

# TEWKSBURY PUBLIC SCHOOLS

School Committee Meeting

Remote Meeting *via* WebEx

## Regular (Remote) Meeting #4

Wednesday, October 14, 2020 - 6:00 PM

**1. REGULAR SCHOOL COMMITTEE MEETING (Public Session) - 5:30 PM**

**2. EXECUTIVE SESSION (Non-Public Session) - 5:30 PM**

**3. ADJOURN EXECUTIVE SESSION & RECONVENE REGULAR MEETING - 6:00 pm**

**4. ANNOUNCEMENT / CALL TO ORDER**

The October 14, 2020 School Committee meeting will be televised and recorded. This is a Virtual Meeting *via* WebEx. Due to the recent Open Meeting Law policy set forth by the Governor during the current State of Emergency the meeting will be held as a virtual meeting. To participate, call in **781-565-8134**, and view live through televised cable channels, Comcast Channel 22 and Verizon Channel 34 or YouTube

**5. STUDENT REPRESENTATIVE REPORT**

Jack Stadtman, Student Council Representative: Notes From Tewksbury Memorial High School

**6. PRESENTATIONS**

None

**7. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to three (3) minutes or ten (10) if spokesperson is representing a group concern.*)

**8. APPROVAL OF MINUTES**

a. September 16, 2020 Regular Meeting (File)

**9. SUBMISSION AND PAYMENT OF BILL**

- a. Payroll Period Ending September 17, 2020 (\$1,336,898.55) (File)
- b. Payroll Period Ending October 1, 2020 (\$1,377,386.61) (File)

**10. SUPERINTENDENT & STAFF REPORT**

**11. CONSENT AGENDA (*itemized on page 3*)**

**12. COMMITTEE REPORTS**

Elementary School Building Committee  
Tewksbury Education Foundation  
Tewksbury SEPAC  
Wellness Advisory Committee

**13. POLICY CHANGES, PROPOSALS, and ADOPTION**

None

### SCHOOL COMMITTEE MEMBERS

Keith M. Sullivan, Chairperson, [ksullivan@tewksbury.k12.ma.us](mailto:ksullivan@tewksbury.k12.ma.us)

James A. Cutelis, Vice-Chairman, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us) ~ Shannon M. Demos, Clerk, [sdemos@tewksbury.k12.ma.us](mailto:sdemos@tewksbury.k12.ma.us)

John R. Stadtman, Member, [jstadtman@tewksbury.k12.ma.us](mailto:jstadtman@tewksbury.k12.ma.us) ~ Scott D. Wilson, Member, [swilson@tewksbury.k12.ma.us](mailto:swilson@tewksbury.k12.ma.us)

Superintendent of Schools Christopher J. Malone, [cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

**14. OLD BUSINESS**

- a. TMHS International Trip Update & Request (File)
- b. Enrollment - 2020 Unofficial October 1st Count (File)
- c. Professional Development / Teacher Workshop: October 7, 2020 (File)

**15. NEW BUSINESS**

- a. 2020 Summer Reading Participation (File)
- b. PSAT Exam Update
- c. SAT Exam Update
- d. FY 22 Budget Timeline Process (File)

**16. SCHOOL COMMITTEE MATTERS OF INTEREST**

**17. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

November 18, 2020; December 9, 2020

**18. FUTURE AGENDA ITEMS**

**19. ADJOURNMENT**

## **CONSENT AGENDA**

### **Correspondence**

None

### **Enrollment Update**

None

## **PERSONNEL ITEMS**

### **Co-Curricular Appendix B 2020-2021**

#### **Tewksbury Memorial High School**

Freshmen Class Co-Advisors - Kelsey Ring & Julia Baynes

### **Athletics Appendix B 2020-2021**

#### **Tewksbury Memorial High School**

Boys Associate Head Basketball Coach - Steven Boudreau

Girls JV Soccer Coach - Brooke Pacheco

Girls JV Field Hockey Coach - Christine Smith

### **New Hires**

Megan Escott, Classroom Instructional Aide, Tewksbury Memorial High School, effective October 1, 2020; Meghan Ferris, Elementary Music Teacher, Dewing Elementary School and the Trahan Elementary School, effective September 17, 2020; Diana Hanley, Classroom Instructional Aide, John Ryan Elementary School, effective October 1, 2020; Marie Hines, 1-year long-term Building-Based Teacher substitute, North Street School, effective September 17, 2020; Nora Sabillon, Classroom Aide, John Wynn Middle School, effective October 5, 2020; Jennifer Cunningham-Allard, Part-time Secretary at the Dewing Elementary School, effective September 28, 2020; Julie Geanakakis, Classroom Instructional Aide, North Street School, effective October 5, 2020

**Reappointments:** None

**Transfer:** None

**Retirements/Resignations/Terminations:** None

**Acceptance of Donations/Gifts:** Atman Press donation of two copies of *India Unveiled* to the John Wynn Middle School library from: 1) Mr. & Mrs. Ram & Mrs. Mithlesh Gupta and 2) Dr. Jagdish & Mrs. Madhu Sheth; Donation of a laptop/iPad charging cart to the North Street School from Rhonda Boudreau

**Fundraisers/Raffles:** TMHS Soccer Booster: Dine Out Nights, September 2020 through November 2020; Carwash, September 2020 through October 2020; Calendar Raffle, November 1st - 30th, 2020; Dewing/North Street PAC: Golf Ball Drop fundraiser, November 1, 2020; Wynn PAC Lyman Orchards Pie Sale Fundraiser, September 28th through October 13th, 2020; TMHS Class of 2022 fundraiser request to sell TMHS sweatshirt merchandise, November 1, 2020 through November 30, 2020.

# Executive Session

**TEWKSBURY PUBLIC SCHOOLS**

**School Committee Meeting**

**Wednesday, October 14, 2020 - 5:30 PM**  
**Executive Session #4 - Non-Public Session**  
***Remote via GoToMeeting***

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- 1. CALL TO ORDER (5:30PM)**
- 2. EXECUTIVE SESSION - Non-Public Session**  
To discuss strategy with respect to collective bargaining with employee groups and/or personnel matters. The School Committee will reconvene the School Committee meeting following the Executive Session.
- 3. ADJOURN the EXECUTIVE SESSION and RECONVENE SCHOOL COMMITTEE MEETING**

# Minutes

# Payroll

TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **9/17/2020**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,336,898.55**

**GRANTS**

\$22,576.55	2019-2020	Special Ed 240 Grant
\$11,037.02	2019-2020	Title I Grant
\$13,072.00	2019-2020	Title II Grant
	2019-2020	Title IV Grant
\$1,250.00	2019-2020	21st Century Grant
	2019-2020	Innovation Pathways Grant

**REVOLVING ACCOUNTS**

\$3,045.77	2020-2021	Community Services
	2020-2021	Community Services Preschool Program
\$338.41	2020-2021	Adult Education Program
\$22,476.96	2020-2021	Lunch Program
\$657.59	2020-2021	Facilities
	2020-2021	Recreation
\$657.59	2020-2021	Parking Fees
\$2,045.54	2020-2021	Preschool
\$1,622.00	2020-2021	TMHS Intramural Clubs
	2020-2021	WMS Athletic Intramural
	2020-2021	NPEN

**\$78,779.43 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,258,119.12	2020-2021	School Department Account
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**\$1,258,119.12 SUB TOTAL - LEA FUNDS**

**\$1,336,898.55 TOTAL**



TEWKSBURY PUBLIC SCHOOLS  
Tewksbury, Massachusetts

Date **10/1/2020**

I move the School Department Payroll for the period ending  
to be approved and certified in the amounts and categories as shown for  
a total amount of **\$1,377,386.61**

**GRANTS**

\$22,576.55	2019-2020 Special Ed 240 Grant
\$12,521.46	2019-2020 Title I Grant
\$20,196.24	2019-2020 Title II Grant
\$100.00	2019-2020 Title IV Grant
\$1,162.12	2019-2020 21st Century Grant
	2019-2020 Innovation Pathways Grant

**REVOLVING ACCOUNTS**

\$3,950.77	2020-2021 Community Services
\$3,734.57	2020-2021 Community Services Preschool Program
\$423.41	2020-2021 Adult Education Program
\$22,091.72	2020-2021 Lunch Program
\$657.59	2020-2021 Facilities
	2020-2021 Recreation
\$657.59	2020-2021 Parking Fees
\$2,045.54	2020-2021 Preschool
	2020-2021 WMS Athletic Intramural
	2020-2021 NPEN

**\$90,117.56 SUB TOTAL - NON LEA FUNDS**

**LEA FUNDS**

\$1,287,269.05	2020-2021 School Department Account
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**\$1,287,269.05 SUB TOTAL - LEA FUNDS**

**\$1,377,386.61 TOTAL**

# Superintendent/ Staff /School Committee Reports

# Consent Agenda



2104 Cherokee Avenue · Columbus, Georgia 31906-1424  
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March 19, 2020

Mr. Chris Malone, Superintendent  
Tewksbury Public Schools  
139 Pleasant Street  
Tewksbury, MA 01876

Dear Superintendent Malone,

Enclosed is a donation of 2 copies of *India Unveiled* that are multi-award-winning free resources to the middle and high school libraries in Tewksbury Public Schools.

This is purely a gift of appreciation to your school libraries and there are no stipulations or any costs to the schools whatsoever connected with this donation.

Below are the addresses of the two donors. I am sure they will appreciate a note from you.

Mr. & Mrs. Ram and Mithlesh Gupta

[Redacted address]

Dr. Jagdish and Mrs. Madhu Sheth  
The Sheth Family Foundation

[Redacted address]

Thank you for your help in distributing the books to the respective libraries in your district.

Please feel free to contact me if I can send you any other information.

Sincerely,

*Smita Turakhia*

Smita Turakhia

Celebrating Excellence



North Street Elementary School

Karen Cronin  
Principal  
133 North Street  
Tewksbury, MA 01876  
(978) 640-7875  
[kcronin@tewksbury.k12.ma.us](mailto:kcronin@tewksbury.k12.ma.us)

To: Chris Malone, Superintendent

From: Karen Cronin, Principal of North Street Elementary School

Re: Donation Approval Request for Charging Cart

Date: 9/28/20

Please accept this request to approve the donation of a laptop/iPad charging cart. We can use it at North Street to charge Chromebooks. It is a Global Industrial™ 16-Device Charging Cabinet for Chromebooks and Tablets, and is currently priced on their website for \$199.95. The Director of IT for TPS, Mr. Jason Stamp, deemed the cart compatible with our current laptops.

This donation comes from Ms. Rhonda Boudreau, a parent of a former student who has since graduated from the Tewksbury Public Schools. Ms. Boudreau can be reached at [REDACTED]

*TPS Mission Statement:*

*To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.*

## TEWKSBURY PUBLIC SCHOOLS

## Request for Fundraising

File: JJE-E

Date: 9/21/20201. Name of Organization TMHS Soccer Booster

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Dine out nights3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). N/A

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Scholarships for graduating seniors - active players on roster.5. Proposed dates of fund raising activity From Sept 2020 To November 20202-3  
Dine out  
nights6. Describe student involvement in the fund raising activity. This fundraiser is just about bringing families to Dine out / take out. Students do not have to participate unless purchasing at restaurant establishments.

7. Type of identifying credential to be used during Fund Raising Activity.

Flyers may be involved depending on restaurants.8. Is there a contract or agreement to be signed. Yes \_\_\_\_\_ No ☒9. Name of responsible individual [REDACTED]Address [REDACTED]Telephone No. ( ) [REDACTED] Signature of Applicant Patricia Meuse

(To be completed by the School Principal)

Date 9/21/201. Your request for permission to raise funds is ☒ Approved ☐ Disapproved (Circle)

2. Reason for disapproval \_\_\_\_\_

3. You are authorized to begin the activity on 25 noted herein

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: Please provide the names of participating restaurants6. Copy sent to the Office of the Superintendent of Schools. ☒ Yes ☐ No (Circle) when availablePrincipal's Signature [Signature] Date 9/21/20

TEWKSBURY PUBLIC SCHOOLS  
Request for Fundraising

File: JJE-E

Date: 9/21/2020

1. Name of Organization TMHS Soccer Booster

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

CARWASH

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). N/A

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Scholarships for graduating seniors (active player on team)

5. Proposed dates of fund raising activity From September 2020 to October 2020 (1 carwash)

6. Describe student involvement in the fund raising activity. wash cars, hold signs

to be completed w/ covid social distancing + masks (parents to supervise)

7. Type of identifying credential to be used during Fund Raising Activity. May be held @ MVP

Items needed: buckets, sponge, soap, hoses - Flyer to be used for advertising

8. Is there a contract or agreement to be signed. Yes \_\_\_\_\_ No X

9. Name of responsible individual

[Redacted]

Attachment of materials  
to be used

Address

[Redacted]

Telephone No. ( ) 617 293-0578

Signature of Applicant

[Signature]

(To be completed by the School Principal)

Date 9/21/20

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval \_\_\_\_\_

3. You are authorized to begin the activity on as noted herein

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal:

Thank you!

6. Copy sent to the Office of the Superintendent of Schools.

Yes No (Circle)

Principal's Signature

[Signature]

Date

9/21/20

## TEWKSBURY PUBLIC SCHOOLS

## Request for Fundraising

File: JJE-E

Date: 9/21/201. Name of Organization TMHS Soccer Boosters

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Calendar Raffle -

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Scholarship for graduating seniors5. Proposed dates of fund raising activity From Nov 1 To Nov 306. Describe student involvement in the fund raising activity. Selling tickets

7. Type of identifying credential to be used during Fund Raising Activity. \_\_\_\_\_

Selling tickets, Flyers.8. Is there a contract or agreement to be signed. Yes \_\_\_\_\_ No X9. Name of responsible individual Tammy MinisteriAddress [REDACTED]Telephone No. [REDACTED] Signature of Applicant Tammy Ministeri

(To be completed by the School Principal)

Date 9/21/201. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval \_\_\_\_\_

3. You are authorized to begin the activity on as noted herein

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: Thank you!6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle) YesPrincipal's Signature [Signature] Date 9/21/20



request for fundraising

Date: 9/24/20

File: JJE-E

1. Name of Organization Dewing/North Street Parent Advisory Council

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Golf Ball Drop. Numbered balls dropped from helicopter

3. School location and facilities desired (cafeteria, cafeteria, classroom, gymnasium).

Classroom ball to target wins prize.

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools) off school premises

4. Purpose of anticipated funds (To be approved by the building principal.)

All money raised goes towards North St/Dewing PAC

5. Proposed dates of fund raising activity From 11/1/20 To rain date 11/7/20

6. Describe student involvement in the fund raising activity. None. Parents will

purchase a numbered ball. Each ball a chance to win

7. Type of identifying credential to be used during Fund Raising Activity. \_\_\_\_\_

8. Is there a contract or agreement to be signed. Yes \_\_\_\_\_ No X

9. Name of responsible individual Molly Ginsburg

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

(To be completed by the School Principal)

Date 9/25/20

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval \_\_\_\_\_

3. You are authorized to begin the activity on as indicated

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: \_\_\_\_\_

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature J. Gersbach Date 9/25/20

\* Karen Cronin approval 9/29/2020  
in file.

## REQUEST FOR FUNDRAISING

Date: 9/19/20

1. Name of Organization Wynn School PAC

2. Describe in detail the method of the fundraising activity. Attach additional information if necessary. **MCM FUNDRAISING Lyman orchards Pies fundraisers. Formerly the Wynn 8th grade DC trip would host this fundraiser. With the DC trip not occurring this year, the PAC would like to host this fundraiser to keep it going as families look forward to the pies order at Thanksgiving time..Mr. Gillespe happily transitioned the Pie contact over to us. Fundraising will consist of pie orders being sold 9/28-/10/13 and will be in for pick up on 11/18. Order can be placed via order forms or on line. The PAC will receive 40% of profit. This fundraiser has been conducted by the Wyn School over the last several years and is not new.**

3 School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium) Wynn Middle school Tewksbury. Pie orders to picked up at the Wynn Cafeteria 11/18 at 1:00.

**Please attach an approved Use of Facilities Form!**

4. Purpose of anticipated funds *(To be approved by the building principal.)*. N/A

5. Proposed dates of fund raising activity *From September 28 - October 13*

6. Describe student involvement in the fund raising activity : Students will be tasked

with providing communication to their families to promote awareness to sell pies to family or friends.

7 Type of identifying credential to be used during Fund Raising Activity: The PAC will provide email communication in the weekly PAC blast announcing the fundraiser. Order forms will be sent home with students Friday 9/25.

8. Is there a contract or agreement to be signed. NO

9 Name of responsible individual Signature of Applicant: PAC Co  
Chairs: *Christine Paquette/Bridget Garabedian*

Address Wynn Middle 1 GRIFFIN WAY TEWKSBURY

Telephone No. [REDACTED]

\*\*\*\*\*

Date *9/20/20*

1. Your request for permission to raise funds is Approved ~~Disapproved~~ (Circle)

2. Reason for disapproval

3. You are authorized to begin the activity on 9/28

4 You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: *Pies must be distributed in a safe manner approved by principal - Drive-up with sign in window - PAC delivery to trunk of car.*

6. Copy sent to the Office of the Superintendent of Schools.

☒ Yes ☐ No

Principal's Signature John S. Wein Date: 9/21/20

# TEWKSBURY PUBLIC SCHOOLS

## Request for Fund Raising

Date: 10/1/20

1. Name of Organization: Class of 2022
2. Describe in detail the method of the fund raising activity. Attach additional information if necessary:

Class of 2022 is requesting to sell a TMTS sweatshirt merchandise for fundraising. This shirt will be developed and then an order sheet will be created and we will order based on request.

3. School location and facilities desired: (cafetorium, cafeteria, classroom, gymnasium).  
Please attach an approved Use of Facilities form!!

4. Purpose of anticipated funds (to be approved by the building principal).

To support class activities

5. Proposed dates of fund raising activity: from: 11/1/20 to: 11/30/20

6. Describe student involvement in the fund raising activity:

Students will assist with spreading the word about the fundraiser on facebook. Orders to be collected by class advisors and distributed by class advisors in coordination with class officers

7. Type of identifying credential to be used during fund raising activity.

Name

8. Is there a contract or agreement to be signed: Yes ☐ No ☒

9. Name of responsible individual: Maria Pilotta Christine Smith

Signature of applicant: Class Advisors Class of 2022

Address: TMTS

Telephone No.: [REDACTED]

Date: 10/2/20

1. Your request for permission to raise funds is approved/disapproved. (Circle)

2. Reason for disapproval:

3. You are authorized to begin the activity of this date: as noted

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal:

6. Copy sent to the office of the Athletic Director.

Signature: [Signature]

Date: 10/2/20

# Old Business

## **MEMORANDUM**

**To:** Tewksbury School Committee

**From:** Christopher Malone  
Superintendent of Schools

**Date:** October 14, 2020

**Re:** 2020-2021 International Travel Update & Request

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### **This Requires A Roll Call Vote**

For the consideration of the School Committee: Tewksbury Memorial High School 2020-2021 International Trip update and request.

Costa Rica - April Vacation 2021 (Postpone to 2021-2022 School Year)

Greece - February Vacation 2021 (Cancel)

British Isles - Summer 2021 (Cancel)

This requires Roll Call Vote of the School Committee.

September 28, 2020

Dear Superintendent Malone, Assistant Superintendent Regan, and Members of the Tewksbury School Committee:

Following a conversation with Mr. Bernard and Dr. Osborne, I am writing to ask that we postpone the planned 2020-2021 school trip to Costa Rica to take place during the 2021-2022 school year.

The other two previously scheduled trips (British Isles and Greece) should be cancelled as they include primarily senior students. The enrollment for the British Isles trip is only three students, two of whom are seniors. The Greece trip has eight travelers, seven of whom are seniors, and the Costa Rica trip has thirteen travelers four of whom are seniors.

It is my recommendation that we cancel the British Isles and the Greece trips because there are only two underclassmen signed up for those trips. I am proposing that we run the Costa Rica trip during the 2021-2022 school year unless, of course, the COVID-19 pandemic suggests otherwise.

I believe canceling all three trips at this point in time would be detrimental to our travel program at TMHS. There are many benefits to world travel. Many students are working on their Global Competency Certificate which requires travel in order to receive the distinction as well as making many memories and learning so much about the world outside of Massachusetts. Travel promotes learning about diversity and different cultures which is incredibly important at this time and in the current climate with the ongoing discussions about race and culture. We have worked hard to build a strong travel program for our students, and I do not want to see this opportunity missed out on for our students.

By providing the opportunity to postpone, we can keep a strong travel program and provide a much needed bright spot for our travelers. Postponing will also give parents and students time to discuss all of their options and plan accordingly.

For seniors or anyone who wishes to cancel, they have two options:

1. Reimbursement of monies minus \$500.00;
2. A voucher for all monies paid toward any of EF's travel programs including college study, Ultimate Break, Explore America, gap year, Go Ahead tours.



- a. The vouchers are transferable. For example, a parent could take their student's voucher and go on one of EF's adult trips (Go Ahead tours) OR they could transfer the voucher to a younger sibling to go on a future trip with us!
- b. Travelers will NOT be penalized if we decide to "wait and see." If we wait until December and then cancel, both options are still available (I would recommend against waiting for parent peace of mind);
- c. If the seniors take vouchers and the travel ban is lifted by the summer, EF is looking into opportunities to accommodate them. The specifics of which have yet to be communicated to us.

Again, I ask that you consider postponing the Costa Rica trip for the benefits that travel provides to our students, the Global Competency program, and the increasingly important topic of race and culture.

If you have any questions or other concerns I can help with, please feel free to email me or we can set up a Zoom meeting to discuss our options.

Best,  
Bailey Mahoney  
Spanish Teacher  
Travel Committee Coordinator

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
NORTH ST					121	147										268
TRAHAN					115	128										243
DEWING	70	165	132	142												509
HEATH BROOK	29	96	112	105												342
RYAN							230	248								478
WYNN MIDDLE									261	250						511
HIGH SCHOOL (HS)											191	192	227	209	10	829
PreSchool @ HS	12															12
TOTALS	111	261	244	247	236	275	230	248	261	250	191	192	227	209	10	3192
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			LD Trahan			North Street			John F. Ryan			John Wynn Middle		
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	S. Paradis	16	KF	A. Cameron	19	RL 3	S. Mulno	20	3	L. Carfino	17	5	R. Rogers	15	6	K. Anderson	15
RL K/1	E. Babcock	26	RL KF	C. Basteri	24	3	S. Sadler	19	3	J. Simione	17	5	R. Afrow	17	6	R. Reading	14
KF	K. Hynes	16	KF	H. Grace	20	3	A. Trevor	19	3	N. DeVincentis	19	5	B. Roberts	13	6	A. Johnson	17
KF	K. Rodgers	15	KF	T. Molea	21	3	L. Hyland	19	3	M. Groux	16	5	M. Ellis	14	6	N. Zwierek	16
KF	D. Greene	15	KF	A. Reardon	20	3	K. Valcourt	18	3	M. McGrath	16	5	B. Tuccinardi	15	6	N. Amato	17
KF	M. Campo	15	KF	A. McCarthy	19	3	J. Lane	20	RL 3	L. Zullo	36	5	C. Crenin	15	6	J. Mrozowski	14
KF	*A. Spatola		KF	S. Gilotte	20	3	*L. Perelli		3	*K. Mahoney		5	K. Magsarili	17	6	A. Nelson	16
			RL KF	M. Abbott	22							5	L. Tierney	16	6	K. Romano	17
K/1/2	*C. Griffin		K	*L. Spicer					DLC	*C. Caruso		5	K. Bruff	16	6	A. MacMullin	15
1	A. Whynot	15	1	K. Carleton	18	4	B. Clasby	19	4	T. McNeill	17	5	R. Shirkoff	17	6	R. Curley	15
1	E. Niles	15	1	S. Doherty	17	4	J. Zaroulis	19	4	T. McHenry	15	5	J. Farnham	15	6	C. Melly	16
1	M. Engelken	16	1	L. Tranonte	18	4	C. Gagne	19	4	J. Selissen	19	5	P. Shirkoff	18	6	G. Martel	15
1	C. Ventura	17	1	M. Hirle	17	4	V. O'Meara	18	RL 4	J. Lynch	33	RL 5	K. Hillson	22	RL 6	S. Boudreau	28
1	J. Price	15	1	K. Scialdone	18	4	E. Fagan	19	4	K. Conrad	15	RL 5	K. Stone	20	RL 6	E. Lindsey	28
RL 1/2	B. Decarolis	24	1	L. Cournoyer	16	4	L. Kelly	17	4	K. Russo	16	5/6	*S. Ferrara	4			
1	K. Buck	17	RL 1	N. Kalajian	28	RL 4	L. Cooper	17	4	S. Hall	16	5/6	*J. Ryan	1			
1	*R. Langlais		1	*M. Robinson		4	*J. Kelly		4	J. Viscione	16						
									4	*D. Rudeman							
									DLC	*C. Strickler							
			K/1/2	*E. Finneran													
2	D. Bowden	15	2	L. Broderick	20												
2	S. Mulloy	16	2	S. Armano	17												
2	D. Brewin	14	2	E. Daley	18												
2	J. Taggart	15	2	S. Wrobel	18												
2	T. Enos	16	2	J. Garvey	18												
2	K. Bancroft	15	2	C. Mitchell	17												
2	*S. Walsh		RL 2	M. Murray	34												
			2	*K. LaFlamme													
			K/1/2	*A. Palange													
Heath Brook-PK			LF Dewing-PK														
CSPK	L. Iannacci	29	PK	G. Silvagni	16												
			PK	J. Covino	9												
			PK	P. Young	17												
			PK	J. Milligan	15												
			PK	J. Reyes	4												
			PK	M. Smith	5												
			PK	L. Costa	4												
			CSPK														

\*Denotes Special Ed classes where students at different grade levels may exist

\*Denotes Special Ed classes where students at different grade levels may exist

School	Title	Group	Where	When	MINUTES
TMHS	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	11:10 - 2:00	170
Wynn	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	11:20 - 2:10	170
Ryan	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	11:55 - 2:45	170
NS	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	12:35 - 3:15	160
TRAHAN	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	12:35 - 3:15	160
HB	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	12:35 - 3:15	160
DEWING	Digital Stds.-Based Assessments for both Remote & In-person Students	ALL	VIRTUAL	12:35 - 3:15	160
Dewing PK	Social skills for PK students while social distancing	ALL	VIRTUAL	12:15 - 2:45	150
ELE	Digital Stds.-Based Assessments for both Remote & In-person Students		VIRTUAL	VARIES	170
Nurses	Covid Protocols and Guidelines review & <a href="https://www.nurse.com">NURSE.COM</a>	ALL	VIRTUAL	VARIES	170
Delta-T	N/A	N/A	N/A	N/A	N/A
TPS Aides	N/A	N/A	N/A	N/A	N/A

# New Business

# Tewksbury Public Schools

139 Pleasant Street  
Tewksbury, MA 01876



## MEMORANDUM

**To:** Tewksbury School Committee  
**From:** Brenda Regan, Assistant Superintendent  
**Date:** October 7, 2020  
**Re:** 2020 Summer Reading Participation Totals

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**This is Informational Only - No Vote is Required**

The attached chart represents the 2020 Summer Reading Program student participation data. This is informational only, no vote is required.

# Tewksbury Public Schools

Christopher Malone  
Superintendent (978) 640-7800  
[cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

Brenda Theriault-Regan, C.A.G.S.  
Assistant Superintendent (978) 640-7800,  
[bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)



*Celebrating Excellence*



## DISTRICT SUMMER READING TOTALS 2020-21

Total number of students in TPS: 2,980 (w/o K 2,725)

Total number of students who participated in Summer Reading: 1,667 (w/o K 1,623)

Total district participation percentage (%): Not including Kindergarten 60%

Including Kindergarten 56%

### Grade-specific information:

<u>Grade Level</u>	<u>Total # of students</u>	<u># Completed</u>	<u>Percentage (%)</u>
K	255	44	17%
1	235	89	38 %
2	230	105	46%
3	231	140	61%
4	256	110	43%
5	210	113	54%
6	238	129	54%
7	257	135	53%
8	247	149	60%
9	191	157	84%
10	193	163	85%
11	228	162	72%
12	209	171	82%

If you have any questions and/or concerns, please do not hesitate to contact me at ([bregan@tewksbury.k12.ma.us](mailto:bregan@tewksbury.k12.ma.us)).

Many thanks!

# SUMMER READING 2020-21

<i>School</i>	<i>Grade Level</i>	<i># TOTAL STUDENTS</i>	<i># STUDENTS COMPLETED</i>	<i>% STUDENTS SY 2020-21</i>	<i>% STUDENTS SY 19-20</i>	<i># NEW STUDENTS 8/28-10/1/20</i>
DEW	K	160	22	0.14	0.39	133
HB	K	95	22	0.23	0.63	41
DEW	1	123	55	0.45	0.55	10
HB	1	112	34	0.30	0.62	8
DEW	2	132	80	0.61	0.83	8
HB	2	98	25	0.26	0.93	7
NS	3	120	58	0.48	0.67	5
TR	3	111	82	0.74	0.89	3
NS	4	130	56	0.43	0.81	5
TR	4	126	54	0.43	0.92	2
RYAN	5	210	113	0.54	0.91	11
RYAN	6	238	129	0.54	0.87	6
WMS	7	257	135	0.53	0.90	13
WMS	8	247	149	0.60	0.90	8
TMHS	9	191	157	0.84	0.94	12
TMHS	10	193	163	0.85	0.91	5
TMHS	11	228	162	0.72	0.63	7
TMHS	12	209	171	0.82	0.87	1



# Tewksbury Public Schools

School Business Manager  
139 Pleasant Street  
Tewksbury, MA 01876

David A. Libby  
Business Manager  
Phone: (978) 640-7800 x220  
[dlibby@tewksbury.k12.ma.us](mailto:dlibby@tewksbury.k12.ma.us)

October 9, 2020

Superintendent Malone and Members of the Tewksbury School Committee,

I wanted you to be aware we are kicking off the 2021–2022 school year budget process. The purpose of this communication is to provide you with a preliminary overview of the process and timeline.

**By November 30, 2020:**

Business Manager to solicit input from all principals and department heads regarding any specific requests for any new positions, building improvements, instructional technologies, instructional supplies, etc. for the 2021 – 2022 school year.

**By December 18, 2020:**

Principals will submit their top two priorities to the Business Manager for the upcoming 2021–2022 school year.

**On or before January 8, 2021:**

- a.) Business Manager to submit the School Departments initial budget request to the Town Manager (in accordance with the Town's General By-Laws).
- b.) Business Manager to submit a copy of the initial budget request to all members of the School Committee.
- c.) Business Manager to submit a copy of the initial budget request to the Finance Committee Chair and the Finance Committee's Liaison to the School Department, inclusive of any supporting documentation requested.

**January 13, 2021:**

FY22 Budget Workshop to be held at the Tewksbury Memorial High School at 6:30pm in LGI 1.

**February 10, 2021:**

Regular School Committee Meeting with focus on the Public Hearing for the FY22 School Budget.

**March 10, 2021:**

Regular School Committee Meeting with focus on the Public Hearing for the FY22 School Budget.

**DATE TBD:**

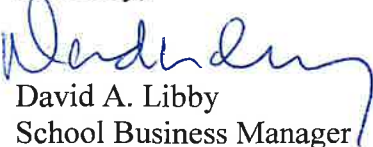
Special joint meeting with the Finance Committee, the Superintendent of Schools and the Business Manager in regards to the FY22 School Budget. (Date to be determined by Finance Committee)

**May 3, 2021:**

The School Committee Budget request for the 2021–2022 school year to be presented at the Annual Town Meeting for consideration and approval.

Please let me know if you have any questions or concerns.

Sincerely,

  
David A. Libby  
School Business Manager

***TPS District Strategy***

***The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.***