TEWKSBURY PUBLIC SCHOOLS

School Committee Meeting Remote Meeting via WebEx

Regular (Remote) Meeting #7 Wednesday, January 13, 2021 - 5:00 PM

- 1. REGULAR SCHOOL COMMITTEE MEETING 5:00 PM
- 2. EXECUTIVE SESSION (Non-Public Session) 5:00 PM
- 3. BUDGET WORKSHOP (Public Session) 6:00 PM
- 4. RECONVENE REGULAR SCHOOL COMMITTEE MEETING (Public Session) 6:30 PM

5. ANNOUNCEMENT

The January 13, 2021 School Committee meeting will be televised and recorded. This is a Virtual Meeting *via WebEx*. Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in 781-565-8134 and view live through televised cable channels, Comcast Channel 8 and Verizon Channel 32 or YouTube.com/TewksburyTV.

6. RECOGNITION

2020 John & Abigail Adams Scholarship Recipients (File)

Boston Herald 2020 All-Scholastic

Makayla Paige - Girls Cross-Country

7. STUDENT REPRESENTATIVE REPORT

Notes from Tewksbury Memorial High School: Jack Stadtman, Student Council Rep to the School Committee

- 8. PRESENTATIONS
- **9. CITIZEN'S FORUM** (Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.)
- 10. APPROVAL OF MINUTES

December 9, 2020 Regular Meeting (File)

11. SUBMISSION AND PAYMENT OF BILL

Payroll Period Ending December 10, 2020 (\$1,372,847.50) (File) Payroll Period Ending December 24, 2020 (\$1,381,799.40) (File) Payroll Period Ending January 7, 2021 (\$1,334,764.89) (File)

12. SUPERINTENDENT & STAFF REPORT

13. CONSENT AGENDA

Correspondence

- a. 21st Century Community Learning Centers Help Families During the Pandemic (File)
- b. MA School Immunization Requirements 2020-2021 (File)

Enrollment Update

a. January 4, 2021 Enrollment Broken Down by Cohorts (File)

PERSONNEL ITEMS

Co-Curricular Appendix B 2020-2021

Wynn Middle School

Assistant Drama Coach - Michelle Silverio (File)

New Hire: Monica Johnson, Classroom Instructional Aide/DLC at the Dewing Elementary School, effective December 14, 2020; Kyle Benson, District-wide BCBA, effective January 25, 2021; Zachary Spiegel, part-time IT Technician at the Center School, effective December 21, 2020; Diane Hickey, Classroom Instructional Aide at Tewksbury Memorial High School, effective January 4, 2021; Keith Frost, 1-Yr long-term Building-Based Teacher Substitute at the Trahan School, effective December 21, 2020 (Files)

Resignation/Retirements/Terminations: Michelle Blaikie, Classroom Aide at the John Wynn Middle School, effective December 23, 2020 (File)

14. COMMITTEE REPORTS

Elementary School Building Committee Tewksbury Education Foundation Tewksbury SEPAC Wellness Advisory Committee

15. POLICY CHANGES, PROPOSALS, and ADOPTION

None

16. OLD BUSINESS

- a. TPS Professional Development December 23, 2020 (File)
- b. MCAS Update (File)

17. NEW BUSINESS

- 1. 2021-2022 School Calendar Draft (File)
- 2. Student Learning Time (File)

18. SCHOOL COMMITTEE MATTERS OF INTEREST

19. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

February 10, 2021 (Public Hearing on Budget/Regular Meeting); March 10, 2021 (Public Hearing on Budget/Regular Meeting)

20. FUTURE AGENDA ITEMS

21. ADJOURNMENT

Executive Session

TEWKSBURY PUBLIC SCHOOLS School Committee Meeting

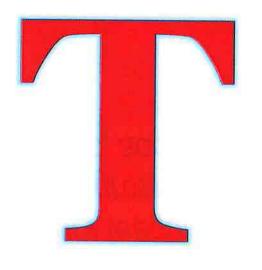
Wednesday, January 13, 2021 - 5:00 PM Executive Session #7 - Non-Public Session Remote via GoToMeeting

- 1. CALL TO ORDER (5:00PM)
- 2. EXECUTIVE SESSION Non-Public Session

 To discuss strategy with respect to collective bargaining with employee groups and/or personnel matters. The School Committee will reconvene the School Committee meeting in Open Session following the Executive Session.
- 3. ADJOURN the EXECUTIVE SESSION and RECONVENE SCHOOL COMMITTEE MEETING

Budget Workshop

FY22 Tewksbury Public Schools Budget Workshop



January 13, 2021

FY22 School Department Budget

Theory of Action

If Tewksbury Public Schools prioritizes a growth mindset amongst all stakeholders while providing quality professional development and a professional culture grounded in collaboration, then all students will experience innovative, student centered instruction prioritizing positive outcomes.

FY22 School Department Budget Workshop

School Budget Consists of 4 Major Parts

- Managed by the Schools
 - Salary
 - Operating
 - Capital Outlay
- Managed by the Town
 - Fixed Costs

FY22 School Department Budget Areas of FOCUS

COVID IMPACT

EXPENSE	AMOUNT FY21			
Custodial Overtime	\$53,031.83			
Nurse OT	\$11,310.71			
IT Overtime	\$6,888.02			
Cleaning Supplies/Equipment/PPE	\$178,312.86			
Contracted Cleaning	\$130,270.38			
HVAC/Maintenance	\$142,617.70			
Instructional Suplies	\$47,525.36			
Instructional Technology	\$11,669.79			
Maintenance of Equipment	\$17,595.66			
Student Transportation	\$6,644.00			
TOTAL FY21	\$605,866.31			

FY22 School Department Budget Workshop

If considering Fixed Costs 1.3% increase Requested

Tewksbury Public Schools

School Budget Recommendation - FY22

	School Expended FY20	School Pudget EV20	School Design EV21	School Province	Town Manager		
0.1.1	Expended F 120	Budget FY20	Budget FY21	REQUEST FY22	Recommend FY22	\$\$ Change	% Change
Salaries	32,796,166	34,269,582	35,245,995	36,271,948	36,271,948	1,025,953	2.99%
Operating	16,445,152	15,102,781	14,537,730	14,816,386	14,816,386	278,656	1.85%
Capital Outlay	1,254,120	1,258,514	850,000	850,000	850,000	-	0.00%
School Budget	50,495,438	50,630,877	50,633,725	51,938,335	51,938,335	1,304,610	2.58%
Total Fixed Costs	10,022,989	10,520,068	10,628,341	10,657,948	10,657,948	29,607	0.28%
Total Debt	7,597,042	7,597,042	7,484,957	7,041,688	7,041,688	(443,269)	-5.83%
Grand Total	68,115,469	68,747,987	68,747,023	69,637,971	69,637,971	890,948	1.30%

FY22 School Department Budget Workshop

SALARY – 70% of School Budget

Group	LEA Budget					
Огоир	HeadCount	Amount	% of Salary			
Aides	62.60	\$ 1,499,892	4%			
Cust/Maintenance	31.00	\$ 1,601,801	4%			
Non Union	39.00	\$ 3,409,455	9%			
Nurses	9.00	\$ 597,231	2%			
Secretaries	17.00	\$ 743,968	2%			
Teachers	284.10	\$24,674,835	68%			
Union Admin	6.00	\$ 723,277	2%			
Part Time/Overtime/Hourly	~500~	\$ 3,021,489	8%			
Totals	948.70	\$36,271,948				

FY22 School Department Budget

CAPITAL OUTLAY - 2% of School Budget

Priority: Ryan Roof

Solution: Roof Coating Process similar to project completed at Heath Brook recently. HB has netted successful results, reporting no leaks since installation (2-3 years) Rationale:

- Roof is close to end of life
- Experiencing leaking
- · Improvements in this roof repair method
 - 20 year warranty vs 10 years on HB project
 - This is close to what is offered on a brand new roof

School	10 Ye	ar Fix	20 Yea	r Fix	30 Year Fix		
	Total Cost/Y		Total	Cost/YR	Total	Cost/YR	
			\$ 1,131,500		\$ 2,900,000	\$ 96,667	
Ryan	\$ 595,000	\$ 59,500	\$ 895,000	\$ 44,750	\$ 2,250,000	\$ 75,000	

Capital Projects Completed List FY18-FY21

2017-2018

Center School	Technology	Computer Upgrades
Dewing	Technology	Visitor Security System
Dewing		Classroom Abatement - B-9
Dewing		Blinds/Curtains for all classrooms
Dewing		Fix Parking Lot
Dewing		New Fire Alarm System
Dewing	Technology	
Districtwide	Bldg & Maint	Maintenance Lift
Districtwide	Bldg & Maint	Bobcat for District
Districtwide	Bldg & Maint	2 Maintenance Utility Vans
Districtwide	Bldg & Maint	New Dump Truck
Districtwide	Cafeteria	Refrigerated Van
Districtwide	Grounds	Roof Repair on Maintenance Garage
Districtwide	Technology	
Districtwide	Technology	Server Upgrades
Districtwide	Technology	Network Switches
Heath Brook	Bldg & Maint	Visitor Security System
Heath Brook		New Fire Alarm Panel
Heath Brook	Bldg & Maint	Scape and Paint Soffit and Facia
North Street	Bldg & Maint	Visitor Security System
North Street	Bldg & Maint	Heat Exchanger
North Street	Bldg & Maint	Replace Tile Flooring in Main Hallway
North Street	Bldg & Maint	
Ryan	Cafeteria	Digital Menu Board
Ryan	Technology	Replace Computer Lab computers
Ryan	Technology	Laptops for Teachers
Ryan	Technology	Complete 1 to 1 devices
TMHS	Technology	Virtual High Cart - 15" Chromebooks
TMHS	Technology	LG1 Multi-Screen Functionality
TMHS	Technology	Mobile Devices
TMHS	Technology	Presentation Computers in Classrooms
TMHS	Technology	Upgrade Mac Cart Laptop
TMHS	Technology	Teacher Laptops (MacBook Pros)
Trahan	Bldg & Maint	Sewer Pipe Repair
Trahan		Visitor Security System
Wynn		Replace Existing Clocks
Wynn		New Curtains in Gymnasium
Wynn		Digital Menu Board
Wynn		Replace Computer Lab computers
Wynn		Complete 1 to 1 devices

2018-2019

Center School	Bldg & Maint	Carpet replace
Dewing	Bldg & Maint	New Heating Controls
Dewing		Replace rug in Tchr Room
Dewing	Bldg & Maint	Replace Exterior Doors
Dewing	Technology	AV System Upgrade Caf
Dewing	Technology	
Districtwide	Cafeteria	Cres-Cure Insulated Holding Cabinet
Districtwide	Cafeteria	Dual Sided Milk Chests (5)
Districtwide	Security	A-Phone monitor upgrade
Districtwide	Technology	100-200 Chromebooks
Districtwide		Upgrades to Switches
Districtwide		App to support website
Heath Brook		Upgrade Heating Controls
Heath Brook		Roof Coating
Heath Brook		Landscape Update
Heath Brook		Cafeteria Shades
Heath Brook		Replace Exterior Doors
Heath Brook		Boiler Replace
Heath Brook		Heat Pump Replace
Heath Brook		Domestic Hot Water NEW
Heath Brook		Boiler room plumbing
Heath Brook		AV System Upgrade Caf
Heath Brook		Cleartouch install for STEAM Labs
North Street		New Fire Alarm System
North Street		Paint & New lights in Hallways
North Street	Security	Update vestibule
North Street	Technology	100
North Street	Technology	Cart of Chromebooks
North Street		AV System Upgrade Caf
North Street		Cleartouch Install for STEAM Labs
Ryan	Bldg & Maint	Carpeting in Main Office
Ryan	Bldg & Maint	Lights for Parking Lot
Ryan		Replace clocks
Ryan	Bldg & Maint	BMS Server
Ryan	Technology	AV System Upgrade Caf
TMHS		Security Vestibule
TMHS		Storage shed at Strong Field
TMHS		Tennis Courts added seating
TMHS		Drainage Basin Repair
TIMHS		Water Bottle Refill Stations
Trahon		Celing Fans in Cafe
Trahan		Cleartouch install for STEAM Labs
Wynn		New Heating Controls
Wynn		Update intruder Alarm
Wynn	Bldg & Maint	Roof Repairs
Wynn	Security	New Upgraded Security System
Wynn	Technology	Laptops for Teachers

2019-2020

Dewing	Bldg & Maint	Landscape Update
Dewing	Bldg & Maint	Upgrade Electrical System
Dewing		Replace exterior stair rallings
Dewing	FF&E	Create STEM/Maker Space
Dewing	Technology	Upgrades to Security & Access
Dewing		Stand Alone Water Heater
Districtwide	Technology	Upgrades to technology infrastructure
Heath Brook		New Cafeteria Floor
Heath Brook	FF&E	Create STEM/Maker Space
Heath Brook	Technology	Upgrades to Security & Access
Heath Brook		Upgraded Classroom Computers
Heath Brook		Paint Hallways
Ryan	Bldg & Maint	Replace Glycol in heating syst
Ryan		Upgrades to Security & Access
TMHS		Added storage container
TMHS	Bldg & Maint	Upgraded TV Studio
TMHS	Bldg & Maint	Protective netting at Track
TMHS	Bldg & Maint	Replaced Stage Floor
TMHS	Bldg & Maint	Upgraded Auditorium Lighting to LED
TMHS		Project Adventure Course
TMHS	Bldg & Maint	Created overflow parking area (GRAD)
Trahan		Update Vestibule
Trahan	Bldg & Maint	Restaurant Fans
Wynn	Bldg & Maint	Water Bottle Refill Stations
Wynn		Heating system upgrade
Wynn	Bldg & Maint	
Wynn	Technology	Upgrades to Security & Access
Wynn		Replace ALL Chromebooks

2020-2021

Dewing	Bldg & Maint	Repaired paving near Kindergarten Area
Dewing		Installed Water Bottle Filling Stations
Districtwide		Maintenance Dept Transition Space
Districtwide	Technology	Weather Bug Upgrade
Districtwide	Technology	Replace remaining old cable (erate eligible)
Districtwide		Air purifiers for all classroom spaces K-8
Districtwide	Bldg & Maint	Redesigned Nurses Rooms to meet COVID requirements
Districtwide	Bldg & Maint	Enhanced cleaning on univents & AHS
Heath Brook		LED lighting upgrade - 80% of building
North Street		Installed Water Bottle Filling Stations
Ryan	Bldg & Maint	Vestibule
TIMHS	Bldg & Maint	Upgrade filters to MERV - 13
Wynn	Technology	Replace intrusion alarm
Wynn	Bldg & Maint	Vestibule
Wynn	Bldg & Maint	First floor - LVT??
Wynn	Bldg & Maint	Installed Water Bottle Filling Stations

FY22 School Department Budget Workshop Grant Funding Available FY21

Code	<u>Grant</u>	FY	Purpose	Gr	ant Total	Amo	unt Used	В	alance
102	CvRF School Reopening	2021	COVID Related Expenses	\$	742,950	_	_	Ś	742,950
113	ESSER	2021	COVID Related Expenses	\$	280,897	\$	_	\$	280,89
140	Title IIA	2019		\$	74,369	\$	74,369	\$	200,00
140	Title IIA	2020	Educator Improvement	\$	78,007	\$	19,209	\$	58,798
140	Title IIA	2021	Educator Improvement	\$	80,799	\$	_	\$	80,799
240	IDEA Spec Ed	2020	Special Ed Improvement	\$	837,836	\$	771,681	\$	66,155
240	IDEA Spec Ed	2021	Special Ed Improvement	\$	862,942	\$	259,309	\$	603,633
262	Early Childhood	2020	Pre School Spec Ed Quality	\$	25,197	\$	9,037	\$	16,160
262	Early Childhood	2021	Pre School Spec Ed Quality	\$	25,362	\$	150	\$	25,212
298	Spec Ed Program Imp	2021	Special Ed Improvement	\$	3,484	\$		\$	3,484
305	Title I	2020	Student Support	\$	341,489	\$	304,163	\$	37,326
305	Title I	2021	Student Support	\$	375,543	\$	111,104	\$	264,439
309	Title IV	2020	Wynn and HS Summer School Credit Recovery and After School academic support	\$	10,000	154	8,431	\$	1,569
309	09 Title IV 2021		Wynn and HS Summer School Credit Recovery and After School academic support	\$	24,871	\$	77	\$	24,794
645	21st CCLC	2020	Dewing Out of School Time	\$	175,000	\$	118,403	\$	63,636
645	21st CCLC	2021	Dewing Out of School Time	\$		\$	8,067	\$	166,933
114/133	Summer and Vacation Program Learning Grant	2021	Wynn and High School Summer School Credit Recovery	\$	12,000		12,000	\$	-
151	Integrating SEL	2021	Integrating SEL into Learning	\$	20,000	\$	1,225	\$	18,775

FY22 School Department Budget Workshop NEXT STEPS

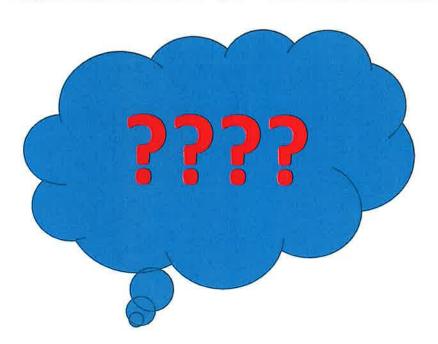
Continued Discussions with Building Principals, Department Heads, Elected Officials, Town Officials, teachers, parents, students and community members, to refine and react to ever changing needs.

As needs and/or resources change, the School Department will be refining our PROJECT LIST, which represents a snapshot in time of the current needs in the district. This list is constantly being updated and analyzed for the best use of available and appropriate resources.

This process will continue from now through May Town Meeting and may (in fact is likely to) produce some movement within our overall budget

FY22 School Department Budget Workshop

Questions or Comments



Recognition and/or Presentations

Tewksbury School Committee - January 13, 2021

<u>RECOGNITIONS</u>

2020 John & Abigail Adams Scholarship Recipients

Hailey Arsenault **Justin Flynn** Kaitlyn Oates Soponwit Azzalina Victoria Franklin Makayla Paige Mihir Bagul **Hailey Furilla** Kunal Pal Caesar Barboa **Trinity Gustin Emily Parr** Nabil Barkallah **Abigail Hayes** Alexis Polimeno Alyssa Boudreau Michelle Hinkle **Patrick Powers** Thomas Branchaud Nicholas Johnston True Rappold Jaime Burns Sean Kaiser Makenna Rosberg Isabelle Carleton Cindy Lai Ryan Rosenberg **Emily Cashell** Richard Lavargna Kristina Russell **Zachary Connolly Daniel Lightfoot** Sabtari Sabir Michael Cronin Abigail MacAllister **Erin Sands** Mackenzie Dawson Kaitlin MacDonald Jessica Satterfield Iris Diaz-Archilla Robert Manson **Domenic Valway** Cole Duffett **Matthew Martins Abigail Varghese** Michael Duggan Elias Melki Elaina Walazek Caitlyn Finnegan Elizabeth Miller **Maddison Wheeler** Juliana Fisher Conor Movnihan Samuel White **Ethan Fleming Derek Munroe** Rvan Zackular

Shayne O'Neil

2020 Boston Herald All Scholastic

Makayla Paige - Girls Cross Country

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS Tewksbury, Massachusetts

Date 12/10/2020

I move the School Department Payroll for the period ending to be approved and certified in the amounts and categories as shown for a total amount of \$1,372,847.50

<u>GRANTS</u>

\$26,023.24	2019-2020	Special Ed 240 Grant
\$12,033.40	2019-2020	Title I Grant
\$792.24	2019-2020	Title II Grant
	2019-2020	Title IV Grant
	2019-2020	Early Childhood Grant
\$1,219.77	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$3,594.77	2020-2021	Community Services
\$1,335.57	2020-2021	Community Services Preschool Program
\$399.41	2020-2021	Adult Education Program
\$22,277.15	2020-2021	Lunch Program
\$657.59	2020-2021	Facilities
	2020-2021	Recreation
\$657.59	2020-2021	Parking Fees
\$2,045.54	2020-2021	Preschool
	2020-2021	WMS Athletic Intramural
	2020-2021	NPEN

\$71,036.27 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,301,811.23 2020-2021 School Department Account

\$1,301,811.23 SUB TOTAL - LEA FUNDS

\$1,372,847.50 TOTAL

TEWKSBURY PUBLIC SCHOOLS Tewksbury, Massachusetts

Date 12/24/2020

I move the School Department Payroll for the period ending to be approved and certified in the amounts and categories as shown for a total amount of \$1,381,799.40

GRANTS

\$27,486.80	2020-2021	Special Ed 240 Grant
\$11,084.64	2019-2020	Title I Grant
	2019-2020	Title II Grant
\$1,348.40	2019-2020	Title IV Grant
\$150.03	2020-2021	Early Childhood Grant
\$5,067.72	2020-2021	21st Century Grant
	2019-2020	Innovation Pathways Grant
	REVOLVIN	G ACCOUNTS
\$4,071.77	2020-2021	Community Services
\$1,797.75	2020-2021	Community Services Preschool Program
Ø450 44	2020 2024	-

\$452.41 2020-2021 Adult Education Program \$23,958.87 2020-2021 Lunch Program \$731.95 2020-2021 Facilities 2020-2021 Recreation \$657.59 2020-2021 Parking Fees \$2,045.54 2020-2021 Preschool

2020-2021 WMS Athletic Intramural

2020-2021 NPEN

\$78,853.47 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,302,945.93 2020-2021 School Department Account

\$1,302,945.93 SUB TOTAL - LEA FUNDS

\$1,381,799.40 TOTAL

TEWKSBURY PUBLIC SCHOOLS Tewksbury, Massachusetts

Date 1/7/2021

I move the School Department Payroll for the period ending to be approved and certified in the amounts and categories as shown for a total amount of \$1,334,764.89

GRANTS

\$27,530.43	2019-2020 Special Ed 240 Grant
\$9,788.58	2019-2020 Title I Grant
\$6,965.11	2019-2020 Title II Grant
	2019-2020 Title IV Grant
	2019-2020 Early Childhood Grant
	2019-2020 21st Century Grant
\$1,225.00	2020-2021 SEL Learning Grant

REVOLVING ACCOUNTS

2020-2021	Community Services
	Community Services Preschool Program
	Adult Education Program
2020-2021	Lunch Program
2020-2021	Facilities
2020-2021	Recreation
2020-2021	Parking Fees
2020-2021	Preschool
2020-2021	WMS Athletic Intramural
2020-2021	NPEN
	2020-2021 2020-2021 2020-2021 2020-2021 2020-2021 2020-2021 2020-2021

\$74,977.39 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,259,787.50 2020-2021 School Department Account

\$1,259,787.50 SUB TOTAL - LEA FUNDS

\$1,334,764.89 TOTAL

Superintendent/ Staff/School Committee Reports

Consent Agenda

21ST CENTURY COMMUNITY LEARNING CENTERS HELP FAMILIES DURING THE PANDEMIC



WHAT ARE 21CCLCs?



The Nita M. Lowey 21st Community Learning Center programs (21CCLCs), funded by the Federal Department of Education, supplement school-day learning by offering academic enrichment opportunities and family services, particularly for students who attend high-poverty and low-performing schools.

Massachusetts 21CCLCs provide well-rounded, interactive, relevant, and engaging teaching and learning that meets the specific academic, social and emotional learning, and developmental needs of students.



SUPPORT DURING DISTANCE LEARNING

During the quick transition to distance learning amid the pandemic, 21CCLCs maintained their focus on student success and wellbeing, while responding to the immediate needs of students and families.

IN MASSACHUSETTS...

21CCLCs THAT WERE ABLE TO STAY OPEN DURING THE PANDEMIC OFFERED SERVICES TO **5,000** STUDENTS IN THE FOLLOWING WAYS:





REMOTE LEARNING

Offered remote learning and activities for 99% of students.

SEL SKILLS

Offered social and emotional learning support to 76% of students



ACADEMIC HELP

Offered academic support to 72% of students.



HOME LEARNING

Offered home learning kits and resources to 74% of students and families.



FAMILY ENGAGEMENT AND SUPPORT

Offered family engagement and support activities such as food assistance or community-based support to 85% of students.



STAFF PLANNING/ PROFESSIONAL DEVELOPMENT

The majority of programs engaged in planning for summer programs and staff professional development

NIOST
National Institute on
Out-of-School Time



Source. Duta was collected as part if grant reporting but thesi during Moran Tune 2020 from 51 school as that's across Mossachusetts. Parcercogis are bosed on about 5,000 students serve a by 2,000,00 that were able to stay

IMPORTANT MA DPH Mandate: K-12 Students Required to Get Influenza Vaccine

January 7, 2021

Dear Parents and Guardians,

Please be reminded that the Massachusetts Department of Public Health (MA DPH) requires students in grades K-12 to have the Influenza Vaccine as part of their required immunizations to attend public schools (as noted in MGL c.76, 15 and 105 CMR 220.00). This is a new state requirement under the MA General Laws and that all MA public schools need to abide by. For your convenience, here is the link to this updated table of MA State-required immunizations, by grade level for the 20-21 school year: www.mass.gov/doc/immunization-requirements-for-school-entry-0/download.

Please note that the previous deadline of Dec. 31, 2020 (for the flu vaccination only) has been extended until <u>February 28, 2021</u>. We realize that this new mandate might leave you with some questions. Below are some of the frequently asked questions and follow-up answers we have fielded at our schools.

If I have questions about the flu vaccine itself, who should I talk to?

 Please contact your primary care physician, your school nurse, or reach out to a local pharmacist.

Where can I get the flu vaccine for my child?

Please contact your primary care physician or your local CVS or Walgreens.

What if our religion or my child's documented underlying medical condition prohibits my child from receiving the flu vaccine?

 Please contact your school nurse to get you the proper exemption verification documents if applicable.

If I choose not to have my child vaccinated, now what?

- In-person learning at school will no longer be an option for your child after February 28, 2021.
- After-school extracurricular and/or athletic activities that meet in-person will no longer be an option for your child after February 28, 2021.

We appreciate that many or you have already satisfied and verified your child's influenza vaccination with us. We will reach out to notify parents/guardians of students who our records show that they have not received the flu vaccination yet. If you have not had your child vaccinated and/or have not sent us verification of your child's influenza vaccine, please do so as soon as possible and by February 28, 2021.

Thank you and be well.

Massachusetts School Immunization Requirements 2020-2021§

Massachusetts school immunization requirements are created under authority of <u>105 CMR 220.000</u> Immunization of Students Before Admission to School

Requirements apply to all students including individuals from another country attending or visiting classes or educational programs as part of an academic visitation or exchange program. Requirements apply to all students, even if over 18 years of age.

Childcare/Preschool 11

Attendees <2 years should be immunized for their age according to the <u>ACIP Recommended Immunization Schedule</u>. Requirements listed in the table below apply to all attendees ≥2 years. These requirements also apply to children in preschool classes called KO or K1.

3	
Hib	1-4 doses; the number of doses is determined by vaccine product and age the series begins
DTaP	4 doses
Polio	3 doses
Hepatitis B	3 doses; laboratory evidence of immunity acceptable
MMR	1 dose; must be given on or after the 1^{st} birthday; laboratory evidence of immunity acceptable
Varicella	1 dose; must be given on or after the 1 st birthday; a reliable history of chickenpox* or laboratory evidence of immunity acceptable

NEW - Influenza Requirement

Influenza



1	L dose; seasonal influenza vaccine for the current flu season (July-June) must be received
a	annually for anyone 6 months of age or older by December 31st. For school year 2020-2021,
S	seasonal influenza vaccine must be received for anyone 6 months of age or older by February
2	28, 2021. New students entering before March 31st must have received a dose of vaccine for the
C	current flu season for entry.
[Depending on the child's flu vaccination history, ACIP may recommend a second dose of flu
	vaccine in the same season. In these cases, the second dose is recommended but is not

§ Address questions about enforcement with your legal counsel.

- ¶ Meningococcal vaccine requirements (see Grades 7-10 and 11-12) also apply to residential students in Grades Pre-K through 8 if the school combines these grades in the same school as students in Grades 9-12.
- †Medical exemptions (statement from a physician stating that a vaccine is medically contraindicated for a student) must be renewed annually at the start of the school year and religious exemptions (statement from a student, or parent/guardian if the student is <18 years of age, stating that a vaccine is against sincerely held religious beliefs) should be renewed annually at the start of the school year.
- *A reliable history of chickenpox includes a diagnosis of chickenpox, or interpretation of parent/guardian description of chickenpox, by a physician, nurse practitioner, physician assistant, or designee.

See following pages for Grades K-6, 7-10, Grades 11-12, and College (Postsecondary Institutions)

Massachusetts School Immunization Requirements 2020-2021§

Grades Kindergarten – 6 ¶†

In ungraded classrooms, Kindergarten requirements apply to all students ≥5 years.

DTaP	5 doses; 4 doses are acceptable if the fourth dose is given on or after the 4 th birthday. DT is only acceptable with a letter stating a medical contraindication to DTaP
Polio	4 doses; fourth dose must be given on or after the 4^{th} birthday and ≥ 6 months after the previous dose, or a fifth dose is required. 3 doses are acceptable if the third dose is given on or after the 4^{th} birthday and ≥ 6 months after the previous dose
Hepatitis B	3 doses; laboratory evidence of immunity acceptable
MMR	2 doses; first dose must be given on or after the 1 st birthday and second dose must be given ≥28 days after first dose; laboratory evidence of immunity acceptable
Varicella	2 doses; first dose must be given on or after the 1 st birthday and second dose must be given ≥28 days after first dose; a reliable history of chickenpox* or laboratory evidence of immunity acceptable

NEW - Influenza Requirement

Influenza



1 dose; seasonal influenza vaccine for the current flu season (July-June) must be received annually by December 31st. For school year 2020-2021, seasonal influenza vaccine must be received by February 28, 2021. New students entering before March 31st must have received a dose of vaccine for the current flu season for entry.

Depending on the child's flu vaccination history, ACIP may recommend a second dose of flu vaccine in the same season. In these cases, the second dose is recommended but is not required for school entry.

§ Address questions about enforcement with your legal counsel. School requirements are enforced at the local level.

¶ Meningococcal vaccine requirements (see Grades 7-10 and 11-12) also apply to residential students in Grades Pre-K through 8 if the school combines these grades in the same school as students in Grades 9-12.

†Medical exemptions (statement from a physician stating that a vaccine is medically contraindicated for a student) must be renewed annually at the start of the school year and religious exemptions (statement from a student, or parent/guardian if the student is <18 years of age, stating that a vaccine is against sincerely held religious beliefs) should be renewed annually at the start of the school year.

* A reliable history of chickenpox includes a diagnosis of chickenpox, or interpretation of parent/guardian description of chickenpox, by a physician, nurse practitioner, physician assistant, or designee.

See following pages for Grades 7-10, Grades 11-12, and College (Postsecondary Institutions)

Massachusetts School Immunization Requirements 2020-2021§

Requirements apply to all students including individuals from another country attending or visiting classes or educational programs as part of an academic visitation or exchange program. Requirements apply to all students, even if over 18 years of age.

Grades 7 - 12†

In ungraded classrooms, Grade 7 requirements apply to all students ≥12 years.

Tdap	1 dose; and history of DTaP primary series or age appropriate catch-up vaccination. Tdap given at ≥7 years may be counted, but a dose at age 11-12 is recommended if Tdap was given earlier as part of a catch-up schedule. Td or Tdap should be given if it has been ≥10 years since last Tdap
Polio	4 doses; fourth dose must be given on or after the 4^{th} birthday and ≥ 6 months after the previous dose, or a fifth dose is required. 3 doses are acceptable if the third dose is given on or after the 4^{th} birthday and ≥ 6 months after the previous dose
Hepatitis B	3 doses; laboratory evidence of immunity acceptable. 2 doses of Heplisav-B given on or after 18 years of age are acceptable
MMR	2 doses; first dose must be given on or after the 1 st birthday and second dose must be given ≥28 days after first dose; laboratory evidence of immunity acceptable
Varicella	2 doses; first dose must be given on or after the 1 st birthday and second dose must be given ≥28 days after first dose; a reliable history of chickenpox* or laboratory evidence of immunity acceptable

NEW - Influenza Requirement

Influenza

Grade 7

Grade 11[‡]

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> N

1 dose; seasonal influenza vaccine for the current flu season (July-June) must be received
annually by December 31st. For school year 2020-2021, seasonal influenza vaccine must be
received by February 28, 20201. New students entering before March 31st must have received a
dose of vaccine for the current flu season for entry.

NEW - Meningococcal Requirements



1 dose ; 1 dose MenACWY (formerly MCV4) required. Meningococcal B vaccine is not required and does not meet this requirement.
2 doses; second dose MenACWY (formerly MCV4) must be given on or after the 16th birthday and ≥ 8 weeks after the previous dose. 1 dose is acceptable if it was given on or after the 16th birthday. Meningococcal B vaccine is not required and does not meet this requirement

Meningococcal Vaccine Phase-In Schedule

	2020-2021	2021-2022	2022-2023	2023-2024		
1 Dose MenACWY	Grade 7	Grades 7-8	Grades 7-9	Grades 7-10		
2 Doses MenACWY	Grade 11	Grades 11-12	Grades 11-12	Grades 11-12		

[§] Address questions about enforcement with your legal counsel. School requirements are enforced at the local level.

[†]Medical exemptions (statement from a physician stating that a vaccine is medically contraindicated for a student) must be renewed annually at the start of the school year and religious exemptions (statement from a student, or parent/guardian if the student is <18 years of age, stating that a vaccine is against sincerely held religious beliefs) should be renewed annually at the start of the school year.

^{*} A reliable history of chickenpox includes a diagnosis of chickenpox, or interpretation of parent/guardian description of chickenpox, by a physician, nurse practitioner, physician assistant, or designee.

[‡] Students who are 15 years old in grade 11 are in compliance until they turn 16 years old.

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS	
NORTH ST					120	146	1									266	
A					39	51											
В					40	50											
С С					8	12		1	7								
RLA					33	33				1				1	-		
TRAHAN					117	128					1				1	245	
А					51	50									1		10
в					48	64					1	1		1	1		11
С					0	0				1				1			
RLA					18	14				Ì			Ť			1	20 200 H
DEWING	82	163	131	139				Ï			İ					515	
A	15	56	aa	58							Ť	1	1	1	†	100	47
8	13	59	55	45									1		†		17
С	36	5	5	6					1		1	-	1		 		17
RLA	18	43	27	30					1		†		-				5
HEATH BROOK	29	91	114	104										-	†	338	11
A	14	41	43	34								i				330	
В	15	30	41	43								-	1				13
c		2	13	13						1	1	1	-	-	-		12
RLA		18	17	14						1	1	1	1				2
RYAN							234	246	Ì							480	4
A							84	98				ĺ	1	-		400	40
8						21111-02-11-2-0	99	90				1	1	ļ			18:
С С							7	3				1					18!
RLA							44	55									9:
WYNN MIDDLE									263	252	Ì				İ	515	9:
A	Management Andrews (1924)								121	87							000
В.									89	111							208
C								}	0	5							
RLA									53	49							102
HIGH SCHOOL (HS)											192	193	231	209	10	835	102
Α									7		88	64	83	87	0		322
В,											73	79	85	83	0		320
C											2	5	2	1	9		19
RLA											29	45	61	38	1	1	
PreSchool @ HS	12															12	174
Α	7																
13	5																
TOTALS	123	254	245	243	237	274	234	246	263	252	192	193	231	209	10	3206	3206
ABC	105	193	201	199	186	227	190	191	210	203	163	148	170	171	9		2566
RLA	18	61	44	44	51	47	44	55	53	49	29	45	61	38	1		640
	PK	K		_													
	FN	N.	1	2	3	4	5	6	7	8	9	10	11	12	PG		

Old Business

Attendance	School	Group	Title	Where						
Who Will Take Attendance	Everyone	District	FERPA: Student data Privacy Activity	TPS PD Google Classroon						
PLC Facilitator	Grades 5-12 Gen. Ed.	All Dept.s	Time for Dept. Curriculum Planning (Otus or Other)	TPS PD Google Classroom						
PLC Facilitator	Grades 5-12 Gen. Ed.	All PLC's	Time for Dept. Curriculum Planning (Otus or Other)	TPS PD Google Classroom						
PLC Facilitator	Grades 5-12 Gen. Ed.	All PLC's	Time for Dept. Curriculum Planning (Otus or Other)	TPS PD Google Classroom						
PLC Facilitator	Grades K-4 Gen. Ed.	All PLC's	Time for Dept. Curriculum Planning (Otus or Other)	TPS PD Google Classroom						
Terry Gerrish	K-4	K-4 Gen. Ed. & Rdg.	Leading with Reading: Culturally Responsive Literature	TPS PD Google Classroom						
Jodi Higgins	K-4 Specialists	Job alikes	Time for Dept. Curriculum Planning (Otus or Other)	TPS PD Google Classroom						
Karen Hodgson	ELL	ELL	Access Test Planning	Via Zoom: KHodgson						
Candace Tharrett	PK-12 DLC Teachers	All	DLC Curriculum Planning	TPS PD Google Classroom						
Candace Tharrett	BCBA	All	Beh. Support Planning & Guidelines	TPS PD Google Classroom						
Kelly Constantino	Nurses	All	Self Care &/or Nurse.com	TPS PD Google Classroom						
Rick Pelletier	Delta-T & (TPS Aides Optional)	All	Disability Training w/ West Ed.	TPS PD Google Classroom						
Lynn Noyes	Sp. Ed. Option (MSNT, SLP & CM's)	MSNT's, SLP & CM's and Anyone welcomed	"Curing Dyslexia: What is Possible?"	TPS PD Google Classroom						
Karen Baker- O'Brien	SEL Options	Anyone- welcomed	"Self Care is Not Canceled": Participants in this workshop will learn how to best practice self-care as we navigate our new normal.	Canceled Did not meet- minimum enrollment (25)						
Alexis Bosworth	Dewing PK	All	Remote PK Curriculum Planning	Canceled						
Jenn Merrill	OT/PT	All	CPR Renewal	Canceled						
	Key									
		Everyone does this activity for the first 30 minutes of PD session								
		These are options anyone can doplease check with your Dept./PLC/Principal if needed.								



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000 TTY: N.E.T. Relay 1-800-439-2370

MEMORANDUM

To: Superintendents, Charter School Leaders, Collaborative Directors, and Leaders of

Approved Special Education Schools

From: Jeffrey C. Riley, Commissioner

Date: January 5, 2021

Subject: 2021 Assessment and Accountability Update

As students return to classes this week, the Department of Elementary and Secondary Education (Department) remains committed to supporting school and district leaders who are managing the challenges of teaching and learning during the pandemic. The return from winter break marks the start of testing windows for federal and state-mandated student assessments. Administering these assessments, including the Massachusetts Comprehensive Assessment System (MCAS) and the ACCESS language proficiency test for English learners, can be logistically complex even in ordinary times. Administering these assessments this year is understandably a concern for local communities.

The sudden shift to remote learning last spring, and the continuation of hybrid/remote learning this school year has likely led to significant learning loss for students around the country. The extent of the learning loss in the Commonwealth is not yet known.

The Department continues to believe the MCAS test is a crucial diagnostic tool to promote student success and educational equity and we remain committed to administering the assessment this spring, while recognizing the need for adjustments and flexibility.

A national study released last month by McKinsey & Co. estimates the shift to remote learning in spring 2020 set back all students' academic progress by months. The study predicts learning losses will escalate as students remain in remote/hybrid models this academic year. The magnitude of this potential impact demands that we accurately and fairly assess the level of student learning this school year.

The MCAS tests will give Massachusetts educators and families critical insight into academic losses that need to be addressed this spring and summer, and data on which students and districts have been most impacted by the disruptions in schooling. Administering the MCAS will make it possible to reliably assess students' progress in relation to curriculum standards.

Besides serving this essential diagnostic purpose, the high school MCAS also affirms that students are prepared for college and careers, in addition to providing access to college

scholarships.

The Department will take the following steps to modify testing this spring:

- Modify the Competency Determination for the Class of 2021: The make-up MCAS administration window for 12th graders scheduled to open on January 14th will be postponed. I will recommend to the Board of Elementary and Secondary Education (Board) that the competency determination (CD) requirement be modified in English language arts and mathematics for students in the Class of 2021 who have not yet earned their CD.1 The recommended modification would allow students to receive their CD by passing an approved course and demonstrating competency in that subject in lieu of a qualifying MCAS score. Seniors who still want to take the tests may take them later this school year. Members of the class of 2021 will have opportunities to receive additional academic support this spring and summer.
- Shortened MCAS testing time for Grades 3-8: The Department will significantly reduce testing time for students in grades 3-8 through a session sampling approach, in which each student will take only a portion of each MCAS assessment in each subject. This modified MCAS administration will preserve the validity and reliability of the test at the school, district, and state levels. When combined with other data points, this approach will provide meaningful diagnostic data at the individual student level.
- Accountability relief: I will not name or recommend to the Board any new underperforming or chronically underperforming districts or schools in the upcoming school year. The Department will also consider any available flexibilities provided by the U.S. Department of Education.
- Extending ACCESS testing window: ACCESS testing for English language proficiency is key to strengthening education programs for English learners. As previously announced, the Department is extending the testing window for ACCESS, which normally concludes in February, until May 20, 2021.
- MCAS Biology test: The Department has provided school districts flexibility on scheduling the high school biology MCAS test. Schools may offer the biology MCAS to first-time 9th graders in June, instead of or in addition to offering it in February.

These testing flexibilities announced today are one part of the Department's broader goals to support districts and schools in the second half of the current school year, during the summer, and into next school year. In the coming weeks, the Department will release additional information, including preliminary plans and resources to support districts and schools in addressing student learning loss.

###

¹ In spring 2020, the Board modified the science CD requirement for the classes of 2020-2023.

New Business



Sa

2 9

16

23 30

1

8 15

22

29

(40 days)



2021-2022 School Calendar

	August 2021										
Su	M	Tu	W	Th	F	Sa					
1	2	3	4	5	6	7					
8	9	10	11	12	13	14					
15	16	17	18	19	20	21					
22	23	24	25	26	27	28					
29	30	31									

(0 day)	Student	Days
---------	---------	------

September 2021									
Su	M	Tu	W	Th	F	Sa			
			1	2	3	4			
5	6	7	8	9	10	11			
12	13	14	15	16	17	18			
19	20	21	22	23	24	25			
26	27	28	29	30					
20 Stu	dent day	s)			(20 days	5)			

		Ucto	ber	202
Su	M	Tu	W	Th
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
	(20 Stud	ent days)	

November 2021									
Su	M	Su M	Tu	W	Th	F	Sa		
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30							
(18 Stu	dent day	s)			(58 day)	s)			

(18 Student days	1
(10 Oldudall days	

M	Tu	W	Th	F	Sa					
		1	2	3	4					
6	7	8	9	10	11					
13	14	15	16	17	18					
20	21	22	23	24	25					
27	28	29	30	31						
֡	M 6 13	M Tu 6 7 13 14 20 21	M Tu W 1 6 7 8 13 14 15 20 21 22	M Tu W Th 1 2 6 7 8 9 13 14 15 16 20 21 22 23	1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24					

January 2022									
Su	M	Tu	W	Th	F	Sa			
						1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31								
	(20 Stud	ent days)		(95 days	3)			

February 2022									
Su	M	M Tu W Ti	Th	F	Sa				
		1	2	3	4	5			
6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28								
15 Stu	dent day	s)			(110 da	vs)			

(15 Student days)

		ividi	O11 <u>-</u>	ULL		
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
22 Stud	lent days)			(132 da)	vs)

March 2022

April 2022									
Su	M	Tu	W	Th	F	Sa			
					1	2			
3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
15 Stu	dent day	s)			(147 da)	vs)			

		Ma	ay 20)22		F vil
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
	(21 Stud	ient days)		(168 da)	ys)

(21 Student days)

			022		
M	Tu	W	Th	F	Sa
		1	2	3	4
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30		
	6 13 20	6 7 13 14 20 21 27 28	1 1 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 2 6 7 8 9 13 14 15 16 20 21 22 23 27 28 29 30	1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30

June 2022						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
(17 Student days) (185 to date)						

SCHOOLS CLOSED	
<u></u>	
NO SCHOOL - PROFESSIONA	ı

FIRST DAY ALL STUDENTS

LAST DAY OF SCHOOL - HALF DAY (Includes 5 snow/emergency days)

DEVELOPMENT DAY (TBD)

TEACHER WORKSHOP- EARLY DISMISSAL - HALF DAY (TBD)

EARLY DISMISSAL - HALF DAY

Aug 30 - Aug 31 Professional Development Days Sep 1 First Day of School for Students Dec 24-Dec 31 **December Recess**

Jun 10 Half-day (*As outlined in TTA contract)

Apr 18 - 22 April Recess Jun 23 *Last Day of School (Early Dismissal) *Inc. 5 snow/emergency days

TMHS GRADUATION (TBD)

*If Good Friday falls on the Friday prior to said school vacation, the make-up day will be scheduled on the last full Friday of that school year.

TEWKSBURY SCHOOL COMMITTEE MEMBERS

Feb 21 - 25

- Keith M. Sullivan, Chairman James A. Cutelis, Vice-Chair
- ksullivan@tewksbury.k12.ma.us jcutelis@tewksbury.k12.ma.us
- John R. Stadtman, Member

February Recess

jstadtman@tewksbury.k12.ma.us

- Shannon M. Demos, Clerk sdemos@tewksbury.k12.ma.us
- Scott D. Wilson, Member
- swilson@tewksbury.k12.ma.us



MEMORANDUM

To: Tewksbury School Committee

From: Brenda Regan, Assistant Superintendent

Date: January 7, 2021

Re: 2020 Student Learning Time Survey

This is Informational Only - No Vote is Required

Based on the November Student Learning Time (SLT) Survey conducted by the Tewksbury Public Schools, the district has received approval that our Hybrid Model instructional time meets the new SLT standards set by DESE. For additional information, go to the <u>Student Learning Time Dashboard</u>.

02950000 Tewksbury December 10, 2020

Based on the data submitted in the November Student Learning Time (SLT) survey, Tewksbury is preliminarily <u>cleared</u> to meet the new SLT standards set by DESE. Per these standards,

- Remote districts must provide an average of at least 40 hours of synchronous instruction over 2 academic weeks and have no fully asynchronous days in their schedule
- Hybrid districts must provide an average of at least 35 hours of live* instruction over 2 academic weeks
- Blended districts (some combination of In-person, Hybrid, and Remote at various grade levels) must meet the regulation that corresponds with each grade level's instructional model

Please see below for additional information related to the data submitted in your November SLT Survey response. As a reminder, this data reflects your instructional model and schedule as of the week of November 2, 2020. Blank data indicates no survey response.

While this report indicates a preliminary clearance determination based on the four grades collected in the SLT survey, districts are responsible for ensuring that SLT requirements are met across all grades served for the appropriate instructional model.

Summary:

Preliminary Status:	Cleared	
Preliminary Reason:	N/A - Cleared	
Hybrid additional minutes needed per day over two weeks:	0	

Additional Detail:

Instructional Model as of November 2, 2020					
Grade 1	Grade 4	Grade 7	Grade 10	Overall Model	
Hybrid	Hybrid	Hybrid	Hybrid	Hybrid	

Live Instructional Hours as of November 2, 2020				
Grade 1	Grade 4	Grade 7	Grade 10	Average per 2 Academic Weeks
30	30	34	47	35

^{*}Live instruction is defined as the sum of in-person and remote synchronous instruction.