

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE

Notice of Regular School Committee Meeting #10
Wednesday, April 13, 2022 at 5:30 PM

Meeting Place:
Tewksbury Memorial High School
Large Group Instruction Room #1
320 Pleasant Street, Tewksbury, MA 01876

REGULAR SCHOOL COMMITTEE MEETING - 5:30 PM

- 1. CALL TO ORDER**
 - 2. EXECUTIVE SESSION - Non-Public Session (File) - 5:30 PM**
 - A. Convene an Executive Session to discuss strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters. The School Committee will reconvene the School Committee in Open Session.
 - A.1. Collective Bargaining with Teamsters (Custodians) - Regarding Ratification of Contract (MOU)
 - A.2. Collective Bargaining with Teamsters (Secretaries) - Regarding Ratification of Contract (MOA)
 - B. Approval of Executive Session Minutes
 - 3. ADJOURN EXECUTIVE SESSION AND RECONVENE SCHOOL COMMITTEE MEETING**
-

REORGANIZATIONAL MEETING

- 1. CALL TO ORDER by SUPERINTENDENT (6:00PM)**
- 2. ANNOUNCEMENT**

The April 13, 2022 Reorganizational meeting and the Regular School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself or herself.
- 3. PRIMARY ELECTION OF OFFICERS**
 - a. Chairperson
 - b. Vice-Chairperson
 - c. Clerk
- 4. ADJOURN**

REGULAR MEETING #11

1. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - Public Session (6:30PM)

2. ANNOUNCEMENT

The April 13, 2022 Regular School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.

3. RECOGNITION

- a. Tewksbury/Wilmington VFW Post 8164 - 2021-2022 Patriot's Pen & Voice of Democracy Winners (File)
- b. DECA Team (File)

4. STUDENT REPRESENTATIVE REPORT

Notes from Tewksbury Memorial High School: Jack Stadtman, Student Council Rep to the School Committee

5. PRESENTATIONS

- a. Dyslexia Presentation - Richard Pelletier, Director of Special Education
- b. Superintendent Search Committee Update - Dorothy Presser, MASC Consultant

6. CITIZEN'S FORUM *(Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*

7. APPROVAL OF MINUTES

- a. March 9, 2022 Regular Meeting Minutes (File)
- b. March 16, 2022 Special Meeting Minutes (File)

8. SUBMISSION AND PAYMENT OF BILL

- a. Payroll Period Ending, March 16, 2022 (\$1,424,155.96) (File)
- b. Payroll Period Ending, March 31, 2022 (\$1,959,736.27) (File)

9. SUPERINTENDENT & STAFF REPORT

10. CONSENT AGENDA *(itemized on page 4)*

11. SCHOOL COMMITTEE MEMBER REPORTS

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

12. POLICY CHANGES, PROPOSALS, and ADOPTION

None

13. OLD BUSINESS

- a. FY23 Budget Review Approval (File)
- b. Open Meeting Law Complaint Determination (File)
- c. Appointment of Representative to the Valley Collaborative Board of Directors (File)
- d. Out-of-State Trip Updates (File)
 - i. 2022 TMHS Domestic Trip to National Parks (File)

- ii. 2022 TMHS Costa Rica Trip (File)
- iii. 2022 Wynn Middle School 8th Grade Washington, D.C. (File)

14. NEW BUSINESS

- a. Innovation Pathways FY22 Support Grant (File)
- b. TMHS & Wynn MS & Ryan School Student Handbook (File)
- c. 2022-2023 Register Periods (File)
- d. Last Day of School - 2021-2022 School Year (File)
- e. School Choice (File)
- f. SC Representative on the ESBC
- g. SC Sub-Committees

15. SCHOOL COMMITTEE MATTERS OF INTEREST

16. FUTURE SCHOOL COMMITTEE MEETING DATES

May 11, 2022; June 8, 2022; July 20, 2022; August 17, 2022 (SC/Admin Workshop (3:00PM) & Regular Mtg)

17. FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

Elementary School Building Committee: April 14, 2022

Tewksbury SEPAC Business Meeting: April 28, 2022; May 19, 2022 (Elections); June 16, 2022.

Tewksbury SEPAC School Safety Sub-committee: TBD

Wellness Advisory Committee: May 18, 2022

Policy Sub-Committee: TBD

18. FUTURE AGENDA ITEMS

19. ADJOURNMENT

CONSENT AGENDA

Correspondence (Files)

- a. [TMHS 2022 End of Year Calendar](#)
- b. 100-Day Thank You Letter
- c. Center Elementary School Site Logistics Update
- d. Mosquito Control Project
- e. Informational/Educational Program for TMHS Students Interested in Public Health Careers
- f. Attorney General Healey Hosts Virtual Call-to-Action to Address Hate & Bias in School Athletics
- g. Professional Development Day - March 16, 2022
- h. Professional Development Day - April 14, 2022

Enrollment Update

None

PERSONNEL ITEMS (File)

New Hires: Isha Agarwal, Education Support Personnel at the John Ryan Elementary School, effective March 28, 2022; Samantha Benedetti, Education Support Personnel at Tewksbury Memorial High School, effective April 4, 2022

Appendix B TMHS Athletics:

Resignation/Retirements: Patrick McAndrews, Special Needs Teacher at Tewksbury Memorial High School, effective June 30, 2022; Rosemary Coughlan, Case Manager at the Heath Brook School, effective June 30, 2022

Acceptance of Donations/Gifts:

Fundraisers/Raffles: Wynn Middle School PAC Food Truck Festival raffle, June 1, 2022

Executive Session

**Tewksbury School Committee
Executive Session (Non-Public Session)
Wednesday, April 13, 2022 - 5:30 PM**

Tewksbury Memorial High School
Guidance Office Conference Room
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session (File) - 5:30 PM

1. Convene an Executive Session to discuss strategy with respect to collective bargaining with employee groups and/or ongoing litigation and/or discussion of personnel matters. The School Committee will reconvene the School Committee in Open Session.
 - 1.a. Collective Bargaining with Teamsters (Custodians) - Regarding Ratification of Contract (MOU)
 - 1.b. Collective Bargaining with Teamsters (Secretaries) - Regarding Ratification of Contract
2. Approval of Executive Session Minutes

C. ADJOURN & RECONVENE REGULAR SCHOOL COMMITTEE MEETING

Reorganization

TEWKSBURY PUBLIC SCHOOLS
TEWKSBURY SCHOOL COMMITTEE

Wednesday, April 13, 2022 - 6:00 PM
School Committee Reorganization Meeting

Meeting Place:
Tewksbury Memorial High School
Large Group Instruction Room #1
320 Pleasant Street, Tewksbury, MA 01876

REORGANIZATION MEETING

1. CALL TO ORDER by SUPERINTENDENT (6:00PM)

2. ANNOUNCEMENT

The April 13, 2022 School Committee Reorganization and Regular meetings will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meetings to please identify himself or herself.

3. PRIMARY ELECTION OF OFFICERS

- a. Chairperson
- b. Vice-Chairperson
- c. Clerk

4. ADJOURN

Recognition and/or Presentations

Tewksbury School Committee - April 13, 2022

RECOGNITIONS

Tewksbury/Wilmington VFW Post 8164 2021-2022 Essay Competitions

Patriot's Pen Competition: "How can I be a good American?"

Katelyn Murphy - Grade 8, Wynn Middle School

2nd Place: District Level

Olivia Jensen - Grade 6, Ryan Elementary School

1st Place: District Level

6th Place: State Level

Voice of Democracy Competition: "America: Where do we go from here?"

Brooke Bunyan - Grade 11, Tewksbury Memorial High School

1st Place: District Level

4th Place: State Level

DECA TEAM - Tewksbury Memorial High School - Advisor James Sullivan

DECA State Champions at the MA State Career Development Conference

Category: Project Management Community Giving

Mia Gaglione

Ava Gilligan

Category: Business Law & Ethics Team Decision Making

John Regolino

Michael Sullivan

PRESENTATIONS

Dyslexia Presentation - Richard Pelletier, Director of Special

Superintendent Search Committee Update - Dorothy Presser, MASC Consultant

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **3/16/2022**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,424,155.96**

GRANTS

| | |
|-------------|---------------------------------|
| \$26,226.63 | 2021-2022 Special Ed 240 Grant |
| \$6,009.00 | 2021-2022 Title I Grant |
| | 2020-2021 Title II Grant |
| | 2020-2021 Title IV Grant |
| \$222.82 | 2020-2021 Early Childhood Grant |
| \$1,840.30 | 2021-2022 ASOST Grant |
| \$8,448.26 | 2021-2022 21st Century Grant |
| \$5,273.26 | 2021-2022 ESSER I Grant |
| \$25,937.84 | 2021-2022 ESSER II Grant |
| \$1,268.56 | 2021-2022 ARP PK Idea Grant |
| \$877.50 | 2021-2022 ARP Idea Grant |

REVOLVING ACCOUNTS

| | |
|-------------|--|
| \$3,870.79 | 2021-2022 Community Services |
| \$5,638.26 | 2021-2022 Community Services Preschool Program |
| \$430.08 | 2021-2022 Adult Education Program |
| \$28,906.10 | 2021-2022 Lunch Program |
| \$8,847.00 | 2021-2022 Facilities |
| \$4,647.87 | 2021-2022 Recreation |
| \$672.39 | 2021-2022 Parking Fees |
| \$2,274.46 | 2021-2022 Preschool |
| | 2021-2022 Alphabest |
| | 2021-2022 TMHS Intramurals |

\$131,391.12 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

| | |
|----------------|-------------------------------------|
| \$1,292,764.84 | 2021-2022 School Department Account |
|----------------|-------------------------------------|

\$1,292,764.84 SUB TOTAL - LEA FUNDS

\$1,424,155.96 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **3/31/2022**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,959,736.27**

GRANTS

| | |
|-------------|---------------------------------|
| \$27,469.20 | 2021-2022 Special Ed 240 Grant |
| \$6,218.34 | 2021-2022 Title I Grant |
| | 2020-2021 Title II Grant |
| | 2020-2021 Title IV Grant |
| \$89.25 | 2020-2021 Early Childhood Grant |
| \$2,139.12 | 2021-2022 ASOST Grant |
| \$2,780.96 | 2021-2022 21st Century Grant |
| \$2,710.15 | 2021-2022 ESSER I Grant |
| \$31,443.43 | 2021-2022 ESSER II Grant |
| | 2021-2022 ARP PK Idea Grant |
| \$2,323.84 | 2021-2022 ARP Idea Grant |

REVOLVING ACCOUNTS

| | |
|-------------|--|
| \$4,433.29 | 2021-2022 Community Services |
| \$9,977.46 | 2021-2022 Community Services Preschool Program |
| \$492.58 | 2021-2022 Adult Education Program |
| \$27,191.68 | 2021-2022 Lunch Program |
| \$21,299.26 | 2021-2022 Facilities |
| \$2,608.57 | 2021-2022 Recreation |
| \$672.39 | 2021-2022 Parking Fees |
| \$3,093.30 | 2021-2022 Preschool |
| \$2,028.00 | 2021-2022 Student Activities |
| \$1,332.44 | 2021-2022 Athletic Revolving |

\$148,303.26 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

| | |
|----------------|-------------------------------------|
| \$1,811,433.01 | 2021-2022 School Department Account |
|----------------|-------------------------------------|

\$1,811,433.01 SUB TOTAL - LEA FUNDS

\$1,959,736.27 TOTAL

Superintendent/ Staff /School Committee Reports

Consent Agenda



Tewksbury Memorial High School

End of Year Calendar 2022



Introduction: This “End of Year Calendar” is designed to provide important information about the many events and activities that are scheduled to take place in the remaining months of the 2021-2022 school year. Please retain this information for future reference.

Notes: (1) Please note that the information contained in this document, including the scheduled events, are subject to modification given the guidelines associated with the impact of the COVID-19 pandemic and as offered by local, state, and federal agencies. Please acknowledge that these guidelines (more restrictive or less restrictive) may necessitate changes to items noted herein.* **Updates will be communicated in an efficient and timely manner;** (2) at present, no final decision has been made regarding the attendance of non-Tewksbury Memorial High School students at the events noted herein (junior prom, senior prom). A final decision regarding guest attendance at events will be made in the coming weeks and will reflect the guidance issued in response to the COVID-19 pandemic.

TMHS 87th Commencement Exercises: The Commencement Exercises for the Class of 2022 will be held on the athletic turf field at Tewksbury Memorial High School on Friday, June 10, 2022 at 6:00 p.m. In the event of inclement weather, the Commencement Exercises will be held in the gymnasium at TMHS. A final decision regarding the location (indoors or outdoors) of the Commencement Exercises will be made by 1:00 p.m. on Friday, June 10, 2022. Final details regarding the Commencement Exercises, including ticket availability, will be made available in the coming weeks.

Student Obligations: All obligations for missing textbooks, library books, athletic uniforms or food service fees and any other fees must be resolved by the end of the school year; however, for seniors, all obligations must be resolved before you will be able to receive your graduation cap and gown. Make sure your locker is cleaned out by the last day of school. Any items left in your locker after the last day of school may be discarded by the custodians.

Guidance Department Final Check Out/Student Record: All senior students are required to check out with the Guidance Department and sign and receive their student record before picking up a graduation cap and gown. Seniors are asked to also confirm their post-graduate plans.

Graduation Caps and Gowns: Caps and gowns will be distributed at the TMHS Store between the hours of 8:00 a.m. and 10:30 a.m. on Monday, June 6th and Tuesday, June 7th.

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

REVISED: March 17, 2022

Senior Final Exams: Seniors who are not participating in the Senior Project must have a 93 average or higher in order to be exempt from a final exam. Additional information regarding Senior Final Examinations is included further in this document.

Graduation Rehearsal: A mandatory graduation rehearsal will be held on Thursday, June 9, 2022.

Calendar of Events

MARCH

| | |
|---------------------|--|
| Thursday, March 10 | Progress Reports Available |
| Wednesday, March 16 | No School for Students - Educator Professional Development |
| Tuesday, March 22 | Grade 10 ELA MCAS (Session One) |
| Wednesday, March 23 | Grade 10 ELA MCAS (Session Two) |
| Wednesday, March 23 | <p>Social Host and Underage Drinking Laws Presentation by the Middlesex County District Attorney's Office and the Tewksbury Police Department Dr. Christine L. McGrath Performing Arts Center 7:00 p.m.</p> <ul style="list-style-type: none">• The program will be broadcast live and a link will be made available to view the program (live or during subsequent days).• All junior students attending the Junior Prom must attend accompanied by one parent/guardian; any senior student planning to attend Senior Week activities and who did not attend the virtual program last year must attend accompanied by a parent/guardian. |
| Thursday, March 24 | Parent/Teacher Conferences 6:00 p.m. - 8:00 p.m. |
| Wednesday, March 30 | National Honor Society Induction Ceremony Dr. Christine L. McGrath Performing Arts Center Awards Ceremony: 6:30 p.m. followed by refreshments Students will receive an invitation for attendance |

APRIL

| | |
|--------------------|-----------------------|
| Wednesday, April 6 | Term 3 Grades Close |
| Thursday, April 7 | Senior Project Begins |

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

REVISED: March 17, 2022

| | |
|--|---|
| Thursday, April 7 | Seal of Biliteracy Exams - Spanish and French |
| Friday, April 8 | Seal of Biliteracy Exams - Spanish and French |
| Wednesday, April 13 | SAT Administration |
| Thursday, April 14 | Early Dismissal (Student Dismissal at 10:40 a.m.) Educator Professional Development |
| Thursday, April 14 | College Fair for the Class of 2023 Gymnasium at TMHS 8:15 a.m. - 9:00 a.m. |
| Thursday, April 14 | Junior Prom; Tewksbury Country Club 6:00 p.m -10:00 p.m. Buses Depart at 5:30 p.m. (Students are to be present at TMHS by 5:00 p.m for bus departure.) Cost: \$45.00 per person |
| Friday, April 15 | No School - Good Friday |
| Monday-Friday, April 18-22 | April Vacation |
| Thursday, April 28 through Saturday, April 30 | Spring Musical - <i>Mama Mia!</i> |
| Friday, April 29 | Report Cards Available in Aspen |

MAY

| | |
|------------------------------|--|
| Monday, May 2-Friday, May 13 | Advanced Placement (AP) Exams Administration |
| Monday, May 2 | AP US Government & Politics Exam; 8:00 a.m. |
| Monday, May 2 | AP Chemistry Exam; 12:00 p.m. |
| Tuesday, May 3 | AP Psychology Exam; 12:00 p.m. |
| Wednesday, May 4 | AP English Literature & Composition Exam; 8:00 a.m. |
| Thursday, May 5 | AP Statistics Exam; 12:00 p.m. |
| Friday, May 6 | AP US History Exam; 8:00 a.m. |
| Friday, May 6 | AP Economics Exam; 12:00 p.m. |
| Friday, May 6 | Band & Chorus Spring Concert Dr. Christine L. McGrath Performing Arts Center 6:30 p.m. |

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

| | |
|-------------------|--|
| Friday, May 6 | Art Show TMHS Cafeteria; 7:00 p.m. - 9:00 p.m. |
| Saturday, May 7 | Art Show TMHS Cafeteria; 10:00 a.m. - 2:00 p.m. |
| Monday, May 9 | AP Calculus; 8:00 a.m. |
| Monday, May 9 | AP Computer Science Principles Exam; 12:00 p.m. |
| Tuesday, May 10 | AP English Language & Composition Exam; 8:00 a.m. |
| Tuesday, May 10 | AP Physics Exam; 12:00 p.m. |
| Wednesday, May 11 | AP Spanish Exam; 8:00 a.m. |
| Wednesday, May 11 | AP Biology Exam; 12:00 p.m. |
| Thursday, May 12 | AP French Exam; 8:00 a.m. |
| Thursday, May 12 | AP World History Exam; 8:00 a.m. |
| Friday, May 13 | Academic Excellence Awards; 9:00 a.m. Dr. Christine L. McGrath Performing Arts Center Students will receive an invitation for attendance |
| Friday, May 13 | AP Latin Exam; 12:00 p.m. |
| Tuesday, May 17 | Grade 10 Math MCAS (Session One) |
| Wednesday, May 18 | Grade 10 Math MCAS (Session Two) |
| Monday, May 23 | Progress Reports Available |
| Thursday, May 26 | Annual Scholarship & Awards Night; 6:30 p.m. Dr. Christine L. McGrath Performing Arts Center (Specific details will be announced in advance) |
| Friday, May 27 | Early Dismissal (Student Dismissal at 10:40 a.m.) |
| Monday, May 30 | No School - Memorial Day |
| Friday, June 3 | Last Day of School for Seniors |
| Friday, June 3 | Virtual Senior Project Exposition; 8:00 a.m.-10:30 a.m. (Specific details will be announced in advance) |

JUNE

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

REVISED: March 17, 2022

Thursday, June 2

Athletic Sports Awards Ceremony
Dr. Christine L. McGrath Performing Arts Center
Refreshments served at 6:30 p.m. followed by Awards presentation
at 7:00 p.m.

Monday, June 6

Class of 2022 Senior Promenade
4:00 p.m. at Tewksbury Memorial High School
Students are to arrive by 3:45 p.m.

Class of 2022 Senior Prom
6:00 p.m. - 10:00 p.m.
Danversport Yacht Club, Danvers, MA
Travel By Bus from TMHS; Buses Depart at 5:00 p.m.
Cost: \$90.00 per person

NOTE: In the event that the impact of the COVID-19 pandemic prohibits hosting an indoor prom event, the Senior Prom will be held outdoors at the Stevens Estate at Osgood Hill, North Andover, MA

Tuesday, June 7

Grade 9 Biology MCAS

Tuesday, June 7

Class of 2022 "Outdoor Movie Night"
Food Trucks on Site
TMHS senior may bring one TMHS student guest
Tewksbury Memorial High School; 8:30 p.m.
Cost: To Be Determined

Wednesday, June 8

Grade 9 Biology MCAS

Class of 2022 "Senior Cruise" (Gloucester, MA)
6:00 p.m. - 9:00 p.m.
Travel by Bus from TMHS; Buses Depart at 4:45 p.m.
Students are to arrive at TMHS by 4:30 p.m.
Cost: \$60.00 per person

Thursday, June 9

Class of 2022 Senior Breakfast
Tewksbury Country Club
Class of 2022 Yearbook Distribution and Signing
9:00 a.m. - 11:00 a.m.
Cost: \$16.00 per person

Class of 2022 Mandatory Graduation Rehearsal; 11:30 a.m.
Tewksbury Memorial High School

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

REVISED: March 17, 2022

| | |
|------------------------------|---|
| Thurs., June 9-Wed., June 15 | Underclassmen Final Examinations (Final Schedule to Be Announced) |
| Friday, June 10 | Early Dismissal (Student Dismissal at 10:40 a.m.) |
| Friday, June 10 | Class of 2022 Commencement Ceremony; 6:00 p.m. Edward K. Dick Athletic Turf Field at Tewksbury Memorial High School (In the event of inclement weather, the ceremony will be held indoors at TMHS; final details regarding the graduation ceremony, including ticket information, will be released at a later date) Students are to arrive at 5:15 p.m. at TMHS |
| Friday, June 10 | “All-Night Long” Graduation Party; check-in at the Wynn Middle School Gymnasium between 10:00 p.m. and 11:00 p.m.; Registration forms to be mailed directly to students mid-March; Cost: \$25.00 per student if registration is received by April 1, 2022 and then \$30.00 per student if registration is received April 2, 2022 and after. The “All-Night Long” Graduation Party is organized solely by parent volunteers and is not sponsored by TMHS. |
| Monday, June 20 | Schools Closed |

Important Note: All provisions of the code of conduct that governs Tewksbury Memorial High School, and which is outlined in the Student Handbook, are in effect at all times at all events both on and off campus. Violations of the code of conduct may result in disciplinary action including suspension from future events, including the Commencement Ceremony.

****NOTE: All events scheduled, and as noted in this document, are subject to modification, including cancellation, given the local, state, and federal guidelines mandated in response to the COVID-19 pandemic.***

To the Students, Teachers, and Parents of Heathbrook Pre K Class,

First of all, we want to thank you all for the generous gifts and toys donated to Tufts Medical Center in our son's name. You are all incredibly generous. The toys you donated really help more than you might think. As part of our son's treatment, he is required to undergo many procedures where he is put to sleep. As you can imagine, it can be scary to enter a room surrounded by many unfamiliar faces of doctors, nurses, and other staff.

These toys have offered great comfort to our son. On procedure days, on the car ride to the hospital he would often say, "I wonder what toy will be waiting on the bed for me."

With the amount of challenges the kids at Tufts have to endure, these toys offer comfort and make tough days a little easier. For one part of our son's protocol, he had to have a weekly procedure for over a month. A weekly procedure would be a challenge for anyone, never mind a 4 year old. The idea of a new toy brought excitement, rather than fear. When children are admitted for overnight monitoring, the Tufts Child Life Team makes sure to have toys waiting on the bed in their room to welcome them.

Your impactful donations allow the team at Tufts to continue to offer these comforts to these courageous kids. Thank you so much for your generosity and kindness. We are so lucky to be part of a community that cares so deeply.

With Gratitude and Love,

Frankie, Caitlin, Evan and Wyatt Miethe

Center Elementary School

CONSTRUCTION LOGISTICS



Interior Construction
Fall 2021 - April 1, 2022



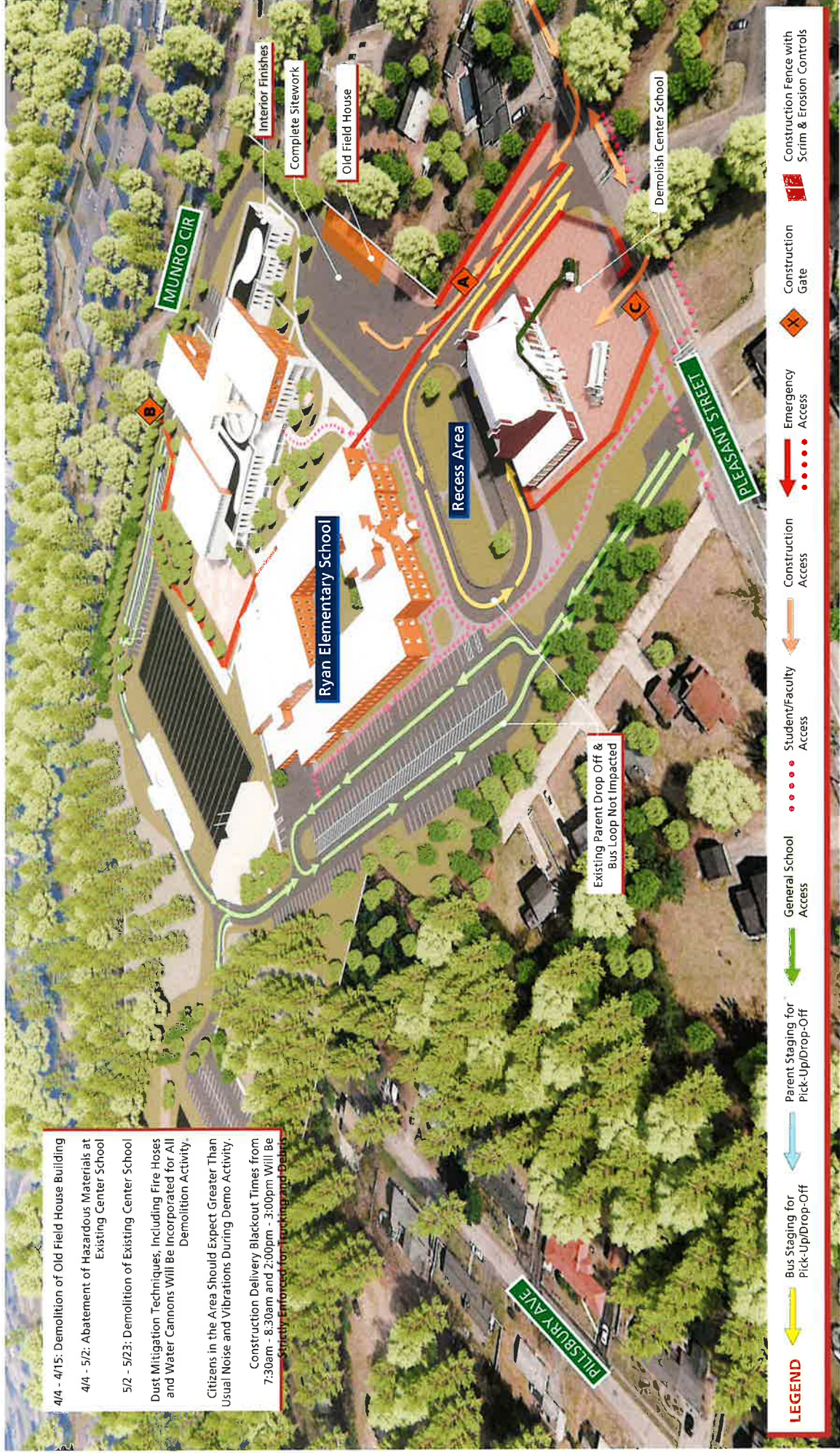
Center Elementary School

CONSTRUCTION LOGISTICS



Center School Demo
APRIL 01 2022 - JUNE 27 2022

4/4 - 4/15: Demolition of Old Field House Building
4/4 - 5/2: Abatement of Hazardous Materials at Existing Center School
5/2 - 5/23: Demolition of Existing Center School
Dust Mitigation Techniques, including Fire Hoses and Water Cannons Will Be Incorporated for All Demolition Activity.
Citizens in the Area Should Expect Greater Than Usual Noise and Vibrations During Demo Activity.
Construction Delivery Blackout Times from 7:30am - 8:30am and 2:00pm - 3:00pm Will Be Strictly Enforced for Trucking and Debris

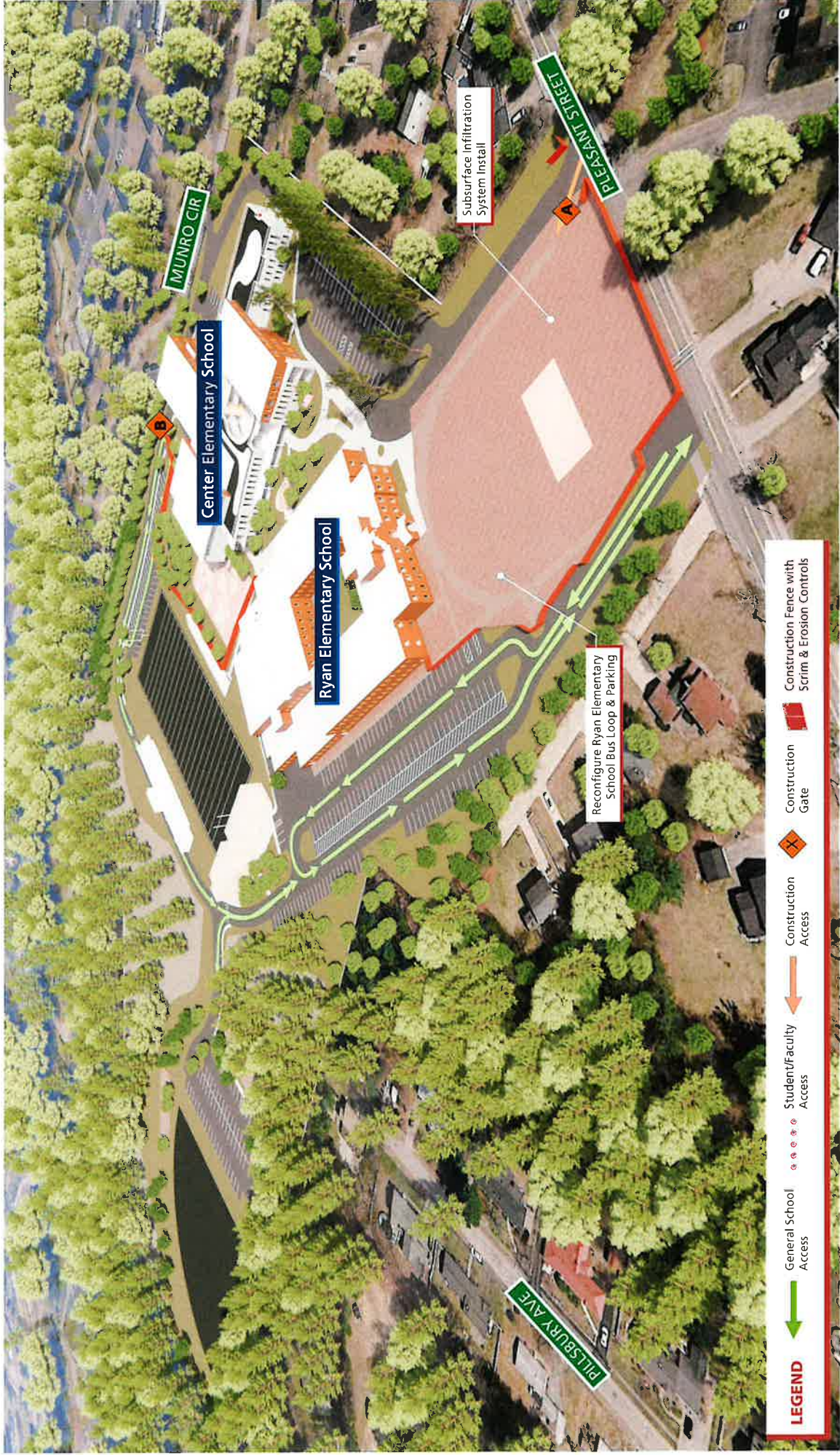


Center Elementary School

CONSTRUCTION LOGISTICS



Ryan School Improvements
June 28, 2022 - August 26, 2022





Center Elementary School



Project Completion
November 15, 2022





THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION & MOSQUITO CONTROL BOARD
**CENTRAL MASSACHUSETTS
MOSQUITO CONTROL PROJECT**

111 Otis Street, Northborough, MA 01532 - 2414
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org



COMMISSION CHAIRMAN
RICHARD DAY

EXECUTIVE DIRECTOR
TIMOTHY D. DESCHAMPS

March 29, 2022

Tewksbury School System
c/o Superintendent's Office
139 Pleasant St.
Tewksbury, MA 01876

Dear Superintendent:

The Central Massachusetts Mosquito Control Project, which serves forty-four communities throughout Middlesex and Worcester Counties, is once again offering our Mosquito Education Program in **May** to pupils in kindergarten through grade four in the elementary schools within our member cities and towns.

This program familiarizes the students with the biology and habitat of mosquitoes, as well as providing suggestions as to what can be done to reduce mosquito populations in and around their homes.

A Power Point presentation, coloring books, pamphlets, video tapes, as well as live mosquito larvae samples (when available) are utilized by our staff to make these presentations appropriate for different age levels.

Many teachers have found that our program fits in nicely with their study of insects. We try to conclude each presentation with a question and answer session.

If you would like to have your school system participate in this program, please forward the information to the appropriate principals and/or teachers so they may contact us for additional information or to schedule a presentation.

*Due to time constraints, this program will be offered in **May** of this year. Our surveillance program starts in late spring and will take precedence over the Mosquito Awareness Program.*

Please feel free to contact me if you have any questions.

Sincerely,

Curtis R. Best

Curtis R. Best
Staff Entomologist
best@cmmcp.org



Public Health Experience for Students

Contact:
Paige Impink, Public Health Museum
in Massachusetts
paige@publichealthmuseum.org
617-852-5696

April 3, 2022-Tewksbury, MA- The Public Health Museum in Massachusetts has opened registration for **Outbreak!2022 : A Student Public Health Experience**. Celebrating its tenth year, *Outbreak!2022* is designed for students in grades 10-12 interested in careers in public health. Presented by public health professionals from the greater Boston area, the program's online format is available to students nationwide.

The program runs from Jul 18-29, 2022 in online sessions staggered through the week. Thanks to a generous grant from the National Library of Medicine, *OUTBREAK! 2022* is **free of charge**. Sessions introduce students to the history of public health and provide networking with area practitioners. Topics include Health Equity, Global Health, Occupational Health, Infectious Diseases, Mental Health and Emergency Preparedness.

Applications are available on line from <https://www.publichealthmuseum.org/outbreak.html> or by emailing the museum at info@publichealthmuseum.org. Priority registration closes April 15th.

About The Public Health Museum

The Public Health Museum is a non-profit educational and cultural institution dedicated to public health history. The museum is located on the campus of Tewksbury Hospital in Tewksbury, Massachusetts.



Public Health Museum in Massachusetts 365 East Street Tewksbury, MA 01876 978-851-7321 x 2606
www.publichealthmuseum.org



OUTBREAK!

A STUDENT PUBLIC HEALTH EXPERIENCE



Outbreak! 2022 is a FREE online program for students entering grades 10–12 interested in careers in public health/medicine/epidemiology/bioethics/nursing/virology/mental health & more!

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***ENGAGING DISCUSSIONS LED BY PUBLIC
HEALTH EXPERTS***

Q&A PANELS WITH COLLEGE STUDENTS

**Mon, Wed, and Friday 9 a.m. – 1 p.m. EST
July 18, 20, 22, 25, 27, and 29, 2022
(all on Zoom)**

REGISTER HERE:

<https://bit.ly/3J8QG7y>

**APPLY
NOW**

**APPLY
NOW**

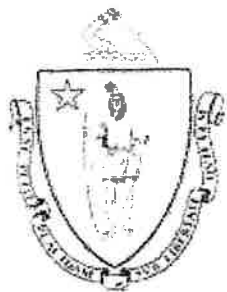
PRIORITY APPLICATION–DEADLINE APRIL 15

www.publichealthmuseum.org

Now in its 10th year!

**PUBLIC
HEALTH
MUSEUM**
IN MASSACHUSETTS





MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

FOR IMMEDIATE RELEASE
April 5, 2022

MEDIA CONTACT:
Jillian Fennimore
(617) 727-2543

**AG HEALEY HOSTS VIRTUAL CALL-TO-ACTION TO ADDRESS HATE AND BIAS
IN SCHOOL ATHLETICS**

Partnering with School Leaders to Provide Additional Resources to Help Ensure a Safe and Healthy Environment for Young People in Massachusetts; In-Person Conference and Regional Trainings Planned for Later this Year

BOSTON – In effort to foster diversity, equity, and inclusion in both academic and sports settings, Attorney General Maura Healey today announced she is partnering with state leaders to help prevent and address hate and bias incidents in school athletic programs in Massachusetts.

AG Healey announced the partnership today during a virtual event called “Addressing Hate & Bias in School Athletics: A Call to Action.” that her office hosted in collaboration with the Massachusetts Department of Elementary and Secondary Education, Massachusetts Association of School Superintendents, Massachusetts Interscholastic Athletic Association, and Massachusetts School Administrators’ Association. The event provided a robust discussion and resources for school administrators, athletic directors, coaches, and referees.

In recent months, a rise in reported hate-based incidents across Massachusetts has presented an acute need and a clear opportunity for school and state leaders to come together and redouble efforts to ensure that schools and athletic programs provide a safe and healthy environment for young people.

As part of the event, AG Healey announced a new collaborative project to expand programming around preventing and addressing hate and bias incidents in school sports, including an in-person conference planned for the start of the 2022-2023 school year, and regional trainings to be conducted by Northeastern University’s Center for the Study of Sport in Society.

“Sports can be a powerful tool for bringing people together, but in recent months we’ve seen too many examples where the hate and bias that infects so much of our culture has made its way into our locker rooms and onto our playing fields,” said **AG Healey**. “At the end of the day, there is nothing more important than investing in the health and well-being of our young people. I want to thank our partner organizations and school leaders who are ready to build positive change throughout the state.”

“School sports are important to students’ physical and mental health and are a great way to build a sense of community, but only when teams, locker rooms and competitions are safe and welcoming places for everyone,” said **Elementary and Secondary Education Commissioner Jeffrey C. Riley**. “This has been a challenging year in many ways, and I’m glad to see so many leaders convene around this important issue.”

“There is no more important responsibility of our schools than providing a safe and supportive environment for our students to grow as responsible citizens,” said **Tim Piwowar, President of the Massachusetts Association of School Superintendents**. “Hate and bias have no place in our schools and community, and it is our collective responsibility to set appropriate expectations for our students.”

“The Massachusetts Interscholastic Athletic Association is positioned to play a significant role in growing the courageous leaders of tomorrow,” said **Robert Baldwin, Executive Director of the Massachusetts Interscholastic Athletic Association**. “Utilizing interscholastic athletics as a platform that proactively promotes behaviors that instill respect for self, team, opponents, officials, rules and the game itself prioritizes our core responsibility – particularly educational athletics, which includes sportsmanship and diversity, equity, and inclusion.”

Today’s event provided attendees with information on current resources available to schools, including the AG’s new [School Sports Guidance](#). Following today’s event, the AG’s Office and its partnering organizations will host an in-person conference for school administrators, athletic directors, coaches, and referees, including panel discussions and workshops on best practices around creating a positive school environment and reporting hate and bias incidents. In addition, regional trainings across the state will be conducted by Northeastern University’s Center for the Study of Sport in Society to provide more in-depth training and equip school and athletic program leaders with the tools they need to empower and support their students and to prevent and address hate.

“We, at the Northeastern University’s Center for the Study of Sport in Society, applaud Attorney General Maura Healey for her leadership and unwavering commitment to stop the promulgation and proliferation of hate wherever it exists in our Commonwealth and beyond,” said **Dan Lebowitz, Executive Director of The Center for the Study of Sport in Society at Northeastern University**. “Sport is an impact engine of inclusion. It has the power to elevate conversation, inspire individual and collective change agency, and create true, sustainable change. AG Healey, her office, and all the committed stakeholders in this initiative, see and embrace sport as a pathway to positive youth engagement, social-emotional development, and the collective community inherent in teamwork. Hate and hurt have no place in sport, and we remain grateful to AG Healey for her responsive proactivity in creating such an intentional program of hope and healing. We are honored to contribute and be part of the team.”

For more information on the AG’s project on addressing hate and bias in sports and to sign your school up for upcoming programs and trainings, [click here](#).

| School/Role | Group | Title | Where | When | Aides Optional | Notes |
|--|---------------------|--|--------------------------------|------------------|-------------------|-----------------------|
| TMHS | All | PLC 2.0 Observable Impact | TMHS: LGI1 | 8:00-12:00 | Yes | Bring laptops |
| Wynn | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| Ryan | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| No. Street | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| Trahan | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| Dewing PK-2 | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| HB | All | PLC 2.0 Observable Impact | OWN BLDG. | 8:00-12:00 | Yes | Bring laptops |
| K-4 Specialists | All | PLC 2.0 Observable Impact | WITH SCHOOL PLC | 8:00-12:00 | Yes | Bring laptops |
| ELE | All | ELE: PLC 2.0 Observable Impact | Ryan | 8:00-12:00 | No | Bring laptops |
| Guidance 7-12 | All | PLC 2.0 Observable Impact | TBD | 8:00-12:00 | No | Bring laptops |
| Nurses | All | Vision Clinical Update 2021 | TMHS | 8:00-12:00 | No | Virtual, bring laptop |
| MSNTs, SLPs, & PSYCH, READING, and CASE MANAGERS | All | Dyslexia with MGH - Rouzana Kosmesdiou and Norma Hancock 8 - 10; Teacher discussion 10 - 12 | TMHS: Library | 8:00 - 12:00 | No | |
| Presence Learning: Q- Interactive | Assigned Staff | Presence Learning Training on Q-Interactive, staff should return to their assigned placements for 8:00 - 9:00 and 11:00 - 12:00 | Principal's Conf Room. TMHS | 9:00 - 11:00 | No | |
| DLC Teachers & BCBA's | All | Data Collection/Progress Monitoring: Melmark: Renee Hartz 8:00 - 10:00 Followed by Support Teacher Discussions from 10:00 - 12:00 | TMHS: rm B207 | 8:00 - 12:00 | No | |
| OT's and PTs | All | School-Based Intervention for Children with Developmental Coordination Disorder (video) | OT/PT rm at Heath Brook | 8:00 - 12:00 | No | |
| PM: District-Wide | ALL | Enough: Take the Pledge | Own Room | 1:00-3:00 | No | Online Course |
| Nurses | ALL | Welcoming Refugee Students: An intro. to refugee student health | TMHS | 1:00-3:00 | No | Virtual, bring laptop |
| Delta-T PK-12 (TPS Aides Optional) | All (TPS Aides | Data Collection: Melmark: Katie Valente/Luis Zamorano unless assigned | TMHS: rm B209 | 8:00 - 3:00 | Yes | |
| Home Training | Assigned Staff | Home Training for ABAs: Kyle Benson | TMHS: rm 210 | 8:00 - 3:00 | Assigned | |
| CPI | Assigned Staff | CPI Training with Candace Tharrett | TMHS: rm B206 | 8:00 - 3:00 | Assigned | |
| CDHM | Staffed Assigned | CDHM: Democratic Knowledge Project (Invite Only) | TMHS LGI2 | 8:00 - 3:00 | No | |

| School | Group* | Title | Where | When | Aides Optional | Notes |
|---------------------|--------|--|--------------------|---------------------------------------|-------------------|--|
| TMHS | ALL* | SEL Advisory Planning & NEASC Planning | TMHS AUD | 11:10 - 2:00 | YES | Laptops |
| Guidance 7-12 | ALL* | TMHS: DESSA SEL Advisory Planning & NEASC Wynn: DESSA SEL Assessment & Lesson Planning | TMHS AUD | 11:10 - 2:01 | YES | Laptops |
| Wynn | ALL* | DESSA Assessment & Lesson Planning | WYNN | 11:20 - 2:10 | YES | Laptops |
| Ryan | ALL* | DESSA SEL Assessment & Lesson Planning | RYAN | 11:55 - 2:45 | YES | Laptops |
| Gr. 5-8 Specialists | ALL* | DESSA SEL Assessment & Lesson Planning | @ OWN SCHOOL | | YES | Creating Universal SEL Lesson Plans |
| NS | ALL* | DESSA SEL Assessment & Lesson Planning | NS | 12:15- 3:15 | YES | Laptops |
| TRAHAN | ALL* | DESSA SEL Assessment & Lesson Planning | TRA | 12:15 - 3:15 | YES | Laptops |
| HB | ALL* | DESSA SEL Assessment & Lesson Planning | HB | 12:15 - 3:15 | YES | Laptops |
| DEWING | ALL* | DESSA SEL Assessment & Lesson Planning | DEW | 12:15 - 3:15 | YES | Laptops |
| K-4 Specialists | ALL | DESSA SEL Assessment & Lesson Planning | @ OWN SCHOOL | 12:15 - 3:15 | YES | Laptops |
| *PK | ALL | Interdisciplinary SEL Case Study Strategizing Session | Dewing | 12:15 - 2:45 | YES | Laptops |
| *PSY & SAC | ALL | DESSA Assessment & Lesson Planning | @ OWN SCHOOL | varies based on own school time | NO | Laptops |
| *CM & MSNT | ALL | Landmark Dyslexia Interventions & Coaching | TMHS | | NO | |
| *DLC Teachers K-12 | ALL | DESSA SEL Assessment & Lesson Planning | @ OWN SCHOOL | varies (per Lynn Noyes) | YES | |
| *OT/PT | ALL | Transition Planning & SEL | HB Therapy Room | varies | NO | |
| *SLP | ALL | Transition Planning & SEL | North Street | varies | NO | Laptops |
| *BCBA's | ALL | Trauma Sensitive Classroom Strategies | TMHS B105 | varies | NO | Laptops |
| *ELE | ALL | Kindergarten ELE Student Screening & Needs | TMHS A101 | 12:00-3:00 | NO | Laptops |
| Nurses | | SNAP | TMHS A104 | Varies (see Kelly) | NO | Laptops |

RECEIVED BY TPS
MAR 8 2022 PM 12:05

REQUEST FOR FUND RAISING

Date: 3/7/22

1. Name of Organization Wynn School PAC

2. Describe in detail the method of the fund raising activity. Attach additional information if necessary. 6/1 previously approved Food truck festival, we would like to raffle off some donated items. All funds raised will Benefit the Wynn School PAC

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium) N/A

4. Purpose of anticipated funds (To be approved by the building principal.). Funds will support Wynn School PAC

5. Proposed dates of fund raising activity - Evening of June 1, 2022

6. Describe student involvement in the fund raising activity n/a

7. Type of identifying credential to be used during Fund Raising Activity: this will be advertised as a PAC event/fundraiser

8. Is there a contract or agreement to be signed? No

Name of responsible individual - Christine Paquette PAC Chair

Signature of Applicant: Christine Paquette

Address: 1 Griffin Way Tewksbury MA Wynn School

Telephone No

.....

Date 3/7/22

1. Your request for permission to raise funds is **Approved** Disapproved
(highlighted)

2. Reason for approval: Raffle donated items will help to support food truck fundraiser activity.

3. You are authorized to begin the activity on
(Date) 6/1/22

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal:

TV

6. Copy sent to the office of the Superintendent

Signature: John Swain

Date: 3/7/22

SOURCE: Tewksbury

Policy

Old Business



Tewksbury Public Schools

MEMORANDUM

To: School Committee Members
From: Brenda Theriault-Regan
Superintendent of Schools
Date: April 8, 2022
Re: Approval of FY23 Tewksbury Public Schools' Budget

This Requires A Vote of the School Committee

At the request of Business Manager, Dave Libby, and keeping in-line with the Town Manager's recommended budget for the Tewksbury Public Schools, I recommend the Tewksbury School Committee approve the FY 23 Budget of \$70,685,560.

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

April 8, 2022
TO: Brenda Regan – Superintendent
FROM: David A. Libby – School Business Manager
RE: Fiscal Year 2023 Budget

Please find attached Fiscal Year 2023 Budget documents for School Committee approval. The School Budget has been presented and reviewed with the School Committee on several occasions at hearings and workshops since January 2022. It was also presented to the Finance Committee on March 13, 2022. Minor adjustments have been made during this process due to changes in available funding or changing needs of the district. Changes since the March Budget Hearing are summarized in the table below:

| Changes since March Budget Hearing | | |
|---|--|-----------------------|
| <u>BUDGET INCREASES</u> | <u>RATIONALE</u> | <u>COSTS</u> |
| ADD LIBRARIANS | Needed new Specialist positions | \$ 140,000 |
| ADD LIBRARY AIDES | Needed new Specialist positions | \$ 50,000 |
| ADD PARALEGAL | Increased amount of PRRs. Paralegal does initial review, reduce LEGAL contracted | \$ 60,000 |
| AIDES CONTRACT | Applied negotiated changes. Slightly above what was projected | \$ 55,584 |
| TTA CONTRACT | Applied negotiated changes. Slightly above what was projected | \$ 30,502 |
| NURSES CONTRACT | Applied negotiated changes. Slightly above what was projected | \$ 6,707 |
| TOTAL INCREASES | | \$ 342,793 |
| <u>BUDGET DECREASES</u> | <u>RATIONALE</u> | <u>SAVINGS</u> |
| Personnel | Retirements/Resignations and replacements. | \$ (172,395) |
| Eliminate PD - move to Title II | Reduce PT Clerical hours. Reduce 1 TMHS position. | \$ (80,000) |
| Reduce Capital Outlay | Fund ALL PD with Grant | \$ (60,398) |
| Reduce Legal Contracted | Reduce scope or number of projects to be completed | \$ (30,000) |
| | Less time on PRRs if paralegal reviews. No contract negotiations in FY23 | \$ (30,000) |
| TOTAL DECREASES | | \$(342,793) |

Working with Town Manager, Richard Montuori, the final figure for the FY23 School Department budget, inclusive of Salary, Operating, Capital Outlay and Fixed Costs has been established at \$70,685,561, which represents a 1.49% increase compared to FY22. School spending on Salary, Operating and Capital Outlay (the areas generally under the control of the School Department) is projected to increase by 2.12% to \$53,038,832. Final budget approval occurs as part of the overall town budget at Annual Town Meeting, which is scheduled for May 2, 2022.

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

| Tewksbury Public Schools | | | | | | |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-----------------------|------------------|
| School Budget Recommendation - FY23 | | | | | | |
| | <u>School</u> | <u>School</u> | <u>School</u> | <u>School</u> | <u>Town Manager</u> | <u>% Change</u> |
| | <u>Budget FY20</u> | <u>Budget FY21</u> | <u>Budget FY22</u> | <u>REQUEST FY23</u> | <u>Recommend FY23</u> | <u>FY23-FY22</u> |
| Salaries | 34,269,582 | 35,245,995 | 36,272,549 | 37,415,101 | 37,415,101 | 1,142,552 |
| Operating | 15,102,781 | 14,537,730 | 14,816,386 | 14,834,129 | 14,834,129 | 17,743 |
| Capital Outlay | 1,258,514 | 850,000 | 850,000 | 789,602 | 789,602 | (60,398) |
| School Budget | 50,630,877 | 50,633,725 | 51,938,935 | 53,038,832 | 53,038,832 | 1,099,897 |
| <u>Fixed Costs</u> | | | | | | |
| Health | 8,219,178 | 8,173,438 | 8,074,076 | 8,160,761 | 8,160,761 | 86,685 |
| Retirement | 1,480,098 | 1,533,339 | 1,619,695 | 1,727,370 | 1,727,370 | 107,675 |
| Medicare | 506,000 | 517,385 | 538,080 | 550,186 | 550,186 | 12,106 |
| Unemployment | 75,000 | 150,000 | 150,000 | 150,000 | 150,000 | - |
| Insurance | 239,792 | 254,179 | 297,070 | 454,961 | 454,961 | 157,891 |
| Debt Non-Exempt Principal | - | - | - | - | - | - |
| Debt Non-Exempt Interest | - | - | - | - | - | - |
| Short Term Interest | - | - | - | - | - | - |
| Total Fixed Costs | 10,520,068 | 10,628,341 | 10,678,921 | 11,043,278 | 11,043,278 | 364,357 |
| Debt Exempt Principal | 4,697,375 | 4,692,965 | 4,419,155 | 4,195,000 | 4,195,000 | (224,155) |
| Debt Exempt Interest | 2,899,667 | 2,791,992 | 2,622,533 | 2,408,450 | 2,408,450 | (214,083) |
| Total Debt | 7,597,042 | 7,484,957 | 7,041,688 | 6,603,450 | 6,603,450 | (438,238) |
| Grand Total | 68,747,987 | 68,747,023 | 69,659,544 | 70,685,560 | 70,685,560 | 1,026,016 |
| | | | | | | 1.49% |

TEWKSBURY PUBLIC SCHOOLS

4/4/2022

BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|---------------|--------|-------------------------|----------------|----------------|--------------------------|---------------------|--|
| DEWING SCHOOL | | | | | | | |
| 13071110 | 600050 | DEW PRIN/ASST PRIN | \$242,719 | \$248,134 | \$5,415 | 2% | |
| 13161110 | 600084 | DEW PSYCHOLOGIST | \$70,407 | \$77,658 | \$7,251 | 10% | |
| 13171111 | 600070 | DEW PROF DEV STIP | \$9,640 | \$9,640 | \$0 | 0% | |
| 13431110 | 600059 | DEW MOD SPEC ED TCHR | \$976,107 | \$986,726 | \$10,618 | 1% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13431111 | 600083 | DEW CASE MANAGER SAL | \$133,118 | \$136,292 | \$3,174 | 2% | |
| 13501110 | 600052 | DEW TEACHERS SALARIES | \$1,963,845 | \$1,780,598 | -\$183,247 | -9% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13501111 | 600061 | DEW ACAD SPEC | \$116,945 | \$59,371 | -\$57,574 | -49% | RE-ASSIGNED ROLE AS LITERACY COACH |
| 13131110 | 600066 | DEW LIBRARIAN | \$0 | \$35,000 | \$35,000 | 100% | NEW SPECIALIST POSITIONS |
| 13131130 | 600057 | DEW LIBRARY AIDES | \$0 | \$12,500 | \$12,500 | 100% | NEW SPECIALIST POSITIONS |
| 13071120 | 600011 | DEW CLERICAL SALARIES | \$65,719 | \$69,032 | \$3,313 | 5% | |
| 13431130 | 600089 | DEW ISET AIDE | \$3,800 | \$6,000 | \$2,200 | 58% | HISTORICAL SPENDING TRENDS |
| 13431131 | 600055 | DEW SPECIAL ED AIDE | \$333,012 | \$368,070 | \$35,058 | 11% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13491130 | 600056 | DEW KINDERGARTEN AIDE | \$181,869 | \$181,445 | -\$424 | 0% | |
| 13501131 | 600054 | DEW INST AIDES SALARY | \$12,528 | \$13,239 | \$711 | 6% | |
| 13501132 | 601029 | DEW LONG TRM SUB | \$30,000 | \$34,000 | \$4,000 | 13% | RATE INCREASE |
| 13501130 | 601311 | DEW DAILY SUB TCHR | \$51,000 | \$64,000 | \$13,000 | 25% | RATE INCREASE |
| 13501130 | 601312 | DEW DAILY SUB AIDE | \$10,000 | \$2,000 | -\$8,000 | -80% | NOT MANY INSTANCES OF SUB AIDES |
| 13501131 | 600060 | DEW LUNCH/RECESS | \$50,000 | \$50,000 | \$0 | 0% | |
| 13601130 | 600116 | DEW CUSTODIAL SALARIES | \$141,148 | \$146,613 | \$5,465 | 4% | |
| 13601130 | 600117 | DEW CUSTODIAL OVERTIME | \$20,000 | \$20,000 | \$0 | 0% | |
| 13601130 | 600118 | DEW CUST BLDG CHK | \$8,000 | \$8,000 | \$0 | 0% | |
| 13171140 | 601023 | DEW PROF DEV PRES | \$5,900 | \$5,900 | \$0 | 0% | |
| 13431140 | 601032 | DEW STUD SPEC AIDE | \$425,000 | \$425,000 | \$0 | 0% | |
| 13071150 | 601000 | DEW OFFICE SUPPLIES | \$6,500 | \$6,500 | \$0 | 0% | |
| 13131150 | 601034 | DEW LIBRARY SUPP | \$3,000 | \$3,000 | \$0 | 0% | |
| 13161150 | 601209 | DEW TEST & ASSESS SUPP | \$10,650 | \$10,650 | \$0 | 0% | |
| 13181150 | 601003 | DEW COPY SUPPLIES | \$6,500 | \$6,500 | \$0 | 0% | |
| 13441142 | 601206 | DEW INST S/W CONT SERV | \$31,032 | \$31,032 | \$0 | 0% | |
| 13441153 | 601207 | DEW INST S/W SUPPLIES | \$3,448 | \$3,448 | \$0 | 0% | |
| 13431151 | 601074 | DEW SUPPLIES - SPEC ED | \$7,000 | \$7,000 | \$0 | 0% | |
| 13501151 | 601077 | DEW SUPPLIES - TEACHING | \$31,700 | \$31,700 | \$0 | 0% | |
| 13071160 | 601007 | DEW PRINC DUES | \$1,130 | \$1,130 | \$0 | 0% | |
| 13071160 | 601009 | DEW PRINC CONF | \$2,500 | \$2,500 | \$0 | 0% | |
| 13131160 | 601035 | DEW LIBRARY OTHER | \$1,000 | \$1,000 | \$0 | 0% | |
| 13171160 | 601020 | DEW COURSE REIMB | \$8,000 | \$8,000 | \$0 | 0% | |
| 13171161 | 601009 | DEW PD CONF | \$2,000 | \$2,000 | \$0 | 0% | |
| 13501160 | 601021 | DEW MILEAGE REIM | \$250 | \$250 | \$0 | 0% | |
| | | DEWING SALARY TOTALS | \$4,419,858 | \$4,308,318 | -\$111,540 | -3% | |
| | | DEWING OPERATING TOTALS | \$545,610 | \$545,610 | \$0 | 0% | |
| | | DEWING TOTALS | \$4,965,468 | \$4,853,928 | -\$111,540 | -2% | |

TEWKSBURY PUBLIC SCHOOLS

BUDGET BY LOCATION/DEPARTMENT

4/4/2022

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|--------------------|--------|------------------------------|----------------|----------------|--------------------------|---------------------|--|
| HEATH BROOK SCHOOL | | | | | | | |
| 13071310 | 600050 | HB PRINCIPAL SAL | \$124,104 | \$127,206 | \$3,102 | 2% | |
| 13161310 | 600084 | HB PSYCHOLOGIST | \$95,659 | \$98,132 | \$2,473 | 3% | |
| 13171311 | 600070 | HB PROF DEV STIP | \$7,230 | \$7,230 | \$0 | 0% | |
| 13431310 | 600059 | HB MOD SPEC TCHR | \$171,879 | \$178,641 | \$6,762 | 4% | |
| 13501310 | 600052 | HB TEACHERS SALARIES | \$1,694,151 | \$1,379,195 | -\$314,956 | -19% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13501310 | 600088 | HEAD TEACHER | \$2,961 | \$2,961 | \$0 | 0% | |
| 13501311 | 600061 | HB ACAD SPEC | \$38,464 | \$63,075 | \$24,611 | 64% | LESS COVERED BY TITLE I |
| 13431311 | 600083 | HB CASE MANAGERS SALARY | \$45,198 | \$36,481 | -\$8,718 | -19% | RETIRE REPLACE |
| 13071320 | 600011 | HB CLERICAL SALARIES | \$55,802 | \$46,343 | -\$9,459 | -17% | FEWER PT HOURS USED |
| 13131310 | 600066 | HB LIBRARIAN | \$0 | \$35,000 | \$35,000 | 100% | NEW SPECIALIST POSITIONS |
| 13131330 | 600057 | HB LIBRARY AIDES | \$0 | \$12,500 | \$12,500 | 100% | NEW SPECIALIST POSITIONS |
| 13431331 | 600089 | HB ISET AIDE | \$3,300 | \$6,000 | \$2,700 | 82% | HISTORICAL SPENDING TRENDS |
| 13431332 | 600055 | HB SPECIAL ED AIDE | \$115,966 | \$79,116 | -\$36,850 | -32% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13491330 | 600056 | HB KINDERGARTEN AIDE | \$127,700 | \$115,853 | -\$11,847 | -9% | RETIRE/REPLACE |
| 13501332 | 601029 | HB LONG TRM SUB | \$9,000 | \$25,000 | \$16,000 | 178% | RATE INCREASE |
| 13501330 | 601311 | HB DAILY SUB TCHR | \$16,000 | \$25,400 | \$9,400 | 59% | RATE INCREASE |
| 13501330 | 601312 | HB DAILY SUB AIDE | \$1,000 | \$600 | -\$400 | -40% | NOT MANY INSTANCES OF SUB AIDES |
| 13501331 | 600060 | HB LUNCH/RECESS | \$37,000 | \$20,000 | -\$17,000 | -46% | MOVE 2ND GRADE TO CENTER AFTER 80 DAYS |
| 13601330 | 600116 | HB CUSTODIAL SAL | \$145,513 | \$152,471 | \$6,958 | 5% | |
| 13601330 | 600117 | HB CUSTODIAL OT | \$7,500 | \$10,000 | \$2,500 | 33% | HISTORICAL SPENDING TRENDS |
| 13601330 | 600118 | HB CUST BLDG CHK | \$8,500 | \$8,500 | \$0 | 0% | |
| 13171340 | 601023 | HB PROF DEV PRES | \$5,900 | \$5,900 | \$0 | 0% | |
| 13431340 | 601032 | HB STUD SPEC AIDE | \$175,000 | \$175,000 | \$0 | 0% | |
| 13071350 | 601000 | HB OFFICE SUPPLI | \$4,000 | \$4,000 | \$0 | 0% | |
| 13131350 | 601034 | HB LIBRARY SUPP | \$3,000 | \$3,000 | \$0 | 0% | |
| 13431351 | 601074 | HB SUPPLIES-SPECIAL ED | \$6,200 | \$6,200 | \$0 | 0% | |
| 13161350 | 601209 | HB TEST & ASSESS SUPP | \$6,375 | \$6,375 | \$0 | 0% | |
| 13181350 | 601003 | HB COPY SUPPLIES | \$5,500 | \$5,500 | \$0 | 0% | |
| 13441342 | 601206 | HB INST S/W CONT SERV | \$10,665 | \$10,665 | \$0 | 0% | |
| 13441353 | 601207 | HB INST S/W SUPPLIES | \$1,185 | \$1,185 | \$0 | 0% | |
| 13501351 | 601077 | HB SUPPLIES-TEACHING | \$20,325 | \$20,325 | \$0 | 0% | |
| 13071360 | 601007 | HB PRINC DUES | \$750 | \$750 | \$0 | 0% | |
| 13071360 | 601009 | HB PRINC CONF | \$2,500 | \$2,500 | \$0 | 0% | |
| 13131360 | 601035 | HB LIBRARY OTHER | \$1,250 | \$1,250 | \$0 | 0% | |
| 13171360 | 601020 | HB COURSE REIMB | \$7,000 | \$7,000 | \$0 | 0% | |
| 13171361 | 601009 | HB PD CONF | \$2,000 | \$2,000 | \$0 | 0% | |
| 13501360 | 601021 | HB MILEAGE REIMB | \$250 | \$250 | \$0 | 0% | |
| | | HEATH BROOK SALARY TOTALS | \$2,706,926 | \$2,429,703 | -\$277,223 | -10% | |
| | | HEATH BROOK OPERATING TOTALS | \$251,900 | \$251,900 | \$0 | 0% | |
| | | HEATH BROOK TOTALS | \$2,958,826 | \$2,681,603 | -\$277,223 | -9% | |

TEWKSBURY PUBLIC SCHOOLS
BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|--------------------------|--------|------------------------------|----------------|----------------|--------------------------|---------------------|------------------------------------|
| CENTER ELEMENTARY SCHOOL | | | | | | | |
| 13071410 | 600050 | CENTER PRINCIPAL SAL | | \$122,500 | \$122,500 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13161410 | 600084 | CENTER PSYCHOLOGIST | | \$68,659 | \$68,659 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13171411 | 600070 | CENTER PROF DEV STIP | | \$5,206 | \$5,206 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13431410 | 600059 | CENTER MOD SPEC TCHR | | \$337,973 | \$337,973 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13431411 | 600083 | CENTER CASE MANAGER SAL | | \$44,465 | \$44,465 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501410 | 600052 | CENTER TEACHERS SAL | | \$2,024,479 | \$2,024,479 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501410 | 600088 | CENTER HEAD TEACHER | | \$3,198 | \$3,198 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501410 | 600061 | CENTER READ SPECIALIST | | \$64,086 | \$64,086 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13131410 | 600066 | CENTER LIBRARIAN | | \$37,800 | \$37,800 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13131430 | 600057 | CTR LIBRARY AIDES | | \$13,500 | \$13,500 | 200% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13071420 | 600011 | CENTER CLERICAL SALARY | | \$60,635 | \$60,635 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13431432 | 600055 | CENTER SPEC ED AIDE | | \$101,248 | \$101,248 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501430 | 601311 | CENTER DAILY SUB TCHR | | \$12,000 | \$12,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501432 | 601029 | CENTER LONG TERM SUB | | \$20,000 | \$20,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501430 | 601312 | CENTER DAILY SUB AID | | \$1,000 | \$1,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501431 | 600060 | CENTER LUNCH/RECESS | | \$23,000 | \$23,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13601430 | 600116 | CENTER CUSTODIAL SAL | | \$137,425 | \$137,425 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13601430 | 600117 | CENTER CUSTODIAL OT | | \$16,000 | \$16,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13601430 | 600118 | CENTER CUST BLDG CHK | | \$9,500 | \$9,500 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501433 | 600054 | CENTER INST AIDE | | \$8,179 | \$8,179 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13171440 | 601023 | CENTER PROF DEV PRES | | \$7,080 | \$7,080 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13431440 | 601032 | CENTER STUD SPEC AIDE | | \$165,000 | \$165,000 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13071450 | 601000 | CENTER OFFICE SUPP | | \$4,200 | \$4,200 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13131450 | 601034 | CENTER LIBRARY SUPP | | \$3,600 | \$3,600 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13161450 | 601209 | CENTER TEST & ASSESS SUPP | | \$8,280 | \$8,280 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13181450 | 601003 | CENTER COPY SUPPLIES | | \$7,200 | \$7,200 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13441442 | 601206 | CENTER INST S/W CONT SERV | | \$18,143 | \$18,143 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13441453 | 601207 | CENTER INST S/W SUPPLIES | | \$2,016 | \$2,016 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13431451 | 601074 | CENTER SUPPLIES-SPEC | | \$5,520 | \$5,520 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501450 | 601077 | CENTER SUPPLIES-TEACH | | \$17,496 | \$17,496 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13071460 | 601007 | CENTER PRINC DUES | | \$780 | \$780 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13071460 | 601009 | CENTER PRINC CONF | | \$870 | \$870 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13131460 | 601035 | CENTER LIBRARY OTHER EXP | | \$1,290 | \$1,290 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13171460 | 601020 | CENTER COURSE REIMB | | \$8,400 | \$8,400 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13171460 | 601009 | CENTER PD CONF | | \$1,200 | \$1,200 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| 13501460 | 601021 | CENTER MILEAGE REIMB | | \$300 | \$300 | 100% | INITIAL BUDGET FOR 100 SCHOOL DAYS |
| | | CENTER ELEM SALARY TOTALS | \$0 | \$3,110,851 | \$3,110,851 | 100% | |
| | | CENTER ELEM OPERATING TOTALS | \$0 | \$251,375 | \$251,375 | 100% | |
| | | CENTER ELEM TOTALS | \$0 | \$3,362,226 | \$3,362,226 | 100% | |

TEWKSBURY PUBLIC SCHOOLS

BUDGET BY LOCATION/DEPARTMENT

4/4/2022

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|-------------|--------|--------------------------|----------------|----------------|--------------------------|---------------------|----------------------------------|
| RYAN SCHOOL | | | | | | | |
| 13071510 | 600050 | RY PRIN/ASST PRIN | \$240,305 | \$245,735 | \$5,430 | 2% | |
| 13161510 | 600084 | RY PSYCHOLOGIST | \$185,309 | \$191,084 | \$5,775 | 3% | |
| 13171511 | 600070 | RY PROF DEV STIP | \$12,050 | \$12,050 | \$0 | 0% | |
| 13431510 | 600059 | RY MOD SPEC TCHR | \$686,840 | \$706,262 | \$19,422 | 3% | |
| 13431511 | 600083 | RYAN CASE MANAGER SALARY | \$3,961 | \$3,961 | \$0 | 0% | |
| 13501510 | 600061 | RY ACAD SPEC | \$93,354 | \$95,792 | \$2,438 | 3% | |
| 13501511 | 600052 | RY TEACHERS SALARIES | \$2,882,374 | \$2,910,736 | \$28,362 | 1% | |
| 13501511 | 600097 | RY TEAM LEADERS | \$17,500 | \$17,500 | \$0 | 0% | |
| 13071520 | 600011 | RY CLERICAL SALARIES | \$75,931 | \$81,959 | \$6,028 | 8% | |
| 13431531 | 600089 | RY ISET AIDE | \$9,500 | \$6,000 | -\$3,500 | -37% | HISTORICAL SPENDING TRENDS |
| 13431532 | 600055 | RY SPECIAL ED AIDE | \$219,749 | \$284,158 | \$64,409 | 29% | |
| 13501534 | 601029 | RY LONG TRM SUB | \$15,000 | \$25,000 | \$10,000 | 67% | RATE INCREASE |
| 13501530 | 601311 | RYAN DAILY SUB TCHR | \$32,000 | \$41,500 | \$9,500 | 30% | RATE INCREASE |
| 13501530 | 601312 | RYAN DAILY SUB AIDE | \$2,000 | \$500 | -\$1,500 | -75% | NOT MANY INSTANCES OF SUB AIDES |
| 13501533 | 600085 | RYAN APPX B ADVISOR | \$2,047 | \$2,047 | \$0 | 0% | |
| 13601530 | 600116 | RY CUSTODIAL SAL | \$194,707 | \$200,228 | \$5,521 | 3% | |
| 13601530 | 600117 | RY CUSTODIAL OT | \$18,000 | \$20,000 | \$2,000 | 11% | |
| 13601530 | 600118 | RY CUST BLDG CHK | \$5,000 | \$5,000 | \$0 | 0% | |
| 13171540 | 601023 | RY PROF DEV PRES | \$5,900 | \$5,900 | \$0 | 0% | |
| 13431540 | 601032 | RY STUD SPEC AIDE | \$200,000 | \$200,000 | \$0 | 0% | |
| 13601540 | 601191 | RYAN ELEVATOR MAINT | \$4,000 | \$4,000 | \$0 | 0% | |
| 13071550 | 601000 | RY OFFICE SUPPLIES | \$8,000 | \$8,000 | \$0 | 0% | |
| 13131550 | 601034 | RY LIBRARY SUPP | \$3,000 | \$3,000 | \$0 | 0% | |
| 13161550 | 601209 | RY TEST & ASSESS SUPP | \$5,000 | \$5,000 | \$0 | 0% | |
| 13181550 | 601003 | RY COPY SUPPLIES | \$7,000 | \$7,000 | \$0 | 0% | |
| 13441542 | 601206 | RY INST S/W CONT SERV | \$12,350 | \$12,350 | \$0 | 0% | |
| 13441553 | 601207 | RY INST S/W SUPPLIES | \$1,300 | \$1,300 | \$0 | 0% | |
| 13431551 | 601074 | RY SUPPLIES-SPEC ED | \$2,000 | \$2,000 | \$0 | 0% | |
| 13501551 | 601077 | RY SUPPLIES-TEACHING | \$22,000 | \$22,000 | \$0 | 0% | |
| 13071560 | 601007 | RY PRINC DUES | \$800 | \$800 | \$0 | 0% | |
| 13071560 | 601009 | RY PRINC CONF | \$1,500 | \$1,500 | \$0 | 0% | |
| 13131560 | 601035 | RY LIBRARY OTHER | \$1,250 | \$1,250 | \$0 | 0% | |
| 13171560 | 601020 | RY COURSE REIMB | \$11,000 | \$11,000 | \$0 | 0% | |
| 13171561 | 601009 | RY PD CONF | \$1,600 | \$1,600 | \$0 | 0% | |
| 13501560 | 601021 | RY MILEAGE REIMB | \$250 | \$250 | \$0 | 0% | |
| | | RYAN SALARY TOTALS | \$4,695,627 | \$4,849,512 | \$153,885 | 3% | |
| | | RYAN OPERATING TOTALS | \$286,950 | \$286,950 | \$0 | 0% | |
| | | RYAN TOTALS | \$4,982,577 | \$5,136,462 | \$153,885 | 3% | |

TEWKSBURY PUBLIC SCHOOLS

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BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|---------------------|--------|-------------------------------|----------------|----------------|--------------------------|---------------------|-------------------------------------|
| NORTH STREET SCHOOL | | | | | | | |
| 13071610 | 600050 | NS PRINCIPAL SAL | \$119,729 | \$61,250 | -\$58,479 | -49% | 80 SCHOOL DAYS; 50% SALARY |
| 13161610 | 600084 | NS PSYCHOLOGIST | \$75,689 | \$36,800 | -\$38,889 | -51% | 80 SCHOOL DAYS; 44% SALARY |
| 13171611 | 600070 | NS PROF DEV STIP | \$4,820 | \$2,217 | -\$2,603 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13431610 | 600059 | NS MOD SPEC TCHR | \$417,962 | \$167,922 | -\$250,040 | -60% | 80 SCHOOL DAYS; 44% SALARY |
| 13501610 | 600052 | NS TEACHERS SAL | \$1,328,360 | \$646,437 | -\$681,923 | -51% | 80 SCHOOL DAYS; 44% SALARY |
| 13501610 | 600088 | NS HEAD TEACHER | \$2,961 | \$1,362 | -\$1,599 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13501611 | 600061 | NS ACAD SPEC | \$36,796 | \$29,182 | -\$7,614 | -21% | 80 SCHOOL DAYS; 44% SALARY |
| 13431611 | 600083 | NS CASE MANAGER SALARY | \$46,179 | \$21,062 | -\$25,116 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13131562 | 600066 | NS LIBRARIAN | \$0 | \$16,100 | \$16,100 | 100% | NEW SPECIALIST POSITIONS |
| 13131630 | 600057 | NS LIBRARY AIDES | \$0 | \$5,750 | \$5,750 | 100% | NEW SPECIALIST POSITIONS |
| 13071620 | 600011 | NS CLERICAL SALARIES | \$65,719 | \$32,715 | -\$33,004 | -50% | 80 SCHOOL DAYS; 44% SALARY |
| 13431632 | 600055 | NS SPECIAL ED AIDE | \$105,012 | \$43,908 | -\$61,104 | -58% | 80 SCHOOL DAYS; 44% SALARY |
| 13501632 | 601029 | NS LONG TRM SUB | \$8,000 | \$15,000 | \$7,000 | 88% | RATE INCREASE |
| 13501630 | 601311 | NS DAILY SUB TCHR | \$16,000 | \$16,000 | \$0 | 0% | RATE INCREASE |
| 13501630 | 601312 | NS DAILY SUB AIDE | \$1,000 | \$200 | -\$800 | -80% | NOT MANY INSTANCES OF SUB AIDES |
| 13501631 | 600060 | NS LUNCH/RECESS | \$26,000 | \$12,000 | -\$14,000 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13601630 | 600116 | NS CUSTODIAL SAL | \$100,162 | \$48,118 | -\$52,045 | -52% | 80 SCHOOL DAYS; 50% SALARY |
| 13601630 | 600117 | NS CUSTODIAL OT | \$16,000 | \$7,000 | -\$9,000 | -56% | 80 SCHOOL DAYS; 50% SALARY |
| 13601630 | 600118 | NS CUST BLDG CHK | \$8,000 | \$3,000 | -\$5,000 | -63% | 80 SCHOOL DAYS; 50% SALARY |
| 13171640 | 601023 | NS PROF DEV PRES | \$5,900 | \$2,360 | -\$3,540 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13431640 | 601032 | NS STUD SPEC AIDE | \$200,000 | \$80,000 | -\$120,000 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071650 | 601000 | NS OFFICE SUPPLIES | \$3,500 | \$1,400 | -\$2,100 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13131650 | 601034 | NS LIBRARY SUPP | \$3,000 | \$1,200 | -\$1,800 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13161650 | 601209 | NS TEST & ASSESS SUPP | \$8,800 | \$3,520 | -\$5,280 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13181650 | 601003 | NS COPY SUPPLIES | \$6,000 | \$2,400 | -\$3,600 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13441642 | 601206 | NS INST S/W CONT SERV | \$18,538 | \$7,415 | -\$11,123 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13441653 | 601207 | NS INST S/W SUPPLIES | \$2,060 | \$824 | -\$1,236 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13431651 | 601074 | NS SUPPLIES-SPEC | \$8,000 | \$3,200 | -\$4,800 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13501651 | 601077 | NS SUPPLIES-TEAC | \$16,160 | \$6,464 | -\$9,696 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071660 | 601007 | NS PRINC DUES | \$750 | \$300 | -\$450 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071660 | 601009 | NS PRINC CONFERE | \$750 | \$300 | -\$450 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13131660 | 601035 | NS LIBRARY OTHER | \$900 | \$360 | -\$540 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13171660 | 601020 | NS COURSE REIMB | \$7,000 | \$2,800 | -\$4,200 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13171661 | 601009 | NS PD CONFERENCE | \$1,000 | \$400 | -\$600 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13501660 | 601021 | NS MILEAGE REIMB | \$250 | \$100 | -\$150 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| | | NORTH STREET SALARY TOTALS | \$2,378,389 | \$1,166,023 | -\$1,212,367 | -51% | |
| | | NORTH STREET OPERATING TOTALS | \$282,608 | \$113,043 | -\$169,565 | -60% | |
| | | NORTH STREET TOTALS | \$2,660,997 | \$1,279,066 | -\$1,381,931 | -52% | |

TEWKSBURY PUBLIC SCHOOLS
BUDGET BY LOCATION/DEPARTMENT

4/4/2022

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|---------------|--------|-------------------------|----------------|----------------|--------------------------|---------------------|-------------------------------------|
| TRAHAN SCHOOL | | | | | | | |
| 13071710 | 600050 | TR PRINCIPAL SAL | \$116,810 | \$61,250 | -\$55,560 | -48% | 80 SCHOOL DAYS; 50% SALARY |
| 13161710 | 600084 | TR PSYCHOLOGIST | \$45,927 | \$21,687 | -\$24,240 | -53% | 80 SCHOOL DAYS; 44% SALARY |
| 13171711 | 600070 | TR PROF DEV STIP | \$4,820 | \$2,217 | -\$2,603 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13431710 | 600059 | TR MOD SPEC TCHR | \$168,989 | \$81,827 | -\$87,162 | -52% | 80 SCHOOL DAYS; 44% SALARY |
| 13501710 | 600052 | TR TEACHERS SALARIES | \$1,231,069 | \$586,980 | -\$644,089 | -52% | 80 SCHOOL DAYS; 44% SALARY |
| 13501710 | 600088 | TR HEAD TEACHER | \$2,961 | \$1,362 | -\$1,599 | -54% | 80 SCHOOL DAYS; 44% SALARY |
| 13501711 | 600061 | TR ACAD SPEC | \$76,135 | \$25,455 | -\$50,680 | -67% | 80 SCHOOL DAYS; 44% SALARY |
| 13431711 | 600083 | TR CASE MANAGERS SALARY | \$45,198 | \$16,781 | -\$28,417 | -63% | 80 SCHOOL DAYS; 44% SALARY |
| 13131710 | 600066 | TR LIBRARIAN | \$0 | \$16,100 | \$16,100 | 100% | NEW SPECIALIST POSITIONS |
| 13131730 | 600057 | TR LIBRARY AIDES | \$0 | \$5,750 | \$5,750 | 200% | NEW SPECIALIST POSITIONS |
| 13071720 | 600011 | TR CLERICAL SALARY | \$65,719 | \$32,715 | -\$33,004 | -50% | 80 SCHOOL DAYS; 44% SALARY |
| 13431732 | 600055 | TR SPECIAL ED AIDE | \$58,239 | \$28,426 | -\$29,813 | -51% | 80 SCHOOL DAYS; 44% SALARY |
| 13501732 | 601029 | TR LONG TRM SUB | \$9,000 | \$15,000 | \$6,000 | 67% | RATE INCREASE |
| 13501730 | 601311 | TR DAILY SUB TCHR | \$16,000 | \$16,000 | \$0 | 0% | RATE INCREASE |
| 13501730 | 601312 | TR DAILY SUB AIDE | \$1,200 | \$200 | -\$1,000 | -83% | NOT MANY INSTANCES OF SUB AIDES |
| 13501731 | 600054 | TR INST AIDES SALARY | \$10,081 | \$6,967 | -\$3,114 | -31% | 80 SCHOOL DAYS; 44% SALARY |
| 13501731 | 600060 | TR LUNCH/RECESS | \$21,000 | \$12,000 | -\$9,000 | -43% | 80 SCHOOL DAYS; 44% SALARY |
| 13601730 | 600116 | TR CUSTODIAL SAL | \$95,342 | \$49,308 | -\$46,034 | -48% | 80 SCHOOL DAYS; 50% SALARY |
| 13601730 | 600117 | TR CUSTODIAL OT | \$12,000 | \$5,000 | -\$7,000 | -58% | 80 SCHOOL DAYS; 50% SALARY |
| 13601730 | 600118 | TR CUST BLDG CHK | \$8,500 | \$4,000 | -\$4,500 | -53% | 80 SCHOOL DAYS; 50% SALARY |
| 13171740 | 601023 | TR PROF DEV PRES | \$5,900 | \$2,360 | -\$3,540 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13431740 | 601032 | TR STUD SPEC AIDE | \$75,000 | \$30,000 | -\$45,000 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071750 | 601000 | TR OFFICE SUPPLIES | \$3,500 | \$1,400 | -\$2,100 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13131750 | 601034 | TR LIBRARY SUPP | \$3,000 | \$1,200 | -\$1,800 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13161750 | 601209 | TR TEST & ASSESS SUPP | \$5,000 | \$2,000 | -\$3,000 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13181750 | 601003 | TR COPY SUPPLIES | \$6,000 | \$2,400 | -\$3,600 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13441742 | 601206 | TR INST S/W CONT SERV | \$11,700 | \$4,680 | -\$7,020 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13441753 | 601207 | TR INST S/W SUPPLIES | \$1,300 | \$520 | -\$780 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13431751 | 601074 | TR SUPPLIES-SPEC ED | \$1,200 | \$480 | -\$720 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13501751 | 601077 | TR SUPPLIES-TEACHING | \$13,000 | \$5,200 | -\$7,800 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071760 | 601007 | TR PRINC DUES | \$550 | \$220 | -\$330 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13071760 | 601009 | TR PRINC CONF | \$700 | \$280 | -\$420 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13131760 | 601035 | TR LIBRARY OTHER | \$1,250 | \$500 | -\$750 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13171760 | 601020 | TR COURSE REIMB | \$7,000 | \$2,800 | -\$4,200 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13171761 | 601009 | TR PD CONF | \$1,000 | \$400 | -\$600 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| 13501760 | 601021 | TR MILEAGE REIMB | \$250 | \$100 | -\$150 | -60% | 80 SCHOOL DAYS; 40% OPERATING COSTS |
| | | TRAHAN SALARY TOTALS | \$1,988,991 | \$989,026 | -\$999,965 | -50% | |
| | | TRAHAN OPERATING TOTALS | \$136,350 | \$54,540 | -\$81,810 | -60% | |
| | | TRAHAN TOTALS | \$2,125,341 | \$1,043,566 | -\$1,081,775 | -51% | |

TEWKSBURY PUBLIC SCHOOLS
BUDGET BY LOCATION/DEPARTMENT

| ORG | OBI | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|---------------------------|--------|-----------------------------|--------------------|--------------------|--------------------------|---------------------|--|
| WYNN MIDDLE SCHOOL | | | | | | | |
| 13072110 | 600050 | WMS PRIN/ASST PRIN | \$245,855 | \$233,015 | -\$12,840 | -5% | RESIGN/REPLACE |
| 13162110 | 600071 | WMS GUIDANCE | \$173,870 | \$178,528 | \$4,658 | 3% | |
| 13162111 | 600084 | WMS PSYCHOLOGIST | \$95,463 | \$97,973 | \$2,510 | 3% | |
| 13172111 | 600070 | WMS PROF DEV STIP | \$12,050 | \$12,050 | \$0 | 0% | |
| 13372110 | 600052 | WMS TEACHERS SAL | \$3,052,559 | \$3,159,356 | \$106,797 | 3% | |
| 13432110 | 600059 | WMS MOD SPEC TCHR | \$784,469 | \$670,232 | -\$114,237 | -15% | LESS 1 DLC; RESIGN/REPLACE |
| 13432110 | 600062 | WMS SPECIAL ED TUTOR | \$2,000 | \$1,000 | -\$1,000 | -50% | HISTORICAL SPENDING TRENDS |
| 13432111 | 600083 | WMS CASE MGR SAL | \$94,007 | \$96,409 | \$2,402 | 3% | |
| 13512112 | 600097 | WMS TEAM LEADERS | \$16,212 | \$16,212 | \$0 | 0% | |
| 13072120 | 600011 | WMS CLERICAL SAL | \$89,887 | \$81,220 | -\$8,667 | -10% | |
| 13432131 | 600089 | WMS ISET AIDES | \$9,500 | \$6,000 | -\$3,500 | -37% | HISTORICAL SPENDING TRENDS |
| 13432132 | 600055 | WMS SPECIAL ED AIDE | \$183,043 | \$169,015 | -\$14,028 | -8% | LESS 1 DLC |
| 13512135 | 601029 | WMS LONG TRM SUB | \$25,000 | \$25,000 | \$0 | 0% | |
| 13512130 | 601311 | WMS DAILY SUB TCHR | \$42,000 | \$50,000 | \$8,000 | 19% | RATE INCREASE |
| 13512130 | 601312 | WMS DAILY SUB AIDE | \$8,000 | \$1,000 | -\$7,000 | -88% | NOT MANY INSTANCES OF SUB AIDES |
| 13512133 | 600085 | WMS APPX B ADVISOR | \$40,000 | \$18,965 | -\$21,035 | -53% | CORRECTING TO BE IN-LINE WITH ACTUAL POSTIONS FUNDED |
| 13602130 | 600116 | WMS CUSTODIAL SAL | \$188,332 | \$182,932 | -\$5,400 | -3% | RESIGN/REPLACE |
| 13602130 | 600117 | WMS CUSTODIAL OT | \$13,000 | \$15,000 | \$2,000 | 15% | |
| 13602130 | 600118 | WMS CUST BLDG CHK | \$5,000 | \$5,500 | \$500 | 10% | |
| 13172140 | 601023 | WMS PROF DEV PRES | \$5,900 | \$5,900 | \$0 | 0% | |
| 13432140 | 601032 | WMS STUD SPEC AIDE | \$125,000 | \$125,000 | \$0 | 0% | |
| 13512142 | 601234 | WMS INSTR EQUIP | \$1,000 | \$1,000 | \$0 | 0% | |
| 13602140 | 601191 | WMS ELEVATOR MAINT | \$4,000 | \$4,000 | \$0 | 0% | |
| 13072150 | 601000 | WMS OFFICE SUPP | \$9,000 | \$9,000 | \$0 | 0% | |
| 13132150 | 601034 | WMS LIBRARY SUPP | \$3,000 | \$3,000 | \$0 | 0% | |
| 13162141 | 601015 | WMS GUID SOFTWARE | \$5,500 | \$5,500 | \$0 | 0% | |
| 13162150 | 601209 | WMS TEST & ASSESS SUPP | \$5,000 | \$5,000 | \$0 | 0% | |
| 13182150 | 601003 | WMS COPY SUPPLIES | \$7,500 | \$7,500 | \$0 | 0% | |
| 13442142 | 601206 | WMS INST S/W CONT SERV | \$12,288 | \$12,288 | \$0 | 0% | |
| 13442153 | 601207 | WMS INST S/W SUPPLIES | \$1,300 | \$1,300 | \$0 | 0% | |
| 13432151 | 601074 | WMS SUPP-SPEC ED | \$5,000 | \$5,000 | \$0 | 0% | |
| 13512151 | 601077 | WMS SUPP-TEACHING | \$40,000 | \$40,000 | \$0 | 0% | |
| 13072160 | 601007 | WMS PRINC DUES | \$2,000 | \$2,000 | \$0 | 0% | |
| 13072160 | 601009 | WMS PRINC CONF | \$750 | \$750 | \$0 | 0% | |
| 13132160 | 601035 | WMS LIBRARY OTHER | \$1,250 | \$1,250 | \$0 | 0% | |
| 13172160 | 601020 | WMS COURSE REIMB | \$12,000 | \$12,000 | \$0 | 0% | |
| 13172161 | 601009 | WMS PD CONF | \$2,000 | \$2,000 | \$0 | 0% | |
| 13512160 | 601021 | WMS MILEAGE REIM | \$250 | \$250 | \$0 | 0% | |
| | | WMS SALARY TOTALS | \$5,080,248 | \$5,019,407 | -\$60,841 | -1% | |
| | | WMS OPERATING TOTALS | \$242,738 | \$242,738 | \$0 | 0% | |
| | | WMS TOTALS | \$5,322,986 | \$5,262,145 | -\$60,841 | -1% | |

TEWKSBURY PUBLIC SCHOOLS

BUDGET BY LOCATION/DEPARTMENT

4/4/2022

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|----------|--------|---------------------------|----------------|----------------|--------------------------|---------------------|--|
| TMHS | | | | | | | |
| 13073110 | 600050 | TMHS PRIN/ASST PRIN | \$354,928 | \$359,783 | \$4,855 | 1% | |
| 13133110 | 600066 | TMHS LIBRARIAN | \$70,407 | \$77,658 | \$7,251 | 10% | |
| 13163110 | 600071 | TMHS GUIDANCE | \$433,535 | \$452,009 | \$18,474 | 4% | |
| 13163110 | 600072 | GUIDANCE DEPT HEAD | \$7,371 | \$7,371 | \$0 | 0% | |
| 13163111 | 600084 | TMHS PSYCHOLOGIST | \$91,854 | \$75,000 | -\$16,854 | -18% | RESIGN/REPLACE |
| 13173111 | 600070 | TMHS PROF DEV STIP | \$24,100 | \$24,100 | \$0 | 0% | |
| 13313110 | 600052 | TEACHERS SALARY | \$4,906,413 | \$4,951,293 | \$44,880 | 1% | |
| 13433110 | 600059 | TMHS MOD SPEC TCHR | \$393,681 | \$401,634 | \$7,953 | 2% | |
| 13433110 | 600062 | TMHS SPECIAL ED TUTOR | \$5,000 | \$2,500 | -\$2,500 | -50% | HISTORICAL SPENDING TRENDS |
| 13433111 | 600083 | TMHS CASE MANAGER SAL | \$89,896 | \$92,725 | \$2,829 | 3% | |
| 13523113 | 600052 | TMHS SUMMER SCHL TCH | \$11,000 | \$2,500 | -\$8,500 | -77% | MOST SUMMER PROGRAMS GRANT FUNDED |
| 13523110 | 600072 | TMHS DEPT HEAD | \$45,247 | \$44,619 | -\$628 | -1% | |
| 13073120 | 600011 | TMHS CLERICAL SAL | \$110,000 | \$117,223 | \$7,223 | 7% | |
| 13073121 | 600011 | TMHS GUIDANCE SECY | \$32,500 | \$49,132 | \$16,632 | 51% | INTERNAL CAND REPL RETIREE; MORE \$ THAN ANTICIPATED |
| 13523136 | 600153 | TMHS TEST & ASSESS SALARY | \$43,058 | \$43,884 | \$826 | 2% | |
| 13053130 | 600006 | TMHS FACILITY MGR | \$23,990 | \$24,461 | \$471 | 2% | |
| 13433132 | 600055 | TMHS SPECIAL ED AIDE | \$330,212 | \$366,076 | \$35,864 | 11% | |
| 13523130 | 600090 | TMHS IN SERVICE | \$25,000 | \$20,000 | -\$5,000 | -20% | HISTORICAL SPENDING TRENDS |
| 13523135 | 601029 | TMHS LONG TRM SUB | \$25,000 | \$25,000 | \$0 | 0% | |
| 13523130 | 601311 | TMHS DAILY SUB TCHR | \$48,000 | \$60,000 | \$12,000 | 25% | RATE INCREASE |
| 13523130 | 601312 | TMHS DAILY SUB AIDE | \$3,800 | \$1,000 | -\$2,800 | -74% | NOT MANY INSTANCES OF SUB AIDES |
| 13523132 | 600127 | TMHS INTRAMURALS | \$4,095 | \$0 | -\$4,095 | -100% | INCLUDED IN APPX B ADVISORS |
| 13523133 | 600085 | TMHS APPX B ADVISOR | \$54,724 | \$61,387 | \$6,663 | 12% | |
| 13603130 | 600116 | TMHS CUSTODIAL SAL | \$312,934 | \$285,931 | -\$27,003 | -9% | RESIGN/REPLACE |
| 13603130 | 600117 | TMHS CUSTODIAL OT | \$54,000 | \$40,000 | -\$14,000 | -26% | HISTORICAL SPENDING TRENDS |
| 13603130 | 600118 | TMHS CUST BLDG CHK | \$3,000 | \$3,500 | \$500 | 17% | |
| 13073140 | 601148 | TMHS NHS CEREMONY | \$4,000 | \$4,000 | \$0 | 0% | |
| 13173140 | 601023 | TMHS PROF DEV PRES | \$7,000 | \$7,000 | \$0 | 0% | |
| 13433140 | 601032 | TMHS STUD SPEC AIDE | \$250,000 | \$250,000 | \$0 | 0% | |
| 13473140 | 601305 | TMHS VHS - EDGENUITY | \$25,000 | \$25,000 | \$0 | 0% | |
| 13603140 | 601191 | TMHS ELEVATOR MAINT | \$7,800 | \$7,800 | \$0 | 0% | |
| 13073150 | 601000 | TMHS OFFICE SUPP | \$12,000 | \$12,000 | \$0 | 0% | |
| 13073151 | 601142 | TMHS GRADUATION | \$20,000 | \$20,000 | \$0 | 0% | |
| 13133150 | 601034 | TMHS LIBRARY SUPP | \$20,000 | \$20,000 | \$0 | 0% | |
| 13133160 | 601035 | TMHS LIBRARY OTHER | \$1,250 | \$1,250 | \$0 | 0% | |
| 13163150 | 601209 | TMHS TEST & ASSESS SUPP | \$12,660 | \$12,660 | \$0 | 0% | |
| 13163140 | 601015 | TMHS GUID SOFTWARE | \$11,000 | \$20,000 | \$9,000 | 82% | FEWER STUDENTS ON NAVIANCE. THIS IS FINAL YEAR OF NAV. |
| 13163151 | 601000 | TMHS GUID SUPPLIES | \$5,000 | \$2,000 | -\$3,000 | -60% | HISTORICAL SPENDING TRENDS |
| 13183150 | 601003 | TMHS COPY SUPP | \$10,000 | \$5,000 | -\$5,000 | -50% | HISTORICAL SPENDING TRENDS |
| 13443142 | 601206 | TMHS INST S/W CONT SERV | \$18,700 | \$18,700 | \$0 | 0% | |
| 13443153 | 601207 | TMHS INST S/W SUPPLIES | \$2,000 | \$2,000 | \$0 | 0% | |
| 13433151 | 601074 | TMHS SUPPLIES-SPEC ED | \$5,509 | \$5,509 | \$0 | 0% | |
| 13523151 | 601077 | TMHS SUPPLIES-TEACHING | \$90,000 | \$70,000 | -\$20,000 | -22% | HISTORICAL SPENDING TRENDS |
| 13523161 | 601007 | TMHS STUDENT DUES | \$4,000 | \$2,000 | -\$2,000 | -50% | HISTORICAL SPENDING TRENDS |
| 13073160 | 601007 | TMHS PRINC DUES | \$6,200 | \$6,200 | \$0 | 0% | |
| 13073160 | 601009 | TMHS PRINC CONF | \$4,100 | \$4,100 | \$0 | 0% | |
| 13173160 | 601020 | TMHS COURSE REIM | \$15,000 | \$15,000 | \$0 | 0% | |
| 13173161 | 601009 | TMHS PD CONF | \$2,500 | \$2,500 | \$0 | 0% | |
| 13523160 | 601021 | TMHS MILEAGE REIMB | \$1,000 | \$1,000 | \$0 | 0% | |
| | | TMHS SALARY TOTALS | \$7,503,747 | \$7,588,786 | \$85,039 | 1% | |
| | | TMHS OPERATING TOTALS | \$534,719 | \$513,719 | -\$21,000 | -4% | |
| | | TMHS TOTALS | \$8,038,466 | \$8,102,505 | \$64,039 | 1% | |

TEWKSBURY PUBLIC SCHOOLS

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BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|-------------------------|--------|---------------------------------|----------------|----------------|------------------------|---------------------|---|
| SCHOOL COMMITTEE | | | | | | | |
| 13058420 | 600029 | SCHOOL COMM SECY | \$7,000 | \$7,000 | \$0 | 0% | |
| 13058430 | 600000 | SCHOOL COMM SAL | \$11,500 | \$11,700 | \$200 | 2% | |
| 13058440 | 601006 | LEGAL FEES | \$95,000 | \$75,000 | -\$20,000 | -21% | NO UNION CONTRACTS; PARALEGAL REVIEW PRR |
| 13058440 | 601010 | ADVERTISING | \$15,000 | \$15,000 | \$0 | 0% | |
| 13058440 | 601190 | MEDICAIDE PROCESSING | \$7,000 | \$7,000 | \$0 | 0% | |
| 13058450 | 601027 | SCHOOL COMM SUPP | \$5,000 | \$5,000 | \$0 | 0% | |
| 13058460 | 601007 | SCHOOL COMM DUES | \$9,300 | \$9,300 | \$0 | 0% | |
| 13058460 | 601009 | SCHOOL COMM CONF | \$2,300 | \$2,300 | \$0 | 0% | |
| 13058460 | 601024 | MEDICAL EXPENSES | \$17,000 | \$17,000 | \$0 | 0% | |
| | | SCHOOL COMM SALARY TOTALS | \$18,500 | \$18,700 | \$200 | 1% | |
| | | SCHOOL COMM OPERATING TOTALS | \$150,600 | \$130,600 | -\$20,000 | -13% | |
| | | SCHOOL COMMITTEE TOTALS | \$169,100 | \$149,300 | -\$19,800 | -12% | |
| ADMINISTRATION | | | | | | | |
| 13058610 | 600001 | SUPERINTENDENT | \$211,078 | \$200,000 | -\$11,078 | -5% | RETIRE/REPLACE |
| 13058610 | 601011 | SUPT INSURANCE | \$7,500 | \$2,500 | -\$5,000 | -67% | RETIRE/REPLACE |
| 13058610 | 601021 | SUPT TRAVEL | \$6,000 | \$2,600 | -\$3,400 | -57% | RETIRE/REPLACE |
| 13058611 | 600002 | ASST SUPT | \$159,332 | \$166,240 | \$6,908 | 4% | |
| 13058611 | 601021 | ASST SUPT TRAVEL | \$2,600 | \$2,600 | \$0 | 0% | |
| 13058612 | 600032 | ATTENDANCE OFF | \$5,543 | \$5,543 | \$0 | 0% | |
| 13058613 | 600007 | TRANSPORTATION SAL | \$0 | \$66,407 | \$66,407 | 100% | RE-ALLOCATED ASSISTANT BUSSINESS MANAGER SALARY |
| 13058610 | 600003 | BUS MGR/ASST BUS MGR SAL | \$256,848 | \$202,064 | -\$54,785 | -21% | RE-ALLOCATED ASSISTANT BUSSINESS MANAGER SALARY |
| 13058610 | 601011 | BUS MGR INSURANCE | \$3,000 | \$3,000 | \$0 | 0% | |
| 13058610 | 601021 | BUS MGR TRAVEL | \$1,500 | \$1,500 | \$0 | 0% | |
| 13058611 | 600220 | HUMAN RESOURCES | \$70,221 | \$71,602 | \$1,381 | 2% | |
| 13058615 | 600221 | PARALEGAL | \$0 | \$60,000 | \$60,000 | 100% | PERFORM PRELIMINARY PRR WORK; REVIEW CONTRACTS |
| 13058621 | 600030 | SUPT CLERICAL | \$67,344 | \$68,667 | \$1,323 | 2% | |
| 13058622 | 600031 | ASST SUPT CLERICAL | \$63,636 | \$64,873 | \$1,237 | 2% | |
| 13058620 | 600012 | BUS OFF PAYROLL | \$51,835 | \$52,856 | \$1,021 | 2% | |
| 13058620 | 600013 | BUS OFF ACCT PAY | \$53,861 | \$54,914 | \$1,054 | 2% | |
| 13058640 | 601002 | SUPT OFF COPIER | \$9,428 | \$9,428 | \$0 | 0% | |
| 13058640 | 601192 | SUPT - CONT SERV | \$15,000 | \$15,000 | \$0 | 0% | |
| 13058640 | 601002 | BUS OFF COPIER | \$6,570 | \$6,570 | \$0 | 0% | |
| 13058640 | 601013 | BUSINESS OFFICE PRINT | \$3,000 | \$3,000 | \$0 | 0% | |
| 13058640 | 601192 | BUS OFFICE - CONT SERV | \$9,000 | \$9,000 | \$0 | 0% | |
| 13058650 | 601000 | SUPT OFFICE SUPPLIES | \$7,500 | \$5,000 | -\$2,500 | -33% | HISTORICAL SPENDING TRENDS |
| 13058650 | 601003 | SUPT - COPY SUPPLIES | \$3,500 | \$3,500 | \$0 | 0% | |
| 13058750 | 601000 | ASST SUPT OFFICE SUPP | \$2,000 | \$2,000 | \$0 | 0% | |
| 13058650 | 601026 | SYSTEMWIDE INSTR SUPPLIES | \$10,000 | \$5,000 | -\$5,000 | -50% | HISTORICAL SPENDING TRENDS |
| 13058650 | 601000 | BUS OFFICE SUPPLIES | \$10,000 | \$10,000 | \$0 | 0% | |
| 13058650 | 601003 | BUS OFFICE - COPY SUPPLIES | \$6,000 | \$6,000 | \$0 | 0% | |
| 13058660 | 601007 | SUPT/ASST SUPT DUES | \$14,000 | \$14,000 | \$0 | 0% | |
| 13058660 | 601008 | SUBSCRIPTIONS | \$500 | \$500 | \$0 | 0% | |
| 13058660 | 601009 | SUPT CONFERENCE | \$5,000 | \$5,000 | \$0 | 0% | |
| 13058661 | 601009 | ASST SUPT CONFER | \$2,500 | \$2,500 | \$0 | 0% | |
| 13058660 | 601007 | BUS OFFICE - DUES | \$2,200 | \$2,200 | \$0 | 0% | |
| 13058660 | 601009 | BUS OFF CONFERENCE | \$3,500 | \$3,500 | \$0 | 0% | |
| 13058660 | 601012 | POSTAGE | \$30,000 | \$20,000 | -\$10,000 | -33% | HISTORICAL SPENDING TRENDS |
| 13058660 | 601021 | MILEAGE REIMB | \$8,600 | \$8,600 | \$0 | 0% | |
| | | ADMINISTRATION SALARY TOTALS | \$960,297 | \$1,025,365 | \$65,068 | 7% | |
| | | ADMINISTRATION OPERATING TOTALS | \$148,298 | \$130,798 | -\$17,500 | -12% | |
| | | ADMINISTRATION TOTALS | \$1,108,595 | \$1,156,163 | \$47,568 | 4% | |

TEWKSBURY PUBLIC SCHOOLS

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BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|----------------------------|--------|---------------------------------|----------------|----------------|--------------------------|---------------------|---|
| INFORMATION SYSTEMS | | | | | | | |
| 13108820 | 600019 | STUDENT DATA | \$61,999 | \$63,215 | \$1,216 | 2% | |
| 13108850 | 601027 | INFO SYS SUPPLIES | \$55,567 | \$30,000 | -\$25,567 | -46% | HISTORICAL SPENDING TRENDS |
| 13108860 | 602160 | SW ADMIN TECH OTH EXP | \$17,200 | \$5,000 | -\$12,200 | -71% | HISTORICAL SPENDING TRENDS |
| 13108851 | 601027 | SCH ADMIN TECH SUPPLIES | \$87,200 | \$50,000 | -\$37,200 | -43% | HISTORICAL SPENDING TRENDS |
| 13108840 | 601192 | SW ADMIN TECH CS | \$73,820 | \$80,000 | \$6,180 | 8% | |
| 13108852 | 601027 | STUD/STAFF INST HDWE SUPP | \$400,000 | \$400,000 | \$0 | 0% | |
| 13448862 | 601201 | INSTR TECH EQUIP - SYSTEMWIDE | \$8,000 | \$15,000 | \$7,000 | 88% | HISTORICAL SPENDING TRENDS |
| 13108843 | 601192 | OTH INST HDWE CS | \$100,713 | \$125,000 | \$24,287 | 24% | |
| 13108853 | 601027 | OTH INST HDWE SUPP | \$25,000 | \$10,000 | -\$15,000 | -60% | HISTORICAL SPENDING TRENDS |
| 13108854 | 601027 | STUD/STFF INST SW SUPP | \$10,000 | \$15,000 | \$5,000 | 50% | |
| 13108844 | 601192 | BLDG SECURITY CS | \$18,000 | \$18,000 | \$0 | 0% | |
| 13108840 | 601265 | INTERNET CONNECTION | \$1,500 | \$3,000 | \$1,500 | 100% | HISTORICAL SPENDING TRENDS |
| 13108811 | 600005 | TECH MAINT PRO SAL | \$246,804 | \$258,726 | \$11,922 | 5% | |
| 13108831 | 600016 | TECH MAINT OTH SAL | \$151,474 | \$153,480 | \$2,006 | 1% | |
| 13108845 | 601192 | TECH MAINT OPER CS | \$63,803 | \$85,000 | \$21,197 | 33% | HISTORICAL SPENDING TRENDS |
| 13108855 | 601027 | TECH MAINT OPER SUPP | \$30,000 | \$30,000 | \$0 | 0% | |
| | | INFO SYST SALARY TOTALS | \$460,277 | \$475,421 | \$15,144 | 3% | |
| | | INFO SYST OPERATING TOTALS | \$890,803 | \$866,000 | -\$24,803 | -3% | |
| | | INFORMATION SYSTEMS TOTALS | \$1,351,080 | \$1,341,421 | -\$9,659 | -1% | |
| TRANSPORTATION | | | | | | | |
| 13118940 | 601120 | TRANS - AFTER SCHOOL | \$90,000 | \$90,000 | \$0 | 0% | |
| 13118930 | 600197 | TRANS - MONITORS | \$25,000 | \$13,500 | -\$11,500 | -46% | HISTORICAL SPENDING TRENDS |
| 13118940 | 601279 | TRANS - FIELD TRIP | \$10,000 | \$10,000 | \$0 | 0% | |
| 13118941 | 601007 | TRANS - DUES | \$450 | \$450 | \$0 | 0% | |
| 13118941 | 601015 | TRANS - COMP SW | \$4,500 | \$15,000 | \$10,500 | 233% | UPGRADED SW TO ALLOW MODELLING FOR NEW SCHOOL |
| 13118941 | 601036 | TRANS - REG | \$1,687,840 | \$1,725,040 | \$37,200 | 2% | |
| 13118941 | 601039 | TRANS - HOMELESS | \$71,400 | \$60,000 | -\$11,400 | -16% | HISTORICAL SPENDING TRENDS |
| 13438940 | 601037 | TRANS - IN DIST | \$410,484 | \$414,372 | \$3,888 | 1% | |
| 13438940 | 601038 | TRANS - OUT OF DIST | \$1,233,021 | \$1,233,021 | \$0 | 0% | |
| | | TRANSPORTATION SALARY TOTALS | \$25,000 | \$13,500 | -\$11,500 | -46% | |
| | | TRANSPORTATION OPERATING TOTALS | \$3,507,695 | \$3,547,883 | \$40,188 | 1% | |
| | | TRANSPORTATION TOTALS | \$3,532,695 | \$3,561,383 | \$28,688 | 1% | |

TEWKSBURY PUBLIC SCHOOLS
BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFE | FY23-FY22 % DIFE | COMMENT/EXPLANATION OF VARIANCES |
|-----------|--------|----------------------------|----------------|----------------|--------------------------|---------------------|----------------------------------|
| ATHLETICS | | | | | | | |
| 13149110 | 600004 | ATHL DIRECTOR | \$95,960 | \$97,845 | \$1,885 | 2% | |
| 13149110 | 600122 | ATHL DEPT TRAINER | \$55,713 | \$55,638 | -\$75 | 0% | |
| 13149110 | 600123 | ATHLETIC COACH | \$289,064 | \$289,064 | \$0 | 0% | |
| 13149120 | 600011 | ATHL DEPT CLERICAL | \$20,860 | \$22,516 | \$1,656 | 8% | |
| 13149130 | 600086 | ATHLETIC CUSTODIAN | \$35,572 | \$35,572 | \$0 | 0% | |
| 13149130 | 600121 | ATHL DEPT EQUIP | \$7,881 | \$8,058 | \$177 | 2% | |
| 13149130 | 600124 | ATHL EVNT PSNL SAL | \$35,000 | \$35,000 | \$0 | 0% | |
| 13149130 | 600125 | GAME OFF SALARY | \$1,000 | \$500 | -\$500 | -50% | |
| 13149140 | 600125 | GAME OFFICIALS CONT | \$54,000 | \$54,000 | \$0 | 0% | |
| 13149140 | 600126 | POLICE DETAILS | \$5,000 | \$5,000 | \$0 | 0% | |
| 13149140 | 600151 | ATHL DEPT RECOND | \$17,500 | \$12,000 | -\$5,500 | -31% | HISTORICAL SPENDING TRENDS |
| 13149140 | 600152 | ATHL DEPT FILMING | \$9,500 | \$9,500 | \$0 | 0% | |
| 13149140 | 605061 | BOYS HOCKEY ICE RENT | \$35,000 | \$35,000 | \$0 | 0% | |
| 13609140 | 601271 | ATH FLD GROUNDS | \$22,000 | \$22,000 | \$0 | 0% | |
| 13149150 | 601271 | ATHL FLD MAINT SUPP | \$3,646 | \$3,646 | \$0 | 0% | |
| 13149150 | 601286 | ATHL CONFERENCES | \$2,100 | \$2,100 | \$0 | 0% | |
| 13149150 | 601287 | ATHL DIR SUPPLIES | \$7,000 | \$7,000 | \$0 | 0% | |
| 13149150 | 601288 | ATHL TRAINER SUPPLIES | \$7,500 | \$7,500 | \$0 | 0% | |
| 13149150 | 605027 | ATHL SPORTS SUPPLIES | \$55,000 | \$55,000 | \$0 | 0% | |
| 13149160 | 601007 | ATHLETIC DUES | \$25,000 | \$20,000 | -\$5,000 | -20% | HISTORICAL SPENDING TRENDS |
| | | ATHLETICS SALARY TOTALS | \$541,050 | \$544,193 | \$3,143 | 1% | |
| | | ATHLETICS OPERATING TOTALS | \$243,246 | \$232,746 | -\$10,500 | -4% | |
| | | ATHLETICS TOTALS | \$784,296 | \$776,939 | -\$7,357 | -1% | |

TEWKSBURY PUBLIC SCHOOLS

4/4/2022

BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFE | FY23-FY22 % DIFE | COMMENT/EXPLANATION OF VARIANCES |
|-------------------|--------|-------------------------------|----------------|----------------|--------------------------|---------------------|----------------------------------|
| SPECIAL EDUCATION | | | | | | | |
| 13439510 | 600010 | SPEC ED DIR/ASST DIR SAL | \$346,526 | \$389,106 | \$42,581 | 12% | CONTRACT INCREASE |
| 13439510 | 601011 | DIR STUD SERV INSURANCE | \$1,700 | \$5,500 | \$3,800 | 224% | |
| 13439510 | 601021 | DIR STUD SERV TRAVEL | \$3,000 | \$3,000 | \$0 | 0% | |
| 13439520 | 600011 | SPEC ED CLERICAL SAL | \$289,036 | \$291,841 | \$2,805 | 1% | |
| 13439413 | 600059 | SUMM TEACH SAL | \$80,000 | \$80,000 | \$0 | 0% | |
| 13439410 | 600199 | SYSTEMWIDE THERAPISTS | \$1,070,150 | \$1,065,339 | -\$4,810 | 0% | |
| 13439410 | 600207 | SUMMER SERVICES | \$20,000 | \$20,000 | \$0 | 0% | |
| 13439410 | 601084 | BEHAVIOR MOD THER | \$599,111 | \$614,155 | \$15,044 | 3% | |
| 13439432 | 600055 | MED THER AIDES SALARY | \$50,000 | \$50,000 | \$0 | 0% | |
| 13439430 | 600092 | SUMM AIDE SAL | \$70,000 | \$70,000 | \$0 | 0% | |
| 13439414 | 600039 | SUMM NURSE | \$12,000 | \$10,000 | -\$2,000 | -17% | HISTORICAL SPENDING TRENDS |
| 13439560 | 601007 | SPEC ED DUES | \$800 | \$800 | \$0 | 0% | |
| 13439560 | 601021 | SPEC ED MILEAGE REIMB | \$8,000 | \$8,000 | \$0 | 0% | |
| 13439461 | 601012 | SPEC ED POSTAGE | \$2,600 | \$2,600 | \$0 | 0% | |
| 13439461 | 601021 | SPEC ED MILEAGE REIMB | \$3,000 | \$3,000 | \$0 | 0% | |
| 13439444 | 601187 | OT/PT/SPCH CONT | \$14,000 | \$14,000 | \$0 | 0% | |
| 13439450 | 601078 | SPEC ED SUPPLIES-OT | \$10,000 | \$10,000 | \$0 | 0% | |
| 13439446 | 601002 | SPEC ED OFFICE COPIER | \$1,803 | \$1,803 | \$0 | 0% | |
| 13439451 | 601299 | SPEC ED I/D ASSI | \$19,000 | \$19,000 | \$0 | 0% | |
| 13439453 | 601100 | PUPIL SERVICES - SUPP | \$17,000 | \$17,000 | \$0 | 0% | |
| 13439440 | 601098 | PUPIL SERVICES-CONT SERV | \$555,000 | \$555,000 | \$0 | 0% | |
| 13439441 | 601108 | SPEC ED EVAL-SYSTWD | \$60,000 | \$70,000 | \$10,000 | 17% | HISTORICAL SPENDING TRENDS |
| 13439442 | 601083 | SPEC ED BEH MOD-CONT | \$70,000 | \$70,000 | \$0 | 0% | |
| 13439540 | 601129 | MA TUI - PUBLIC SEP DAY 6-21 | \$1,481,228 | \$1,247,272 | -\$233,955 | -16% | STUDENT PLACEMENT CHANGES |
| 13439541 | 601124 | PRIV TUITION - DAY 6-21 | \$979,416 | \$1,121,768 | \$142,353 | 15% | |
| 13439541 | 601126 | PRIV TUIT - PRESCHOOL 3-5 | \$75,000 | \$75,000 | \$0 | 0% | |
| 13439541 | 601127 | PRIV TUITION - RESIDENTIAL | \$783,793 | \$484,739 | -\$299,055 | -38% | STUDENT PLACEMENT CHANGES |
| 13439542 | 601123 | COLLAB TUI - PUB SEP DAY 6-21 | \$761,452 | \$1,229,545 | \$468,092 | 61% | |
| | | SPEC ED SALARY TOTALS | \$2,541,522 | \$2,598,941 | \$57,419 | 2% | |
| | | SPEC ED OPERATING TOTALS | \$4,842,092 | \$4,929,527 | \$87,435 | 2% | |
| | | SPECIAL EDUCATION TOTALS | \$7,383,614 | \$7,528,468 | \$144,854 | 2% | |

TEWKSBURY PUBLIC SCHOOLS

4/4/2022

BUDGET BY LOCATION/DEPARTMENT

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|--------------------------------|--------|---------------------------------|----------------|----------------|--------------------------|---------------------|---|
| BUILDINGS & GROUNDS | | | | | | | |
| 13609730 | 600023 | MAINTENANCE SALA | \$343,734 | \$358,471 | \$14,737 | 4% | |
| 13609730 | 600024 | MAINT FRMN/ASST SALARY | \$156,798 | \$160,814 | \$4,015 | 3% | |
| 13609730 | 600025 | SUMMER MAINT | \$25,000 | \$0 | -\$25,000 | -100% | NO SUMMER HELP IN RECENT YEARS |
| 13609730 | 600036 | MAINTENANCE OT | \$30,000 | \$40,000 | \$10,000 | 33% | HISTORICAL SPENDING TRENDS |
| 13609730 | 600037 | MAINT FOREMAN OT | \$42,000 | \$50,000 | \$8,000 | 19% | HISTORICAL SPENDING TRENDS |
| 13609740 | 601213 | UNIFORM | \$18,500 | \$15,000 | -\$3,500 | -19% | SWITCHED FROM CONT SERV TO SELF MANAGED |
| 13609740 | 601233 | CARPET CLEANING | \$30,000 | \$30,000 | \$0 | 0% | |
| 13609741 | 601214 | HEATING CONT SERV | \$200,000 | \$200,000 | \$0 | 0% | |
| 13609742 | 601253 | UTILS ELEC BILLS - DEWING | \$60,000 | \$60,000 | \$0 | 0% | |
| 13609742 | 601254 | UTILS ELEC BILLS - HEATH BRK | \$59,000 | \$59,000 | \$0 | 0% | |
| 13609742 | 601255 | UTILS ELEC BILLS - NORTH ST | \$40,000 | \$25,000 | -\$15,000 | -38% | SHUTTING DOWN BUILDING |
| 13609742 | 601256 | UTILS ELEC BILLS - TRAHAN | \$31,000 | \$20,000 | -\$11,000 | -35% | SHUTTING DOWN BUILDING |
| 13609742 | 601257 | UTILS ELEC BILLS - RYAN | \$98,000 | \$98,000 | \$0 | 0% | |
| 13609742 | 601258 | UTILS ELEC BILLS - WYNN | \$184,000 | \$184,000 | \$0 | 0% | |
| 13609742 | 601259 | UTILS ELEC BILLS - TMHS | \$250,000 | \$250,000 | \$0 | 0% | |
| 13609742 | 601260 | UTILS ELEC BILLS - CENTER | \$20,000 | \$120,000 | \$100,000 | 500% | USING ACCOUNT FOR NEW SCHOOL |
| 13609742 | 601370 | UTILS ELEC BILLS - MAINT GARAGE | \$1,200 | \$0 | -\$1,200 | -100% | LEASED PROPERTY ENDING |
| 13609742 | 601262 | UTILS WATER | \$600 | \$600 | \$0 | 0% | |
| 13609742 | 601261 | UTILS TELEPHONE | \$39,000 | \$39,000 | \$0 | 0% | |
| 13609742 | 601263 | UTILS SEWER/SEPT | \$12,000 | \$12,000 | \$0 | 0% | |
| 13609742 | 601264 | UTILS CELLULAR | \$20,000 | \$20,000 | \$0 | 0% | |
| 13609742 | 601267 | UTILS DUMPSTER | \$3,500 | \$3,500 | \$0 | 0% | |
| 13609743 | 601234 | MNTGRND EQUIPMENT | \$15,000 | \$15,000 | \$0 | 0% | |
| 13609743 | 601271 | MNTGRND CONTRACTED SVCS | \$40,000 | \$40,000 | \$0 | 0% | |
| 13609744 | 601119 | PEST CONTROL | \$1,000 | \$1,000 | \$0 | 0% | |
| 13609744 | 601192 | MNTBLDG CONTRACT | \$350,000 | \$350,000 | \$0 | 0% | |
| 13609745 | 601212 | BLDGSCRTY OPER | \$17,000 | \$17,000 | \$0 | 0% | |
| 13609746 | 601236 | MNTCEQUIP STORAGE | \$1,000 | \$1,000 | \$0 | 0% | |
| 13609750 | 601232 | CUSTODIAL SUPPLIES | \$132,600 | \$132,600 | \$0 | 0% | |
| 13609751 | 601224 | HTNGBLDGS FILTER | \$2,000 | \$2,000 | \$0 | 0% | |
| 13609753 | 601271 | GROUNDS MAINT SUPP | \$25,000 | \$25,000 | \$0 | 0% | |
| 13609754 | 601027 | MNTBLDG SUPPLIES | \$140,000 | \$140,000 | \$0 | 0% | |
| 13609757 | 601235 | EQUIPMENT REPLACE | \$10,000 | \$10,000 | \$0 | 0% | |
| 13609761 | 601245 | HTNGBLDGS GAS-DEWING | \$65,000 | \$65,000 | \$0 | 0% | |
| 13609761 | 601246 | HTNGBLDGS GAS-HEATH | \$68,000 | \$68,000 | \$0 | 0% | |
| 13609761 | 601247 | HTNGBLDGS GAS-NORTH ST | \$61,000 | \$35,000 | -\$26,000 | -43% | SHUTTING DOWN BUILDING |
| 13609761 | 601248 | HTNGBLDGS GAS-TRAHAN | \$53,000 | \$30,000 | -\$23,000 | -43% | SHUTTING DOWN BUILDING |
| 13609761 | 601249 | HTNGBLDGS GAS-RYAN | \$77,500 | \$77,500 | \$0 | 0% | |
| 13609761 | 601250 | HTNGBLDGS GAS-WYNN | \$67,500 | \$67,500 | \$0 | 0% | |
| 13609761 | 601251 | HTNGBLDGS GAS-TMHS | \$85,500 | \$85,500 | \$0 | 0% | |
| 13609761 | 601252 | HTNGBLDGS GAS-CENTER | \$32,500 | \$85,000 | \$52,500 | 162% | USING ACCOUNT FOR NEW SCHOOL |
| 13609761 | 601239 | HTNGBLDGS GAS-MAINT GARAGE | \$2,000 | \$0 | -\$2,000 | -100% | LEASED PROPERTY ENDING |
| 13609763 | 601021 | MNTGRND MILEAGE | \$3,500 | \$4,000 | \$500 | 14% | |
| 13609764 | 601321 | VEHICLE MAINT | \$16,000 | \$20,000 | \$4,000 | 25% | HISTORICAL SPENDING TRENDS |
| 13609764 | 601322 | VEHICLE GAS & OIL | \$16,000 | \$16,000 | \$0 | 0% | |
| | | BLDG & GRNDS SALARY TOTALS | \$597,533 | \$609,285 | \$11,752 | 2% | |
| | | BLDG & GRNDS OPERATING TOTALS | \$2,347,900 | \$2,423,200 | \$75,300 | 3% | |
| | | BUILDINGS & GROUNDS TOTALS | \$2,945,433 | \$3,032,485 | \$87,052 | 3% | |

| ORG | OBJ | DESCRIPTION | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | COMMENT/EXPLANATION OF VARIANCES |
|----------------|--------|-----------------------------|----------------|----------------|--------------------------|---------------------|---|
| SYSTEMWIDE LEA | | | | | | | |
| 13059814 | 600020 | CURRICULUM DIRECTORS | \$255,796 | \$269,941 | \$14,145 | 6% | |
| 13169810 | 600020 | DIR OF GUIDANCE SERVICES | \$121,535 | \$124,300 | \$2,765 | 2% | |
| 13389810 | 600103 | MATH COACHES | \$267,901 | \$281,126 | \$13,225 | 5% | |
| 13449810 | 600103 | TECH COACHES | \$171,879 | \$160,000 | -\$11,879 | -7% | |
| 13409810 | 600103 | LITERACY COACH | \$0 | \$97,132 | \$97,132 | 100% | RE-ALLOCATED FROM DEW ACAD SPEC; LESS TITLE I FUNDING |
| 13059810 | 600048 | MENTORS SALARY | \$35,000 | \$30,000 | -\$5,000 | -14% | |
| 13059810 | 600049 | MENTEES SALARY | \$7,000 | \$5,000 | -\$2,000 | -29% | |
| 13179840 | 601023 | DISTRICTWIDE PROF DEVEL | \$80,000 | \$0 | -\$80,000 | -100% | FUND WITH TITLE IIA |
| 13059811 | 600026 | SICK LEAVE BUY BACK | \$60,000 | \$45,420 | -\$14,580 | -24% | FEWER KNOWN RETIREES FY23 |
| 13059811 | 600027 | RETIREMENT INCENT | \$16,000 | \$16,000 | \$0 | 0% | |
| 13059812 | 600035 | GRANT MGMT | \$10,000 | \$5,000 | -\$5,000 | -50% | WAGES PAID FROM GRANTS |
| 13059841 | 601192 | CURR & DATA CS | \$35,000 | \$35,000 | \$0 | 0% | |
| 13059813 | 600100 | SALARY RESERVE - | \$158,747 | \$115,500 | -\$43,247 | -27% | |
| 13159810 | 600040 | NURSE SALARIES - SYSTEM | \$597,231 | \$675,762 | \$78,531 | 13% | INCREASED MEDICAL SERVICES |
| 13339810 | 600052 | SYST WD ELL TEACH | \$419,406 | \$501,280 | \$81,874 | 20% | INCREASED ELL STUDENT NEEDS |
| 13179810 | 600070 | SYST WD PD STIPEND | \$2,410 | \$2,410 | \$0 | 0% | |
| 13059830 | 600011 | SUBS CALL LINE | \$20,160 | \$20,160 | \$0 | 0% | |
| 13159830 | 600021 | MED SRVCS SUBS | \$20,000 | \$20,000 | \$0 | 0% | |
| 13059842 | 601192 | INSTRUCTIONAL SOFTWARE | \$38,877 | \$30,000 | -\$8,877 | -23% | |
| 13389850 | 600103 | MATH COACH SUPPLIES | \$6,000 | \$6,000 | \$0 | 0% | |
| 13529831 | 600096 | COPY CTR AIDE | \$25,900 | \$26,788 | \$888 | 3% | |
| 13609830 | 600120 | INTEROFFICE MAIL | \$12,000 | \$12,000 | \$0 | 0% | |
| 13609830 | 600196 | PT CUST CENTER SCHOOL | \$16,000 | \$5,000 | -\$11,000 | -69% | OLD CENTER SCHOOL BEING RAZED |
| 13523112 | 600033 | TMHS SECURITY MONITOR | \$29,657 | \$30,251 | \$593 | 2% | |
| 13523112 | 600087 | RESOURCE OFFICER | \$206,962 | \$225,000 | \$18,038 | 9% | |
| 13159840 | 601188 | DOCTOR CONT | \$6,500 | \$6,500 | \$0 | 0% | |
| 13529840 | 601121 | BAND TRANS | \$5,000 | \$2,500 | -\$2,500 | -50% | HISTORICAL SPENDING TRENDS |
| 13529840 | 601234 | BAND EQUIP REPAIR | \$1,000 | \$1,000 | \$0 | 0% | |
| 13553140 | 601002 | COPY CENTER COPY CONT | \$33,500 | \$33,500 | \$0 | 0% | |
| 13553140 | 601192 | COPY CENTER CONT | \$100,000 | \$100,000 | \$0 | 0% | |
| 13159850 | 601298 | HEALTH SUPPLIES | \$14,000 | \$14,000 | \$0 | 0% | |
| 13553150 | 601003 | COPY CTR SUPPLIES | \$85,000 | \$85,000 | \$0 | 0% | |
| | | SYSTEMWIDE SALARY TOTALS | \$2,453,584 | \$2,668,070 | \$214,485 | 9% | |
| | | SYSTEMWIDE OPERATING TOTALS | \$404,877 | \$313,500 | -\$91,377 | -23% | |
| | | SYSTEMWIDE LEA TOTALS | \$2,858,461 | \$2,981,570 | \$123,108 | 4% | |
| | | | | | | | |
| | | | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$ DIFF | FY23-FY22 % DIFF | |
| | | SALARY TOTAL | \$ 36,272,549 | \$ 37,415,101 | \$ 1,142,552 | 3.15% | |
| | | OPERATING TOTAL | \$ 14,816,385 | \$ 14,834,129 | \$ 17,744 | 0.12% | |
| | | CAPITAL OUTLAY | \$ 850,000 | \$ 789,602 | \$ (60,398) | -7.11% | |
| | | SCHOOL SUBTOTAL | \$ 51,938,935 | \$ 53,038,832 | \$ 1,099,897 | 2.12% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|--|--------------------|--------------------|------------------|----------------|---|
| REGULAR EDUCATION AND UNCLASSIFIED EXPENSES | | | | | |
| 1110 - SCHOOL COMMITTEE | | | | | |
| Clerical Salaries | \$7,000 | \$7,000 | \$0 | 0.00% | |
| Other Salaries | \$11,500 | \$11,700 | \$200 | 1.74% | |
| Contracted Services | \$117,000 | \$97,000 | -\$20,000 | -17.09% | REDUCED LEGAL WITH PARALEGAL HIRE |
| Supplies & Materials | \$5,000 | \$5,000 | \$0 | 0.00% | |
| Other Expenses | \$28,600 | \$28,600 | \$0 | 0.00% | |
| 1110 - SCHOOL COMMITTEE Totals | \$169,100 | \$149,300 | -\$19,800 | -11.71% | |
| 1210 - SUPERINTENDENT | | | | | |
| Professional Salaries | \$224,578 | \$205,100 | -\$19,478 | -8.67% | RETIRE/REPLACE |
| Clerical Salaries | \$67,344 | \$68,667 | \$1,323 | 1.96% | |
| Contracted Services | \$24,428 | \$24,428 | \$0 | 0.00% | |
| Supplies & Materials | \$21,000 | \$13,500 | -\$7,500 | -35.71% | HISTORICAL SPENDING TRENDS |
| Other Expenses | \$19,500 | \$19,500 | \$0 | 0.00% | |
| 1210 - SUPERINTENDENT Totals | \$356,850 | \$331,195 | -\$25,654 | -7.19% | |
| 1220 - ASSISTANT SUPERINTENDENT | | | | | |
| Professional Salaries | \$161,932 | \$168,840 | \$6,908 | 4.27% | |
| Clerical Salaries | \$63,636 | \$64,873 | \$1,237 | 1.94% | |
| Supplies & Materials | \$2,000 | \$2,000 | \$0 | 0.00% | |
| Other Expenses | \$2,500 | \$2,500 | \$0 | 0.00% | |
| 1220 - ASSISTANT SUPT Totals | \$230,068 | \$238,213 | \$8,145 | 3.54% | |
| 1230 - OTHER DISTRICTWIDE ADMINISTRATION | | | | | |
| Professional Salaries | \$10,000 | \$5,000 | -\$5,000 | -50.00% | WAGES PAID FROM GRANTS |
| Other Salaries | \$23,990 | \$24,461 | \$471 | 1.96% | |
| 1230 - OTHER DISTWIDE ADM Totals | \$33,990 | \$29,461 | -\$4,529 | -13.32% | |
| 1410 - BUSINESS & FINANCE | | | | | |
| Professional Salaries | \$261,348 | \$266,564 | \$5,215 | 2.00% | RE-ALLOCATED ASST BUS. MGR SAL; ADD PARALEGAL |
| Clerical Salaries | \$105,695 | \$107,770 | \$2,075 | 1.96% | |
| Contracted Services | \$18,570 | \$18,570 | \$0 | 0.00% | |
| Supplies & Materials | \$16,000 | \$16,000 | \$0 | 0.00% | |
| Other Expenses | \$44,300 | \$34,300 | -\$10,000 | -22.57% | HISTORICAL SPENDING TRENDS |
| 1410 - BUSINESS & FINANCE Totals | \$445,914 | \$443,204 | -\$2,710 | -0.61% | |
| 1420 - HUMAN RESOURCES & BENEFITS | | | | | |
| Professional Salaries | \$70,221 | \$71,602 | \$1,381 | 1.97% | |
| 1420 - HR & BENEFITS Totals | \$70,221 | \$71,602 | \$1,381 | 1.97% | |
| 1450 - ADM TECHNOLOGY - DISTRICTWIDE | | | | | |
| Clerical Salaries | \$61,999 | \$63,215 | \$1,216 | 1.96% | |
| Contracted Services | \$75,320 | \$83,000 | \$7,680 | 10.20% | |
| Supplies & Materials | \$55,567 | \$30,000 | -\$25,567 | -46.01% | HISTORICAL SPENDING TRENDS |
| Other Expenses | \$17,200 | \$5,000 | -\$12,200 | -70.93% | HISTORICAL SPENDING TRENDS |
| 1450 - ADM TECH - DISTRICTWIDE Totals | \$210,086 | \$181,215 | -\$28,871 | -13.74% | |
| 2120 - DEPT HEADS (NON SUPERVISORY) | | | | | |
| Professional Salaries | \$328,255 | \$333,272 | \$5,017 | 1.53% | |
| Contracted Services | \$35,000 | \$35,000 | \$0 | 0.00% | |
| 2120 - DEPT HEADS Totals | \$363,255 | \$368,272 | \$5,017 | 1.38% | |
| 2210 - SCHOOL LEADERSHIP | | | | | |
| Professional Salaries | \$1,444,449 | \$1,458,873 | \$14,424 | 1.00% | |
| Clerical Salaries | \$528,777 | \$521,841 | -\$6,936 | -1.31% | |
| Supplies & Materials | \$46,500 | \$46,500 | \$0 | 0.00% | |
| Other Expenses | \$24,980 | \$24,980 | \$0 | 0.00% | |
| 2210 - SCHOOL LEADERSHIP Totals | \$2,044,707 | \$2,052,194 | \$7,487 | 0.37% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|--|---------------------|---------------------|------------------|----------------|---|
| 2250 - ADM TECHNOLOGY & SUPPORT - SCHOOLS | | | | | |
| Supplies & Materials | \$87,200 | \$50,000 | -\$37,200 | -42.66% | HISTORICAL SPENDING TRENDS |
| 2250 - ADM TECH & SUPP - SCHOOLS Totals | \$87,200 | \$50,000 | -\$37,200 | -42.66% | |
| 2305 - TEACHERS, CLASSROOM | | | | | |
| Professional Salaries | \$18,025,002 | \$18,419,199 | \$394,197 | 2.19% | |
| 2305 - TEACHERS, CLASSROOM Totals | \$18,025,002 | \$18,419,199 | \$394,197 | 2.19% | |
| 2324 - SUBSTITUTES, LONG TERM | | | | | |
| Other Salaries | \$121,000 | \$184,000 | \$63,000 | 52.07% | RATE INCREASE |
| 2324 - SUBSTITUTES, LONG TERM Totals | \$121,000 | \$184,000 | \$63,000 | 52.07% | |
| 2325 - SUBSTITUTES, SHORT TERM | | | | | |
| Other Salaries | \$293,160 | \$331,560 | \$38,400 | 13.10% | RATE INCREASE |
| 2325 - SUBSTITUTES, SHORT TERM Totals | \$293,160 | \$331,560 | \$38,400 | 13.10% | |
| 2330 - PARAPROFESSIONALS | | | | | |
| Other Salaries | \$492,079 | \$469,471 | -\$22,608 | -4.59% | |
| 2330 - PARAPROFESSIONALS Totals | \$492,079 | \$469,471 | -\$22,608 | -4.59% | |
| 2340 - LIBRARIANS/MEDIA CTR DIRECTORS | | | | | |
| Professional Salaries | \$70,407 | \$267,658 | \$197,251 | 280.16% | NEW SPECIALISTS |
| 2340 - LIBRARIANS Totals | \$70,407 | \$267,658 | \$197,251 | 280.16% | |
| 2352 - INSTRUCTIONAL COACHES | | | | | |
| Professional Salaries | \$439,779 | \$538,258 | \$98,479 | 22.39% | RE-ALLOCATED FROM DEW ACAD SPEC; LESS TITLE I FUNDING |
| Supplies & Materials | \$6,000 | \$6,000 | \$0 | 0.00% | |
| 2352 - INSTRUCTIONAL COACHES Totals | \$445,779 | \$544,258 | \$98,479 | 22.09% | |
| 2354 - STIPENDS FOR TEACHERS PROVIDING INSTRUCTIONAL COACHING | | | | | |
| Professional Salaries | \$119,120 | \$112,120 | -\$7,000 | -5.88% | |
| 2354 - STIPENDS FOR COACHING Totals | \$119,120 | \$112,120 | -\$7,000 | -5.88% | |
| 2356 - COSTS FOR INSTRUCTIONAL STAFF TO ATTEND PROF DEV | | | | | |
| Other Expenses | \$79,100 | \$79,100 | \$0 | 0.00% | |
| 2356 - COSTS TO ATTEND PROF DEV Totals | \$79,100 | \$79,100 | \$0 | 0.00% | |
| 2358 - OUTSIDE PROF DEV PROVIDERS FOR STAFF | | | | | |
| Contracted Services | \$122,400 | \$42,400 | -\$80,000 | -65.36% | |
| 2358 - OUTSIDE PD PROVIDERS Totals | \$122,400 | \$42,400 | -\$80,000 | -65.36% | |
| 2415 - OTHER INST MATERIALS (LIBRARIES) | | | | | |
| Supplies & Materials | \$38,000 | \$38,000 | \$0 | 0.00% | |
| Other Expenses | \$8,150 | \$8,150 | \$0 | 0.00% | |
| 2415 - LIBRARY MATERIALS | \$46,150 | \$46,150 | \$0 | 0.00% | |
| 2420 - INSTRUCTIONAL EQUIPMENT | | | | | |
| Contracted Services | \$133,500 | \$133,500 | \$0 | 0.00% | |
| Supplies & Materials | \$133,500 | \$128,500 | -\$5,000 | -3.75% | |
| 2420 - INST EQUIPMENT Totals | \$267,000 | \$262,000 | -\$5,000 | -1.87% | |
| 2430 - GENERAL CLASSROOM SUPPLIES | | | | | |
| Contracted Services | \$25,000 | \$25,000 | \$0 | 0.00% | HISTORICAL SPENDING TRENDS |
| Supplies & Materials | \$233,185 | \$213,185 | -\$20,000 | -8.58% | |
| 2430 - CLASSROOM SUPP Totals | \$258,185 | \$238,185 | -\$20,000 | -7.75% | |
| 2440 - OTHER INSTRUCTIONAL SERVICES | | | | | |
| Contracted Services | \$105,000 | \$105,000 | \$0 | 0.00% | |
| Supplies & Materials | \$20,000 | \$20,000 | \$0 | 0.00% | |
| Other Expenses | \$2,500 | \$2,500 | \$0 | 0.00% | |
| 2440 - OTHER INST SERV Totals | \$127,500 | \$127,500 | \$0 | 0.00% | |
| 2451 - INSTRUCTIONAL HARDWARE - STUDENT & STAFF DEVICES | | | | | |
| Supplies & Materials | \$400,000 | \$400,000 | \$0 | 0.00% | HISTORICAL SPENDING TRENDS |
| Other Expenses | \$8,000 | \$15,000 | \$7,000 | 87.50% | |
| 2451 - STUDENT & STAFF DEVICES Totals | \$408,000 | \$415,000 | \$7,000 | 1.72% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|---|--------------------|--------------------|------------------|----------------|--|
| 2453 - INSTRUCTIONAL HARDWARE - OTHER | | | | | |
| Contracted Services | \$100,713 | \$125,000 | \$24,287 | 24.12% | |
| Supplies & Materials | \$25,000 | \$10,000 | -\$15,000 | -60.00% | HISTORICAL SPENDING TRENDS |
| 2453 - INSTR HARDWARE - OTHER Totals | \$125,713 | \$135,000 | \$9,287 | 7.39% | |
| 2455 - INSTRUCTIONAL SOFTWARE & OTHER INST MATERIALS | | | | | |
| Contracted Services | \$154,150 | \$145,273 | -\$8,877 | -5.76% | |
| Supplies & Materials | \$22,593 | \$27,593 | \$5,000 | 22.13% | HISTORICAL SPENDING TRENDS |
| 2455 - INST SOFTWARE & OTHER INST Totals | \$176,743 | \$172,866 | -\$3,877 | -2.19% | |
| 2710 - GUIDANCE & ADJUSTMENT COUNSELORS | | | | | |
| Professional Salaries | \$614,777 | \$637,908 | \$23,131 | 3.76% | |
| Clerical Salaries | \$32,500 | \$49,132 | \$16,632 | 51.18% | INTERNAL CAND REPL RETIREE; |
| Contracted Services | \$16,500 | \$25,500 | \$9,000 | 54.55% | LOWERED NAVIANCE COST |
| Supplies & Materials | \$5,000 | \$2,000 | -\$3,000 | -60.00% | HISTORICAL SPENDING TRENDS |
| 2710 - GUID & ADJ COUNSELORS Totals | \$668,777 | \$714,540 | \$45,763 | 6.84% | |
| 2720 - TESTING & ASSESSMENT | | | | | |
| Other Salaries | \$43,058 | \$43,884 | \$826 | 1.92% | |
| Supplies & Materials | \$53,485 | \$53,485 | \$0 | 0.00% | |
| 2720 - TESTING & ASSESSMENT Totals | \$96,543 | \$97,369 | \$826 | 0.86% | |
| 2800 - PSYCHOLOGICAL SERVICES | | | | | |
| Professional Salaries | \$121,535 | \$124,300 | \$2,765 | 2.28% | |
| 2800 - PSYCH SERVICES Totals | \$121,535 | \$124,300 | \$2,765 | 2.28% | |
| 3100 - ATTENDANCE & PARENT LIAISON SERVICES | | | | | |
| Professional Salaries | \$5,543 | \$5,543 | \$0 | 0.00% | |
| 3100 - ATTENDANCE SERVICES Totals | \$5,543 | \$5,543 | \$0 | 0.00% | |
| 3200 - MEDICAL/HEALTH SERVICES | | | | | |
| Professional Salaries | \$597,231 | \$675,762 | \$78,531 | 13.15% | INCREASED MEDICAL SERVICES |
| Other Salaries | \$20,000 | \$20,000 | \$0 | 0.00% | |
| Contracted Services | \$6,500 | \$6,500 | \$0 | 0.00% | |
| Supplies & Materials | \$14,000 | \$14,000 | \$0 | 0.00% | |
| 3200 - MEDICAL SERVICES Totals | \$637,731 | \$716,262 | \$78,531 | 12.31% | |
| 3300 - TRANSPORTATION SERVICES | | | | | |
| Professional Salaries | \$0 | \$66,407 | \$66,407 | 100.00% | RE-ALLOCATED ASSISTANT BUSSINESS MANAGER SALARY |
| Other Salaries | \$25,000 | \$13,500 | -\$11,500 | -46.00% | HISTORICAL SPENDING TRENDS |
| Contracted Services | \$1,764,190 | \$1,800,490 | \$36,300 | 2.06% | |
| 3300 - TRANSPORTATION Totals | \$1,789,190 | \$1,880,397 | \$91,207 | 5.10% | |
| 3510 - ATHLETICS | | | | | |
| Professional Salaries | \$440,737 | \$442,547 | \$1,810 | 0.41% | |
| Clerical Salaries | \$20,860 | \$22,516 | \$1,656 | 7.94% | |
| Other Salaries | \$83,548 | \$79,130 | -\$4,418 | -5.29% | |
| Contracted Services | \$121,000 | \$115,500 | -\$5,500 | -4.55% | |
| Supplies & Materials | \$75,246 | \$75,246 | \$0 | 0.00% | |
| Other Expenses | \$25,000 | \$20,000 | -\$5,000 | -20.00% | HISTORICAL SPENDING TRENDS |
| 3510 - ATHLETICS Totals | \$766,391 | \$754,939 | -\$11,452 | -1.49% | |
| 3520 - OTHER STUDENT ACTIVITIES | | | | | |
| Other Salaries | \$96,771 | \$82,399 | -\$14,372 | -14.85% | HISTORICAL SPENDING TRENDS |
| Contracted Services | \$6,000 | \$3,500 | -\$2,500 | -41.67% | HISTORICAL SPENDING TRENDS |
| Other Expenses | \$4,000 | \$2,000 | -\$2,000 | -50.00% | HISTORICAL SPENDING TRENDS |
| 3520 - OTHER STUDENT ACTIVITIES Totals | \$106,771 | \$87,899 | -\$18,872 | -17.68% | |
| 3600 - SCHOOL SECURITY | | | | | |
| Professional Salaries | \$236,619 | \$255,251 | \$18,631 | 7.87% | |
| 3600 - SCHOOL SECURITY Totals | \$236,619 | \$255,251 | \$18,631 | 7.87% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|--|-----------------------|---------------------|---------------------|------------------|----------------|----------------------------|
| 4110 - CUSTODIAL SERVICES | | | | | | |
| | Other Salaries | \$1,392,638 | \$1,400,025 | \$7,387 | 0.53% | |
| | Contracted Services | \$48,500 | \$45,000 | -\$3,500 | -7.22% | |
| | Supplies & Materials | \$132,600 | \$132,600 | \$0 | 0.00% | |
| 4110 - CUSTODIAL SERVICES Totals | | \$1,573,738 | \$1,577,625 | \$3,887 | 0.25% | |
| 4120 - HEATING OF BUILDINGS | | | | | | |
| | Contracted Services | \$200,000 | \$200,000 | \$0 | 0.00% | |
| | Supplies & Materials | \$2,000 | \$2,000 | \$0 | 0.00% | |
| | Other Expenses | \$512,000 | \$513,500 | \$1,500 | 0.29% | |
| 4120 - HEATING OF BUILDINGS Totals | | \$714,000 | \$715,500 | \$1,500 | 0.21% | |
| 4130 - UTILITY SERVICES | | | | | | |
| | Contracted Services | \$818,300 | \$891,100 | \$72,800 | 8.90% | |
| 4130 - UTILITIES Totals | | \$818,300 | \$891,100 | \$72,800 | 8.90% | |
| 4210 - MAINTENANCE OF GROUNDS | | | | | | |
| | Contracted Services | \$77,000 | \$77,000 | \$0 | 0.00% | |
| | Supplies & Materials | \$25,000 | \$25,000 | \$0 | 0.00% | |
| | Other Expenses | \$3,500 | \$4,000 | \$500 | 14.29% | |
| 4210 - MAINTENANCE OF GROUNDS Totals | | \$105,500 | \$106,000 | \$500 | 0.47% | |
| 4220 - MAINTENANCE OF BUILDINGS | | | | | | |
| | Other Salaries | \$597,533 | \$609,285 | \$11,752 | 1.97% | |
| | Contracted Services | \$366,800 | \$366,800 | \$0 | 0.00% | |
| | Supplies & Materials | \$140,000 | \$140,000 | \$0 | 0.00% | |
| | Other Expenses | \$32,000 | \$36,000 | \$4,000 | 12.50% | |
| 4220 - MAINTENANCE OF BUILDINGS Totals | | \$1,136,333 | \$1,152,085 | \$15,752 | 1.39% | |
| 4225 - BUILDING SECURITY SYSTEM | | | | | | |
| | Contracted Services | \$35,000 | \$35,000 | \$0 | 0.00% | |
| 4225 - BUILDING SECURITY Totals | | \$35,000 | \$35,000 | \$0 | 0.00% | |
| 4230 - MAINTENANCE OF EQUIPMENT | | | | | | |
| | Contracted Services | \$1,000 | \$1,000 | \$0 | 0.00% | |
| 4230 - MAINT OF EQUIPMENT Totals | | \$1,000 | \$1,000 | \$0 | 0.00% | |
| 4400 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE & SUPPORT - SALARIES | | | | | | |
| | Professional Salaries | \$246,804 | \$258,726 | \$11,922 | 4.83% | |
| | Other Salaries | \$151,474 | \$153,480 | \$2,006 | 1.32% | |
| 4400 - TECH SUPPORT - SALARIES Totals | | \$398,278 | \$412,206 | \$13,928 | 3.50% | |
| 4450 - TECHNOLOGY INFRASTRUCTURE, MAINTENANCE & SUPPORT - ALL OTHER | | | | | | |
| | Contracted Services | \$63,803 | \$85,000 | \$21,197 | 33.22% | HISTORICAL SPENDING TRENDS |
| | Supplies & Materials | \$30,000 | \$30,000 | \$0 | 0.00% | |
| 4450 - TECH SUPPORT - ALL OTHER Totals | | \$93,803 | \$115,000 | \$21,197 | 22.60% | |
| 5150 - EMPLOYEE SEPERATION COSTS | | | | | | |
| | Professional Salaries | \$76,000 | \$61,420 | -\$14,580 | -19.18% | FEWER KNOWN RETIREES FY23 |
| 5150 - EMPLOYEE SEPERATION Totals | | \$76,000 | \$61,420 | -\$14,580 | -19.18% | |
| 7400 - EQUIPMENT | | | | | | |
| | Supplies & Materials | \$10,000 | \$10,000 | \$0 | 0.00% | |
| 7400 - EQUIPMENT | | \$10,000 | \$10,000 | \$0 | 0.00% | |
| REGULAR ED & UNCALSSIFIED TOTALS | | \$34,480,780 | \$35,474,558 | \$993,778 | 2.88% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|--|--------------------|--------------------|------------------|----------------|------------------|
| SPECIAL EDUCATION EXPENSES | | | | | |
| 2110 - CURRICULUM DIRECTORS (SUPERVISORY) | | | | | |
| Professional Salaries | \$351,226 | \$397,606 | \$46,381 | 13.21% | |
| Clerical Salaries | \$289,036 | \$291,841 | \$2,805 | 0.97% | |
| Other Expenses | \$8,800 | \$8,800 | \$0 | 0.00% | |
| 2110 - CURRICULUM DIRECTORS Totals | \$649,062 | \$698,247 | \$49,185 | 7.58% | |
| 2120 - DEPARTMENT HEADS | | | | | |
| Other Expenses | \$5,600 | \$5,600 | \$0 | 0.00% | |
| 2120 - DEPARTMENT HEADS Totals | \$5,600 | \$5,600 | \$0 | 0.00% | |
| 2305 - TEACHERS, CLASSROOM | | | | | |
| Professional Salaries | \$3,686,928 | \$3,614,717 | -\$72,211 | -1.96% | |
| 2305 - TEACHERS, CLASSROOM Totals | \$3,686,928 | \$3,614,717 | -\$72,211 | -1.96% | |
| 2320 - MEDICAL/THERAPEUTIC SERVICES | | | | | |
| Professional Salaries | \$2,146,818 | \$2,147,670 | \$852 | 0.04% | |
| Other Salaries | \$50,000 | \$50,000 | \$0 | 0.00% | |
| Contracted Services | \$14,000 | \$14,000 | \$0 | 0.00% | |
| Supplies & Materials | \$10,000 | \$10,000 | \$0 | 0.00% | |
| 2320 - MEDICAL/THERAPEUTIC Totals | \$2,220,818 | \$2,221,670 | \$852 | 0.04% | |
| 2325 - SUBSTITUTES, SHORT TERM | | | | | |
| Other Salaries | \$26,100 | \$24,000 | -\$2,100 | -8.05% | |
| 2325 - SUBSTITUTES, SHORT TERM Totals | \$26,100 | \$24,000 | -\$2,100 | -8.05% | |
| 2330 - PARAPROFESSIONALS | | | | | |
| Other Salaries | \$1,415,232 | \$1,510,016 | \$94,784 | 6.70% | |
| Contracted Services | \$1,450,000 | \$1,450,000 | \$0 | 0.00% | |
| 2330 - PARAPROFESSIONALS Totals | \$2,865,232 | \$2,960,016 | \$94,784 | 3.31% | |
| 2420 - INSTRUCTIONAL EQUIPMENT | | | | | |
| Contracted Services | \$1,803 | \$1,803 | \$0 | 0.00% | |
| Supplies & Materials | \$19,000 | \$19,000 | \$0 | 0.00% | |
| 2420 - INST EQUIPMENT Totals | \$20,803 | \$20,803 | \$0 | 0.00% | |
| 2430 - GENERAL CLASSROOM SUPPLIES | | | | | |
| Supplies & Materials | \$51,909 | \$51,909 | \$0 | 0.00% | |
| 2430 - CLASSROOM SUPPLIES Totals | \$51,909 | \$51,909 | \$0 | 0.00% | |
| 2440 - OTHER INSTRUCTIONAL SERVICES | | | | | |
| Contracted Services | \$555,000 | \$555,000 | \$0 | 0.00% | |
| 2440 - OTHER INST SERVICES Totals | \$555,000 | \$555,000 | \$0 | 0.00% | |
| 2720 - TESTING & ASSESSMENT | | | | | |
| Contracted Services | \$60,000 | \$70,000 | \$10,000 | 16.67% | |
| 2720 - TESTING & ASSESSMENT Totals | \$60,000 | \$70,000 | \$10,000 | 16.67% | |
| 2800 - PSYCHOLOGICAL SERVICES | | | | | |
| Professional Salaries | \$660,309 | \$666,993 | \$6,684 | 1.01% | |
| Contracted Services | \$70,000 | \$70,000 | \$0 | 0.00% | |
| 2800 - PSYCH SERVICES Totals | \$730,309 | \$736,993 | \$6,684 | 0.92% | |
| 3200 - MEDICAL/HEALTH SERVICES | | | | | |
| Professional Salaries | \$12,000 | \$10,000 | -\$2,000 | -16.67% | |
| 3200 - MEDICAL SERVICES Totals | \$12,000 | \$10,000 | -\$2,000 | -16.67% | |
| 3300 - TRANSPORTATION SERVICES | | | | | |
| Contracted Services | \$1,643,505 | \$1,647,393 | \$3,888 | 0.24% | |
| 3300 - TRANSPORTATION Totals | \$1,643,505 | \$1,647,393 | \$3,888 | 0.24% | |

TEWKSBURY PUBLIC SCHOOLS FY23 BUDGET
BY DESE FUNCTION CODE

4/4/2022

| FUNCTION CODE - DESC | | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$ | FY23-FY22 % | EXP OF VARIANCES |
|--|---------------------|---------------------|---------------------|-------------------------------|------------------------|---------------------------|
| 9100 - TUITION TO MASS SCHOOLS | | | | | | |
| | Contracted Services | <u>\$1,481,228</u> | <u>\$1,247,272</u> | <u>-\$233,955</u> | <u>-15.79%</u> | |
| 9100 - TUITION TO MASS SCHOOLS Totals | | \$1,481,228 | \$1,247,272 | -\$233,955 | -15.79% | STUDENT PLACEMENT CHANGES |
| 9300 - TUITION TO NON-PUBLIC SCHOOLS | | | | | | |
| | Contracted Services | <u>\$1,838,209</u> | <u>\$1,681,507</u> | <u>-\$156,702</u> | <u>-8.52%</u> | |
| 9300 - TUITION TO NON-PUBLIC Totals | | \$1,838,209 | \$1,681,507 | -\$156,702 | -8.52% | STUDENT PLACEMENT CHANGES |
| 9400 - TUITION TO COLLABORATIVES | | | | | | |
| | Contracted Services | <u>\$761,452</u> | <u>\$1,229,545</u> | <u>\$468,092</u> | <u>61.47%</u> | |
| 9400 - TUITION TO COLLABORATIVES Totals | | \$761,452 | \$1,229,545 | \$468,092 | 61.47% | STUDENT PLACEMENT CHANGES |
| CATEGORY | | FY22 BUDGET | FY23 BUDGET | FY23-FY22 \$\$\$\$ | FY23-FY22 % | |
| SPECIAL EDUCATION | | \$16,608,154 | \$16,774,672 | \$166,518 | 1.00% | |
| REGULAR ED & UNCLASSIFIED | | <u>\$34,480,780</u> | <u>\$35,474,558</u> | <u>\$993,778</u> | <u>2.88%</u> | |
| SALARY & OPERATING SUBTOTALS | | \$51,088,935 | \$52,249,230 | \$1,160,295 | 2.27% | |
| CAPITAL OUTLAY | | <u>\$850,000</u> | <u>\$789,602</u> | <u>-\$60,398</u> | <u>-7.11%</u> | |
| SCHOOL DEPARTMENT TOTAL | | \$51,938,935 | \$53,038,832 | \$1,099,897 | 2.12% | |



THE COMMONWEALTH OF MASSACHUSETTS
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March 4, 2022

OML 2022 – 41

VIA EMAIL

Michael J. Long, Esq.
Long & DiPietro, LLP
175 Derby Street, Unit 17
Hingham, MA 02043
email@long-law.com

RE: Open Meeting Law Complaint

Dear Attorney Long:

This office received a complaint from Sara Steele on September 14, 2021, alleging that the Tewksbury School Committee (the “Committee”) violated the Open Meeting Law, G.L. c. 30A, §§ 18-25.¹ The complaint was originally filed with the Committee on July 29, and you responded, on behalf of the Committee, by letter dated September 28.² The complaint alleges that the complainant was denied access to a Committee meeting held on July 21, and as a result was not able to speak publicly during the meeting.

Following our review, we find that the Committee did not violate the Open Meeting Law as alleged. In reaching this determination, we reviewed the original complaint, the Committee’s response to the complaint, the notice and minutes of the Committee’s July 21 meeting, as well as a letter from the Tewksbury Public Schools Superintendent to Ms. Steele dated July 14.

FACTS

We find the facts as follows. On July 14, the Tewksbury Public Schools Superintendent sent a letter to Ms. Steele alerting her that he would be investigating an incident in which Ms.

¹ All dates in this letter refer to the year 2021.

² We remind the Committee that the Open Meeting Law and the Attorney General's Open Meeting Law Regulations require that, within 14 business days after receiving a complaint, a public body must meet to review the complaint's allegations; take remedial action, if appropriate; and send to the complainant a response and a description of any remedial action taken. G.L. c. 30A, § 23; 940 CMR 29.05(5).

Steele may have “enter[ed] the Dewing School classrooms, observ[ed] students, question[ed] staff, possibly tak[en] photographs, and inspect[ed] facilities without authorization.” The letter further stated, “During the investigation period, I am requesting that you kindly refrain from entering any Tewksbury Public School building beyond the lobby area without my knowledge and express consent.”

The Committee posted notice for a meeting to be held on July 21 at 6:00 PM at the Tewksbury Memorial High School in the Large Group Instruction Room. The Committee convened its meeting as scheduled. At no time prior to the meeting did Ms. Steele request to attend the meeting or seek clarification regarding whether she was permitted to attend, nor did she attempt to enter the High School on July 21 to attend the meeting.

DISCUSSION

The Open Meeting Law was enacted “to eliminate much of the secrecy surrounding deliberations and decisions on which public policy is based.” Ghiglione v. School Committee of Southbridge, 376 Mass. 70, 72 (1978). The law requires that meetings of a public body be properly noticed and open to members of the public, unless an executive session is convened. See G.L. c. 30A, §§ 20(a)-(b), 21. Access to a meeting must include the opportunity to be physically present, as well as to see and hear what is being discussed by the members of the public body. See OML 2017-135; OML 2015-38; OML 2014-3; OML 2013-189.³ A public body must be able to take reasonable steps to ensure the safety and good order of public meetings. See OML 2015-92. By “good order” we mean protection against violent, threatening or abusive behavior, and not merely behavior that may disrupt a meeting. Disruptive behavior should be addressed by removing the person from the meeting. See G.L. c. 30A, § 20(g).

The complaint alleges that Ms. Steele was denied access to the Committee’s July 21 meeting and was denied the opportunity to speak publicly at that meeting. We note that there is no dispute that the July 21 meeting was an open meeting accessible to the general public, but we review to determine whether the meeting was also accessible to Ms. Steele. Our review does not reveal that Ms. Steele attempted to attend the July 21 meeting and was denied access, nor that she sought clarification regarding whether the Superintendent’s letter prohibited her from attending the meeting. To the contrary, the Committee responds that the Committee Chair, and not the Superintendent, presides over Committee meetings and would be the person with authority to deny access to a meeting. The Committee also emphasizes that the Superintendent’s letter “request[ed]” that Ms. Steele “kindly refrain” from entering school buildings but was not a strict prohibition and was not intended to prohibit attendance at any public meeting, and had Ms. Steele sought clarification, the Superintendent could have confirmed that point.

On these facts, we find no evidence that Ms. Steele sought to attend the July 21 meeting or requested permission to attend and was denied access. We cannot, therefore, conclude that she was actually excluded from the Committee’s July 21 meeting. Compare OML 2018-77 (finding that a public body violated the Open Meeting Law by excluding the complainant from

³ Open Meeting Law determinations may be found at the Attorney General’s website, www.mass.gov/ago/openmeeting.

its meetings after he expressed interest in attending but was told he was not allowed, and where there were no specific incidents of physical aggression, violence or threats of harm) with OML 2019-14 (finding that a public body did not violate the Open Meeting Law when the city administrator had issued a “no trespass” order to a particular individual prohibiting his presence at City Hall, but the individual never actually attempted or requested to attend a meeting and was denied access); see also OML 2018-138 (finding no violation of the Open Meeting Law when interview candidates were asked but not directed to wait outside the meeting room during portions of an open meeting).

Finally, we address the complainant’s related concern that she was unable to speak publicly during the Committee’s July 21 meeting. The Open Meeting Law states that “[n]o person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent.” G.L. c. 30A § 20(f). The law does not require that a public body allow public participation, but rather gives the chair of the public body discretion to decide whether to permit public comment during a meeting. See OML 2017-189; OML 2014-23; OML 2012-78. Therefore, the Committee was not required by the Open Meeting Law to accept public comment at all, and if public comment was accepted and Ms. Steele had been in attendance, it would have been within the discretion of the Chair whether to permit the complainant to speak during the meeting. We offer no opinion as to whether Committee policy guaranteed members of the public the right to offer public comment on matters on the agenda, as Ms. Steele asserts. We do, however, encourage public bodies to allow for as much public participation as time and circumstances permit. See OML 2015-12; OML 2014- 129; OML 2012-59.

CONCLUSION

For the reasons stated above, we find that the Committee did not violate the Open Meeting Law. We now consider the complaint addressed by this determination to be resolved. This determination does not address any other complaints that may be pending with our office or the Committee. Please feel free to contact our office at (617) 963-2540 if you have any questions regarding this letter.

Sincerely,



Carrie Benedon
Assistant Attorney General
Division of Open Government

cc: Sara Steele (via email: steele.sara@icloud.com)
Tewksbury School Committee, c/o Keith M. Sullivan, Committee Chair
(via email: ksullivan@tewksbury.k12.ma.us)

This determination was issued pursuant to G.L. c. 30A, § 23(c). A public body or any member of a body aggrieved by a final order of the Attorney General may obtain judicial review through an action filed in Superior Court pursuant to G.L. c. 30A, § 23(d). The complaint must be filed in Superior Court within twenty-one days of receipt of a final order.

**Valley Collaborative
FY 22 Board Member Appointment**

Ms. Brenda Regan was appointed to the Valley Collaborative Board of Directors
(Board Member Name)

on _____ by the Tewksbury School Committee for the term March 1, 2022 –
(date of appointment) (School Committee)

June 30, 2022.

Respectfully Submitted,

Tewksbury School Committee Chairperson

Tour: U.S. National Parks: Grand Canyon, Bryce & Zion

School: Tewksbury Memorial High School

Group Leader: Kelsey Ring

Trip Information

- # of Travelers: 31
- Itinerary: www.efexploreamerica.com/npa
- Tour Dates: 4/19/2022 – 4/25/2022
- States visited: Utah, Arizona, Nevada
- Flights information:
 - Depart from BOS on 4/19 at 8:58 am with Delta Airlines; Arrival in Las Vegas at 12 pm
 - Return from PHX on 4/24 at 10:40 pm with American Airlines; Arrival in BOS at 10:26 am
- Hotel stays:
 - 4/19-4/22: La Quinta Inn & Suites, Kanab, UT
 - 4/22 – 4/24: SpringHill Suites by Marriott, Flagstaff, AZ

Safety & Health Protocols

- **Pre-tour testing:** all travelers are required to bring proof of their negative result from a COVID-19 antigen or PCR test, completed using a sample taken no more than 72 hours prior to their scheduled flight departure. Any costs associated with testing are the responsibility of the traveler.
- **COVID-19 Safe Traveler Agreement:** In order to maintain as safe of an environment as possible, all travelers will be required to complete a COVID-19 Safe Traveler Agreement. You will have access to the agreement at 30 days prior to departure on your traveler secure site
- **Vaccines:** At this time, the only pre-departure requirement that EF is necessitating is the completion of a COVID-19 Safe Traveler Agreement closer to a group's scheduled departure, which includes a certification that you will receive a negative COVID-19 antigen or PCR test taken within 72 hours prior to your group's scheduled flight departure.
- **EF COVID Care Promise:** Provided to all groups departing through Sept 30, 2022. If a traveler develops symptoms of COVID-19 while on tour, we will help to facilitate medical attention and testing for the traveler. If, ultimately, the traveler tests positive, our exclusive EF COVID Care Promise will cover the cost of hotel and meals during the isolation period, as well as support from an EF representative. If a traveler is diagnosed with COVID-19 while on tour, EF will provide or arrange for the following, consistent with local requirements, at no additional expense to the traveler throughout the duration of any on-tour quarantine period: Lodging and meals, EF representatives available to support the traveler and to coordinate with local authorities on their behalf where necessary, assistance connecting with local health care providers, translation services, communication between the traveler and the traveler's family back home, EF-arranged flights home, based on existing itinerary, for the traveler once cleared to return, if the diagnosed traveler is a minor, flights for their parent or guardian to join them at the tour location
- **Masks & Sanitizer:** Travelers will be required to wear a mask on the motorcoach at all times and as mandated by local regulations in each destination. Hand sanitizer will be available throughout the tour in hotels, restaurants, and on motorcoach rides. Hand sanitizer will also be available during visits and sightseeing tours.
- **Additional information:** for additional information, please feel free to check out the FAQ page here: <https://www.efexploreamerica.com/help-center/safety/covid-safe-traveler-agreement>



EXPLORE
AMERICA

Student Travel Program Proposal

Tewksbury Memorial High School / Jon Bernard



U.S. National Parks: Grand Canyon, Bryce, and Zion · Spring 2022

efexploreamerica.com/NPA

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Explore America, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's in this document

| | |
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This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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For full terms and Booking Conditions, visit: efexploreamerica.com/bc

Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. We follow travel restrictions worldwide and it is EF's policy that we will not travel to locations designated as a Travel Advisory Level 3 or 4 by the U.S. Department of State. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

*For more information on EF's response to COVID-19, visit efexploreamerica.com/health-and-safety

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your dedicated team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team

– This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team

– Our support team is available 24/7 to help resolve any issue, from a missed flight to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo an annual background check as permissible by local law and are required to participate in ongoing EF safety trainings. They're

the first point of contact in an emergency and they communicate information to help travelers stay safe in their tour destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate tours with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

Tour Consultant – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every ten travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 10:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Traveler health & wellness

Telehealth Service provided – EF has identified Telehealth service providers for easy and convenient medical attention and advice. These third-party service providers make it possible for travelers to obtain medical advice either over a phone call or on a video call and, if not covered by their primary medical insurance, to submit a claim under the medical insurance benefits already included in the tour program fee.

Hand sanitizer & face masks – Explore America will have disposable face masks available to all Explore America travelers should local regulations require their use. Hand sanitizer will be available throughout your stay in hotels, restaurants and on the coach. We will also have hand sanitizer available should travelers need it during visits and sightseeing tours. We highly recommend travelers bring their own personal hand sanitizer and face masks for use throughout the tour.

Before you go – Closely monitor your health leading up to and while on tour. Should you feel ill during your journey, your EF team is specially trained in how to support you.

Tour experience

What this means for your actual tour today is that in addition to all of the rigorous safety and quality guidelines we have always required of all EF Explore America suppliers, we will also insist that they are further emphasizing the safety of your group with respect to COVID preparedness while traveling:

Air Travel – At this time, all major airlines are requiring face masks to be worn by all staff and customers during the flight. Aircrafts have enhanced cleaning procedures and state-of-the-art air circulation systems (a high-efficiency (HEPA) filter, like those found in hospitals) that removes up to 99.7% of airborne particles. Travelers are also encouraged to bring their own food and drinks as some carriers are completely removing on-board service.

Hotels – Hotels are increasing the frequency of cleaning high-touch public areas (lobby doors and handles, front desks, vending areas, handrails, public bathrooms, elevators) and using a hospital-grade disinfectant. Staff will follow strict guidelines when cleaning guest rooms. They are providing antibacterial hand sanitizers throughout the property and have added signage in lobbies to remind guests to maintain social distancing protocols. Therefore, the check-in process will be amended during the groups' arrival. Students may be required to sit on the bus or wait outside until their room is called. This means check-in could take longer.

Tour experience, continued

Added rooming comforts – We have developed flexible options to support individual traveler rooming preferences. Specifically, we offer discounted room upgrades for students who prefer twin rooming (1 other person). For groups on shared tours with multiple schools, students will only share hotel rooms with students from their group.

Motor coaches – Before every trip, motor coach operators will clean and disinfect each vehicle with EPA/CDC approved disinfectants. During travel, critical touchpoints will be cleaned and sanitized daily with EPA/CDC approved disinfectants. Hand sanitizer will be made available to your group while on the bus throughout your trip. It is likely that your group will be required to have assigned seating for the duration of the tour.

Meals – We remain committed to the quality of meals and our ability to provide options, while adhering to new safety guidelines that our restaurants must follow. Breakfast, lunches (when included) and dinners will be plated or boxed meals as we opt to avoid buffet style dining until such time the CDC or other local authorities remove restrictions.

Attractions – Depending on the size of an attraction, new capacity limits may require a group to have staggered or separate visits, or might restrict visitor interactions in some way. We are in constant communication with all of our attractions to be certain that whatever modifications they need to make to ensure safe interactions will not diminish the quality and integrity of the experience. As such, attractions, such as some of our STEM activities, may be altered or substituted to ensure both safe conditions, and a quality experience, are available.



EF is among the first recipients of the World Travel & Tourism Council's Safe Travels Stamp, certifying that EF adheres to strict safety and hygiene protocols.

efexploreamerica.com/health-and-safety

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our \$50 million General Liability Policy, regardless of whether the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

COVID Peace of Mind

Provided to all groups

In addition to our standard Peace of Mind Program, EF provides an exclusive COVID-19 Peace of Mind Program to account for situations related to the COVID-19 pandemic. This program is automatically included for all travelers and can be enacted up to 45 days prior to departure at the group level, while specific options can be implemented at the individual level.

COVID Care Promise

Provided to all groups

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with EF's Protection Plans.

Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Anytime Protection Plan

Available to all travelers

To further protect your investment from the unexpected, this plan provides all the benefits included in the Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (18 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and their place in the world. Combining the power of experiential learning with the thrill of travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places and cultures
- Discover more about themselves

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.

Earning credit for new experiences

EF makes it easy for students to turn their tour experience into college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 9-12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Students in grades 6-12 can earn 0.5 high school credits by completing our Personalized Learning Guide before, during and after tour. And the best part? It's free!



Itinerary specifics

Below is a breakdown of the components included in an EF itinerary. For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

\$2,667

**Pay-in-Full
upon enrollment**

One-time payment,
includes \$95 deposit

YOUR TOUR

TEAM & SUPPORT



Round-trip Transportation



Hotel Accommodations



Overnight Security



Meals



All Gratuities



Guided Tours and Activities



Sample hotels

Every hotel we work with must meet our high standards for safety, quality and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and subsequently inspected regularly to ensure they continue to satisfy those parameters.

Here are some examples of hotels students might stay in on tour:

Hampton Inn & Suites Flagstaff

Holiday Inn Express Kanab

Spring Hill Suites Phoenix North

Sample meals

Meals are selected to provide a balance of local, cultural experiences and more familiar cuisines that students know and love. Below are some examples of what travelers can expect at the destination, but please note that meals can vary from tour to tour.

Here are some examples of meals students may enjoy on tour:

Chicken, Steak or Veggie Fajitas at Salsa Brava, Flagstaff

Sandwiches and Salads at Coco's Bakery & Restaurant, Flagstaff

Pizza and Unlimited Salad Bar at Lotsa Motsa Pizza, Kanab

How I can help with next steps

My name is Katharina Geppert and I am Tewksbury High's dedicated Tour Consultant. That means I'll be working with Jon Bernard every step of the way to make sure everything is perfectly planned.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly.

EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,

Katharina Geppert
katharina.geppert@ef.com

“I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel.”

Angela M., Administrator, Brunswick, ME

“I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy.”

Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.



The essential checklist for choosing an educational travel partner

Educational travel matters. And who you travel with matters just as much. Whether you are planning your first tour or building upon a legacy of showing students the world, the travel partner you choose could mark the beginning of a lifelong relationship. While your students will feel the impact of your trip in the eye-opening interactions and experiences that happen on tour, you know its success will be measured from the moment you decide to lead them someplace new.

Picking a partner who can help plan, guide, and bring a seamless educational tour to life is even more important than selecting your destination. Because if you choose well, you only have to choose once.

Use this quick and comprehensive checklist to consider some of the most impactful factors in building a strong partnership and a successful travel program at your school.

Ready to learn more about traveling with EF?

Call 800-503-2323, and we'll connect you with an expert Tour Consultant who can answer all of your questions.

The essential checklist for choosing an educational travel partner



Long-term stability

Planning a tour often happens many months, if not years, in advance. Which means the travel partner you choose will be making financial commitments on behalf of your students—and with your and your administration's involvement—well ahead of the actual trip.

☒ **CONSIDER:**

- ☐ Is this partner strong, established, and ready to deliver on your future tour, regardless of the economic climate?
- ☐ If necessary, will refunds or travel credits be available?
- ☐ Are there competing priorities or business challenges for the partner's staff that could distract them from being fully focused on your experience?

True global support

So often in travel, local relationships and on-the-ground experience are more valuable than the kind of knowledge that's gained from behind a desk. From exclusive access to off-the-beaten-path experiences to real-time, in-person assistance during an emergency, local expertise has the power to impact every aspect of your tour for the better.

☒ **CONSIDER:**

- ☐ Does this partner have on-the-ground staff in the countries you want to visit?
- ☐ Does this partner have 24/7 global support to assist in any kind of emergency?
- ☐ Does this partner have the ability to re-route or reschedule tours at any time?

Family-first policies

As the world continues to change around us, families will want to know that you understand flexibility and peace of mind matter more than ever.

☒ **CONSIDER:**

- ☐ Does this partner offer policies that are transparent, fair, and consistent?
- ☐ Will families feel confident that their investment is protected with this partner, and do they offer families alternatives if travel can't happen as planned?

Passion that matches yours

A strong relationship is rooted in shared values. Having a travel partner who understands what's important to you—and who values the same things—is critical. That's how you develop trust and the foundation for a travel program that's exactly right for you and your students.

☒ **CONSIDER:**

- ☐ Is this organization built to serve teachers and students first?
- ☐ Does the leadership of this company have history and experience in education?
- ☐ Does this partner believe travel is for everyone—with pricing, policies, and scholarship options that support more students seeing the world?
- ☐ Does this partner promote and share diverse perspectives as a part of their travel programs?

Opportunities for professional & personal growth

The ability to earn high school, college, and professional learning credit should be built into any educational travel experience. But all credit-earning opportunities are not created equal.

☒ **CONSIDER:**

- ☐ Does this partner offer a comprehensive learning tool that accompanies your tour to help guide, enhance, and celebrate a student-centered learning experience?
- ☐ Is this partner associated with organizations and institutions that will meaningfully improve your and your students' travel experience?
- ☐ Does the partner offer credit to you and your students from accredited educational institutions?
- ☐ Is the cost of their credit-earning programs affordable?

Tour: Costa Rica

School: Tewksbury Memorial High School

Group Leader: Lindsey Bowden-White

Trip Information

- # of Travelers: 20
- Itinerary: [Costa Rica](#)
- Tour Dates: 4/16/2022 – 4/23/2022
- Regions visited: Guanacaste, Arenal Region, San Jose Region
- Flights information:
 - Depart from BOS on 4/16 at 5:38 am with American Airlines; Arrival in Liberia at 11:06 am; Return from San Jose on 4/23 at 7:00 am; connection in Miami; depart Miami at 5:35 p.m. with American Airlines; Arrival in BOS at 8:52 pm
- Hotel stays:
 - 4/16-4/19: Buena Vista del Rincon; Guanacaste
 - 4/19-4/21: El Tucano Resort and Thermal Spa; Arenal Region
 - 4/21-4/23: Quality Real San Jose; San Jose Region

Safety & Health Protocols

- **Pre-tour testing:** all travelers are required to bring proof of their negative result from a COVID-19 antigen or PCR test, completed using a sample taken no more than 72 hours prior to their scheduled flight departure. Any costs associated with testing are the responsibility of the traveler.
- **COVID-19 Safe Traveler Agreement:** In order to maintain as safe of an environment as possible, all travelers will be required to complete a COVID-19 Safe Traveler Agreement. You will have access to the agreement at 30 days prior to departure on your traveler secure site
- **Vaccines:** Vaccines are required for the Costa Rica trip. Also required is the completion of a COVID-19 Safe Traveler Agreement closer to a group's scheduled departure, which includes a certification that you will receive a negative COVID-19 antigen or PCR test taken within 72 hours prior to your group's scheduled flight departure.
- **EF COVID Care Promise:** Provided to all groups departing through Sept 30, 2022. If a traveler develops symptoms of COVID-19 while on tour, we will help to facilitate medical attention and testing for the traveler. If, ultimately, the traveler tests positive, our exclusive EF COVID Care Promise will cover the cost of hotel and meals during the isolation period, as well as support from an EF representative. If a traveler is diagnosed with COVID-19 while on tour, EF will provide or arrange for the following, consistent with local requirements, at no additional expense to the traveler throughout the duration of any on-tour quarantine period: Lodging and meals, EF representatives available to support the traveler and to coordinate with local authorities on their behalf where necessary, assistance connecting with local health care providers, translation services, communication between the traveler and the traveler's family back home, EF-arranged flights home, based on existing itinerary, for the traveler once cleared to return, if the diagnosed traveler is a minor, flights for their parent or guardian to join them at the tour location
- **Masks & Sanitizer:** Travelers will be required to wear a mask on the motorcoach at all times and as mandated by local regulations in each destination. Hand sanitizer will be available throughout the tour in hotels, restaurants, and on motorcoach rides. Hand sanitizer will also be available during visits and sightseeing tours.
- **Additional information:** for additional information, please feel free to check out the FAQ page here:

<https://www.eftours.com/help-center/safety/covid-safe-traveler-agreement>



TourDCwithUS.com

Educational Tours of Washington, D.C. and Beyond

520 River Bend Rd Fort Washington MD 20744 | Tel: 571.239.3889 Email: group tours@tourdcwithus.com

JOHN WYNN MIDDLE SCHOOL

Wednesday, May 18th, 2022

6:00 AM Depart
12:00 PM Lunch On route
4:00 PM Welcome to Washington, DC
5:00 PM Dinner at Chevys Mexican Restaurant
6:30 PM Lincoln, Korean, and Vietnam Veterans Memorial
8:30 PM Check In Hotel - Overnight Security

Thursday, May 19th, 2022

7:00 AM Breakfast at Your Hotel
8:00 AM Depart for sightseeing
Smithsonian Museums
11:00 AM National Archives Group 1
Holocaust Memorial Museum Permanent Exhibition
Lunch at Buca di Beppo, Family Style
3:00 PM National Archives Group 2/Smithsonians
Dinner at Old Town Alexandria. \$15 cash Allotment
8:00 PM Ghost Tour in Alexandria
9:30 PM Return to Hotel - Overnight Security

Friday, May 20th, 2022

7:00 AM Breakfast at Your Hotel
9:00 AM Pentagon, Iwo Jima, & Air Force Memorials
10:00 AM Arrive at Arlington
12:15 PM Wreath at Arlington National Cemetery
Appointment
Lunch at Pentagon City Mall - \$15 cash Allotment
2:00 PM United States Capitol, Thomas Jefferson Memorial,
FDR and MLK Memorials
6:00 PM Dinner/Bowling at Bowlero
9:30 PM Return to Hotel - Overnight Security

Saturday, May 21st, 2022

7:30 AM Breakfast at Hotel
9:30/35 Mount Vernon Estate and Gardens
12:00 PM Lunch at Primos
1:00 PM Head back home

Your Tour Directors:

| | |
|-------------------------|-----------------|
| Lorna Holland on Bus 1 | +1 571.239.3889 |
| Dante Zambrano on Bus 2 | +1 703.209.0669 |
| Mike Torres on Bus 3 | +1 617.797.3340 |
| Mr. Sam on Bus 4 | +1 502.682.7280 |

Bus Company

BLOOM'S BUS LINES, INC.

| | |
|--------------|-----|
| Driver Bus 1 | TBA |
| Driver Bus 2 | TBA |
| Driver Bus 3 | TBA |
| Driver Bus 4 | TBA |

Hotel

Hilton Hotel Old Town Alexandria
1767 King Street, Alexandria, VA 22314 USA
(703) 837-0440

Here are the precautions and protocols we will be taking to ensure student safety during the Washington DC trip.

All students and chaperones will be required to provide evidence of a negative PCR Covid test dated within 72 hours of departure.

Masks will be required on buses per order of the Department of Transportation.

This is what our tour company will be doing to help

Our Tour Director:

- Our group will be met by a dedicated Tour Director who has been specially trained in specific protocols to help keep the group safe.
- Your Tour Director(s) will provide a safety briefing specific to your group to help set expectations for your travel experience.

On the Motor Coach

- We will work with each group and each motor coach company to establish specific loading and unloading procedures to minimize unnecessary touching and passing. Masks will be required while seated in the bus.
- The motor coach will be cleaned frequently.
- Other changes you might see include plexiglass or empty rows around the motor coach drivers and drivers may be wearing masks.
- Hand sanitizer will also be available on the motor coach.
- Our moto coach partners may have company- based rules above and beyond our own. We expect our guests to follow such guidelines.

At the Hotel:

- Our check-in process will be modified to limit interaction with other guests at the hotel. This may mean private entrances, fewer people in the lobby, and fewer people in the elevator.
- We've worked with our hotel partners to ensure the highest standards in cleanliness in the hotels prior to your arrival, which will include disinfection of surfaces inside rooms and extra cleaning on high contact areas such as light switches, doorknobs, and TV

remotes. Once the room has been expertly cleaned, hotel staff will not enter unless specifically requested.

- Hotel guests should expect limited food and beverage options inside the hotel and limited or no property amenities (e.g. pools, gyms, etc.).
- TourDCwithUS will offer upgrades related to room occupancy. We will also work with families traveling together to encourage rooms based on family units, and limit roommate switching on programs that travel between cities.

New Itineraries:

- Our team is working closely with our contacts at museums, landmarks, and other sites we visit. Together, we will define specific (and evolving) protocols for groups to make sure the experience is both safe and fun.
- Based on what we learn, we may make changes to your itinerary to ensure we have plenty of time to accommodate the new way of doing things. We will also make sure to focus your time on places where you have the most freedom to explore.
- We will take plenty of breaks for washing hands.
- Many of the sites we visit will require face coverings and have new rules for security and group management. You should be prepared to follow the instructions of your Tour Director and staff at all locations you visit. We recommend you bring a clear purse or backpack or a gallon-sized ziploc bag, as some sites will not allow traditional bags.

Meals:

- We will use our local knowledge and strong relationships to select restaurants following strict hygiene practices to keep participants safe.
- Where possible, we will arrange for private or separate seating.
- Pre-orders may be required in some situations, particularly when we provide box or carry-out meals in order to allow the group to eat outside or in a location where additional social distancing is possible.

What if a participant tests positive for COVID-19?

If a participant feels ill with symptoms of COVID-19 (which include fever, chills/aches, shortness of breath, coughing), our team will immediately facilitate movement of the participant to a location where they can safely be separated from others, while simultaneously engaging our On-Call Physicians or a local medical facility to consult on the next steps, testing, and treatment. Next steps would be:

- Establish and coordinate communication with the participant and the family
- Facilitate transportation for the participant to a local medical facility
- Coordinate quarantine arrangements for the participant, in consultation with local health authorities
- Arrange for transportation for a family member to join the ill traveler
- Provide guidance to the group to reduce the risk of additional exposure and coordinate testing
- Initiate thorough and proper cleaning of all necessary areas, such as hotel rooms, and motorcoaches
- We will provide the resources necessary to facilitate the recommended treatment, including an isolated, chaperoned location for the participant to recover and arrangements for a new itinerary to return home.
- **A family member would need to come down to Washington, DC to bring the child home. They would not be able to rejoin the tour.**
- **Quarantined individuals would have to pay for rooming accommodations out of pocket and would then process reimbursement through trip insurance.**

New Business



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

March 17, 2022

Dear Superintendent Regan,

Congratulations! We are pleased to notify you that Tewksbury Memorial High School has been awarded an Innovation Pathways FY22 Support Grant of \$15,000.

We want to thank you for your commitment to helping students develop knowledge and skills related to careers within high-demand industries while in high school. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

You will be receiving further instructions from the Department of Elementary and Secondary Education on next steps, and please feel free to contact Jennifer Gwatin, Innovation Pathways Lead, at jennifer.a.gwatin@mass.gov if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Charles Baker".

Governor Charles D. Baker

A handwritten signature in blue ink that reads "Karyn E. Polito".

Lt. Governor Karyn E. Polito

Tewksbury Memorial High School

To: Brenda Theriault-Regan, Superintendent
Gail Johnson, Administrative Assistant

From: Jon Bernard, Principal
Michelle Dick, Assistant Principal
Sean O'Leary, Assistant Principal

Date: April 4, 2022

Re: Proposed Changes to the TMHS Student Handbook for 2022-2023

The following are proposed changes and/or updates to the [TMHS Student Handbook for the 2022-2023](#) school year:

- Update content to include Mr. Andrew Long as Principal
- Update Table of Contents (pages 3, 4, 5, & 6)
- Insert letter from Principal Andrew Long (page 7)
- Update School/District Calendar (page 10)
- Update section on "Screenings" under Health Services (per Lead Nurse; pages 29 & 30) to include:
 - **Screenings:** State law mandates the following screenings for students in grades outlined below:
 - Height and weight measurements and BMI calculations in grades 1, 4, 7 and 9.
 - Vision screening in grades K-5, 7 and 9. Parents/guardians will be informed if the child requires follow up. These screenings are not to be used as diagnostic studies.
 - Hearing screening in grades K-3, 5, 7 and 9. Parents/guardians will be informed if the child requires follow up. These screenings are not to be used as diagnostic studies.
 - Postural Screening in grades 5 - 9. Parents/guardians will be notified if your child requires follow up.

- Screening Brief Intervention and Referral to Treatment (SBIRT) in grades 7 and 9.
 - A parent /guardian may refuse any screening for their child in writing to the school nurse.
- Update section on “Identification Cards” (page 33) to include:
 - The student’s photograph on the identification card must be one that ensures that the student is clearly identifiable
- Identify and correct any unintended typographical errors

To: Superintendent Regan

From: John Weir, Principal of Wynn Middle School

Date: March 31, 2022

RE: Wynn Handbook Updates

Changes are highlighted yellow with red text. Strikethroughs indicate text that will be removed.

Page 1: School year updated, Assistant Principal TBD

Page 2: Handbook contract due date updated

Page 6: School year updated

Page 7: School calendar and Chain of Communication links updated

Page 8: Typical conference times adjusted

John F. Ryan School

To: Brenda Regan, Superintendent

From: Judi McInnes, Principal
William Hart, Assistant Principal

Re: Student Handbook Changes 2022-2023

The following are proposed changes to the John F. Ryan School Student Handbook for the 2022-2023 school year:

The following will be updated to include:

- Approved School/District Calendar
- Dates
- Changed times for parent/teacher conferences (pg. 7)
- Updated wording under "Guidance Department" section (pg. 26)

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, Massachusetts 01876



TO: All Staff
FROM: Brenda Theriault-Regan
Superintendent of Schools
RE: Register Periods

The following register periods will be adhered to by all schools. Thank you for your cooperation.

2022-2023 REGISTER PERIODS

| Term 1: August 31 – November 04, 2022 (45 Days) | | Term 2: November 07 – January 27, 2023 (48 Days) | |
|---|--|--|--|
| Significant Dates | Function | Significant Dates | Function |
| September 30, 2022 | Midterm | December 09, 2022 | Midterm |
| October 07, 2022 | Progress Report Information due by close of school day | December 16, 2022 | Progress Report Information due by close of school day |
| October 12, 2022 | Progress Reports Posted on Aspen | December 20, 2022 | Progress Reports Posted on Aspen |
| November 04, 2022 | Attendance and marking period end | January 27, 2023 | Attendance and marking period end |
| November 18, 2022 | Report card information sent to Data Processing | February 10, 2023 | Report card information sent to Data Processing |
| November 22, 2022 | Report cards will be issued | February 15, 2023 | Report cards will be issued |
| November 22, 2022 | Special Education Progress Reports issued | February 15, 2023 | Special Education Progress Reports issued |

| Term 3: January 30 – April 06, 2023 (44 Days) | | Term 4: April 10 – June 15, 2023 (43+5*Days) | |
|---|--|--|--|
| Significant Dates | Function | Significant Dates | Function |
| March 08, 2023 | Midterm | May 12, 2023 | Midterm (Seniors: May 6, 2023) |
| March 15, 2023 | Progress Report Information due by close of school day | May 19, 2023 | Progress Report Information due by close of school day |
| March 17, 2023 | Progress Reports Posted on Aspen | May 23, 2023 | Progress Reports Posted on Aspen |
| April 06, 2023 | Attendance and marking period end | TBD | Attendance and marking period end |
| April 27, 2023 | Report card information sent to Data Processing | TBD | Report card information sent to Data Processing |
| May 02, 2023 | Report cards will be issued | K-6 Last day | Report cards will be issued |
| May 02, 2023 | Special Education Progress Reports issued | GR 7-12 June 30, 2023 | Report cards will be mailed |
| | | TBD | All Special Education Progress issued last day of school |

*SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.



Tewksbury Public Schools

MEMORANDUM

To: School Committee Members
From: Brenda Theriault-Regan
Superintendent of Schools
Date: April 7, 2022
Re: Last Day of School for the 2021-2022 School Year

This Requires a Roll Call Vote

The Tewksbury Public Schools 2021-2022 School Calendar included five snow days with an anticipated last day of school on June 24, 2022. During the 2021-2022 school year there were two snow days, January 7, 2022 and February 4, 2022. It is the recommendation of the Superintendent for the last day of school to be Tuesday, June 21, 2022.

June 21, 2022 is a half-day of school adhering to the early release schedule as follows:

| | |
|--------------------------------|------------|
| Tewksbury Memorial High School | 10:40 a.m. |
| John Wynn Middle School | 10:50 a.m. |
| John Ryan Elementary School | 11:25 a.m. |
| K-4 Elementary Schools | 12:10 p.m. |

This does require a Roll Call vote by the School Committee.

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee
From: Brenda Theriault-Regan, Superintendent
Date: April 7, 2022
Re: 2022-2023 School Choice

This Requires a Roll Call Vote

The Inter-district School Choice Law (G.L. c.76, s.12B) requires all districts to accept incoming school choice students unless the School Committee votes not to participate. The School Committee is required to take an annual vote. The Superintendent is required to notify the Massachusetts Department of Elementary and Secondary Education (DESE) of the action taken by the School Committee. This notification must be electronically submitted prior to June 1st.

I am recommending the School Committee vote not to participate in the School Choice Program. I am offering this recommendation in consideration of the following reasons:

- The work associated with the construction at the elementary school building project
- The uncertainty of continued operation of our schools

Thank you for your consideration. This requires a Roll Call vote by the School Committee.

The Tewksbury Public School System is an Equal Opportunity Employer

Reasonable accommodations will be made for individuals with disabilities. Tewksbury Public Schools does not discriminate on the account of race, color, sex, gender identity, religion, national origin, sexual orientation or disability.