

**Tewksbury School Committee
Regular Meeting #13
Wednesday, April 11, 2018
Tewksbury Memorial High School, Library
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Krissy M. Polimeno, Chairperson
Arthy S. Bennett, Vice-Chairperson
James A. Cutelis, Clerk
Dennis G. Francis, Member
Keith M. Sullivan, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
Sheri L. Matthews, Director of Business Services

CALL TO ORDER

At 7:16 p.m., Ms. Polimeno reconvened the Regular School Committee meeting.

Ms. Polimeno announced that the April 11, 2018 Regular School Committee Meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself. Seeing none Ms. Polimeno invited Mr. Malone to introduce the volunteers.

RECOGNITION

District-wide Volunteers/Senior Tax Program Participants (See attached list)

Mr. Malone recognized the importance of the school volunteers introducing the Outstanding Volunteers to the School Committee and the community and thanking them for all they do for our schools.

Mr. Malone announced the next recognition will be the Senior Tax Program participants. Ms. Polimeno welcomed Jay Kelly, Chairman to the Board of Selectmen, to the meeting tonight relating that it was the Town that brought the Senior Tax Program to the schools.

Ms. Polimeno offered thanks to the Mr. Kelly and the members of the Board of Selectmen, to Mr. Montouri, Town Manager, and our Superintendent. Mr. Malone reported that the students benefit from the program as well.

The School Committee presented the volunteers and the participants in the Senior Tax Program a pin for their work in the Tewksbury schools.

John F. Ryan Elementary School

School-wide Book Drive & Donation to House of Hope

Mr. Malone introduced Jasmine and Sarah Johansen to the School Committee inviting Ms. McInnes up to talk about the the school-wide book drive the students organized to benefit the House of Hope. On behalf of the School Committee, Mr. Francis presented Jasmine and Sarah with a Proclamation of Recognition.

School Mural Design

Mr. Malone invited Ryan School teachers, Melissa Lane and Kristin Romano and students to come forward to talk about the mural at the John Ryan School. Ms. Romano thanked the Committee for allowing them to attend this evening relating the girls worked hard on the mural. The students first had to qualify by winning an essay contest on what the Ryan School meant to them then the winners helped to create the wonderful mural highlighting the Ryan School's bulldog mascot.

Tewksbury Memorial High School - Athletics (See attached list)

Methuen-Tewksbury Girls Ice Hockey Team

Mr. Malone invited Mr. Drouin to join him in recognizing the Methuen-Tewksbury Girls Ice Hockey Team. Mr. Malone introduced Head Coach Sarah Oteri announcing that Sarah was named Coach of the Year. Mr. Drouin remarked that we are fortunate to have her relating that Sarah has created a culture, a family, and a team. He stated that Sarah is one of best coaches we have in the district. On behalf of the School Committee, Mr. Cutelis presented Sarah Oteri with a Proclamation of Recognition.

Boston Globe and Boston Herald All Scholastic

Mr. Malone invited Kelly Golini and Carolyn Curley up to be recognized as Boston Globe and Boston Herald All Scholastic. On behalf of the School Committee, Mr. Francis presented Kelly Golini with a Proclamation of Recognition and Ms. Bennett presented Carolyn Curley with a Proclamation of Recognition.

Mr. Drouin reported that Girls Ice Hockey Team was Division 2 last year, they were moved up to Division 1 and lost by only one (1) goal at the TD Gardens.

Methuen-Tewksbury Red Rangers Girls Ice Hockey Team

On behalf of the School Committee, Mr. Cutelis presented the members of the Methuen-Tewksbury Red Rangers Girls Ice Hockey team with a Proclamation of Recognition for their outstanding performance.

Mr. Drouin thanked Ms. Vogel for holding a Pep Rally for the girls on the Ice Hockey Team the day before going to the Gardens adding that it was a tribute and honor to the girls.

Girls Indoor Track- Division 3 State Champions

Mr. Malone invited Indoor Track Coach Peter Malloy to come forward for the presentations. Mr. Malone announced that Mr. Malloy has been named Coach of the Year stating that he coached both Boys and Girls Track teams to successful seasons.

Mr. Cusick remarked that Coach Malloy can coach anything, he is phenomenal. On behalf of the School Committee, Mr. Sullivan presented Coach Peter Malloy with a Proclamation of Resolution.

Ms. Polimeno reported that Mr. Malloy is also a great teacher and a fine example of what Tewksbury prides ourselves in.

Mr. Malone reported the district has three Indoor Track champions. Mr. Drouin introduced the athletes commenting that Rachel Sessa has set all Track records at Tewksbury Memorial High School. He remarked that as good of a runner that she is, she is a better person, classmate, and teammate. He remarked that the School Committee will be seeing a lot of Makayla Paige, small in stature but a strong competitor, she had her second best time in State. He reported that Krista Stracqualursi is State Champion in Shot Put relating that Shot Put rarely has spectators and when when our team needed the most points, Krista had her best throw, most needed, and went unnoticed.

He announced that Krista will continue her career in Track at Stonehill College. On behalf of the School Committee, Ms. Bennett presented Rachel Sessa with a Proclamation of Resolution. Mr. Sullivan presented Makayla Paige with a Proclamation of Resolution and Mr. Francis presented Krista Stracqualursi with a Proclamation of Resolution,

Division 3 State Champion 4x800 Relay Team

The School Committee recognized Rachel Sessa, Makayla Paige, Holly O'Leary, and McKenzie Clark as the Division 3 State Champion 4x800 Relay Team. On behalf of the School Committee, Mr. Sullivan presented the 4x800 Relay Team with a Proclamation of Resolution.

STUDENT REPRESENTATIVE

Notes From Tewksbury Memorial High School

Grace Morris reported on the news from Tewksbury Memorial High School:

NHS Executive Board is getting set-up, and the kids are going through a transition while showing juniors the ropes. Many NHS seniors are giving back to the community thru their Senior Projects. Earth Day, Flower Power, and Walk for Life are coming up.

Best Buddies are heading to the Circus on Friday the 20th for the 10am show. The Best Buddies' Prom went very well, 40 kids attended, and everyone had an amazing time.

ECHO are getting students to volunteer for Earth Day and are starting to plan the Relay for Life.

SADD are holding a Day of Kindness where teachers are writing positive, inspiring messages on sticky notes and putting them on desks.

Student Council are in the process of planning Teacher Appreciation Week, hey are excited for their Regional Conference, and NEMASC will be held on Thursday, April 26th in Saugus.

DECA are helping out Taste for Tewksbury for the Rotary club. They want to thank the outgoing seniors, and they are gearing up for getting their Officer Team for next year's set-up.

JCL participated in the Culture Fair showing how to wrap a toga and taught students about Latin curse tablets.

International Club's next event is Earth Day, they have 10 kids participating.

PRESENTATIONS

Due to technical difficulties the TTA presentation was moved back on the agenda.

APPROVAL OF MINUTES

Mr. Cutelis moved, seconded by Mr. Francis, to approve the March 14, 2018 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved, seconded by Mr. Francis, to approve the March 21, 2018 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Mr. Cutelis moved to approve the payroll period ending March 22, 2018, to be approved and certified in the amount and categories as shown (\$1,308,215.00), seconded by Mr. Francis.

Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Sullivan and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Cutelis moved to approve the payroll period ending April 5, 2018, to be approved and certified in the amount and categories as shown (\$1,321,659.17), seconded by Mr. Francis.

Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Sullivan and Ms. Polimeno. All Aye. No

CITIZEN'S FORUM

Ms. Polimeno inquired if there was anyone in the audience wishing to speak on any item on the agenda. Ms. Jayne Miller requested information on the status of the districts activity fees, how much collected and what happens to the balance. She asked that the district take action and not continue to charge activity fees to community service groups. Ms. Polimeno responded that the district has a committee looking at and reviewing the fees. They will present at the May School Committee meeting. In response to a question from Ms. Miller, Ms. Polimeno reported that any changes to the activity fees account will not impact the current budget.

CONSENT AGENDA

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda. Ms. Polimeno acknowledged the Wynn PAC for the generous donation and for all they do. She also acknowledged and thanked the Angels for Autism adding that the information was reported in the Consent agenda this evening.

Mr. Francis moved to approve the Consent Agenda as presented, second by Mr. Sullivan. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Correspondence

a. Mosquito Control Project (File)

Enrollment Update

None

Monthly Expenditure Report

None

Personnel Items

New Hires: None

Appendix B: None

Transfer: None

Retirements/Resignations/Terminations: None

Acceptance of Donation/Gift: John Wynn Middle School donation of \$6,000 from the Wynn PAC for the purpose of purchasing technology items and a variety of teacher curriculum support materials.

Fundraiser/Raffle: Wynn Middle School selling bracelets proceeds to be donated to Angels for Autism/Ashley's Angels, April 2nd through April 13th, 2018; Wynn Middle School, HealthCare Without Walls, school-wide competition/raffle to collect money to be used to purchase boxes for homeless newborns, April 26th through May 9, 2018; TMHS Dance Team Clinic (April 29th) proceeds to be used for costumes for their Spring Dance Team Show

POLICY CHANGES, PROPOSALS, AND ADOPTION

MASC Policy Reference Manual Review and Recommended Updates

Ms. Bennett reported the policies are presented on the Informational Reading: **IK** - Student Progress Reports; **IKF** - Graduation Requirements; **IMG** - Animals in School; **JCA** - Assignment of Students to School; **JEB** - Entrance Age; **JFBB** - School Choice; **JHD** - Exclusions and Exemptions from School; **JICH** - Alcohol Drugs and Tobacco; **JII** - Student Complaints and Grievances; **JJH-R** - Travel Regulations; **JRA** - Student Records; **KBBA** - Non-Custodial Parents' Rights; **KCD** - Public Gifts to School; **KDB** - Public's Right to Know; **KDD** - News Media/News Releases; **KE** - Public Complaints; **KHB** - Advertising in Schools; **KI** - Visitors to School; **LDA** - Student Teaching and Internships

SUPERINTENDENT REPORTS

Mr. Malone presented the Superintendent's Report:

Mr. Malone gave an update on a plan to allow the district to take two half days in May to be rescheduled as two full-days and the necessity to request a waiver from the Massachusetts Department of Elementary and Secondary Education (DESE). Mr. Malone stated that DESE approved the waiver as presented by the Tewksbury Public Schools. He further stated that the district will look at changing May 3 and May 25 from half-days of school to full-days of school. Mr. Malone asked the School Committee to entertain to change the calendar, Thursday May 3 and Friday May 25 from early release days to full days of school.

Ms. Polimeno reported the School Committee supports the recommendation to change May 3rd and May 25th to full days of school. Mr. Cutelis moved, seconded by Mr. Francis, to approve the change in the calendar and announced the last day of school would be June 22, 2018, a half-day of school. Mr. Sullivan interjected that it would still need support of the TTA and other Unions.

Roll Call Vote: Voting Yes: Mr. Sullivan, Ms. Bennett, Mr. Cutelis, Mr. Francis, and Ms. Polimeno. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Malone reported he received an email from Tracy Callahan today recognizing Tewksbury staff. Ms. Callahan spearheads the Step Up for Colleen 5K Road Race in Andover each each year. The email recognized Tewksbury's staff for having a team represented from each of Tewksbury's schools in the event scheduled on May 6, 2018.

Mr. Malone reported that April 25th is the Day on the Hill at the State House relating that a group of students from the high school will accompany School Committee members to the event.

Mr. Malone reported that the 240 Special Education grant was increased by \$2,200 dollars and will go to contracted services which will help the district budget-wise.

Ms. Regan Presented the Assistant Superintendent's Report:

Ms. Regan reported April 10th was Career Day for the juniors at Tewksbury Memorial High School relating that 30 presenters were at the event. Ms. Regan offered thanks to the presenters and the staff for organizing the event. Ms. Regan reported the high school held a Job Workshop on Friday for juniors to think about careers. Ms. Regan reported the administrators attended a three-part training with Bill Ribas on the Evaluation Process, April 9th through April 11th.

Ms. Regan reported that twelve TMHS students will be going to Iceland on a six-day international science trip.

Director of Business Services Report

Ms. Matthews, Director of Business Services, reported the Town Meeting will be held on May 7, 2018 and the Special Meeting on May 9, 2018. In New Business the School Committee will be asked to vote on the FY19 Budget. She reported the Warrant books are being printed at the Copy Center and mailed out within the next two weeks. Ms. Matthews reported on the following Warrant Articles specific to the Tewksbury Public Schools: Article 4 - FY19 School Budget, Article 13 - Transfer from the Stabilization Fund \$413,500 to be expended by the School Committee for carpeting at the Ryan School, district-wide roof repairs, floor steamer with kettle at the Ryan, presentation laptops and technology upgrades for switches. She added that on Wednesday night a little piece of Article 1 will be for School Capital, \$75,000 for district-wide school security updates.

PRESENTATION

The Tewksbury Teachers Association (TTA) - "What Teachers Love About Working in Tewksbury"

Mr. Basiliere and Mr. Bilodeau, Co-Presidents of the Tewksbury Teachers Association, addressed the School Committee presenting a video on the many things the teachers do throughout the Tewksbury Public Schools. They hope the *take-away* will be that we are community building teachers and we bring a greater sense of well-being to Tewksbury.

On behalf of the TTA, Mr. Basiliere and Mr. Bilodeau and Lisa Zullo recognized Dennis Francis, Jamey Cutelis and Krissy Polimeno for serving on the School Committee, Donna DiPierro and Joanne Elwell for their work with the Education Support Personnel Association (ESPA), Mr. Weir and Ms. Osborne for serving ten plus years and their commitment to the district. They acknowledged all the work Ms. Theriault-Regan has done throughout the district and Mr. Malone for his hard work and recognizing teacher collaboration throughout the district. Mr. Bilodeau and Mr. Basiliere recognized Kathy Carleton for her work on the Scholarship Committee relating the TTA will hand out eight \$500 scholarships on May 24th. Mr. Basiliere thanked Julie Taggart for all her work as the TTA's K-4 Vice-President representing the elementary teachers since 2016.

Ms. Polimeno welcomed comments from the School Committee. The School Committee members thanked the teaching staff for all they do relating they are 100% in support of the staff and appreciate their extra efforts. Ms. Polimeno remarked that it is easy being on the School Committee, great things happen in all our schools, the students get what they need adding that the Committee appreciates what teachers do. She added that teaching is not what it use to be and they realize that we are asking a lot of you. Teachers have to wear so many different hats and education is more demanding. Ms. Polimeno thanked the Town for the support they give the district. Ms. Polimeno thanked the teaching staff for working hard and putting our students first and asked them to continue to highlight the wonderful things in the Tewksbury Public Schools.

ELEMENTARY SCHOOL BUILDING COMMITTEE

Mr. Francis presented the Elementary School Building Committee update since the presentation on March 14, 2018, reporting on the recent activities, the possible elementary school replacement site locations and looking ahead at the project tasks. The next meeting will be held on April 26, 2018.

TEWKSBURY EDUCATION FOUNDATION

Ms. Bennett reported the Tewksbury Education Foundation will hold the Annual Spelling Bee on June 11th and June 12th. Ms. Bennett reported that TEF will be meeting tonight to discuss options for a different fundraiser in November 2018.

WELLNESS ADVISORY COMMITTEE

Mr. Sullivan reported that National Take-Back Prescription Pills will be held on April 28th, 10:0AM-2:00PM, at the Tewksbury Police Department. The Annual Bike Rodeo will be held on June 3rd at Tewksbury Memorial High School and the last Wellness Committee meeting of the year will be held on May 21, 2018.

OLD BUSINESS

Next Generation MCAS Update

Ms. Regan reported the district has been meeting monthly with Mr. Stamp, administrators, Cameron Carey and Brenden Le on Next Gen MCAS preparation. The first step in planning is the infrastructure trial. During the first trial we unearthed internet connectivity issues. Mr. Carey and Mr. Brendon Le updated the connectivity at the schools and the district began the third infrastructure trial run at three of the schools. The goal is to have all students online. She reported that Mr. Carey will be training teachers this year. Ms. Regan reported Next Generation MCAS will begin on April 24th. She offered thanks to Mr. Carey and Mr. Lee.

Recommendation - TMHS French Textbook Series *D'accord!*

Ms. Regan welcomed comments from Beth Beauchesne, French teacher at TMHS. She reported that the new books advances our ability to move towards AP French and online components will make a stronger path to get students there. Ms. Regan reported the high school has presented great reviews for the series. Ms. Regan supports the purchase of the *D'accord!* series, level 1-4, in the amount of \$25,315.68.

Mr. Cutelis moved, seconded by Mr. Francis, to approve the proposal of a new french textbook series, *D'accord!*, levels 1-4, for Tewksbury Memorial High School, in the amount of \$25,315.68.

Roll Call Vote: Voting Yes: Mr. Francis, Mr Cutelis, Ms. Bennett, Mr. Sullivan and Ms. Polimeno. No Opposed. Unanimous Vote. Motion carried 5-0.

NEW BUSINESS

2019 Wynn Middle School 8th Grade Washington, D.C.

Mr. Malone reported the John Wynn Middle School is seeking approval for the 2019 Wynn Middle School 8th Grade Washington, D.C. trip May 29, 2019 through June 1, 2019. Ms. Polimeno thanked the Wynn Middle School and Mr. Gillespie for offering the trip for students relating that she supports the trip to Washington, D.C.

Mr. Sullivan moved, seconded by Mr. Francis, to approve the 2019 Wynn Middle School 8th Grade Washington, D.C., overnight field trip May 29, 2019 through June 1, 2019. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

2018-2019 Register Periods

Ms. Regan presented the Register Periods for the 2018-2019 school year reporting that this is information only, no vote of the School Committee is required.

School Choice

Mr. Malone recommends the School Committee not to participate in School Choice due to increased enrollment in Tewksbury Memorial High Schools and the uncertainty of continued operation of our schools. Mr. Francis moved, seconded by Ms. Bennett, not to participate in School Choice.

Roll Call Vote - Voting Yes: Mr. Francis, Mr Cutelis, Ms. Bennett, Mr. Sullivan and Ms. Polimeno. No Opposed. Unanimous Vote. Motion carried 5-0.

FY19 School Budget Review/Approval

Mr. Malone thanked Ms. Matthews for completing the budget process and meeting the goals and vision of the School Committee. Mr. Francis moved, seconded by Ms. Bennett, to approve the FY19 School Budget in the amount of \$57,344,864.00.

Roll Call Vote - Voting Yes: Mr. Francis, Mr Cutelis, Ms. Bennett, Mr. Sullivan and Ms. Polimeno. No Opposed. Unanimous Vote. Motion carried 5-0

Superintendent Evaluation Timeline

Ms. Polimeno presented the 2017-2018 Superintendent Evaluation timeline.

SCHOOL COMMITTEE MATTERS OF INTEREST

Mr. Francis and Mr. Cutelis thanked the voters of Tewksbury for their vote of confidence re-electing them to the School Committee. Mr. Sullivan reported that next week the Town will be picking up branches Tuesday through Saturday and Earth Day clean-up will be on April 21st. Ms. Polimeno congratulated Mr. Francis and Mr. Cutelis for their re-election to the School Committee and offered congratulations to all the newcomers and the incumbents wishing them all well. Ms. Polimeno requested the School Committee members review the School Committee Sub-Committees letting her know what they would like to serve on relating that the ESBC will remain the same with Mr. Francis and Mr. Cutelis. This item will be on the next School Committee meeting agenda.

FUTURE MEETINGS

The School Committee will be attending the May 7th Annual Town Meeting, May 9th Special Town Meeting. The next School Committee meeting will be held on May 16, 2018.

FUTURE AGENDA ITEMS

ADJOURN

At 9:15 p.m., School Committee meeting with a motion from Mr. Francis, seconded by Mr. Sullivan. All Aye. Unanimous Vote. Motion carried 5-0.

Tewksbury School Committee - April 11, 2018

RECOGNITIONS

SENIOR TAX PROGRAM PARTICIPANTS

Loella F. Dewing School

Harriet Cohen
Pat Doucette
Sharon Milburn

Heath Brook School

Mary Ann Barnes
Carole Friedman
Marguerite Hurley
Dorothy Sampson

North Street School

Sue Flammia
Marilyn Mallett

Louise Davy Trahan Elementary School

David Barletta Carolyn Comfort

John Ryan Elementary School

Tom McNaught

OUTSTANDING VOLUNTEERS

Loella F. Dewing Elementary School

Kyla Curley Stephanie Kinnon
Stacey Gugliuzza Jen Lentini
Monica Johnson

Heath Brook School

Maureen Castiglione

North Street School

Erin Anderson
Shannon Cardoso Debbie Johnson
Jessica Coppi Melissa Kelleher
Jeannie Dunn Stephanie Kinnon
Jeanne Hogan Lindsey Long
Paige Impink Christine Paquette

Louise Davy Trahan Elementary School

Judy Boyson
Beth Cashman
Lisa Driscoll
Christine Flynn
Stephanie Frick
Jane Garabedian
Julie Naughton
Sue Panilaitis
Loren Stewart

John Ryan Elementary School

Kathleen Bardsley Paige Impink
Amy Cason Smita Late
Carolyn Gaglione Lynette Montejo
Jamie Galanis Julie Naughton
Kerry Gibson Mari Piccolo
Jenn Griffin Melissa Thompson
Stephanie Kinnon Carolyn Watkins

John Wynn Middle School

Lori Carriere Laetiitia Won

Tewksbury Memorial High School

Cathy Burgoyne Amy Cafferty Sharon Pierce

Tewksbury Memorial High School - Outstanding Athletes

Massachusetts Division 1 State Finalist - Methuen-Tewksbury Girls Ice Hockey Team

Players	Year	Position
Ryan Quinn	Sophomore	Forward
Kelly Golini (C)	Senior	Forward
Cassidy Gruning	Junior	Forward
Lydia Pendleton	Sophomore	Defense
Katelyn DiMambro	Sophomore	Forward
Brenna Greene	Sophomore	Defense
Amanda Downing	Senior	Forward
Riley Cote (C)	Senior	Forward
Julia Stanizzi	Freshman	Forward
Jessica Driscoll	8th Grade	Forward
Tori Schille	Sophomore	Defense
Tory Sweeney	Freshman	Defense
Megan Forbes (A)	Junior	Defense
Abby O'Keefe	Sophomore	Forward
Kaylen Taddia	Freshman	Forward
Carolyn Curley (A)	Junior	Forward
Madi Sjostedt	Sophomore	Defense
Jessica Marchand	Senior	Defense
Madison Robillard	Freshman	Defense
Alexis Raymond	Freshman	Defense
Kaia Hollingsworth	Sophomore	Goalie
Michelle Kusmaul	8th Grade	Goalie

Head Coach: Sarah Oteri **Assistants:** Dave O'Hearn, Jessica Greenwood