

## Questions often asked about registering for the Tewksbury Public Schools

### **How do I go about registering my child for the Tewksbury Public Schools?**

To make the appointment go to:

<https://www.tewksbury.k12.ma.us/resources/new-student-registration/>

There is also a **new student registration packet** on this page that you will need to print off, fill out, and bring with you to the appointment. A list of required documents is in the packet.

### **For the parent/guardian identification, can the driver's license have a different address?**

Your driver's license MUST have your new Tewksbury Address on it. You can change your address online at the RMV and bring your confirmation of the change with you and write your new address on the back of your license.

### **Are there any other requirements/details that I should be aware of for registering in your school?**

All requirements are listed in the packet mentioned above.

### **What if I just moved to Tewksbury and I do not have a utility bill in my name yet?**

You can ask the Utility Company or Cable Company to write a letter on their letterhead stating you have turned on the service at your address with the effective date.

### **What if I am living with a relative or friend my name is not on mortgage or lease?**

If you are residing with another family or individual you may need additional documentation. If the owner of the property is someone other than yourself or spouse then they will be required to attend the meeting at Central Registration. They must bring proof of residency as well as their license with the Tewksbury address. The parent/guardian must also show proof of residency, including their car registration and car insurance, a utility bill and their license, all with the Tewksbury address.

### **How can I find out when and where my child's bus will pick them up?**

Your child's bus route can be found on the Tewksbury Public Schools Website at

<https://www.tewksbury.k12.ma.us/general/bus-routes/>

## List of questions about a Change of Address within Tewksbury

### **In order for the district to change your address we will need:**

- New lease / Fully executed purchase and sale with names and new Tewksbury address
- Updated drivers license with new Tewksbury address
- Utility bill (electric, gas or cable) with name and new Tewksbury address

If you are residing with another family or individual you may need additional documentation. If the owner of the property is someone other than yourself or spouse then they will be required to attend the meeting at Central Registration.

**Other documents may be required at the discretion of the Office of Student and Family Support and/or the Administration.**

**Please contact our office at 978-640-7800 extension 218 with any questions or concerns.**

**Be sure to check out the Tewksbury Public School web site for more information.**

[www.tewksbury.k12.ma.us](http://www.tewksbury.k12.ma.us)