session (File) - 6:00 PM**

1. Convene an Executive Session to discuss:
  - a. strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters;
  - b. Strategy session and contract negotiations regarding Superintendent Contract
2. Approval of Executive Session Meeting Minutes
  - a. 4-13-2022
  - b. 5-11-2022

The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING**

# Recognition and/or Presentations

## **Tewksbury School Committee - June 8, 2022**

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### **RECOGNITIONS**

#### **2022 TEWKSBURY PUBLIC SCHOOLS RETIREES**

##### ***TEWKSBURY PUBLIC SCHOOLS — DISTRICT-WIDE***

**GAIL BLISS, OCCUPATIONAL THERAPIST — 28 YEARS**

##### ***LOELLA F. DEWING ELEMENTARY SCHOOL***

**MARY ABBOTT, ESP AIDE— 15 YEARS**

##### ***HEATH BROOK ELEMENTARY SCHOOL***

**DEBORAH BREWIN, GRADE 2 TEACHER — 25 YEARS**

**ROSEMARY COUGHLAN, CASE MANAGER — 15 YEARS**

**DONNA DEPIERRO, ESP AIDE — 20 YEARS**

**MARY KAPUST, ESP AIDE — 16 YEARS**

**DONNA SACRAMONE-GREENE, KINDERGARTEN TEACHER — 24 YEARS**

**MARYELLEN ZIER, ESP AIDE — 26 YEARS**

##### ***JOHN F. RYAN ELEMENTARY SCHOOL***

**ROBIN READING, GRADE 6 TEACHER — 24 YEARS**

##### ***JOHN W. WYNN MIDDLE SCHOOL***

**JAMES PRINGLE, GRADE 8 TEACHER — 22 YEARS**

##### ***TEWKSBURY MEMORIAL HIGH SCHOOL***

**PATRICK MCANDREWS, SPECIAL ED TEACHER — 25 YEARS**

**CATHERINE STACK, ENGLISH TEACHER — 21 YEARS**

## 2021-2022 SCHOOL VOLUNTEERS

### *LOELLA F. DEWING ELEMENTARY SCHOOL*

JEN DELANEY  
MOLLY GINSBURG  
MAGGIE MADDEN  
TRACY TORRA  
VAL ASHE  
TRAVIS NEVERS  
JUZAR SHAKIR

### *LOUISE DAY TRAHAN ELEMENTARY SCHOOL*

JUDI BOYSON

### *JOHN F. RYAN ELEMENTARY SCHOOL*

PAIGE IMPINK  
STEPHANIE KINNON

### *TEWKSBURY MEMORIAL HIGH SCHOOL*

LORI CARRIERE  
CAROLYN GAGLIONE

### *HEATH BROOK - TRAHAN PAC*

ANNA KAISER  
MICHELLE ROBERTSON  
KIM NADEAU  
JENNIFER FOLEY  
MAUREEN RUSCIO  
MEGAN LEWIS

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## **PRESENTATIONS**

- ❖ Senior Project Showcase
- ❖ Tewksbury SEPAC 2021-2022 Year End Review
- ❖ Food & Nutrition Services Year End Update
- ❖ Corning & S.T.E.A.M. Labs at TPS

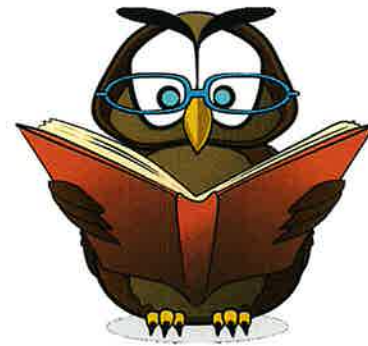
CORNING,



CORNING FOUNDATION

AND THE

DEWING SCHOOL



CORNING  
FOUNDATION

**Presentation to School Committee June 2022**

# CORNING, BRENT LANTERMAN, AND TPS

- Brent Lanterman, Corning employee and Dewing parent, contacted Dewing principal with information about Corning Foundation grant to help fund STEAM labs and education.
- Lanterman, STEM/IT Director Jason Stamp, and Dewing Principal Terry Gerrish met. Foundation was offering \$5000-\$10,000 to successful competitive applicants.
- History of previous grants to Wynn MS and Ryan ES shared.
- Stamp, Gerrish and TPS elementary STEAM teacher Charity Legvold met to look at Science curriculum, how to incorporate STEAM lessons and labs, plus develop list of needed equipment.

# **Tewksbury Special Education Parents Advisory Council**



**School Committee  
Presentation  
June 8, 2022**

# What is the TSEPAC?

The Tewksbury Special Education PAC is a public body which serves as an adviser to the School Committee on matters that pertain to the education and safety of students with disabilities.

In addition, the SEPAC has a duty to meet regularly with school officials to participate in the planning, development and evaluation of the district's special education programs.

## **Who can be a part of the TSEPAC?**

**Our TSEPAC is a group of parents, caregivers and interested parties(residents, advocates, teachers, staff, etc.) who have children on IEPs or 504s. Together, we work to support each other while raising children with disabilities. The TSEPAC hosts meetings and informational workshops regarding Special Education.**

# Our 2022-2023 Board



## **Board Members:**

Dina Mancini - Co Chair

Anne Seichter - Co Chair

OPEN - Recording Secretary

Peg Ricardo - Publicity Secretary

## **Parents at Large (school liaisons):**

Sara Cohen

Al Mancini


Tricia White

We have room for more interested people! Please email us for details!



## Community Engagement

The TSEPAC will engage the community by participating in at least 10 community based events throughout the 2021-2022 school year. Examples of community based events include open houses, community fairs, library festival of trees(if applicable), and markets.



# Goal 1 MET!

The background is a solid red color. It is decorated with several white and yellow stars of different sizes. There are also two white cloud shapes with black outlines, one in the top-left corner and one in the bottom-right corner.

# **Community Events**

**School Virtual Open Houses (7)**

**Safe Halloween Event**

**Wear Yellow for SEPAC Awareness Day**

**Library Community Roundtable**

**Meet the School Committee Candidates Night**

**Library New Residents Event**

**Strongwater Farm Open House**

# Safe Halloween Event



Halloween











## Professional and Transparent Communication

Through open, transparent, and professional communication, the TSEPAC Facebook business page will have at least 200 likes by the end of the 2021-2022 school year. The TSEPAC email list will increase by at least 10%.



# **Goal 2 MET!**

The background is a solid red color. It is decorated with several white and yellow stars of varying sizes. There are also two white cloud shapes, one in the top-left corner and one in the bottom-right corner. The text is centered and written in a bold, black, sans-serif font.

## **Summary**



**Business Page has over 200 likes and  
over 203 follows.**

**Support Page Membership grew 10%.  
Mailing list increased by 10%.**





## Parent Support and Advocacy

The TSEPAC will host at least 4 parent support groups throughout the 2021-2022 school year, and in collaboration with the district, 2 workshops for parents.



**Goal  
3  
MET!**

## **Summary**

 The district offered many workshops such as the Autism Insurance Workshop, Executive Function, and MGH SAIL. Mr. Pelletier has done a great job including the TSEPAC in decisions and soliciting feedback from us regarding workshops. 

 We also co hosted and planned the Basic Rights Workshop. 

We hosted 3 parent support groups, with one more planned for June. 



# **Other Important Accomplishments**

 Initiated Teacher Appreciation Cards that families and students can send to staff and over 100 staff members received at least one email card.

Had a meeting with School Committee liaisons and Leslie Leslie from the Federation for Children with Special Needs to discuss the role of the SC in supporting the SEPAC.

Hosted representatives from the the Tewksbury Police Department and Seven Hills at meetings to give information to parents.

Participated in the High School Principal Search Committee and Asst. Special Ed. Director Search Committee

Provided guidance and support to district in regards to confidentiality issues, toileting/diapering procedures, and the Home Services Guide



**COMING  
SOON**



**June 12th TSEPAC will be at the Tewksbury Bike Rodeo**

**June 16th 7:00 P.M. Final Business Meeting of the Year,  
Tewksbury Memorial High School and on Zoom**

**June 23rd 7:00 P.M. Parent Support Group-Zoom**

**Activities still in the planning stages: Community  
visits to Police Department, Fire Department,  
Playground social**



**Applying for a grant to bring a communication board  
to one of the playgrounds in town.**

**THANK YOU**



**For more  
information**

**Tewksburysepac  
@gmail.com**

**Find us on  
Facebook  
TSEPAC-  
Tewksbury  
Special  
Education  
Parents  
Advisory Council**



# Credits

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## Meals Served (YTD)

Breakfast	115,334
Lunch	<u>335,428</u>
Total	450,763



**Income  
Eligibility  
23%**

## PROCUREMENT SY2023

**Grocery: Thurston Foods**

**Dairy: Rosev (roll over)**

**Bread: Fantini (roll over)**

**Ice Cream: NEIC (roll over)**

**Fresh Pizza currently out to bid**

**Paper (pending)**

## LEGISLATION

- **Federal:** Free meal waivers did not pass omni budget packet in March....
- **Pending Federal:** Support Kids Not the Red Tape
- **Pending State:** An Act Relative to Universal Free Meals and
- 1-year extension of Universal Free Meals

Application to  
Corning -  
Curriculum and  
related equipment  
and material needs

Dewing School Grant -  
\$12,000

# **K-2 Science Units With STEAM alignment**

## **Kindergarten**

- Taking Care of Our World
- Animal Needs and Growth
- Pushes and Pulls

## **First Grade**

- Structures of Organisms
- Trait comparison of animals and plants

## **Second Grade**

- Wind and water shape the land
- Continents (integrated with Social Studies)

## **New Materials, Supplies, Kits**

### **Museum of Science Engineering is Elementary (EiE) Kits**

- Designing Shelters
- Designing Plant Packages
- Evaluating Landscapes

### **Hydroponic Indoor Farm and STEM Challenge hydroponics**

### **KEVA Planks and challenges**

### **Organization of materials**

- Carts, stackable latching storage boxes, 8'x10' shelving system

# PARENT AND STUDENT VOLUNTEERS UNPACK KITS AND MATERIALS





CORNING EMPLOYEES ASSEMBLE AND SET UP DEWING LAB





THANK YOU CORNING!

**Supports STEAM education in  
Tewksbury Public Schools**

**Grants to Wynn, Ryan, Dewing**

**Corning Employees volunteer**

Initial set up - ongoing STEAM and Science  
night participation

# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **5/12/2022**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,491,588.61**

**GRANTS**

\$26,816.70	2021-2022 Special Ed 240 Grant
\$6,468.34	2021-2022 Title I Grant
\$198.06	2020-2021 Title II Grant
\$12.50	2020-2021 Title IV Grant
\$391.00	2021-2022 Early Childhood Grant
\$3,099.17	2021-2022 ASOST Grant
\$6,098.33	2021-2022 21st Century Grant
\$2,710.15	2021-2022 ESSER I Grant
\$23,206.10	2021-2022 ESSER II Grant
	2021-2022 ARP PK Idea Grant
	2021-2022 ARP Idea Grant

**REVOLVING ACCOUNTS**

\$4,253.29	2021-2022 Community Services
\$5,551.95	2021-2022 Community Services Preschool Program
\$472.58	2021-2022 Adult Education Program
\$27,943.50	2021-2022 Lunch Program
\$885.20	2021-2022 Facilities
	2021-2022 Recreation
\$672.39	2021-2022 Parking Fees
\$2,325.65	2021-2022 Preschool
\$365.66	2021-2022 Alphabest
	2021-2022 TMHS Intramurals

**\$111,470.57 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,380,118.04 2021-2022 School Department Account

**\$1,380,118.04 SUB TOTAL - LEA FUNDS**

**\$1,491,588.61 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **5/26/2022**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,501,295.59**

**GRANTS**

\$26,816.70	2021-2022 Special Ed 240 Grant
\$7,669.28	2021-2022 Title I Grant
\$907.78	2020-2021 Title II Grant
	2020-2021 Title IV Grant
	2021-2022 Early Childhood Grant
\$1,683.51	2021-2022 ASOST Grant
\$8,060.12	2021-2022 21st Century Grant
	2021-2022 ESSER I Grant
\$33,692.17	2021-2022 ESSER II Grant
	2021-2022 ARP PK Idea Grant
	2021-2022 ARP Idea Grant

**REVOLVING ACCOUNTS**

\$4,028.29	2021-2022 Community Services
\$10,883.46	2021-2022 Community Services Preschool Program
\$447.58	2021-2022 Adult Education Program
\$28,831.70	2021-2022 Lunch Program
\$11,858.58	2021-2022 Facilities
	2021-2022 Recreation
\$672.39	2021-2022 Parking Fees
\$2,325.65	2021-2022 Preschool
	2021-2022 Alphabest
	2021-2022 TMHS Intramurals

**\$137,877.21 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,363,418.38	2021-2022 School Department Account
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**\$1,363,418.38 SUB TOTAL - LEA FUNDS**

**\$1,501,295.59 TOTAL**

# Superintendent/ Staff /School Committee Reports

# Consent Agenda

**Loella F. Dewing School**  
1469 Andover Street  
Tewksbury, MA 01876  
(978) 640-7858

**Celebrating Excellence**

**Mrs. Terry Gerrish**  
Principal  
[tgerrish@tewksbury.k12.ma.us](mailto:tgerrish@tewksbury.k12.ma.us)

**Mrs. Alexis Bosworth**  
Asst. Principal/Preschool Coordinator  
[abosworth@tewksbury.k12.ma.us](mailto:abosworth@tewksbury.k12.ma.us)



**To: Mrs. Brenda Theriault-Regan, Superintendent**

**From: Terry Gerrish**

**Re: Appendix B Positions**

**Date: May 13, 2022**

**Dewing School**  
**Appendix B Positions**  
**2022-2023**

**I recommend the following people for Case manager positions:**

Special Education Case Manager	Kara Murray
Special Education Case Manager	Stacy Conway

**I recommend the following people for PLC positions:**

PLC Facilitator - Preschool	Alexis Bosworth
PLC Facilitator - Kindergarten	Heather Grace
PLC Facilitator - Grade 1	Lisa Tramonte
PLC Facilitator - Grade 2	Shelley Wrobel

**I recommend the following people for Appendix "B" positions:**

Art Show	Kristen Kosiba
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**Mentors:**

Kindergarten new hire (Basteri resignation)	Heather Grace (Training year)
K2 DLC new hire (new position)	to be decided
Library/Media Specialist (new position)	to be decided

*The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*

Heath Brook School  
Felicia Cenanovic, Principal  
165 Shawsheen Street  
Tewksbury, MA 01876  
Telephone: (978) 640-7865  
[fcenanovic@tewksbury.k12.ma.us](mailto:fcenanovic@tewksbury.k12.ma.us)



***Celebrating Excellence***



**To:** Brenda Regan, Superintendent of Schools  
**From:** Felicia Cenanovic, Heath Brook Principal  
**Date:** 5/26/2022  
**Re:** Appendix B Nominations

After careful consideration, I would like to recommend the following faculty members for the listed Appendix B positions for the 2022-2023 school year:

Head Teacher	Mariellen Nastasi
Special Education Case Manager	TBD
District Art Show	Jennifer Barbati
PLC Facilitator - KDG	Kristi Rodgers
PLC Facilitator - Gr. 1	Jennifer Price
PLC Facilitator - Gr. 2	Teresa Enos

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

*Felicia Cenanovic*  
Principal  
Heath Brook School

***TPS District Strategy:***

***The Tewksbury Public Schools community believes that our education program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social and emotional success for all students.***



**Celebrating Excellence**

**Ms. Purnima DeMorais**  
North Street School Principal  
[tgerrish@tewksbury.k12.ma.us](mailto:tgerrish@tewksbury.k12.ma.us)

**To:** Mrs. Brenda Theriault-Regan, Superintendent  
**From:** Purnima DeMorais  
**Re:** Appendix B Positions  
**Date:** May 13, 2022

**North Street School  
Appendix B Positions  
2022-2023**

**I recommend the following people for Case manager position:**  
Special Education Case Manager Sue Drum

**I recommend the following people for PLC positions:**  
PLC Facilitator - Grade 3 Loren Carlino  
PLC Facilitator - Grade 4 Katherine Conrad

**I recommend the following people for the Head Teacher position:**  
Head Teacher Mary Groux

**I recommend the following people for Appendix "B" positions:**  
Art Show Jennifer Barbati  
Instrumental Music Gayle Bridgford

**Mentors:** N/A

*The Tewksbury Public Schools community believes that our educational program will encompass a current, research-based teaching, learning, and assessment approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*

# **MEMORANDUM**

**To:** Tewksbury School Committee

**From:** Jay Harding, Principal

**Date:** June 3, 2022

**Re:** Appendix B Positions

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**Trahan School  
Appendix B Positions  
2022-2023**

PLC Facilitator Grade 3- Kristina Valcourt

PLC Facilitator Grade 4- Liz Fagan

Head Teacher - Jaime Lane

To: Brenda Theriault-Regan

From: Judi McInnes, Ryan School Principal

Re: Appendix B Positions

Date: June 1, 2022

**John F. Ryan School Appendix B Positions  
2022-2023**

I recommend the following people for **Team Leader** positions:

Melissa Lane	Kathleen Anderson
Brittany Roberts	Charlaine Melly
Robert Shirkoff	Jennifer Mrozowski
Brianna Tuccinardi	

I recommend the following people for **PLC Facilitator** positions:

*William Hart	Mathematics
Robert Rogers	Science
Abbey Leon	Specialists
Andrea MacMullin & Sue Hogan	English/Language Arts
Rachel Afrow	Social Studies
*Administrator in the absence of a teacher applicant	

I recommend the following people for **Other Appendix B** positions:

Instrumental Music- Tim Olevsky  
Ryan Chorus- Abbey Leon  
Art Show- Melissa Lane  
Case Manager- Susan Hogan

I recommend the following people for **Mentor** positions:

Melissa Lane (for Music Teacher, Abbey Leon, pending her hire)  
Lisa Richard (for Grade 6 Computer Teacher)

**To: Brenda Theriault-Regan**  
**From: John Weir**  
**Re: Appendix B Positions**  
**Date: 6/1/22**

**John W. Wynn Middle School**  
**Appendix B Positions**  
**2022- 2023**

**I recommend the following people for Team Leader positions:**

**Sara Chella--Team Leader 7A**  
**Cathy Bilodeau - Team 7B**  
**Fran Rouff - Team 7C**  
**Carol Navetta - Team 8A**  
**Christopher Gagnon – Team 8B**  
**Kate Deveau - Team 8C**  
**TBD - Specialist Team**

**I recommend the following people for PLC positions:**

**Carol Navetta--Science**  
**Cathy Bilodeau--Math**  
**Kim Johnston—English**  
**Christopher Gagnon—Social Studies**  
**Catherine Himmel--Specialists**

**I recommend the following people for Appendix "B" positions:**

**Joshua Bilodeau, Nicole Flood--Student Council, shared/split stipend**  
**TBD--Detention Supervisor**  
**Dan Shao--Math League Advisor Gr. 8**  
**Natasha MacFarlane--Math League Advisor Gr. 7**  
**Jon DiPrima – Drama Coach Gr. 7 & 8**  
**Michelle Silverio--Assistant Drama Coach**  
**Jaclyn Murphy—Newspaper Adviser**  
**Jaime Noberini– Yearbook Advisor**  
**TBD--Literary Magazine**  
**Tim Olevsky-Band Director**  
**Tom Morrill-Intramural Director**  
**Elaine Sinclair--Case Manager**  
**Eric Donaldson--Art Show**

**Tewksbury Public Schools**  
Department of English Language Education  
199 Pleasant Street  
Tewksbury, MA 01876

Approve  
Kam/2 OB

Brenda Theriault-Regan, C.A.G.S.  
Interim Superintendent (978) 690-7800  
[bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)

Karen Hodgson, M. Ed.  
Lead Teacher, ELE Department  
[khodgson@tewksbury.k12.ma.us](mailto:khodgson@tewksbury.k12.ma.us)

Teacher Henry, M. Ed.  
[henryh@tewksbury.k12.ma.us](mailto:henryh@tewksbury.k12.ma.us)



May 5, 2022

**To:** Karen Baker-O'Brien/Brenda Theriault-Regan 8-22  
5-9-22

**From:** Karen Hodgson  
ELE Department

**Re: SY 2022 - 2023 ELE Dept. Lead Teacher Stipend  
and  
SY 2022 - 2023 PLC, Team Leader  
APPENDIX B CO-CURRICULAR POSITIONS  
TEWKSBURY PUBLIC SCHOOLS**

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Please accept this memorandum as interest in renewing my current Appendix B positions, entitled: Head Teacher (ELE) and PLC ELE Department Lead for the 2022 - 2023 school year.

As always, with thanks for your consideration,

  
Karen Hodgson  
ELE Dept.



## Tewksbury Public Schools

Heath Brook Elementary, Dewing Elementary, Trahan Elementary,  
North Street Elementary, Ryan Elementary, Wynn Middle



Date: May 27, 2022  
To: Brenda Theriault-Regan, Superintendent  
From: Terry Gerrish, TPS Mentor Program Administrator  
Re: Recommendation for Mentor Program Teacher Leaders

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Please accept my recommendation for **Robert Rogers** and **Jennifer Mrozowski** to continue as Mentor Program Teacher Leaders for the 2022-2023 school year.

It is anticipated that there will need to be some changes to the TPS Mentor Handbook and also to the content and formatting of the school year monthly meetings. I am hopeful that Mr. Rogers and Mrs. Mrozowski will use their commitment to the program and experience to work collaboratively with me as we seek to adapt this mandated district professional development program to the needs of our schools, our newest educators, and to those veteran teachers who offer to walk with them their first year of employment in Tewksbury.

# Appendix B 2022-2023

Appendix B	Sport	Coaches	Title
<b>Fall</b>	<b>Cross Country Boys</b>	<b>Peter Fortunato</b>	<b>Head Coach</b>
<b>Fall</b>	<b>Cross Country Girls</b>	<b>Francis Cusick</b>	<b>Head Coach</b>
Fall	Cross-Country Asst.	Carina Berglund	Asst.
Fall	Cross-Country Asst.	Fred Doyles	Asst.
<b>Fall</b>	<b>Cheerleading (FALL)</b>	<b>Paige Winn</b>	<b>Head Coach</b>
Fall	Cheerleading (FALL)	Leah Fanning	JV Coach
<b>Fall</b>	<b>Field Hockey Varsity</b>	<b>Jamie Newell Bruno</b>	<b>Head Coach</b>
Fall	Field Hockey JV	Christine Smith	JV Coach
<b>Fall</b>	<b>Football Varsity</b>	<b>Brian Aylward</b>	<b>Head Coach</b>
Fall	Football JV (FB Assistant)	Steven Kasprzak (JV & FB Asst.)	FB Assistant
Fall	Football FROS	Paul Saunders (FROS)	FROS FB
Fall	Football Varsity (1st Asst.)	Thomas Bradley (V. 1st. Asst. FB)	V. 1st Asst. FB
Fall	Football Assistant	Paul Norton (FB Asst.)	FB Assistant
Fall	Football Assistant	Brian Hickey (FB Asst.)	FB Assistant
Fall	Football Assistant	Mark Bradley (FB Asst.)	FB Assistant
Fall	Football Freshmen Asst.	Derek Tarpey	FROS FB Asst.
<b>Fall</b>	<b>Golf Varsity</b>	<b>James Sullivan</b>	<b>Head Coach</b>
Fall	Golf JV	Mark Weitz	JV Coach
<b>Fall</b>	<b>Soccer Varsity Boys</b>	<b>Mario Almeida</b>	<b>Head Coach</b>
Fall	Soccer JV Boys	Brandon Melo	JV Coach
<b>Fall</b>	<b>Soccer Varsity Girls</b>	<b>Brooke Pacheco</b>	<b>Head Coach</b>
Fall	Soccer JV Girls	TBD	JV Coach
Fall	Soccer JV "B" Girls	<b>TBD</b>	JV "B" Coach
<b>Fall</b>	<b>Volleyball Varsity</b>	<b>Allison Luppi</b>	<b>Head Coach</b>
Fall	Volleyball JV	Kaitlyn Stokes	JV Coach
Fall	Volleyball FROS	Erin Murphy	FROS
<b>Fall</b>	<b>Swim &amp; Dive</b>	<b>Jason Smith</b>	<b>Head Coach</b>
Fall	Weight Lifting	TBD	
Fall	Weight Lifting	Thomas Contaloni	
Fall	Filming	Jake Aylward	Film
<b>Winter</b>	<b>Basketball Varsity Boys</b>	<b>Steven Boudreau</b>	<b>Head Coach</b>
Winter	Basketball JV Boys	Robert Briggs	JV Coach
Winter	Basketball FROS Boys	TBD	FROS Coach
<b>Winter</b>	<b>Basketball Varsity Girls</b>	<b>Joel Mignault</b>	<b>Head Coach</b>
Winter	Basketball JV Girls	Danielle DePierro	JV Coach
Winter	Basketball FROS Girls	Jamie Newell Bruno	FROS Coach
<b>Winter</b>	<b>Cheerleading (Winter)</b>	<b>Paige Winn</b>	<b>Head Coach</b>
Winter	Gymnastics	Jess Wilkey	Head Coach
<b>Winter</b>	<b>Ice Hockey Varsity Boys</b>	<b>Derek Doherty</b>	<b>Head Coach</b>
Winter	Ice Hockey Varsity Asst. Boys	William Gosse	Ice V. Asst. (B)
Winter	Ice Hockey JV Boys	Shawn Scott	JV Coach
<b>Winter</b>	<b>Ice Hockey Varsity Girls</b>	<b>Sara Oteri</b>	<b>Head Coach</b>
Winter	Ice Hockey Varsity Asst. Girls	Ryan Sheehy	Asst. Coach
Winter	Indoor Track Boys	Lauren Polimeno	Head Coach
Winter	Indoor Track Girls	Francis Cusick	Head Coach
<b>Winter</b>	<b>Indoor Track Asst.</b>	<b>Michael Davis</b>	<b>Track Asst.</b>
Winter	Indoor Track Asst.	Jill Paige	Track Asst.
Winter	Indoor Track Boys V. Asst.	Peter Fortundo	Track Asst. (B)
<b>Winter</b>	<b>Wrestling Varsity</b>	<b>Steven Kasprzak</b>	<b>Head Coach</b>
Winter	Wrestling JV	Stephen O'Keefe	JV Coach
<b>Spring</b>	<b>Baseball Varsity</b>	<b>Kirk Monbleau</b>	<b>Head Coach</b>
Spring	Baseball JV	Joel Mignault	B. Ball Asst.

## Appendix B 2022-2023

Spring	Baseball FROS	Chris Rattey	FROS BB
Spring	Baseball Asst.	Scott Callanan	B. Ball Asst.
Spring	Baseball Asst.	TBD	
<b>Spring</b>	<b>Lacrosse Varsity Boys</b>	<b>Anthony Pontes</b>	<b>Head Coach</b>
Spring	Lacrosse JV Boys	Riley Auth	JV Coach
<b>Spring</b>	<b>Lacrosse Varsity Girls</b>	<b>Erin Murphy</b>	<b>Head Coach</b>
Spring	Lacrosse JV Girls	Brooke Pacheco	JV Coach
<b>Spring</b>	<b>Softball Varsity</b>	<b>Brittney Souza</b>	<b>Head Coach</b>
Spring	Softball JV	Tama Spencer	JV Coach
Spring	Softball FROS	Tania Palumbo	Softball Asst.
<b>Spring</b>	<b>Tennis Boys</b>	<b>Rick Keene</b>	<b>Head Coach</b>
<b>Spring</b>	<b>Tennis Girls</b>	<b>Mary MacDonald</b>	<b>Head Coach</b>
<b>Spring</b>	<b>Tennis Assistant</b>	<b>Alice Culhane</b>	<b>Tennis Asst.</b>
<b>Spring</b>	<b>Track and Field Boys</b>	<b>Soctt Wilson</b>	<b>Head Coach</b>
Spring	Track and Field Girls	Francis Cusick	Head Coach
Spring	Track and Field V. Boys Asst.	Lauren Polimeno	T&F Asst.
Spring	Track and Field V. Girls Asst.	Michael Davis	T&F Asst.
Spring	Track and Field Asst.	Jill Paige	T&F Asst.
Intramural			
Stipends	Sport		
Fall	Cheerleading (Fall)	Melanie Somerville	
Fall	XC-Girls	TBD	
Fall	Boys Soccer	Jay Cohen	
Fall	Unified Basketball	Brian Aylward	
Fall	Unified Basketball	Lindsey White	
Winter	Basketball Boys(2)	TBD	
Winter	Cheerleading (Winter) (?)	TBD	
Winter	Indoor Track (1)	TBD	
Winter	Indoor Track (2)	TBD	
Winter	Weightlifting (2)	TBD	
Spring	Baseball (2)	TBD	
Spring	Lacrosse Boys (1)	TBD	
Spring	Track & Field	TBD	

**File: EFC - FREE AND REDUCED PRICE FOOD SERVICES**

The school system will take part in the National School Lunch Program and other food programs that may become available to assure that all children in the schools receive proper nourishment.

In accordance with guidelines for participation in these programs, and in accordance with the wishes of the Committee, no child who a teacher believes is improperly nourished will be denied a free lunch or other food simply because proper application has not been received from his/her parent/guardian.

As required by state and federal regulations, the Tewksbury School Committee approves this policy statement pertaining to eligibility for free milk, free meals, and reduced price meals.

Adoption date: January 1996

Reviewed and Adopted September 25, 2013

Revised: December 6, 2017

**Reviewed and Adopted: June 8, 2022**

LEGAL REFS.: National School Lunch Act, as amended (42 USC 1751-1760)

Child Nutrition Act of 1966

P.L. 89-642, 80 Stat. 885, as amended M.G.L. [15:1G](#); [15:1L](#); [69:1C](#); [71:72](#)

# Policy

## **File: BEDH - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS**

All regular and special meetings of the Tewksbury School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The Tewksbury School Committee desires citizens of the district to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public. **Public comment is not a discussion, debate, or dialogue between individuals and the School committee. It is an individual's opportunity to express an opinion on issues within the School Committee's authority.**

In order that all citizens who wish to be heard before the Committee have a chance and to insure the ability of the Committee to conduct the district's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled Tewksbury School Committee meeting, individuals **or a group designee will sign in for an opportunity to speak during public comment.** The length of the public participation segment shall be determined by the Chairperson.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chairperson may permit extension of this time limit. **Speakers who require reasonable accommodations on the basis of a speech-related disability or who require language interpretation services may be allotted a total of five (5) minutes to present their material.**
3. Topics for discussion must be limited to those items listed on the Tewksbury School Committee meeting agenda for that evening.
4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chairperson may terminate that individual's privilege of address.
5. All remarks will be addressed through the Chairperson of the meeting.
6. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

7. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee member's review and consideration at an appropriate time.

Adoption date: January 1996

Revised Adoption date: September 14, 2011

Reviewed and Adopted September 11, 2013

Revised September 27, 2017

Revised:

## **File: BJ - SCHOOL COMMITTEE LEGISLATIVE PROGRAM**

The Tewksbury School Committee, as an agent of the state, must operate within the bounds of state and federal laws affecting public education. If the committee is to meet its responsibilities to the residents and students of this community, it must work vigorously for the passage of new laws designed to advance the cause of good schools and for the repeal or modification of existing laws that impede this cause.

To this end:

1. The committee will keep itself informed of pending legislation and actively communicate its concerns and make its position known to elected representatives at both the state and national level.
2. The committee will work with its legislative representatives (both state and federal), with the Massachusetts Association of School Committees, and other concerned groups in developing an annual, as well as a long-range, legislative program. One of the major objectives of the committee's legislative program will be to seek full funding for all state and federally mandated programs.
- ~~3. The committee will annually designate a person -- who may or may not be a member of the committee -- to serve as its legislative representative. This person will be authorized to speak on the committee's behalf with respect to legislation being considered by the Massachusetts Legislature or the United States Congress or their respective committees. In all dealings with individual elected representatives, the Legislature or Congress, the committee's representative will be bound by the official positions taken by the Tewksbury School Committee.~~

Adoption date: January 1996

Reviewed and Adopted September 11, 2013

**Revised:**

SOURCE: MASC Policy

## **File: EFD - MEAL CHARGE POLICY**

The School Committee is committed to providing students with healthy, nutritious meals each day so they can focus on school work, while also maintaining the financial integrity of meal programs and minimizing any impact on students with meal charges. However, unpaid meal charges place a large financial burden on the school district, as food services is a self-supporting entity within the district. The purpose of this policy is to ensure compliance with federal reporting requirements of the USDA Child Nutrition Program, as well as provide oversight and accountability for the collection of outstanding student meal balances.

The provisions of this policy pertain to regular priced school meals only. The School Committee will provide a regular meal to students who forget or lose their lunch money.

### **Meal Charges and Balances**

Students will pay for meals at the regular rate approved by the Tewksbury School Committee and for their meal status (regular, reduced-price, or free) each day. Payment options will be delineated in student handbooks and provided to parents/guardians of incoming students. After the balance reaches zero and enters the negative, students will not be allowed to purchase a la carte items including but not limited to a second entrée, snack, ice cream, or an additional beverage. The student will still be allowed to take a meal, and that meal will continue to be charged to the account at the standard lunch rate based on their meal status. The parent/guardian is responsible for any meal charges incurred. If there is a financial hardship, a parent/guardian should contact the Tewksbury Food Services directly to discuss payment options such as an individualized repayment plan.

### **Payments**

Parents/Guardians are responsible for all meal payments to the Tewksbury Food Service Program. Notices of low or deficit balances will be sent directly to parents/guardians via email or regular postal mail at regular intervals during the school year. At no time shall any staff member give payment notices to students unless that student is known to be an emancipated minor who is fully responsible for themselves or over the age of 18. If parents/guardians have issues with student purchases they should contact food services for assistance.

The point of sale system is designed to prevent direct identification of a student's meal status. Parents/guardians will receive automated low-balance emails or mailed notices weekly, if applicable. If notices do not result in payment, parents/guardians will receive a phone call from the Tewksbury Food Services. If the phone call does not result in payment the Food Service Manager shall turn the account over to the Business Office. A record of action shall be kept by Food Service to ensure documentation of the process.

Parents/Guardians may pay for meals in advance. Further details are available on the Tewksbury Public Schools' webpage and in student handbooks. Funds should be maintained in accounts to

minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student, whether positive or negative, will be carried over to the next school year.

All school cafeterias possess computerized point of sale/cash register systems that maintain records of all monies deposited and spent for each student and those records are available to parents/guardians by setting up an online account (see student handbooks for more details) or by speaking with the school's Food Service Manager.

### **Refunds**

Refunds for withdrawn and/or graduating students require a written request (email, postal, or in person) for a refund of any money remaining in their account to be submitted. Graduating students also have the option to transfer funds to a sibling's account or to donate to a student in need with a written request.

### **Delinquent Accounts/Collections**

Failure to maintain up to date accounts may result in a delay of a student's extra-curricular school services, especially those that are fee based. ~~Graduating seniors may lose the ability to participate in certain graduation related activities.~~

The Superintendent shall ensure that there are appropriate and effective collection procedures and internal controls within the Tewksbury Public Schools' Business Office that meet the requirements of law.

If a student is without meal money on a consistent basis, the administration may investigate the situation more closely and take further action as needed. If financial hardship exists, parents/guardians and families are encouraged to apply for free or reduced price lunches for their child. Each school handbook shall contain detailed instructions for family assistance.

### **Policy Communications**

This policy shall be communicated to all staff and families at the beginning of each school year and to families transferring to the district during the year.

ADOPTED: January 25, 2012

Revised and Adopted: September 25, 2013

Revised: December 9, 2015

Revised: August 15, 2018

**Revised:**

LEGAL REFS: MGL [71:72](#); USDA School Meal Program Guidelines May 2017

CROSS REFS: [JQ](#), Student Fees, Fines & Charges

## **File: ~~BEDH-E - GUIDELINES FOR PUBLIC COMMENT~~**

~~A School Committee Meeting is a meeting of a government body at which members of the body deliberate over public business. We welcome the attendance of members of the school district community to view your School Committee as it conducts its regular business meeting.~~

~~Massachusetts General Laws Chapter 30A Section 20(f) governs public participation at open meetings covering all public bodies.~~

### ***~~Chapter 30A:20[Notice, Remote Participation, Public Participation, Certification]~~***

*~~(f) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.~~*

~~The School Committee believes that the school district community should have an opportunity to comment to the Committee on issues that affect the school district and are within the scope of the Committee's responsibilities. Therefore the Committee has set aside a period of time at each School Committee meeting to hear from the public. In addition, if the Committee believes that an issue requires a dialogue with the school district community, the Committee may schedule a separate public hearing on that issue.~~

~~Any citizen who wishes to make a presentation to the School Committee on an item which is of interest to him/her and within the scope of the Committee's responsibilities may request to be placed on the agenda for a particular meeting. Such request should be in writing and should be received by the Superintendent of Schools at least one week prior to the date of the meeting. Such request should contain background statements which would explain the scope and intent of the agenda item. The Chair of the Committee works with the Superintendent to formulate the meeting agendas. Together they will determine whether or not to place an item on the agenda and if the item is to be taken up they will also determine when to place an item on the agenda and all parameters to be required of the presenter.~~

~~Here are the general rules for the Committee's public comment period:~~

- ~~1. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.~~
- ~~2. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.~~

~~3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.~~

~~4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.~~

~~SOURCE: MASC~~

~~Adopted: September 11, 2013~~

# Old Business

# Summer 2022 PLANNING

**Draft 6/6/2022** (This information will be updated as programs and details become available)

Summer Programs	Current Grade	Facility	Current Enrollment	Identified - Eligible Students	Cost	Sponsored/Non-sponsored School District Activities	Time Frame	Days	Dates	Breakfast/Lunch
<b>TPS Summer School Programs</b>										
Special Education Extended Year Svcs.	PK-2	DEW	TBD	per IEP	NONE	sponsored	4 wk: 7:45-12:15; 5 wk: 7:45 - 11:15	Mon-Thu	4-week; 7/12-8/4; 5 week 7/11-8/13	
Special Education Extended Year Svcs.	3-4 +SPIRE	TMHS	TBD	per IEP	NONE	sponsored	4wk: 8:00-2:30 5wk: 7:45-11:15	Mon-Thu	4-week; 7/12-8/4, 5 wk 7/11 - 8/11	
Special Education Extended Year Svcs.	5-12 + PHS	TMHS	TBD	per IEP	NONE	sponsored	4wk: 8:30-1:30; 5wk: 8:30 - 1:30	Mon-Thu	4-week; 7/12-8/4; 5wk 7/11 - 8/11	
21st Century Learning (K-2) Dewing Students	PK-2	DEW	115	per invite	NONE	sponsored	8:00-3:00	Mon-Thu	6/28-7/1 & 7/12-8/13	BRK/LUNCH/SNACK/WATER
Penguin Pride (K-2) Heath Brook Students	K-2	DEW	TBD	per invite	NONE	sponsored	8:00-3:00	Mon-Thu	6/28-7/1 & 7/12-8/13	BRK/LUNCH/SNACK/WATER
WYNN & TMHS Academic Recovery	7-12	TMHS	TBD	per invite	NONE	sponsored	7:30 - 2:30	Mon-Fri	4-weeks; 7/12 - 8/6	BRK/LUNCH/SNACK/WATER
Title I Jump Start to 1st/2nd Grade	K-1	DEW	TBD	per invite	NONE	sponsored	TBD	Mon-Thu	7/18-7/21. 7/25-7/28	N/A
EL Summer Service K-2 (TBD)	K-2	DEW	TBD	per invite	NONE	Sponsored	9:00 - 11:00	Mon-Thu	7/11 - 7/21	SNACK
EL Summer Service 3-4 (TBD)	3-4	DEW	TBD	per invite	NONE	Sponsored	9:00 - 11:00	Mon-Thu	7/11 - 7/21	SNACK
<b>At-Home Summer Academics and Varied Enrichment</b>										
Khan Academy Summer Camp	3-12	online	unknown	all	NONE	Non-sponsored	<a href="https://keeplearning.khanacademy.org/">https://keeplearning.khanacademy.org/</a>	all	varies	N/A
TPS Summer Reading	K-12	anywhere	TBD	all	NONE	School-Sponsored	any time of the day :)	all	All Summer	N/A
Tewksbury Public Library	K-12	TPL	unknown	all	NONE	Non-sponsored	visit <a href="https://www.tewksburypl.org/">https://www.tewksburypl.org/</a>	Mon-Fri	N/A	N/A
Macaroni Kids Summer Activity Guide (Varied Sites & Activities)	PK-12	varies	N/A	all	varies	Non-sponsored	Visit <a href="#">TPS Student &amp; Family Webpage</a>	N/A	N/A	N/A
<b>School Preparedness Opportunities</b>										
Freshman Orientation	9	TMHS	TBD; all students to be invited with a request to RSVP	all	NONE		TBD	TBD	TBD	The Orientation Program will culminate with a large group gathering with refreshments.
<b>Childcare</b>										
AlphaBest K-8 (for pay)	K-8	Rec. Ctr. & Wy	TBD	all	VARIES	Non-sponsored	Full-Day 7:00-6:00pm; 1/2-Day avail.	1-5 days/week	6/21 - 8/20	

\* The 2022 TPS Summer School Programming is contingent on staffing; details subject to change.

\*\* TMHS Credit Recovery Summer School = No cost for Tewksbury students

# New Business

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** June 3, 2022  
**Re:** TMHS Athletics Out-of-State Field Trip

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### **This Requires a Vote**

TMHS Athletics Out-of-State Field Trip request for 1 overnight trip for the Boys Ice Hockey Team to go to Maine in December 2022, date to be determined. This requires a vote from the School Committee.

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** June 3, 2022  
**Re:** TMHS Travel Opportunities for the 2022-2023 SY & 2023-2024 SY

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**This is for Information Only**

### **TMHS Travel Opportunities:**

#### **2023**

- February Break 2023: Lisbon, Seville, Madrid
- April Break 2023: Hawaii
- Memorial Day Weekend 2023: Canada
- Summer 2023: Berlin, Krakow, Prague, Budapest

#### **2024**

- February Break 2024: Impressions of Peru
- April Break 2024: France Trip (TBD)
- Summer 2024: Puerto Rico (TBD)

This does not require a vote of the School Committee at this time. Vote to be taken at a future meeting.

June 18, 2018

Jon Bernard, Principal  
Brenda Regan, Superintendent

To: School Committee Members

Re: Request for an international travel for the 2022-2023 and 2023-2024 School Years

Dear members,

On behalf of the Travel Committee, we would like your approval for the following travel itinerary for the 2022-2023 and 2023-2024 school years. By planning early, we are hoping to keep the cost lower for students and provide more opportunities for travel with TMHS.

These trips are being organized by several departments in order to reach a broad group of students and provide learning opportunities around the country and the world.

As you know, our students' participation in our past international trips has been a very rewarding learning experience. Besides the fact that these trips are structured with educational activities daily, we prepare a course through Google Classroom where students will have the opportunity to learn about the history, culture, art, science, architecture, and many other areas of interest.

We have attached the itineraries as well as the quotes for each trip with links in the slideshow. Please let us know if you have any questions and/or suggestions. The quote includes the Global Travel Protection. We will try to fundraise for the gratuity and transportation to/from the airport.

Please advise us if you would like our presence at the School Committee meeting.

Sincerely,

Bailey Mahoney  
Spanish Teacher  
Travel Committee Chairperson

**Planned trips:**

February Break 2023: Lisbon, Seville, Madrid (Art- Jennifer Arnold,CTBE)

+April Break 2023: Hawaii (Puma--Social Studies)

\$+Memorial Day Weekend 2023: Canada (M Ryan--World Languages)

Summer 2023: Berlin, Krakow, Prague, Budapest (Bourgoin--English)

February Break 2024: Impressions of Peru (Barnett/Edgerton--Science)

\$April Break 2024: France trip TBD(Clark/Demers/Ryan--Social Studies/World Languages)

\$+Summer 2024: Puerto Rico TBD (Murphy--Social studies)

\*Math/Health chose not to lead a trip this school year.

+Considered domestic trips

\$still nailing down itineraries and final prices to get the best offer out to students we can. Will have for parent informational meeting

# TMHS Travel

2022-2023 School Year

February 2023

**Lisbon, Seville, Madrid**

Departments: Art and CTBE

Lead by: Jen Arnold

Cost: \$3,540



April 2023

Hawaii

Departments: Social Studies

Lead by: Dustine Puma

Cost:



# May 2023

## Canada

Department: World Languages

Lead by: Melanie Ryan

Cost: TBD (working on lowering the price so the one listed could change)



# Summer 2023

**Berlin, Krakow, Prague, Budapest**

Departments: English

Lead by: Conner Bourgoin

Cost: \$3,770



# TMHS Travel

2023-2024 School Year

# February 2024

Impressions of Peru

Departments: Science

Lead by: Sue Barnett/Eamon Edgerton

Cost: \$3,845



# April 2024

France Tour TBD

Departments: Social Studies and World Languages

Lead by: Melanie Ryan/Kate Clark/Marc Demers

Cost: TBD



# Summer 2024

Puerto Rico Tour TBD

Departments: Social Studies and World Languages

Lead by: Erin Murphy

Cost: \$TBD



## Why plan 2 years of travel:

- Provide more opportunities for students to visit different locations
- Provide more time for families to plan finances
- If we can get a year ahead on planning, the costs are lower overall and per month. For example, planning Peru out this early means the cost is locked in for anyone who enrolls now AND the monthly payments are much lower at \$198/month.
- 7th and 8th grade students get to see where they can go and adds excitement for their time at TMHS

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876



## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** June 3, 2022  
**Re:** 2022 Summer Reading Program

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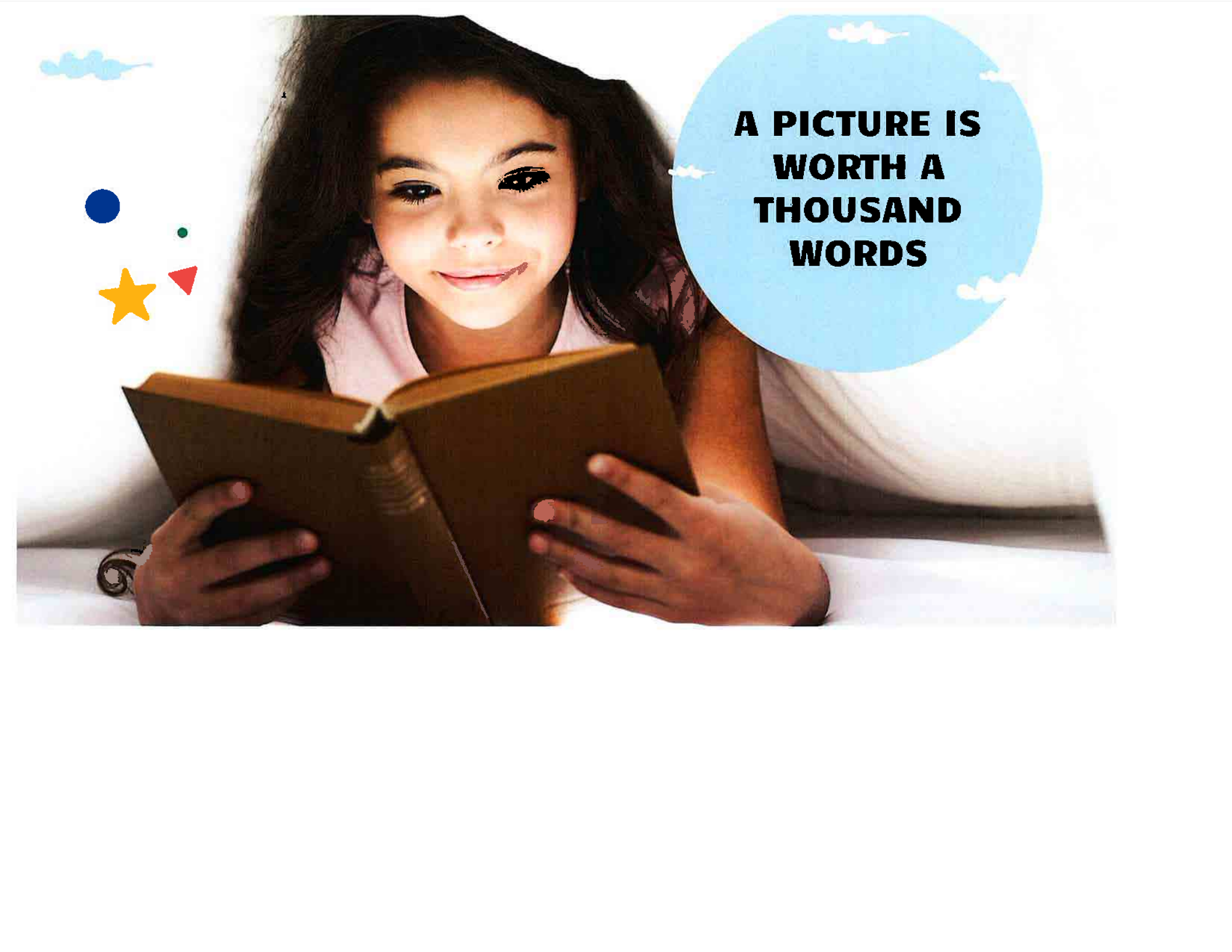
### **This is for Information Only**

2022 Summer Reading Program, this is an informational item. The information will be posted on the district and school websites. No vote is required of the School Committee.

# **Tewksbury Public School Summer Reading 2022**

*"The journey of a lifetime starts  
with the turning of a page."*



A young girl with long dark hair is lying down, reading a large open book. She is smiling and looking towards the camera. The background is white with some decorative elements: a blue cloud in the top left, a blue circle, a yellow star, and a red triangle on the left side. A large blue circle with white clouds is on the right side, containing the text.

**A PICTURE IS  
WORTH A  
THOUSAND  
WORDS**

# K-4 Summer Reading

**Students in Grades K-4 will be asked to read 3 book selections, one being a non-fiction text.**

- Suggested book titles provided for each grade level
- Grades K-2: 15 min per day
- Grades 3-4: 30 minutes per day
- Students will complete a daily reading log
- Students will submit a non-fiction book summary

Sample - Grade 2



# Grades 5-6 Summer Reading



**Students in Grades 5-6 will be asked to read 3 books, with at least one fiction and one non-fiction**

- Suggested book list is provided
- Students will complete a daily book log - 20 minutes per day recommended
- Activity sheets provided for both fiction/non-fiction selections
- Movie Poster can be completed on 3rd book

[Sample - Grade 5 & 6](#)

# Grades 7-8 Summer Reading

**Wynn Middle School will use the shared experience of a single story to help shape the culture of their school and its community.**

***Refugee* by Alan Gratz**

**Sample: Grades 7-8**

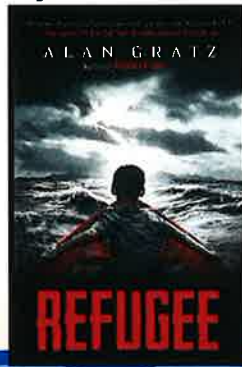


- ☐ Book will be provided to all students through a partnership with the Wynn PAC
- ☐ Audio version will also be available through Tewksbury Public Library using Hoopla
- ☐ Students will be asked to complete a creative writing assignment by choosing from several options:
  - Rewrite from a new point of view
  - Story continuation
  - Research Options
  - Personal Narrative

**Featured Text:**

# ***Refugee***

By Alan Gratz



# TMHS Summer Reading

- Students will pick a book of their choice, with suggestions provided
- Parent signature of completion required
- Students will identify 5 important passages that represent the beginning, middle and end
- Copy 5 passages down and bring them to English class first week of school
- Students will answer a prompt using the 5 passages at school

TMHS Sample



# Tewksbury Public Library

Summer Reading Opportunities for all ages!



## Kids Reading Programs

[Click HERE](#)



## Tween Summer Challenge (Grades 5-7)

[Click HERE](#)



## Adult Summer Book Clubs

[Click HERE](#)



## For More Info:

[www.tewksburypl.org](http://www.tewksburypl.org)



**All Summer  
Reading  
Information can be  
found on the TPS  
website**

***Happy Summer Reading!***

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876



## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan, Superintendent  
**Date:** June 3, 2022  
**Re:** Appointments to the Tewksbury Diversity, Equity & Inclusion Advisory Committee (TDEIAC)

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### **This Requires a Vote**

This requires a vote to appoint designees to the Tewksbury Diversity, Equity & Inclusion Advisory Committee (TDEIAC)

- 1) School Committee Member Designee
- 2) Superintendent Designee
- 3) TMHS STudent Designees (2) TBD