

**Tewksbury School Committee
Regular Meeting #14 (2)
Wednesday, July 24, 2019
Tewksbury Memorial High School, LGI 1
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Keith M. Sullivan, Chairman
James A. Cutelis, Vice-Chairman
Shannon M. Demos, Clerk
John R. Stadtman, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
David A. Libby, Business Manager

CALL TO ORDER

Mr. Sullivan called the July 24, 2019 School Committee meeting to order at 7:12 p.m.

ANNOUNCEMENT

At 7:12 p.m., Mr. Sullivan announced that the July 24, 2019 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Mr. Sullivan asked that if anyone is recording tonight's meeting to please identify himself/herself. No one present was recording the meeting this evening.

RECOGNITION

Corning Incorporated Foundation

Mr. Malone reported the district recognized the Corning Foundation and the partnership with the Tewksbury Public Schools. Ms. Regan reported that members of the Corning Foundation are present tonight thanking them for the collaboration with the district relating that Mr. Stamp has worked with the Corning for the past two years. Mr. Stamp introduced Eva Nokes and Brent, thanking them for their collaboration and their support of a STEAM lab at the John Wynn Middle School. He reported Eva and Brent are here tonight to present the Tewksbury Public Schools for a check for the Wynn Lab relating that the previous grant from the Corning Foundation supported the development of a STEAM lab at John Ryan Elementary School. Mr. Stamp presented a video showcasing the Ryan School lab. Eva and Brent addressed the School Committee reporting that they are part of the Corning Foundation's Life Science Division office located in Tewksbury relating that there are over 150 employees and they are happy to support the district.

On behalf of the Tewksbury Public Schools, Mr. Sullivan thanked the Corning Foundation for their donation of \$20,000 (over the past two years) and for your continued support.

STUDENT REPRESENTATIVE

None

**Approved
8-14-2019**

PRESENTATIONS

None

CITIZEN'S FORUM

Mr. Sullivan inquired if there was anyone in the audience wishing to speak on any item on the agenda. Not seeing any Mr. Sullivan moved to approval of minutes and payroll.

APPROVAL OF MINUTES

Ms. Demos moved, seconded by Mr. Cutelis, to approve the June 27, 2019 Reorganization Meeting and Regular meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Ms. Demos moved to approve the Lump payroll period ending June 13, 2019, to be approved and certified in the amount and categories as shown \$805,117.74, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Cutelis, Ms. Demos and Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Ms. Demos moved to approve the payroll period ending June 13, 2019, to be approved and certified in the amount and categories as shown \$1,322,128.28, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Cutelis, Ms. Demos and Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Ms. Demos moved to approve the payroll period ending June 27, 2019, to be approved and certified in the amount and categories as shown \$1,275,210.11, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Cutelis, Ms. Demos and Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Ms. Demos moved to approve the FY19 payroll period ending July 11, 2019, to be approved and certified in the amount and categories as shown \$249,008.39, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Cutelis, Ms. Demos and Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Ms. Demos moved to approve the FY20 payroll period ending July 11, 2019, to be approved and certified in the amount and categories as shown \$944,120.27, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Cutelis, Ms. Demos and Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

SUPERINTENDENT & STAFF REPORTS

Mr. Malone reported that the district received positive news specific to Chapter 70 funding, reporting the state released the recommendation of the FY20 budget proposal that will hopefully increase funding for education. In addition, the district is hopeful for full funding of the Special Education Circuit Breaker. Mr. Malone gave *hats off!* to our state legislative representatives for supporting the school funding.

Mr. Malone reported the district is hoping to increase parent communication through our new upcoming mobile app. He reported that Mr. Libby will be talking about the summer projects during his report. Mr. Malone reported that even though the district has the summer projects ongoing, the schools are still very busy with students in a lot of locations. He stated that with the 21st Century Learning Grant at the Dewing School, students are participating in activities and field trips. He reported that Principal Gerrish and Dr. Basteri attended a conference in Washington, D.C., to help us meet the criteria to re-apply for the grant for next year and we open it up for the Heath Brook School as well. Mr. Malone stated the 21st Century Grant is a three year grant and the district must reapply. Mr. Malone reported the district continues to look at the summer education at the schools, how to improve the offerings and the programs. Mr. Malone reported that AlphaBest is serving over 275 kids, which is an increase from last year. He reported that Summer School continues at the high school, engaging more students than in the past as well. Mr. Malone added that Mr. Stamp and Dr. Basteri helped to procure a grant in the amount of \$80,000 to upgrade security cameras and systems at the Ryan School.

Ms. Regan, Assistant Superintendent

Ms. Regan reported on the Federal Entitlement Grant relating that our Title 1 grant funding is \$341,000, up from \$141,000 last year. She reported that Principal Gerrish and the district's grant writer Dr. Basteri, went to Washington, D.C., to find how to keep the 21st Century Grant growing and how to support the Heath Brook in obtaining the grant. She reported that many of our principals attended the National Principals Conference this summer which was held in Boston this year. Ms. Regan reported on an update from Commissioner Riley in which he promised he will make improvements to the Accountability System, pointing out that the information is in the Consent Agenda, and presenting some of the improvements and highlights. Ms. Regan reported that as a result of districts using up all their snow days a couple of years ago, DESE offered an Alternative Structure Day Program Pilot. As a result of a mild winter the next year, DESE has decided to discontinue the pilot next year. Ms. Regan presented a curriculum update reporting that in this room this week, 30 districts with over 70 educators worked together on redeveloping all the curriculum maps in K-12 to meet the needs of the new standards due to the change in the social studies and history frameworks. She reported that in the Tewksbury Public Schools, 161 teachers are currently working on their Curriculum Mapping Projects, to the tune of 2,500 work hours this summer.

Mr. Libby, Business Manager

Mr. Libby presented an overview of the summer projects:

Dewing - Camera upgrade, audio visual system upgrade in Cafe, AC for MDF room, electrical upgrade, water heater, exterior doors, increased parking, and landscaping raised beds.

Heath Brook - Camera upgrade, audio visual system upgrade in Cafe, AC for MDF room, finished roof coating, and exterior doors, boiler update, and landscaping raised beds.

North Street - Stencils for the blacktop on the playground, decals on bathroom walls, sensory walk in hallway, and audio visual system upgrade in Cafe.

Trahan - Boiler repairs, window fans, vestibule installed, and hallway paint.

Ryan - Audio visual system upgrade in Cafe, glycol replacement, camera upgrade, and new system clocks.

Wynn - STEM area upgrades, vestibule in design phase, and camera upgrades.

TMHS - Maker Space items, language lab HW and SW, repair catch basins, lights in TV studios, upgrade lights in auditorium, stage floor, safety netting behind lacrosse nets, and installing five water bottle filling stations at the high school.

District-wide - Computer wiring and wireless access points in every classroom.

Mr. Stadtman commented on the nice greenery at the Heath Brook and he asked if the exterior doors would be fire doors.

Mr. Malone responded that the doors had been damaged, he will follow-up with the Fire Department and will look at retrofitting the doors. The School Committee commented on the summer project list.

CONSENT AGENDA

Mr. Sullivan asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Mr. Sullivan asked for a motion to approve the Consent Agenda.

Ms. Demos moved, seconded by Mr. Cutelis, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Correspondence

1. Merrimack College - Supervising Practitioners for the Spring 2019 Semester (File)
2. Merrimack College - Course Vouchers (File)
3. *Lunch Ladies Say* - Heath Brook School (File)
4. DESE Accountability System Information Updates and Reminders

Enrollment Update: None

Monthly Expenditure Report: None

Personnel Items

Appendix B 2019-2020 School Year:

John W. Wynn Middle School

Sara Chella - Team Leader

Amanda Berube - Assistant Drama Coach

Jaclyn Murphy - Newspaper Adviser

North Street School

Sue Drum - Mentor

Nicoletta DeVincentis - Mentor

New Hires: Jessica Bridle (\$54,081), district-wide English as a Second Language (ESL) Teacher, effective August 26, 2019; Kristen Cahill (\$60,495), S.T.E.M. Specialist, Dewing Elementary School, effective August 26, 2019; Samantha Hall (\$58,917), Grade 3 Teacher, North Street School, effective August 26, 2019; Kailey LaFlamme (\$78,847), MSNT, Dewing Elementary School, effective August 26, 2019; Chloe Manousos (\$20,338), Classroom Instructional Aide, Tewksbury Memorial High School, effective August 26, 2019; Kevin Miller (\$70,350 *prorated*), Cloud/MDM Administrator, Central Office, effective July 15, 2019; Danielle Richard (\$68,000), district-wide Behavior Specialist, effective August 26, 2019; Daryn Starkey (\$52,014), K-4 Digital Literacy / Computer Science Teacher, effective August 26, 2019; Alicia Taylor (\$20,338), Classroom Instructional Aide, Dewing Elementary School, effective August 26, 2019; Patti-Ann Young (\$48,143), Integrated Preschool Teacher, Dewing Elementary School, effective August 26, 2019; Susan Brostowin (\$20,338), Classroom Instructional Aide, Tewksbury Memorial High School, effective August 26, 2019

Retirements/Resignations/Terminations: Ashley Callahan, Classroom Instructional Aide at the North Street School, effective June 14, 2019; Michael Carey, School Custodian at the Heath Brook School, effective June 30, 2019; Brian Gugger, School Custodian at the Tewksbury Memorial High School, effective July 16, 2019; James Manley, Physical Education Teacher at the Ryan Elementary School, effective June 14, 2019; Katie Pouliopoulos, Classroom Instructional Aide at the Tewksbury Memorial High School, effective June 14, 2019.

Reappointments: None

Leave of Absence: None

Transfer: None

Out-of-State Field Trips: See Old Business

Acceptance of Donation/Gift: Donation of a grant in the amount of \$10,000.00 to the Tewksbury Public Schools from the Corning Incorporated Foundation to support a S.T.E.A.M. lab at the Wynn Middle School.

Fundraiser/Raffle: Heath Brook & Trahan Elementary Schools' PAC 2019 Fall Fundraising activities and events.

SCHOOL COMMITTEE REPORTS

Elementary School Building Committee (ESBC)

Ms. Demos reported there is a meeting next Thursday which she plans on attending and will give a report at the August School Committee meeting.

Tewksbury Education Foundation

Ms. Demos reported the Tewksbury Education Foundation is collaborating a date to begin planning for the upcoming year.

SEPAC

Mr. Sullivan reported the SEPAC Day on the Hill was a successful event. He thanked the state delegation, Senator Finegold, Representative Nguyen, and Representative Robertson for their assistance and that of the SEPAC. He reported the SEPAC met last week, they set the agenda for the upcoming year to have monthly meetings between the SEPAC and Tewksbury Public Schools administration, and they are setting a date for an August playground social for all students.

Wellness Advisory Committee

Mr. Stadtman had nothing to report.

POLICY CHANGES, PROPOSALS, AND ADOPTION

None

OLD BUSINESS

2019-2020 TMHS Athletics Out-of State Travel Request

Mr. Sullivan asked if there was any discussion on the athletics out-of-state travel request. Mr. Stadtman requested to make a statement, prior to School Committee discussion, letting the town and Committee know where he stands on the discussion from the last meeting. He remarked that as a new member on the Committee he did his homework looking at the student policies, referencing the travel policies JJH and IJOA, in order to come to the meeting prepared. As a member of the Committee he wants children to be safe. Mr. Stadtman asked that the Policy Review Team review student travel policies JJH and IJOA to make sure the policies are up to date with current laws and the district's compliance for out-of-state travel.

Mr. Sullivan commented that a School Committee member is always welcome to have open and frank discussion, thanking Mr. Stadtman for his honesty and sincerity. Mr. Sullivan asked if there was any further discussion on the travel request.

Ms. Demos moved, seconded by Mr. Cutelis, to approve the 2019-2020 TMHS Athletics Out-of-State Travel request. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0.

Mr. Sullivan reported that Mr. Francis was on the Policy Review Team. Mr. Sullivan will solicit interest in from the Committee on serving on the Team. At the request of Mr. Stadtman, Mr. Sullivan will have the Policy Review Team review the two travel policies.

NEW BUSINESS

TMHS Student Council Request to Attend the Annual MA Association of Student Council Trip to Hyannis, MA-March 4th-6th, 2020

Mr. Malone reported that Student Council Advisor, Ms. Glass, requests to take students to the annual MA Association of Student Councils, to attend the event relating the Tewksbury partners with three other districts for transportation to the event.

Mr. Cutelis moved to approve the TMHS Student Council request to attend the annual Massachusetts Association of Student Council meeting in Hyannis, March 4th-6th, 2020, seconded by Mr. Stadtman. All Aye. No opposed. Unanimous Vote.

SCHOOL COMMITTEE MATTERS OF INTEREST

Ms. Demos thanked all those working hard this summer getting ready for the kids return. She remarked that it is great to see wireless access in all areas. Mr. Sullivan reminded students that we do have summer reading. He state that it is like a sport, you need to practice.

FUTURE MEETING

August 14, 2019, September 18, 2019

FUTURE AGENDA ITEMS

None

ADJOURN

At 8:13 p.m., Mr. Sullivan adjourned the July 24, 2019 School Committee meeting with a motion from Ms. Demos, seconded by Mr. Cutelis. All Aye. Unanimous Vote. Motion carried 4-0.