

TEWKSBURY PUBLIC SCHOOLS

School Committee Meeting

Remote Meeting *via* WebEx

Regular (Remote) Meeting #2

Wednesday, August 19, 2020 - 5:15 PM

1. REGULAR SCHOOL COMMITTEE MEETING (Public Session) - 5:15 PM

2. EXECUTIVE SESSION (Non-Public Session) - 5:15 PM

3. ADJOURN EXECUTIVE SESSION & RECONVENE REGULAR MEETING - 6:00 pm

4. ANNOUNCEMENT

The August 19, 2020 School Committee meeting will be televised and recorded. This is a Virtual Meeting *via* WebEx. Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in 978-771-0819, and view live through televised cable channels, Comcast Channel 22 and Verizon Channel 34 or YouTube

5. RECOGNITION

None

6. STUDENT REPRESENTATIVE REPORT

None

7. PRESENTATIONS

None

8. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*)

9. APPROVAL OF MINUTES

- a. July 22, 2020 Reorganization Meeting (File)
- b. July 22, 2020 Regular Meeting (File)

10. SUBMISSION AND PAYMENT OF BILL

- a. Payroll Period Ending June 25, 2020 (\$1,306,950.36) (File)
- b. Payroll Period Ending July 23, 2020 (\$1,122,855.60) (File)
- c. Payroll Period Ending August 6, 2020 (\$1,130,664.90) (File)

11. SUPERINTENDENT & STAFF REPORT

12. CONSENT AGENDA (*itemized on page 3*)

SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairperson, ksullivan@teWKsbury.k12.ma.us

James A. Cutelis, Vice-Chairman, jcutelis@teWKsbury.k12.ma.us ~ Shannon M. Demos, Clerk, sdemos@teWKsbury.k12.ma.us

John R. Stadtman, Member, jstadtman@teWKsbury.k12.ma.us ~ Scott D. Wilson, Member, swilson@teWKsbury.k12.ma.us

Superintendent of Schools Christopher J. Malone, cmalone@teWKsbury.k12.ma.us

13. COMMITTEE REPORTS

Elementary School Building Committee
Tewksbury Education Foundation
Tewksbury SEPAC
Wellness Advisory Committee

14. POLICY CHANGES, PROPOSALS, and ADOPTION

None

15. OLD BUSINESS

- a. DESE Step 2: 2020-2021 Comprehensive Reopening Plan
- b. 2020-2021 School Calendar (File)
- c. 2020-2021 Register Periods (File)
- d. Non-Union Salaried Personnel Adjustment for the 2020-2021 School Year (File)

16. NEW BUSINESS

- a. School Committee 2020-2021 Assignments

17. SCHOOL COMMITTEE MATTERS OF INTEREST

18. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

September 16, 2020; October 14, 2020

19. FUTURE AGENDA ITEMS

20. ADJOURNMENT

CONSENT AGENDA

Correspondence

None

Enrollment Update

August 2020

Personnel Items

Appendix B 2020-2021 Co-Curricular

North Street School

Head Teacher - Mary Groux

Tewksbury Memorial High School

Fall/Spring Artistic Director - Celeste Pellegrino

Winter Artistic Director - Celeste Pellegrino

Choral Director - Celeste Pellegrino

2020-2021 Mentor Program Director

Terry Gerrish, Director of the Mentor Program, District-wide, effective July 22, 2020

New Hires

Nancy Torname, Part-time Special Education Secretarial position at the John Ryan Elementary School, effective September 1, 2020; Vanessa Chambers, Classroom Instructional Aide/Integrated Preschool Program, LF Dewing Elementary School, effective August 26, 2020; Sandra Bransfield, 10-month School Secretary, Heath Brook School, August 24, 2020

Reappointments

Transfer

Retirements/Resignations/Terminations: Steven Nahlik, Music Teacher at the Dewing Elementary School and the Trahan Elementary School, effective July 20, 2020; Teresa Oberg, Classroom Instructional Aide, North Street School, effective July 31, 2020; Denise Trevor, Classroom Instructional Aide, North Street School, effective July 31, 2020; Kathy Starling, Classroom Instructional Aide/DLC, North Street School, effective July 31, 2020; Chloe Manousos, Classroom Instructional Aide, Tewksbury Memorial High School, effective August 4, 2020; Carolyn Dooley, Speech & Language Pathologist at the Dewing School, effective June 30, 2021

Acceptance of Donations/Gifts: None

Fundraisers/Raffles: TMHS PAC fundraiser event: Drive-in Movie Night, August 30, 2020 at Wamesit Lanes

Executive Session

TEWKSBURY PUBLIC SCHOOLS
School Committee Meeting

Wednesday, August 19, 2020 - 5:15 PM
Executive Session #2 - Non-Public Session
Tewksbury Memorial High School - Guidance Conference Room
320 Pleasant Street, Tewksbury

- 1. CALL TO ORDER (5:15PM)**
- 2. EXECUTIVE SESSION - Non-Public Session**
To discuss strategy with respect to collective bargaining with employee groups and/or personnel matters. The School Committee will reconvene the School Committee following the Executive Session.
- 3. ADJOURN the EXECUTIVE SESSION and RECONVENE SCHOOL COMMITTEE MEETING**

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **6/25/2020**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,306,950.36**

GRANTS

\$20,655.92	2019-2020	Special Ed 240 Grant
\$11,307.22	2019-2020	Title I Grant
	2019-2020	Title II Grant
	2019-2020	Title IV Grant
\$3,808.20	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$19,552.70	2019-2020	Community Services
	2019-2020	Community Services Preschool Program
	2019-2020	Community Services Recreation
\$438.42	2019-2020	Adult Education Program
\$14,931.32	2019-2020	Lunch Program
\$643.14	2019-2020	Facilities
	2019-2020	Recreation
\$643.14	2019-2020	Parking Fees
\$3,098.92	2019-2020	Preschool
	2019-2020	TMHS Athletic Intramural
	2019-2020	NPEN

\$75,078.98 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,231,871.38	2019-2020	School Department Account
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\$1,306,950.36 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **7/23/2020**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,122,855.60**

GRANTS

\$18,974.54	2019-2020	Special Ed 240 Grant
\$8,368.13	2019-2020	Title I Grant
	2019-2020	Title II Grant
	2019-2020	Title IV Grant
\$2,210.49	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$2,955.77	2020-2021	Community Services
	2020-2021	Community Services Preschool Program
\$328.41	2020-2021	Adult Education Program
\$3,396.21	2020-2021	Lunch Program
	2020-2021	Facilities
	2020-2021	Recreation
	2020-2021	Parking Fees
\$3,098.92	2020-2021	Preschool
\$811.00	2020-2021	WMS Athletic Intramural
	2020-2021	NPEN

\$40,143.47 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$235,531.90	2020-2021	School Department Account
\$847,180.23	2019-2020	School Department Account

\$1,082,712.13 SUB TOTAL - LEA FUNDS

\$1,122,855.60 TOTAL

Superintendent/
Staff /School
Committee
Reports

Consent Agenda

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
NORTH ST					123	155										278
TRAHAN					115	131										246
DEWING	91	164	142	146												543
HEATH BROOK	50	99	110	109												368
RYAN							235	250								485
WYNN MIDDLE									261	255						516
HIGH SCHOOL (HS)											188	192	225	211	10	826
PreSchool @ HS	14															14
TOTALS	155	263	252	255	238	286	235	250	261	255	188	192	225	211	10	3276
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			LD Trahan			North Street			John F. Ryan						John Wynn Middle					
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	S. Paradis		KF	A. Cameron		3	S. Mulno		3	L. Carlino		5	R. Rogers		6	K. Anderson		7	S. Chella		8	K. Welch	
KF	E. Hendsbee		KF	C. Basteri		3	S. Sadler		3	J. Simone		5	R. Afrow		6	R. Reading		7	A. Martel		8	A. Breton	
KF	K. Hynes		KF	H. Grace		3	A. Trevor		3	N. DeVincents		5	B. Roberts		6	A. Johnson		7	E. Noel		8	C. Navelta	
KF	K. Rodgers		KF	T. Molea		3	L. Hyland		3	M. Groux		5	M. Rosa		6	N. Zwirek		7	J. Bilodeau		8	W. Fabiano	
KF	D. Greene		KF	A. Reardon		3	K. Valcourt		3	S. Hall		5	B. Tuccinardi		6	N. Amato		7	J. Murphy		8	J. Diprima	
KF	*A. Spatola		KF	A. McCarthy		3	J. Lane		3	L. Descrochers		5	C. Cremin		6	J. Mrozowski		7	C. Bilodeau		8	D. Shao	
			KF	S. Gillotte		3	*L. Kuchar		3	M. McGrath		5	K. Magsarili		6	A. Nelson		7	P. Cassidy		8	J. Pringle	
K/1/2	*C. Griffin		K	*L. Brucker					3	*K. Mahoney		5	L. Tierney		6	K. Romano		7	D. Graaskamp		8	C. Gagnon	
			K/1/2	*A. Palange								5	K. Bruff		6	A. MacMullin		7	K. Johnston		8	N. Flood	
1	A. Whynot		1	C. Archibold		4	S. Frost		4	S. Filiberto		5	R. Shirkoff		6	R. Curley		7	N. MacFarlane		8	K. Terry	
1	E. Niles		1	K. Carleton		4	J. Zaroulis		4	T. McHenry		5	J. Farnham		6	C. Melly		7	F. Rouff		8	K. Deveau	
1	M. Engelken		1	S. Doherty		4	C. Gagne		4	J. Selissen		5	P. Shirkoff		6	G. Martel		7	M. Scully		8	E. Caron	
1	C. Ventura		1	L. Tramonte		4	V. O'Meara		4	M. Barbato													
1	J. Price		1	M. Hirtle		4	E. Fagan		4	K. Conrad													
1	B. Decarolis		1	K. Scialdone		4	L. Kelly		4	K. Russo		5/6	*S. Ferrara					7/8	*Camire				
1	*R. Langlais		1	L. Cournoyer		4	*J. Kelly		4	*D. Ruderman		5/6	*J. Serino					7/8	*Khan				
			1	*M. Robinson																			
			K/1/2	*P. Martel					DLC	*C. Strickler													
									DLC	*K. Trahan													
2	D. Bowden		2	J. Middleton																			
2	S. Mulloy		2	S. Miranda																			
2	D. Brewin		2	E. Daley																			
2	J. Taggart		2	S. Wrobel																			
2	T. Enos		2	J. Garvey																			
2	K. Bancroft		2	K. MacLeod																			
2	*S. Walsh		2	*K. LaFlamme																			
Heath Brook-PK			LF Dewing-PK																				
CSPK	L. Ianacci		PK	G. Silvagni																			
			PK	E. Finneran																			
			PK	P. Young																			
			PK	J. Milligan																			
			PK	J. Reyes																			
			PK	M. Smith																			
			PK	L. Costa																			
			CSPK	D. Cadet																			

*Denotes Special Ed classes where students at different grade levels may exist

Celebrating Excellence



North Street Elementary School

Karen Cronin
Principal
133 North Street
Tewksbury, MA 01876
(978) 640-7875
kcronin@tewksbury.k12.ma.us

To: Christopher Malone, Superintendent of Schools

cc: Gail Johnson, Administrative Assistant

From: Karen Cronin, Principal 

Date: August 3, 2020

Re: North Street Recommendations for Appendix B positions, SY 2020-2021

Please see the highlighted change for the 20/21 school year:

Special Education Case Manager: Sue Drum

Art Show (Heath Brook & North Street): Jen Barbati

PLC Facilitator - Grade 3: Nicoletta DeVincentis

PLC Facilitator - Grade 4: Danielle Ruderman

Head Teacher - Mary Groux

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.

Tewksbury Memorial High School

320 Pleasant Street
Tewksbury, Massachusetts 01876

RECEIVED BY TPS
G 11 2020 11:31
Jon C. Bernard

ASSISTANT PRINCIPALS

Eileen Taylor Osborne, EdD
Sean E. O'Leary

MAIN OFFICE
(978) 640-7825

FAX
(978) 640-7829

GUIDANCE SERVICES
(978) 640-7838

TO: Mr. Christopher Malone, *Superintendent*
FROM: Jon C. Bernard, *Interim Principal*
DATE: August 10, 2020
RE: Appendix B Recommendations for Appointment

I wish to recommend Ms. Celeste Pellegrino for the following Appendix B positions for the 2020-2021 school year:

- Fall/Spring Artistic Director
- Winter Artistic Director
- Choral Director

These positions had been vacant as a result of the resignation of Ms. Heather Ware and given that Ms. Pellegrino is a recent hire, it is necessary to make the recommendations for appointment at this time.

If you have any questions, please do not hesitate to contact me.



Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Terry Gerrish, Principal
Loella F. Dewing Elementary School

From: Brenda T-Regan
Assistant Superintendent of Schools *BT-R*
7-23-2020

Date: July 22, 2020

Re: Director of Mentor Program

Thank you for agreeing to serve as the Director of the Mentor Program for the Tewksbury Public Schools. The yearly stipend for this position will be \$3,000.00, effective July 22, 2020 for the 2020-2021 school year.

The position of the Director of the Mentor Program is an important role for developing, implementing, and refining high quality supports to educators, including those new to the profession, new to our district, or new to a role. A comprehensive induction and mentoring programs offer critical supports to the growth and development of educators and help them make a strong impact on students.

Thank you for stepping-up to accept this important position with the Tewksbury Public Schools.

cc: Mr. Malone, Superintendent
Business Office
School Committee
Employee File

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: Aug. 11, 2020

1. Name of Organization TMHS PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Drive-in movie night at Wamesit Lanes, Tewksbury

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). No

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

PAC funds raised for scholarships, enrichment grants &

5. Proposed dates of fund raising activity From Aug. 30, 2020 To All Night Long event

6. Describe student involvement in the fund raising activity. None

7. Type of identifying credential to be used during Fund Raising Activity. -

8. Is there a contract or agreement to be signed. Yes - No X

9. Name of responsible individual Sharon Pierce - Co-chair

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant Sharon Pierce

(To be completed by the School Principal)

Date -

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval -

3. You are authorized to begin the activity on -

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: -

6. Copy sent to the Office of the Superintendent of Schools. Yes - No (Circle)

Principal's Signature - Date -

Policy

Old Business



REVISED: TBD

APPROVED 5/20/2020

DRAFT 8/10/2020 v2

2020-2021 School Calendar

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(0 day) Student Days

September 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

(11 days) Student days

(11 days)

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

(21 days)

(32 days)

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

(17 days)

(49 days)

December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(17 days)

(66 days)

January 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(19 days)

(85 days)

February 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

(15 days)

(100 days)

March 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

(22 days)

(122 days)

April 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

(16 days)

(138 days)

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(20 days)

(158 days)

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

(17 days)

(175 days)

	FIRST DAY ALL STUDENTS
	LAST DAY OF SCHOOL - HALF DAY (Includes 5 snow/emergency days)
	SCHOOLS CLOSED
	NO SCHOOL - PROFESSIONAL DEVELOPMENT DAY
	TEACHER WORKSHOP- EARLY DISMISSAL - HALF DAY
	EARLY DISMISSAL - HALF DAY
	TMHS GRADUATION

Aug 26 - Aug 27	Professional Development Days	Feb 15-19	February Recess
Sep 16	First Day of School for Students	Apr 19-23	April Recess
Dec 24-Jan 1	December Recess	Jun 23	*Last Day of School (Early Dismissal) *Inc. 5 snow/emergency days

TEWKSBURY SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairman
James A. Cutelis, Vice-Chair
Shannon M. Demos, Clerk

• ksullivan@tewbksbury.k12.ma.us
• jcutelis@tewbksbury.k12.ma.us
• sdemos@tewbksbury.k12.ma.us

John R. Stadtman, Member
Scott D. Wilson, Member

• jstadtman@tewbksbury.k12.ma.us
• swilson@tewbksbury.k12.ma.us

DRAFT

Aug 26 - 27	Professional Development - Non-Student Days	Jan 18	No School – Martin Luther King, Jr. Day
Aug 31 - Sep 15	Professional Development - Non-Student Days	Feb 12	Early Release*
Sep 4	No School - Non-Teacher / Non-Student Day	Feb 15-19	No School – February Recess
Sep 7	Holiday – Labor Day	Mar 10	No School – Professional Development Day
Oct 7	Teacher Workshop – Early Release for Students*	Mar 24	Teacher Workshop – Early Release for Student
Oct 12	No School – Columbus Day	Apr 2	No School – Good Friday
Nov 3	No School – Professional Development Day	Apr 16	Early Release*
Nov 11	No School – Observance of Veterans Day	Apr 19-23	No School – April Recess
Nov 25	Early Release*	May 19	Teacher Workshop – Early Release for Students*
Nov 26-27	No School – Thanksgiving Recess	May 28	Early Release*
Dec 23	Teacher Workshop – Early Release for Students*	May 31	No School – Memorial Day
Dec 24-Jan 1	No School – December Recess	Jun 11	TMHS Graduation
Jan 4	School Reopens	Jun 23	Last Day of School – Early Release**

**(Includes 5 Snow/Emergency Days)

*** We will follow an early-release day schedule on:**

October 7nd, November 25th, December 23rd, February 12th, March 24th, April 16th, May 19th, May 28th, and June 23rd

NO SCHOOL ANNOUNCEMENTS

Schools will be closed only in the case of severe, inclement weather.

Announcements relative to closing schools for inclement weather will be carried by TV stations, Twitter@tpsdistrict, and through the district's telephone notification system "One Call Now."

Delayed Openings: Superintendent will notify the public by the same procedure as

"no school" announcements.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals, or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

Preschool Programs and Community Services Preschool Delay and No School Schedule –

Please contact your child's school or visit their website.

www.tewksbury.k12.ma.us/dewing www.tewksbury.k12.ma.us/heath-brook

www.tewksbury.k12.ma.us/departments-programs/community-services/

All programs, activities, and employment opportunities of the Tewksbury Public Schools are offered without regard to race, creed, color, age, sex, gender identity, national origin, sexual orientation, or disability.

SCHOOL HOURS

High School	7:30 am – 1:50 pm
Middle School	7:40 am – 2:00 pm
Ryan School	8:15 am – 2:35 pm
Elementary Schools	8:45 am – 3:05 pm

EARLY RELEASE HOURS

High School	7:30 am – 10:40 am
Middle School	7:40 am – 10:50 am
Ryan School	8:15 am – 11:25 am
Elementary Schools	8:45 am – 12:10 pm

OPEN HOUSE SCHEDULE

ELEMENTARY

Preschool – Grade 2
September 24

ELEMENTARY

Grades 3 & 4
September 21

RYAN SCHOOL

Grades 5 & 6
September 22

MIDDLE SCHOOL

Grades 7 & 8
September 23

HIGH SCHOOL

Grades 9-12
September 24

PARENT/TEACHER CONFERENCES

ELEMENTARY

Preschool – Grade 2
November 12
April 6

ELEMENTARY

Grades 3 & 4
November 16
April 8

RYAN SCHOOL

November 17
March 23

MIDDLE SCHOOL

November 5
March 4

HIGH SCHOOL

November 19
March 25

Parents are urged to make appointments to discuss their child's progress with teachers, guidance counselors, or principals.

WEB SITE ADDRESS: <http://www.tewksbury.k12.ma.us> ~ FOLLOW US ON TWITTER @tpsdistrict

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, Massachusetts 01876



DRAFT

TO: All Staff
FROM: Christopher J. Malone
Superintendent of Schools
RE: Register Periods

The following register periods will be adhered to by all schools. Thank you for your cooperation.

2020-2021 REGISTER PERIODS v3

Term 1: September 16 – November 17, 2020 (42 Days)		Term 2: November 18 – January 29, 2021 (43 Days)	
Significant Dates	Function	Significant Dates	Function
October 16, 2020	Midterm	December 18, 2020	Midterm
October 23, 2020	Progress Report Information due by close of school day	December 23, 2020	Progress Report Information due by close of school day
October 26, 2020	Progress Reports Posted on Aspen	December 23, 2020	Progress Reports Posted on Aspen
November 17, 2020	Attendance and marking period end	January 29, 2021	Attendance and marking period end
November 30, 2020	Report card information sent to Data Processing	February 10, 2021	Report card information sent to Data Processing
December 02, 2020	Report cards will be issued	February 12, 2021	Report cards will be issued
December 02, 2020	Special Education Progress Reports issued	February 12, 2021	Special Education Progress Reports issued

Term 3: February 01 – April 9, 2021 (43 Days)		Term 4: April 12 – June 23, 2021 (42+5*Days)	
Significant Dates	Function	Significant Dates	Function
March 08, 2021	Midterm	May 14, 2021	Midterm (<i>Seniors: May 7, 2021</i>)
March 15, 2021	Progress Report Information due by close of school day	May 21, 2021	Progress Report Information due by close of school day
March 16, 2021	Progress Reports Posted on Aspen	May 24, 2021	Progress Reports Posted on Aspen
April 09, 2021	Attendance and marking period end	TBD	Attendance and marking period end
April 26, 2021	Report card information sent to Data Processing	TBD	Report card information sent to Data Processing
April 28, 2021	Report cards will be issued	K-6 Last day	Report cards will be issued
April 28, 2021	Special Education Progress Reports issued	GR 7-12 July 02, 2021	Report cards will be mailed
		TBD	All Special Education Progress issued last day of school

***SUBJECT TO CHANGE PENDING DAYS MISSED DUE TO INCLEMENT WEATHER.**

Tewksbury Public Schools

School Business Manager
139 Pleasant Street
Tewksbury, MA 01876



David A. Libby
School Business Manager
Phone: 978 640 7816
Fax: 978 640 7808
dlibby@tewksbury.k12.ma.us

August 12, 2020

TO: Christopher Malone
FROM: David Libby
RE: Non-Union Salaried Personnel

At the July 22, 2020 School Committee meeting, the committee voted on salary increases for Non Union personnel in the Tewksbury Public Schools. Please be advised that there were two omissions from the NON-UNION salaried employee list from this meeting. I am requesting that the School Committee vote to approve the following salary adjustments, in line with the 2.25% increase that was approved at the July meeting, in order to correct this omission:

<u>Position</u>	<u>FY20 Salary</u>	<u>FY21 Salary</u>	<u>Increase</u>
DIRECTOR OF FAMILY STUDENT AND FAMILY SUPPORT	\$ 114,244.00	\$ 116,814.49	\$ 2,570.49
SECRETARY TO ASST SUPT	\$ 59,000.00	\$ 60,327.50	\$ 1,327.50
TOTAL			\$ 3,897.99

These increases are as budgeted for these positions for FY21 and total \$3897.99.
This requires a roll call vote of the School Committee.

District Strategy:

The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

New Business

TEWKSBURY SCHOOL COMMITTEE

DRAFT 2020-2021 Assignments

COLLECTIVE BARGAINING COMMITTEES

Custodians – Shannon Demos / Keith Sullivan

2021-2024 Contract Ratified on TBD

Education Support Personnel – Jamey Cutelis / Scott Wilson

2021-2024 Contract Ratified on TBD

Food Service – Shannon Demos / John Stadtman

2021-2024 Contract Ratified on TBD

Nurses – John Stadtman / Keith Sullivan

2021-2024 Contract Ratified on TBD

Secretaries – Shannon Demos / Scott Wilson

2021-2024 Contract Ratified on TBD

TAG – Jamey Cutelis / Scott Wilson

2021-2024 Contract Ratified on TBD

TTA – Jamey Cutelis / Keith Sullivan

2021-2024 Contract Ratified on TBD

District-Wide Security Team – Keith Sullivan / Scott Wilson

Elementary School Building Committee – Shannon Demos / Jamey Cutelis

Policy Review Team – Shannon Demos / John Stadtman

SEPAC - Scott Wilson / Shannon Demos

Tewksbury Education Foundation – Shannon Demos / Keith Sullivan

Wellness Advisory Committee – John Stadtman / Jamey Cutelis

Heath Brook			LF Dewing			LD Trahan			North Street			John F. Ryan						John Wynn Middle					
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	S. Paradis		KF	A. Cameron		3	S. Mulno		3	L. Carlino		5	R. Rogers		6	K. Anderson		7	S. Chella		8	K. Welch	
KF	E. Hendsbee		KF	C. Basteri		3	S. Sadler		3	J. Simone		5	R. Afrow		6	R. Reading		7	A. Martel		8	A. Breton	
KF	K. Hynes		KF	H. Grace		3	A. Trevor		3	N. DeVincents		5	B. Roberts		6	A. Johnson		7	E. Noel		8	C. Navelta	
KF	K. Rodgers		KF	T. Molea		3	L. Hyland		3	M. Groux		5	M. Rosa		6	N. Zwirek		7	J. Bilodeau		8	W. Fabiano	
KF	D. Greene		KF	A. Reardon		3	K. Valcourt		3	S. Hall		5	B. Tuccinardi		6	N. Amato		7	J. Murphy		8	J. Diprima	
KF	*A. Spatola		KF	A. McCarthy		3	J. Lane		3	L. Descrochers		5	C. Cremin		6	J. Mrozowski		7	C. Bilodeau		8	D. Shao	
			KF	S. Gillotte		3	*L. Kuchar		3	M. McGrath		5	K. Magsarili		6	A. Nelson		7	P. Cassidy		8	J. Pringle	
K/1/2	*C. Griffin		K	*L. Brucker					3	*K. Mahoney		5	L. Tierney		6	K. Romano		7	D. Graaskamp		8	C. Gagnon	
			K/1/2	*A. Palange								5	K. Bruff		6	A. MacMullin		7	K. Johnston		8	N. Flood	
1	A. Whynot		1	C. Archibold		4	S. Frost		4	S. Filiberto		5	R. Shirkoff		6	R. Curley		7	N. MacFarlane		8	K. Terry	
1	E. Niles		1	K. Carleton		4	J. Zaroulis		4	T. McHenry		5	J. Farnham		6	C. Melly		7	F. Rouff		8	K. Deveau	
1	M. Engelken		1	S. Doherty		4	C. Gagne		4	J. Selissen		5	P. Shirkoff		6	G. Martel		7	M. Scully		8	E. Caron	
1	C. Ventura		1	L. Tramonte		4	V. O'Meara		4	M. Barbato													
1	J. Price		1	M. Hirtle		4	E. Fagan		4	K. Conrad													
1	B. Decarolis		1	K. Scialdone		4	L. Kelly		4	K. Russo		5/6	*S. Ferrara					7/8	*Camire				
1	*R. Langlais		1	L. Cournoyer		4	*J. Kelly		4	*D. Ruderman		5/6	*J. Serino					7/8	*Khan				
			1	*M. Robinson																			
			K/1/2	*P. Martel					DLC	*C. Strickler													
									DLC	*K. Trahan													
2	D. Bowden		2	J. Middleton																			
2	S. Mulloy		2	S. Miranda																			
2	D. Brewin		2	E. Daley																			
2	J. Taggart		2	S. Wrobel																			
2	T. Enos		2	J. Garvey																			
2	K. Bancroft		2	K. MacLeod																			
2	*S. Walsh		2	*K. LaFlamme																			
Heath Brook-PK			LF Dewing-PK																				
CSPK	L. Ianacci		PK	G. Silvagni																			
			PK	E. Finneran																			
			PK	P. Young																			
			PK	J. Milligan																			
			PK	J. Reyes																			
			PK	M. Smith																			
			PK	L. Costa																			
			CSPK	D. Cadet																			

*Denotes Special Ed classes where students at different grade levels may exist