

**Tewksbury School Committee
Regular Meeting #8
Wednesday, January 10, 2018
Tewksbury Memorial High School, Library
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

**Krissy M. Polimeno, Chairperson
James A. Cutelis, Vice-Chairperson
Keith M. Sullivan, Clerk
Arthy S. Bennett, Member
Dennis G. Francis, Member**

SCHOOL ADMINISTRATORS PRESENT

**Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
Sheri L. Matthews, Director of Business Services**

CALL TO ORDER

Ms. Polimeno called the January 10, 2018 Regular School Committee meeting to order at 6:32 p.m.

Ms. Polimeno announced the School Committee will be convening an Executive Session to continue discussion relative to strategy with respect to collective bargaining or litigation.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue discussion relative to strategy with respect to collective bargaining and/or litigation. The School Committee will reconvene in Open Session at 7:00 p.m.

Roll Call Vote: Voting Yes: Mr. Sullivan, Mr. Cutelis, Mr. Francis, Ms. Bennett, and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

At 6:55 p.m., Mr. Francis moved, seconded by Ms. Bennett to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

ANNOUNCEMENT

At 7:02, Ms. Polimeno announced that the January 10, 2018 Regular School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself.

PLEDGE OF ALLEGIANCE

Ms. Polimeno invited the honored guests to lead the School Committee in the Pledge of Allegiance.

**APPROVED
1-24-2018**

RECOGNITION

Boston Globe & Boston Herald All-Scholastic Fall 2017

Rachel Sessa - Girls Cross-Country

Mr. Malone remarked that it is great to be able recognize a student athletes. He announced that Rachel Sessa has been named Boston Globe & Boston Herald All-Star Scholastic. Mr. Malone invited Mr. Drouin and Coach Molloy up to introduce Rachel to the community. Mr. Drouin and Mr. Molloy introduced Rachel Sessa relating that they are proud to have her represent Tewksbury Memorial High School's Girls Cross Country Team relating that she is an outstanding representative of the high school, a great team captain, she had a tremendous fall, placed third at the Dartmouth International, and has set numerous school records. Ms. Polimeno remarked that Rachel exemplifies what a true leader is, she helps others and leads by example. On behalf of the School Committee, Ms. Bennett presented Rachel Sessa with a Resolution of Recognition.

Boston Globe All-Scholastic Fall 2017

Brandon Winn - Football

Boston Herald All-Scholastic Fall 2017

Justin (Joe) Rosberg - Football

Mr. Malone introduced football players Justin Rosberg, Boston Herald All-Scholastic and Brandon Winn, Boston Globe All-Scholastic, inviting Mr. Aylward and Mr. Drouin up to recognize the individual athletes. Mr. Drouin remarked that the boys are outstanding representatives of the district, they both attended the Leadership Conference this summer and they are outstanding in the classroom. Mr. Aylward thanked the School Committee for recognizing the two athletes. Mr. Aylward reporting these two and the three other captains are tremendous leaders on the field and are part of the 29 wins. Ms. Polimeno remarked that Justin and Brandon represented Tewksbury well and that others will have to keep up with the high standards they have set. On behalf of the Tewksbury School Committee, Mr. Sullivan read and presented Justin Rosberg with a Resolution of Recognition. On behalf of the Tewksbury School Committee, Mr. Cutelis read and presented Brandon Winn with a Resolution of Recognition.

Girls Cross-Country Team Fall 2017

Mr. Malone announced the next recognition will be for the members of the TMHS Girls Cross Country Team relating they have done a great job representing themselves on the field and in the school district announcing they are the Division III State Champions.

Mr. Drouin remarked that the track team is second to none and they have outstanding coaches. Mr. Drouin recognized Coach Molloy as Coach of the Year. Coach Molloy addressed the Committee speaking on the success of the girls relating that it is a tribute to their training and experience. Ms. Polimeno remarked that the track program is easy to sell at the high school.

Redmen Football Team Fall 2017

Brian Aylward and members of the football team were recognized for their outstanding performance this year. Mr. Malone remarked that the football team had a great success this year announcing that they are the Division III North Sectional Champions and MVC Champions. Mr. Malone announced and recognized Coach Aylward as the MVC Coach of the Year, Town Crier Coach of the Year, and adding that he was named 2017 Coach of the Year by the Association of New England Football Officials.

Ron Drouin, Athletic Director

Mr. Malone recognized Ron Drouin, Athletic Director and former Baseball Coach. Mr. Malone announced that Mr. Drouin is being inducted into the MA Baseball Coach Hall of Fame.

On behalf of the School Committee, Mr. Francis presented Mr. Drouin with a Resolution of Recognition. Mr. Francis remarked that Tewksbury's teams are in the top of the game stating that is a direct reflection on Mr. Drouin.

Ms. Polimeno commented that she couldn't be prouder that Ron gave up baseball and become the Athletic Director. Ron's family joined him in the recognition.

STUDENT REPRESENTATIVE

Notes From Tewksbury Memorial High School

Grace Morris reported on the news from Tewksbury Memorial High School:

- Student Council are preparing Principals Day, which is on Friday. They are in the process of planning another event with DECA and they are looking forward for their annual conference in March.
- DECA had a good district conference yesterday. They would like to thank School Committee Member Keith Sullivan, who came and judged the conference. They had 28 members qualify for the State Conference, with a potential of some students being bumped up with their Quiz Bowl Team. The State Conference will be held March 8th -10th.
- ECHO will be working on crafting and they will be making scarves and blankets on the 31st.
- NHS is starting their Valentines for Veterans and they are in the process of reviewing applications for new members. They are gearing up for Induction in March, and are continuing to tutor throughout the different schools within the Tewksbury district.
- Math Team will have a meet on Thursday in Westford.
- JCL went to MFA with other Latin students on December 15th spending the day there. Mr. Demers and Mr. Early were both chaperones and made the trip informative and enjoyable.
- Best Buddies had their bowling party at Wamesit Lanes over vacation. They are getting ready to participate in the Unified Bocce Tournament in Rockland, MA.

Ms. Polimeno congratulated Grace for her performance in the DECA Competition.

PRESENTATIONS

None

CITIZEN'S FORUM

Ms. Polimeno inquired if there was anyone in the audience wishing to address the School Committee this evening. Dina Mancini, 15 Kenneth Lane, and Maureen Castiglione, 1098 Whipple Road, representing the Tewksbury Special Education Parent Advisory Council (SEPAC), addressed the School Committee reporting the SEPAC is for parents/guardians of children on an IEP or 504 plan. Ms. Mancini presented an update on the SEPAC activities this year and their goals. She reported the SEPAC hopes to facilitate better communication between schools and families announcing they will host a *Meet and Greet* on Thursday, January 18, 2018, 6:00 p.m., at Tewksbury Memorial High School. Ms. Mancini asked the Committee and the community to like the Friends of SEPAC on Facebook or email at tewksburysepac@gmail.com.

The Committee thanked Ms. Mancini and Ms. Castiglione for attending the School Committee meeting. Ms. Polimeno asked if anyone else would like to address the School Committee, seeing none, the Committee moved to approve the minutes.

APPROVAL OF MINUTES

Mr. Sullivan moved, seconded by Mr. Francis, to approve the December 6, 2017 Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Mr. Sullivan moved to approve the payroll period ending December 14, 2017, to be approved and certified in the amount and categories as shown (\$1,299,687.86), seconded by Mr. Francis.

Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Sullivan and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Sullivan moved to approve the payroll period ending December 28, 2017 to be approved and certified in the amount and categories as shown (\$1,310,509.59), seconded by Mr. Francis.

Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Sullivan and Ms. Polimeno. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUPERINTENDENT REPORTS

Mr. Malone presented the Superintendent's Report:

Mr. Malone reported on the schedule changes to the School Committee calendar. The Committee reviewed the revisions to the 2018 meeting schedule. Ms. Polimeno asked the Committee to vote on the revised schedule.

Mr. Francis moved, seconded by Mr. Sullivan, to approved the revised 2018 School Committee meeting schedule. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Mr. Malone reported the district sent a thank you to the Tewksbury Rotary Club for stepping up to help families have a great holiday season.

Mr. Malone reported the TMHS Theater Company will perform Dr. Jekyll and Mr. Hyde April 26-28, 2018. Mr. Malone announced that in observance of Martin Luther King, Jr. there will be no school on Monday, January 15th, and the Town-wide PAC meeting will be held on February 5th, 6:00 p.m., at the Wynn Middle School.

Mr. Malone gave *Hats off!* to the maintenance and custodial crew for preparing the schools during the recent snowstorm.

Mr. Malone reported the district received notice from the state that the Circuit Breaker, budgeted at 75% has been reduced to 65% relating that the funding is of a significant need and the district is hoping for an increase.

Mr. Malone reported that the SPIRT Intervention Screening of 7th grade and 9th grade students across the state had been put on hold as the Bill was unfunded. He remarked that the district will proceed with the screening although the date is still to be determined, parents will receive a letter home, and there will be multiple opportunities for parents to make a decision to opt-out of the screening. Mr. Malone reported the district has interventions and supports for students identified.

Ms. Regan Presented the Assistant Superintendent's Report:

Ms. Regan announced the district received a letter from the MA Department of Elementary and Secondary Education (DESE) awarding the district with a planning grant, in the amount of \$9,810, for an Innovation Pathway initiative. The planning grant would fund our work as we prepare for the final designation application towards Innovation Pathways. If we would receive the grant, and it may be a substantial amount of funding, we could put it towards Career Pathways at TMHS. Ms. Regan gave *Hats Off!* to Karen Baker O'Brien along with Jason Stamp and Cynthia. Basteri for getting the grant for the district.

Ms. Regan reported that January 2nd marked the beginning of the Access MCAS testing for ELL students relating that the ELE team reported the testing is online and going well. She reported that we are now half-way through the school year. January 19th marks the end of the second term and the end of the first semester, report cards grades will be distributed on February second. At this time of the year, students are participating in benchmarks and mid-year testing at this time.

Ms. Matthews presented the Director of Business Services Report:

Ms. Matthews thanked the custodial and maintenance staff and Mr. Marchand for their work during the snowstorm.

Ms. Matthews reported that she received a call from Representative Miceli's office announcing that Governor Baker has opened line items as a result she will be reporting on the additional funding the district will be receiving at the next School Committee meeting. Ms. Matthews reported the district's budget is in full swing relating the she, Mr. Malone and Ms. Regan reviewed the budget with district administrators, and the budget numbers have been submitted to the Town Manager. She announced that there will be a Budget Workshop at the next School Committee meeting and a Budget Hearing on March 7, 2018.. Ms. Matthews reported the Finance Committee is still finalizing a date for the joint budget meeting with the School Committee.

CONSENT AGENDA

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda. Ms. Polimeno commented that she is pleased to see that the district hired another math coach, Sarah Yore, relating she is excited to see the district moving in that direction.

Mr. Francis moved, seconded by Mr. Sullivan, to accept the Consent Agenda as presented. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

CONSENT AGENDA

1. **Correspondence**
None

2. **Enrollment Update**
None

3. **Monthly Expenditure Report**
None

4. **Personnel Items**

New Hires: Joanne Garvey (\$69,312), Grade 2 Teacher at the Dewing School, effective December 18, 2017

Transfers: Sarah Yore transfer from Grade 2 Teacher at the Dewing School to K-6 Mathematics Coach position at the Center School, effective December 18, 2017

Re-Assignment: Brenden Le (\$7,500 increase), reassigned from the position of IT Administrator to the position of District-wide Network Security and Systems Manager, effective January 2, 2018; Cameron Carey (\$7,500 increase), reassigned from the position of Instructional & Assistive Technology Specialist to the position of District-wide Network Security and Systems Manager, effective January 2, 2018

Retirements/Resignations/Terminations: Janet Davis, ELA Teacher at the John Ryan Elementary School, change date of intent to retire from June 30, 2019 to June 30, 2018; Michelle Tully Classroom Instructional Aide, Tewksbury Memorial High School, effective December 22, 2017

5. **Acceptance of Donations/Gifts:** Lueders Environmental, Inc., donation of \$50.00 to the Tewksbury Public Schools

6. **Fundraisers/Raffles:** Heath Brook/Trahan PAC request of fundraising events from January 2018 through June 2018; TMHS Adaptive Ski Team raffle ticket sale for \$500 in Catering Services fundraiser to support cost of ski trips on January 8, 2018, February 12, 2018, March 10 - 11, 2018; TMHS Theater Company Yard Sale on February 10, 2018, proceeds to support the production of *Jekyll & Hyde* production; Anime Club sale of chocolate Valentine's Day candy, February 5 through February 14, 2018, proceeds to support to host Anime convention at TMHS.

COMMITTEE REPORTS

Elementary School Building Committee

Mr. Francis presented a brief update to the community, from the Elementary School Building Committee and the OPM. He reported we continue to review and meet to discuss the project establishing and meeting the project goals and objectives in accordance with the Agreement between Tewksbury and MSBA, to finalize the selection and the procurement of a Designer through the MSBA Designer Selection Panel and review of potential site selections, should a new building become the preferred solution.

Mr. Francis reported that on December 12th, he, Mr. Malone, Ms. Regan, and the OPM, Mr. Collins, attended and participated in the MSBA Designer Selection Panel announcing that Flansburgh Architects of Boston were selected as the Designer. Mr. Francis reviewed the project tasks for the next several weeks and noted that the next Elementary School Building Committee meeting will be held on January 25, 2018, 6:00 p.m., at the Town Hall.

Tewksbury Education Foundation

Ms. Bennett reported the TEF will be scheduling a meeting during the last week of January or during the first week of February to seek community members interested in the Foundation. She will let the School Committee know as soon as the date has been scheduled.

Wellness Advisory Committee

Mr. Sullivan had nothing to report.

POLICY CHANGES, PROPOSALS, AND ADOPTION

MASC Policy Reference Manual Review and Recommended Updates

Ms. Bennett presented the following policies recommended for review and/or to revise as a result of legal changes, changes in practice, or updating of language to reflect modern needs on the Informational Reading: GCB - Employment of Principals; GCBC - Professional Staff Supplementary Pay Plans; GCE - Professional Staff Recruiting; GCF - Professional Staff Hiring; CGJ - Professional Teacher Status; GCQF - Suspension and Dismissal of Professional Staff; GDO - Evaluation of Support Staff; GDQD - Suspension and Dismissal of Support Staff; HB - Negotiations Legal Status; HF - School Committee Negotiation Agents; IB - Academic Freedom; IC/ICA - School Year/School Calendar; ID - School Day; IE - Organization of Instruction; IGB - Support Services Programs; IGD - Curriculum Adoption; IHA - Basic Instructional Program; IHA1 - Occupational Education; IHAM - Health Education; IHAMA - Parental Notification Sex Education; IHBEA - English Language Learners; IHBH - Alternative School Programs; IJ - Instructional Materials; IJOB - Community Resources

OLD BUSINESS

Next Generation MCAS Update

Ms. Regan presented an update on the Next-Generation MCAS during the Assistant Superintendent's report.

Ms. Regan presented the 2018 Legacy MCAS and Next-Generation MCAS testing schedule for the Tewksbury Public Schools grades 3-10. The document has been uploaded to the district's website. She reported that next spring the tenth graders at the high school will participate in a pilot field test of the Next-Gen ELA and this will be the last year of Legacy MCAS Science testing.

School Committee Meeting Calendar - Revised Moved up on agenda

At the recommendation of Mr. Malone, Mr. Sullivan moved to approve the 2018 School Committee meeting calendar as revised this evening, seconded by Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

NEW BUSINESS

None

SCHOOL COMMITTEE MATTERS OF INTEREST

Mr. Sullivan reported on upcoming events:

- Knight of Columbus' Free-Throw Contest will be held this Sunday at the Dewing School for ages 9-14.
- Rachel Sessa has been named 2017 Female Town Crier Athlete of the Year.
- Blake Hiltz has been named 2017 Male Town Crier Athlete of the Year.
- Law Enforcement Appreciation Night ,in honor of Ron Tarentino, was postponed due to inclement weather. The basketball game, ceremony and reception will be held on February 15th at Tewksbury Memorial High School.
- Liam Nation is offering an 8-week, no-cost, sports activities program for children with special needs, Sundays at the Wynn School.
- Town Census is underway and due back to the Town Clerk by February 1st.

Ms. Polimeno announced that the district will be presenting their budget tomorrow night at the Town Hall. The District and School Committee have begun negotiations with the Unions. She added that future agenda items may be submitted to Mr. Malone, Ms. Johnson or herself.

FUTURE MEETINGS

January 24, 2018 (Budget Workshop)

FUTURE AGENDA ITEMS

ADJOURN

At 8:11 p.m., Ms. Polimeno adjourned the January 10, 2018 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.