

TEWKSBURY SCHOOL COMMITTEE AGENDA - WEDNESDAY, SEPTEMBER 18, 2019



TEWKSBURY PUBLIC SCHOOLS
CHRISTOPHER J. MALONE
SUPERINTENDENT OF SCHOOLS

Revised

Meeting Date: Wednesday, September 18, 2019

Meeting Type/Time: Executive Session #1 (6:30PM)

Recognition of New Teachers and Administrators (6:45PM)

Meeting Type/Time: Regular Meeting #1 (7:00PM)

Meeting Location: Tewksbury Memorial High School, Large Group Instruction Rm 1, 320 Pleasant St.

A. CALL TO ORDER

B. EXECUTIVE SESSION (Non-Public Session) - 6:30PM

Continued discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. RECONVENE REGULAR SCHOOL COMMITTEE MEETING - 7:00 PM

D. ANNOUNCEMENT

The September 18, 2019 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

E. PLEDGE OF ALLEGIANCE

F. RECOGNITION

2019-2020 New Teachers and Administrators

G. STUDENT REPRESENTATIVE REPORT

H. PRESENTATIONS

AlphaBEST

I. CITIZEN'S FORUM *(Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.)*

J. APPROVAL OF MINUTES

1. August 14, 2019 Workshop (File)
2. August 14, 2019 Regular Meeting (File)

K. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending August 22, 2019 (\$1,070,608.62) (File)
2. Payroll Period Ending September 5, 2019 (\$1,316,990.35) (File)

L. SUPERINTENDENT & STAFF REPORT

M. CONSENT AGENDA *(itemized on page 3)*

N. COMMITTEE REPORTS

Elementary School Building Committee
Tewksbury Education Foundation
Tewksbury SEPAC
Wellness Advisory Committee

O. POLICY CHANGES, PROPOSALS, and ADOPTION

None

P. OLD BUSINESS

1. Professional Development (Aug. 26-27, 2019) (File)

Q. NEW BUSINESS

1. TMHS 2019-2020 Student Activity Account (File)
2. Enrollment - August 28, 2019 (File)
3. School Committee Member Appointment to MASC Voting Delegate at MASC/MASS Annual Business Meeting (File)

R. SCHOOL COMMITTEE MATTERS OF INTEREST

S. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

October 1, 2019 Special Town Meeting (School Committee members will attend); October 16, 2019

T. FUTURE AGENDA ITEMS

U. ADJOURNMENT

TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools

Christopher J. Malone
cmalone@tekwbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE

Keith M. Sullivan, Chairperson, ksullivan@tekwbury.k12.ma.us
 James A. Cutelis, Vice-Chairman, jcutelis@tekwbury.k12.ma.us
 Shannon M. Demo, Clerk, sdemos@tekwbury.k12.ma.us
 John R. Stadtman, Member, jstadtman@tekwbury.k12.ma.us
 Scott D. Wilson, Member, swilson@tekwbury.k12.ma.us

M. CONSENT AGENDA

1. Correspondence

- a. 2019 Mentor Stipends(File)
- b. 2019-2020 Official MCAS Testing Schedule (File)
- c. 2019 MCAS Accountability Release Schedule (File)

2. Enrollment Update

See New Business

3. Monthly Expenditure Report

None

4. Personnel Items

New Hires: Jillian Anderson (\$20,338.00/prorated), Classroom Instructional Aide, John Ryan Elementary School, effective September 9, 2019; Suzanne Caliendo (\$37,711.000/prorated), 12-month Secretary, John Ryan Elementary School, effective September 3, 2019; Jesslyn Covino (\$20,338.00), Classroom Instructional Aide, Dewing Elementary School, effective August 28, 2019; Monica Crowder (\$20,338.00), Classroom Instructional Aide, John Wynn Middle School, effective August 28, 2019; Maria Cutelis, (\$59,000.00/prorated), Administrative Assistant to the Assistant Superintendent of Schools, effective August 19, 2019; Tammy Duggan (\$15,545.00/prorated), Classroom Aide, John Ryan Elementary School, effective September 16, 2019; Timothy Feeley (\$49,193.00/prorated), Moderate Special Needs Teacher, Tewksbury Memorial High School, effective September 12, 2019; Courtney Graffeo (\$20,338.00/prorated), Classroom Instructional Aide, John Ryan Elementary School, effective August 29, 2019; Melissa Nigro (\$47,251.00/prorated), Associate School Nurse, Dewing Elementary School, effective September 3, 2019; Kelly Peach (\$20,338.00), Classroom Instructional Aide, John Ryan Elementary School, effective August 28, 2019; Karen Rossi (\$47,251.00), Associate School Nurse, Heath Brook School, effective August 26, 2019, 1-year only; Julie Ryan (\$52,014.00), Moderate Special Needs Teacher, John Ryan Elementary School, effective August 26, 2019; Kayla Schutte (\$67,179.00/prorated), Guidance Counselor, Tewksbury Memorial High School, effective September 13, 2019; Cassandra Puglisi (\$52,500/prorated), 1-year only, long-term substitute Speech Therapist, Tewksbury Public Schools, effective September 10, 2019

Appendix B Co-Curricular Positions for the 2019-2020: None

Appendix B Coach Positions for the 2019-2020: None

Transfers: Bianca Enos from the position of Classroom Instructional Aide at the John Ryan Elementary School to the position of Classroom Aide at the Heath Brook School, effective August 26, 2019

Retirements/Resignations/Terminations: Jennifer Brown, Behavior Specialist, Tewksbury Public Schools, effective August 19, 2019; Michael Malone, School Custodian, Tewksbury Memorial High School, effective August 16, 2019; Kerri Guyer, Long-term Substitute Speech, Language Pathologist, North Street and Trahan Schools, effective August 19, 2019; Victoria Kendall, Athletic Trainer, Tewksbury Memorial High School, effective September 9, 2019; Kathleen MacLeod, Grade 2 Teacher, Dewing Elementary School, effective June 19, 2020; Julie Ryan, Classroom Instructional Aide, John Ryan Elementary School, effective August 2, 2019; Kerry Souza, Classroom Instructional Aide, John Ryan Elementary School, effective June 14, 2019; Timothy Feeley, Classroom Instructional Aide, Tewksbury Memorial High School, effective September 10, 2019

5. Acceptance of Donations/Gifts: None

- 6. Fundraisers/Raffles:** TMHS Cheerleading clinic fundraiser Saturday, October 5, 2019; Dewing Elementary School gift card fundraiser, November 18, 2019 through December 6, 2019; North Street PAC *Board & Brush* fundraiser 2019-2020 school year; North Street /Dewing PAC gift card fundraiser, November 8, 2019 through December 6, 2019; North Street PAC Tewksbury gear fundraiser September 2019 through June 2020; Class of 2021 game of Speedball tournament fundraiser (with raffles) on September 29, 2019.

Executive Session

<p>Tewksbury Public Schools</p> <p>Christopher J. Malone Superintendent of Schools</p>	<p>Tewksbury School Committee Agenda</p> <p>Meeting Type/Time: Executive Session #1 – Non-Public Session at 6:30 p.m.</p> <p>Meeting Date: Wednesday, September 18, 2019</p> <p>Meeting Location: Tewksbury Memorial High School, Guidance Conference Room 320 Pleasant Street, Tewksbury, MA 01876</p>
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A. CALL TO ORDER

B. EXECUTIVE SESSION

1. Continued discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURNMENT

Recognition and/or Presentations

Tewksbury School Committee – September 18, 2019

RECOGNITIONS

Central Office	Karen Baker O'Brien	Director of Student & Family Support
Central Office	Danielle Richard	Behavior Specialist
Central Office	Laura Szum	District-wide Math Coach
District-wide	Jessica Bridle	English Second Language Teacher
Dewing Elementary School	Kailey LaFlamme	Moderate Special Needs Teacher
Dewing Elementary School	Melissa Nigro	Associate School Nurse
Dewing Elementary School	Lauren Spicer	Moderate Special Needs Teacher
Dewing Elementary School	Patti-Ann Young	Integrated Preschool Teacher
Heath Brook School / North Street School	Kristen Cahill	S.T.E.M. Specialist
Heath Brook School / North Street School	Daryn Starkey	Digital Literacy Specialist / Computer Science Teacher
North Street School	Samantha Hall	Grade 3 Teacher
John F. Ryan Elementary School	Steve Boudreau	Physical Education Teacher
Tewksbury Memorial High School	Kate Clark	World Language Teacher
Tewksbury Memorial High School	Mackenzie Coneeny	Associate School Nurse
Tewksbury Memorial High School	Tim Feeley	Moderate Special Needs Teacher
Tewksbury Memorial High School	Kayla Schutte	Guidance Counselor
Dewing Elementary School / Trahan Elementary School	Christine Mitchell	Digital Literacy Specialist / Computer Science Teacher

PRESENTATION

AlphaBEST

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **8/22/2019**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,070,608.62**

GRANTS

\$21,293.60	2018-2019	Special Ed 240 Grant
\$4,359.75	2017-2018	Title I Grant
	2018-2019	Title II Grant
	2018-2019	Title IV Grant
\$9,899.74	2018-2019	21st Century Grant
\$320.00	2018-2019	High Quality Grant

REVOLVING ACCOUNTS

\$4,587.97	2019-2020	Ext Day Program
	2019-2020	Ext Day Preschool Program
	2019-2020	Community Services Recreation
\$4,235.92	2019-2020	Adult Education Program
\$4,930.34	2019-2020	Lunch Program
\$406.01	2019-2020	Facilities
\$362.22	2019-2020	Recreation
	2019-2020	Parking Fees
\$2,965.88	2019-2020	Preschool
	2019-2020	Advanced Placement
\$2,318.79	2019-2020	New Start

\$55,680.22 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$773,596.30	2018-2019	School Department Account
\$241,332.10	2019-2020	School Department Account

\$1,070,608.62 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date **9/5/2019**

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,316,990.35**

GRANTS

\$25,122.46	2018-2019	Special Ed 240 Grant
\$12,678.52	2017-2018	Title I Grant
	2018-2019	Title II Grant
\$329.44	2018-2019	Title IV Grant
	2018-2019	21st Century Grant
	2018-2019	Innovation Pathways Grant

REVOLVING ACCOUNTS

\$3,675.88	2019-2020	Community Services
\$3,716.60	2019-2020	Ext Day Preschool Program
	2019-2020	Community Services Recreation
\$2,973.42	2019-2020	Adult Education Program
\$22,040.50	2019-2020	Lunch Program
\$860.11	2019-2020	Facilities
\$652.86	2019-2020	Recreation
\$643.14	2019-2020	Parking Fees
\$3,098.92	2019-2020	Preschool
	2019-2020	Advanced Placement
	2019-2020	New Start

\$75,791.85 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,241,198.50	2019-2020	School Department Account
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\$1,316,990.35 TOTAL

Superintendent/
Staff /School
Committee
Reports

Consent Agenda

Christopher J. Malone, C.A.G.S.
Superintendent (978) 640-7800
cmalone@tewksbury.k12.ma.us

Brenda Theriault-Regan, C.A.G.S.
Assistant Superintendent (978) 640-7800
bregan@tewksbury.k12.ma.us



Celebrating Excellence



To: Kaitlyn Paquette

From: Brenda Theriault-Regan *BJ-R*
Assistant Superintendent *9-6-19*

Date: September 6, 2019

Re: Mentor Stipends

Below please find the list of mentors who will be receiving a stipend. The following individuals should receive the **higher** stipend (\$1609) as they participated in the training component of the program:

Beth Beauchesne
Ashley Canavan
Holly Germain
Charity Legvold

The following individuals did not attend the training component of the program and will receive the **lower** stipend (\$1205):

Candace Tharrett	Lisa Bailey - ½ stipend (\$603)
Nicoletta DeVicentis	Heather Grace - ½ stipend (\$603)
Jennifer Milligan	Megan Robinson - ½ stipend (\$603)
Sarah Yore	

The following individuals have chosen to receive 3 credits:

Lisa Bailey
Heather Grace
Megan Robinson

Please let me know if you have any questions. Thank you!

Cc: C. Bibeau
✓ G. Johnson
J. Mrozowski

TPS District Strategy

The Tewksbury Public Schools community believes that our educational program will encompass a 21st century teaching and learning approach that promotes consistent growth among our students and staff to achieve academic, social, and emotional success for all students.

2019–2020 MCAS Testing Schedule

Fall/Winter 2019–2020 MCAS Retests and February Biology Test for High Schools

November 2019 ELA and Mathematics Retests (Legacy, paper-based tests)	
ELA Composition Sessions A and B	November 6
ELA Reading Comprehension Sessions 1 and 2	November 7
ELA Reading Comprehension Session 3	November 8
Mathematics Session 1	November 13
Mathematics Session 2	November 14
February 2020 Biology Test (Legacy, paper-based test; participation guidelines to be posted later)	
Biology Session 1	February 5
Biology Session 2	February 6
March 2020 ELA and Mathematics Retests (Legacy, paper-based tests)	
ELA Composition Sessions A and B	March 2
ELA Reading Comprehension Sessions 1 and 2	March 4
ELA Reading Comprehension Session 3	March 5
Mathematics Session 1	March 6
Mathematics Session 2	March 9

Spring 2020 MCAS Alternate Assessment for Grades 3–8 and High School

MCAS-Alt (portfolio for students with significant disabilities)	
Deadline for UPS pickup of MCAS-Alt portfolio materials	April 3

Spring 2020 MCAS Tests for Elementary and Middle Schools

Grades 3–8 ELA and Mathematics, and grades 5 and 8 STE (computer-based tests)	
ELA test sessions	CBT: March 30 – May 1 PBT: March 30 – April 15
Mathematics test sessions	CBT: April 27 – May 22 PBT: April 27 – May 13
STE test sessions	CBT: April 28 – May 22 PBT: April 28 – May 13

Spring 2020 MCAS Grade 10 ELA and Mathematics Tests

Grade 10 ELA (computer-based test)		
Prescribed Administration Dates <i>Test the maximum number of students who can participate concurrently.</i>	ELA Session 1	March 24
	ELA Session 2	March 25
Administration Dates Only if Needed <i>Test any remaining students who did not participate in the first set of dates due to technology/device limitations (only).</i>	ELA Session 1	March 26
	ELA Session 2	March 27
Grade 10 Mathematics (computer-based test)		
Prescribed Administration Dates <i>Test the maximum number of students who can participate concurrently.</i>	Mathematics Session 1	May 19
	Mathematics Session 2	May 20
Administration Dates Only if Needed <i>Test any remaining students who did not participate in the first set of dates due to technology/device limitations (only).</i>	Mathematics Session 1	May 21
	Mathematics Session 2	May 22

Spring 2020 MCAS High School STE Tests

Biology and Introductory Physics Tests for <u>Students in the Class of 2023 only</u> (Next-generation, computer-based tests)	
Prescribed Administration Dates <i>Test the maximum number of students who can participate concurrently.</i>	Biology Session 1 Introductory Physics Sess. 1 June 2
	Biology Session 2 Introductory Physics Sess. 2 June 3
Administration Dates if Needed <i>Test any remaining students who did not participate in the first set of dates due to technology/device limitations (only).</i>	Biology Session 1 Introductory Physics Sess. 1 June 4
	Biology Session 2 Introductory Physics Sess. 2 June 5
Chemistry and Technology/Engineering Tests for <u>Students in All Classes</u> (Legacy, paper-based tests)	
Session 1	June 2
Session 2	June 3
Biology and Introductory Physics Tests for <u>Students in the Class of 2022 or earlier</u> (Legacy, paper-based tests)	
Session 1	June 2
Session 2	June 3

2019 Assessment & Accountability Reporting Schedule

**All dates are tentative*

Date*	Deliverable / Event	Mode of Delivery
September 2019		
September 4	Full preliminary MCAS results (including scaled scores, achievement levels, & SGP data) available in Edwin Analytics: <ul style="list-style-type: none"> • Grades 3-8 ELA & Math • Grade 10 ELA & Math • Grades 5, 8, & high school STE 	Edwin Analytics in the Department's Security Portal: https://gateway.edu.state.ma.us/
Early September	MCAS-Alt portfolios & portfolio feedback forms received by schools	UPS delivery to district offices
Mid-September	Accountability reporting webinars to assist districts & schools in their review of preliminary accountability data Official embargoed MCAS student rosters & .csv data files posted electronically Official embargoed MCAS & MCAS-Alt student results available in Edwin Analytics Official embargoed accountability data for all districts & schools available electronically	Registration required: http://www.doe.mass.edu/events.aspx DropBox Central in the Department's Security Portal: https://gateway.edu.state.ma.us/ Edwin Analytics in the Department's Security Portal: https://gateway.edu.state.ma.us/ Accountability Data application in the Department's Security Portal: https://gateway.edu.state.ma.us/
Late September	Official district & school-level MCAS & MCAS-Alt results released to the public Official accountability reports for all districts & schools released to the public Electronic MCAS parent/guardian reports for students participating in standard MCAS tests available to superintendents, principals, & district test coordinators Printed MCAS parent/guardian reports for students participating in standard MCAS tests & MCAS-Alt received by superintendents	Department's website: http://profiles.doe.mass.edu/ Department's website: http://profiles.doe.mass.edu/ PearsonAccess Next: https://mcas.pearsonaccessnext.com UPS delivery to district offices
December 2019		
Late December	District & school report cards available to the public	Department's report card website: http://reportcards.doe.mass.edu/



TMHS Cheerleader for a Day!!!!

Fundraiser for _____

Come join your TMHS Redmen Varsity Cheerleaders for a mini clinic and game day experience. Participants will have the opportunity to cheer on the sidelines of a real varsity football game and perform at halftime. A portion of the profits raised from the program will be donated to _____ help fight for a cure.

When: Saturday, October 5th from 9:30am-halftime at the game

9:30-10	check-in at the Ryan School gym
10-12	mini clinic
12-1	pizza/dance party
1-1:30	watch the varsity cheerleaders warm up on the field
1:30	join the cheerleaders on the field
Halftime	perform halftime routine; program concludes

What: Participants will take part in a mini clinic at the Ryan School where they will learn cheers, jumps, and a halftime dance. They will then have a pizza party with the varsity cheerleaders, watch the cheerleaders warm up for the game, join them on the field for the first half of the game on October 5th, and then perform a halftime routine in front of the crowd. This is a great way to prepare for high school cheer, raise money for a good cause, and have fun!

Who: Any child from K-8th grade. A parent or guardian must be designated to sign their child in and out of the program.

Funds: A portion of the profits raised from the program will be donated to _____. Fundraiser is \$35 per child in advance and \$40 per child day of event, with a \$5 discount for more than one child. Includes a t-shirt, the child's admission to the game, water, and pizza.

What to wear: T-shirt, black leggings, and athletic shoes

How to register: Submit payment (cash or check made out to Tewksbury Cheerleading Invitational) and registration (no later than 9/25 to be guaranteed a t-shirt) to: _____

Questions: contact Erin Asselin _____

Gift Card Fundraising TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 8/14/19

1. Name of Organization Dewing and North St
2. Describe in detail the method of the fundraising activity. Attach additional information necessary.
Selling gift cards
3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)
Ongoing PAC events
5. Proposed dates of fund raising activity From 11/18/19 To 12/16/19
6. Describe student involvement in the fund raising activity. They will sell gift cards to friends + family
7. Type of identifying credential to be used during Fund Raising Activity. _____

8. Is there a contract or agreement to be signed. Yes _____ No ✓

9. Name of responsible individual _____

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 8/21/19

1. Your request for permission to raise funds is Approved Disapproved (Circle)
2. Reason for disapproval _____
3. You are authorized to begin the activity on _____
4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.
5. Comments by the principal: _____
6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 8/21/19

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

Board + Brush
parent fundraiser
File: JJE-E

Date: 9/5/19

1. Name of Organization North Street PAC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Board + Brush Fundraiser

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). N/A

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

on going PAC events

5. Proposed dates of fund raising activity From _____ To _____

6. Describe student involvement in the fund raising activity. Parents will pay to

Paint Signs and a portion of the proceeds will go to the
NS PAC. Location is Board + Brush in Amesbury, MA

7. Type of identifying credential to be used during Fund Raising Activity. _____

8. Is there a contract or agreement to be signed. Yes _____ No ☒

9. Name of responsible individual Tracy Torva

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 9/6/19

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on when planned

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 9/6/19

Gift Card

TEWKSBURY PUBLIC SCHOOLS

Request for Fundraising

Fundraiser

File: JJE-E

Date: 7/31/19

1. Name of Organization North St & Dawing PAC's

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Sell gift cards via order form (to be approved by Superintendent) or web.

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

To support ongoing PAC events

5. Proposed dates of fund raising activity From 11/8/19 To 12/6/19

6. Describe student involvement in the fund raising activity. Students will sell

gift cards to family/friends

7. Type of identifying credential to be used during Fund Raising Activity.

8. Is there a contract or agreement to be signed. Yes No ☒

9. Name of responsible individual Tracy Torro

Address [REDACTED]

Telephone No. [REDACTED] Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 9/6/19

1. Your request for permission to raise funds is ☒ Approved ☐ Disapproved (Circle)

2. Reason for disapproval

3. You are authorized to begin the activity on 11/8/19

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal:

6. Copy sent to the Office of the Superintendent of Schools. ☒ Yes ☐ No (Circle)

Principal's Signature [Signature] Date 9/6/19

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 8/22/19

1. Name of Organization NORTH ST PAC - 4th Grade Committee

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Selling Tewksbury Gear

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

to support 4th grade year end activities

5. Proposed dates of fund raising activity From 9/2019 To 6/2020

6. Describe student involvement in the fund raising activity. Students and

parents will purchase Tewksbury gear

7. Type of identifying credential to be used during Fund Raising Activity. _____

8. Is there a contract or agreement to be signed. Yes _____ No ☒

9. Name of responsible individual Tracy Torra

Address _____

Telephone No. _____ Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 9/6/19

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on Sept 2019

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 9/6/19

RECEIVED BY TPS
SEP 11 2019 PM 2:00

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 9/10/19

1. Name of Organization Class of 2021

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Game Speed ball class fundraiser with raffles
Tournament

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). Turf

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools) ✓

4. Purpose of anticipated funds (To be approved by the building principal.)

Pom, students' dues

5. Proposed dates of fund raising activity From 9/29/19 To 9/29/19

6. Describe student involvement in the fund raising activity.

Students participating in games

7. Type of identifying credential to be used during Fund Raising Activity.

8. Is there a contract or agreement to be signed. Yes _____ No X

9. Name of responsible individual Connor Borgan, Lindsey Binda, Krissy Polimeno

Address [Redacted]

Telephone No. [Redacted] Signature of Applicant [Signature]

(To be completed by the School Principal)

Date 9/10/19

1. Your request for permission to raise funds is **Approved** **Disapproved** (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature [Signature] Date 9/10/19

Old Business



2019-2020 Staff Opening Day 1 & Day 2 Agenda

Time	Staff Day 1 Monday 8/26/2019				
7:00 am Cafe 7:00-8:00 Check-in & Attendance	<ul style="list-style-type: none">7:00-8:00 am Tewksbury Memorial High School Cafe : Coffee & Light BreakfastIndividual Staff Picture for Aspen with O'Connor Studios 7:00am-10:00am Mandatory: TPS Staff that don't have a photo in Aspen, please visit the photo booth in the cafe. NEW Delta-T Group members need a picture taken for name badges.				
8:00 am ALL TPS Staff & Delta-T Group Christine McGrath Performing Arts Ctr	ALL: Welcome Remarks: Christopher Malone, Superintendent <ul style="list-style-type: none">Keith Sullivan, School Committee ChairRecognition of SY 2020 RetireesCongratulations to Members Serving 20+ years				
9:00-10:00	PK-2: Library: Curriculum & Technology Updates 3-4: Library: Curriculum & Technology Updates 5-8: LGI 1: Special Education Updates 9-12, Central Office, & School Secretaries: Auditorium: School Security Training (with TPD & TPS Nurses) Central Office and school secretaries return to schools at 10:00am				
10:10-11:10	PK-2 LGI 1: Special Education Updates 3-4: LGI 2: Special Education Updates 5-8: Auditorium: School Security Training (with TPD & TPS Nurses) 9-12: Library: Curriculum & Technology Updates				
11:20 -12:20	PK-2: Auditorium: School Security 3-4: Auditorium: School Security Training (with TPD & TPS Nurses) 5-8: Library: Curriculum & Technology Updates 9-12: LGI 1: Special Education Updates				
12:20	TTA Time in Auditorium				
12:30-1:30pm	1 Hour Lunch on Your Own				
1:30-3:00pm	Building Based Faculty Meetings & Focused Planning Time (w/Nurses: Food Allergy & Epi-Pen Training)				
Time	Staff Day 2 Tuesday, 8/27/2019				
8:00-3:00pm PLEASE SEE TIMES FOR YOUR ROLE AND GRADE LEVEL TPS Staff Required * TPS Aides Optional Check with Bldg. Principal TBD: Delta-T Required Training	Grade/Group	Time	Content	Location	*=TPS Aides Option
	ALL PLC Facilitators	8-3:00am	TEAMS with Nancy Love, RBT	TMHS LGI1	N/A
	PK -2 (Gen.Ed.)	8-11:00am	Math Workshop Model Part 1 (12-3 for class set-up time)	TMHS TBD	* Limited Space please check with your building principal
	3-4 (Gen. Ed.)	12-3:00pm	Math Workshop Model Part 2 (8-11 for class set-up time)		
	ALL MSNT & Rel. Svc.	8-11:00am	Allan Blume	TMHS: LGI2	N/A
	Grades 5-12 Math Grades 6-8 H/SS	8-11:00am	Envision Math (Gr 5, 6-8, & 9-12) McGraw Hill New H/SS Resource	TMHS TBD TMHS TBD	*
	5-12 Not listed above	8-11:00am	UbD Curr Mapping: Checklist Tool	TMHS Aud. & Breakouts TBD	*
	K-4 Specialists	8-11:00am	2019-2020 Classroom Planning		
Nurses	8-11:00am 1:00-3:00pm	19-20 Student Health Needs	w/ Lead Nurse Own Building	N/A	
Reminder: Mandated Policy & Law Review is due Oct. 1st. (Click here).					

School	Group	Title	Where	When	Hours	Aides Optional	Notes
ALL Schools	PLC Facilitators & Admin	RBT: Coaching Effective PLC Teacher Teams	TMHS LG11	8:00-3:00	6	No	Bring Laptop
MSNT & Rel. Svc.	ALL PK-12	Allan Blume	LG12	8:00-11:00	3	No	Laptop Optional
PK-2	Gen. Ed.	Math Workshop	A213	8:00-11:00	3	Limited	Bring Laptop
3-4	Gen. Ed.	Math Workshop	A213	12:00-3:00	3	Limited	Bring Laptop
Grade 5	Math	Envision 2020	A203	8:00-11:00	3	Yes	Bring Laptop
Grade 6-8	Math	Envision	A204	8:00-11:00	3	Yes	Bring Laptop
Grade 9-12	Math	Envision AGA	A205	8:00-11:00	3	Yes	Bring Laptop
Grade 6-8	H/SS	McGraw Hill	A206	8:00-11:00	3	Yes	Bring Laptop
K-4 Specialist	ALL	Planning at own class/school(s)	N/A	8:00-11:00	3	Yes	Bring Laptop
K-4 Reading	ALL	19-20 Assessment Planning	A201	8:00-11:00	3	Yes	Bring Laptop
7-12 Guidance	ALL	19-20 Guidance Planning	Guidance Conference	8:00-11:00	3	No	Bring Laptop
Nurses	ALL	Nurse Leader-AM Medication Planning w/Parents	TMHS At own school	8:00-10:00 10:00-3:00	3	No	Bring Laptop
ELE	ALL (not Karen)	Listenwise	A101	8:00-11:00	3	No	Bring Laptop
Grades 5-12	All those not listed above will start in Auditorium for attendance and brief presentation... then will go to breakout room below:	UbD Curr. Mapping Progress & Checklist Tool	Auditorium	8:00-8:30	3	Yes	Bring Laptop
Breakout room	5-6 ELA & 5 H/SS		A102	8:30-11:00	3		Bring Laptop
Breakout room	7-8 ELA		A103	8:30-11:00	3		Bring Laptop
Breakout room	9-12 ELA		B104	8:30-11:00	3		Bring Laptop
Breakout room	9-12 H/SS		B107	8:30-11:00	3		Bring Laptop
Breakout room	6-8 Science		B106	8:30-11:00	3		Bring Laptop
Breakout room	9-12 Science		A110	8:30-11:00	3		Bring Laptop
Breakout room	5-12 Visual Arts		B130	8:30-11:00	3		Bring Laptop
Breakout room	5-12 Music & Performing		A124	8:30-11:00	3		Bring Laptop
Breakout room	5-12 Tech		A104	8:30-11:00	3		Bring Laptop
Breakout room	5-12 STEM		A105	8:30-11:00	3		Bring Laptop
Breakout room	5-12 PE/Wellness		D105 & D104	8:30-11:00	3		Bring Laptop
Breakout room	9-12 Business, Child Dev.		A109	8:30-11:00	3		Bring Laptop
Breakout room	7-12 World Language		B309	8:30-11:00	3		Bring Laptop

New Business

RECEIVED BY TPS
SEP 3 2019 AM 8:15

Tewksbury Memorial High School

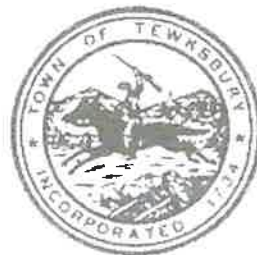
PRINCIPAL

Ms. Kristen Vogel

ASSISTANT PRINCIPALS

Dr. Eileen Osborne

Mr. Sean O'Leary

**MAIN OFFICE**

(978) 640-7825

FAX

(978) 640-7829

GUIDANCE SERVICES

(978) 640-7838

TO: TPS School Committee, Mr. Christopher Malone, Superintendent
FROM: Ms. Kristen Vogel, Principal TMHS
DATE: September 3, 2019
RE: TMHS SAA
cc: Eileen Osborne, TMHS Treasurer Student Activities

I am requesting that the following changes be made to the Student Activities' Accounts:

- Add Class of 2023
- Remove Class of 2019
- Change the name of the Garden Club to Environmental Club to be more reflective of the activities that it performs.

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
NORTH ST					164	138										302
TRAHAN					135	103										238
DEWING	103	133	144	119												499
HEATH BROOK	54	110	108	120												392
RYAN					251	260										511
WYNN MIDDLE									259	278						537
HIGH SCHOOL (HS)											199	222	212	223	12	868
PreSchool @ HS	14															14
TOTALS	171	243	252	239	299	241	251	260	259	278	199	222	212	223	12	3361
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

Heath Brook			LF Dewing			LD Trahan			North Street			John F. Ryan			John Wynn Middle		
Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt	Grd	Tcher	Cnt
KF	S. Paradis	22	KF	A. Cameron	19	3	S. Mulino	23	3	L. Carfino	23	5	R. Rogers	22	6	K. Anderson	20
KF	E. Hendisbee	24	KF	C. Basteri	18	3	S. Sadler	23	3	J. Simione	24	5	R. Alfrow	20	6	R. Reading	21
KF	K. Hynes	23	KF	H. Grace	21	3	A. Trevor	21	3	N. DeVincentis	23	5	B. Roberts	20	6	A. Johnson	22
KF	K. Rodgers	21	KF	T. Molea	19	3	L. Hyland	23	3	M. Groux	24	5	M. Rosa	19	6	N. Zwirek	22
KF	D. Greene	20	KF	A. Reardon	18	3	K. Valcourt	22	3	S. Hall	25	5	B. Tuccichardi	20	6	N. Amalo	21
KF	*A. Spatola		KF	A. McCarthy	18	3	J. Lane	23	3	L. Descrochers	22	5	C. Cremin	22	6	J. Mrozowski	22
K/1/2			KF	S. Gilotte	20	3	*L. Kuchar		3	M. McGrath	23	5	K. Magsarilli	21	6	A. Nelson	22
	*C. Griffin		K	*L. Brucker					3	*K. Mahoney		5	L. Tierney	22	6	K. Romano	22
			K/1/2	*A. Palange								5	K. Bruff	21	6	A. MacMullin	23
1	A. Whynot	20	1	C. Archibald	20	4	S. Frost	17	4	S. Filiberto	23	5	R. Shirkoff	21	6	R. Curley	21
1	E. Niles	19	1	K. Carleton	22	4	J. Zaroulis	17	4	T. McHenry	23	5	J. Farnham	22	6	C. Melly	22
1	M. Engelken	16	1	S. Doherty	21	4	C. Gagne	18	4	J. Selissen	23	5	P. Shirkoff	21	6	G. Martel	22
1	C. Ventura	16	1	L. Tramonte	22	4	V. O'Meara	18	4	M. Barbato	23						
1	J. Price	18	1	M. Hirtle	21	4	E. Fagan	16	4	K. Conrad	23						
1	B. Decarolis	19	1	K. Scialdone	19	4	L. Kelly	17	4	K. Russo	23	5/6	*S. Ferrara				
1	*R. Langlais		1	L. Courmoyer	19	4	*J. Kelly		4	*D. Ruderman		5/6	*J. Serino				
			1	*M. Robinson													
			K/1/2	*P. Martel						DLC							
										DLC							
2	D. Bowden	22	2	J. Middleton	19												
2	S. Mulloy	17	2	S. Miranda	19												
2	D. Brewin	18	2	E. Daley	20												
2	J. Taggart	20	2	S. Wrobel	20												
2	T. Eros	21	2	J. Garvey	21												
2	K. Bancroft	22	2	K. MacLeod	20												
2	*S. Walsh		2	*K. LaFlamme													
Heath Brook-PK			LF Dewing-PK														
CSPK	L. Ianacci	54	PK	G. Silvagni	22												
			PK	E. Finneran	26												
			PK	P. Young	23												
			PK	J. Milligan	22												
			PK	J. Reyes	2												
			PK	M. Smith	5												
			PK	L. Costa	3												
			CSPK	D. Cadet													

*Denotes Special Ed classes where students at different grade levels may exist



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109

(617) 523-8454 (800) 392-6023 fax: (617) 742-4125 www.masc.org

Devin Sheehan, President

Date: March 2019

To: MASC member school committees, c/o superintendent of schools

Re: Voting delegate to annual business meeting

Date: **DURING JOINT CONFERENCE. FRIDAY, NOVEMBER 8, 3:15PM**

Location: **RESORT AND CONFERENCE CENTER AT HYANNIS, HYANNIS**

FIRST NOTICE

In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:

All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.

PLEASE NOTE:

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2019 annual meeting is October 18, 2019.

Official Delegate Form

For the school committee of Tewksbury Public Schools

The official voting delegate is: _____

The alternate voting delegate is: _____

Signed _____

NOTE: In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.