

**Tewksbury School Committee
Regular Meeting #13
Wednesday, June 12, 2019
Tewksbury Memorial High School, LGI 1
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Dennis G. Francis, Chairman
Keith M. Sullivan, Vice-Chairman
Shannon M. Demos, Clerk
James A. Cutelis, Member
John R. Stadtman, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent

SCHOOL ADMINISTRATORS EXCUSED

David A. Libby, Business Manager

CALL TO ORDER

Mr. Francis called the June 12, 2019 Regular School Committee meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Mr. Francis announced the School Committee will be convening an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session at 7:00 p.m.

Mr. Cutelis moved, seconded by Mr. Sullivan, to enter into an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation.

Roll Call Vote - Voting Yes: Mr. Stadtman, Mr. Sullivan, Ms. Demos, Mr. Cutelis, and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At 7:00 p.m., Mr. Cutelis moved, seconded by Mr. Stadtman, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

ANNOUNCEMENT

At 7:05 p.m., Mr. Francis announced that the June 12, 2019 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Mr. Francis asked that if anyone is recording tonight's meeting to please identify himself/herself. No one present was recording the meeting this evening.

**Approved
7-24-2019**

MOMENT OF SILENCE

Mr. Francis called for a Moment of Silence in remembrance of Ryan Driscoll.

PLEDGE OF ALLEGIANCE

Mr. Francis asked the honored guests to lead the School Committee in the Pledge of Allegiance.

RECOGNITION

2019 TPS Retirees

The School Committee recognized the Tewksbury Public Schools' 2019 retirees, presenting them with a clock for their years of service. On behalf of the Tewksbury Teachers Association, Josh Bilodeau, Lisa Zullo, and Julie Taggart, presented the retiring teachers with a gift from the TTA.

Molly Ginsburg - Friends of the Elementary School Building Project

The School Committee recognized Molly Ginsburg for her work organizing the Friends of the Elementary School Building Project. On behalf of the School Committee, Mr. Francis presented Molly with a Proclamation of Recognition.

John W. Wynn Middle School Theater Group

Mr. Weir introduced the Wynn Middle School Theater cast and crew of *An Absolutely True Story (As Told by a Bunch of Lying Liars)*, announcing that they brought home the Gold Medal award at the 2019 Massachusetts Education Theater Guild Middle School Festival. On behalf of the School Committee, Mr. Stadtman presented the group with a Proclamation of Recognition.

John W. Wynn Middle School Intermediate Math League

Mr. Weir introduced the members of the Wynn Middle School Math Team announcing that the team placed second in the Quaden Division of the Intermediate Math League during their first time participating in the Massachusetts Competition, with John Baker winning first place in the individual round. On behalf of the School Committee, Ms. Demos presented the Math Team with a Proclamation of Recognition.

Greater Lowell Knowledge Bowl

Mr. Weir introduced the members of the Wynn Middle School Knowledge Bowl Team relating they placed second in the Greater Lowell Regional Knowledge Bowl competition. On behalf of the School Committee, Mr. Cutelis presented the team with a Proclamation of Recognition.

Laying Wreaths at the Arlington Cemetery

Mr. Weir introduced the students who were selected to represent Tewksbury at the Wreath Laying ceremony at Arlington National Cemetery. He reported that the students won an essay contest qualifying them for this honor. On behalf of the School Committee, Mr. Sullivan presented the students with a Proclamation of Recognition.

STUDENT REPRESENTATIVE

Jack Stadtman Presented the Notes From Tewksbury Memorial High School:

Mr. Stadtman reported that all clubs held their final meetings and each made goals for the upcoming year. Student Council chose new leaders and are working on fundraising ideas for MASC next year. Class of 2021 ran a successful Fun Run last weekend. Mr. Stadtman wished everyone good luck with finals and see you next year.

Mr. Malone requested to take two items out of order, the donation from Mobil/Exxon Education Alliance and the TAG Memorandum of Agreement.

Mr. Sullivan moved to take the donation from Mobil/Exxon and the TAG MOU up on the agenda, seconded by Mr. Cutelis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

John Sergeant - Tewksbury Mobil Donation to Dewing STEM Program \$500

Mr. Malone invited Dewing Principal, Terry Gerrish and John Sergeant, Manager of the Tewksbury Mobil gas station up to talk about the donation. Ms. Gerrish related that Mr. Sergeant worked with the parent company of Exxon-Mobil applying for a grant which supports local schools. He presented the Dewing School with a check in the amount of \$500.00. The School Committee thanked Mr. Sergeant for the generous donation and for supporting the Tewksbury Public Schools.

Memorandum of Agreement Between the Teamsters Local Union No. 25 and the Tewksbury School Committee

Mr. Malone invited TAG representatives, Eileen Osborne and Andy Long, forward as the School Committee moved to approve the negotiated new three year TAG agreement.

Mr. Sullivan moved to approve the Agreement Between the Tewksbury Administrators Group (TAG) and the Tewksbury School Committee, July 1, 2018 through June 30, 2021, seconded by Ms. Demos.

Roll Call Vote - Voting Yes: Mr. Stadtman, Mr. Sullivan, Ms. Demos, Mr. Cutelis, and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

PRESENTATIONS

2019-2020 Student Handbook

The principals from the John Ryan Elementary School, the John Wynn Middle School, and the Tewksbury Memorial High School presented the 2019-2020 student handbooks.

Mr. Sullivan moved, seconded by Mr. Cutelis, to request that the principals only present the changes in the handbooks. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

John F. Ryan Elementary School Student Handbook

Ms. McInnes presented the changes to the John Ryan Elementary School Student Handbook for the 2019-2020 school year.

Mr. Sullivan moved, seconded by Mr. Cutelis, to accept the Ryan Student Handbook. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

John W. Wynn Middle School Student Handbook

Mr. Weir presented the changes to the Wynn Middle School Student Handbook for the 2019-2020 school year.

Mr. Sullivan moved, seconded by Ms. Demos, to accept the John Wynn Middle School 2019-2020 Student Handbook. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Tewksbury Memorial High School Student Handbook

Ms. Vogel presented the changes to the Tewksbury Memorial High School Student Handbook for the 2019-2020 school year.

Mr. Stadtman moved, seconded by Mr. Sullivan, to accept the 2019-2020 TMHS Student Handbook. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Sullivan requested for the high school to message out about parking for students. Mr. Francis commented on the graduating class stating they were the most well-behaved class he has seen in his years on the Committee.

CITIZEN'S FORUM

Mr. Francis inquired if there was anyone in the audience wishing to speak on any item on the agenda.

Maureen Castiglione, speaking on behalf of the Tewksbury SEPAC, addressed the School Committee regarding issues with AlphaBest and the Special Education population in Tewksbury. SEPAC would like to set up a meeting regarding the lack of services, how AlphaBest has responded to parents and themselves, and they would like to get answers to questions. Mr. Francis responded that the Committee will take it under advisement.

APPROVAL OF MINUTES

Ms. Demos moved, seconded by Mr. Cutelis, to approve the May 15, 2019 Reorganization Meeting and Regular meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Ms. Demos moved to approve the payroll period ending May 16, 2019, to be approved and certified in the amount and categories as shown \$1,356,814.18, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Sullivan, Mr. Cutelis, Mr. Francis, Ms. Demos and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Ms. Demos moved to approve the payroll period ending May 30, 2019, to be approved and certified in the amount and categories as shown \$1,356,356.86, seconded by Mr. Cutelis.

Roll Call Vote: Voting Yes: Mr. Stadtman, Mr. Sullivan, Mr. Cutelis, Mr. Francis, Ms. Demos and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUPERINTENDENT & STAFF REPORTS

Mr. Malone reflected on Senior Week at Tewksbury Memorial High School, offering congratulations to the high school for their successes and to the 235 Tewksbury Memorial High School graduates. He reported that Scholarship Night was held on May 23rd, announcing that 369 scholarships were awarded to 142 students from over 70 donors, totalling over \$200,000.00. Mr. Malone remarked that this is a testament to the generosity of the community.

He reported that AlphaBest held an informational night on June 4, 2019; SEPAC Day on the Hill is scheduled on June 27th; Summer Enrichment sign-up is going on at the Community Services Office; and the John Ryan Elementary School was recognized as the (DESE) Massachusetts School Breakfast Challenge Champions with a 31.1% breakfast rate. Mr. Malone stated that this is a tribute to Food Services and staff by providing the opportunity for a healthy breakfast.

Ms. Regan, Assistant Superintendent

Ms. Regan reported on the Tewksbury Memorial High School's Class of 2019 top 5% Summa Cum Laude students, recognizing Aklilu Aron, Ryan Bennett, Isabella Beylounne, Jonathan Cabral, Isabella DeRoche, Brooke DeSimone, Stephen Duquette, Cameron Grace, Grace Morris, Colton Rusch, and Emma White.

Ms. Regan pointed on that on the Consent Agenda is the approval of Appendix B positions relating that the majority of the 2019-2020 positions have been filled adding that there are still couple of open positions in the interview stages and will be on the July agenda. She reported that new PLC facilitators have been identified and are included in Appendix B. Ms. Regan reported that June 10th was our first training with this team relating that the district contracted with Jon Saphier and he worked with the PLC facilitators.

Ms. Regan reported the TEF Annual Spelling Bee was held on June 10th and June 11th.
And the winners are:

Grade 4 - John Pacheco
Grade 7 - Paulo Tavares
Grade 5 - Maya Paquette
Grade 6 - Rose Soe

Ms. Regan reported that approximately 100 Grade 8 students at the Wynn Middle School participated in the Service Learning Project relating that the students identified a town problem, an exorbitant amount of plastic water bottles not being recycled. The students wrote a letter to Town Manager and the Town Manager responded by providing each student at the Wynn a water bottle and will install a water bottle refilling station at the Wynn School for next year.

Ms. Regan reported that the Summer Reading lists and School Supply lists have been posted on the website.

Mr. Sullivan would like to invite and recognize Tewksbury Memorial High School's top 5% of the class graduates, to a School Committee meeting next year prior to graduation.

CONSENT AGENDA

Mr. Francis asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Mr. Francis asked for a motion to approve the Consent Agenda.

Mr. Stadtman moved, seconded by Mr. Sullivan, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SCHOOL COMMITTEE REPORTS

Elementary School Building Committee (ESBC)

Mr. Francis presented the ESBC update. The Committee continues to hold bi-monthly meetings on the 1st and 3rd Thursday of the month. On June 4th, Mr. Montuori, Town Manager, reported that the \$60 million Elementary School Bond Sale took place. Based on the Bond Sale, the tax impact (FY20) per average home value is now estimated to be \$352.32 per year, down about \$100 per tax payer. The project is entering the Design Development Phase.

Tewksbury Education Foundation

Ms. Demos reported the Tewksbury Education Foundation is working on scheduling their next meeting.

SEPAC

Mr. Sullivan reported the SEPAC would like to thank the families who went to Blue Wave Recreational Center on May 28th.

He reported members of the Tewksbury SEPAC, in conjunction with the Wilmington SEPAC, will host a Day on the Hill at the State House on June 27th. There will be meetings with legislatures and a tour of the State House.

Wellness Advisory Committee

Mr. Stadtman reported the Wellness Advisory Committee met on Monday, May 20th. He reported the Committee is seeking a new Chairperson and a secretary, they discussed the Stop the Bleed workshops, and are working through the Mission Statement.

POLICY CHANGES, PROPOSALS, AND ADOPTION

Recommended Revisions to Tewksbury Public Schools' Policies on second and Final Reading (File)

Policy JF - School Admissions.

Ms. Demos moved, seconded by Mr. Cutelis, to approved policy JF, School Admissions, on seconded and final reading. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

OLD BUSINESS

1. 2019-2020 Textbooks/Techbooks: Math Grades (5) 6-8

2. 2019-2020 Textbooks/Techbooks: TMHS Algebra 1, Algebra 2, Geometry

Ms. Regan requested to take items one and two together as one vote. Ms. Regan reported receiving a lesser quote this afternoon and has updated the School Committee. She reported the funding source is from the Capital Outlay textbook fund.

At the recommendation of Ms. Regan, Mr. Cutelis moved, second by Mr. Sullivan, to approve new math resources *Envision Math 2020*, by Pearson, textbooks for grades 5-8 and *Envision AGA*, by Pearson, textbooks for grades 9-12. A six (6) year subscription, in the amount of \$162,000.00.

Roll Call Vote - Voting Yes: Mr. Stadtman, Mr. Sullivan, Ms. Demos, Mr. Cutelis, and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

2019-2020 Textbooks/Techbooks: Social Studies / History Grades 6-8

Ms. Regan reported she supports the decision to purchase the McGraw-Hill, 6-year subscription, Social Studies/History resources for grades 6-8, recommending the School Committee approve the purchase. She reported funding is from the Capital Outlay textbook fund, in the amount of \$57,588.30.

At the recommendation of Ms. Regan, Mr. Cutelis moved, seconded by Mr. Sullivan, to approve the purchase of the McGraw-Hill, Social Studies/History online resources, for grades 6-8, in the amount of \$57,588.30.

Roll Call Vote - Voting Yes: Mr. Stadtman, Mr. Sullivan, Ms. Demos, Mr. Cutelis, and Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

2019 Superintendent's Evaluation

Mr. Francis presented the annual summary of the 2019 Superintendent's Evaluation. He reported that three School Committee members, Mr. Cutelis, Mr. Sullivan and himself, evaluated Mr. Malone. Mr. Malone was evaluated on 20 different indicators within the four standards. Mr. Francis reported the overall evaluation is one of proficiency. Mr. Malone has met or exceeded the School Committee expectations.

In summary, the Tewksbury School Committee finds Mr. Malone to be dependable, conscientious, knowledgeable and professional in fulfilling the numerous responsibilities associated with the leadership of our district. The Committee believes that Mr. Malone represents the Tewksbury Public Schools exceptionally well within our community and they are proud of his many accomplishments to date. The Committee approved a salary increase of 3.8% for the 2019-2020 school year.

The School Committee members commented on Mr. Malone's job performances for the 2018-2019 school year. Mr. Malone thanked the Committee, acknowledging the district's administrators and remarked that he hopes to serve the district well.

NEW BUSINESS

Memorandum of Agreement (TAG): *Agreement Between the Teamsters Local Union No. 25 and the Tewksbury School Committee (July 1, 2018 through June 30, 2021)*

Moved up on the agenda.

Ms. Regan presented two proposals from the Student Travel Committee, an international trip to Montreal and a trip to New York City, making the recommendation to support the trips. Mr. Francis applauded the teachers who have presented the trips relating that he looks forward to their report afterwards and appreciates that the trips offered are affordable.

TMHS International Club 2020 Trip to Quebec-Montreal

Ms. Demos moved, seconded by Mr. Cutelis, to approve the international field trip request from the Tewksbury Memorial High School International Club to go to Quebec and Montreal in May 2020. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

TMHS Fine and Performing Arts Department Trip to New York City, 2020 April Vacation

Ms. Demos moved, seconded by Mr. Cutelis, to approve the out-of-state field trip request from the Tewksbury Memorial High School Fine and Performing Arts department to go to New York City, NY, during the 2020 April vacation. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

2019-2020 TMHS Athletics Out-of State Travel Request

Mr. Malone presented the Out-of-State travel request for the Tewksbury Memorial High School's athletics. Mr. Malone reported there are updates to the list as of today and reported that some of the trips will depend on athletes' qualification. Mr. Malone reported that coaches would be chaperones on the buses, otherwise it would be parents taking their student. Mr. Statdman interpreted the request as a field trip and should comply with the field trip policy requiring everyone to be CORI'd. The Committee discussed the need to CORI parents taking their student to participate in an out-of-state athletic event. After a lengthy discussion, the out-of-state travel request was tabled to the July School Committee meeting to gather and clarify information and to continue the discussion.

Mr. Cutelis moved, seconded by Mr. Stadtman, to table the 2019-2020 TMHS Athletics Out-of-State Travel Request. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

2019-2020 School Supply List

Ms. Regan reported that the suggested school supply lists for the 2019-2020 school year have been posted on the website.

FY 20 Salary Adjustment for Non-Union Personnel

Mr. Malone recommends the School Committee approve the 2019-2020 salary increase, totalling \$62,502.00, for 38 non-union personnel. In response to a question from Ms. Demos, Mr. Malone stated that this list of positions do not fall into a Union contract.

Ms. Demos moved, seconded by Mr. Cutelis, to approve the salary increase for the non-union personnel for the 2019-2020 school year. Roll Call Vote - Voting Yes: Mr. Stadtman, Mr. Sullivan, Ms. Demos, Mr. Cutelis, and Mr. Francis. No Opposed. Unanimous Vote. Motion carried 5-0.

FY 20 Valley Collaborative Board Member Appointment

Ms. Sullivan moved, seconded by Mr. Stadtman, to approve the appointment of Mr. Malone as Tewksbury Public Schools' representative on the Valley Collaborative Board of Directors. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SCHOOL COMMITTEE MATTERS OF INTEREST

Ms. Demos shared that she attended many events over the past two weeks offering kudos to the volunteers that put together many of the events including the All Night Long celebration. Mr. Stadtman reported that the TMHS Theater yard sale will be held on June 22nd from 8:00 a.m.-1:00 p.m. Mr. Sullivan offered congratulations to all the graduates and announced that on July 3rd, the Patriotic Committee will be holding fireworks and events at Livingston Field. Mr. Francis reported he attended the Flag Day ceremony at the Heath Brook School relating that is was one of the best performances he attended.

FUTURE MEETING

July 24, 2019; August 14, 2019

FUTURE AGENDA ITEMS

None

ADJOURN

At 8:43 p.m, Mr. Francis adjourned the June 12, 2019 School Committee meeting with a motion from Mr. Sullivan, seconded by Mr. Cutelis. All Aye. Unanimous Vote. Motion carried 5-0.