

**Tewksbury School Committee  
Regular Meeting #7  
Wednesday, December 5, 2018  
Tewksbury Memorial High School, LGI 1  
320 Pleasant Street, Tewksbury**

**SCHOOL COMMITTEE MEMBERS PRESENT**

Krissy M. Polimeno, Chairperson  
Arthy S. Bennett, Vice-Chairperson  
James A. Cutelis, Clerk  
Dennis G. Francis, Member  
Keith M. Sullivan, Member

**SCHOOL ADMINISTRATORS PRESENT**

Christopher J. Malone, Superintendent  
Brenda T. Regan, Assistant Superintendent  
David A. Libby, Business Manager

**CALL TO ORDER**

Ms. Polimeno called the December 5, 2018 Regular School Committee meeting to order at 5:45 p.m. Ms. Polimeno announced the School Committee will be convening an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session at 7:00 p.m.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation.

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 4-0. Mr. Cutelis arrived at 5:55 p.m.

At 6:00 p.m., Mr. Francis moved, seconded by Mr. Sullivan, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

**RECOGNITION**

**MCAS/John & Abigail Adams Scholarship recipients**

At 6:30 p.m., the School Committee recognized the achievement of the 2018 Legacy MCAS and Next Generation MCAS top performing students along with the recipients of the John and Abigail Adams Scholarship recipients in the Christine McGrath Performing Arts Center. (See attached list)

**ANNOUNCEMENT**

At 7:10 p.m., Ms. Polimeno announced that the December 5, 2018 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting.

**APPROVED  
1-16-2019**

At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself. Rosalyn Impink, Town Crier, announced that she was recording the meeting.

### **PLEDGE OF ALLEGIANCE**

Ms. Polimeno led the School Committee in the Pledge of Allegiance.

### **STUDENT REPRESENTATIVE**

**Grace Morris presented the Notes From Tewksbury Memorial High School:**

**NHS** are continuing with tutoring at the Ryan, the high school, and private tutors for students at the Wynn. They will be sending volunteers to the Heath Brook this Saturday for the Winter Bazaar. They are working with administration and the health department to plan a school-wide Ping Pong Tournament on the day before Winter Break.

**Student Council** are anticipating giving their gifts from the charity, and are planning events for the second half of the year. They are also volunteering at the Heath Brook Winter Bazaar.

**International Club** are going to have a blanket making weekend at a few member's homes to build more community. They plan to donate the blankets to a worthy charity.

**Best Buddies** are going to the school play, *The Outsiders*, tomorrow night to watch their very own RJ O'Keefe on stage.

**She's the First** are having a breakfast next Monday morning.

**Drama Club** have been working very hard all year to perform their production of *The Outsiders*.

Showtimes for the play are Thursday at 7:00 p.m., Friday at 7:00 p.m., and Saturday at 2:00 p.m. and at 7:00 p.m.

**Math Team** will be traveling to Billerica for their third competition of the year tomorrow.

**Book Buddies** have done many different trips to the Trahan and Dewing and hope to collaborate with other elementary schools in the town.

**JCL** are going on a field trip to the MFA next Friday to study classical art.

**Ping Pong Club** is working towards recruiting new members and are excited to participate in the Ping Pong Tournament.

**DECA** is testing for the district competition is next Thursday. The Fashion Show raised over \$11,000 for the Meghan McCarthy Cancer Research Fund. Some 85 of 108 members participated in the Fashion Show. The District Conference is scheduled on January 9th at UML and if any School Committee members would like to help and judge the competition, please contact Mr. Sullivan.

### **PRESENTATIONS**

**Stop the Bleed - Elaine Walsh, Lead Nurse, Tewksbury Public Schools**

Ms. Walsh addressed the School Committee introducing the Stop the Bleed first aid measure for use in cases of bleeding relating that the program saves more lives. She reported that Chief Sheehan, Tewksbury Police Department, received a grant and would provide the district with kits. Mr. Malone reported the goal is to train all staff and students. Ms. Walsh opened for questions and/or comments from the School Committee.

### **CITIZEN'S FORUM**

Ms. Polimeno inquired if there was anyone in the audience wishing to speak on any item on the agenda. Seeing no one, Ms. Polimeno moved to the Approval of Minutes.

### **APPROVAL OF MINUTES**

Mr. Cutelis moved, seconded by Mr. Francis, to approve the November 14, 2018 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **SUBMISSION OF PAYMENT OF BILLS**

Mr. Cutelis moved to approve the payroll period ending November 15, 2018, to be approved and certified in the amount and categories as shown \$1,337,446.16, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending November 29, 2018, to be approved and certified in the amount and categories as shown \$1,439,213.59, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **SUPERINTENDENT & STAFF REPORTS**

Mr. Malone reported the Barnes and Noble fundraiser event will take place this Saturday, December 8th, recognizing the Tewksbury Education Foundation for creating events with a sense of community. He reported the Request For Proposals for the Extended Day and Summer Programming are due this Friday. He reported that he is working with Mr. Montuori, Town Manager, to develop a committee to review the RFP's. Mr. Malone reported the District Security Team met on November 28th to discuss current ALICE drills, adding that the police brought in search dogs into Tewksbury Memorial High School and the Wynn Middle School last week. This is something we typically do annually. He reported the district is working on developing an app which would give parents access to key information and the ability to report absences. Mr. Malone encouraged the community to attend the TMHS Theater production of *The Outsiders*, December 6-8, 2018.

Mr. Malone pointed out a donation on the Consent Agenda and recognized Josh Nichols, Pathfinder Project, for the donation of six (6) 3D printers to the district for the Robotics Club at Tewksbury Memorial High School. He reminded the community that December 6th is a half-day for students. Mr. Malone took a moment to recognize Grace Morris, the Student Council Representative to the School Committee, for receiving the John & Abigail Adams Scholarship tonight. Mr. Malone recognized Rosalyn Impink, Press correspondence covering the School Committee meetings, for receiving the John & Abigail Adams Scholarship as well. Mr. Malone announced that Rosalyn will represent the state as one of the nominees at the US Presidential Scholars. Mr. Malone congratulated all the TMHS Fall sports teams announcing that all our fall sports made the state tournaments. He offered *Hats Off!* to the TMHS Football Team who participated in the Super Bowl last weekend. Mr. Malone reported he will be meeting with Congressman Seth Moulton and area superintendents on Monday.

### **Ms. Regan, Assistant Superintendent**

Ms. Regan reported yesterday was the monthly Principal Curriculum Chat which focused on the need for district-wide improved math resources. With the inception of the new History and Social Studies curriculum frameworks the district will look to alter our course programming in grades 6-7 and 9-12. Ms. Regan reported the Town and the School Committee have allocated funding for the annual textbook budget.

She reported the technology infrastructure testing has begun for the Next Generation MCAS online testing in the spring. Ms. Regan reported tomorrow is an early release day for students but will be a workshop day for teachers. She added that on Thursday night, our Tewksbury Team of Administrators engaged in a Trivia Night Contest.

**David Libby, Business Manager**

Mr. Libby presented the major projects update reporting on projects recently completed, in progress or to be completed.

Completed projects included vestibule and hallway improvements at the North Street School and roof repairs. The Maintenance staff replaced carpet at the Ryan and Center School, moved Smart Boards, improved the camera system at the high school, and completed landscape improvements at the Wynn. A Night Security Monitor has been hired for the high school and the tree was removed at end of the high school driveway. Electrical upgrades are underway at the Ryan and Wynn and heating upgrades are underway at the Dewing and Heath Brook, and heat shades are being installed in the elementary schools. He reported the district has completed interviews for the position of Assistant Maintenance Foreman. Mr. Libby reported on the projects to be completed relating there will be improvements in the North Street common area, painting, replace lights, and bulletin boards. The high school is close to getting windows with intruder resistance film and vestibule improvement projects at the other schools. Mr. Libby thanked Mr. Marchand and the staff for doing a great job. Mr. Libby opened for questions and/or comments from the Committee.

**CONSENT AGENDA**

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda.

Mr. Francis moved, seconded by Ms. Bennett, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

**Correspondence** - None

**Enrollment Update** - None

**Personnel Items**

**New Hires:** Karen Rossi (\$44,156 *prorated*) Associated Nurse, Heath Brook School, effective November 5, 2018.

**Transfers** - None

**Retirements/Resignations/Terminations:** Gabrielle Morin, School Psychologist, Dewing Elementary School, effective December 10, 2018

**Policy Review** - None

**Acceptance of Donations/Gifts** - Acceptance of gift of six (6) 3D Printers from Josh Nichols to the Tewksbury Public School's first Robotics Team at TMHS, total value of \$1200.

**Fundraisers/Raffles:** Heath Brook/Trahan PAC Calendar sales for a daily raffle, January 1, 2019 to January 31, 2019; Heath Brook/Trahan PAC Paint Night fundraiser, January 28, 2019

## **SCHOOL COMMITTEE REPORTS**

### **Elementary School Building Committee**

Mr. Francis reported the Elementary School Building Committee (ESBC) continues to meet on a monthly basis, the 1st and 3rd Thursday of every month, relating that these are public meetings. He reported the project is in the Schematic Design and provided the key milestones and upcoming activities.

He reported that December 14th is a Budget meeting, February 13th is a Board of Directors meeting, and the Annual Town meeting ballot question vote on May 6, 2019. Mr. Francis reported that on December 5, 2018 there will be a Community Informational meeting at the Town Hall Selectmen's meeting room, at 6:00 p.m., followed by the ESBC meeting at 7:00 p.m.

### **Tewksbury Education Foundation**

Ms. Bennett reported the Tewksbury Education Foundation's (TEF) Barnes & Noble fundraiser will be held on Saturday, December 8th 9:00 a.m to 5:00 p.m., announcing that the Wynn Middle School band will be performing at the event. She reported the TEF's next fundraising event, Joey Voices, impressionist, comedian, singer, will be held on January 25, 2019, at the Tewksbury Country Club, from 7:00 p.m.-11:00 p.m.

### **Wellness Advisory Committee**

Mr. Sullivan reported the Wellness Committee met on November 19, 2018. He remarked that Ms Walsh covered his report with the Stop the Bleed Presentation.

## **POLICY CHANGES, PROPOSALS, AND ADOPTION**

### **Recommended Revisions to Tewksbury Public Schools' Policies on Informational Reading**

Ms. Bennett reported policy JEB, Entrance Age for Kindergarten and Elementary Grades, is presented on the informational reading. Ms. Bennett reported the Policy Committee is recommending the district update the policy to add an entrance age date of on or before August 31 to enroll for kindergarten or 1st grade. She announced the Policy Committee will be meeting again within the next three weeks.

## **OLD BUSINESS**

### **Professional Development Workshop - December 6, 2018**

Ms. Regan reported that December 6th will be a half-day workshop day for teachers. Students will have a half day of schools. Ms. Regan reported the professional development day will focus on the deeper learning and greater understanding.

## **NEW BUSINESS**

### **2018 Annual CACE Conference**

Ms. Regan reported that she, along with the seven school principals and George Paul, attended the Annual CACE Conference last week. The event focuses on Title Grants and legislature updates. Jon Saphier, Keynote Speaker, focused on the disengaged learner. She remarked that our principals were very impressed with his presentation.

*Tewksbury School Committee  
Regular Meeting  
December 5, 2018*

**SCHOOL COMMITTEE MATTERS OF INTEREST**

Ms. Polimeno disclosed that the in the spirit of the season the Committee and administrators will be going to the b-b-q restaurant tonight.

**FUTURE MEETING**

January 16, 2019; February 13, 2019

**FUTURE AGENDA ITEMS**

**ADJOURN**

At 7:50 p.m., Ms. Polimeno adjourned the December 5, 2018 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.