

**Tewksbury School Committee  
Regular Meeting #9  
Wednesday, February 27, 2019  
Tewksbury Memorial High School, LGI 1  
320 Pleasant Street, Tewksbury**

**SCHOOL COMMITTEE MEMBERS PRESENT**

Krissy M. Polimeno, Chairperson  
Arthy S. Bennett, Vice-Chairperson  
James A. Cutelis, Clerk  
Dennis G. Francis, Member  
Keith M. Sullivan, Member

**SCHOOL ADMINISTRATORS PRESENT**

Christopher J. Malone, Superintendent  
Brenda T. Regan, Assistant Superintendent  
David A. Libby, Business Manager

**CALL TO ORDER**

Ms. Polimeno called the February 27, 2019 Regular School Committee meeting to order at 5:00 p.m.

**DISCUSSION WITH STATE LEGISLATURES**

The School Committee met with State Legislatures, Senator Barry Finegold, Representative Tram Nguyen, and Representative David Robertson, for a discussion on topics of interest to the Tewksbury Public Schools. The following topics were discussed:

1. Elementary School Building Project / MSBA
2. Athletic Complex
3. Circuit Breaker
4. Youth Football
5. Grant Funding
6. Innovation Pathways / College, Career Readiness
7. Technical Vocational High Schools
8. Unfunded Mandates
9. School Resource Officers
10. Increasing Local Aide
11. District Needs

**EXECUTIVE SESSION**

Ms. Polimeno announced the School Committee will be convening an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session for the Budget Workshop at 6:01 p.m.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation.

**APPROVED  
3-20-2019**

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Francis, Mr. Cutelis and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At 6:25 p.m., Mr. Francis moved, seconded by Mr. Sullivan, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **Public Budget Hearing**

At 6:37 p.m., Ms. Polimeno opened the February 27, 2019 Public Budget Hearing, announcing the public is welcome to ask questions and/or comments relating that all comments and/or questions should be directed to the Chair. Ms. Polimeno reported that the School Committee will not respond to questions this evening.

Mr. Libby addressed the School Committee presenting the FY20 Public Budget Hearing. Mr. Libby reported that the District Strategy is the driving force behind budget decisions in the district. He reported the budget is made up of four areas, salaries, operating costs, Capital Outlay, and fixed costs that are shared with the town. Mr. Libby reported he met with principals and department heads during the process and we all share the same areas of focus, technology, building improvements, and personnel. He reported the district is looking at a 2.83% increase. Mr. Libby reported on fixed cost relating the school department is requesting and overall 1.92% increase to the budget in that area. He reported on the Capital Outlay stating the district has requested \$948,000 for technology infrastructure upgrades. Mr. Libby reported the Tewksbury Public Schools is eligible for \$384,000 through the E-rate funding relating that the district has to have the projects fully budgeted to qualify. Mr. Libby presented the capital and maintenance projects throughout the district and presented the grant funding for the past three years. He reported the district has seen cuts in Title 1, especially this past year. Mr. Libby reported the next steps are to continue discussion with principals and department heads, to assess needs, to look at our focus areas, and continuing refining numbers as we approach the May Town Meeting.

Mr. Libby opened the meeting for questions and comments from the School Committee and audience. Mr. Malone pointed out that Mr. Libby that his approach with the budget really interacts with the District Strategy and he helps out in all areas across the district.

Ms. Polimeno asked if anyone present would like to comments or had a question on the budget presentation.

Mr. Jon Stadtman, 666 Whipple Road, Tewksbury, addressed the School Committee. Mr. Stadtman asked questions regarding the three-year Capital Outlay plan. Mr. Libby responded that some capital projects are funded by one-time funds not the Capital Outlay, relating the district uses a priority "wish-list" to determine the needs in the district, realizing that not all projects or needs will be funded. Mr. Malone added that it is not a clear match up with exact funding, some estimates are based on real time numbers or past projects and add in inflation. Mr. Malone responded to a question from Mr. Stadtman, stating that the district needs to continue to perform general maintenance and continue to keep the North Street and Trahan Schools clean and up to code.

At the recommendation of Ms. Polimeno, Mr. Francis moved, seconded by Ms. Bennett, to close the Public Budget Hearing. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **ANNOUNCEMENT**

At 7:11 p.m., Ms. Polimeno announced that the February 27, 2019 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself. No one present was recording the meeting this evening.

### **PLEDGE OF ALLEGIANCE**

Ms. Polimeno led the School Committee in the Pledge of Allegiance.

### **RECOGNITION**

None

### **STUDENT REPRESENTATIVE**

**Grace Morris presented the Notes From Tewksbury Memorial High School:**

**SADD** are continuing to work on a media campaign on substance abuse with the Tewksbury Police Department. They are also potentially working with the Tewksbury Police Department and Peer Leadership to create a town meeting to address substance abuse and underage drinking.

**International Club** will be helping with the Cultural Fair, which you are all invited to on March 19th in which French, Spanish, and Latin students will present cultural projects. International Club members will be helping with logistics and making sure the fair runs smoothly.

**Math Team** sophomore Kunal Pal tried out for and was granted a spot on the Eastern Mass Math Team,. They will be competing in May at a competition called ARMAL's. It is a national math competition given at three different locations across the country. Kunal will competing at Penn State.

**Book Buddies** are continuing to go to the Trahan and Dewing Schools reading with students.

**Best Buddies** went bowling at Wamesit Lanes over February break and will be going to the Bruins game next Thursday night against the Florida Panthers. Next month, they are going to the Best Buddies prom and will also be going to the circus.

**Robotics** build season is over, the robots are bagged, tagged and ready to compete. Their competitions are in Reading on March 15th-17th and in Revere, March 22nd-24th.

**Student Council** are looking forward to NEMASC next Wednesday through Friday. NEMASC is a conference in which other high school Student Council groups from across Massachusetts meet and learn leadership skills. They will bring back those leadership skills and share them with the Council. They are continuing their monthly gratitude.

**Peer Leadership** are continuing to do the Pen Pal Program with the Ryan School and they are expecting new letters sometime this week.

**Drama** will have their Drama Festival at the Bromfield School in Harvard, MA, and will perform the musical Godspell at the end of April.

**NHS** have sent out letters congratulating the new members of NHS. They are gearing up towards preparing for the Induction Ceremony on March 12th. NHS is beginning a Toiletry Drive for the Wish Project.

**JCL** is looking forward to participating in the Culture Fair on March 19th, which is open to the public. They are also planning a field trip to the Worcester Art Museum in the spring.

**DECA** will be going to the State Conference next weekend, Thursday through Saturday. They have 16 people competing and are looking forward to a good competition. They are hoping to have some people qualify for the National Competition, which will be held in Orlando this year.

### **PRESENTATIONS**

### **TMHS 2019-2020**

Ms. Regan welcomed the Tewksbury Memorial High School administrators to present the Program of Studies for the 2019-2020 school year. Principal Vogel reported the Program of Studies is updated during the year as new ideas are presented to the high school. Assistant Principals, Dr. Osborne and Mr. O'Leary presented the highlights and the major changes to the 2019-2020 Program of Studies.

The School Committee commented on the Program of Studies and the new course offerings, thanking Principal Vogel, Dr. Osborne, and Mr. O'Leary for a great job.

At the recommendation of Superintendent Malone, Mr. Francis requested to take out of order, New Business #1, TMHS 2019-2020 Program of Studies, seconded by Ms. Bennett. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **TMHS 2019-2020 Program of Studies**

Mr. Francis moved to approve the Tewksbury Memorial High School 2019-2020 Program of Studies as presented, seconded by Ms. Bennett. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **TMHS Guidance Highlights - Karen Baker O'Brien**

Ms. Baker O'Brien, Guidance Chair, at Tewksbury Memorial High School, presented how the Guidance Department at Tewksbury Memorial High School prepares students for college and career readiness presenting the 2018-2019 Guidance program highlights. She reported the guidance staff prepares students from the start of high school until graduation. Ms. Baker O'Brien presented information and data on student participation in Advanced Placement courses and testing offered at TMHS as well as changes coming in August 2019. Ms. Baker O'Brien focused on the SAT testing and performance data. She reported on the PSAT data and thanked the School Committee for continuing to pay for the PSAT's. She presented the 2018-2019 new enrollment data at the high school, the increasing opportunities for students through our community partnerships and the dual enrollment program through the Middlesex Community College and UMass Lowell, and the Innovation Pathways Engineering programming at TMHS. Ms. Baker O'Brien presented the college decisions for the 2019 TMHS graduates.

Ms. Baker O'Brien responded to questions and comments from the School Committee.

### **Special Education Update**

Mr. Pelletier addressed the School Committee presenting the IEP Accuracy & IEP Alignment report which was triggered by parent and PAC feedback about the quality of our IEP's. As a result to the response, the district contacted WestEd to perform an audit on our IEP's. Mr. Pelletier presented the highlights of the IEP audit. He stated that Tewksbury's professional development contributed to an increase in accuracy of IEPs. Mr. Pelletier reported the action steps taken prior to the audit relating that the district reached out to Allen Bloom to present a professional development program for all special education teachers and related service providers. Dr. Bloom will continue to provide coaching at the building based level. Additionally, the Special Education teachers formed a Moderate Special Needs Tiered 3 PLC. We are looking at the Tiered 3 model and how we are delivering instruction, looking at and collecting the data, and how we will determine a dyslexia screening for implementation, which is a requirement.

He reported they will then work on a plan to propose and share with colleagues, principals, the assistant superintendent, and the superintendent to see where we want to go with the information and how we want to look at the tiered 3 focus of specialized instruction for students.

Mr. Pelletier responded to questions and comments from the School Committee and Superintendent.

At the recommendation of Mr. Malone, Mr. Francis moved, seconded by Ms. Bennett, to move out of order, New Business, item #2, Approval of Wynn Middle School Out-of-State Field Trip to New York City. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

#### **Wynn Middle School Out-of-State Field Trip to New York City**

Mr. Weir addressed the School Committee on behalf of Mr. DiPrima, teacher at the Wynn Middle School, who was unable to attend the meeting this evening. He reported that Mr. DiPrima likes to offer a trip to bridge the Wynn Middle School and the Ryan Elementary School. Mr. DiPrima is requesting to take students to a Broadway show in New York City.

Mr. Francis moved, seconded by Ms. Bennett, to approve the out-of-state field trip request to New York City, to attend a Broadway show on May 18, 2019.

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At the recommendation of Mr. Malone, Mr. Cutelis moved, seconded by Mr. Francis, to move out of order New Business item #3 out of order, Endorsement of the Elementary Building Project. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

#### **Endorsement of the Elementary Building Project**

Mr. Francis recognized the Elementary School Building Committee members in the audience; Brian Dick, Annmarie Stronach, Shannon Demos, John Statdman, and Molly Ginsburg. Mr. Francis read a letter from the Massachusetts School Building Authority (MSBA) to accept the project scope and budget. The MSBA Board of Directors voted to approve the Louise Davy Trahan Elementary School project, consolidate and replace the existing Louise Davy Trahan Elementary School and the existing North Street Elementary School with a new facility serving grades 2-4, district-wide on the existing John F. Ryan Elementary School site. Mr. Francis reported the Massachusetts School Building Authority (MSBA) unanimously approved the district's project on February 13, 2019. Mr. Francis presented the project's budget information reporting the projected cost is \$98,503,724 with a maximum facilities grant to the town of \$32,736,619. The MSBA identified the eligible costs of funding to be \$55,733,272. The cost to the town will be \$65,767,105 for 20 years, the tax impact is estimated to be \$445.46 per average home value of \$404,963.

Mr. Francis reported the ESBC has scheduled several Community Forums on the following dates: March 5th, March 9th, March 11th, and March 14th (meetings will begin at 7:00 p.m.).

Mr. Collins presented the Elementary Building project highlights since his last meeting with the School Committee relating the Project Scope and budget was submitted to the MSBA on January 2, 2019 and on February 13, 2019 the MSBA Board of Directors approved the budget and project. Mr. Collins reported that we are at the Schematic Design stage of the project. Mr. Collins presented a powerpoint of the new school building project with color renditions of the building project. Mr. Collins pointed out the layout of the new school, proposed fields and common area relating there will be some clean up around the Ryan School outside. He also described the project building, drive, and fields.

Mr. Collins presented the project schedule reporting if approved construction would begin in the summer of 2020 with a completion date of summer 2022, with the school opening in the fall of 2022.

#### **Endorsement of the Elementary Building Project**

Mr. Francis moved, seconded by Mr. Cutelis, to endorse the elementary school building project.

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **CITIZEN'S FORUM**

Ms. Polimeno inquired if there was anyone in the audience wishing to speak on any item on the agenda. Seeing no one, Ms. Polimeno moved to the Approval of Minutes.

### **APPROVAL OF MINUTES**

Mr. Cutelis moved, seconded by Mr. Francis, to approve the January 16, 2019 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **SUBMISSION OF PAYMENT OF BILLS**

Mr. Cutelis moved to approve the payroll period ending January 10, 2019, to be approved and certified in the amount and categories as shown \$1,290,764.24 seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending January 24, 2019, to be approved and certified in the amount and categories as shown \$1,323,277.58, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending February 7, 2019 to be approved and certified in the amount and categories as shown \$1,323,173.43, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending February 21, 2019, to be approved and certified in the amount and categories as shown \$1,709,768.78, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **SUPERINTENDENT & STAFF REPORTS**

Mr. Malone acknowledged Mr. Weir, Principal of the Wynn Middle School, and the Wynn Middle School staff who worked through a trying day at the school. Mr. Malone reported there was a situation at the school today in which some parents had notified Mr. Weir of some concerning social media posts. Mr. Malone stated that there was never a threat to the school or anyone in the school however the posts were troubling enough that the district worked with the Tewksbury Police Department to make ensure students were safe.

The decision was made this morning to divert arrival of Wynn Middle School students directly to Tewksbury Memorial High School. Mr. Malone thanked Principal Vogel and the Tewksbury Memorial High School staff and students who were accepting of the middle school students and staff.

He reported that the Tewksbury Police Department led by Chief Sheehan, brought in additional assets to the Wynn School and conducted a thorough search and investigation to ensure the postings that were identified

were indeed not a threat and Wynn Middle School students were returned to school later in the morning. Mr. Malone appreciates all the efforts of staff and students. He reported it was clear our procedures and protocols that were enacted worked effectively. We will look at areas to improve and look at our communication efforts with families.

Mr. Malone reported there will be a briefing by the Middlesex District Attorney tomorrow night at the Ryan School regarding social media responsibilities by students for parents and later that evening at Tewksbury Memorial High School, the District Attorney, Mr. Malone and Police Chief Sheehan will make a presentation to the junior class and parents on the safety concerns related to alcohol, drugs and driving.

Mr. Malone reported a sprinkler pipe broke in the cafeteria in the ceiling at the Wynn Middle School this afternoon. The pipe has been repaired and the area cleaned up for school tomorrow.

Mr. Malone reported that the district is working closely with Alphabest who was awarded the Before and After School Request For Proposal (RFP). He reported that Alphabest has opened their website and will message out to parents information adding that this will be effective for this summer.

Mr. Malone reported that Tewksbury Memorial High School students will participate in the 2019 Youth Risk Behavior survey and the Youth Health survey.

Mr. Malone reported that after a six month background check, he will be taking a seat on the Northeast Region Homeland Advisory Council representing Tewksbury and the Massachusetts Association of School Superintendents.

Mr. Malone reported that Bluewave Recreation Center is up and running and open for tours. Mr. Malone gave a shout out to the girls basketball team for hosting a staff appreciation night on February 5th. He reported the district continues to look at class size assessment across the district and look at personnel projections for next year. He reported there was roof damage at the Wynn Middle School due to high winds giving hats off to Jon Marchand and the maintenance staff as he was able to have roofers there by Monday and fixed by Tuesday. Mr. Malone reported the maintenance department is monitoring the heating systems at both the Trahan School and the Center School. Mr. Malone reported that there was an early release on February 25th due to the weather reporting everything went smoothly.

Mr. Malone reported that Makayla Paige, a sophomore at Tewksbury Memorial High School, set a Massachusetts State Indoor Track record for the 600 meter at 1 minute, 29.71 seconds. It was the fastest time ever in Massachusetts by a female and in New England, the 3rd fastest by a sophomore, and the 7th fastest of all time. Mr. Malone reported the TMHS Girls Basketball Team play tomorrow night against Saugus, the Boys Hockey Team won 2-1 and the Girls Hockey Team will play on Saturday. This is a great representation of our student athletes.

#### **Ms. Regan, Assistant Superintendent**

Ms. Regan reported on items on the Consent Agenda relating the Department of Elementary and Secondary Education (DESE) Report Card is posted on the district's website. She reported that the state does not have a print version available at this time. Ms. Regan presented the Next-Generation MCAS update. She reported the infrastructure testing has gone great. She reported that this is Read Across America week in recognition of Dr. Seuss. Ms. Regan reported that on the agenda tonight is the second and final reading to revise the entrance age policy.

The policy change states that a child must be five (5) on or before August 31st to register for kindergarten. Ms. Regan reported that March 8th is an early release for students and a teacher workday for staff.

**David Libby, Business Manager**

Mr. Libby gave a shout out to Tewksbury Transit for their help to move students from the Wynn Middle School to the high school and back during the day today.

**CONSENT AGENDA**

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda.

Mr. Francis moved, seconded by Ms. Bennett, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

**Correspondence**

- a. School & District Report Card - Learn More About Massachusetts Schools! - MA Dept. of Elementary & Secondary Education (File)
- b. Next-Generation MCAS 2019 TPS Testing Dates (File)
- c. TMHS Participation in 2019 MA Youth Risk Behavior Survey and 2019 MA Youth Health Survey (File)
- d. Merrimack College - Supervising Practitioners and Students for the Fall 2018 Semester / Supervising Practitioner Course Voucher (File)
- e. MEFA - Why We Honor School Counselors (File)
- f. Valley Collaborative 2018 Annual Report (File)

**Enrollment Update:** February 22, 2019 (File)

**Personnel Items**

**New Hires:** Carley Basteri (\$51,601/*prorated*), Kindergarten Teacher, Dewing Elementary School, effective January 17, 2019; Sean Waldron (\$56,562/*prorated*), School Adjustment Counselor, effective March 4, 2019

**TMHS Appendix B - Athletics:** Zachary Jacobs (5,661), Boys Varsity Lacrosse Coach, Tewksbury Memorial High School, effective March 18, 2019

**Transfers** - None

**Retirements/Resignations/Terminations:** Laurie Angelo, Classroom Instructional Aide, John Wynn Middle School, effective September 4, 2019; Maureen Bedard, Food Service Assistant, John Wynn Middle School, effective December 31, 2018; David Bernstein, Mathematics Teacher, John Wynn Middle School, effective January 16, 2019; LeAnn Lewis, World Language Teacher, Tewksbury Memorial High School, effective the end of the 2018-2019 school year; Tara Quinn, Special Education Teacher, Dewing Elementary School, effective March 29, 2019; Ginger Scott, Classroom Instructional Aide, Tewksbury Memorial High School, effective February 15, 2019;

**Policy Review** - None

**Acceptance of Donations/Gifts:** None

**Fundraisers/Raffles:** Class of 2019 t-shirt sales from February 28, 2019 through May 1, 2019, proceeds to be used for prom and senior week activities; Class of 2022 St. Patrick day candy sales, March 15, 2019.



## **SCHOOL COMMITTEE REPORTS**

### **Elementary School Building Committee (ESBC)**

Mr. Francis had nothing further to report.

### **Tewksbury Education Foundation**

Ms. Bennett reported the TEF will be meeting in March to discuss the proceeds from January fundraiser and donations to the school district.

### **Wellness Advisory Committee**

Mr. Sullivan had no new update.

## **POLICY CHANGES, PROPOSALS, AND ADOPTION**

### **Recommended Revisions to Tewksbury Public Schools' Policies on First Reading (File)**

#### **JEB-Entrance Age For Kindergarten and Elementary Grades**

Ms. Bennett reported policy JEB, Entrance Age for Kindergarten and Elementary Grades, is presented on second and final reading.

Ms. Bennett moved, seconded by Mr. Sullivan, to approve policy JEB, Entrance Age for Kindergarten and Elementary Grades as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **Recommended Revisions to Tewksbury Public Schools' Policies on Informational Reading (File)**

**AC**-Non-discrimination; **BEDG**-Minutes; **GBA**-Equal Employment Opportunity; **GBEBD**-Appropriate Language; **GCF**-Professional Staff Hiring; **JB**-Equal Educational Opportunities; **JFBB-1**-School Choice

Ms. Bennett reported these policies are on first reading, no vote is required at the reading.

### **Recommended to Adopt Policy Upper Age Admissions**

Ms. Bennett reported that the district developed a new policy, Upper Age Admissions. The policy is presented on informational reading.

Ms. Regan reported the policy will address students 18-21 years of age seeking admission to Tewksbury Memorial High School. Ms. Bennett added that comments and input may be sent to Ms. Bennett and/or Ms. Polimeno.

## **OLD BUSINESS**

### **2019-2020 School Calendar Draft**

Ms. Bennett moved to approve the 2019-2020 school calendar as presented, seconded by Mr. Francis. All Aye. No opposed. Unanimous Vote. Motion carried 5-0.

## **NEW BUSINESS**

### **TMHS 2019-2020 Program of Studies**

Moved up on the agenda.

### **Wynn Middle School Out-of-State Field Trip to New York City**

Moved up on the agenda.

### **Endorsement of the Elementary Building Project**

Moved up on the agenda.

### **Approve Temporary & Permanent Easement**

Mr. Malone reported the town is doing work on the road in which the Trahan School is situated. They would be laying sidewalks in front of the school and have requested the School Committee to grant the town an easement.

Mr. Sullivan moved, seconded by Ms. Bennett, to approve a temporary and permanent easement on the Trahan School property to the Town of Tewksbury. Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. No Opposed. Unanimous Vote. Motion carried 5-0.

### **2019 Superintendent Evaluation Timeline**

Ms. Polimeno presented the 2019 Superintendent's evaluation timeline. She extend a courtesy to the two School Committee members that will no longer be on the Committee to participate in the evaluation of the superintendent. Ms. Polimeno and Ms. Bennett will submit an evaluation of Mr. Malone.

### **SCHOOL COMMITTEE MATTERS OF INTEREST**

Mr. Sullivan thanked the Legislatures who attended the meeting tonight relating that he looks forward to working with them. Mr. Sullivan reported the TSEPAC will hold a meeting at tomorrow night at the Bluewave Recreation Center at 6:30 p.m. and the Friends of the Elementary School Project will hold a meeting tomorrow night at the Tewksbury Country Club. He offered congratulations to the members of DECA relating that 16 members have qualified for the state tournament. Mr. Sullivan wished the Girls and Boys Hockey teams good luck as well as to the Girls Basketball Team.

Mr. Francis thanked the Trahan School for the honor of letting him read during Read Across America.

### **FUTURE MEETING**

March 20, 2019 (Public Hearing Budget)

### **FUTURE AGENDA ITEMS**

### **ADJOURN**

At 9:00 p.m., Ms. Polimeno adjourned the February 27, 2019 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.