

**TEWKSBURY PUBLIC SCHOOLS**

**Tewksbury School Committee Workshop**

Tewksbury Memorial High School  
Large Group Instruction Room 1 (LGI-1)  
320 Pleasant Street, Tewksbury, MA 01876

**School Committee / Administrator Workshop**  
**Wednesday, August 18, 2021 - 2:00 PM - 5:00 PM**

- A. **WORKSHOP BEGINS (2:00 PM)**
- B. **SCHOOL COMMITTEE & ADMINISTRATORS WORKSHOP**  
2020-2021 Year End Summary & 2021-2022 Goals & School Improvement Plans
- C. **WORKSHOP CONCLUDES**

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**Tewksbury School Committee**  
Tewksbury Memorial High School  
Christine McGrath Performing Arts Center  
320 Pleasant Street, Tewksbury, MA 01876

*REVISED*

**Regular School Committee Meeting #2 (R)**  
**Wednesday, August 18, 2021 5:45 PM**  
**5:45 PM (Executive Session / Non-Public Session)**  
**6:30 PM - Public Session**

- 1. **REGULAR SCHOOL COMMITTEE MEETING - 5:45 PM**
- 2. **EXECUTIVE SESSION (File) (Non-Public Session) - 5:45 PM**
- 3. **RECONVENE REGULAR SCHOOL COMMITTEE MEETING (PUBLIC SESSION - 6:30 PM)**
- 4. **ANNOUNCEMENT**

The August 18, 2021 Regular School Committee Meeting will be televised and recorded and may be viewed live on Comcast Channel 22 and Verizon Channel 34 or YouTube/TewksburyTV.com. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.

- 5. **PLEDGE OF ALLEGIANCE**
- 6. **RECOGNITION**  
None
- 7. **STUDENT REPRESENTATIVE REPORT**  
None
- 8. **PRESENTATION**  
None

**SCHOOL COMMITTEE MEMBERS**

Keith M. Sullivan, Chairperson, [ksullivan@tewksbury.k12.ma.us](mailto:ksullivan@tewksbury.k12.ma.us)  
Shannon M. Demos, Vice-Chairman, [sdemos@tewksbury.k12.ma.us](mailto:sdemos@tewksbury.k12.ma.us) ~ Bridget L. Garabedian, Clerk, [bgarabedian@tewksbury.k12.ma.us](mailto:bgarabedian@tewksbury.k12.ma.us)  
John R. Stadtman, Member, [jstadtman@tewksbury.k12.ma.us](mailto:jstadtman@tewksbury.k12.ma.us) ~ Nicholas G. Parsons, Member, [nparsons@tewksbury.k12.ma.us](mailto:nparsons@tewksbury.k12.ma.us)  
Superintendent of Schools Christopher J. Malone, [cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

9. **CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*)

10. **APPROVAL OF MINUTES**

July 21, 2021, Regular Meeting (File)

11. **SUBMISSION AND PAYMENT OF BILLS**

Payroll Period Ending July 22, 2021 (\$1,203,379.43) (File)

Payroll Period Ending August 5, 2021 (\$1,275,789.05) (File)

12. **SUPERINTENDENT & STAFF REPORT**

13. **CONSENT AGENDA** (*itemized on page 3*)

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14. **COMMITTEE REPORTS**

Elementary School Building Committee

Tewksbury SEPAC

Wellness Advisory Committee

Policy Sub-Committee

15. **POLICY CHANGES, PROPOSALS, and ADOPTION**

None

16. **OLD BUSINESS**

a. Summer School Update (File)

17. **NEW BUSINESS**

a. Reopening of Schools

b. Daily Substitute Pay Rate Changes (File)

c. Tewksbury Diversity, Equity, and Inclusion Advisory Committee

d. Open Meeting Law (OML) Complaint. filed 7-29-2021 (File)

e. Open Meeting Law (OML) Complaint. filed 8-10-2021 (File)

18. **SCHOOL COMMITTEE MATTERS OF INTEREST**

19. **FUTURE SCHOOL COMMITTEE MEETING DATES**

September 22, 2021; October 5, 2021 -Special Town Mtg (School Committee will attend); October 13, 2021

20. **FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES**

**Elementary School Building Committee:** August 19, 2021; September 9, 2021; October 14, 2021

**Tewksbury SEPAC Board Meeting:** August 17, 2021; September 9, 2021 (Parent Support Group);  
September 16, 2021

**Tewksbury SEPAC School Safety Sub-committee:** August 19, 2021

**Wellness Advisory Committee:** September 22, 2021; November 10, 2021; March 23, 2022; May 18, 2022

**Policy Sub-Committee:** August 26, 2021

21. **FUTURE AGENDA ITEMS**

22. **ADJOURNMENT**

## **CONSENT AGENDA**

### **Correspondence**

1. TPS Schools' Back School & Orientation Letters (File)
2. Merrimack College - Supervising Practitioners for the Spring 2021 Semester / Course Voucher (File)
3. TMHS 1:1 Device Program & Roll-Out Overview for Families (File)

### **Enrollment Update**

None

## **PERSONNEL ITEMS**

**New Hires** (Files): Ryan Cunningham, Building custodian, Tewksbury Memorial High School, effective August 11, 2021; Barry Patterson, Head Building Custodian, North Street School, effective August 9, 2021; Michael Bettencourt, Building Custodian, Tewksbury Memorial High School, 1-year only effective August 2, 2021 through June 23, 2022 or the last day of the 2021-22 school year; Venkata Potturi, Classroom Instructional Aide, John Ryan Elementary School, effective August 30, 2021; Maria Campo, Moderate Special Needs Teacher, Dewing Elementary School, effective August 30, 2021; Kelly Cracchiolo, K-2 Reading Specialist, Heath Brook School, effective August 30, 2021

**Transfers** (Files): Shaun O'Brien, Lead Night Building Custodian, Tewksbury Memorial High School, effective August 2, 2021; Corinne Rooney, Head Custodian, transfer from the North Street School to the Heath Brook School, effective August 2, 2021; Cara Griffin, K-2 DLC Teacher, transfer from the Heath Brook School to the Dewing Elementary School, effective August 30, 2021

**Retirement** (Files): Donna DePierro, Classroom Aide at the Heath Brook School, effective June 17, 2021; Mary Abbott, Classroom Instructional Aide at the Dewing Elementary School, effective June 17, 2021

### **\*Appendix B: Co-Curricular** (File)

#### **Tewksbury Memorial High School**

Paul Early, Junior Classical League

Kayla McLaughlin, Dance Team

Sue Barnett, Science Team

\*APPENDIX B POSITIONS ARE PENDING CONTRACT NEGOTIATIONS

**Acceptance of Donations/Gifts:** None

**Fundraisers/Raffles:** Wynn Middle School PAC Event Calendar for the 2021-2022 school year