

**Tewksbury School Committee  
Regular Meeting #9 - Wednesday, June 10, 2020  
All Members Attended Remotely via WebEx**

**SCHOOL COMMITTEE MEMBERS PRESENT**

Keith M. Sullivan, Chairperson  
James A. Cutelis, Vice-Chairperson  
John R. Stadtman, Member Late  
Scott D. Wilson, Member

**SCHOOL COMMITTEE MEMBERS EXCUSED**

Shannon M. Demos, Clerk

**SCHOOL ADMINISTRATORS PRESENT**

Christopher J. Malone, Superintendent  
Brenda T. Regan, Assistant Superintendent  
David A. Libby, Business Manager

**CALL TO ORDER**

Mr. Sullivan called the June 10, 2020, Regular School Committee meeting to order at 6:02 p.m.

Mr. Sullivan, School Committee Chairman, confirmed that all members of the School Committee and persons on the agenda are present and give consent to record the meeting.

Roll Call Vote - Voting Yes: Mr. Cutelis, Mr. Stadtman, Mr. Wilson, Mr. Sullivan, Mr. Malone, Ms. Regan, Mr. Libby, Ms. Vogel, and Ms. Taggart. Unanimous Vote. Motion carried 9-0.

Mr. Sullivan read the Governor's Order for conducting a remote meeting and the Tewksbury School Committee Ground Rules. The Chair stated that this meeting will be recorded and viewed live. The public is welcome to make comments by calling in during the Citizen's Comment section of the meeting on 978-771-0819. Mr. Sullivan announced that the agenda packet is available by contacting Ms. Johnson, at [gjohnson@tewksbury.k12.ma.us](mailto:gjohnson@tewksbury.k12.ma.us).

**RECOGNITION**

**Tewksbury Public Schools 2020 Retirees**

The School Committee recognized the Tewksbury Public Schools' 2020 retirees. The Committee congratulated the retirees thanking them for all they have done and the positive influence they have had on our students. As a token of appreciation, each retiree received a gift for their years of service. On behalf of the TTA, Julie Taggart recognized the five members of the TTA, wishing them a wonderful retirement.

Patricia Meuse - Purchasing Coordinator  
Robin Adams - Manager, Food & Nutrition Services  
Anna Gaudette - Food & Nutrition Services  
Roberta Waldrip - Food & Nutrition Services  
Nancy Torname - Administrative Assistant  
Kathleen MacLeod - Grade 2 Teacher  
Patricia Martel - Developmental Learning Center K-2 Teacher  
Sandra Ryan - Building Custodians  
Patricia Gale - Kindergarten Classroom Aide  
Cheryl Porcaro - Case Manager  
Joseph Frank - Technology Education Teacher

**Approved 7/22/2020**

Mr. Malone recognized Kristen Vogel as she leaves Tewksbury for a Superintendent position at Lynnfield Public Schools. The district administrators and School Committee members thanked Kristen for her leadership and efforts during the past six years wishing her good luck in her new position. On behalf of the School Committee, Mr. Cutelis read a Resolution of Recognition to Ms. Vogel.

### **STUDENT REPRESENTATIVE**

There was no student report.

### **PRESENTATIONS**

None

### **CITIZEN'S FORUM**

Mr. Sullivan inquired if there was anyone who had called-in wishing to speak on any item on the agenda. Seeing no one, Mr. Sullivan moved to the approval of meeting minutes. Mr. Sullivan will check again.

### **APPROVAL OF MINUTES**

Mr. Wilson moved, seconded by Mr. Cutelis, to approve the May 19, 2020 Virtual Special Meeting minutes.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

Mr. Wilson moved, seconded by Mr. Stadtman, to approve the May 20, 2020 Virtual Regular Meeting minutes.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **SUBMISSION OF PAYMENT OF BILLS**

Mr. Wilson moved to approve the payroll period ending May 28, 2020, to be approved and certified in the amount and categories as shown (\$1,305,310.32), seconded by Mr. Stadtman.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **SUPERINTENDENT REPORTS**

Mr. Malone thanked Mr. Sullivan and Mr. Cutelis for delivering gifts to all the retirees at their homes. He offered congratulations to the TMHS Graduating Class of 2020, and thanked all those that helped out. Mr. Malone reported that these are challenging times and it is difficult not to be able to see kids one on one. He added that the district will continue to look at our resources and personnel and provide support to students and hopefully we can get back to direct contact with kids to support, help, and educate them. Mr. Malone reported that the Commissioner of the Department of Elementary and Secondary Education may be sending information out next week on what schools will look like in the fall. Possibilities are: return to normal, return to remote learning, or a combination of both. He reported that Special Education may do direct contact with kids this summer and we are working with AlphaBEST to see if they will offer a summer and/or the before and after school programming.

Mr. Malone reported on the Center School staffing relating they are working in a safe environment and the school principal and secretaries are working with families that need additional support.

Mr. Malone thanked the staff that helped to gather student belongings left in the schools. Mr. Malone reported on recent news from the Dewing School announcing the 21st Century grant will offer remote parent zoom workshops by Carrie Stack on June 3rd, June 10th, and June 17th. Mr. Malone concluded his report thanking Mr. Landoli for donating masks to the district relating the district has been working diligently to obtain safety items before kids return to school. Mr. Sullivan opened for comments from the School Committee members. There were no further questions or comments.

### **Ms. Theriault-Regan, Assistant Superintendent's Report**

Ms. Regan reported on the virtual art show stating that *Art Now* can be viewed on the district website. Ms. Regan thanked the district art teachers, students, and staff for their contributions. She reported there were over 420 entries.

Ms. Regan reported that on June 11th, at 7:00 PM, the John Wynn Middle School will host a virtual Academic Awards Night. Families will be able to watch the awards on Comcast Channel 22, Verizon Channel 34, or YouTube. She also gave a *shout-out* to the Wynn Middle School Drama Club for their recent performance of a virtual play, "*Happy Birthday, Heather Higby*". The play was submitted to the Massachusetts Educational Theater Guild's virtual festival. Ms. Regan and the School Committee thanked Jon DiPrima for organizing the performance and gave a *shout-out* to the cast and crew.

She reported that Remote Learning concluded last week relating that grades will be posted to the Aspen Portal on Monday. Mr. Sullivan opened for questions and/or comments from the School Committee.

### **Mr. Libby, Business Manager Report**

Mr. Libby brought attention to a donation on the Consent Agenda reporting that Mike Sarconne, representing Dargoonian Farms in Andover, donated over 400 plants to the town to enhance the virtual 2020 virtual drive-through graduation ceremony at Tewksbury Memorial High School. Each student was offered a plant once graduation was over.

### **CONSENT AGENDA**

Mr. Sullivan asked if anyone had a question on the Consent Agenda. Mr. Wilson requested to discuss end of year review of coaches before voting on the Appendix B Athletics item. Mr. Malone stated that he will schedule a meeting with Mr. Drouin, Mr. Wilson, and himself.

Mr. Wilson moved, seconded by Mr. Cutelis, to table the TMHS Appendix B Athletics until the July 22, 2020 meeting. Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

Mr. Sullivan opened for questions and/or comments from the School Committee. There were no further questions or comments.

Mr. Stadtman moved, seconded by Mr. Cutelis, to accept the Consent Agenda without the TMHS Appendix B Athletics.

Roll Call Vote: Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

## **CONSENT AGENDA**

### **Correspondence**

- a. [Art Now - A Virtual Art Show](#) (File)
- b. TMHS 85th Commencement Program - June 5, 2020 (File)

### **Enrollment Update**

None

### **Personnel Items**

#### **Appendix B 2020-2021 School Year**

Co-Curricular & Athletics (File)

### **New Hires**

#### **Athletics**

Steven Kasprzak, Varsity Wrestling Coach for the 2020-2021 School Year, effective May 26, 2020

### **Reappointments**

#### **Food & Nutrition Services for the 2020-2021 School Year**

Andrea Graziano

Elizabeth Marquez

Julie Naughton

### **Retirements/Resignations/Terminations**

Danielle Richard, Behavior Specialist from Tewksbury Public Schools, effective June 18, 2020; Sandra Ryan, Building Custodian at the Dewing Elementary School, effective July 15, 2020

**Transfers:** Edward Finneran from the position of Integrated Preschool Teacher to the position of DLC K-2 Teacher at the Dewing School, effective August 26, 2020

**Acceptance of Donation:** Acceptance of donation from Mike Saccone, of Dargoonian Farms, Andover, MA, of 450 hanging plants for the 2020 TMHS graduation

**Fundraisers/Raffles:** None

## **SCHOOL COMMITTEE REPORTS**

### **Elementary School Building Committee (ESBC)**

Mr. Cutelis reported that the project is on track. The architects have completed the Project Design and site work has started. Their next meeting is scheduled for tomorrow, June 11, 2020.

### **Tewksbury Education Foundation**

No update.

### **Tewksbury SEPAC**

Mr. Sullivan reported that the SEPAC voted in the new Board members. He reported that members of SEPAC met with Mr. Malone and himself this morning about new guidelines for returning to school and if summer services will happen. Mr. Sullivan thanked the Tewksbury SEPAC for their efforts and stated that the district values their input.

### **Wellness Advisory Committee**

Mr. Stadtman had no update.

### **POLICY CHANGES, PROPOSALS, AND ADOPTION**

Mr. Stadtman motioned, seconded by Mr. Wilson, to approve to rescind the following policies as presented: IHA -Basic Instruction; IHGB-E -Homeschooling; JLA -Student Insurance Program; JLD -Guidance Program; JP - Student Gifts and Solicitations.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

Mr. Sullivan opened for questions and/or comments from the School Committee. There were no further questions or comments.

Mr. Stadtman motioned, seconded by Mr. Wilson, to approve to revise and/or adopted the following policies as presented: JB -Equal Educational Opportunities; JBB -Educational Equity; JFABD -Homeless Students: Enrollment Rights and Services; JFABE-Educational Opportunities for Military; JFABF -Educational Opportunities for Children in Foster Care.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **OLD BUSINESS**

#### **MCAS Update & Update on Competency Determination Requirements for Classes of 2021-2023**

Ms. Regan presented an overview of the changes to the Competency Determination requirements for the classes of 2021-2023.

Mr. Sullivan opened for questions and/or comments from the School Committee. There were no further questions or comments.

#### **FY21 Budget Approval**

Mr. Libby reported that a Roll Call vote was taken at the May 22, 2020 School Committee meeting to approve the FY21 School Budget in the amount of \$61,187,066. He reported the incorrect amount was voted upon relating that it was not the total budget. Mr. Malone added that the budget did not change relating that there was a clerical mistake.

Mr. Cutelis motioned, seconded by Mr. Wilson, to rescind the FY21 School Budget vote taken on May 22, 2020 in the amount of \$61,187,066. Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

Mr. Cutelis motioned, seconded by Mr. Wilson, to approve the FY21 School Budget of \$68,672,023.

Roll Call Vote – Mr. Wilson (Yes); Mr. Stadtman (No); Mr. Cutelis (Yes); Mr. Sullivan (Yes). Motion carried 3-1.

#### **2020-2021 Revised School Calendar**

Ms. Regan reported that at the last meeting, the School Committee had voted to approve the first day of school for the 2020-2021 school year as September 2nd and the last day as June 25th. With the 2019-2020 school year ending earlier, the Committee will move the first day of school to August 31st. As a result of this change and according to state guidelines, it is necessary to adjust last day of school. The Committee has determined that June 23, 2020 will be the last day of school for the 2020-2021 school year.

Also following the regulation of setting graduation, it cannot be set more than 12 days before the end of school. As a result, the School Committee is asked to approve moving the 2021 Graduation to June 11, 2021.

Mr. Sullivan afforded the Committee the opportunity to ask questions and/or to comments.

Mr. Cutelis moved, seconded by Mr. Wilson, to approve the 2020-2021 School Calendar as presented. Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **2020-2021 SY Register Periods**

Ms. Regan reported that the 2020-2021 Register Periods was tabled from the last School Committee meeting as we had to finalize the 2020-2021 calendar first. Ms. Regan recommends the School Committee motion to approve the 2020-2021 Register Periods for the four marking periods.

Mr. Sullivan afforded the Committee the opportunity to ask questions and/or to add comments.

Mr. Wilson moved seconded by Mr. Cutelis, to endorse the 2020-2021 Register Periods. Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **2020 Superintendent Evaluation**

Mr. Sullivan presented the annual summary of the Superintendent's evaluation. He reported that the School Committee has rated Mr. Malone proficient relating that he met, and in some cases, exceeded School Committee expectations. Mr. Malone sets high expectations, has initiated professional negotiations, and focused on fiscal responsibility. His leadership during the pandemic has been comforting, he promotes a professional culture, and is professional and consistent when dealing with administrators and the School Committee. The Committee offered their thanks to Mr. Malone. Mr. Malone thanked the Chair and the Committee members adding that he is appreciative of their support and feedback.

Before moving on, Mr. Sullivan asked if there had been any callers. Seeing none, Mr. Sullivan moved onto New Business.

### **NEW BUSINESS**

#### **TMHS Spanish Textbook, *Asi Se Dece***

Ms. Regan recommends the School Committee approve the Spanish online textbook, *Asi Se Dece*, for Tewksbury Memorial High School.

Mr. Cutelis motioned to approve the selection of *Asi Se Dece*, by McGraw-Hill, in the amount of \$6,142.50. Mr. Wilson seconded.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

### **2020 Summer Reading Program**

Ms. Regan summarized the reading programs for all grades relating there are suggested reading titles, and recommended questions included for parents. Ms. Regan reported the Summer Reading Program materials will be available on the district website and at the Tewksbury Public Library.

### **Student Opportunity Act**

Ms. Regan reported on the Student Opportunity Act (SOA) relating that this requires a vote of the School Committee. Ms. Regan presented an overview of the districts draft plan relating that additional Chapter 70 funds, known as the Student Opportunity Act (SOA), will focus on student sub groups and student achievement.

She reported that the draft SOA plan is pending approval of the Committee. Mr. Sullivan opened for questions and/or comments from the School Committee. There were no further questions or comments.

Mr. Wilson moved to approve the Student Opportunity Act (SOA) as presented. Mr. Cutelis seconded.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

#### **FY21 Valley Collaborative Board Member Appointment**

Mr. Sullivan would like to recommend that Mr. Malone serve as Tewksbury's representative on the Valley Collaborative Board.

Mr. Cutelis moved, seconded by Mr. Wilson, to appoint Mr. Malone as Tewksbury's representative on the Valley Collaborative Board of Directors.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.

#### **SCHOOL COMMITTEE MATTERS OF INTEREST**

School Committee members commented on how well the 2020 Graduation ceremony was conducted. Mr. Sullivan thanked the lumber company for the stage, the volunteers, Mike Saccone for the donation of plants, and the staff and others that assisted during graduation.

#### **FUTURE MEETINGS**

At 7:56 p.m., Mr. Sullivan checked once again to see if anyone had called in to address the Committee. No one had called.

#### **FUTURE AGENDA ITEMS**

None

#### **ADJOURN**

At 7:57 p.m. Mr. Sullivan adjourned the June 10, 2020 School Committee meeting with a motion from Mr. Cutelis, seconded by Mr. Stadtman.

Roll Call Vote - Voting Yes: Mr. Wilson, Mr. Stadtman, Mr. Cutelis, and Mr. Sullivan. Unanimous Vote. Motion carried 4-0.