

**Tewksbury School Committee
Regular Meeting #6
Wednesday, November 14, 2018
Tewksbury Memorial High School, LGI 1
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Krissy M. Polimeno, Chairperson
Arthy S. Bennett, Vice-Chairperson
James A. Cutelis, Clerk
Dennis G. Francis, Member
Keith M. Sullivan, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
David A. Libby, Business Manager

CALL TO ORDER

Ms. Polimeno called the November 14, 2018 Regular School Committee meeting to order at 6:32 p.m. Ms. Polimeno announced the School Committee will be convening an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session at 7:00 p.m.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation.

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Francis, Mr. Cutelis and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At 6:50 p.m., Mr. Francis moved, seconded by Mr. Sullivan, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

ANNOUNCEMENT

At 7:00 p.m., Ms. Polimeno announced that the November 14, 2018 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself. No one was present recording the meeting.

PLEDGE OF ALLEGIANCE

Ms. Polimeno invited the honored guests to lead the School Committee in the Pledge of Allegiance.

RECOGNITION

Growth Rally Committee - John Ryan Elementary School

Ms. Regan announced the district is proud to honor the members of the Growth Rally Committee inviting Principal Judi McInnes to introduce the Growth Rally Committee.

**APPROVED
12-05-2018**

Ms. McInnes reported the Growth Rally is entering its second year relating that Bill Hart, Assistant Principal, brought the Growth Rally to the Ryan School. Mr. Hart reported the Growth Rally Committee is shaped around Growth Mindset encouraging students to strive for success. Students are encouraged to worked towards academic excellence, perfect attendance, and community service. Mr. Hart introduced the other team members, Lauren Auciello, Brittany Roberts, Rob Rogers, Kate Magsarili, Brianna Tuccinardi, Nicole Zwirek, Alyssa Nelson, Melissa Lane, Jamie Newell, Sue Clark, Lauren Tierney, Kim Hillson, Sandy Ferrara, and Sue Hogan. Mr. Cutelis read and presented the members of the Growth Rally Committee with a Resolution of Recognition.

STUDENT REPRESENTATIVE

Grace Morris presented the Notes From Tewksbury Memorial High School:

NHS had their Student vs. Staff Volleyball Tournament this afternoon with two teacher teams and ten student teams participating. Money made from admissions and from the bake sale, as well as the canned goods they collected will be donated to the Food Pantry. Additionally, they are gearing towards creating a project for the holidays that will give back to local veterans.

Student Council are planning a Pep Rally and helping the classes organize their games, as well as helping with food drives. They attended the NEMASC conference yesterday and had a great time.

SADD wrapped up Red Ribbon week by planting tulips outside of the high school, tying red ribbons to cars, and had people sign a banner pledging to live drug free.

Best Buddies' Unified Basketball Team competed in the MVC jamboree last night in Andover. They had 25 students participate in the program this year.

International Club's Applefest was very successful, they did face painting and cupcake decorating, and they are processing \$1,000 to donate to Doctors Without Borders. They are planning a field trip on December 4th, where they will be bowling after school, and hope to get team bonding in with the different grade levels.

Robotics had six students from the Club go to Northeastern last Saturday and participated in three seminars, focusing on strategies, business, and software. They received sponsorship by Granger, Holt and Bugbee, Analog Devices, Light Tron, and Raytheon.

She's the First is a new club focusing on fighting gender equality by funding girls who are the first in their family to graduate high school, Ms. LaPierre is the advisor. They had a very successful bake sale last Saturday in which they sold cupcakes at the football game.

JCL are planning to go to MFA on December 7th.

Drama is working on their production of The Outsiders, which will be on December 6th through 8th. They hope for a large community turnout.

Media Club had their biggest production to date, with Mr. Aylward joining the cast and crew on Veterans Day. The team and Ms. Sweetapple worked hard everyday to provide announcements and information to the students and faculty.

DECA will host the Meghan McCarthy Fashion Show tomorrow night at 7:00 p.m. in the auditorium at TMHS and they are looking forward towards a great turnout! Also, they have their District Conference on January 7th at UMass Lowell. If any School Committee members would like to judge at the District Conference, please reach out to Mr. Sullivan and that would be very appreciated.

PRESENTATIONS

None

CITIZEN'S FORUM

Ms. Polimeno inquired if there was anyone in the audience wishing to speak on any item on the agenda. Seeing no one, Ms. Polimeno moved to the Approval of Minutes.

APPROVAL OF MINUTES

Mr. Cutelis moved, seconded by Mr. Francis, to approve the October 17, 2018 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Mr. Cutelis moved to approve the payroll period ending October 18, 2018, to be approved and certified in the amount and categories as shown \$1,325,711.25, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending November 1, 2018, to be approved and certified in the amount and categories as shown \$1,321,409.40, seconded by Mr. Francis.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUPERINTENDENT & STAFF REPORTS

Mr. Malone reported the district is concentrating on the schools to address the heat issues during the warmer months. We are working on installing screens at the Heath Brook, making windows more operable, we have replaced air conditioners and added fans in some areas. The district is looking at installing sun shades in cafeterias in the elementary schools.

Mr. Malone reported the district installed additional security measures in the schools and updates to the vestibules. He reported the district is continuing with ALICE drills and training of staff and students. Mr. Malone reported a new security monitor has been hired for the high school.

Mr. Malone thanked Tewksbury Police Department's Chief of Police for a grant providing the district with Stop the Bleed kits. He reported that all our nurses have received training on use of the kits.

Mr. Malone reported he attended the Annual MASC/MASS Joint Conference with Ms. Polimeno and Mr. Sullivan, thanking the School Committee for the opportunity.

Mr. Malone reported the district and the Tewksbury Teachers Association are looking at alternative snow day options. He announced that information regarding alternative weather events, closings and/or delays, may be found on the district website.

Mr. Malone reported the Unified Basketball game was held last night against Andover relating it was a tremendous success.

Mr. Malone offered congratulations to all Tewksbury student athletes reporting the football team will play in the All State Tournament against Duxbury, in Lowell, this Saturday.

Mr. Malone reported on upcoming dates to mark your calendar:

- November 16th - Report Cards Issued
- November 21st - Early Dismissal Half-day
- November 22nd and 23rd - No School Thanksgiving Recess
- **Parent/Teacher Conferences**
 - November 20th - Ryan School
 - November 27th - Elementary Schools (PK-2)
 - November 28th - Elementary Schools (Grades 3 & 4)
 - November 29th - TMHS
- TMHS Theatre Company presents “The Outsiders”
 - December 6th & 7th @ 7:00PM
 - December 8th @ 2:00PM & 7:00PM

Ms. Regan pointed out the TMHS 2018-2019 School Profile on the Consent Agenda. This is posted on the school’s website, and has been shared with students and colleges. She reported that Karen Baker O’Brien will present at the January 16th School Committee meeting.

Ms. Regan presented an overview of the Professional Development offerings for the staff at the November 6, 2018 Professional Development day relating this is the last PD day of the 2018-2019 school year. Ms. Regan reported that Tewksbury hosted NPEN day for Guidance staff, hosting 400 teachers at the high school.

Ms. Regan reported that Progress Reports will be coming home on Friday.

Mr. Libby provided a budget update reporting the FY 20 January budget deadline is approaching for an initial budget request from principals to focus on improvement areas for next year. He reported the district is working on getting quotes for maintenance work that will be completed during the summer. Mr. Libby reported with funding received from the Town Meeting, the district was able to hire a Maintenance Assistant. He reported the technology staff continue to support upgrades on the infrastructure relating the new technology and devices put more traffic in the pipeline which causes the need for a faster network.

CONSENT AGENDA

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda. In response to a question from Mr. Francis, relating to the November 5, 2018 Enrollment Report, Mr. Malone responded that enrollment at the North Street is a concern, adding that the town vote in May will determine how the district shall address the issue.

Mr. Francis moved, seconded by Ms. Bennett, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

CONSENT AGENDA

Correspondence

1. Tewksbury Memorial High School 2018-2019 School Profile (File)
2. NPEN Professional Development Schedule - November 6, 2018 (File)

Enrollment Update

November 5, 2018 Enrollment (File)

Personnel Items

New Hires: None

Transfers: None

Retirements/Resignations/Terminations: None

Policy Review: None

Acceptance of Donations/Gifts: None

Fundraisers/Raffles: TMHS Class of 2019 Fundraiser, Senior Class “2019” T-Shirts, proceeds to be used for Prom and Senior Week activities, November 7, 2018 through February 28, 2019

SCHOOL COMMITTEE REPORTS

Elementary School Building Committee

Mr. Francis reported the Elementary School Building Committee (ESBC) continues to meet on a monthly basis, on the first and third Thursday relating that the meetings are open to the public. He reported the OPM and Designer provide the Committee with progress updates, a look ahead at planning activities, deliverables, and milestone dates. Mr. Francis announced the Committee met with various town departments and has a scheduled a community informational meeting on December 6th, in the Selectmen’s meeting room. Mr. Francis presented an update on the recent and upcoming activities for the project. Mr. Francis reported the Committee continues to meet with the Athletic Field Committee.

Tewksbury Education Foundation

Ms. Bennett reported the Tewksbury Education Foundation (TEF) has two events coming up, the Barnes & Noble fundraiser on Saturday, December 8th in Burlington and on January 25, 2019, impressionist, comedian, singer Joey Voices will perform at the Tewksbury Country Club from 7:00-11:00 p.m.

Wellness Advisory Committee

Mr. Sullivan reported the next Wellness Committee meeting will be held on November 19, 2018.

POLICY CHANGES, PROPOSALS, AND ADOPTION

Recommended Revisions to Tewksbury Public Schools’ Policies on Second and Final Reading

Ms. Bennett reported the Policy Committee reviewed the following policies presenting them on the Second and Final Reading. Ms. Bennett moved to approve the following policies on second and final reading, seconded by Mr. Cutelis.

IJL-Library Materials Selection and Adoption; **IJL-R**-Library Media Materials Discard/Removal Procedures; **IJNDD**-Facebook and Social Networking Web Sites; **JJE**-Student Fundraising Activities; **JLCB**-Inoculations of Students; **JLCC**-Communicable Diseases; **JLCD**-Administering Medicines to Students; **KBE**-Relations with Parent Advisory Council and Booster Organizations; **KFD**-Use of School Facilities for a Candidates Night; **KHE**-Political Activity in School Buildings and on School Grounds

All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At the request of Ms. Polimeno, the district will provide the Town Clerk with copies of the political policies.

OLD BUSINESS

Next-Generation MCAS 2019 TPS Testing Dates (File)

Ms. Regan presented the 2019 MCAS testing dates for Tewksbury Public Schools relating that the document will be posted on the website for parents.

In response to a request from Ms. Polimeno, Ms. Regan announced that parents have been notified of the testing schedule.

NEW BUSINESS

None

SCHOOL COMMITTEE MATTERS OF INTEREST

Mr. Francis wished the TMHS football team good luck in the playoffs. Mr. Sullivan thanked the district for allowing Ms. Polimeno and himself to attend the annual MASC/MASS conference. Ms. Polimeno thanked the district as well for the opportunity to attend the conference relating that Tewksbury is ahead of the curve in keeping out kids safe. She stated that anyone who would like to get involved with the Friends of the New Elementary School may reach out to any School Committee member and we will provide Molly Ginsburg with your information. Ms. Polimeno announced that the School Committee members will be meeting with district administrators for our annual holiday celebration on December 5th following the School Committee meeting.

FUTURE MEETINGS

December 5, 2018; January 16, 2019

FUTURE AGENDA ITEMS

ADJOURN

At 7:46 p.m., Ms. Polimeno adjourned the November 14, 2018 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.