

TEWKSBURY SCHOOL COMMITTEE AGENDA - WEDNESDAY, MARCH 21, 2018



TEWKSBURY PUBLIC SCHOOLS
CHRISTOPHER J. MALONE
SUPERINTENDENT OF SCHOOLS

Regular Meeting #11
Executive Session #10 - Non-Public Session: 6:00PM
Public Budget Hearing - 6:30pm
Reconvene Regular Meeting - Public Session: 7:00pm
Meeting Location: Tewksbury Memorial High School Library
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION (Non-Public Session) - 6:00PM

Continued discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. PUBLIC BUDGET HEARING - 6:30PM (File)

D. RECONVENE REGULAR MEETING - 7:00PM

E. ANNOUNCEMENT (7:00PM)

The March 21, 2018 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

F. PLEDGE OF ALLEGIANCE

G. RECOGNITION

Louise Davy Trahan Elementary School

Abigail McCarthy - National Geographic Bee School Champion

John Wynn Middle School

Victoria Pinto - National Geographic Bee Wynn School Champion

Kasey McFadden - Project 351

Brooke Bunyan - VFW Patriot Pen Competition

Tewksbury Education Foundation - Annual Silent & Live Auction Update

Jenn Moynihan, Laura Hulme, Tammy Ministeri and Jenn Malizia

H. STUDENT REPRESENTATIVE REPORT

Grace Morris

I. PRESENTATIONS

1. Global Competency Certificate - TMHS Spanish Department Representatives: Beth Beauchesne & Graca Dudley

J. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

K. APPROVAL OF MINUTES

None

L. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending March 8, 2018, (\$1,374,420.94) (File)

M. SUPERINTENDENT & STAFF REPORT

N. CONSENT AGENDA (*itemized on page 3*)

O. COMMITTEE REPORTS

Elementary School Building Committee

Tewksbury Education Foundation

Wellness Advisory Committee

P. POLICY CHANGES, PROPOSALS, and ADOPTION

None

Q. OLD BUSINESS

1. Vote to Approve Global Competency Certificate (File)
2. Seal of Biliteracy Pathway & Program Awards (File)

R. NEW BUSINESS

1. Acceptance of \$500 from the Exxon Mobil Educational Alliance Program to the Heath Brook School (File)
2. Day on the Hill - Massachusetts Association of School Committee (MASC) Legislative Advocacy Day (File)

S. SCHOOL COMMITTEE MATTERS OF INTEREST

T. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

April 11, 2018/Reorganization-7:00PM; April 11, 2018/Regular Meeting-7:15PM; School Committee will attend the May 7, 2018/Annual Town Meeting & May 9, 2018/Special Town Meeting; May 16, 2018 Regular Meeting

U. FUTURE AGENDA ITEMS

V. ADJOURNMENT

TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools
Christopher J. Malone
cmalone@tewksbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE
Kristen M. Pollmeno, Chairperson, kpollmeno@tewksbury.k12.ma.us
James A. Cutelis, Vice Chairperson, jcutelis@tewksbury.k12.ma.us
Keith M. Sullivan, Clerk, ksullivan@tewksbury.k12.ma.us
Arthy S. Bennett, abennett@tewksbury.k12.ma.us ♦ Dennis G. Francis, dfrancis@tewksbury.k12.ma.us

N. CONSENT AGENDA

1. **Correspondence**

None

2. **Enrollment Update**

None

3. **Monthly Expenditure Report**

None

4. **Personnel Items**

New Hires: Christine (Tina) Bourgeois (\$19,549 *prorated*), Classroom Instructional Aides, North Street School, effective March 12, 2018

Transfers: None

Retirements/Resignations/Terminations: None

Appendix B - Coach Position: None

5. **Acceptance of Donations/Gifts:** See New Business

6. **Fundraisers/Raffles:** TMHS Boys and Girls Track & Cross Country Mattress Sale on April 14, 2018 to support scholarships.

Executive Session

TEWKSBURY PUBLIC SCHOOLS CHRISTOPHER J. MALONE SUPERINTENDENT OF SCHOOLS	TEWKSBURY SCHOOL COMMITTEE AGENDA	
	Meeting Type/Time:	Executive Session #10 – Non-Public Session at 6:00 p.m.
	Meeting Date:	Wednesday, March 21, 2018
	Meeting Location:	Tewksbury Memorial High School, Guidance Conference Room 320 Pleasant Street, Tewksbury, MA 01876

A. CALL TO ORDER

B. EXECUTIVE SESSION

1. Continued discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

C. ADJOURNMENT

PUBLIC BUDGET HEARING



Tewksbury Public Schools

Public Hearing Budget
March 21, 2018



School Committee

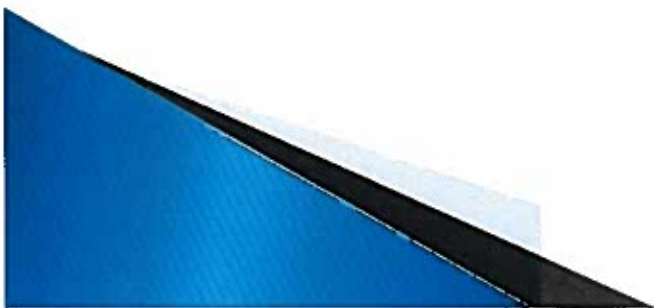
Krissy Polimeno, Chairperson
James Cutelis, Vice Chairperson
Keith Sullivan, Secretary
Dennis Francis
Arthy Bennett

Administration

Christopher Malone, Superintendent of Schools
Brenda Theriault-Regan, Assistant Superintendent of Schools
Sheri L. Matthews, Director of Business Services
Richard T. Pelletier, Director of Student Support Services
Alexis Bosworth, Asst. Director of Student Support Services
Jason Stamp, Director of STEM
David A. Libby, Transportation and Finance Manager
DebraLee Mugford, Director of Food Services

Building Principals

Kristen S. Vogel, Principal, Tewksbury Memorial High School
John S. Weir, Principal, Wynn Middle School
Judi K. McInnes, Principal, Ryan Elementary School
Karen Cronin, Principal, North Street School
Matthew Castonguay, Principal, Trahan School
Felicia Wettstone, Principal, Heath Brook School
Terry Gerrish, Principal, Dewing Elementary School



Regular Day Programs

	FY2017 ACTUAL	FY2018 ADJ BUDGET	FY2019 PROPOSED	PERCENT CHANGE
<u>ADMINISTRATION (1000)</u>				
School Committee (1110)				
School Committee Secretary	\$ 7,854.47	\$ 9,000.00	\$ 9,000.00	0.00%
School Committee Salaries	\$ 13,208.17	\$ 13,000.00	\$ 13,000.00	0.00%
Legal Fees	\$ 83,200.73	\$ 95,000.00	\$ 95,000.00	0.00%
Advertising	\$ 4,353.54	\$ 15,000.00	\$ 15,000.00	0.00%
Medicaid Processing	\$ 15,436.85	\$ 13,000.00	\$ 14,000.00	7.69%
Supplies/Dues/Conferences	\$ 12,675.85	\$ 16,600.00	\$ 16,600.00	0.00%
Medical Expenses	\$ 16,575.34	\$ 17,000.00	\$ 17,000.00	0.00%
TOTALS	\$ 153,304.95	\$ 178,600.00	\$ 179,600.00	0.56%
Superintendent's Office (1210)				
Salaries Superintendent	\$ 175,146.81	\$ 174,250.00	\$ 174,250.00	0.00%
Salaries Superintendent Secretaries	\$ 59,798.09	\$ 61,017.00	\$ 61,017.00	0.00%
Copier Lease	\$ 4,696.02	\$ 5,712.00	\$ 6,500.00	13.80%
Printing	\$ 1,215.00	\$ 2,600.00	\$ 2,600.00	0.00%
Contracted Services	\$ 16,480.68	\$ 15,000.00	\$ 15,000.00	0.00%
Supplies/Dues/Conferences	\$ 25,534.23	\$ 30,500.00	\$ 30,500.00	0.00%
TOTALS	\$ 282,870.83	\$ 289,079.00	\$ 289,867.00	0.27%
Assistant Superintendent (1220)				
Salary Assistant Superintendent	\$ 136,168.00	\$ 141,976.00	\$ 141,976.00	0.00%
Salary Assistant Superintendent Secretary	\$ 59,877.92	\$ 61,945.00	\$ 61,945.00	0.00%
Supplies/Dues/Conferences	\$ 7,288.27	\$ 7,000.00	\$ 7,000.00	0.00%
TOTALS	\$ 203,334.19	\$ 210,921.00	\$ 210,921.00	0.00%
District Wide Administration (1230)				
TMHS Facilities Manager	\$ 80,800.77	\$ 84,417.00	\$ 84,417.00	0.00%
Facilities Administrator	\$ 37,818.54	\$ 38,743.00	\$ 38,815.00	0.19%
Grants Management	\$ 4,062.50	\$ 10,000.00	\$ 10,000.00	0.00%
Supplies/Dues/Conferences	\$ 3,701.38	\$ 5,700.00	\$ 5,700.00	0.00%
Mileage/Travel	\$ 12,623.11	\$ 11,200.00	\$ 12,500.00	11.61%
Postage	\$ 22,102.55	\$ 27,000.00	\$ 30,000.00	11.11%
TOTALS	\$ 161,108.85	\$ 177,060.00	\$ 181,432.00	2.47%
Administrative Support (1410)				
Salary Business Director	\$ 123,630.60	\$ 128,410.00	\$ 128,410.00	0.00%
Salaries Business Office Secretaries	\$ 66,688.97	\$ 62,445.00	\$ 62,445.00	0.00%
Salaries Payroll	\$ 48,647.38	\$ 46,461.00	\$ 46,461.00	0.00%
Salaries Accounts Payable	\$ 46,646.41	\$ 49,141.00	\$ 49,141.00	0.00%
Copier Lease	\$ 7,431.12	\$ 7,432.00	\$ 8,200.00	10.33%
Contracted Services	\$ 8,420.00	\$ 9,000.00	\$ 9,000.00	0.00%
Supplies/Dues/Conferences	\$ 17,142.62	\$ 19,000.00	\$ 19,000.00	0.00%
TOTALS	\$ 318,607.10	\$ 321,889.00	\$ 322,657.00	0.24%
Personnel Department (1420)				
Salaries Personnel Department	\$ 52,623.09	\$ 55,440.00	\$ 55,440.00	0.00%
Benefits Administration	\$ -	\$ 11,800.00	\$ 11,800.00	0.00%
TOTAL	\$ 52,623.09	\$ 67,240.00	\$ 67,240.00	0.00%
Legal Services (1435)				
Legal Settlements	\$ 3,000.00	\$ -	\$ -	0.00%
TOTAL	\$ 3,000.00	\$ -	\$ -	0.00%
Administrative Technology (1450)				
Technology Salaries	\$ 460,781.62	\$ 631,714.00	\$ 696,122.00	10.20%
Technology Contracted Services	\$ 157,008.52	\$ 168,649.00	\$ 168,649.00	0.00%
Information Systems Training	\$ 12,004.01	\$ 20,000.00	\$ 25,000.00	25.00%
Internet Connections	\$ 41,755.71	\$ 93,760.00	\$ 64,720.00	-30.97%
Network and Equipment Maintenance	\$ 4,745.00	\$ 4,800.00	\$ 25,000.00	420.83%
Webpage	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	0.00%
Email	\$ 3,620.00	\$ 3,620.00	\$ 3,620.00	0.00%
TSS and SMS	\$ 2,296.00	\$ 2,500.00	\$ 3,000.00	20.00%
Supplies/Dues/Conferences	\$ 79,808.81	\$ 39,967.00	\$ 47,367.00	18.52%
TOTALS	\$ 782,019.67	\$ 980,010.00	\$ 1,048,478.00	6.99%
Subtotal 1000 series	\$ 1,956,868.68	\$ 2,224,799.00	\$ 2,300,195.00	3.39%

- 1 Upgrade of lease in Superintendent's Office and Business Office
- 2 Based on contractual obligation
- 3 Increased training
- 4 Three year maintenance contract is up

INSTRUCTION (2000)

Principals (2210)				
Salaries Principals/Asst Principals	\$ 1,282,158.52	\$ 1,331,712.00	\$ 1,336,364.00	0.35%
Salaries Secretaries	\$ 431,377.41	\$ 456,684.00	\$ 451,188.00	-1.20%
Supplies	\$ 51,114.22	\$ 45,000.00	\$ 45,000.00	0.00%
Dues/Conferences	\$ 13,931.34	\$ 19,739.00	\$ 23,750.00	20.32%
Postage	\$ -	\$ 2,000.00	\$ 2,000.00	0.00%
TOTALS	\$ 1,778,581.49	\$ 1,855,135.00	\$ 1,858,302.00	0.17%
Curriculum Leaders - Bldg Level (2220)				
Salaries New Start	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	0.00%
Curriculum Coordinators/Coaches	\$ 59,408.62	\$ 345,679.00	\$ 358,237.00	3.63%
TMHS Department Head Stipends	\$ 40,070.05	\$ 40,546.00	\$ 40,546.00	0.00%
TOTALS	\$ 110,478.67	\$ 397,225.00	\$ 409,783.00	3.16%
Teachers Salaries (2305)				
Salaries, Contracted	\$ 14,531,863.53	\$ 15,252,575.00	\$ 15,396,749.00	0.95%
TOTAL	\$ 14,531,863.53	\$ 15,252,575.00	\$ 15,396,749.00	0.95%
Teacher Specialists (2310)				
ELL Teachers' Salaries	\$ 220,332.81	\$ 307,138.00	\$ 321,379.00	4.64%
Specialists	\$ 463,081.04	\$ 630,339.00	\$ 656,487.00	4.15%
TOTALS	\$ 683,413.85	\$ 937,477.00	\$ 977,866.00	4.31%
Instructional Coordinator (2315)				
WMS Curriculum Coord/Team Leaders	\$ 35,974.59	\$ 35,976.00	\$ 35,976.00	0.00%
TOTAL	\$ 35,974.59	\$ 35,976.00	\$ 35,976.00	0.00%
Substitutes (2325)				
Substitute Teacher Allowance	\$ 334,711.95	\$ 347,028.00	\$ 347,028.00	0.00%
TOTAL	\$ 334,711.95	\$ 347,028.00	\$ 347,028.00	0.00%
Salary Instructional Aides (2330)				
Salary Instructional Aides	\$ 419,858.91	\$ 452,868.00	\$ 455,315.00	0.54%
TOTAL	\$ 419,858.91	\$ 452,868.00	\$ 455,315.00	0.54%
Librarians/Media Center (2340)				
Salary Library/Media Specialists	\$ 201,743.29	\$ 242,625.00	\$ 162,935.00	-32.84%
TOTAL	\$ 201,743.29	\$ 242,625.00	\$ 162,935.00	-32.84%
Professional Development Teacher/Staff (2353)				
Professional Development Conferences	\$ 3,613.99	\$ 8,100.00	\$ 8,100.00	0.00%
TOTALS	\$ 3,613.99	\$ 8,100.00	\$ 8,100.00	0.00%
Professional Development Stipends (2357)				
Mentors Salaries	\$ 34,038.82	\$ 35,000.00	\$ 35,000.00	0.00%
Mentees Salaries	\$ -	\$ 7,000.00	\$ 7,000.00	0.00%
Professional Development Stipends	\$ 23,412.95	\$ 43,000.00	\$ 43,000.00	0.00%
Professional Development Presenters	\$ 27,718.76	\$ 42,400.00	\$ 42,400.00	0.00%
Districtwide Professional Development	\$ 61,066.43	\$ 80,000.00	\$ 80,000.00	0.00%
Course Reimbursement	\$ 53,245.10	\$ 66,000.00	\$ 66,000.00	0.00%
TOTAL	\$ 199,482.06	\$ 273,400.00	\$ 273,400.00	0.00%
Textbooks (2410)				
Textbooks, All Schools	\$ 226,388.86	\$ 112,908.00	\$ 99,938.00	-11.49%
TOTAL	\$ 226,388.86	\$ 112,908.00	\$ 99,938.00	-11.49%
Other Instructional Materials (2415)				
Other Instructional Materials, All Schools	\$ 43,221.87	\$ 51,750.00	\$ 51,750.00	0.00%
TOTAL	\$ 43,221.87	\$ 51,750.00	\$ 51,750.00	0.00%
Instructional Equipment (2420)				
Rent/Lease Copiers, All Schools	\$ 94,326.30	\$ 103,506.00	\$ 103,894.00	0.37%
Copy Center Contracted Services	\$ 95,096.04	\$ 95,000.00	\$ 98,000.00	3.16%
Copier Supplies	\$ 139,441.03	\$ 123,500.00	\$ 132,500.00	7.29%
TOTALS	\$ 328,863.37	\$ 322,006.00	\$ 334,394.00	3.85%
General Supplies (2430)				
Supplies, All Schools	\$ 270,133.08	\$ 202,554.00	\$ 202,554.00	0.00%
TOTAL	\$ 270,133.08	\$ 202,554.00	\$ 202,554.00	0.00%
Other Instructional Services (2440)				
Other Instructional Services	\$ 32,114.76	\$ 39,970.00	\$ 34,270.00	-14.26%
TOTAL	\$ 32,114.76	\$ 39,970.00	\$ 34,270.00	-14.26%

5 Increase of professional development

6 Media Specialist was moved to a Tech Specialist position

7 Some expenses are through Capital Outlay

Classroom Instructional Hardware (2451)				
Instr. Technology Equipment, All Schools	\$ 700,156.77	\$ 144,325.00	\$ 142,825.00	-1.04%
TOTAL	\$ 700,156.77	\$ 144,325.00	\$ 142,825.00	-1.04%
Guidance Services (2710)				
Counselor Salaries	\$ 518,129.82	\$ 561,485.00	\$ 571,196.00	1.73%
Guidance Secretary	\$ 37,615.54	\$ 38,694.00	\$ 38,694.00	0.00%
Supplies	\$ 4,603.67	\$ 5,000.00	\$ 5,000.00	0.00%
TOTALS	\$ 560,349.03	\$ 605,179.00	\$ 614,890.00	1.60%
Testing and Assessments (2720)				
Testing and Assessments	\$ 32,408.53	\$ 42,660.00	\$ 42,660.00	0.00%
TOTAL	\$ 32,408.53	\$ 42,660.00	\$ 42,660.00	0.00%
Subtotal 2000 series	\$ 20,493,358.60	\$ 21,323,761.00	\$ 21,448,735.00	0.59%

OTHER STUDENT SERVICES (3000)

Personnel Services (3100)				
Attendance Officer	\$ 5,353.92	\$ 5,500.00	\$ 5,500.00	0.00%
TOTALS	\$ 5,353.92	\$ 5,500.00	\$ 5,500.00	0.00%
Health Services (3200)				
Nurse Salaries	\$ 495,548.49	\$ 510,875.00	\$ 523,070.00	2.39%
Nurse Substitutes	\$ 7,903.40	\$ 8,000.00	\$ 8,000.00	0.00%
Physician, Contracted Services	\$ 5,650.00	\$ 5,650.00	\$ 5,650.00	0.00%
Supplies	\$ 14,617.25	\$ 14,000.00	\$ 14,000.00	0.00%
TOTALS	\$ 523,719.14	\$ 538,525.00	\$ 550,720.00	2.26%
Transportation (3300)				
Admin Transportation Salary	\$ 37,818.55	\$ 38,859.00	\$ 38,815.00	-0.11%
Transportation Monitors	\$ 11,399.53	\$ 10,000.00	\$ 10,800.00	8.00%
Contracted Services	\$ 1,366,465.29	\$ 1,593,200.00	\$ 1,678,620.00	5.36%
Transportation Dues	\$ 200.00	\$ 200.00	\$ 450.00	125.00%
TOTALS	\$ 1,415,883.37	\$ 1,642,259.00	\$ 1,728,685.00	5.26%
Student Body Activities (3500)				
Athletics	\$ 649,397.06	\$ 606,590.00	\$ 617,540.00	1.81%
Student Activities	\$ 119,528.45	\$ 109,580.00	\$ 109,888.00	0.28%
TOTALS	\$ 768,925.51	\$ 716,170.00	\$ 727,428.00	1.57%
School Security (3600)				
TMHS Security Monitor	\$ 10,506.86	\$ 10,770.00	\$ 10,770.00	0.00%
Resource Officers	\$ 113,256.03	\$ 132,286.00	\$ 136,255.00	3.00%
TOTALS	\$ 123,762.89	\$ 143,056.00	\$ 147,025.00	2.77%
Subtotal 3000 series	\$ 2,837,644.83	\$ 3,045,510.00	\$ 3,159,358.00	3.74%

OPERATION AND MAINTENANCE OF BUILDINGS (4000)

Operation of Buildings (4100)				
Custodial Salaries	\$ 1,104,072.57	\$ 1,150,308.00	\$ 1,164,212.00	1.21%
Custodial Overtime	\$ 101,805.61	\$ 92,917.00	\$ 93,000.00	0.09%
Custodial Building Checks	\$ 42,638.46	\$ 46,800.00	\$ 46,300.00	-1.07%
Interoffice Mail	\$ 11,110.06	\$ 11,275.00	\$ 11,275.00	0.00%
Central Office Custodian Salary	\$ 16,155.00	\$ 15,000.00	\$ 16,000.00	6.67%
Contracted Services	\$ 38,097.42	\$ 43,500.00	\$ 43,500.00	0.00%
Supplies	\$ 183,920.17	\$ 115,000.00	\$ 130,000.00	13.04%
Heating	\$ 637,122.88	\$ 577,834.00	\$ 664,000.00	14.91%
Electricity	\$ 735,376.81	\$ 738,000.00	\$ 730,000.00	-1.08%
Telephones	\$ 54,964.56	\$ 52,369.00	\$ 59,000.00	12.66%
Sewer/Septic	\$ 10,795.03	\$ 12,000.00	\$ 12,000.00	0.00%
Other Operation Costs	\$ 3,960.29	\$ 3,900.00	\$ 3,500.00	-10.26%
TOTALS	\$ 2,940,018.86	\$ 2,858,903.00	\$ 2,972,787.00	3.98%
Maintenance of Buildings (4200)				
Grounds (4210)	\$ 155,849.72	\$ 93,000.00	\$ 105,500.00	13.44%
Buildings (4220)	\$ 921,696.92	\$ 996,328.00	\$ 962,641.00	-3.38%
Building Security (4225)	\$ 7,241.86	\$ 17,000.00	\$ 17,000.00	0.00%
Equipment (4230)	\$ 650.00	\$ 1,000.00	\$ 1,000.00	0.00%
TOTALS	\$ 1,085,438.50	\$ 1,107,328.00	\$ 1,086,141.00	-1.91%
Subtotal 4000 series	\$ 4,025,457.36	\$ 3,966,231.00	\$ 4,058,928.00	2.34%

8 Additional membership

9 Fluctuation between accounts to put budgets under correct function numbers

FIXED CHARGES (5000)

Employee Retirement (5100)				
Sick Leave Buy Back	\$ 126,235.59	\$ 110,000.00	\$ 60,000.00	-45.45% ¹⁰
Retirement Incentive	<u>\$ 23,860.00</u>	<u>\$ 16,000.00</u>	<u>\$ 16,000.00</u>	0.00%
TOTALS	\$ 150,095.59	\$ 126,000.00	\$ 76,000.00	-39.68%
Subtotal 5000 series	\$ 150,095.59	\$ 126,000.00	\$ 76,000.00	-39.68%

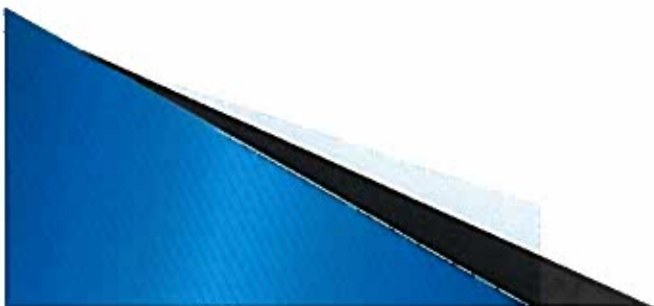
EQUIPMENT REPLACEMENT (7000)

Equipment Replacement (7400)				
Equipment Replacement	<u>\$ 239,860.03</u>	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>	0.00%
TOTALS	\$ 239,860.03	\$ 5,000.00	\$ 5,000.00	0.00%
Subtotal 7000 series	\$ 239,860.03	\$ 5,000.00	\$ 5,000.00	0.00%

¹⁰ Less retirees than previous fiscal year

TOTAL REGULAR DAY PROGRAMS	\$ 29,703,285.09	\$ 30,691,301.00	\$ 31,048,216.00	1.16%
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*Overall Regular Education
Budget is increased by 1.16%
(not including collective
bargaining set aside)*



SPECIAL EDUCATION PROGRAMS

	FY2017 ACTUAL	FY2018 ADJ BUDGET	FY2019 PROPOSED	PERCENT CHANGE
<u>INSTRUCTION (2000)</u>				
Director (2109)				
Salary Dir/Asst Director & OOD Coord	\$ 298,097.73	\$ 307,325.00	\$ 307,325.00	0.00%
Salaries Special Ed Secretaries	\$ 232,578.88	\$ 259,918.00	\$ 263,991.00	1.57%
Dues	\$ -	\$ 450.00	\$ 800.00	77.78%
Postage	\$ 1,707.37	\$ 2,600.00	\$ 2,600.00	0.00%
Mileage Reimbursement	\$ 7,051.93	\$ 13,000.00	\$ 13,000.00	0.00%
TOTALS	\$ 539,435.91	\$ 583,293.00	\$ 587,716.00	0.76%
Teaching (2309)				
Salaries, Contracted	\$ 2,885,496.77	\$ 3,192,340.00	\$ 3,247,210.00	1.72%
Assistive Technology Salaries	\$ -	\$ 80,000.00	\$ 80,000.00	0.00%
Substitutes	\$ 23,346.77	\$ 27,453.00	\$ 27,453.00	0.00%
Aides' Salaries	\$ 1,043,638.74	\$ 1,170,694.00	\$ 1,167,787.00	-0.25%
Summer Tutors	\$ 320.40	\$ 4,461.00	\$ 4,461.00	0.00%
Case Managers	\$ 322,868.15	\$ 338,791.00	\$ 339,291.00	0.15%
Contracted Aides	\$ 917,945.30	\$ 1,049,163.00	\$ 1,083,742.00	3.30%
Supplies	\$ 31,172.95	\$ 44,681.00	\$ 42,709.00	-4.41%
Pupil Contracted Services	\$ 872,913.93	\$ 730,000.00	\$ 730,000.00	0.00%
TOTALS	\$ 6,097,703.01	\$ 6,637,583.00	\$ 6,722,653.00	1.28%
Medical/Therapeutic Services (2329)				
Systemwide Therapists	\$ 880,316.72	\$ 886,404.00	\$ 811,617.00	-8.44%
Summer Services	\$ 55,139.61	\$ 57,020.00	\$ 57,020.00	0.00%
Audio/Hearing Services	\$ 1,867.50	\$ 14,000.00	\$ 14,000.00	0.00%
OT/PT/SP Sped Supplies	\$ 12,168.21	\$ 10,000.00	\$ 10,000.00	0.00%
TOTALS	\$ 949,492.04	\$ 967,424.00	\$ 892,637.00	-7.73%
Instructional Equipment SPED (2429)				
Copier Lease	\$ 1,894.45	\$ 2,478.00	\$ 2,478.00	0.00%
TOTALS	\$ 1,894.45	\$ 2,478.00	\$ 2,478.00	0.00%
Instructional Tech, SPED (2459)				
Assistive Technology - Sped	\$ 12,602.65	\$ 20,000.00	\$ 20,000.00	0.00%
TOTALS	\$ 12,602.65	\$ 20,000.00	\$ 20,000.00	0.00%
Assessments/Evals, SPED (2729)				
Sped Evaluations	\$ 26,234.61	\$ 60,000.00	\$ 60,000.00	0.00%
TOTALS	\$ 26,234.61	\$ 60,000.00	\$ 60,000.00	0.00%
Psychological Services (2809)				
Consultants, Staff	\$ 573,983.54	\$ 596,731.00	\$ 608,797.00	2.02%
Behavior Specialist	\$ 97,358.34	\$ 446,000.00	\$ 535,129.00	19.98%
Behavior Mod Cont Services	\$ 165,835.32	\$ 70,000.00	\$ 70,000.00	0.00%
TOTALS	\$ 837,177.20	\$ 1,112,731.00	\$ 1,213,926.00	9.09%
Subtotal 2000 series	\$ 8,464,539.87	\$ 9,383,509.00	\$ 9,499,410.00	1.24%

OTHER STUDENT SERVICES (3000)

Transportation (3309)				
Transportation, Contracted	\$ 1,215,034.07	\$ 1,391,620.00	\$ 1,351,344.00	-2.89%
TOTALS	\$ 1,215,034.07	\$ 1,391,620.00	\$ 1,351,344.00	-2.89%
Subtotal 3000 series	\$ 1,215,034.07	\$ 1,391,620.00	\$ 1,351,344.00	-2.89%

8 Additional Membership

11 Position moved from Systemwide Therapist to Behavior Specialist

TUITION PROGRAMS (9000)**Tuition to Mass Public (9100)**

Vocational Tuition	\$ 37,428.00	\$ 37,956.00	\$ 34,500.00	-9.11% ¹²
Mass Public Schools Tuition	<u>\$ 846,612.51</u>	<u>\$ 794,902.00</u>	<u>\$ 935,008.00</u>	17.63% ¹²
TOTALS	\$ 884,040.51	\$ 832,858.00	\$ 969,508.00	16.41%

Tuition to Private Schools (9300)

Private Day Tuition	\$ 539,031.44	\$ 214,811.00	\$ 421,281.00	96.12% ¹²
Private Preschool Tuition	\$ 145,151.55	\$ 171,518.00	\$ 174,108.00	1.51% ¹²
Private Residential Tuition	<u>\$ 945,935.21</u>	<u>\$ 1,731,107.00</u>	<u>\$ 1,427,337.00</u>	-17.55% ¹²
TOTALS	\$ 1,630,118.20	\$ 2,117,436.00	\$ 2,022,726.00	-4.47%

Tuition to Collaborative (9400)

Collaborative Tuition	<u>\$ 745,389.04</u>	<u>\$ 732,584.00</u>	<u>\$ 871,306.00</u>	18.94% ¹²
TOTALS	\$ 745,389.04	\$ 732,584.00	\$ 871,306.00	18.94%

Subtotal 9000 series \$ 3,259,547.75 \$ 3,682,878.00 \$ 3,863,540.00 4.91%

TOTAL SPECIAL ED \$ 12,939,121.69 \$ 14,458,007.00 \$ 14,714,294.00 1.77%

¹² Based on actual placements as of today

*Overall Special Education
Budget is increased by 1.77%
(not including collective
bargaining set aside)*



FY19 Local Appropriation Budget Summary

	FY2017 ACTUAL	FY2018 ADJ BUDGET	FY2019 REQUEST	% CHANGE
CAPITAL OUTLAY	\$ 478,297.00	\$ 314,500.00	\$ 314,500.00	0.00%
COLLECTIVE BARGAINING	\$ -	\$ -	\$ 890,312.00	0.38%
REGULAR DAY PROGRAMS	\$ 29,703,285.09	\$ 30,691,301.00	\$ 31,048,216.00	1.16%
SPECIAL EDUCATION	\$ 12,939,121.69	\$ 14,458,007.00	\$ 14,714,294.00	1.77%
GRAND TOTAL	\$ 43,120,703.78	\$ 45,463,808.00	\$ 46,967,322.00	3.31%



FY2019 BUDGET SUMMARY

Tewksbury Public Schools
LEA Budget Summary for school year 17-18
As of March 2, 2018

	<u>School</u> <u>Budget FY18</u>	<u>School</u> <u>Budget FY19</u> <u>Request</u>	<u>Town Manager</u> <u>Recommended</u> <u>FY19 Budget</u>	<u>Changes from</u> <u>FY2018 to FY2019</u>
Salaries	\$ 32,329,727.00	\$ 33,388,551.00	\$ 33,388,551.00	\$ 1,058,824.00
Operating	\$ 12,819,581.00	\$ 13,264,271.00	\$ 13,264,271.00	\$ 444,690.00
Capital Outlay	\$ 314,500.00	\$ 314,500.00	\$ 314,500.00	\$ -
Total School Appropriation	\$ 45,463,808.00	\$ 46,967,322.00	\$ 46,967,322.00	\$ 1,503,514.00
Fixed Costs				
Health	\$ 8,114,513.00	\$ 8,201,316.00	\$ 8,201,316.00	\$ 86,803.00
Retirement	\$ 1,309,767.00	\$ 1,391,282.00	\$ 1,391,282.00	\$ 81,515.00
Medicare	\$ 462,311.00	\$ 485,427.00	\$ 485,427.00	\$ 23,116.00
Unemployment	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ -
Insurance	\$ 197,341.00	\$ 223,671.00	\$ 223,671.00	\$ 26,330.00
Debt Non-Exempt Principal	\$ 5,895.00	\$ 830.00	\$ 830.00	\$ (5,065.00)
Debt Non-Exempt Interest	\$ 110.00	\$ 17.00	\$ 17.00	\$ (93.00)
Short Term Interest	\$ -	\$ -	\$ -	\$ -
Total Fixed Costs	\$ 10,164,937.00	\$ 10,377,542.00	\$ 10,377,542.00	\$ 212,606.00
Total	\$ 55,628,745.00	\$ 57,344,864.00	\$ 57,344,864.00	\$ 1,716,119.00
Debt Exempt Principal	\$ 2,115,000.00	\$ 2,106,185.00	\$ 2,106,185.00	\$ (8,815.00)
Debt Exempt Interest	\$ 956,245.00	\$ 876,517.00	\$ 876,517.00	\$ (79,728.00)
Total	\$ 3,071,245.00	\$ 2,982,702.00	\$ 2,982,702.00	\$ (88,543.00)
Grand Total School Budget	\$ 58,699,990.00	\$ 60,327,566.00	\$ 60,327,566.00	\$ 1,627,576.00

District Personnel Needs

Tier	School	Personnel	FTE	Estimated Cost	Actual Cost	Reasoning	Filled
0	Districtwide	BCBA PreK-2 (DLC Program)	1	\$80,000	\$0	Increase in PreSchool/K-2 - Move Funds from one account to another	In FY2019 Budget
1	Trahan	School Psychologist	.5	\$41,000		To make 50% position into 100%	
1	North Street	Grade 4 Classroom Teacher (M-7)	1	\$73,719		Maintain lower class sizes	
1	Heath Brook	Grade 2 Classroom Teacher (M-7)	1	\$73,719		Maintain lower class sizes	
2	K - 4	Adjustment Counselor/Social Worker	1	\$73,719		Social/Emotional Need	
2	K - 4	SpEd Social / Emotional/ Behavioral Teachers	2	\$150,000		Have separate SE Classrooms	
2	Wynn	Social Worker/Adjustment Counselor (M-7)	1	\$73,719		Social/Emotional Need	
2	Districtwide	English Curriculum Coordinator	1	\$90,000		Vertically align Literacy Instruction districtwide	
2	Districtwide	Registered Behavior Technicians	5	\$180,000		For PreSchool/DLC Programs	
2	Ryan	Math Coach	1	\$73,719		PARCC results	
2	TMHS	Athletic Trainer	.5	\$25,000		To fulfill athletic needs	
3	Trahan	STEAM/Tech/Media Teacher (M-7)	.5	\$37,000		Improve instruction in all STEAM areas	
3	North Street	STEAM/Tech/Media Teacher (M-7)	.5	\$37,000		Improve instruction in all STEAM areas	
3	Wynn	Librarian / Media Specialist	1	\$73,719		Need staff to maintain library/media center	
3	TMHS	School Adjustment Counselor (M-7)	1	\$73,719		DLC2 Program	
3	TMHS	Music Teacher	.5	\$36,860		To teach guitar or music history	
3	K - 8	SpEd Facilitators	2	\$150,000		Lacking in continuity of curriculum for specialized instruction	
3	K - 4	Integrated Technology Specialist (M-7)	1	\$73,719		Increased demand with technology	
3	K - 4	K-4 Literacy Coach (M-7)	1	\$73,719		To improve literacy instruction through a coaching PD model	
3	5-12	K-4 Literacy Coach (M-7)	1	\$73,719		To improve literacy instruction through a coaching PD model	
3	Ryan	Team Leaders (3)	3	\$6,744		Parity across all teams	
3	Ryan	Librarian/Media Specialist	1	\$73,719		Need staff to maintain library/media center	
3	Ryan	Social Worker/Adjustment Counselor (M-7)	1	\$73,719		Service IEP students	
All Tier positions are subject to change based on needs of the district.						3/2/2018 8:43:30	

District Building/Grounds Needs

School Name	Category	Projects and Equipment	FY2018	FY2019	FY2020	FY2021
<i>Dewing</i>	Bldg & Maint	Classroom Abatement – B-9	\$15,000			
<i>Dewing</i>	Bldg & Maint	Stand Alone Water Heater	\$100,000			
<i>Dewing</i>	Bldg & Maint	Blinds Curtains for all Classrooms	\$15,000			
<i>Dewing</i>	Bldg & Maint	New Heating Controls		\$150,000		
<i>Dewing</i>	Bldg & Maint	Visitor Security System	\$6,250			
<i>Dewing</i>	Bldg & Maint	New Fire Alarm System	\$50,000			
<i>Dewing</i>	Bldg & Maint	New Mechanical System			\$200,000	
<i>Dewing</i>	Bldg & Maint	Upgrade Electrical System			\$250,000	
<i>Dewing</i>	Bldg & Maint	New Boilers			\$300,000	
<i>Dewing</i>	Technology	New Telephone System	\$12,000			
<i>Dewing</i>	Bldg & Maint	New Roof			\$1,950,000	
<i>Dewing</i>	Bldg & Maint	New Exterior Doors	\$300,000			
<i>Dewing</i>	Bldg & Maint	Resurface Parking Lot	\$35,000			\$200,000
<i>Dewing</i>	F F & E	New Student Desks				?
<i>Heath Brook</i>	Bldg & Maint	New Fire Alarm Panel	\$25,000			
<i>Heath Brook</i>	Bldg & Maint	Stand Alone Water Heater	\$100,000			
<i>Heath Brook</i>	Bldg & Maint	Upgrade Electrical System			\$250,000	
<i>Heath Brook</i>	Bldg & Maint	Upgrade Heating Controls			\$150,000	
<i>Heath Brook</i>	Bldg & Maint	Visitor Security System	\$6,250			
<i>Heath Brook</i>	Bldg & Maint	New Mechanical System			\$200,000	
<i>Heath Brook</i>	Bldg & Maint	Scape and Paint Soffit and Facia of school	\$150,000			
<i>Heath Brook</i>	Bldg & Maint	Replace Interior Metal Doors and Frames	\$300,000			
<i>Heath Brook</i>	Bldg & Maint	New Roof				\$1,400,000
<i>Heath Brook</i>	Bldg & Maint	Resurface Parking Lot and Sidewalks				\$175,000
<i>Heath Brook</i>	Bldg & Maint	Retile Bathrooms and Boys Locker Rooms		\$30,000		
<i>Heath Brook</i>	Bldg & Maint	Screens for Cafeteria, Library and Greenhouse Rooms		\$8,000		
<i>Heath Brook</i>	Technology	Classroom Computers		\$60,000		
<i>Heath Brook</i>	F F & E	New Student Desks			?	
<i>Ryan</i>	Technology	Complete 1 to 1 devices	\$48,000			
<i>Ryan</i>	Technology	Teacher Presentation Devices		\$53,500		
<i>Ryan</i>	Technology	Laptops for Teachers		\$32,500		
<i>Ryan</i>	Cafeteria	Digital Menu Boards	\$1,250			
<i>Ryan</i>	Cafeteria	Forge Steamer with Kettle		\$25,000		
<i>Ryan</i>	Bldg & Maint	New Heating Controls			\$200,000	
<i>Ryan</i>	Bldg & Maint	New Roof			\$1,600,000	
<i>Ryan</i>	Bldg & Maint	Re-Tile Hallways and some Classrooms			\$80,000	
<i>Ryan</i>	Bldg & Maint	Carpeting in Main Office		\$5,500		

District Building/Grounds Needs

School Name	Category	Projects and Equipment	FY2018	FY2019	FY2020	FY2021
<i>North Street</i>	Bldg & Maint	New Fire Alarm System		\$10,000		
<i>North Street</i>	Bldg & Maint	Visitor Security System	\$6,250			
<i>North Street</i>	Bldg & Maint	Exterior Windows			\$200,000	
<i>North Street</i>	Bldg & Maint	New Mechanical System			\$200,000	
<i>North Street</i>	Bldg & Maint	Resurface Parking Lot			\$150,000	
<i>North Street</i>	Bldg & Maint	Heat Exchanger	\$13,225			
<i>North Street</i>	Bldg & Maint	New Heating Controls		\$150,000		
<i>North Street</i>	Bldg & Maint	Exterior Classroom Doors				\$200,000
<i>North Street</i>	Bldg & Maint	Upgrade Electrical System				\$250,000
<i>North Street</i>	Bldg & Maint	Security Camera's in Parking Lot		\$50,000		
<i>North Street</i>	Bldg & Maint	New Roof			\$1,300,000	
<i>North Street</i>	Bldg & Maint	Replace Tile Flooring in Main Hallway		\$200,000		
<i>North Street</i>	Technology	Classroom Computers			\$60,000	
<i>Trahan</i>	Bldg & Maint	Visitor Security System	\$6,250			
<i>Wynn</i>	Technology	Complete 1 to 1 devices	\$93,000			
<i>Wynn</i>	Bldg & Maint	New Roof			\$1,100,000	
<i>Wynn</i>	Bldg & Maint	New Heating Controls	\$200,000			
<i>Wynn</i>	Bldg & Maint	New Curtains in Gymnasium		\$25,000		
<i>Wynn</i>	Bldg & Maint	Replace Existing Clocks	\$2,000			
<i>Wynn</i>	Grounds	Renovate Conlon Field			\$75,000	
<i>Wynn</i>	Technology	Replace Computer Lab computers	\$30,000			
<i>Wynn</i>	Cafeteria	Digital Menu Board	\$1,250			
<i>TMHS</i>	Bldg & Maint	Lift	\$25,000			
<i>TMHS</i>	Technology	Virtual High Cart	\$9,000			
<i>TMHS</i>	Bldg & Maint	Lights at Turf Field			\$400,000	
<i>TMHS</i>	Technology	Presentation Computers in classrooms	\$57,000			
<i>TMHS</i>	Technology	Teacher Laptops		\$180,000		
<i>TMHS</i>	Technology	Upgrade Mac Cart Laptops		\$132,000		
<i>TMHS</i>	Technology	LG1 – Multi-Screen Functionality		\$10,000		

District Building/Grounds Needs

School Name	Category	Projects and Equipment	FY2018	FY2019	FY2020	FY2021
<i>Center School</i>	Bldg & Maint	New VCT on 3 rd Floor		\$20,000		
<i>Center School</i>	Technology	Computer Upgrades			\$36,000	
<i>Center School</i>	Bldg & Maint	Complete Renovation				\$6,000,000
<i>Districtwide</i>	Bldg & Maint	2 Maintenance Utility Vans	\$39,100			
<i>Districtwide</i>	Bldg & Maint	Districtwide Roof Repairs		\$250,000		
<i>Districtwide</i>	Grounds	Roof Repair on Maintenance Garage	\$10,000			
<i>Districtwide</i>	Cafeteria	Refrigerated Van	\$36,000			
<i>Districtwide</i>	Technology	iPads for Students		\$25,000		
<i>Districtwide</i>	Technology	Upgrades to switches		\$60,000		
<i>Districtwide</i>	Technology	Security Phase 2 (Replace broken camera and add new)	\$42,200			
<i>Districtwide</i>	Technology	Architectural Security Study		\$50,000		
<i>Districtwide</i>	Technology	Security Audit	\$7,800			
<i>Districtwide</i>	Technology	Server Upgrades			\$40,000	
<i>Districtwide</i>	Cafeteria	Dual Sided Milk Chests (5)		\$17,500		
<i>Districtwide</i>	Cafeteria	Cres-Cure Insulated Holding Cabinet		\$8,500		
		Total Projects and Equipment	\$1,741,825	\$1,552,500	\$8,741,000	\$8,225,000

Questions or Comments?



Recognition and/or Presentations

Tewksbury School Committee - March 21, 2018

RECOGNITIONS

LOUISE DAVY TRAHAN ELEMENTARY SCHOOL

Abigail McCarthy - National Geographic Bee School Champion

JOHN WYNN MIDDLE SCHOOL

Victoria Pinto - National Geographic Bee School Champion

Kasey McFadden - Project 351

Brooke Bunyan - Patriot Pen Competition Second Place at District Level

TEWKSBURY EDUCATION FOUNDATION

Jen Moynihan, President

Laura Hulme, Vice-President

Tammy Ministeri, Treasurer

Jenn Malizia, Clerk

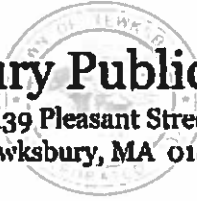
PRESENTATIONS

TEWKSBURY MEMORIAL HIGH SCHOOL

Global Competency Certificate

Beth Beauchesne, Spanish Teacher

Graca Dudley, Spanish Teacher



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: School Committee
From: Christopher J. Malone, Superintendent
Date: March 15, 2018
Re: Global Competency Certificate

This Requires a Roll Call Vote

I recommend the School Committee vote to approve the addition of the Global Competency Certificate to the 2018-2019 Tewksbury Memorial High School Program of Studies as presented.



Global Competency Certificate

Our proposal is to start with class of 2021



The Committee

Foreign Language:	Graca Dudley, Beth Beauchesne, Bailey Mahoney, LeAnn Lewis Scott Callanan, Erin Murphy,
Social Studies:	Jade Scarpa,
English:	Sue Barnett
Science:	Jessica Simpson, Jen Arnold
Arts:	Richard Staples
School Psychologist:	



Rationale



Global citizens are...

“Those who identify with being part of an emerging global community and use their knowledge and skills to be a contributing member of the world beyond their immediate environment. They also recognize their own and other’s perspectives, and communicate their ideas effectively in a way that demonstrates understanding and empathy with others. Global citizens are those who can translate their ideas into actions.”

Definition of a global citizen in a nutshell.

- Contributing member of world beyond Tewksbury.
 - Translates ideas into action.
- Demonstrates empathy and understanding.
 - Recognizes the perspective of others.

Who will be able to achieve this certificate?

- The student who feels passionate about improving the world and feels “the call” to make a difference in the world.
- The student who identifies herself/himself with the plight of others.
- The student who understands that we are all part of a global community and feels the need to learn more about different cultures, different perspectives, and different belief systems than their own.



The addition of the Global Competency Certificate to our Program of Studies will help promote TMHS; it will show our commitment to helping our students develop to their highest potential.





Requirements



Academic Requirements

Students must:

- Take a minimum of three years of a Foreign Language.
- Receive B or higher in World History, World Literature, Foreign Language, and Global Thought class.*
- Take five global electives.

*Note: Accommodations will be considered for students with special needs and English learner students (EL's).

Global Electives

- These courses address global issues and/or provide tools to understand the perspective of others.
- They teach students how to think critically and how to express their thoughts with understanding and empathy.

Examples of Global Electives*

- Environmental Science
- Engineering
- Stats
- Psychology
- International Relations
- Marketing
- Hispanic History and Culture
- Senior Art Studio (with global perspective)
- Music History
- Art History
- Year 4 or AP World Language
- Media Communication
- Modern US History
- Experiential Learning Course (enrichment of international travel)

**This is not an exhaustive list*

Examples of how course criteria are applied

- **The Psychology** course in itself does not deal with global issues. It does, however, teach the students about human interaction and how to take in consideration the perspective of others.
- **The Statistics** course will teach students how to analyze data; it will give them a tool to understand global issues.

Global Thought Course

Interdisciplinary
taught by English
and History
teachers.

Year long,
honors level
course.

Culminates in a
capstone
project/portfolio
where students
will demonstrate

Community Service (30 hrs)

- Outside your own cultural & economic setting
- Deeper involvement: No more than 2 organizations
- Separate from TMHS clubs or sports teams
- Options

The Right to Know Act

Non-Profit Organizations in Lowell

Mill City Grows -Lowell, MA

- Phone: (978) 455-2620
- Organization focuses on urban farming and education
- Wide range of volunteer opportunities

Girls Inc. - Lowell, MA

- Phone: (978) 458-6529
- After school homework help
- No age requirement
- \$15 membership fee and application

Community Teamwork- Lowell, MA

- Phone: (978) 459-0551

Lowell Community Health Center- Lowell, MA

- Phone: (978) 937-9700
- Waiting to hear back from Teen Block coordinator (Ruth)

House of Hope- Lowell, MA

- (978) 458- 2870
- Organization focuses on homeless families

Habitat for Humanity- Lowell, MA

International Institute of New England- Lowell, MA

- Must be 18 to volunteer

Learning By Experience

- International travel opportunities sponsored by TMHS assist students in recognizing others perspectives by experiencing their culture.
- International travel undertaken with family, church mission trips, Habitat for Humanity's service trip, etc. along with the completion of Experiential Learning course will help students reflect on what they have experienced and will foster empathy.
- Students who travel through TMHS sponsored trips will not be required to complete the Experiential Learning Course

Walking A Mile In Someone Else's Shoes

"I talked to many restaurant owners today and realized that they speak and understand English pretty well, which kind of makes me feel selfish and bothered by the fact that Americans don't have to go through that **struggle** as much as they do."

"**Travelling has become such an important part of my life because of these trips.** Some people believe them to be a fun vacation, but I really **thrive in the actual learning** and application of prior knowledge. People in the school often comment how I always go on these trips, or that they are jealous, but I do not see it as a vacation, I really want to take advantage of these enriching tours."

"It is widely believed that Dali was gay, and this sculpture would be a perfect representation of his sexual repression. If this is the case, I believe that **the feelings evoked by the piece are still very prominent today worldwide.** While the world is a lot more accepting of the LGBT+ community, it is still common for those whose are not straight to repress their sexualities."

Walking A Mile In Someone Else's Shoes

"One of the paintings that we saw was Guernica by Picasso. Painted in response to the bombing of Guernica, a village in northern Spain, the painting represents how terrible war can be and the devastation it can cause. The messages painted into the Guernica are still very important today..."

... With the current conflict between the United States and Syria, it is becoming more important than ever for people to take notice of the destruction war can cause. Worldwide, since war is essentially inevitable at some point in the grand scheme of existence, it is likely that the importance of these messages will persist for years to come."

Our ELL students learn by experience
everyday



They are experiencing everyday a different
culture, a different perspective than their own.

Scholarship Opportunities for Summer Travel

 CIEE

 **xperitas**
Living. Global. Learning.

Rustic Pathways™



Beyond Basic Requirement

- Students can request that the Global Competency Committee consider a specific class as part of their GCC requirement.
- Students can propose, for instance, that a specific community service be accepted for their GCC requirement.

Students take ownership

- Students and parents will learn about this certificate through assemblies and school-parent communication.
 - Students will demonstrate agency by pursuing it on their own and applying for the certificate program.
- This will also include appealing to the committee to consider alternate requirements.

Students must receive a score of 11/15 or higher in order to receive the Global Competency Certificate.

Requirement	3	2	1	0
Community Service	Completed all of the requirement	Completed more than 50% of the requirement	Completed less than 50% of the requirement	Did not complete requirement
Academic Requirements	Completed all of the requirement	Completed more than 50% of the requirement	Completed less than 50% of the requirement	Did not complete requirement
Travel	Completed all of the requirement	Completed more than 50% of the requirement	Completed less than 50% of the requirement	Did not complete requirement
Senior Portfolio (Weighted double, 6 pts)	Completed all of the requirement	Completed more than 50% of the requirement	Completed less than 50% of the requirement	Did not complete requirement
Alternative (Optional) (2 pts)		Completed more than 50%	Completed less than 50%	Did not complete requirement

Total score: _____ / 15



Promotion



Promoting Global Competency Certificate

- Program of Studies
- TMHS + Guidance websites (links)
- Brochure
- Guidance Counselors
- Eighth Grade Visit to TMHS
- Ninth Grade Assembly
- Assemblies
- Principal Newsletter



What phase are we in?



Phases of implementation

Phase 1: Development of program and placement in program of studies (2016 to present)

Phase 2: Roll out to class of 2021 (Fall 2018)

- Begin to promote the certificate program in the summer Principal's letter and at fall grade level assemblies

Phases of implementation (cont.)

Phase 3: Development of Global Thought curriculum (2018-2019)

- English and History teachers collaborate/reach out to schools that already have the course implemented.

Phases of implementation (cont.)

Phase 4: Continuous improvement and appeals (2018-2021)

- As students apply for the program, we anticipate needing to be flexible with unforeseen issues. We will use this period of time to amend the program based on problems encountered.

Global Competency Committee

- Teachers and guidance counselors responsible for the GCD.
 - Committed for first 4 years
- Students appeal or suggest different classes, community service, etc. to this committee
- Improving upon the program.

Thank You!

Payroll

TEWKSBURY PUBLIC SCHOOLS

Tewksbury, Massachusetts

Date

3/8/2018

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,374,420.94**

GRANTS

\$25,829.82 2017-2018 Special Ed 240 Grant
\$5,637.81 2017-2018 Title I Grant
2017-2018 Title II Grant
2017-2018 Special Ed Improvement
2017-2018 After School Out of School Time
2017-2018 Academic Support
2017-2018 Early Childhood

REVOLVING ACCOUNTS

\$26,400.84 2017-2018 Ext Day Program
\$8,550.91 2017-2018 Ext Day Preschool Program
\$2,855.59 2017-2018 Adult Education Program
2017-2018 Community Services Rec
\$19,853.69 2017-2018 Lunch Program
\$49.04 2017-2018 Hanover Funds
\$4,510.11 2017-2018 Facilities
\$2,590.05 2017-2018 Recreation
\$622.50 2017-2018 Parking Fees
\$1,590.00 2017-2018 TMHS Intramural Clubs
\$331.50 2017-2018 Trahan Student Activities
\$2,835.31 2017-2018 Preschool

\$101,657.17 SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,272,763.77 2017-2018 School Department Account

\$1,272,763.77 SUB TOTAL - LEA FUNDS

\$1,374,420.94 TOTAL

Superintendent/ Staff /School Committee Reports

Consent Agenda

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JUE-E
MAR 12 '18 AM 11:3

Date: 3/6/18

1. Name of Organization B & G Truck & XC

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Mattress Sale

3. School location and facilities desired (cafetorium ^{TMHS} cafeteria, classroom, gymnasium).

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

Scholarship & Discretionary Spending as determined by Boosters

5. Proposed dates of fund raising activity From 4/14/18 To _____

6. Describe student involvement in the fund raising activity. Kids will spread word before hand & show up to help day of

7. Type of identifying credential to be used during Fund Raising Activity. _____

8. Is there a contract or agreement to be signed. Yes ☒ No _____

9. Name of responsible individual Peter Malloy

Address _____

Telephone No. (____) _____ Signature of Applicant Peter Malloy

(To be completed by the School Principal)

Date 3/8/18

1. Your request for permission to raise funds is Approved Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

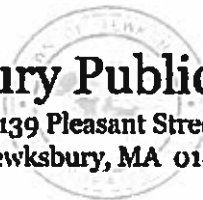
4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes No (Circle)

Principal's Signature William Vogel Date 3/8/18

Old Business



Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: School Committee
From: Christopher J. Malone, Superintendent
Date: March 15, 2018
Re: Seal of Biliteracy Pathway & Program Awards

This is Informational Only - No Vote is Required

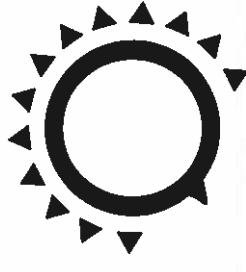
Tewksbury Memorial High School is piloting the Seal of Biliteracy program. This is only an informational item, no vote is required by the School Committee.

Seal of Biliteracy Pathway & Program Awards

Currently supported by Brenda T-Regan, Karen Hodgson and Graca Dudley

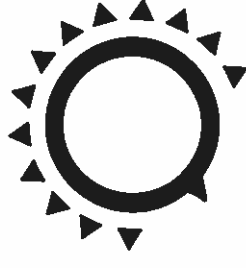


What is the Seal of Biliteracy?



The Seal of Biliteracy is a **national movement** to recognize high school students who have achieved by the time of graduation proficiency in two or more languages. The Massachusetts seal was **signed into law** on November 22, 2017 and the Language Opportunity Coalition (LOC) is running a pilot, currently in its third year and including more than 70 districts across Massachusetts.

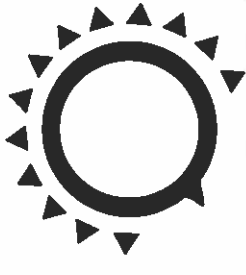
What is the Seal of Biliteracy?



Tewksbury Public Schools has joined the districts piloting this program and anticipates awarding graduating seniors with this prestigious seal this year. In order to be a recipient students must attain proficiency level in standardized tests.



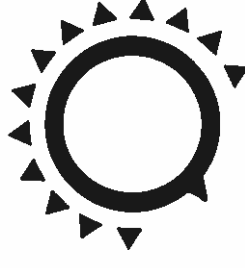
Why Pilot the Seal of Biliteracy?



Purpose for instituting Pathway Awards:

- To promote the learning of languages in addition to English.
- To encourage enrollment in language learning opportunities and programs.
- To shape initial attitudes and inform children about language diversity.
- To prepare students with 21st century skills that will benefit them in the labor market and the global society.

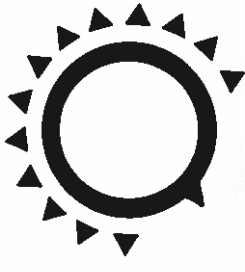
Our Driving Goal



The Seal of Biliteracy **encourages** students to pursue **biliteracy**, honors the skills students attain, can be evidence of skills that are attractive to future employers and college admissions offices, and viewed as an asset.



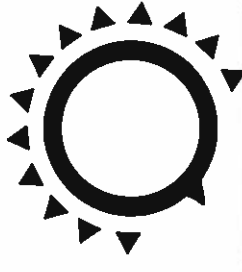
Communicating the Purpose, Rationale & Pathways Awards



TMHS + Guidance websites
World Language + EL Teachers
Newsletters



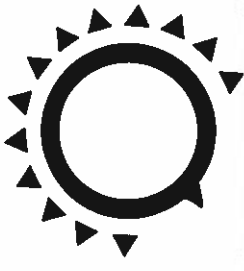
Program Types (what's available around the country)



Foreign Language/World Language Study Programs/Courses PreK-12 and College	Dual Language Education (Immersion) Programs PreK - 12
• FLES - Foreign Language in Elementary School • Traditional World Language Classes • Spanish (or native language) for Native Spanish (Native Language) Speakers • Study Abroad/Exchange Program • After School, Summer or Weekend Language Programs • FLEX - Foreign Language Experience	• Two-Way Immersion (TWI) • One-Way, Heritage or Foreign Language Immersion (OWI) • Developmental Bilingual • Transitional Bilingual Education (TBE) Programs • Newcomer Programs



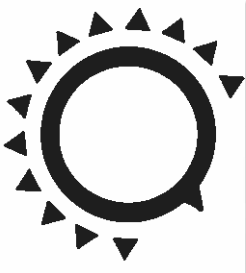
Our Programs



World Language Study Programs	English Learner Program K - 12
Traditional World Language Classes • French • Latin • Spanish	English Language Education Population 85 Active/Serviced EL Students: 70+ Active/FEL (Former English Learner): 15+

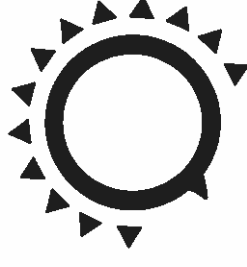


Pathway Awards



Elementary School	Biliteracy Attainment Award	Intermediate- Low Level
Middle & High School	Silver Seal Award	Intermediate - Mid Level
High School	Gold Seal Award	Intermediate - High Level
High School or College	Platinum Seal Award	Advanced - Low Level

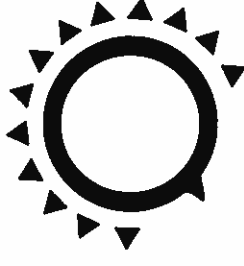
Awards for Graduating Class



High School – EL	Biliteracy Attainment Award	Intermediate- Low Level
High School	Silver Seal Award	Intermediate - Mid Level
High School	Gold Seal Award	Intermediate - High Level
High School	Platinum Seal Award	Advanced - Low Level



Competencies



Low Intermediate

Mid Intermediate

High Intermediate

Low Advanced

Interpretive Reading:

I can understand the main idea of short and simple texts when the topic is familiar.

Interpretive Reading:

I can understand the main idea of texts related to everyday life and personal interests or studies.

Interpretive Reading:

I can easily understand the main idea of texts related to everyday life, personal interests, and studies. I can sometimes follow stories and descriptions about events and experiences in various time frames.

Interpretive Reading:

I can understand the main idea and some supporting details on a variety of topics of personal and general interest. I can follow stories and descriptions of some length and in various time frames and genres.

Presentation Writing:

I can write briefly about most familiar topics and present information using a series of simple sentences.

Presentation Writing:

I can write on a wide variety of familiar topics using connected sentences.

Presentation Writing:

I can write on topics related to school, work, and community in a generally organized way. I can write some simple paragraphs about events and experiences in various time frames.

Presentation Writing:

I can write on general interest, academic, and professional topics. I can write organized paragraphs about events and experiences in various time frames.

Presentation Speaking:

I can present information on most familiar topics using a series of simple sentences.

Presentation Speaking:

I can make presentations on a wide variety of familiar topics using connected sentences.

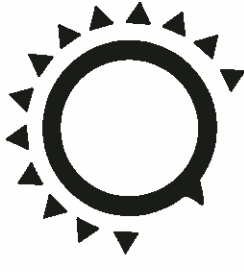
Presentation Speaking:

I can make presentations in a generally organized way on school, work, and community topics, and on topics I have researched. I can make presentations on some events and experiences in various time frames.

Presentation Speaking:

I can deliver organized presentations appropriate to my audience on a variety of topics. I can present information about events and experiences in various time frames.

Competencies



Low Intermediate

Presentation Speaking:

I can present information on most familiar topics using a series of simple sentences.

Mid Intermediate

Presentation Speaking:

I can make presentations on a wide variety of familiar topics using connected sentences.

High Intermediate

Presentation Speaking:

I can make presentations in a generally organized way on school, work, and community topics, and on topics I have researched. I can make presentations on some events and experiences in various time frames.

Low Advanced

Presentation Speaking:

I can deliver organized presentations appropriate to my audience on a variety of topics. I can present information about events and experiences in various time frames.

Interpersonal Communication:

I can participate in conversations on a number of familiar topics using simple sentences. I can handle short social interactions in everyday situations by asking and answering simple questions.

Interpersonal Communication:

I can participate in conversations on familiar topics using sentences and series of sentences. I can handle short social interactions in everyday situations by asking and answering a variety of questions. I can usually say what I want to say about myself and my everyday life.

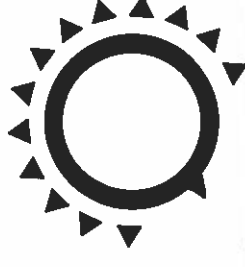
Interpersonal Communication:

I can participate with ease and confidence in conversations on familiar topics. I can usually talk about events and experiences in various time frames. I can usually describe people, places, and things. I can handle social interactions in everyday situations, sometimes even when there is an unexpected complication.

Interpersonal Communication:

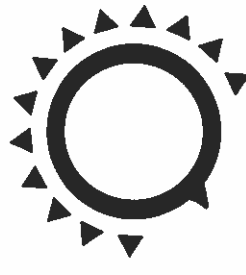
I can participate in conversations about familiar topics that go beyond my everyday life. I can talk in an organized way and with some detail about events and experiences in various time frames. I can describe people, places, and things in an organized way and with some detail. I can handle a familiar situation with an unexpected complication.

Required Criteria



- **English:** Proficient or higher on standardized state assessment
ACCESS (Assessing Comprehension and Communication in English State-to-State
for English Language Learners),
MCAS – PARCC
- **Partner Language (French, Latin, and Spanish):** Specific
proficiency level on standardized assessment in a language other
than English (tests such as the AP, AAPPL, STAMP, ACCESS).





Required Criteria for ELL students

- **English:** Proficient or higher on standardized state assessment (ACCESS, MCAS, PARCC)
- **Partner Language:** Specific proficiency level on standardized assessment in a language other than English (student's native language; for instance, Portuguese).

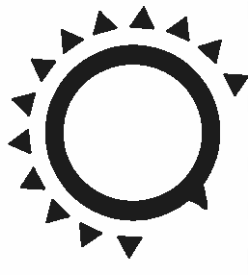
Optional Criteria for EL students:

Students' attendance of 5+ years in their country of origin.

The fact that the student has been in school in their country of origin makes them likely to be at an intermediate level of proficiency in their home language.

- **Portfolio:** Documentation of 3 – 5 benchmark pieces of classwork and projects of interpersonal communication, interpretive communication, and presentational communication (in addition to a test OR if a test is not available for a specific language).





ASSESSMENT TOOLS FOR LANGUAGES OTHER THAN ENGLISH

Advanced Placement Exam (AP)

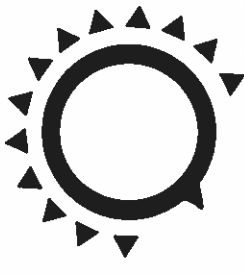
ALIRA - Latin Reading Assessment

Avant STAMP test: Standards-based Measurement of Proficiency

ACTFL - AAPPL - Assessment of Performance toward Proficiency in Languages



Awarding Biliteracy

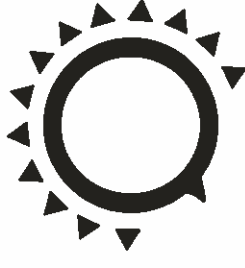


Our goal is to bring the award to all Tewksbury Schools in the future. That is, to celebrate the achievement of our ELL students!

- Elementary School: Biliteracy Attainment Award
- Middle School: Silver Seal of Biliteracy Award
- High School: Silver Seal of Biliteracy Award
- High School: Gold Seal of Biliteracy Award
- High School/College: Platinum Seal of Biliteracy Award

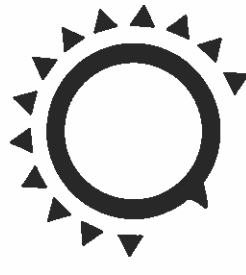


Pilot Implementation Expectations by MA Language Opportunity Coalition



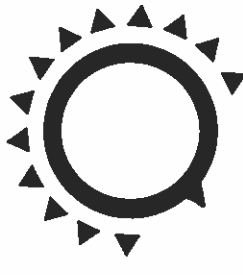
- **TPS** is to follow criteria for the specific award.
- **TPS** is to provide the names of students receiving the Seal, the language(s) of biliteracy, the standardized assessment used for assessing English and the partner language, and the language learning program student enrolled.
- **TPS** is to participate in training and monthly meetings.
- For Middle and High School, **TPS** is to provide a list of available or offered language courses with the proficiency level for the course.





Currently, 31 states and Washington DC have approved a statewide Seal of Biliteracy. Below is a table of adoption dates for each state and Washington DC:

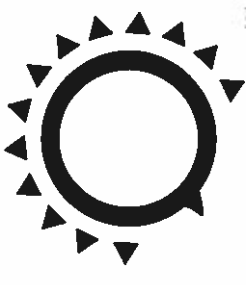
Adoption Date		Adoption Date
1. California	Oct 8, 2011	10. North Carolina Jan 20, 2015
2. Texas	Jun 10, 2013	11. Virginia Mar 23, 2015
3. New York	Jul 31, 2013	12. Indiana May 7, 2015
4. Illinois	Aug 27, 2013	13. Nevada May 30, 2015
5. New Mexico	Mar 8, 2014	14. Hawaii Jun 16, 2015
6. Washington	Mar 27, 2014	15. Wisconsin Oct, 2015
7. Louisiana	May 16, 2014	16. Utah Dec 4, 2015
8. Minnesota	May 16, 2014	17. New Jersey Jan 19, 2016
9. Washington DC	Dec 4, 2014	18. Florida Apr 14, 2016



Currently, 31 states and Washington DC have approved a statewide Seal of Biliteracy. Below is a table of adoption dates for each state and Washington DC:

	Adoption Date	Adoption Date
19. Oregon	Apr 14, 2016	28. Delaware July 21, 2017
20. Maryland	Apr 26, 2016	29. Missouri October 12, 2017
21. Georgia	May 3, 2016	30. Massachusetts November 22, 2017
22. Arizona	May 12, 2016	31. Michigan January 25, 2018
23. Kansas	May 17, 2016	32. Tennessee January 31, 2018
24. Rhode Island	Jun 16, 2016	
25. Ohio	Mar, 1, 2017	
26. Colorado	March 30, 2017	
27. Connecticut	June 6, 2017	

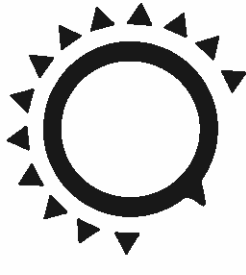
Resources



- ☐ Follow progress of the **Seal of Biliteracy** at www.SealOfBiliteracy.org
- ☐ Hear a Podcast about the Seal of Biliteracy legislation and use in schools: www.pri.org/stories/2014-12-10/enter-school-s-raising-bar-bilingual-ed
- ☐ Learn more about national Biliteracy guidelines: <http://awwww.actfl.org/news/press-releases/seal-biliteracy-guidelines-released>



Language Opportunity Coalition

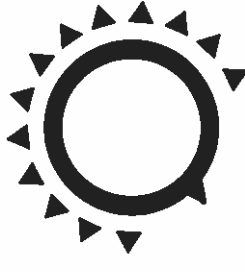


We are a coalition of students, parents, community members, teachers, activists, and community groups. Restrictive language education policies have resulted in a lack of equitable educational opportunities for language learners in Massachusetts. We believe that **language and cultural competence** are resources to be invested in and valued, and are essential for a strong economy and a just society. We aspire **to increasing bilingualism, biliteracy, and multicultural understanding** as assets that enhance social and economic growth within a global economy.

Our goals are to...

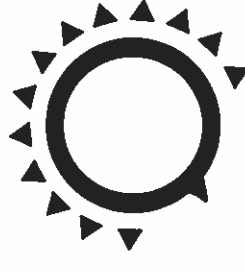
- ❑ Increase language learning opportunities for learning English, developing and/or maintaining a native/heritage language, or learning a foreign language.
- ❑ Ensure that all learners have equal access to a high quality education and professional opportunities

Acknowledgements



Seal of Bilingual Workgroup Members	Language Opportunity Coalition Steering Committee
Jorge Allen, Andover Terry Caccavale, Holliston Maria Campanario, Boston Katie Cardamone, Mendon-Upton Adria Cohen, Millis Kristina Dahlen, Sharon Pat DiPillo, Falmouth Tim Eagan, Wellesley Madelyn Gonnerman Torchin, UMASS Boston Phyllis Hardy, MABE Rita Oleksak, Glastonbury Vula Roumis, Brockton Catherine Ritz, Arlington Cristina Sandza-Donovan, Framingham Nicole Sherf, MAFLA Kim Talbot, Melrose Dania Vazquez, Boston Ronie Webster, Monson	Shannon Erwin, Massachusetts Immigrant and Refugee Advocacy Coalition (MIRA) http://miracoalition.org/ Phyllis Hardy, Massachusetts Association for Bilingual Education (MABE) http://www.massmabe.org/ Nicole Sherf, Massachusetts Foreign Language Association (MA FLA) http://mafla.org/ Helen Solorzano, Massachusetts Educator of English Language Learners (MATSQL) http://www.matsol.org/ Language Opportunity Coalition http://languageopportunity.org/

Multiple Paths to Multilingualism



Foreign Language/World Language Study Programs	Foreign Language/World Language Study Programs	Dual Language Programs
K-5/6	6-12	K-12
Foreign Language in Elementary School (FLES)	Traditional world language classes in middle and high school	One Way Immersion/Foreign Language Immersion/Heritage Language Immersion
Foreign Language Experience (FLEX)	Spanish for Native Spanish Speakers	Two Way Immersion
After school or weekend language programs	Study Abroad	Developmental Bilingual
		Transitional Bilingual Education
	College	
	Major or Minor in World Languages and Study Abroad	

New Business



Thursday, January 18, 2018

Heath Brook School
165 Shawsheen Street
Tewksbury, MA 01876

To whom it may concern,

The Exxon Mobil Educational Alliance program has received a nomination for your school to receive a \$500 grant from the local Exxon/Mobil location. Please review the information below to ensure the request meets program guidelines, make corrections if necessary and sign in the area indicated. If, for any reason, the gift is not acceptable, please supply an explanation on the line provided.

We are not able to complete the processing of this request until this confirmation is returned. The deadline to do so is February 23, 2018. Any certification letters received after that date will not be processed.

Please complete the request after you receive the grant by either:

- 1) Mailing completed form to:
ExxonMobil Educational Alliance
P.O. Box 7288
Princeton, NJ 08543 7288
- 2) Faxing completed form to: (609) 799-8019
- 3) Emailing as an attachment to: ExxonMobil@easymatch.com

Your confirmation below is needed in order for our Branded Wholesaler to receive credit for issuing your School the grant of \$500. Payments for the Exxon Mobil Educational Alliance program are made annually as outlined in our guidelines. Please call us at 1-855-282-4541 if you have any questions.

Thanks for your participation in the 2017 Educational Alliance program.

Sincerely,
Exxon Mobil Educational Alliance Program

F.W. I certify that the gift described below has been received by this institution. I also certify that this gift will be used for the maintenance and support of this institution in the area of Math and/or Science and that this institution has not provided and will not provide any benefit of more than nominal value to the donor, to any member of the donor's family, or to any individual designated by the donor in return for, or as a result of, this gift.

Gift Amount: \$500

If gift is NOT acceptable, please check and indicate the reason:

Signed: Felicia Wetstone

Date: 3 / 7 / 18

Printed Name: Felicia Wetstone

Title: Principal
Heath Brook

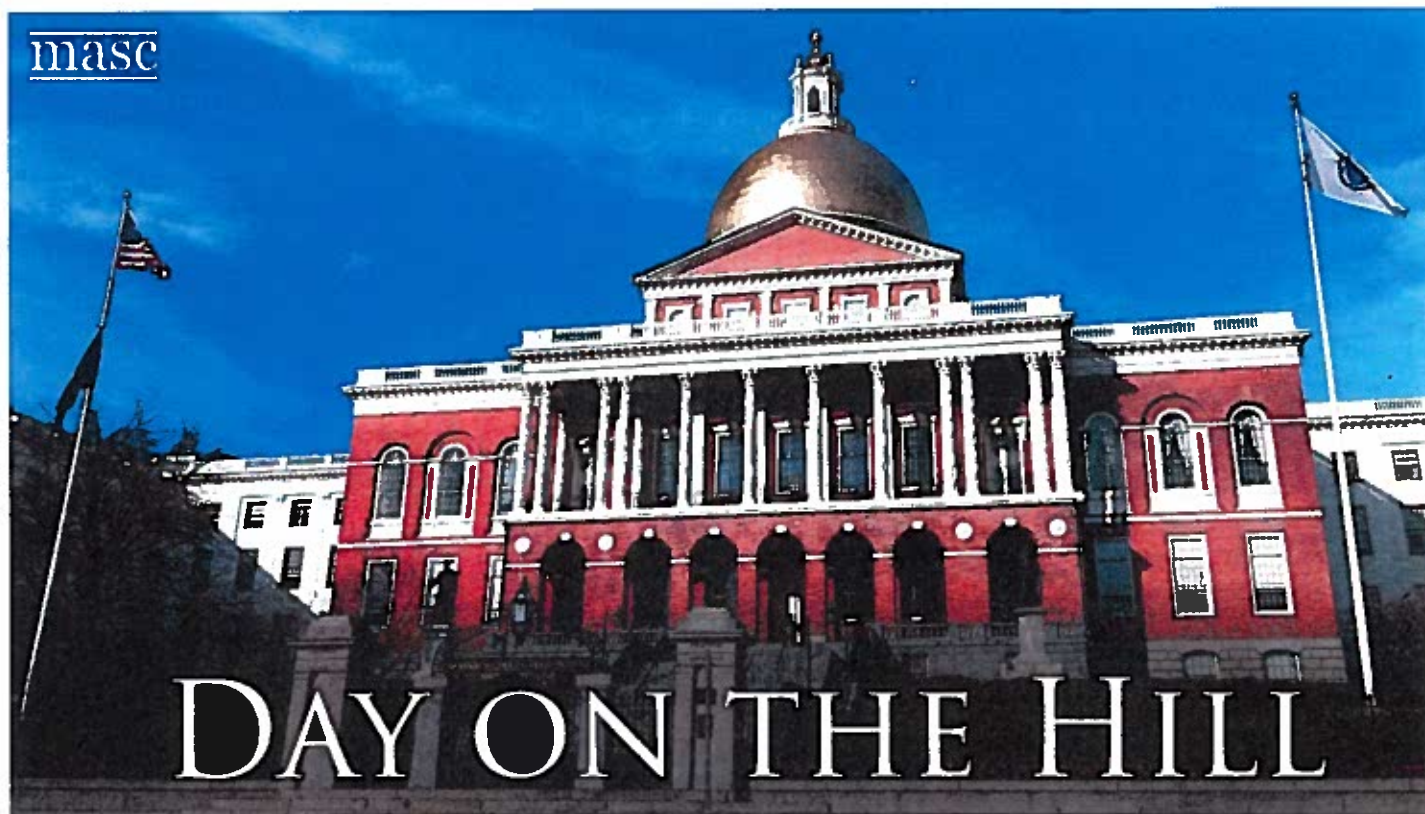
Customer ID: 110962
Store #: 304436
ELKS FUEL INC
2 MAIN ST
TEWKSBURY, MA 01876
Reference ID: 10092617



massachusetts association of school committees

One McKinley Square • Boston, MA 02109 • 617-523-8454 • 1-800-392-6023

Day on the Hill



Day on the Hill, MASC's legislative advocacy day, brings school committee members, superintendents and student leaders to the State House in Boston to meet with the executive and legislative leadership as well as local senators and representatives. This annual event is an increasingly critical moment for MASC members to advance the message of the value of public education and ensure that legislators and other key decision/policy makers understand the issues and challenges that you confront and that they can support.

2018 DAY ON THE HILL

Wednesday, April 25, 2018 8:30am - 2:00pm

Grand Lodge of Masons, Boston ([get directions](#))

Please Note: Due to extensive renovations that are underway at the State House, MASC is unable to hold the morning event at the State House this year. Instead, our annual legislative forum/advocacy program will be held at the Grand Lodge of Masons in Boston, directly across the Common from the State House, however the gourmet luncheon with legislators made by the vocational culinary students will still be held at the State House at 12pm, following the morning program at the Masonic Lodge.

Members are encouraged to schedule meetings with legislators at their offices in the State House after the MASC program ends at 2pm.