

**Tewksbury School Committee
Regular Meeting #13
Wednesday, March 8, 2017
Tewksbury Memorial High School - Library
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Kristen M. Polimeno, Chairperson
Dennis G. Francis, Vice-Chairperson
Arthy S. Bennett, Clerk
James A. Cutelis, Member
Brian H. Dick, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
Sheri L. Matthews, Business Manager

CALL TO ORDER

Ms. Polimeno called the March 8, 2017 Regular School Committee meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Ms. Polimeno announced the School Committee will be convening an Executive Session to continue strategy with respect to contract bargaining litigation.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue strategy with respect to contract bargaining litigation. The School Committee will reconvene in open session at 7:00 p.m.

Roll Call Vote: Voting Yes: Mr. Dick, Mr. Cutelis, Mr. Francis, Ms. Bennett, and Ms. Polimeno. All Aye.
Unanimous Vote. Motion carried 5-0.

At 7:00 p.m., Ms. Polimeno called the March 8, 2017 meeting to order.

ANNOUNCEMENT

Ms. Polimeno announced that the Regular School Committee Meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself.

Mr. Brenden Lewis, *Your Tewksbury Today*, is present recording the meeting.

**Approved
March 22, 2017**

PLEDGE OF ALLEGIANCE

Ms. Polimeno invited Jon Marchand to lead the School Committee in the Pledge of Allegiance.

RECOGNITION

Maintenance Department - Jon Marchand, Maintenance Foreman

Mr. Malone recognized the work of the maintenance staff, introducing Jon Marchand, Maintenance Foreman of Tewksbury Public Schools. Mr. Malone invited the additional maintenance staff; Bret Weiss, Dan Carter, Dan Martin, and Christian O'Brien to stand for recognition. Jamie Gendron and Paul Decker were unable to attend tonight. Mr. Francis presented Mr. Marchand with a Proclamation of Recognition for this work and the work of his team in preparing schools for opening after snow storms this winter.

STUDENT REPRESENTATIVE

Notes From Tewksbury Memorial High School

Kelsey Dunn was attending the State Board Meeting for School Council meeting and unable to attend this evening. Susana Aguilar, Student Council member, presented the Notes From Tewksbury Memorial High School:

DECA is heading to the State Competition this Thursday. We wish the delegates the best of luck.

Student Council is sending delegates to the MASC Spring Conference in Hyannis. We hope they are having a great time building a better leader.

SAAD: The annual Dating Game Show was a great success. We thank our sponsors, contestants and all those that were involved. We hope it has brought awareness importance of healthy teen relationships. They are now preparing for the Car Mock Crash before prom season.

Best Buddies had their prom on March 4th in Bedford, they had a fun time dancing and enjoying the evening. They are excited to go to the circus in the spring.

NHS Induction Ceremony will be held on next week and as so honored to induct our newest members. The existing members are completing their personal and external service projects.

PRESENTATIONS

Kristen Vogel, Principal of Tewksbury Memorial High School and Shannon Demos, as a parent on the TMHS School Council, presented information regarding the Social Emotional Learning Fair at Tewksbury Memorial High School, to be held on March 29, 2017, 5:00PM-7:00PM. The Student Council decided to focus on social emotional learning component of education year and decided to create a fair. The Council proposed the Social Emotional learning Fair (S.E.L.F.). Ms. Vogel reported on the breakout sessions and presenters for the event relating that the fair will be held on the same evening as the mandatory parent/student pre-prom presentation.

At the request of Mr. Malone, Mr. Francis moved, seconded by Ms. Bennett, to take Old Business item #1 out of order. All Aye. Unanimous Vote. Motion carried 5-0.

TMHS Accreditation in the New England Association of School and Colleges (NEASC)

Ms. Vogel addressed the Committee regarding a final letter the high school received from NEASC. She reported the letter was wonderful and highlighted many accommodations that were in the final report received in January; it also highlighted areas the high school needs to address.

Ms. Vogel reported that there is a special progress report due on October 1, 2017 which will address the five areas the high school needs to show that they are making progress. The high school will also be working on a two-year follow-up report due in October 2018.

CITIZEN'S FORUM

Ms. Polimeno inquired if there was anyone in the audience wishing to address the School Committee this evening regarding any item on the agenda. Seeing none, Ms. Polimeno moved to approve the meeting minutes.

APPROVAL OF MINUTES

Ms. Bennett moved, seconded by Mr. Francis, to approve the February 15, 2017, Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

Ms. Bennett moved to approve the Executive Session meeting minutes: April 13, 2016; May 2, 2016; June 15, 2016; July 20, 2016; August 17, 2016; and September 21, 2016, seconded by Mr. Francis. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Ms. Bennett moved to approve the payroll for period ending February 23, 2017 to be approved and certified in the amount and categories as shown (\$1,223,271.98), seconded by Mr. Francis.

Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Dick and Ms. Polimeno. All Aye. Unanimous Vote. Motion carried 5-0.

SUPERINTENDENT REPORTS

Mr. Malone reported the State of Massachusetts has changed the formula in determination of economically disadvantaged students as a result, the district see a decline in Title I funding next year.

Mr. Malone reported that Massachusetts has been identified as the best state to live in relating that Massachusetts has a strong education system and rates first in education. Mr. Malone remarked that Tewksbury is on-board giving students the best opportunities, making sure our students have access to the best opportunities in education. He stated that Tewksbury is on the right track and have our professional develop opportunities aligned with the initiatives.

Mr. Malone reported that he has make progress on his Entry Plan relating that he worked with the leadership team in district inviting them to partake in a survey of his performance. He reported that the team presented him with feedback for him to reflect and work on his goals. Mr. Malone reported that he will work to continually move the district forward.

Mr. Malone reported the Mother and Son Brunch will be held on April 29th, at Tewksbury Country Club.

Ms. Regan reported this is Kindergarten Registration week; families may register their kindergartener daily at the Dewing Elementary School and the Heath Brook School and tomorrow evening from 6:00 p.m. to 7:30 p.m.

Ms. Regan reported the district will distribute a brochure to parents and students on how to access Aspen and passwords. The brochure will be sent home with the third quarter report card.

Ms. Regan related that the Heath Brook principal extends an invitation to the School Committee to attend the presentation of *Character Matters* at Heath Brook School on March 23, 2017.

Ms. Matthews reported that the district has added signage at the high school including four (4) speed limit signs, six (6) stop signs, and a one-way sign near the bus loop. Ms. Polimeno recommends for the district to evaluate signage at the Wynn Middle School and all schools throughout the district.

CONSENT AGENDA

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda.

Ms. Bennett moved, seconded by Mr. Francis, to approve the Consent Agenda as presented. All Aye. Unanimous Vote. Motion carried 5-0.

Correspondence

Aspen Student Portal Brochure (File)

Enrollment Update

None

Monthly Expenditure Report

None

Personnel Items

New Hires: Shannon O'Leary (\$12.38/hrs@19hrs/wk), part-time Special Education Secretary, John Ryan Elementary School, effective March 7, 2017

Appendix B: None

Transfer: None

Retirements/Resignations/Terminations: Jane Karabatsos, part-time Special Education Secretary, effective February 8, 2017; Jane Grant, Food Services, John Ryan Elementary School, effective June 23, 2017; Kathleen Sholl, Food Services, John Ryan Elementary School, effective June 23, 2017

Acceptance of Donation/Gift: None

Fundraiser/Raffle: Wynn Middle School Supporting Angels for Autism with the sale of t-shirts and donations, March 10, 2017 through April 30, 2017, proceeds donated to Autism Speaks.

COMMITTEE REPORTS

Elementary School Building Committee

Mr. Francis the Elementary School Building Committee (ESBC) will be meeting tomorrow night and will be discussing the hiring of a project manager. Mr. Francis will provide an in-depth report at the next School Committee meeting.

Tewksbury Education Foundation

Ms. Bennett reported the Tewksbury Education Foundation will be meeting on March 28th at 6:30 p.m., Tewksbury Memorial High School.

Wellness Advisory Committee

Ms. Bennett reported the Wellness Advisory Committee will be meeting on March 20th at 3:30 Tewksbury Memorial High School.

POLICY CHANGES, PROPOSALS, AND ADOPTION

Ms. Polimeno reported that the Policy Committee reviews policies on a regular basis and are currently working on policies relating that policy updates will be brought to the School Committee for approval.

OLD BUSINESS

Budget Information Update

Ms. Matthews reported the district will present the FY18 budget at Finance Committee meeting to be held on March 15, 2017. The Finance Committee will wrap-up the FY18 budget at Town Meeting on May 1st. Ms. Polimeno suggested the School Committee review the Budget book prior to March 15th Finance Committee meeting.

Next-Generation MCAS Update

Ms. Regan reported the Next Generation MCAS, MCAS, and PARCC assessment timeline has been published and posted on the district's website for parents. She reported that the Massachusetts Department of Elementary and Secondary Education (DESE) will release the results from the multiple choice tests in June relating at all test results will be released in August. Ms. Regan reported that the district will keep parents updated of changes.

TPS Mathematics Coaching Brochure

Ms. Regan reported that Geri Cummings, District-wide Math Coordinator and Heidi Reinhart, District-wide Math Coach, have developed a math coaching brochure for principals and teachers. The brochure will inform the community what the math coaches do, what they don't do, and how they can help in the classroom.

Ms. Polimeno requested that Mr. Lyons develop and distribute a press release to the community introducing Ms. Cummings and Ms. Reinhart.

Math Coach Observational Guide

Ms. Regan reported MA DESE has published a math guide for observing classroom content with a focus on critical areas including content standards, skills, and math practices.

NEW BUSINESS

Full-day Professional Development – March 7, 2017

Ms. Regan reported on the various topics presented at the full-day Professional Development day on March 7, 2017 relating the topics engaged teachers and Delta-T aides.

SCHOOL COMMITTEE MATTERS OF INTEREST

None

FUTURE MEETINGS

March 15th Joint meeting with Finance Committee/School Committee

March 22nd Budget Hearing

ADJOURN

At 7:46 p.m., Ms. Polimeno adjourned the March 8, 2017 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.