



Tewksbury Public Schools  
Christopher J. Malone  
Superintendent of Schools

Wednesday, September 7, 2016 - Regular Meeting #3  
Reception for 2016 New Teachers - 6:45 p.m.  
Reconvene Regular Meeting - 7:00 p.m.

Tewksbury Memorial High School Library (2nd Floor)  
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session  
None

C. ANNOUNCEMENT

The September 7, 2016 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

D. PLEDGE OF ALLEGIANCE

E. RECOGNITION

- 1. TMHS Girls Varsity Softball Team - State Champions
- 2. Stuff the Bus Fundraiser - Dewing/North Street PAC
- 3. 2016-2017 School Year - New Teachers and Administrators

F. STUDENT REPRESENTATIVE REPORT

Kelsey Dunn, Student Council Representative to the School Committee

G. PRESENTATIONS

None

H. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

I. APPROVAL OF MINUTES

- 1. August 17, 2016 Regular Meeting Minutes
- 2. August 18, 2016 SC/Administrator Workshop

J. SUBMISSION AND PAYMENT OF BILL

- 1. Payroll Period Ending (\$1,012,412.58)

K. CONSENT AGENDA (*itemized on page 3*)

L. SUPERINTENDENT & STAFF REPORT

M. COMMITTEE REPORTS

- High School Building Committee
- Elementary School Building Committee
- Tewksbury Education Foundation
- TSEPAC Executive Committee
- Wellness Advisory Committee

**N. POLICY CHANGES, PROPOSALS, and ADOPTION**

**Policies Recommended for Revision to TPS Policy and/or Adopt MASC Policy on First Reading**

**Section I - Instruction:** Policy IHAMB, Teaching About Alcohol, Tobacco, and Drugs

**Section J - Students:** Policy JICH, Alcohol, Tobacco, and Drug Use By Students Prohibited; JIF, Student Activity Accounts

**O. OLD BUSINESS**

1. Enrollment Update - August 31, 2016
2. MSBA Update
3. NEASC Site Visit Committee List
4. NEASC Site Visit Schedule

**P. NEW BUSINESS**

1. School Committee 2017 Meeting Schedule (Draft)
2. Middlesex District Attorney Truancy Letter
3. PSAT Update

**Q. SCHOOL COMMITTEE MATTERS OF INTEREST**

**R. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

September 21, 2016; October 4, 2016 Special Town Meeting (School Committee will attend); October 5, 2016; October 19, 2016

**S. FUTURE AGENDA ITEMS**

**T. ADJOURNMENT**

# TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools  
Christopher J. Malone  
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TEWKSBURY SCHOOL COMMITTEE  
Kristen M. Polimeno, Chairperson, [kpolimeno@tewksbury.k12.ma.us](mailto:kpolimeno@tewksbury.k12.ma.us)  
Dennis G. Francis, Vice-Chairman, [dfrancis@tewksbury.k12.ma.us](mailto:dfrancis@tewksbury.k12.ma.us)  
Arthy S. Bennett, Clerk, [abennett@tewksbury.k12.ma.us](mailto:abennett@tewksbury.k12.ma.us)  
James A. Cutelis, Member, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us) ♦ Brian H. Dick, Member, [bdick@tewksbury.k12.ma.us](mailto:bdick@tewksbury.k12.ma.us)

## K. CONSENT AGENDA

### 1. Correspondence

- a. 2016-2017 Staff Opening Day (August 29th & 30th)) Agenda
- b. 2016-2017 Mentor Stipends
- c. Equitable Access to Excellent Educators

### 2. Enrollment Update

See Old Business

### 3. Personnel Items

**New Hires:** **Daniel McGrath** (\$19,072), Classroom Instructional Aide, Tewksbury Memorial High School, effective August 29, 2016; **Caitilyn Coye** (\$19,072), Classroom Instructional Aide, John Ryan Elementary School, effective August 29, 2016; **Kelley Biedermann** (\$14,577), Classroom Aide, Loella F. Dewing Elementary School, effective August 29, 2016; **Bailey Charland** (\$56,313), Spanish Teacher, Tewksbury Memorial High School, effective August 29, 2016; **Adam Murchie** (\$34,595 prorated), Building Custodian, John Wynn Middle School, effective September 6, 2016; **Shawn Gregoire** (\$36,246), Building Custodian, Tewksbury Memorial High School, effective August 30, 2016

**Transfers:** **Kim Hynes**, from the position of Moderate Special Needs teacher at the John Ryan Elementary School to the position of Kindergarten Teacher at the Heath Brook School, effective August 29, 2016

**Resignations/Retirements:** **Janet Davis**, Grade 6 English Teacher at the John Ryan Elementary School, effective June 30, 2019; **Brian Blake**, Classroom Instructional Aide, Tewksbury Memorial High School, effective August 22, 2016; **Lisa Marget**, Payroll Administrator, Tewksbury Public Schools, effective August 19, 2016

### APPENDIX B Co-Curricular: Tewksbury Memorial High School

Bailey Mahoney - Freshman Class Advisor  
Scott Callanan - Co-Advisor for Senior Class  
Susan Barnett - Bus Duty/Cafe Duty

**APPENDIX B Athletics Appointment:** **Jamie Newell** (\$3,350), TMHS Girls JV Soccer Coach, effective for the 2016-2017 Season.

**Reassignments:** **Cameron Carey (\$54,000 prorated)**, salary adjustment for change in job responsibilities and increase of vacation time to three weeks after five years full-time employment increase vacation to four weeks; **Kaitlyn Paquette** (\$45,328 prorated), salary adjustment for change in job responsibilities and job performance; **Patricia Kearns** (\$47,572 prorated), salary adjustment for change in job responsibilities and job performance; **Susan Meuse** (\$54,000 prorated), salary adjustment for change in job responsibilities and job performance; **Patricia Meuse** (\$60,978 prorated), salary adjustment for change in job responsibilities and job performance; **Michele Rivera** (\$53,307 prorated), salary adjustment for change in job responsibilities and job performance.

4. **Acceptance of Donations/Gifts** – Tewksbury Music Association (TMA) donation, in the amount of \$3,195, for a utility trailer for the TMHS Music Department to transport equipment to competitions and demonstrations.

5. **Fundraisers/Raffles** – John Wynn Middle School, sale of coupon books, \$25.00 each with a \$12.00 profit per book. Proceeds go to the PAC General Fund, September 5, 2016 through September 19, 2016.