



TEWKSBURY PUBLIC SCHOOLS
CHRISTOPHER J. MALONE
SUPERINTENDENT OF SCHOOLS

Meeting Date: Wednesday, September 13, 2017

Meeting Type: Regular Meeting #3 (7:00PM)

Meeting Type: Executive Session #2 (6:15PM)

Reception for the 2017-2018 New Teachers & Administrators (6:45PM)

Meeting Location: Tewksbury Memorial High School Library
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION (Non-Public Session) - 6:15PM

Continued discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURN

D. RECONVENE REGULAR MEETING - 7:00PM

E. ANNOUNCEMENT (7:00PM)

The September 13, 2017 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

F. PLEDGE OF ALLEGIANCE

G. RECOGNITION

2017-2018 New Teachers and Administrators

H. STUDENT REPRESENTATIVE REPORT

Grace Morris

I. PRESENTATIONS

None

J. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

K. APPROVAL OF MINUTES

1. August 16, 2017 School Committee/Admin Workshop
2. August 16, 2017 Regular Meeting Minutes

L. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending, August 10, 2017 (\$1,131,336.19)
2. Payroll Period Ending, August 24, 2017 (\$1,064,509.97)
3. Payroll Period Ending, September 7, 2017 (\$1,303,806.10)

M. SUPERINTENDENT & STAFF REPORT

N. CONSENT AGENDA (*itemized on page 3*)

O. COMMITTEE REPORTS

Elementary School Building Committee
Tewksbury Education Foundation
Wellness Advisory Committee

P. POLICY CHANGES, PROPOSALS, and ADOPTION

Section J - Students: Policy Reviewed and Recommended to Accept with No Changes - Second & Final Reading:

JICFB, Bullying Prevention (Bully Prevention and Intervention Plan)

MASC Policy Reference Manual Review and Recommended Updates

Policies Recommended to Rescind as Policy is Redundant or Unnecessary on First Reading: DJG –Vendor Relations; H- Negotiations; IHAE – Physical Education; IJJ – Textbook Selection; IJK – Supplementary Materials ; IJM – Special Interest Materials; JBA – Student-to-Student Harassment; JICG – Tobacco Use by Students; JRA-R – Regulations on student records ; KEB – Complaints about School Personnel; KEB-R Complaints about School Personnel; KEC – Complaints about Materials; KJA – Relations with Boosters

Policies Recommended to Revise as a Result of Legal Changes, Changes in Practice, or Updating of Language to Reflect Modern Needs on First Reading: ACE – Nondiscrimination on the Basis of Disability; ADC – Smoking on School Premises; BBA – School Committee Powers and Duties; BBBA/BBBB – School Committee Member Qualifications/Oath of Office; BDD – School Committee – Superintendent Relationship; BDE - Subcommittees of the School Committee BDF - Advisory Committees to the School Committee; BEDA – Notification of School Committee Meetings; BEDB – Agenda Format; BEDH – Public Participation at School Committee Meetings; BHE – Use of Electronic Messaging by School Committee Members; BIA – New School Committee Member Orientation; BIBA – School Committee Conferences, Conventions, and Workshops; CB – School Superintendent; CBD – Superintendent’s Contract; CBI – Evaluation of the Superintendent; CE – Administrative Councils, Cabinets, and Committees; CH – Policy Implementation; CHA – Development of Regulations; CHC – Regulations Dissemination; DB – Annual Budget; DBD – Budget Planning; DBJ – Budget Transfer Authority; DD – Funding Proposals and Applications

Q. OLD BUSINESS

1. Next Generation MCAS Update
2. Approval of 2018 School Committee Meeting Calendar

R. NEW BUSINESS

1. Enrollment - August 30, 2017
2. TMHS Request To Add Class of 2021 to the Student Activity Account (SAA)
3. TMHS Request to Remove Class of 2017 from the Student Activity Account (SAA)

S. SCHOOL COMMITTEE MATTERS OF INTEREST

T. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

September 27, 2017; October 3, 2017- (Special Town Mtg/7:00PM (School Committee will Attend); October 18, 2017; November 15, 2017

U. FUTURE AGENDA ITEMS

V. ADJOURNMENT

TEWKSURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools
Christopher J. Malone
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TEWKSBURY SCHOOL COMMITTEE
Kristen M. Polimeno, Chairperson, kpolimeno@tewksbury.k12.ma.us
James A. Cutelis, Vice Chairperson, jcutelis@tewksbury.k12.ma.us
Keith M. Sullivan, Clerk, ksullivan@tewksbury.k12.ma.us
Arthy S. Bennett, abennett@tewksbury.k12.ma.us ♦ Dennis G. Francis, dfrancis@tewksbury.k12.ma.us

N. CONSENT AGENDA

1. Correspondence

- a. 2017 Mentor Stipends
- b. North Street/Dewing PAC Fundraiser/Event Calendar August 2017 through December 2017

2. Enrollment Update

See New Business

3. Monthly Expenditure Report

None

4. Personnel Items

New Hires: Amber Annese (\$19,549), Classroom Instructional Aide, Dewing Elementary School, effective August 28, 2017; Ellen Blash (\$19,549), Classroom Instructional Aide, Tewksbury Memorial High School, effective August 30, 2017; Kathryn Buck (\$19,549), Classroom Instructional Aide, Heath Brook School, effective September, 2017; Suzanne Caliendo (\$25,791), 10-month Secretary, John F. Ryan Elementary School, effective August 23, 2017; Benjamin Clasby (\$19,549), Classroom Instructional Aide, Louise Davy Trahan School, effective August 28, 2017; Jade Csizmesia (\$32.04/hr), District-wide part-time (up-to 19 hrs/wk) ESL Teacher, effective August 28, 2017; Melissa Engelken (\$75,231), Grade 1 Teacher, Heath Brook School, effective August 28, 2017; Stephanie Falasca (\$19,549), Classroom instructional Aide, North Street School, effective August 38, 2017; Heather Godin-Small (\$19,549), Classroom Instructional Aide, John W. Wynn Middle School, effective August 28, 2017; Joanne Garvey (\$32.04/hr), District-wide part-time (up-to 19 hrs/wk) ESL Teacher, effective August 28, 2017; Jacob Horvitz (\$49,629), Grade 4 Teacher, Louise Davy Trahan School, effective August 28, 2017; Danielle Ruderman (\$57,721), Developmental Learning Center Teacher, North Street School, effective August 28, 2017; Brianna Tuccinardi (\$50,513), Grade 5 Math/Science Teacher, John F. Ryan Elementary School, effective August 28, 2017

Transfers: Catherine Francis, Classroom Instructional Aide, transfer from Tewksbury Memorial High School to the John F. Ryan Elementary School effective August 28, 2017

Retirements/Resignations/Terminations: Nancy Cassidy, Classroom Instructional Aide, Loella Dewing Elementary School, effective August 29, 2017; Christina Dick, Classroom Instructional Aide, John F. Ryan Elementary School, effective August 9, 2017; Mary Karamourtopoulos, District-wide ESL Instructor, effective August 9, 2017; Marie Bourgeois, Classroom Instructional Aide, North Street School, effective October 6, 2017

Appendix B:

Tewksbury Memorial High School

Freshman Co-Advisor(s): Conner Bourgoign & Lindsey Bowden
Sophomore Co-Advisor: Kelsey Ring

5. **Acceptance of Donations/Gifts:** Request from the Ryan PAC to reallocate the \$10,000 donation from the Ryan PAC (June 12, 2017) for the purchase of HP Streams, for the \$10,000 donation to be used for the Ryan School Courtyard Project.
6. **Fundraisers/Raffles:** Wynn PAC Yankee Candle & Spirit Cups fundraiser, September 14, 2017 through September 28, 2017; Class of 2020 Car Wash fundraiser, September 30, 2017; Class of 2020 "Boo-grams" fundraiser, October 30, 2017 through October 31, 2017; North Street PAC Spirit Wear/Gear fundraiser, August 31, 2017 through June 22, 2018; North Street PAC Pennies for Patients fundraiser January 22, 2018 through February 9, 2018; North Street PAC 4th Grade Committee Tewksbury Gear sales fundraiser November 1, 2017 through December 18, 2017