



TEWKSBURY PUBLIC SCHOOLS  
CHRISTOPHER J. MALONE  
SUPERINTENDENT OF SCHOOLS

*Revised*

**Meeting Date: Wednesday, September 18, 2019**

Meeting Type/Time: Executive Session #1 (6:30PM)

Recognition of New Teachers and Administrators (6:45PM)

Meeting Type/Time: Regular Meeting #1 (7:00PM)

Meeting Location: Tewksbury Memorial High School, Large Group Instruction Rm 1, 320 Pleasant St.

**A. CALL TO ORDER**

**B. EXECUTIVE SESSION (Non-Public Session) - 6:30PM**

Continued discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

**C. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - 7:00 PM**

**D. ANNOUNCEMENT**

The September 18, 2019 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

**E. PLEDGE OF ALLEGIANCE**

**F. RECOGNITION**

2019-2020 New Teachers and Administrators

**G. STUDENT REPRESENTATIVE REPORT**

**H. PRESENTATIONS**

AlphaBEST

**I. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

**J. APPROVAL OF MINUTES**

1. August 14, 2019 Workshop (File)
2. August 14, 2019 Regular Meeting (File)

**K. SUBMISSION AND PAYMENT OF BILL**

1. Payroll Period Ending August 22, 2019 (\$1,070,608.62) (File)
2. Payroll Period Ending September 5, 2019 (\$1,316,990.35) (File)

**L. SUPERINTENDENT & STAFF REPORT**

**M. CONSENT AGENDA** (*itemized on page 3*)

**N. COMMITTEE REPORTS**

Elementary School Building Committee  
Tewksbury Education Foundation  
Tewksbury SEPAC  
Wellness Advisory Committee

**O. POLICY CHANGES, PROPOSALS, and ADOPTION**

None

**P. OLD BUSINESS**

1. Professional Development (Aug. 26-27, 2019) (File)

**Q. NEW BUSINESS**

1. TMHS 2019-2020 Student Activity Account (File)
2. Enrollment - August 28, 2019 (File)
3. School Committee Member Appointment to MASC Voting Delegate at MASC/MASS Annual Business Meeting (File)

**R. SCHOOL COMMITTEE MATTERS OF INTEREST**

**S. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

October 1, 2019 Special Town Meeting (School Committee members will attend); October 16, 2019

**T. FUTURE AGENDA ITEMS**

**U. ADJOURNMENT**

## TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

**Superintendent of Schools**  
Christopher J. Malone  
[cmalone@tekwbury.k12.ma.us](mailto:cmalone@tekwbury.k12.ma.us)

**TEWKSBURY SCHOOL COMMITTEE**  
Keith M. Sullivan, Chairperson, [ksullivan@tekwbury.k12.ma.us](mailto:ksullivan@tekwbury.k12.ma.us)  
James A. Cutelis, Vice-Chairman, [jcutelis@tekwbury.k12.ma.us](mailto:jcutelis@tekwbury.k12.ma.us)  
Shannon M. Demo, Clerk, [sdemos@tekwbury.k12.ma.us](mailto:sdemos@tekwbury.k12.ma.us)  
John R. Stadtman, Member, [jstadtman@tekwbury.k12.ma.us](mailto:jstadtman@tekwbury.k12.ma.us)  
Scott D. Wilson, Member, [swilson@tekwbury.k12.ma.us](mailto:swilson@tekwbury.k12.ma.us)

### M. CONSENT AGENDA

#### 1. **Correspondence**

- a. 2019 Mentor Stipends(File)
- b. 2019-2020 Official MCAS Testing Schedule (File)
- c. 2019 MCAS Accountability Release Schedule (File)

#### 2. **Enrollment Update**

See New Business

#### 3. **Monthly Expenditure Report**

None

#### 4. **Personnel Items**

**New Hires:** Jillian Anderson (\$20,338.00/prorated), Classroom Instructional Aide, John Ryan Elementary School, effective September 9, 2019; Suzanne Caliendo (\$37,711.000/prorated), 12-month Secretary, John Ryan Elementary School, effective September 3, 2019; Jesslyn Covino (\$20,338.00), Classroom Instructional Aide, Dewing Elementary School, effective August 28, 2019; Monica Crowder (\$20,338.00), Classroom Instructional Aide, John Wynn Middle School, effective August 28, 2019; Maria Cutelis, (\$59,000.00/prorated), Administrative Assistant to the Assistant Superintendent of Schools, effective August 19, 2019; Tammy Duggan (\$15,545.00/prorated), Classroom Aide, John Ryan Elementary School, effective September 16, 2019; Timothy Feeley (\$49,193.00/prorated), Moderate Special Needs Teacher, Tewksbury Memorial High School, effective September 12, 2019; Courtney Graffeo (\$20,338.00/prorated), Classroom Instructional Aide, John Ryan Elementary School, effective August 29, 2019; Melissa Nigro (\$47,251.00/prorated), Associate School Nurse, Dewing Elementary School, effective September 3, 2019; Kelly Peach (\$20,338.00), Classroom Instructional Aide, John Ryan Elementary School, effective August 28, 2019; Karen Rossi (\$47,251.00), Associate School Nurse, Heath Brook School, effective August 26, 2019, 1-year only; Julie Ryan (\$52,014.00), Moderate Special Needs Teacher, John Ryan Elementary School, effective August 26, 2019; Kayla Schutte (\$67,179.00/prorated), Guidance Counselor, Tewksbury Memorial High School, effective September 13, 2019; Cassandra Puglisi (\$52,500/prorated), 1-year only, long-term substitute Speech Therapist, Tewksbury Public Schools, effective September 10, 2019

**Appendix B Co-Curricular Positions for the 2019-2020:** None

**Appendix B Coach Positions for the 2019-2020:** None

**Transfers:** Bianca Enos from the position of Classroom Instructional Aide at the John Ryan Elementary School to the position of Classroom Aide at the Heath Brook School, effective August 26, 2019

**Retirements/Resignations/Terminations:** Jennifer Brown, Behavior Specialist, Tewksbury Public Schools, effective August 19, 2019; Michael Malone, School Custodian, Tewksbury Memorial High School, effective August 16, 2019; Kerri Guyer, Long-term Substitute Speech, Language Pathologist, North Street and Trahan Schools, effective August 19, 2019; Victoria Kendall, Athletic Trainer, Tewksbury Memorial High School, effective September 9, 2019; Kathleen MacLeod, Grade 2 Teacher, Dewing Elementary School, effective June 19, 2020; Julie Ryan, Classroom Instructional Aide, John Ryan Elementary School, effective August 2, 2019; Kerry Souza, Classroom Instructional Aide, John Ryan Elementary School, effective June 14, 2019; Timothy Feeley, Classroom Instructional Aide, Tewksbury Memorial High School, effective September 10, 2019

#### 5. **Acceptance of Donations/Gifts:** None

6. **Fundraisers/Raffles:** TMHS Cheerleading clinic fundraiser Saturday, October 5, 2019; Dewing Elementary School gift card fundraiser, November 18, 2019 through December 6, 2019; North Street PAC *Board & Brush* fundraiser 2019-2020 school year; North Street /Dewing PAC gift card fundraiser, November 8, 2019 through December 6, 2019; North Street PAC Tewksbury gear fundraiser September 2019 through June 2020; Class of 2021 game of Speedball tournament fundraiser (with raffles) on September 29, 2019.