

## TEWKSBURY SCHOOL COMMITTEE AGENDA



TEWKSBURY PUBLIC SCHOOLS  
CHRISTOPHER J. MALONE  
SUPERINTENDENT OF SCHOOLS

**Meeting Date: Wednesday, November 15, 2017**

Meeting Type: Regular Meeting #6 (7:00PM)  
Meeting Type: Executive Session #5 (6:30PM)

Meeting Location: Tewksbury Memorial High School Library  
320 Pleasant Street, Tewksbury, Massachusetts

**A. CALL TO ORDER**

**B. EXECUTIVE SESSION (Non-Public Session) - 6:30PM**

Continued discussion relative to collective bargaining with employee groups and the strategy to be followed and/or continued ongoing litigation. The School Committee will reconvene in Open Session following the Executive Session.

**C. ADJOURN**

**D. RECONVENE REGULAR MEETING - 7:00PM**

**E. ANNOUNCEMENT (7:00PM)**

The November 15, 2017 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

**F. PLEDGE OF ALLEGIANCE**

**G. RECOGNITION**

**Tewksbury Memorial High School**

Jessika Fabiano, Senior Program Manager, Early Talent Programs, Thermo Fisher Scientific  
Beatrice Sierra, Youth Employer Services, Greater Lowell Workforce Development Board  
Thermo Fisher Scientific Internship Recipients: Catherine Butler, Felicia Ragucci, and Stephanie Tam

**Trahan Elementary School**

Charity Legvold - STEAM Lab Teacher

**H. STUDENT REPRESENTATIVE REPORT**

Grace Morris

**I. PRESENTATIONS**

1. STEM Initiatives Update

**J. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

**K. APPROVAL OF MINUTES**

1. October 18, 2017 Regular Meeting Minutes

**L. SUBMISSION AND PAYMENT OF BILL**

1. Payroll Period Ending, October 19, 2017 (\$1,299,950.57)  
2. Payroll Period Ending, November 2, 2017 (\$1,298,891.76)

**M. SUPERINTENDENT & STAFF REPORT**

**N. CONSENT AGENDA** (*itemized on page 3*)

**O. COMMITTEE REPORTS**

Elementary School Building Committee  
Tewksbury Education Foundation

**Wellness Advisory Committee**

**P. POLICY CHANGES, PROPOSALS, and ADOPTION**

**MASC Policy Reference Manual Review and Recommended Updates**

**Policies Recommended to Revise as a Result of Legal Changes, Changes in Practice, or Updating of Language to Reflect Modern Needs on First Reading:** **DGA** - Authorized Signatures; **DJE** - Procurement Requirements; **DK** - Payment Procedures; **DKC** - Expense Reimbursement; **EB** - Safety Program; **EBAB** - Pest Management Policy; **EBB** - First Aid; **EBC** - Emergency Plans; **EC** - Buildings and Grounds Management; **ECA** - Building and Grounds Security; **EDC** - Authorized Use of School Owned Materials; **EEAA** - Walkers and Riders; **EEAEA** - Bus Driver Examination and Training; **EEAEA-1** - Drug, & Alcohol Testing for School Bus & Commercial Vehicle Drivers; **EFC** - Free and Reduced Price Food Services; **FA** - Facilities Development Goals; **FF** - Naming Facilities; **FFA** - Memorials; **GBA** - Equal Employment Opportunity; **GBEA** - Staff Ethics; **GBEB** - Staff Conduct; **GBED** - Staff Tobacco; **GBGB** - Staff Personal Security; **GBGE** - Domestic Violence Leave; **GBGF** - Family and Medical Leave; **GBI** - Staff Participation in Political Activities; **GBK** - Staff Complaints and Grievances; **GCBA** - Professional Staff Salary Schedules

**Q. OLD BUSINESS**

1. Next Generation MCAS Update

**R. NEW BUSINESS**

1. 2018-2019 Budget Timeline Process

**S. SCHOOL COMMITTEE MATTERS OF INTEREST**

**T. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

December 6, 2017; January 10, 2018

**U. FUTURE AGENDA ITEMS**

**V. ADJOURNMENT**

## TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools  
Christopher J. Malone  
[cmalone@teWKsbury.k12.ma.us](mailto:cmalone@teWKsbury.k12.ma.us)

**TEWKSBURY SCHOOL COMMITTEE**  
Kristen M. Polimeno, Chairperson, [kpolimeno@teWKsbury.k12.ma.us](mailto:kpolimeno@teWKsbury.k12.ma.us)  
James A. Cutelis, Vice Chairperson, [jcutelis@teWKsbury.k12.ma.us](mailto:jcutelis@teWKsbury.k12.ma.us)  
Keith M. Sullivan, Clerk, [ksullivan@teWKsbury.k12.ma.us](mailto:ksullivan@teWKsbury.k12.ma.us)  
Arthy S. Bennett, [abennett@teWKsbury.k12.ma.us](mailto:abennett@teWKsbury.k12.ma.us) ♦ Dennis G. Francis, [dfrancis@teWKsbury.k12.ma.us](mailto:dfrancis@teWKsbury.k12.ma.us)

### N. CONSENT AGENDA

#### 1. Correspondence

- a. Trahan Elementary School STEAM Lab Open House - November 16, 2017
- b. MA Dept Elementary & Secondary Education - School Climate Survey Pilot

#### 2. Enrollment Update

November 2017

#### 3. Monthly Expenditure Report

None

#### 4. Personnel Items

**New Hires:** Robert Paolini (\$19,549 *prorated*), Classroom Instructional Aide at the John F. Ryan Elementary School, effective October 17, 2017; Timothy Doherty (\$36,434 *prorated*), Custodian at Tewksbury Memorial High School, effective November 20, 2017

**Transfers:** None

**Retirements/Resignations/Terminations:** George Collins, Custodian at Tewksbury Memorial High School, effective September 17, 2018

**Appendix B - Coach Position:** None

#### 5. Acceptance of Donations/Gifts: None

#### 6. Fundraisers/Raffles: Junior Classical League fundraising event selling packaged cookie mixes from November 16, 2017 through December 8, 2017; Class of 2020 will host a "Restaurant Night" (Panera Bread) fundraising event on November 30, 2017