

## TEWKSBURY PUBLIC SCHOOLS

### School Committee Meeting

Meeting Location: \*Virtual Meeting - \*Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in 978-771-0819, and view live through televised cable channels, Comcast Channel 22 and Verizon Channel 34 or YouTube

**Wednesday, July 22, 2020 - 6:30 PM**  
**Regular Meeting #1 / Organization Meeting / Executive Session**

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1. **CALL TO ORDER (6:30PM)**
  2. **EXECUTIVE SESSION - Non-Public Session**  
To discuss strategy with respect to collective bargaining with employee groups and/or personnel matters. The School Committee will reconvene the School Committee following the Executive Session.
  3. **ADJOURN the EXECUTIVE SESSION and RECONVENE SCHOOL COMMITTEE MEETING**
- 

### REORGANIZATIONAL MEETING

1. **CALL TO ORDER by SUPERINTENDENT (7:00 PM)**
2. **ANNOUNCEMENT**  
The July 22, 2020 Reorganizational School Committee meeting will be televised and recorded. Meeting Location: \*Virtual Meeting - \*Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in 978-771-0819, and view live through televised cable channels, Comcast Channel 22 and Verizon Channel 34 or YouTube
3. **PLEDGE OF ALLEGIANCE**
4. **PRIMARY ELECTION OF OFFICERS**
  - a. Chairperson
  - b. Vice-Chairperson
  - c. Clerk
5. **ADJOURN**

### SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairperson, [ksullivan@tekwksbury.k12.ma.us](mailto:ksullivan@tekwksbury.k12.ma.us)  
James A. Cutelis, Vice-Chairman, [jcutelis@tekwksbury.k12.ma.us](mailto:jcutelis@tekwksbury.k12.ma.us) ~ Shannon M. Demos, Clerk, [sdemos@tekwksbury.k12.ma.us](mailto:sdemos@tekwksbury.k12.ma.us)  
John R. Stadtman, Member, [jstadtman@tekwksbury.k12.ma.us](mailto:jstadtman@tekwksbury.k12.ma.us) ~ Scott D. Wilson, Member, [swilson@tekwksbury.k12.ma.us](mailto:swilson@tekwksbury.k12.ma.us)

Superintendent of Schools Christopher J. Malone, [cmalone@tekwksbury.k12.ma.us](mailto:cmalone@tekwksbury.k12.ma.us)  
Assistant Superintendent of Schools Brenda Theriault-Regan, [bregan@tekwksbury.k12.ma.us](mailto:bregan@tekwksbury.k12.ma.us)

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#### REGULAR SCHOOL COMMITTEE MEETING

**1. CALL TO ORDER** - Public Session (7:10 PM)

**2. ANNOUNCEMENT**

The July 22, 2020 Regular School Committee meeting will be televised and recorded. Meeting Location: \*Virtual Meeting - \*Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in 978-771-0819, and view live through televised cable channels, Comcast Channel 22 and Verizon Channel 34 or YouTube

**3. RECOGNITION**

Tewksbury Memorial High School

**2019-2020 Gatorade Massachusetts Girls Track & Field Athlete of the Year**

**2020 Seal of Biliteracy Award Honorees**

**4. STUDENT REPRESENTATIVE REPORT**

None

**5. PRESENTATIONS**

**Michael Gillespie, Wynn Middle School - 2021 8th Grade Washington, D.C., Overnight Field Trip**

**6. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*)

**7. APPROVAL OF MINUTES**

- a. June 9, 2020 Virtual Special Meeting (File)
- b. June 10, 2020 Virtual Regular Meeting (File)

**8. SUBMISSION AND PAYMENT OF BILL**

- a. Lump Sum Payroll Period ending June 18, 2020 (585,716.10) (File)
- b. Payroll Period ending June 25, 2020 (\$1,306,950.36) (File)
- c. Payroll Period ending July 9, 2020 FY20 (\$138,592.35) (File)
- d. Payroll Period ending July 9, 2020 FY21 (\$988,908.47) (File)

**9. SUPERINTENDENT & STAFF REPORT**

**10. CONSENT AGENDA** (*itemized on page 4*)

#### SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairperson, [ksullivan@tewksbury.k12.ma.us](mailto:ksullivan@tewksbury.k12.ma.us)

James A. Cutelis, Vice-Chairman, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us) ~ Shannon M. Demos, Clerk, [sdemos@tewksbury.k12.ma.us](mailto:sdemos@tewksbury.k12.ma.us)

John R. Stadman, Member, [jstadman@tewksbury.k12.ma.us](mailto:jstadman@tewksbury.k12.ma.us) ~ Scott D. Wilson, Member, [swilson@tewksbury.k12.ma.us](mailto:swilson@tewksbury.k12.ma.us)

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#### 11. COMMITTEE REPORTS

Elementary School Building Committee

Tewksbury Education Foundation

Tewksbury SEPAC

Wellness Advisory Committee

#### 12. POLICY CHANGES, PROPOSALS, and ADOPTION

None

#### 13. OLD BUSINESS

None

#### 14. NEW BUSINESS

a. 2020-2021 School Reopening

b. Non-Union Personnel Salary Adjustment for the 2020-2021 School Year (File)

c. 2021 School Committee Meeting Calendar (File)

d. Committee Appointment - Tewksbury North and Trahan School Reuse Committee

e. Committee Appointment - Tewksbury School Athletic Fields Committee

f. School Committee Resolution: Covid-19 State Funding (File)

g. MASC Delegate Form (File)

#### 15. SCHOOL COMMITTEE MATTERS OF INTEREST

#### 16. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

August 19, 2020: 3:00 PM School Committee/Administrator Workshop / Regular Meeting following the Workshop  
September 16, 2020

#### 17. FUTURE AGENDA ITEMS

#### 18. ADJOURNMENT

#### SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairperson, [ksullivan@tewksbury.k12.ma.us](mailto:ksullivan@tewksbury.k12.ma.us)

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### CONSENT AGENDA

#### Correspondence

1. Merrimack College - Supervising Practitioners for the Spring 2020 Semester (File)
2. Merrimack College - Course Vouchers (File)
3. Seal of Biliiteracy Correspondence and Information (File)

#### Enrollment Update

None

#### Personnel Items

**Appendix B TMHS Athletics 2020-2021 School Year** (See attached list)

**New Hires:** Celeste Pellegrino, Music Teacher at Tewksbury Memorial High School, effective August 26, 2020; Jesslyn Covino, Integrated Preschool Teacher at the Dewing Elementary School, effective August 26, 2020; Molly Herbert, Grade 1 Teacher at the Dewing Elementary School, effective August 26, 2020; Julia Baynes, Math Teacher at Tewksbury Memorial High School, effective August 26, 2020; Juliana Viscione, long-term substitute 1-year only Grade 4 Teacher at the North Street School, effective August 26, 2020; Gina Manetta, 12-month Special Education Secretary, effective August 31, 2020

**Reappointments:** Karen Rossi, School Nurse at the Heath Brook School for the 2020-2021 school year

**Transfer:** Susan Hogan transferred from the position of Moderate Special Needs Teacher at the John Ryan Elementary School to the position of Case Manager Ryan School, effective August 26, 2020; Margaret Murray transferred from the position of Computer/Technology Teacher at the Tewksbury Memorial High School to the position of Grade 2 Teacher (1-Year only) at the Dewing Elementary School, effective August 26, 2020; Kelly Mercier transferred from the position of 10-month Secretary at the Heath Brook School to the position of Administrative Assistant to the Principal at Tewksbury Memorial High School, effective July 27, 2020

**Retirements/Resignations/Terminations:** Annmarie McCormick, Administrative Assistant, Tewksbury Memorial High School, effective June 30, 2020; Danielle Richard, District-wide Behavior Specialist, effective June 18, 2020; Lauren Auciello, Moderate Special Needs Teacher at the John Ryan Elementary School, effective June 30, 2020; Jeanne Irwin, Assistant Business Manager, Tewksbury Public Schools, effective June 30, 2020; Katherine Trahan, Special Education Teacher, North Street School, effective June 30, 2020

**Acceptance of Donations/Gifts:** None

**Fundraisers/Raffles:** None

#### SCHOOL COMMITTEE MEMBERS

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# Executive Session

**Tewksbury Public Schools  
Executive Session #1 Non-Public Session  
Wednesday, July 22, 2020**

Meeting Location: \*Virtual Meeting - \*Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting.

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**A. CALL TO ORDER**

**B. EXECUTIVE SESSION**

1. To discuss strategy with respect to collective bargaining with employee groups and/or personnel matters. The School Committee will reconvene the School Committee following the Executive Session.

**C. ADJOURNMENT**

Recognition  
and/or  
Presentations

# Tewksbury School Committee - July 22, 2020

## RECOGNITIONS

**2019-2020 Gatorade Massachusetts Girls Track & Field Athlete of the Year**  
Makayla Paige

### **2020 Massachusetts Seal of Biliteracy Achievement Awards**

#### **Biliteracy Achievement Award**

Diego Carneiro-Monteiro	Portuguese and Spanish
Tracey Costa	Portuguese
Rebecca Defrancesco	Spanish
Caitlyn Fiore	Spanish
Michael Fowler	Spanish
Owen Gilligan	Spanish
Emily Hankins	Spanish

#### **State Seal of Biliteracy Award**

Alexia Chesbrough	Spanish
Emely Estevez Hilario	English and Spanish
Andrew Laperriere	Spanish
Kyle Scrooc	Spanish
Brenda de Miranda	English and Portuguese

#### **State Seal of Biliteracy with Distinction**

Amaya Allen	Spanish
Megan Cunningham	Spanish
Jasmine Won	Spanish

## PRESENTATIONS

Wynn Middle School - 2021 8th Grade Washington, D.C., Trip (Michael Gillespie)



# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **6/11/2020**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,332,343.61**

**GRANTS**

\$32,748.69 2019-2020 Special Ed 240 Grant  
\$10,864.78 2019-2020 Title I Grant  
2019-2020 Title II Grant  
2019-2020 Title IV Grant  
2019-2020 21st Century Grant  
2019-2020 Innovation Pathways Grant

**REVOLVING ACCOUNTS**

\$18,801.10 2019-2020 Community Services  
2019-2020 Community Services Preschool Program  
2019-2020 Community Services Recreation  
\$2,492.80 2019-2020 Adult Education Program  
\$23,351.23 2019-2020 Lunch Program  
\$643.14 2019-2020 Facilities  
2019-2020 Recreation  
\$643.14 2019-2020 Parking Fees  
\$3,098.92 2019-2020 Preschool  
2019-2020 TMHS Athletic Intramural  
2019-2020 NPEN

**\$92,643.80 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,239,699.81 2019-2020 School Department Account

**\$1,332,343.61 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

**LUMP SUM PAYROLL**

Date **6/18/2020**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$585,716.10**

**GRANTS**

\$32,051.15	2019-2020	Special Ed 240 Grant
	2019-2020	High School Partnerships
	2019-2020	Title II Grant
	2019-2020	Special Ed Improvement
\$7,606.72	2019-2020	Title I Grant
	2019-2020	After School Out of School Time
	2019-2020	Academic Support
	2019-2020	Literacy Partnerships
	2019-2020	Early Childhood
	2019-2020	Early Childhood Improvement

**REVOLVING ACCOUNTS**

2019-2020	Ext Day Program
2019-2020	Adult Education Program
2019-2020	Lunch Program
2019-2020	Parking Fees
2019-2020	Preschool
2019-2020	Recreation Department

**\$39,657.87 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$546,058.23	2019-2020	School Department Account
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**\$546,058.23 SUB TOTAL - LEA FUNDS**

**\$585,716.10 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date 7/9/2020 FY20

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$138,592.35**

**GRANTS**

\$2,236.93	2019-2020	Special Ed 240 Grant
\$1,274.52	2019-2020	Title I Grant
	2019-2020	Title II Grant
	2019-2020	Title IV Grant
\$722.20	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

**REVOLVING ACCOUNTS**

\$2,694.04	2019-2020	Community Services
	2019-2020	Community Services Preschool Program
	2019-2020	Community Services Recreation
\$291.67	2019-2020	Adult Education Program
\$1,846.65	2019-2020	Lunch Program
	2019-2020	Facilities
	2019-2020	Recreation
	2019-2020	Parking Fees
	2019-2020	Preschool
\$811.00	2019-2020	TMHS Athletic Intramural
	2019-2020	NPEN

**\$9,877.01 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$128,715.34	2019-2020	School Department Account
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**\$138,592.35 TOTAL**

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date 7/9/2020 FY21

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$988,908.47**

**GRANTS**

\$18,778.46	2019-2020	Special Ed 240 Grant
\$8,368.13	2019-2020	Title I Grant
	2019-2020	Title II Grant
	2019-2020	Title IV Grant
\$82.36	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

**REVOLVING ACCOUNTS**

\$564.81	2020-2021	Community Services
	2020-2021	Community Services Preschool Program
	2020-2021	Community Services Recreation
\$62.75	2020-2021	Adult Education Program
\$3,322.81	2020-2021	Lunch Program
	2020-2021	Facilities
	2020-2021	Recreation
	2020-2021	Parking Fees
\$3,098.92	2020-2021	Preschool
	2020-2021	TMHS Athletic Intramural
	2020-2021	NPEN

**\$34,278.24 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$107,450.00	2020-2021	School Department Account
\$847,180.23	2019-2020	School Department Account

**\$954,630.23 SUB TOTAL - LEA FUNDS**

**\$988,908.47 TOTAL**

Superintendent/  
Staff /School  
Committee  
Reports

# Consent Agenda





# MERRIMACK COLLEGE

315 Turnpike Street  
North Andover, MA 01845  
**merrimack.edu**

Superintendent Christopher J. Malone  
Tewksbury Public Schools  
139 Pleasant Street  
Tewksbury, MA 01876

06/2020

Dear Superintendent Christopher J. Malone,

Thank you for accepting Merrimack College teacher education students into your organization during the Spring 2020 semester. Over the course of their program of study, Merrimack College aspiring teachers complete the requirements of an initial licensure program, as well as gain invaluable hands-on experience from the time spent working with students in the classroom.

As a token of our appreciation, enclosed is a graduate course voucher that is valid for one (1) course in the School of Education & Social Policy. Course vouchers may be used toward any course in the graduate education (M.Ed.) catalog. Instructions for redeeming a voucher are printed on the back of each voucher. Organizations supporting our students receive one (1) course voucher per student teacher. *The vouchers are valid for up to two years from the date of issue.*

In addition, each supervising practitioner has earned professional development points (PDP) which are recognized by the MA Department of Elementary and Secondary Education (ESE) and may be used in accordance with relicensure regulations and guidelines. PDP Certificates have been emailed to the teachers directly.

Below are the supervising practitioners and Merrimack students for the **Spring 2020** semester:

Supervising Practitioner (s)	Student Name	School	Voucher #
Robert Rogers	Ann Gerry	John F. Ryan	SP20-062

Thank you for your partnership with Merrimack College and the School of Education & Social Policy.

Regards,

Isabelle Cherney, Ph.D.  
Dean, School of Education & Social Policy



**MERRIMACK COLLEGE**  
SCHOOL OF EDUCATION & SOCIAL POLICY

**SUPERVISING PRACTITIONER COURSE VOUCHER**

**Organization:** Tewksbury Public Schools  
**Program:** Teacher Education Program  
**Term:** Spring 2020

**Date of Issue:** June 2020

In recognition of your participation in the **SESP Teacher Education** program, your organization is hereby granted one (1) course in the School of Education & Social Policy per Merrimack student in the **Spring 2020** semester. Course vouchers may be used toward any course in the graduate catalog for the School of Education & Social Policy. *The vouchers are valid for up to two years from the date of issue.*

This letter will serve as your proof of eligibility and, therefore you should retain and present it at registration. Present this letter within two years from the date of issuance. Please note that the use of this voucher by you (or your designee) may be taxable as a tuition benefit. See reverse for additional information.

Thank you for your partnership with Merrimack College and the School of Education & Social Policy.

Regards,

Isabelle D. Cherney, Ph.D.  
Dean, School of Education & Social Policy

Name of Supervising Practitioner(s): Robert Rogers

Name of Designee (if any): \_\_\_\_\_

Signature of Supervising Practitioner  
authorizing transfer of voucher: \_\_\_\_\_

Please provide full contact information for individual using this voucher:

Name \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_



## *MEMORANDUM*

**To:** Tewksbury School Committee  
**From:** Brenda Theriault-Regan  
Assistant Superintendent of Schools  
**Date:** July 17, 2020  
**Re:** Seal of Biliteracy Achievement Awards

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**This is Informational Only - No Vote is Required**

The Tewksbury Memorial High School graduating Class of 2020 Seal of Biliteracy recipients.

# Tewksbury Public Schools

Christopher J. Malone, C.A.G.S.  
Superintendent (978) 640-7800  
[cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

Brenda Theriault-Regan, C.A.G.S.  
Assistant Superintendent (978) 640-7800  
[bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)



Celebrating Excellence



July 10th, 2020

Tewksbury Public Schools  
School Committee Chairman  
Keith Sullivan

Dear Mr. Sullivan and Members of the School Committee,

We would like to share with you some exciting news regarding our 2020 graduating class. Among our graduates there are English Language Learners, native and heritage speakers of Spanish and Portuguese, and World Language Learners who have attained the Massachusetts Seal of Biliteracy and the Seal of Biliteracy with Distinction.

Since November, 2017 when Governor Baker signed the Massachusetts Seal of Biliteracy into law, the Department of Elementary and Secondary Education (DESE) has supported and guided school districts towards the implementation of programs that celebrate and value biliteracy in our state.

The Seal of Biliteracy provides nationally recognized evidence to colleges, universities and businesses that our students have attained this critical 21st century skill. This not only involves learning another language, but learning how to communicate effectively with people from other cultures.

We hope you will enjoy viewing the links below highlighting our students' achievements.

This is a link to our [A Salute to TMHS Language Learners](#)

This is a link to an article on the [Town Crier](#).

Thank you for your support of our students and our programs.

Sincerely,

*Karen*

Mrs. Karen Hodgson  
Seal of Biliteracy Coordinator  
ELE Department Lead

*Graca*

Sra. Graca Dudley  
Seal of Biliteracy Coordinator  
World Language Department - Spanish Teacher

*TPS District Strategy*

*The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*

## TMHS students earn Seal of Biliteracy award

By PAIGE IMPINK News Correspondent [paige@yourtowncrier.com](mailto:paige@yourtowncrier.com)

Jul 4, 2020



Photo by Paige Impink

TMHS 2020 Seal of Biliteracy honorees were recently recognized for their language achievements. Pictured left to right: Assistant Superintendent Brenda Theriault-Regan, EL Director Karen Hodgson, Mike Fowler, Rebecca DiFrancesco, Alexia Chesbrough, Megan Cunningham, Caitlyn Fiore, Amaya Allen, Emely Estevez Hilario, Emily Hankins, Jasmine Won, Andrew Laperriere, Tracey Costa, and Sra. Graca Dudley. (Paige Impink photo)

TEWKSBURY — Graduating seniors from TMHS who earned the Seal of Biliteracy distinction were honored this week at a recognition ceremony hosted by ELE Department Lead Karen Hodgson and Spanish teacher Sra. Maria de Graça Lealdini-Dudley. Assistant Superintendent Brenda Theriault-Regan was on hand to present the students with their certificates and braided cords.

According to the Massachusetts Department of Elementary and Secondary Education, the State Seal of Biliteracy is an award provided by state approved districts that recognizes high school graduates who attain high functional and academic levels of proficiency in English and a world language.

Students come to the program already having a heritage language in their skill set, while others participate in language classes for all four years of high school. Additionally, English language learners attain proficiency in English along with demonstrating mastery of their own native language.

For example, Emely Estevez Hilario achieved her biliteracy in English, coming to Tewksbury from the Dominican Republic.

“Growing up in the Dominican Republic, I went to private schools where they offered English classes so when I came to the United States, I already knew some basics and could make sense of what was said to me. Even though I knew some basics, it was hard because I had to adapt to a new language where the language was completely different from my own.”

In Tewksbury, French and Spanish languages are introduced in the 7th and 8th grades, with continuing opportunities for language, including AP levels, at the high school. Sticking with the program has its rewards.

Graduate Amaya Allen reflected, “The important thing is to immerse yourself into the language you are trying to learn. By taking the path to language proficiency, so many doors of opportunity will open.”

The Seal of Biliteracy was instituted in California in 2012 as a way to recognize multilingual skills that students had acquired as an academic and marketable asset. In Massachusetts, the Language Opportunity Coalition (LOC) ran a pilot program for three years that culminated with Governor Charlie Baker signing the Massachusetts Seal into law on Nov. 22, 2017.

The LOOK ACT — Language Opportunity for Our Kids — institutes a standardized test and adds the seal to student diplomas. The recognition also appears on the student’s transcript for college, setting a student apart and helping to waive early world language prerequisites.

The program is voluntary for districts in Massachusetts but Tewksbury acted quickly and joined the program in its first year. TMHS was pleased to bestow the SOB honors to seniors in the graduating class of 2019. Currently, only 151 districts in Massachusetts offer this program, though participation is growing.

The Seal of Biliteracy places the focus on what the students can do with a second or third language, and recognizes that the world is culturally and linguistically diverse.

For English Language Learners, the Seal rewards students who attain biliteracy in English and their native language. For World Language learners, the Seal encourages students to pursue long-term language study and to develop proficiency rather than grades. Strong emphasis is placed on functioning in another culture, conversational ease and appreciating the strong 21st century skill that multilingualism represents.

As part of the program, the Commonwealth hopes that SOB learners will consider returning as teachers someday and be able to connect with students who need role models and instructors conversant in their language, as well as culturally aware.

Regardless of profession, the Seal of Biliteracy is marketable and shows prospective higher education institutions and employers that a student has completed a rigorous course of study. Data shows that for a learner to achieve an intermediate-mid level of language proficiency it requires at least a four-year program of study. An intermediate-mid level of proficiency means that the student can “function” with the language.

Graduate Alexia Chesbrough explained that the test of proficiency covers reading, writing, speaking and listening.

“It’s a really great way of assessing our Spanish abilities,” Chesbrough said.

Massachusetts currently lists readily available assessments for the following languages: Albanian, American Sign Language (ASL), Amharic, Arabic, Bengali/Bangla, Bosnian/Croatian, Bulgarian, Chinese (Mandarin), Dari, French, German, Greek (modern and classical), Gujarati, Haitian Creole, Hebrew, Hindi, Italian, Japanese, Korean, Latin, Malayalam, Pashto, Polish, Portuguese, Russian, Spanish, Swahili, Tagalog, Tamil, Thai, Turkish, Ukrainian, Urdu, Vietnamese, and Yoruba.

The following TMHS students are recipients of the LOC (Language Opportunity Coalition) Biliteracy Achievement Award: Diego Carneiro-Monteiro, Spanish and Portuguese; Tracey Costa, Portuguese; Rebecca Defrancesco, Spanish; Michael Fowler, Spanish; Owen Gilligan, Spanish; and Emily Hankins, Spanish.

In order to receive the State Seal a student must score in the intermediate-high level of proficiency. Those students include: Alexia Chesbrough, Spanish; Emely Estevez Hilario, Spanish; Andrew Laperriere, Spanish; Kyle Scrooc, Spanish; and Brenda de Miranda, English.

In order to receive the State Seal with Distinction a student must score in the Advanced level of proficiency. Those students include: Amaya Allen, Spanish; Megan Cunningham, Spanish and Jasmine Won, Spanish.

# Tewksbury Public Schools

Christopher J. Malone, C.A.G.S.  
Superintendent (978) 640-7800  
[cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

Brenda Theriault-Regan, C.A.G.S.  
Assistant Superintendent (978) 640-7800  
[bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)



Celebrating Excellence



July 10th, 2020

Rotary Club of Tewksbury  
Ken Sprague, President  
[ksprague@uspavement.com](mailto:ksprague@uspavement.com)

Dear Ken and Members of the Rotary Club of Tewksbury,

The Tewksbury Public Schools would like to share with you some exciting news regarding our 2020 graduating class. Among our graduates there are English Language Learners, native and heritage speakers of Spanish and Portuguese, and World Language Learners who have attained the prestigious academic award called *Massachusetts Seal of Biliteracy* and the *Seal of Biliteracy with Distinction*.

Since November, 2017 when Governor Baker signed the Massachusetts Seal of Biliteracy into law, the Department of Elementary and Secondary Education (DESE) has supported and guided school districts towards the implementation of programs that celebrate and value biliteracy in our state.

The Seal of Biliteracy provides nationally recognized evidence to colleges, universities and businesses that our students have attained this critical 21st century skill. This not only involves learning another language, but learning how to communicate effectively with people from other cultures.

Tewksbury Public Schools is proud to announce the recipients of the 2020 awards, and would like to ask for your club's help in informing local businesses of these students' accomplishments. After viewing the links, could you please kindly share them with your affiliates?

This is a link to our virtual ceremony: [A Salute to TMHS Language Learners](#)

This is a link to an article on the [Town Crier](#).

As the diversity in our community grows, we would like to make you aware that our TMHS Program of Studies focuses on providing students with the tools to bridge a gap between different languages and cultures.

On behalf of Tewksbury Public School's Seal of Biliteracy Program, we look forward to continuing our relationship with the Rotary Club of Tewksbury in a manner that could be mutually advantageous to our students and to you as we (hopefully) see some normalcy and return to our day to day lives. Please feel free to reach out to me if you need.

Sincerely,

*Brenda*

Brenda Theriault-Regan  
Assistant Superintendent of Schools

*TPS District Strategy*

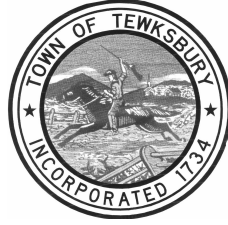
*The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*



# Tewksbury Public Schools

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Celebrating Excellence



July 10, 2020

Wilmington-Tewksbury Chamber of Commerce  
226 Lowell Street, Suite B4A  
Wilmington, MA 01887  
[info@wilmingtontewksburychamber.org](mailto:info@wilmingtontewksburychamber.org)

Dear Members,

The Tewksbury Public Schools would like to share with you some exciting news regarding our 2020 graduating class. Among our graduates there are English Language Learners, native and heritage speakers of Spanish and Portuguese, and World Language Learners who have attained the prestigious academic award called *Massachusetts Seal of Biliteracy* and the *Seal of Biliteracy with Distinction*.

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On behalf of Tewksbury Public School's Seal of Biliteracy Program, we look forward to starting a relationship with the Chamber of Commerce in a manner that could be mutually advantageous to our students and to you as we (hopefully) see some normalcy and return to our day to day lives. Please feel free to reach out to me if you need.

Sincerely,

*Brenda*

Brenda Theriault-Regan  
Assistant Superintendent of Schools

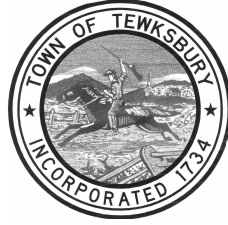
*TPS District Strategy*

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# Tewksbury Public Schools

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Celebrating Excellence



Dear Parent or Guardian,

## Is your child **FLUENT** and **LITERATE** in English and their own home language (or another language)?

An important goal of the Tewksbury Public School District is to adopt the principles of proficiency in World Languages as well as in English for EL students (English Learners). This is a progressive philosophy that is spreading across the nation with the advancement of the **Seal of Biliteracy**: a movement in which Tewksbury has been proudly participating in since 2018.

By offering the **Seal of Biliteracy** to our students, we hope to honor the bilingual students in our community as well as to encourage more students to pursue foreign language proficiency. The **Seal of Biliteracy** provides nationally recognized evidence to universities and businesses that TMHS students have attained this critical 21st-century skill. This not only involves learning another language but learning *how* to communicate effectively with people from other cultures. **This skill is an asset that students can highlight in both college and job applications.**

In April-May, students in level 4 of a world language course (juniors and/or seniors) or in level 4 of ELE (English Language Education) will have the opportunity to take DESE-approved exams such as the STAMP (STANDARD-based Measurement of Proficiency), AAPPL (ACTFL Assessment of Performance toward Proficiency in Languages) or ALIRA (ACTFL Latin Interpretive Reading Assessment) exams. These exams are proficiency benchmarks aligned to ACTFL (American Council on The Teaching of Foreign Languages) levels: Novice (low, mid, high), Intermediate (low, mid, high) and Advanced (low, mid, high). **The rating provided by these assessments will determine which students will be recipients of the Seal of Biliteracy.**

Those interested must complete an application form and hand it into Sra. Dudley - Room B-308 of TMHS' Foreign Language Department. Please check our website: <https://tpssealofbiliteracy.weebly.com/> for more information about the **Seal of Biliteracy**, and to see our award recipients this year and past years (under the section marked "[MORE](#)").

**Thank You, Gracias, Merci, Shokran, Dhanyavaad, Xiè xie, Cảm ơn, Grazie, Obrigado, Arigato...**

**For more information regarding the Massachusetts DESE (Department of Elementary and Secondary Education)**

**Seal of Biliteracy:** <http://www.doe.mass.edu/scholarships/biliteracy/default.html>



*TPS District Strategy*

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# MERRIMACK COLLEGE

315 Turnpike Street  
North Andover, MA 01845  
[merrimack.edu](http://merrimack.edu)

Superintendent Christopher J. Malone  
Tewksbury Public Schools  
139 Pleasant Street  
Tewksbury, MA 01876

06/2020

Dear Superintendent Christopher J. Malone,

Thank you for accepting Merrimack College teacher education students into your organization during the Spring 2020 semester. Over the course of their program of study, Merrimack College aspiring teachers complete the requirements of an initial licensure program, as well as gain invaluable hands-on experience from the time spent working with students in the classroom.

As a token of our appreciation, enclosed is a graduate course voucher that is valid for one (1) course in the School of Education & Social Policy. Course vouchers may be used toward any course in the graduate education (M.Ed.) catalog. Instructions for redeeming a voucher are printed on the back of each voucher. Organizations supporting our students receive one (1) course voucher per student teacher. *The vouchers are valid for up to two years from the date of issue.*

In addition, each supervising practitioner has earned professional development points (PDP) which are recognized by the MA Department of Elementary and Secondary Education (ESE) and may be used in accordance with relicensure regulations and guidelines. PDP Certificates have been emailed to the teachers directly.

Below are the supervising practitioners and Merrimack students for the **Spring 2020** semester:

Supervising Practitioner (s)	Student Name	School	Voucher #
Robert Rogers	Ann Gerry	John F. Ryan	SP20-062

Thank you for your partnership with Merrimack College and the School of Education & Social Policy.

Regards,

Isabelle Cherney, Ph.D.  
Dean, School of Education & Social Policy



**MERRIMACK COLLEGE**  
SCHOOL OF EDUCATION & SOCIAL POLICY

**SUPERVISING PRACTITIONER COURSE VOUCHER**

**Organization:** Tewksbury Public Schools  
**Program:** Teacher Education Program  
**Term:** Spring 2020

**Date of Issue:** June 2020

In recognition of your participation in the **SESP Teacher Education** program, your organization is hereby granted one (1) course in the School of Education & Social Policy per Merrimack student in the **Spring 2020** semester. Course vouchers may be used toward any course in the graduate catalog for the School of Education & Social Policy. *The vouchers are valid for up to two years from the date of issue.*

This letter will serve as your proof of eligibility and, therefore you should retain and present it at registration. Present this letter within two years from the date of issuance. Please note that the use of this voucher by you (or your designee) may be taxable as a tuition benefit. See reverse for additional information.

Thank you for your partnership with Merrimack College and the School of Education & Social Policy.

Regards,

Isabelle D Cherney, Ph.D.  
Dean, School of Education & Social Policy

Name of Supervising Practitioner(s): Robert Rogers

Name of Designee (if any): \_\_\_\_\_

Signature of Supervising Practitioner authorizing transfer of voucher: \_\_\_\_\_

Please provide full contact information for individual using this voucher:

Name \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**2020-2021 Appendix B Athletics**

<b>Season</b>	<b>Sport</b>	<b>Coaches</b>	<b>Title</b>
Fall	Cross Country Boys	Peter Fortunato	Head Coach
Fall	Cross Country Girls	Francis Cusick	Head Coach
Fall	Cheerleading	Paige Winn	Head Coach
Fall	Cheerleading	Corrine Doyle	JV Coach
Fall	Field Hockey Varsity	Jordan Russell	Head Coach
Fall	Field Hockey JV	Brooke Pacheco	JV Coach
Fall	Football Varsity	Brian Aylward	Head Coach
Fall	Football JV (FB Assistant)	Steven Kasprzak (JV & FB Asst.)	FB Assistant
Fall	Football FROS	Paul Saunders (FROS)	FROS FB
Fall	Football Varsity (1st Asst.)	Thomas Bradley (V. 1st. Asst. FB)	V. 1st Asst. FB
Fall	Football Assistant	Paul Norton (FB Asst.)	FB Assistant
Fall	Football Assistant	Brian Hickey (FB Asst.)	FB Assistant
Fall	Football Assistant	Mark Bradley (FB Asst.)	FB Assistant
Fall	Football Freshmen Asst.	Derek Tarpey	FROS FB Asst.
Fall	Golf Varsity	James Sullivan	Head Coach
Fall	Golf JV	Kirk Monbleau	JV Coach
Fall	Soccer Varsity Boys	Chris Burns	Head Coach
Fall	Soccer JV Boys	Michael Gariepy	JV Coach
Fall	Soccer Varsity Girls	Samatha Tavantzis	Head Coach
Fall	Soccer JV Girls	Kelsey Ring	JV Coach
Fall	Soccer JV "B" Girls	Jamie Newell Bruno	JV "B" Coach
Fall	Volleyball Varsity	Allison Luppi	Head Coach
Fall	Volleyball JV	Kaitlyn Stokes	JV Coach
Fall	Swim & Dive	Jason Smith	Head Coach
Fall	Weight Lifting	John Saunder	
Fall	Weight Lifting	Robert Aylward	
Winter	Basketball Varsity Boys	Thomas Bradley	Head Coach
Winter	Basketball JV Boys	Robert Briggs	JV Coach
Winter	Basketball FROS Boys	Daniel Kassner	FROS Coach
Winter	Basketball Varsity Girls	Mark Bradley	Head Coach
Winter	Basketball JV Girls	Joel Mignault	JV Coach
Winter	Basketball FROS Girls	Jamie Newell Bruno	FROS Coach
Winter	Cheerleading	Paige Winn	Head Coach
Winter	Gymnastics	Jess Wilkey	Head Coach
Winter	Ice Hockey Varsity Boys	Derek Doherty	Head Coach
Winter	Ice Hockey Varsity Asst. Boys	William Gosse	Ice V. Asst. (B)
Winter	Ice Hockey JV Boys	Shawn Scott	JV Coach
Winter	Ice Hockey Varsity Girls	Sara Oteri	Head Coach
Winter	Ice Hockey Varsity Asst. Girls	Brianna McCarthy	Ice. V. Asst. (G)
Winter	Indoor Track Boys	TBD	Head Coach
Winter	Indoor Track Girls	Francis Cusick	Head Coach
Winter	Indoor Track Asst.	Michael Davis	Track Asst.

Winter	Indoor Track Asst.	Jill Paige	Track Asst.
Winter	Indoor Track Boys V. Asst.	Peter Fortundo	Track Asst. (B)
Winter	Wrestling Varsity	Steven Kasprzak	Head Coach
Winter	Wrestling JV	Stephen O'Keefe	JV Coach
Spring	Baseball Varsity	Kirk Monbleau	Head Coach
Spring	Baseball JV	Michael Gariepy	JV Coach
Spring	Baseball FROS	Greg Marshall	FROS Coach
Spring	Baseball Asst.	Scott Callanan	B. Ball Asst.
Spring	Baseball Asst.	Joel Mignault	B. Ball Asst.
Spring	Lacrosse Varsity Boys	Zachary Jacobs	Head Coach
Spring	Lacrosse JV Boys	Keifer Heckman	JV Coach
Spring	Lacrosse Varsity Girls	Erin Murphy	Head Coach
Spring	Lacrosse JV Girls	Brooke Pacheco	JV Coach
Spring	Softball Varsity	Brittney Souza	Head Coach
Spring	Softball JV	Tama Spencer	JV Coach
Spring	Softball FROS	Tania Palumbo	Sofball Asst.
Spring	Tennis Boys	Rick Keene	Head Coach
Spring	Tennis Girls	Mary MacDonald	Head Coach
Spring	Tennis Assistant	April McDermott	Tennis Asst.
Spring	Track and Field Boys	Francis Cusick	Head Coach
Spring	Track and Field Girls	Francis Cusick	Head Coach
Spring	Track and Field V. Boys Asst.		T&F Asst.
Spring	Track and Field V. Girls Asst.		T&F Asst.
Spring	Track and Field Asst.		T&F Asst.
Intramural Stipends	Sport		
Fall	Cheerleading (Fall)		
Fall	Field Hockey		
Winter	Basketball Boys(2)		
Winter	Cheerleading (Winter) (?)		
Winter	Indoor Track (1)		
Winter	Indoor Track (2)		
Winter	Weightlifting (2)		
Spring	Baseball (2)		
Spring	Lacrosse Boys (1)		
Spring	Track & Field		

# Policy

# Old Business



# New Business

Christopher J. Malone, C.A.G.S.  
Superintendent (978) 640-7800  
[cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

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*Celebrating Excellence*



## 20-21 District-Wide School Opening Task Force

### **Tewksbury Public Schools**

James Cutelis, School Committee  
Scott Wilson, School Committee  
Chris Malone, Superintendent  
Brenda T-Regan, Assistant Superintendent  
David Libby, Business Manager  
Richard Pelletier, Director, Student Services  
Karen Baker O'Brien, Director, Student and Family Services  
Jon Marchand, Maintenance  
Debralee Mugford, Director, Food Services  
Felicia Cenanovic, Heath Brook School Principal  
Alexis Bosworth, Dewing School Asst. Principal  
Andy Long, Wynn MS Asst. Principal  
Ronald Drouin, Athletic Director  
Kelly Constantino, Lead Nurse  
Luigi Gisetto, Custodians  
Suzanne Caliendo, Secretaries  
Joshua Bilodeau, Teacher  
Julia Fabiano, Teacher  
Sarah Gillotte, Teacher  
Bridget Garabedian, Parent  
Monica Johnson, Parent  
Rich Russo, Parent

### **Town of Tewksbury**

Richard Montuori, Town Manager  
Ryan Columbus, Chief of Police  
Mike Hazel, Fire Chief  
Susan Sawyer, Board of Health  
Urvi Agarwalla, Town Nurse

#### *TPS District Strategy*

*The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*

## **MEMORANDUM**

**To:** Tewksbury School Committee

**From:** Christopher Malone  
Superintendent of Schools

**Date:** July 16, 2020

**Re:** Salary Adjustment for Non-Union Personnel

---

### **This Requires A Roll Call Vote**

I am seeking your approval to adjust the base salary for 33 non-union employees of the Tewksbury Public Schools. A two and a quarter percent (2.25%) adjustment is in-line with recently approved labor agreements calling for a two and a quarter percent (2.25%) salary adjustment for the 2020-2021 school year.

The following table identifies the positions, base 2019-2020 salary, and the dollar value of a two and a quarter percent (2.25%) salary adjustment. The overall cost of a salary adjustment for this group of 33 employees is \$50,455.86.

Also included on this document is a summary of hourly positions. These rates would also be adjusted by the 2.25% increase.

This requires a Roll Call Vote of the School Committee.

<b><i>Salaried Positions</i></b>		
<b><u>Position</u></b>	<b><u>FY20 Salary</u></b>	<b><u>FY21 Salary</u></b>
Accounts Payable Administrator	\$ 50,245.65	\$ 51,376.18
Assistant Maintenance Foreman	\$ 63,906.25	\$ 65,344.14
Assistant Special Education Administrator	\$ 60,000.00	\$ 61,350.00
Athletic Trainer	\$ 27,514.00	\$ 28,133.07
BCBA	\$ 72,000.00	\$ 73,620.00
Behavior Modification	\$ 56,893.95	\$ 58,174.06
Cloud Systems/Mobile Device Administrator	\$ 70,350.00	\$ 71,932.88
Community Services Administrator	\$ 49,469.57	\$ 50,582.64
Computer Technician	\$ 51,665.90	\$ 52,828.39
Director of Student Services	\$ 136,935.25	\$ 140,016.29
Equipment Manager	\$ 7,707.61	\$ 7,881.03
Human Resources	\$ 65,856.16	\$ 67,337.92
Interpreter	\$ 65,529.98	\$ 67,004.40
Maintenance Foreman	\$ 83,030.07	\$ 84,898.24
Network Administrator	\$ 81,800.00	\$ 83,640.50
Occupational Therapist	\$ 86,008.61	\$ 87,943.80
Occupational Therapist (Part Time)	\$ 32,989.94	\$ 33,732.21
Out of District Spec Ed Coordinator	\$ 85,992.25	\$ 87,927.08
Payroll Administrator	\$ 48,694.52	\$ 49,790.14
Physical Therapist	\$ 45,472.62	\$ 46,495.75
Physical Therapist	\$ 71,685.43	\$ 73,298.35
Principal - Dewing	\$ 118,412.66	\$ 121,076.94
Principal - Heath Brook	\$ 118,412.66	\$ 121,076.94
Principal - North Street	\$ 114,238.81	\$ 116,809.19
Principal - Trahan	\$ 111,453.00	\$ 113,960.69
PT Case Manager	\$ 40,284.50	\$ 41,190.90
School Business Manager	\$ 126,278.75	\$ 129,120.02
Secretary to the Superintendent	\$ 63,110.75	\$ 64,530.74
Student Data Administrator	\$ 58,010.52	\$ 59,315.75
Systems Administrator	\$ 82,573.01	\$ 84,430.90
TMHS Assessment Assistant	\$ 39,366.00	\$ 40,251.74
TMHS Security	\$ 28,297.69	\$ 28,934.39
TMHS Security	\$ 28,297.69	\$ 28,934.39
<b><i>Hourly Positions</i></b>		
<b><u>Position</u></b>	<b><u>FY20 Rate</u></b>	<b><u>FY21 Rate</u></b>
Noon Supervisors	\$ 12.27	\$ 12.55
PT Custodial	\$ 20.45	\$ 20.91
PT SECRETARY - 1	\$ 13.29	\$ 13.59
PT SECRETARY - 2	\$ 13.69	\$ 14.00
PT SECRETARY - 3	\$ 14.11	\$ 14.43
PT TECH - School Year	\$ 29.93	\$ 30.60
PT TECH - School Year	\$ 34.52	\$ 35.30
PT TECH SUMMER (EXP)	\$ 12.27	\$ 12.55
PT TECH SUMMER (NEW)	\$ 12.00	\$ 12.27
PT/Summer Maintenance	\$ 13.20	\$ 13.50
School Comm Secy (Trans/HR)	\$ 50.32	\$ 51.45
<b><i>Daily Positions</i></b>		
<b><u>Position</u></b>	<b><u>FY20 Rate</u></b>	<b><u>FY21 Rate</u></b>
Interoffice Mail	\$ 48.31	\$ 49.40
School Comm Secy (MTG)	\$ 268.43	\$ 274.47

The logo for Tewksbury Public Schools is a circular seal. It features the text "TOWN OF TEWKSBURY" around the top inner edge and "139 PLEASANT STREET" around the bottom inner edge. In the center of the seal, there is a smaller circular emblem with a figure. The seal is positioned behind the main title text.

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Christopher Malone  
Superintendent of Schools

**Date:** July 15, 2020

**Re:** 2021 School Committee Meeting Schedule

---

### **This is Informational Only**

The Tewksbury School Committee 2021 meeting schedule is presented in draft for the review of the Committee members. The schedule will be on the August meeting agenda for a vote of the Committee.

## TEWKSBURY SCHOOL COMMITTEE 2021 MEETING SCHEDULE

**Meetings are held on Wednesday Evenings**

**Location: Virtual Remote Meetings or Tewksbury Memorial High School – Large Group Instruction Room 1 (LGI 1)  
320 Pleasant Street, Tewksbury (Unless indicated below.)**

January 13, 2021	Regular Meeting/Budget Workshop	Budget Workshop: PM / Regular Meeting: PM
February 10, 2021	Regular Meeting	PUBLIC HEARING (BUDGET) – PM
TBD	FinCom Meeting	PM at Town Hall – School Committee will attend.
March 10, 2021	Regular Meeting	PUBLIC HEARING (BUDGET) – PM
April 14, 2021	PM – Reorganization Meeting PM – Regular Meeting	Reorganization Meeting ( PM) will precede the Regular Meeting on April 14, 2021 at PM
May 3, 2021*	Annual Town Meeting	School Committee will attend Annual Town Meeting
May 5, 2021*	Special Town Meeting / Annual Town Meeting (Reconvened)	School Committee will attend Special Town Meeting and Annual Town Meeting (Reconvened)
May 12, 2021	Regular Meeting	
June 9, 2021	Regular Meeting	
July 21, 2021	Regular Meeting	
August 18, 2021	School Committee/Admin Retreat	3:00PM – PM TMHS (LG1)
August 18, 2021	Regular Meeting	
September 22, 2021	Regular Meeting	
October 5, 2021*	Special Town Meeting	School Committee will attend Special Town Meeting
October 13, 2021	Regular Meeting	
November 17, 2021	Regular Meeting	
December 8, 2021	Regular Meeting	

*TPS District Strategy*

*The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.*

\*Date subject to vote by Board of Selectmen.

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee

**From:** Christopher Malone  
Superintendent of Schools

**Date:** July 15, 2020

**Re:** COVID-19 Funding Resolution

---

### **This Requires a Vote of the School Committee**

The following resolution addresses funding for the expenses related to COVID-19 including supplies and equipment needed to help schools reopen safely that originated with some of our CT Valley school committees. The Tewksbury School Committee is asked to consider voting to support the COVID-19 funding resolution. This requires a vote of the School Committee.

**TEWKSBURY SCHOOL COMMITTEE RESOLUTION:  
COVID-19 STATE FUNDING**

**DATE:** July 22, 2020

**TO:** Governor Charlie Baker  
Education Secretary James Peyser  
Education Commissioner Jeffrey Riley  
Senate President Karen Spilka  
House Speaker Robert DeLeo  
Joint Education Committee Co-Chair Jason Lewis  
Joint Education Committee Co-Chair Alice Peisch

**CC:** Barry Finegold, State Senator  
Tram Nguyen, State Representative  
David Robertson, State Representative  
Richard Montuori, Tewksbury Town Manager

---

WHEREAS, if schools are to re-open this fall in the midst of the COVID-19 pandemic, it is the responsibility of each school district to do so safely and responsibly; and

WHEREAS, it is the responsibility of the state to ensure that each school district is able to pay for the enormous additional staffing, transportation and material expenses required to do this; and

WHEREAS, the state cannot expect mandatory COVID-19 safety guidelines to be followed without also ensuring that each school district has the funds required to implement these guidelines; therefore, let it be

**RESOLVED:** that the state must guarantee every school district full reimbursement for whatever COVID-19 expenses are required to follow state mandates.

We must ensure a statewide school re-opening that is safe, responsible and equitable.

**THERE CAN BE NO UNFUNDED MANDATES FOR COVID-19.**

---

Respectfully,

**Tewksbury School Committee**

Keith Sullivan, Chairman  
James Cutelis, Vice-Chairman  
Shannon Demos, Clerk  
John Stadtman, Member  
Scott Wilson, Member





# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876

## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Christopher J. Malone  
Superintendent of Schools  
**Date:** July 16, 2020  
**Re:** MASC Voting Delegate to Annual Business Meeting

---

### **This Requires a Roll Call Vote**

In order for the Tewksbury School Committee to have a vote at the Massachusetts Association of School Committees annual business meeting, it is necessary that an official delegate be designated. This requires a vote of the Committee.



**Massachusetts Association of School Committees, Inc.**

One McKinley Square, Boston, Massachusetts 02109  
(617) 523-8454 (800) 392-6023 fax: (617) 742-4125 www.masc.org

Deborah Davis, President

Date: March 2020  
To: MASC member school committees, c/o superintendent of schools  
Re: Voting delegate to annual business meeting  
Date: **DURING JOINT CONFERENCE. FRIDAY, NOVEMBER 6, 3:15PM**  
Location: **RESORT AND CONFERENCE CENTER AT HYANNIS, HYANNIS**

**FIRST NOTICE**

**In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:**

*All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.*

**PLEASE NOTE:**

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2020 annual meeting is October 16, 2020.

**Official Delegate Form**

For the school committee of Tewksbury

The official voting delegate is: \_\_\_\_\_  
\_\_\_\_\_

The alternate voting delegate is: \_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_

NOTE: In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.