

Tewksbury School Committee Agenda - Wednesday, December 4, 2019



Tewksbury Public Schools
CHRISTOPHER J. MALONE
SUPERINTENDENT OF SCHOOLS

Meeting Date: Wednesday, December 4, 2019

Regular Meeting #4

Executive Session #4 (5:45PM)

STUDENT RECEPTION - 6:00 PM

STUDENT RECOGNITION - 6:30 PM

Meeting Location: Tewksbury Memorial High School, Large Group Instruction Rm 1
320 Pleasant Street, Tewksbury, MA 01876

A. CALL TO ORDER - 5:45PM

B. EXECUTIVE SESSION (Non-Public Session) - 5:45PM

Continued discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed, and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. STUDENT RECEPTION (6:00PM)

TMHS Cafeteria

D. STUDENT RECOGNITION (6:30PM)

2019 Next Generation MCAS Student Achievement Awards

2019 John & Abigail Adams Scholarship Recipients

E. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - 7:00 PM

F. ANNOUNCEMENT

The December 4, 2019 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, I would ask if anyone is recording tonight's meeting to please identify himself/herself.

G. PLEDGE OF ALLEGIANCE

H. RECOGNITION

I. STUDENT REPRESENTATIVE REPORT

J. PRESENTATION

Tewksbury Memorial High School - Students Against Destructive Decisions (SADD)

K. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

L. APPROVAL OF MINUTES

1. November 13, 2019 Regular Meeting (File)

M. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending November 14, 2019 (\$1,485,985.98) (File)

2. Payroll Period Ending November 27, 2019 (\$1,359,563.73) (File)

N. SUPERINTENDENT & STAFF REPORT

O. CONSENT AGENDA (*itemized on page 3*)

P. COMMITTEE REPORTS

Elementary School Building Committee

Tewksbury Education Foundation

Tewksbury SEPAC

Wellness Advisory Committee

Q. POLICY CHANGES, PROPOSALS, and ADOPTION

None

R. OLD BUSINESS

1. Professional Development Workshop - December 5, 2019 (File)

S. NEW BUSINESS

None

T. SCHOOL COMMITTEE MATTERS OF INTEREST

U. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

January 15, 2020 (Budget Workshop 6:30PM / Regular Meeting 7:00PM); February 12, 2020 (Public Budget Hearing 6:30PM / Regular Meeting 7:00PM)

V. FUTURE AGENDA ITEMS

W. ADJOURNMENT

TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools

Christopher J. Malone
cmalone@tewksbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE

Keith M. Sullivan, Chairperson, ksullivan@tewksbury.k12.ma.us
James A. Cutelis, Vice-Chairman, jcutelis@tewksbury.k12.ma.us
Shannon M. Demos, Clerk, sdemos@tewksbury.k12.ma.us
John R. Stadtman, Member, jstadtman@tewksbury.k12.ma.us
Scott D. Wilson, Member, swilson@tewksbury.k12.ma.us

O. CONSENT AGENDA

1. Correspondence

a. Heath Brook/Trahan PAC Spring 2020 Event Calendar

2. Enrollment Update

None

3. Monthly Expenditure Report

None

4. Personnel Items

New Hires: Jill Robinson (\$55,589.00/*prorated*), School Nurse at the Dewing Elementary School, effective November 18, 2019; Leslie Gravito (\$20,338.00/*prorated*), Classroom Instructional Aide, John Ryan Elementary School, effective December 2, 2019; Daniel Poirier (\$45,000/*prorated*), Support Technician, Tewksbury Public Schools, effective November 25, 2019; Nichole Raver (\$72,000/*prorated*), district-wide BCBA, effective December 10, 2019

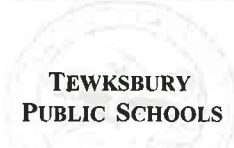
Transfers: None

Retirements/Resignations/Terminations: Ethan Woodman, School Custodian at Tewksbury Memorial High School, effective November 13, 2019; James McLaughlin, School Custodian at Tewksbury Memorial High School, effective November 18, 2019

5. **Acceptance of Donations/Gifts:** Chelmsford *PetSmart* donation of 240 stuffed animals to the Dewing Elementary School, total value of \$1,200.

6. **Fundraisers/Raffles:** Heath Brook/Trahan PAC Calendar Raffle, February 3, 2020 to February 28, 2020; Heath Brook/Trahan PAC spring fundraising events January 2020 through June 2020: TMHS Adaptive Ski Club annual "A Night Out" raffle December 1, 2019 through January 15, 2020; TMHS She's the First Club Phenomenal Fudge sale fundraiser, December 6 to December 23, 2019

Executive Session

 <p>TEWKSBURY PUBLIC SCHOOLS CHRISTOPHER J. MALONE SUPERINTENDENT OF SCHOOLS</p>	<p>TEWKSBURY SCHOOL COMMITTEE AGENDA</p> <p>Meeting Type/Time: Executive Session # 4 – Non-Public Session at 5:45 p.m.</p> <p>Meeting Date: Wednesday, December 4, 2019</p> <p>Meeting Location: Tewksbury Memorial High School, Guidance Conference Room 320 Pleasant Street, Tewksbury, MA 01876</p>
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A. CALL TO ORDER

B. EXECUTIVE SESSION

1. Continued discussion relative to collective bargaining with employee groups or individual employees and the strategy to be followed, and/or continued ongoing litigation. The School Committee will reconvene in an Open Session following the Executive Session.

C. ADJOURNMENT

Recognition and/or Presentations

Recognitions – December 4, 2019

2019 NEXT GENERATION MCAS STUDENTS

**EXCEEDING EXPECTATIONS IN TWO SUBJECT AREAS
ELA, MATH, and/or STE**

NAME	ASSESSMENT GRADE*	NAME	ASSESSMENT GRADE*
Sophia Campbell	Grade 3 - North Street	Rafael Beluco	Grade 7
Tyler Frasca	Grade 3 - Trahan	Morgan Crowley	Grade 7
Celeste Webb	Grade 3 - Trahan	Haleigh Doiron	Grade 7
Tayden Lim	Grade 4 - North Street	Renuka Late	Grade 7
Jeffrey Wolfinger	Grade 4 - North Street	Jessica Marquis	Grade 7
Diego Cabrera	Grade 4 - North Street	Kimsan Nguyen	Grade 7
Jake Gigante	Grade 4 - North Street	Cooper Robillard	Grade 7
Paige Rattey	Grade 4 - Trahan	Methun Thayaaparan	Grade 7
Cordelia Zwirek	Grade 4 - Trahan	Ava Trinh	Grade 7
Joseph Abraham	Grade 5	Pouriya Mehrabani	Grade 8
Jonathan Berger	Grade 5	Chase Miele	Grade 8
Payton Haines	Grade 5	Ava Paquette	Grade 8
Sean Kocsmiersky	Grade 5	Olivia Satterfield	Grade 8
Sophia Kretzenger	Grade 5	Olivia Ward	Grade 8
Steven Oppedisano	Grade 5	Robert Branchaud	Grade 8
Allison Shpritzer	Grade 5	Brooke Bunyan	Grade 8
Andrew Turner	Grade 5	Emily Carriere	Grade 8
Jeremiah Webb	Grade 5	Anthony Russo	Grade 8
Lucia Alvarado	Grade 6	Jack Callahan	Grade 8
Anya Cranston	Grade 6	Callie Finnegan	Grade 8
Rania Elouahi	Grade 6	Robert McCorry	Grade 8
Keira Gaffney	Grade 6	Nabil Barkallah	Grade 10
Brooke Khourie	Grade 6	Jaime Burns	Grade 10
Kristin MacDonald	Grade 6	Michael Cronin	Grade 10
Jared Mirisola	Grade 6	Michael Duggan	Grade 10
William Mullins	Grade 6	Hailey Furilla	Grade 10
Alanna Paquin	Grade 6	Abigail MacAllister	Grade 10
Sofia Pescatore	Grade 6	Makayla Paige	Grade 10
Jack Rattey	Grade 6	Kunal Pal	Grade 10
Rose Soe	Grade 6	Abigail Varghese	Grade 10
Abbie Young	Grade 6		

*Assessment Grade reflects grade the student was in during the Spring of 2019.

Recognitions – December 4, 2019

2019 NEXT-GENERATION MCAS – STUDENTS EXCEEDING EXPECTATIONS IN THREE SUBJECT AREAS

NAME	ASSESSMENT GRADE*	EXCEEDING EXPECTATIONS
Sam Berry	Grade 5	ELA & MATH & STE
Jacob Winchell	Grade 5	ELA & MATH & STE
Brandon Contardi	Grade 8	ELA & MATH & STE
William Eskenas	Grade 8	ELA & MATH & STE
Hannah Kwartler	Grade 8	ELA & MATH & STE
Emily Zadig	Grade 8	ELA & MATH & STE

*Assessment Grade reflects grade the student was in during the Spring of 2019.

NEXT-GENERATION MCAS – STUDENTS WITH PERFECT SCORES

2019 NEXT-GENERATION MCAS ASSESSMENT - PERFECT SCORE OF 560 AND EXCEEDING EXPECTATIONS IN ENGLISH LANGUAGE ARTS (ELA), MATHEMATICS (MATH), AND/OR SCIENCE, TECHNOLOGY & ENGINEERING (STE)

NAME	ASSESSMENT GRADE*	PERFECT SCORE	EXCEEDING EXPECTATIONS
Cassie Berry	Grade 5	English Language Arts	MATH & STE
Maya Paquette	Grade 5	English Language Arts	
Liliana Lewis	Grade 7	English Language Arts	
John Baker	Grade 8	Mathematics	ELA & STE
Ceceila Ho	Grade 8	Mathematics	ELA & STE
Darya Mehrabani	Grade 8	Mathematics	ELA & STE

*Assessment Grade reflects grade the student was in during the Spring of 2019.

Tewksbury School Committee
Recognitions – December 4, 2019

TEWKSBURY MEMORIAL HIGH SCHOOL

2019 JOHN & ABIGAIL ADAMS SCHOLARSHIP RECIPIENTS

Amaya Allen	Rebecca Deck	John O'Neill
William Andella	Rebecca Defrancesco	Alex Orsula
Mitt Bhalani	Tyler Demers	Meghan Ostertag
Andrew Bielecki	Gianna Digiorgio	Lexi Palmisano
Dominic Bird	Mikaela Enax	Sara Patriarca
Alex Boudreau	Sophie Eskenas	Sarah Polimeno
Bricen Boudreault	Alex Gieng	Victoria Post
Matthew Brennan	Jake Gustin	Ryan Quinn
Colby Brown	Emily Hankins	Gianna Ragucci
Emily Butler	Zachary Hines	Arianna Raso
Rebecca Cardia	Matthew Houghton	Victoria Schille
Angelina Carew	Michael Kelleher	Zachary Spiegel
Diego Carneiro Monteiro	Patrick Killion	Garrett Starr
Connor Charron	Andrew Laperriere	Kaitlyn Staskywitz
Erin Ciampa	Jessica Lisiecki	Ian Tacey
Lyndsey Cokkinos	Faith Mazzapica	Elizabeth Taggart
Shannon Crowley	Maia Medina	Kiley Tibbetts
Sydney Crowley	Kyle Morris	Jasmine Won
Megan Cunningham	Christopher Nguyen	Morgan Woodman
	Jacob Nordstrom	

Tewksbury School Committee - December 4, 2019

PRESENTATIONS

Students Against Destructive Decisions -Tewksbury Memorial High School

SADD Participants

Anisha Lacera

Sarah Downing

Shreya Athalye

Tierney Trant

Tyler Trodden

Lily Gigante

Gianna Ciampa

Michael Fowler

AJ Lacerda

Isabel Celata

Eowyn Bailey

Kaleigh Nagle

Liam McDermott

Trevor Trodden

Kira Hodges

Advisor: Andrew Bellistri

Tewksbury's SAPC Program Director: Maria Ruggiero

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date 11/14/2019

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,485,985.98**

GRANTS

\$25,816.19	2018-2019	Special Ed 240 Grant
\$11,085.37	2017-2018	Title I Grant
	2018-2019	Title II Grant
	2018-2019	Title IV Grant
\$4,350.26	2018-2019	21st Century Grant
	2018-2019	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$3,243.88	2019-2020	Community Services
\$17,388.01	2019-2020	Community Services Preschool Program
	2019-2020	Community Services Recreation
\$2,078.71	2019-2020	Adult Education Program
\$25,917.98	2019-2020	Lunch Program
\$2,777.75	2019-2020	Facilities
\$486.98	2019-2020	Recreation
\$643.14	2019-2020	Parking Fees
\$3,098.92	2019-2020	Preschool
\$1,622.00	2019-2020	TMHS Athletic Intramurals
	2019-2020	New Start

\$98,509.19 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,387,476.79 2019-2020 School Department Account

\$1,485,985.98 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **11/27/2019**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,359,563.73**

GRANTS

\$26,188.69	2018-2019	Special Ed 240 Grant
\$11,736.36	2017-2018	Title I Grant
	2018-2019	Title II Grant
	2018-2019	Title IV Grant
\$5,572.66	2018-2019	21st Century Grant
	2018-2019	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$3,351.88	2019-2020	Community Services
\$14,778.47	2019-2020	Community Services Preschool Program
	2019-2020	Community Services Recreation
\$1,856.32	2019-2020	Adult Education Program
\$25,515.52	2019-2020	Lunch Program
\$4,228.74	2019-2020	Facilities
\$729.98	2019-2020	Recreation
\$643.14	2019-2020	Parking Fees
\$3,098.92	2019-2020	Preschool
\$1,622.00	2019-2020	Wynn Intramural Clubs
\$3,360.00	2019-2020	NPEN

\$102,682.68 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,256,881.05	2019-2020	School Department Account
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\$1,359,563.73 TOTAL

Superintendent/
Staff /School
Committee
Reports

Consent Agenda



Heath Brook & Trahan Parent Advisory Council

Spring 2020 Event Calendar

Month	Social	Community	Fundraising
January		<ul style="list-style-type: none">Tewksbury Community Pantry Collection*	<ul style="list-style-type: none">Calendar Raffle* (winners pulled during the month of February)Pura Vida Bracelet Sales*
February	<ul style="list-style-type: none">Lowell River Hawks Game*Trahan Social Event		
March	<ul style="list-style-type: none">Read Across American Week*Bingo for Books*	<ul style="list-style-type: none">Book Drive*	<ul style="list-style-type: none">Art Fundraiser*Penny Wars*
April	<ul style="list-style-type: none">4th Grade Social Event (Trahan)Science Night (Trahan)	<ul style="list-style-type: none">Community Event TBD*	<ul style="list-style-type: none">Parent Event*
May	<ul style="list-style-type: none">Ice Cream Socials*Teacher Appreciation Week*Trahan Play		<ul style="list-style-type: none">Scholastic Book Fairs*Savers*
June	<ul style="list-style-type: none">Field Days*Lowell Spinners*		
Ongoing	<ul style="list-style-type: none">BOKS*	<ul style="list-style-type: none">Beautification of Schools*	<ul style="list-style-type: none">Spirit Wear*Dine Outs*Shoparoo/Amazon Smile/Box Tops*

Enrichment*

*Indicates events are happening at both the Heath Brook and Trahan Schools

RECEIVED BY TPS
NOV 21 2019 AM 11:36

Loella F. Dewing School
1469 Andover Street
Tewksbury, MA 01876
(978) 640-7858

Celebrating Excellence



Mrs. Terry Gerrish
Principal
tgerrish@tewksbury.k12.ma.us

Mrs. Alexis Bosworth
Asst. Principal/Preschool Coordinator
abosworth@tewksbury.k12.ma.us

November 20, 2019

Dear Mr. Malone,

It was with gratitude that we accept the generous donation from Jamie MacNeil and colleagues of PetSmart for their donation of numerous stuffed animals for our students. They are located at 265 Chelmsford St. Chelmsford, Ma. 01824.

With this invaluable donation, we have been able to share many stuffed animals with the other elementary schools including the Heath Brook, Trahan, North Street and Ryan Schools. These stuffed animals will be used to comfort our young students who may be experiencing a difficult time.

We are grateful for this generous donation.

Alexis Bosworth
Assistant Principal/Preschool Coordinator

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development as well prepared and productive members of a diverse global society.

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 11/18/2019

1. Name of Organization Heath Brook and Trahan PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

See document attached

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Funds will be used for enrichment and school/community building programs

5. Proposed dates of fund raising activity From January 2020 To June 2020

6. Describe student involvement in the fund raising activity. See document attached

7. Type of identifying credential to be used during Fund Raising Activity. n/a

8. Is there a contract or agreement to be signed. Yes _____ No X

9. Name of responsible individual Anna Kaiser

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant Anna Kaiser

(To be completed by the School Principal)

Date 11/19/19

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on Jan. 2020 - June 2020

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature Felicia Multstone Date 11/19/19

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 11/18/2019

1. Name of Organization Heath Brook and Trahan PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

See document attached

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Funds will be used for enrichment and school/community building programs

5. Proposed dates of fund raising activity From January 2020 To June 2020

6. Describe student involvement in the fund raising activity. See document attached

7. Type of identifying credential to be used during Fund Raising Activity. na

8. Is there a contract or agreement to be signed. Yes _____ No X

9. Name of responsible individual Anna Kaiser

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant Anna Kaiser

(To be completed by the School Principal)

Date _____

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 11/18/19



Heath Brook & Trahan Elementary Schools Parent Advisory Council

Spring Fundraising Events

Below, please find the explanation for the fundraising events set to take place at the Heath Brook and Trahan Schools from January 2020 to June 2020. All the events raise funds for primarily enrichment activities at the schools as well as social and community building programs.

- *Calendar Raffle:* A yearly tradition at the schools, we sell raffle tickets during the month of January, and pull prize winners each day in February. The HBTPAC has already received their raffle permit from the Town of Tewksbury.
- *Pura Vida Bracelet Sales:* A new fundraiser this year, the PAC will be selling Pura Vida bracelets, in Tewksbury colors.
- *Art Fundraiser:* We will work with a company that replicates children's art on a variety of keepsakes to raise funds for the schools.
- *Penny Wars:* Our Penny Wars event is a fundraising competition between grades where we collect coins and bills. Each grade scores points based on the amount and denomination collected. We are moving the event up to March this year when it has been traditionally run in May/June.
- *Parent Event:* This is a social event for all the parents and guardians in our community. Last year we hosted an 80s theme social event where we sold tickets for entrance and had raffles. This year's fundraiser is TBD.
- *Scholastic Book Fairs:* A staple in both the Fall and Spring, we will be hosting Scholastic Book Fairs in our schools.
- *Spirit Wear:* We will sell Heath Brook and Trahan swag to families.
- *Helpsy:* Located at the Heath Brook School, we have a Helpsy bin in the parking lot to collect clothing for recycling.
- *Dine Outs:* We will host several Dine Out events for the school this Spring, in which local businesses give the HBTPAC a percentage of their earnings on a chosen date and time.
- *Shoparoo/Amazon Smile/Box Tops:* These are all fundraising applications in which the school participates to raise money by scanning receipts, purchasing Amazon products off our tailored Amazon Smile account, and scanning receipts to collect Box Tops (respectively).

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 11/13/2019

1. Name of Organization TMHS Adaptive Ski Club

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Annual Ski Club Raffle

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

All Funds go directly to specialized equipment rental and specialized instruction

5. Proposed dates of fund raising activity From Dec 7, 2019 To January 15, 2020

6. Describe student involvement in the fund raising activity. Students will not be involved in direct sales but may assist parents.

7. Type of identifying credential to be used during Fund Raising Activity.

TMHS Identifying card for staff, letter on TMHS letterhead for parents

8. Is there a contract or agreement to be signed. Yes _____ No X

9. Name of responsible individual Anne Fay / Patrick Galligan

Address 320 Pleasant St. Tewksbury, MA 01876 (TMHS)

Telephone No. (978) 640-7825 Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 11/15/19

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 11/15/19

Tewksbury Memorial High School
Adaptive Ski Team
Raffle Fundraiser

- Club:** TMHS Adaptive Ski Club
- Sponsors:** Patrick Galligan/ Anne McGregor Fay, LEAP/Lifeskills., TMHS
- Participants:** All students eligible for adaptive Physical Education
- Location:** Mt. Sunapee, NH (New England Handicapped Sports Association)
- Dates:** Raffle Open Sales Dates:

12/1/2019 - 1/15/2020
- Chaperones:** All students must be accompanied by a parent or guardian
- Fundraiser:** Raffle tickets for “A Night Out”. One winner only. All tickets will feature the club name, school, contact number, prize, and drawing date.
- Prize:** \$400 in Limousine Services
\$100 “99” Gift certificate
\$50 AMC Movie Theatre Gift Certificate
- Goal:** Raise \$3,000 by selling 300 tickets at \$10.00 per ticket
- Sellers:** Only the sponsors and parents of club students will be responsible for the sale of raffle tickets and the collection of monies. All money collected will be placed in a school account managed by Assistant Principal Eileen Osborne.
- Drawing:** One winner will be randomly selected from all entries on January 16, 2020. A member of the Administrative team from TMHS will be invited to witness the drawing and ensure validity. The winner will be contacted immediately following the drawing.

TEWKSBURY PUBLIC SCHOOLS

Request for Fund Raising

Date: 11/14/19

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NOV 18 2019 AM 11:45

1. Name of Organization: Phenomenal Fudge sale for TMHS She's the First Club

2. Describe in detail the method of the fund raising activity. Attach additional information if necessary:

We will be receiving forms from Phenomenal Fudge, recording those who want fudge, and handing it out once our orders are shipped.

3. School location and facilities desired: (cafetorium, cafeteria, classroom, gymnasium).
Please attach an approved Use of Facilities form!!

4. Purpose of anticipated funds (to be approved by the building principal).

Our funds would go to girls in other countries so that they may have an education. (Scholarships)

5. Proposed dates of fund raising activity: from: 12/6 to: 12/23

6. Describe student involvement in the fund raising activity:

Students participating would ask friends, family, fellow students, and teacher if they wanted to buy fudge. If they would, students would record the type and amount of fudge and get the order back to them as soon as possible.

7. Type of identifying credential to be used during fund raising activity.

8. Is there a contract or agreement to be signed: Yes ☐ No ☒

9. Name of responsible individual: Club president: Haley Furilla Adviser: Nick W. Preme

Signature of applicant: Haley Furilla

Address: 320 Pleasant St (Tmhs)

Telephone No.: _____

Date: 11/15/19

1. Your request for permission to raise funds is approved/disapproved. (Circle)

2. Reason for disapproval: _____

3. You are authorized to begin the activity of this date: _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the office of the Athletic Director

Signature: G. M. S. Vojak

Date: 11/15/19

* We ran this fundraiser successfully last year

Policy

None

Old Business

School	Group	Title	Where	When	Hours	Aides Optional	Notes
TMHS (All)	ALL	MPY: Cultural Proficiency	TMHS LG11	11:05-2:00	3	N	Laptops needed
TMHS (Math only)	Math Only	Envision Math Follow-up	TMHS tbd	11:05-2:00	3	N	Laptops needed
Wynn (All)	ALL	UbD: Curr. Mapping for Understanding & Inclusive Practice	WYNN	11:15-2:10	3	N	Laptops needed
Wynn (Math only)	Math Only	Envision Math Follow-up	WYNN	11:15-2:10	3	N	Laptops needed
Ryan (All)	ALL	UbD: Curr. Mapping for Understanding & Inclusive Practice	RYAN	11:50-2:45	3	N	Laptops needed
Ryan (Math only)	Math Only	Envision Math Follow-up	RYAN	11:50-2:45	3	N	Laptops needed
3-4	ALL + Rdg.	UbD: Curr. Mapping for Understanding & Inclusive Practice	At own schools	12:15-3:15 pm	3	Y	Laptops needed
PK-2	ALL + Rdg.	UbD: Curr. Mapping for Understanding & Inclusive Practice	At own schools	12:15-3:15 pm	3	Y	Laptops needed
K-4 (Art, Music, PE, STEM, & DL)	With like roles	UbD: Curr. Mapping for Understanding & Inclusive Practice	Pair Up with like roles (@Trahan)	12:30-3:15	3	Y	Laptops needed
School Psychologists	ALL	Presentations (M.Nastasi) Website Updates	HB: M. Nastasi Room	12:30-2:30 PK-4 till 3:15	2	N	Laptop needed
ELE	ALL	UbD: Curr. Mapping for Understanding & Inclusive Practice	TMHS A101	12:00-3:00 pm	3	N	Laptops needed
Nurses	ALL	<u>Nurses.com</u>	TMHS 12:30-1:30 1:30-end	Till end of Teacher day @own schools	3	N	Own PC
Delta-T & (TPS Aides Optional)	ALL (PK-12)	Zones of Regulations (12:45-2:45)	Wynn Lib.	12:45-2:45	2	Y	None
School Secretaries	ALL	Munis	Center T&L Center	11:45-1:00 or 1:00-2:30	1.5	N	PC Laptop

New Business

None