

**Tewksbury School Committee  
Regular Meeting #4  
Wednesday, September 26, 2018  
Tewksbury Memorial High School, LGI 1  
320 Pleasant Street, Tewksbury**

**SCHOOL COMMITTEE MEMBERS PRESENT**

Krissy M. Polimeno, Chairperson  
Arthy S. Bennett, Vice-Chairperson  
James A. Cutelis, Clerk  
Dennis G. Francis, Member  
Keith M. Sullivan, Member

**SCHOOL ADMINISTRATORS PRESENT**

Christopher J. Malone, Superintendent  
Brenda T. Regan, Assistant Superintendent

**SCHOOL ADMINISTRATOR EXCUSED**

David A. Libby, Business Manager

**CALL TO ORDER**

Ms. Polimeno called the September 26, 2018 Regular School Committee meeting to order at 6:30 p.m. Ms. Polimeno announced the School Committee will be convening an Executive Session to continue discussion relative to strategy with respect to collective bargaining or litigation.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue discussion relative to strategy with respect to collective bargaining and/or litigation. The School Committee will reconvene in Open Session at 7:00 p.m.

Roll Call Vote - Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Francis, Mr. Cutelis and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At 7:03 p.m., Mr. Francis moved, seconded by Ms. Bennett, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

**ANNOUNCEMENT**

At 7:07 p.m., Ms. Polimeno announced that the September 26, 2018 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself. No one was present recording the meeting.

Ms. Polimeno announced that the meeting is conducted in a new venue which does have an echo and a sensitive recording device which may pick up background noise, cautioning the audience that their conversations may be recorded.

**PLEDGE OF ALLEGIANCE**

Ms. Polimeno led the School Committee in the Pledge of Allegiance.

**APPROVED  
10-17-2018**

## **RECOGNITION**

### **Marco Basiliere - Former President of the Tewksbury Teachers Association**

Mr. Malone invited Marco Basiliere to come forward reporting that Marco served as the Vice-President and then the President of the Tewksbury Teachers Association (TTA). He announced that Marco will no longer be serving on the TTA but he will continue to be involved with the union. Mr. Malone remarked that Marco's priority is the students, he is truly one of Tewksbury's finest and a valuable member of the staff. On behalf of the School Committee, Ms. Polimeno read and presented Marco Basiliere with a Resolution of Recognition.

Ms. Polimeno reported that Mr. Malone excused himself at 7:12 p.m. to attend the Tewksbury Finance Committee meeting at the Town Hall. She encouraged everyone to go to the Special Town Meeting to support the schools.

## **STUDENT REPRESENTATIVE**

### **Grace Morris presented the Notes From Tewksbury Memorial High School:**

**Best Buddies** held a Parent Information Night and Game Night last night and Unified Basketball is starting next week.

**Junior Classical League** made a display of flags representing different French, Spanish, and Latin speaking cultures, which is on display in the Language Department on the third floor.

**National Honor Society** will be at Parent/Teacher Conferences tomorrow night working a bake sale, in which members of NHS will supply baked goods. Tutoring is occurring at the TMHS library after school on Tuesdays and before school on Fridays. They are helping to paint faces at Harvest Fest and will help to clean the trails of Rogers Park on Sunday.

**Math Team** will be hosting the first meet of the year on October 4th and are looking forward to having seven other schools join them.

**Interact Club** is having a Blood Drive on October 26th.

**Student Council** is working on the Fall Sports Program and is working on figuring out Spirit Days for the week of Homecoming.

**SAAD** are working on new recruitment and are beginning to address the issue with vaping.

**Book Buddies** are going on their first trip to the Dewing School this Friday and are excited to eventually visit the other schools.

**DECA** had a Fashion Show meeting today and the Fashion Show is on November 15th. They are working towards their District Conference in January. DECA is asking if any School Committee member is interested in being a judge, to please contact Mr. Sullivan.

**Robotics Club** will have the lab open during the Parent/Teacher Conferences tomorrow night in order to show parents the lab and the robot, to meet their Advisor Mr. Hancock, and to make the community more aware. They are looking for new members who are interested in communications and engineering.

## **PRESENTATIONS**

### **Elementary School Building Committee Presentation Update**

Ms. Polimeno moved ahead to approval of minutes as Mr. Collins and Mr. Kovacs set-up for the Elementary School Building Committee presentation.

## **APPROVAL OF MINUTES**

Mr. Cutelis moved, seconded by Mr. Francis, to approve the September 12, 2018 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **SUBMISSION OF PAYMENT OF BILLS**

Mr. Cutelis moved to approve the payroll period ending September 20, 2018, to be approved and certified in the amount and categories as shown \$1,344,461.13, seconded by Ms. Bennett.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **CONSENT AGENDA**

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda. Mr. Francis moved, seconded by Ms. Bennett, to approve the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

### **CONSENT AGENDA**

#### **Correspondence**

- a. 2018 Mentor Stipends (File)
- b. 2018 MCAS Accountability Release Schedule (File)

#### **Enrollment Update**

None

#### **Monthly Expenditure Report**

None

#### **Personnel Items**

**New Hires:** Stacy Conway (\$36,860/prorated), Part-time Case Manager, Dewing Elementary School, effective September 17, 2018; Tiffanie Marsh (\$19,549), Classroom Instruction Aide, Dewing Elementary School, effective September 7, 2018; Emma Panto (\$19,549), Classroom Instructional Aide, effective September 24, 2018

**Transfers:** None

**Retirements/Resignations/Terminations:** Kayla McLaughlin, Classroom Instructional Aide, Ryan Elementary School, effective September 28, 2018; Wendy Andrade, part-time Special Education Secretary, Ryan Elementary School, effective September 17, 2018

**Acceptance of Donations/Gifts:** None

**Fundraisers/Raffles:** Class of 2020 Car Washes (2) at MVP, September 22, 2018 & June 1, 2019; Class of 2020 Restaurant Night October 15, 2018; Class of 2020 Hypnotist Show on January 17, 2019; North Street/Dewing PACs 2018 fundraising events and activities; Dewing and North Street PACs Gift Card sales October 29, 2018 through November 9, 2018

### **CITIZEN'S FORUM**

Ms. Polimeno inquired if there was anyone in the audience wishing to speak on any item on the agenda. Seeing no one, Ms. Polimeno moved to the Committee Reports.

## **SCHOOL COMMITTEE REPORTS**

### **Tewksbury Education Foundation**

Ms. Bennett reported the Tewksbury Education Foundation (TEF) will host the first annual Casino Night fundraiser on November 16, 2018, at the Tewksbury Country Club. She reported that this is a 21 year old plus event adding that there are no monetary prizes won at the event.

### **Wellness Committee**

Mr. Sullivan reported the Wellness Committee met last week. He reported that September is National Recovery Month pointing out the gazebo near the Tewksbury Town Hall is purple in honor of National Recovery Month. He reported Safe Halloween will be held on October 28th, 10:00 a.m. to 1:00 p.m., at Tewksbury Memorial High School, flu shots are available during the month of October in various locations across Tewksbury, and the next Wellness Committee meeting will be held on November 19, 2018.

### **Elementary School Building Committee**

Mr. Francis reported the following presentation will be presented at a Board of Selectmen meeting in late October for the Planning Board, Finance Committee and other town boards. The ESBC will host three community meetings, October 4th at the Ryan School, November 1st at Tewksbury Memorial High School, and December 6th at the Tewksbury Town Hall. Mr. Francis introduced members of the Friends of the Tewksbury Elementary School Building Project in the audience tonight, Molly Ginsburg, Kerry Slattery, and Anne Seichter.

### **Elementary School Building Committee Presentation Update**

Ms. Regan introduced ESBC Project Manager, Peter Collins, Heery International, and Lead Designer Kent Kovacs, Flansburgh Architects. Mr. Collins and Mr. Kovacs addressed the School Committee presenting an update on the new elementary school project. Mr. Collins reported that this presentation will be presented at the Tewksbury Planning Board meeting and at community forums scheduled over the next three months: October 4, 2018, Ryan Elementary School, November 1, 2018, Tewksbury Memorial High School, and on December 6, 2018 at the Tewksbury Town Hall in the Selectmen's Office. The community forums will be held at 6:00 p.m.

Mr. Collins pointed out the milestones the district has met on the new elementary school building project reporting the ESBC met with the Massachusetts School Building Authority (MSBA) Board of Directors on August 29th receiving authorization to proceed into the Schematic Design Phase. He reported that during the timeframe of September through December he and Mr. Kovacs will be assembling the Project Scope schedule and budget. Mr. Collins reported on January 20, 2019 submit package to MSBA for the February 13th meeting to determine how much funding the district will receive, after that it goes to Town Meeting for a vote. Mr. Kovacs added that MSBA saw a value in the 2, 3, 4 grade configuration. If the project is approved by Tewksbury, we will move into the Design Phase. In the spring of 2020 construction would begin with construction completion in the summer of 2022, and the school would open in the fall of 2022 for the beginning of the school year. Mr. Kovacs reported we have conducted bi-weekly meetings with the Tewksbury Public Schools Education Leadership Team, met with the Tewksbury Police Department and Tewksbury Fire Department representatives. He reported a traffic analysis has been conducted (documentation on file with the Tewksbury Public Schools) and an expanded look at traffic and turning radius will be conducted. He pointed out the changes to the original building plans.

Mr. Collins and Mr. Kovacs entertained questions and comments from the School Committee.

Ms. Polimeno invited Molly Ginsburg, Kerry Slattery and Anne Seichter to come forward introducing the members of the Friends of the New Elementary School Project and asking the community to get involved and join the Friends of the New Elementary School Project and start building the group.

### **POLICY CHANGES, PROPOSALS, AND ADOPTION**

#### **Recommended Revisions to Tewksbury Public Schools' Policies on Informational Reading**

Ms. Bennett reported the Policy Committee reviewed the following policies presenting them on the Informational Reading. Ms. Bennett stated that the public is encouraged to review the policies and you may reach out to the Superintendent's Office or the Policy Committee members with any issues or concerns with a policy.

**IJL**-Library Materials Selection and Adoption; **IJL-R**-Library Media Materials Discard/Removal Procedures; **IJNDD**-Facebook and Social Networking Web Sites; **JJE**-Student Fundraising Activities; **JLCB**-Inoculations of Students; **JLCC**-Communicable Diseases; **JLCD**-Administering Medicines to Students; **KBE**-Relations with Parent Advisory Council and Booster Organizations; **KFD**-Use of School Facilities for a Candidates Night; **KHE**-Political Activity in School Buildings and on School Grounds

### **SUPERINTENDENT/STAFF REPORTS**

Ms. Regan presented the report updates for Mr. Malone and Mr. Libby.

#### **Superintendent's Report**

- October 1st: Commissioner Riley will be at the North Street School. The School Committee members are invited to the North Street School at 9:00 a.m.
- October 27th: Applefest at Tewksbury Memorial High School, 9:00 a.m. to 2:00 p.m. She reported the proceeds will be used to support the TMHS PAC and After Prom Party.
- October 2nd: Special Town Meeting. Ms. Regan encourages the community to attend the Special Town Meeting to support the schools. She reported there are two Warrant Articles that support unfunded priorities and identified needs in the Tewksbury Public Schools. Article 1 would support salaries for seven positions from the district's priority 1 critical needs list, technology upgrades and to offset increase in health insurance and medicare costs. She reported Article 6 will support school safety improvements and digitizing personnel and other files.

#### **Assistant Superintendent's Report**

Ms. Regan reported that she, Jason Stamp, Jon Marchand and Mr. Malone attended the Massachusetts Higher Education Consortium Expo on September 21st. Ms. Regan pointed out that the 2018 MCAS Accountability Schedule is on the Consent Agenda. She reported the district received the official MCAS student results and reports will be distributed to families by next Friday. Ms. Regan reported that Friday, October 5th is a district-wide Professional Development day for staff relating there will be no school for students and Friday will be the start of a long weekend as Monday is the observance of Columbus Day.

#### **Business Manager's Report**

On behalf of Mr. Libby, Ms. Regan presented a transportation update. She reported the actual counts and timing for the bus routes are looking good. Bus routes are averaging 19-30 minutes although Mr. Libby is paying attention to two buses at the Wynn School. Mr. Libby is looking into a North Street/Dewing bus that is not at a maximum capacity but he is paying attention to the numbers on that bus.

### **OLD BUSINESS**

None

**NEW BUSINESS**

**2018 Summer Reading Program Participation Tallies**

Ms. Regan presented an analysis of the Summer Reading Program pointing out the improvements in the percentages.

**SCHOOL COMMITTEE MATTERS OF INTEREST**

Mr. Sullivan reported the Harvest Fest will be held on Sunday, September 30th, proceeds will benefit the TMHS golf team. October 27th is Halfway to Earth Day, volunteers are needed to help with Tewksbury clean-up.

Ms. Bennett and Ms. Polimeno reminded the community that the Special Town Meeting will be held on October 2nd encouraging the community to vote. Ms. Polimeno thanked the Town Manager for the continued support.

**FUTURE MEETINGS**

October 2, 2018 Special Town Meeting (School Committee will attend); October 17, 2018; November 14, 2018; December 5, 2018

**FUTURE AGENDA ITEMS**

Ms. Polimeno announced that the School Committee may feel free to email her agenda items.

**ADJOURN**

At 8:20 p.m., Ms. Polimeno adjourned the September 26, 2018 School Committee meeting with a motion from Mr. Francis seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.