



Tewksbury Public Schools
Christopher J. Malone
Superintendent of Schools

REVISED (8-17-2016)

Wednesday, August 17, 2016 - Regular Meeting #25 Executive Session
#14 - 6:30 p.m. - Non-Public Session
Reconvene Regular Meeting - 7:00 p.m.

Tewksbury Memorial High School Library (2nd Floor)
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session

Move to go into Executive Session to discuss personnel matters. The School Committee will reconvene in Open Session.

C. ADJOURN EXECUTIVE SESSION - RECONVENE REGULAR MEETING

D. ANNOUNCEMENT

The August 17, 2016 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

E. PLEDGE OF ALLEGIANCE

F. RECOGNITION

None

G. STUDENT REPRESENTATIVE REPORT

None

H. PRESENTATIONS

None

I. CITIZEN'S FORUM (Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.)

J. APPROVAL OF MINUTES

- 1. July 20, 2016 Regular Meeting Minutes

K. SUBMISSION AND PAYMENT OF BILL

- 1. Payroll Period Ending July 28, 2016 (\$1,083,717.36)
- 2. Payroll Period Ending August 11, 2016 (\$1,063,893.03)

L. CONSENT AGENDA (itemized on page 3)

M. SUPERINTENDENT & STAFF REPORT

N. COMMITTEE REPORTS

- High School Building Committee
- Tewksbury Education Foundation
- TSEPAC Executive Committee
- Wellness Advisory Committee

O. POLICY CHANGES, PROPOSALS, and ADOPTION

Policies Recommended for Revision to TPS Policy and/or Adopt MASC Policy on Informational Reading

Section I - Instruction: Policy IHAMB, Teaching About Alcohol, Tobacco, and Drugs

Section J - Students: Policy JICH, Alcohol, Tobacco, and Drug Use By Students Prohibited; JIF, Student Activity Accounts

P. OLD BUSINESS

1. TPS 2016 Summer Program - Fresh Vegetable Cooking Guide (7th & 8th Graders)
2. Enrollment Update: August 12, 2016
3. Kindergarten Orientation Update

Q. NEW BUSINESS

1. DESE: 2016 Assessment & Accountability Data Review & Release Schedule
2. Reorganization of Business Office
3. MASC Voting Delegate to Annual Business Meeting: Nomination Form
4. MA Dept. of Elementary and Secondary Education: Superintendent's Checklist (Informational Item Only)
5. 2016-2017 Calendar/Open House Schedule
6. Vote of the School Committee: Establish a Reserve Fund (as stated in MGL Chapter 40 Section 13E) for Unanticipated/Unbudgeted Cost of Special Education Out-Of-District Tuition or Transportation
7. Vote of the School Committee: Support to approve an Article to be drafted by the Town Manager for Special Town Meeting in October 2016, to transfer \$725,000 from Article 15 Annual Town Meeting 2015, to the new Reserve Fund established under MGL Chapter 40 Section 13E.

R. SCHOOL COMMITTEE MATTERS OF INTEREST

S. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

August 18, 2016: School Committee/Administrator Retreat; September 7, 2016; September 21, 2016

T. FUTURE AGENDA ITEMS

U. ADJOURNMENT

TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools
Christopher J. Malone
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TEWKSBURY SCHOOL COMMITTEE
Kristen M. Polimeno, Chairperson, kpolimeno@tewksbury.k12.ma.us
Dennis G. Francis, Vice-Chairman, dfrancis@tewksbury.k12.ma.us
Arthy S. Bennett, Clerk, abennett@tewksbury.k12.ma.us
James A. Cutelis, Member, jcutelis@tewksbury.k12.ma.us ♦ Brian H. Dick, Member, bdick@tewksbury.k12.ma.us

L. CONSENT AGENDA

1. **Correspondence**

- a. 2016-2017 SY Staff Opening Day Agenda (Staff only)
- b. TMHS 2016-2017 Guidance Calendar

2. **Enrollment Update**

See Old Business

3. **Personnel Items**

New Hires: Anne Beauregard (\$48,418), one-year-only long-term substitute Moderate Special Needs Teacher, John Wynn Middle School, effective for the 2016-2017 school year; Lauren Levy (\$48,418), Grade 5 ELA/SS Teacher, John Ryan Elementary School, effective for the 2016-2017 school year; Laura McLaine (\$19,072), Classroom Instructional Aide, Tewksbury Memorial High School, effective for the 2016-2017 school year; Teresa Molea (\$56,313), Kindergarten Teacher, Loella F. Dewing School, effective for the 2016-2017 school year; Kelsey Ring (\$48,418), Mathematics Teacher, Tewksbury Memorial High School, effective for the 2016-2017 school year; Kimberley Rowe (\$14,577), Classroom Aide, John Ryan Elementary School, effective for the 2016-2017 school year; Jessica Silverman (\$65,638), Science Teacher, Tewksbury Memorial High School, effective for the 2016-2017 school year

Resignations/Retirements: William Fuller, Special Education Teacher, Tewksbury Memorial High School, effective August 1, 2016; Joanne Garvey, part-time ELE Instructor, district-wide, effective June 22, 2016; Nicole Hynes, ELA/SS Teacher, John Ryan Elementary School, effective July 18, 2016; Ian Kay, Classroom Instructional Aide, Tewksbury Memorial High School, effective August 10, 2016; Elaine Yakubian, part-time ELE Instructor, district-wide, effective August 11, 2016

Appendix B Co-Curricular: John Ryan Elementary School

Team Leaders - Grade 5

Eileen Lindsey
Robert Rogers
Pamela Shirkoff

Appendix B Co-Curricular: John Wynn Middle School

Lindsay Appleby - Assistant Drama Coach

Reappointment: JulieAnn Ryan, Classroom Instructional Aide, John F. Ryan Elementary School

4. **Fundraisers/Raffles:** Tewksbury Food Volunteers will sell the Fresh Vegetable Cooking Guide created by students in the Summer Program, Beginning July 29, 2016. Funds raised from sale of the Cooking Guide will be used to support the Tewksbury Food Pantry (sale of guide fundraiser sponsored by Tewksbury Memorial High School.); Heath Brook/Trahan PAC various fundraising activities conducted from September through December 2016 (See attached list of activities and events.) Funds raised will be used to enrich student's education as allocated by the PAC budget; North Street PAC "Stuff Backpacks" event; school supply drive and stuffing backpacks, August 24-August 26, 2016. Funds raised will support additional school supply needs.