



Tewksbury Public Schools  
Christopher J. Malone  
Superintendent of Schools

Wednesday, July 20, 2016 - Regular Meeting #24  
Executive Session #13 - 6:30 p.m. - Non-Public Session  
Reconvene Regular Meeting - 7:00 p.m.

Tewksbury Memorial High School Library (2nd Floor)  
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION - Non-Public Session

Move to go into Executive Session to discuss the discipline or dismissal of an employee member or individual. The School Committee will reconvene in Open Session.

C. ADJOURN EXECUTIVE SESSION - RECONVENE REGULAR MEETING

D. ANNOUNCEMENT

The July 20, 2016 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

E. PLEDGE OF ALLEGIANCE

F. RECOGNITION

None

G. STUDENT REPRESENTATIVE REPORT

None

H. PRESENTATIONS

None

I. CITIZEN'S FORUM (Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.)

J. APPROVAL OF MINUTES

- 1. June 15, 2016 Regular Meeting Minutes

K. SUBMISSION AND PAYMENT OF BILL

- 1. Payroll Period Ending June 16, 2016 (\$1,309,357.97)
- 2. Payroll Period Ending June 21, 2016 (\$685,958.53)
- 3. Payroll Period Ending June 30, 2016 (\$1,187,268.45)
- 4. Payroll Period Ending June 30, 2016 (\$119,391.51)
- 5. Payroll Period Ending July 14, 2016 (\$842,524.97)

L. CONSENT AGENDA (itemized on page 3)

M. SUPERINTENDENT & STAFF REPORT

N. COMMITTEE REPORTS

- High School Building Committee
- Tewksbury Education Foundation
- TSEPAC Executive Committee
- Wellness Advisory Committee

O. POLICY CHANGES, PROPOSALS, and ADOPTION

None

**P. OLD BUSINESS**

1. TMHS AP Psychology Course textbook: *Myers' Psychology for AP 2e - by David G. Myers* -Recommendation of Purchase and Implementation.
2. MA DESE MCAS 2.0 Update
3. Memorandum of Agreement Between the Tewksbury School Committee and the Educational Support Personnel: Movement from Classroom Aide to Classroom Instructional Aide Salary Step
4. 16th Annual Summer Professional Development Workshops & Course Descriptions

**Q. NEW BUSINESS**

1. Recommendation to Add Two Clubs to the TMHS Student Activity Account (SAA): Class of 2020 and Red Cross Club and to Remove a Club from the TMHS Student Activity Account (SAA): Class of 2016
2. Commonwealth of MA - Department of Public Health: School Nurse/Student Ratio
3. Uniform Employment Terms for the Tewksbury Public Schools and Covered Employee Office Assistants and Employees Beginning July 1, 2016
4. Tewksbury Public Schools Employment Contract for Alexis Bosworth (\$90,000), Assistant Director of Student Services
5. Recommendation of Vacation Buyback Liability

**R. SCHOOL COMMITTEE MATTERS OF INTEREST**

**S. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

August 17, 2016; August 18, 2016: School Committee/Administrator Retreat

**T. FUTURE AGENDA ITEMS**

**U. ADJOURNMENT**

# TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools  
Christopher J. Malone  
[cmalone@tewksbury.k12.ma.us](mailto:cmalone@tewksbury.k12.ma.us)

**TEWKSBURY SCHOOL COMMITTEE**  
Kristen M. Polimeno, Chairperson, [kpolimeno@tewksbury.k12.ma.us](mailto:kpolimeno@tewksbury.k12.ma.us)  
Dennis G. Francis, Vice-Chairman, [dfrancis@tewksbury.k12.ma.us](mailto:dfrancis@tewksbury.k12.ma.us)  
Arthy S. Bennett, Clerk, [abennett@tewksbury.k12.ma.us](mailto:abennett@tewksbury.k12.ma.us)  
James A. Cutelis, Member, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us) ♦ Brian H. Dick, Member, [bdick@tewksbury.k12.ma.us](mailto:bdick@tewksbury.k12.ma.us)

## L. CONSENT AGENDA

### 1. Correspondence

- a. SJC Overtures AG's Certification of Common Core Ballot Question
- b. TMHS Larrabee Library 2016 Annual Report
- c. Correspondence from Mrs. Jean Walsh, Parent and Advocate - Project Po-he-lo
- d. TMHS Summer Reading Program Update

### 2. Enrollment Update

None

### 3. Personnel Items

**New Hires:** **Cassidy, Patrick** (\$56,963), Science Teacher, John Wynn Middle School, effective August 29, 2016; **Nancy Cassidy** (\$19,072), Classroom Instructional Aide, Dewing Elementary School, effective August 29, 2016; **Erin Donovan** (\$48,418), Grade 5 Moderate Special Needs Teacher, John Ryan Elementary School, effective August 29, 2016; **Elaine Yakubian** (\$32/hr. up to 19 hrs/wk), part-time English Language Education Teacher, District-wide, effective August 29, 2016; **Lindsey Carleton** (\$14,577), Classroom Aide, Heath Brook School, effective August 29, 2016; **Kathy Korslund** (\$57,907), School Nurse, Louise Davy Trahan School, effective August 29, 2016; **Tiffany McHenry** (\$53,836), Grade Four Teacher, North Street School, effective August 29, 2016; **Jeannie Carrillo** (\$34,207), Special Education Administrative Assistant, Center School Administrative Offices, effective July 1, 2016; **Ashley McPherson** (\$59,397), Art Teacher, Tewksbury Memorial High School, effective August 29, 2016; **Kirk Monbleau** (\$76,771), Biology Teacher, Tewksbury Memorial High School, effective August 29, 2016; **Amanda McCarthy** (\$44,815), Kindergarten Teacher, Dewing Elementary School, effective August 29, 2016; **Elizabeth Hendsbee** (\$52,815), Kindergarten Teacher, Heath Brook School, effective August 29, 2016; **Catherine Francis** (\$19,072), Classroom Instructional Aide, Tewksbury Memorial High School, effective August 29, 2016; **Christina Dick** (\$19,027), Classroom Instructional Aide, John Ryan Elementary School, effective August 29, 2016; **Jennifer Barhoff** (\$56,313), Integrated Preschool Teacher, Dewing Elementary School, effective August 29, 2016; **Kristin Costagliola** (\$48,418), Grade Three Moderate Special Needs Teacher, North Street School, effective August 29, 2016; **Laura Kuchar** (\$48,418), Moderate Special Needs Teacher, Louise Davy Trahan School, effective August 29, 2016; **Melanie Ryan** (\$75,003), French Teacher, Tewksbury Memorial High School, effective August 29, 2016; **Denise Sokolowski** (\$76,771), Kindergarten Teacher, Dewing Elementary School, effective August 29, 2016; **Brendan Bernard** (\$48,418), Moderate Special Needs Teacher Gr.5, John Ryan Elementary School, effective August 29, 2016

**Transfers:** **Amanda Seeley**, transfer from the position of Integrated Preschool teacher to the position of Kindergarten teacher at the Dewing Elementary School, effective August 29, 2016; **Laurie Doherty**, transfer from the position of Classroom Aide to the position of Classroom Instructional Aide at the Dewing Elementary School, effective August 29, 2016; **James Pringle**, transfer from the position of Science teacher at TMHS to the position of Science teacher at the John Wynn Middle School, effective August 29, 2016, **Sue Clark** transfer from the position of School Psychologist at the Trahan School to the position of School Psychologist at the John Ryan Elementary School, effective August 29, 2016

**Non-Renewals:** Viktor Muravyev, Mathematics Teacher at Tewksbury Memorial High School, effective June 30, 2016

**Resignations/Retirements:** **Amanda Bailey**, Math Teacher, Tewksbury Memorial High School, effective June 30, 2016; **Marie White**, Science Teacher, Tewksbury Memorial High School, effective October 14, 2016; **Michael Hodnett**, ELA/Social Studies Teacher at the John Ryan Elementary School, effective June 30, 2016; **Kristen Duhamel**, Spanish Teacher, Tewksbury Memorial High School, effective June 30, 2016

### **APPENDIX B Co-Curricular: John Wynn Middle School**

Keith Williams/Christopher Gagnon - Team 8B (Split Stipend)  
Michael Gillespie - Team 7D/8D

**APPENDIX B Athletics Appointment: Samantha Tavantzis** (\$5,661), TMHS Girls Varsity Soccer Coach, effective for the 2016-2017 Season.

4. **Acceptance of Donations/Gifts** – Milton and Christine Moniz donation of three (3) new air conditioners (replace existing ones) at the North Street School, valued at \$1,600; North Street School PAC donation of Open Circle Training for New Teachers (3) and Coach (1), valued at \$3,000; donation of two basketball backboards, valued at \$1,600; and donation of two picnic tables, valued at \$1,000.
5. **Acceptance of Grants**: MassBio Foundation BioTeach Grant Award: BioTeach Training and Equipment Grant (\$6,000) awarded to Tewksbury Memorial High School for the 2016-2017 school year.
6. **Fundraisers/Raffles** – TMHS Best Buddies Golf outing at Hillview Golf Course, North Reading, fundraiser to support the budget for the Best Buddies Program for the 2016-2017 school year.
7. **Overnight/Out-Of-State Field Trips**
  - a. TMHS Student Council - Overnight trip to attend the Massachusetts Association of Student Councils (MASC) trip to Hyannis, Massachusetts in the Spring of 2017, March 8-10, 2017.
  - b. TMHS Athletic Department Out-of-State travel request for the 2016-2017 school year.