

TEWKSBURY SCHOOL COMMITTEE AGENDA



TEWKSBURY PUBLIC SCHOOLS
CHRISTOPHER J. MALONE
SUPERINTENDENT OF SCHOOLS

Meeting Date: Wednesday, June 14, 2017

Meeting Type: Executive Session #15 (6:30PM)

Reception: 2017 TPS Retirees (6:45PM)

Meeting Type: Regular Meeting #19 (7:00PM)

Meeting Location: Tewksbury Memorial High School Library
320 Pleasant Street, Tewksbury, Massachusetts

A. CALL TO ORDER

B. EXECUTIVE SESSION (Non-Public Session) - 6:30PM

C. ADJOURN

D. RECONVENE REGULAR MEETING - 7:00PM

E. ANNOUNCEMENT (7:00PM)

The June 14, 2017 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify himself/herself.

F. MOMENT OF SILENCE

G. PLEDGE OF ALLEGIANCE

H. RECOGNITION

1. Tewksbury Public Schools 2017 Retirees Recognition
2. Jamie Galanis - Volunteer at Louise Davy Trahan Elementary School

I. STUDENT REPRESENTATIVE REPORT

Grace Morris, Student Council Representative to the School Committee

J. PRESENTATIONS

1. TMHS Spanish Department - Trip to Spain Presentation (Graca Dudley, International Club Advisor, Spanish Teacher)
2. SBIRT - Elaine Walsh, Head Nurse, Tewksbury Public Schools

K. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

L. APPROVAL OF MINUTES

1. May 10, 2017 Regular Meeting Minutes

M. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending, May 18, 2017 (\$1,248,180.72)
2. Payroll Period Ending, June 1, 2017 (\$1,255,280.23)

N. SUPERINTENDENT & STAFF REPORT

O. CONSENT AGENDA (*itemized on page 3*)

P. COMMITTEE REPORTS

Elementary School Building Committee
Tewksbury Education Foundation
Wellness Advisory Committee

Q. POLICY CHANGES, PROPOSALS, and ADOPTION

See Consent Agenda

R. OLD BUSINESS

1. 2018 School Committee Meeting Calendar Draft
2. ESL Program Update
3. Wynn Middle School Summer Reading Packet Update
4. TMHS Freshmen English Textbook Proposal
5. Grades 6-8 Next Generation Science Textbook Proposal
6. Next Generation MCAS Update

S. NEW BUSINESS

1. Three Year Contract Agreement Between the Tewksbury School Committee and Jason Stamp, District STEM Coordinator
2. Vote to Appoint Superintendent Chris Malone to the Valley Collaborative Board of Directors for the period of July 1, 2017 through June 30, 2018.

T. SCHOOL COMMITTEE MATTERS OF INTEREST

U. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

July 12, 2017; August (TBD) SC/Administrator Workshop; August 16, 2017

V. FUTURE AGENDA ITEMS

W. ADJOURNMENT

TEWKSBURY SCHOOL COMMITTEE CONSENT AGENDA

Superintendent of Schools
Christopher J. Malone
cmalone@tewksbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE
Kristen M. Polimeno, Chairperson, kpollimeno@tewksbury.k12.ma.us
James A. Cutelis, Vice Chairperson, jcutelis@tewksbury.k12.ma.us
Keith M. Sullivan, Clerk, ksullivan@tewksbury.k12.ma.us
Arthy S. Bennett, abennett@tewksbury.k12.ma.us ♦ Dennis G. Francis, dfrancis@tewksbury.k12.ma.us

O. CONSENT AGENDA

1. Correspondence

- a. MA Department of Elementary and Secondary Education: Mid-Cycle Review March 2017
- b. TMHS Advanced Placement (AP) Spanish Students Teach North Street School Third Graders in Spanish
- c. 2017 Tewksbury District-wide Art Show

2. Enrollment Update

None

3. Monthly Expenditure Report

None

4. Personnel Items

New Hires: Sanford Arbogast (\$57,721), CTBE Teacher, Tewksbury Memorial High School, effective August 28, 2017; Alena Breton (\$49,629), Mathematics Teacher, John Wynn Middle School, effective August 28, 2017; Karen Cronin (\$109,000), Principal of the North Street School, effective July 1, 2017; Shannon Duffy (\$60,882), Science Teacher, Tewksbury Memorial High School, effective August 28, 2017; Joanna Evangelista (\$14,941), Kindergarten Classroom Aide, LF Dewing Elementary School, effective August 28, 2017; Jessica Gilliland (\$78,690), Behavior Specialist, Tewksbury Public Schools, effective August 28, 2017; Michael Hancock (\$73,719), Physics Teacher, Tewksbury Memorial High School, effective August 28, 2017; Daniel Kassner (\$64,099), Social Studies Teacher, Tewksbury Memorial High School, effective August 28, 2017; Sarah Mysliwy (\$70,000), Behavior Specialist, Tewksbury Public Schools, effective August 28, 2017; Victoria O'Meara (\$49,629), Grade 4 Teacher, Louise Davy Trahan Elementary School, effective August 28, 2017; Alyse Trevor (\$55,182), Grade 3 Teacher, Louise Davy Trahan Elementary School, effective August 28, 2017; Kristina Valcourt (\$49,629), Grade 3 Teacher, Louise Davy Trahan Elementary School, effective August 28, 2017; Sara Walsh (\$64,099), Special Education Teacher, Heath Brook School, effective August 28, 2017

Reappointments

Classroom Aides and Classroom Instructional Aides for the 2017-2018 School Year (See attached List)

10-Month Secretaries for the 2017-2018 School Year

TMHS

Kathleen Casey
Christine Fronduto-Doherty
Nancy O'Hare
Patricia Whitehouse

John F. Ryan Elementary School

Maria McLaughlin

Loella F. Dewing Elementary School

Joy Wallace

Loella F. Dewing Elementary School/Heath Brook School

Michelle Jennings

Heath Brook School

Kelly Mercier

North Street School

Sharon Zaremba

Louise Davy Trahan School

Maria Doherty

Food Service Staff for the 2017-2018 School Year (See Attached List)

School Nurses for the 2017-2018 School Year

Amy Connell - Wynn Middle School
Kelly Constantino - Dewing Elementary School
Kathy Korslund - Trahan Elementary School
Debra Kraytenburg - Ryan Elementary School
Jessica McClellan - Tewksbury Memorial High School
Angela Reaney - North Street School
Elaine Walsh - Heath Brook School
Sandra Miller - Assoc. Nurse System-wide

Miscellaneous

Gail Bliss, Occupational Therapist
Jennifer Merrill, Physical Therapist
Barbara Joyce, Occupational Therapist
Elizabeth Parisi, Occupational Therapist (Part-time)
Cheryl Crumb, Out-of-District Coordinator
Andrew Long, Attendance Officer – System-wide (Part-time)
ELL Head Teacher - Karen Hodgson
Mentor Co-Leader – Cathy Bilodeau
Mentor Co-Leader – Jennifer Mrozowski
Donald Miller, MD – District-wide School Physician

2017-2018 School Year Appendix B Athletics Positions

Tewksbury Memorial High School (See Attached List)

Appendix B Co-Curricular Positions for the 2017-2018:

Tewksbury Memorial High School (See Attached List)

John Wynn Middle School (See Attached List)

John Ryan Elementary School (See Attached List)

Heath Brook School

Head Teacher - Mariellen Nastasi
Special Education Case Manager - Rosemary Coughlan

North Street School

Head Teacher - Lisa Chasan

Trahan Elementary School

Head Teacher - Shannon Demos

Transfers: Marie Bourgeois transfer from CIA position at the Trahan School to the position of CIA/DLC Program at the North Street School, effective August 28, 2017; Michelle Dick, District-wide Math Coach, effective August 28, 2017; Laura Kuchar transfer from the position of grade 3 & 4 Special Education teacher to the position of grade 3 Special Education teacher effective, August 28, 2017; Laura Labrie transfer from the position of DLC Teacher at the John Wynn Middle School to the position of district-wide Behavior Specialist, effective August 28, 2017; Cynthia Ramaska transfer from the position of MSNT to position of MSNT w/Reading Training/Certification, John Wynn Middle School, effective August 28, 2017; Heidi Reinhart transfer from the position of Interim Math Coach to the position of District Math Coach PK-6, effective July 1, 2017; Sarah Tsakalakos transfer from the position of DLC Teacher at the Dewing Elementary School to the district-wide position of Behavior Specialist, effective August 28, 2017

Retirements/Resignations/Terminations: Michelle DiLemme, Classroom Instructional Aide, Dewing Elementary School, effective June 21, 2017; June Fowler, Secretary, John Ryan Elementary School, effective July 14, 2017; Beth McDermott, Kindergarten Classroom Aide, Dewing Elementary School, effective June 30, 2017; Patricia Meuse, Purchasing Coordinator, Tewksbury Public Schools, effective July 3, 2020; Shaina Ross, Moderate Special Needs Teacher, John Wynn Middle School, effective June 30, 2017

5. **Acceptance of Donations/Gifts:** Trahan PAC donation of \$5,000 to support the STEM lab at the Trahan Elementary School

6. **Policy Review**
Policies Reviewed Recommended to Adopt with No Changes - Informational Reading/Approve on Consent
Section F - Facilities Development: FI-Dedications
7. **Fundraisers/Raffles:** Best Buddies Bowling Fundraiser, May 17, 2017 through June 17, 2017, with bowling on June 17, 2017, proceeds to fund transportation and admission to all Best Buddies events.
8. **Out-of-State Field Trip Requests:** TMHS Student Council - Overnight trip to attend the Massachusetts Association of Student Councils (MASC) trip to Hyannis, Massachusetts in the Spring of 2018, March 7th-9th; TMHS Athletic Department Out-of-State travel request for the 2017-2018 school year.

Executive Session

<p>TEWKSBURY PUBLIC SCHOOLS</p> <p>JOHN E. O'CONNOR, Ed.D. SUPERINTENDENT OF SCHOOLS</p>	<p>TEWKSBURY SCHOOL COMMITTEE AGENDA</p> <p>Meeting Type/Time: Executive Session #15 – Non-Public Session at 6:30 p.m.</p> <p>Meeting Date: Wednesday, June 14, 2017</p> <p>Meeting Location: Tewksbury Memorial High School, Guidance Conference Room 320 Pleasant Street, Tewksbury, MA 01876</p>
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A. CALL TO ORDER

B. EXECUTIVE SESSION

1. To continue discussion relative to strategy with respect to collective bargaining or litigation. The School Committee will reconvene in Open Session.

C. ADJOURNMENT

Recognition and/or Presentations

Tewksbury School Committee – June 14, 2017

RECOGNITIONS

2017 Tewksbury Public Schools' Retirees

Mary Beth Aiello, Grade 3 Special Education Teacher — Trahan Elementary School
Judith Allard, Grade 3 Teacher — Trahan Elementary School
Frances DeLucia, Computer Teacher — Tewksbury Memorial High School
Robert Doolan, Social Studies Teacher — Tewksbury Memorial High School
June Fowler, Secretary — Ryan Elementary School
Carole Gallo, Grade 2 Special Education Teacher — Heath Brook School
Jane Grant, Food Nutrition Services — Ryan Elementary School
Joanne Hession, Mathematics Teacher — Wynn Middle School
Mary Loosen, Grade 4 Teacher — Trahan Elementary School
Beth McDermott, Kindergarten Classroom Aide — Dewing Elementary School
Patricia Napoli, Secretary — Wynn Middle School
Kathleen Sholl, Food Nutrition Services — Ryan Elementary School

Outstanding Volunteer – Louise Davy Trahan School

Jamie Galanis

PRESENTATIONS

2017 Trip to Spain Presentation - TMHS Spanish Department

SBIRT (Screening, Brief, Interventions, and Referral to Treatment)

Elaine Walsh, Head Nurse, Tewksbury Public Schools

Minutes

Payroll

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date 5/18/2017

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,248,180.72**

GRANTS

\$28,372.47	2016-2017	Special Ed 240 Grant
	2016-2017	Collaborative Partnerships
\$11,128.89	2016-2017	Title I Grant
\$768.96	2016-2017	Title II Grant
	2016-2017	Special Ed Improvement
	2016-2017	After School Out of School Time
\$1,305.63	2016-2017	Academic Support
	2016-2017	Literacy Partnerships
\$1,043.95	2016-2017	Early Childhood

REVOLVING ACCOUNTS

\$32,013.93	2016-2017	Ext Day Program
\$7,415.26	2016-2017	Ext Day Preschool Program
\$2,635.08	2016-2017	Adult Education Program
\$1,000.00	2016-2017	Community Servs Recreation
	2016-2017	New Start
\$22,598.82	2016-2017	Lunch Program
	2016-2017	TMHS Clubs
	2016-2017	Athletic Revolving
\$49.04	2016-2017	Hanover Funds
\$179.36	2016-2017	Recreation
\$8,925.48	2016-2017	Facilities
\$404.12	2016-2017	Parking Fees
\$3,053.69	2016-2017	Preschool
\$128.16	2016-2017	Wynn Clubs
\$121,022.84		SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,127,157.88 2016-2017 School Department Account

\$1,127,157.88 SUB TOTAL - LEA FUNDS

\$1,248,180.72 TOTAL

TEWKSBURY PUBLIC SCHOOLS
Tewksbury, Massachusetts

Date 6/1/2017

I move the School Department Payroll for the period ending
to be approved and certified in the amounts and categories as shown for
a total amount of **\$1,255,280.23**

GRANTS

\$24,655.48	2016-2017	Special Ed 240 Grant
	2016-2017	Collaborative Partnerships
\$10,504.11	2016-2017	Title I Grant
	2016-2017	Title II Grant
	2016-2017	Special Ed Improvement
	2016-2017	After School Out of School Time
\$200.00	2016-2017	Academic Support
	2016-2017	Literacy Partnerships
\$1,043.95	2016-2017	Early Childhood

REVOLVING ACCOUNTS

\$30,333.50	2016-2017	Ext Day Program
\$7,355.57	2016-2017	Ext Day Preschool Program
\$8,705.59	2016-2017	Adult Education Program
	2016-2017	Community Servs Recreation
\$325.00	2016-2017	New Start
\$22,731.39	2016-2017	Lunch Program
	2016-2017	Athletic Revolving
\$49.04	2016-2017	Hanover Funds
	2016-2017	Recreation
\$6,741.12	2016-2017	Facilities
\$404.12	2016-2017	Parking Fees
\$3,053.69	2016-2017	Preschool
\$810.00	2016-2017	Wynn Clubs
\$1,590.00	2016-2017	Ryan Clubs
\$118,502.56		SUB TOTAL - NON LEA FUNDS

LEA FUNDS

\$1,136,777.67	2016-2017	School Department Account
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\$1,136,777.67 SUB TOTAL - LEA FUNDS

\$1,255,280.23 TOTAL

Superintendent/
Staff /School
Committee
Reports

Consent Agenda



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4096

Telephone: (781) 338-3700
TTY: N.E.T. Relay 1-800-439-2370

May 16, 2017

Superintendent Christopher Malone
Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

Re: Mid-cycle Report

Dear Superintendent Malone:

The Department of Elementary and Secondary Education conducted a Mid-cycle Review in your district in March 2017. In this Mid-cycle Review the Department monitored selected special education criteria to determine your district's compliance with special education laws and regulations. The review consisted of a district self-assessment and information gathered from one or more of the following activities: staff interviews, review of student records, examination of documentation, and/or observation of instructional spaces.

We are pleased to tell you that the Department has found your district to be in compliance with all of the criteria monitored in your district during the Mid-cycle Review. **The findings of the Department are now available online at the Web-Based Monitoring System (WBMS) site.** You and your entire staff are to be congratulated for your success in implementing the requirements included in these criteria.

Your staff's cooperation throughout this Mid-cycle Review is appreciated. If you have questions about this letter or need assistance with the Web-Based Monitoring System (WBMS), please do not hesitate to contact Matthew Nixon at 781-338-3733.

Sincerely,

Matthew Nixon, Mid-cycle Review Chairperson
Office of Public School Monitoring

Vani Rastogi-Kelly, Director
Office of Public School Monitoring

cc: Amy Paulin, Supervisor, Office of Public School Monitoring
Kristen Polimeno, School Committee Chairperson
Richard Pelletier, Local Program Review Coordinator

TMHS AP Spanish Students & Sra. Graca Dudley



Teach North Street Third Graders in Spanish!

The challenge: Peek inside the world of an ELL classmate who needs to learn
when their first language is NOT ENGLISH

The third graders were confused...

—
....at first.



Sra. Graca Dudley began the
introductions and presentation
in a language other than English.



Soon they started to understand

Challenge: to make ALL students feel included from the start.

1. Everyone received a name tag.

2. “Yo soy _____!”



*Immediately, the students felt special and included!



THE VERY HUNGRY CATERPILLAR!

Challenge: To understand the story in Spanish.

A high
schooler
models!



A 3rd
grader
watches,
learns,
and
DOES!



Memory Game

Challenge: students to identify the winning pairs using the language of Spanish.

The AP Students found a way to update the game of “Memory” to make it fun and educational for the children. The kids used *sticky frogs* to grab and manipulate the cards and practice their new Spanish vocabulary. The little ones were thrilled to take their sticky frogs and **some new language** home with them!





All students were willing to take the **risk** and try! **SUCCESS!**

Bingo was a hit!

Challenge: take a FUN activity and **think** in a language other than English.

Because the game was played totally in Spanish, the teachers **modeled** and were **patient**. The third graders caught on quickly and were able to complete a few rounds.



My thoughts:

I am so very impressed by this program. When the lesson started, you could see the fear and confusion in all the students' eyes. For a few moments, they were able to experience what a newcomer ELL feels like ALL day, EVERY day. The AP students used such amazing strategies, so the 3rd graders quickly felt comfortable learning and were able to take risks. As soon as the students met with small successes, the fun began! Every single student, regardless of academic level, was engaged, trying, and had a moment to shine. This lesson should be part of SEI courses. All teachers could learn from these gifted teens!

100%

Successful!

Tewksbury District Art Show 2017

WYNN MS

Best of Show: Cori MacKay, 8th grade

Honorable mentions:

Lillian Abraham, 8th grade
Kaitlin Macdonald, 8th grade
Isabella Alfano, 8th grade
Paige Talbot, 8th grade
Emily Parr, 8th grade
Adrianna Niles, 8th grade

RYAN

Best of Show: Junissa Sophron, 5th grade

Honorable mentions:

Kelsey Parr, 6th grade
Chloe Burns, 5th grade
Cadence Odams, 5th grade
Natalie Martin, 6th grade
Kenny Nguyen, 5th grade
Katrina Macdonald, 6th grade

TRAHAN

Best of Show: Charlotte Bartolone, 4th grade

Honorable mentions:

Mariella Bellino, 3rd grade
Ryan Testa, 3rd grade
Sophia Cappiello, 3rd grade
Rania Elovahi, 4th grade
Kristen Macdonald, 4th grade
Reilly Williams, 4th grade

NORTH STREET

Best of Show: Madison Carroll, 3rd grade

Honorable mentions:

Brennan Hancock, 4th grade

Lillian Palazzolo, 3rd grade

Mason Veits, 4th grade

Alison Furilla, 3rd grade

Julia Borushik, 3rd grade

Jenna Mank, 4th grade

DEWING

Best of Show: Brady Babbitt, 1st grade

Honorable mentions:

Addisyn Anderson, kindergarten

Devlin Lobo, 1st grade

Sophie Scott, 2nd grade

Sophia Campbell, 1st grade

Molly Rennell, 2nd grade

Taylor Kenney, kindergarten

HEATH BROOK

Best of Show: Delaney Chretien, 2nd grade

Honorable mentions:

Jordyn Williams, kindergarten

Owen Ricardo, 1st grade

Nicholas Colameta, 1st grade

Cordelia Zwirek, 2nd grade

Laila McFadden, 2nd grade

Sharada Parameswaran, 2nd grade

TMHS

TMHS Best of Show:

Dylan Alves, senior

TMHS First Place:

Olivia Axson, sophomore
Rebecca Cardia, freshman
Skylar DeViller, senior
Marissa Doherty, senior
Cameron Gannon, sophomore
Taylor Hodgdon, senior
Julia Kelly, senior
Casey MacKay, senior
Kayla Marshall, sophomore
Kayla McCaigue, junior

Sansan Nguyen, sophomore
Connie Ong, junior
Chelsey Pellegrino, senior
Lily Robinson, sophomore
Brienne O'Rourke, junior
Samantha Schultz, junior
Tayla Spezzano, senior
Stephanie Tam, junior
Kiley Tibbetts, freshman
Tyler Ward, senior

TMHS Honorable mentions:

Ali Bourassa, senior
Sarah Bishop, junior
Ashley Cronin, senior
Kyle Crowley, senior
Sofia Calvo, senior
Skylar DeVillar, senior
Miranda Hulme, senior
Jess Lisiecki, freshman
Alexis Margios, senior
AnnMarie Marquis, senior
Kayla McCaigue, junior (2)

Sarah McQuaid, sophomore
Alicia Moore, senior
RJ O'Keefe, junior
Izzy Picher, junior
Deirdre Roch, senior
Danielle Rosenblatt, senior
Samantha Schultz, junior
Emily Sessa, senior (2)
Emily Stewart, senior
Teigan Sousa, senior
Nicole Toland, senior

2017-2018 Aide Reappointments

Name	School	Position
Meghan Ashley	Heath Brook	Classroom Aide
Joanne Borges	Heath Brook	Classroom Aide
Donna Depierro	Heath Brook	Classroom Aide
Karen Gillotte	Heath Brook	Classroom Aide
Patricia Gale	Heath Brook	Classroom Aide/Kindergarten
Mary Ellen Zier	Heath Brook	Classroom Aide/Kindergarten
Cheryl Froio	Heath Brook	Classroom Instructional Aide
Mary Kapust	Heath Brook	Classroom Instructional Aide
Melissa Engelken	Heath Brook	Classroom Instructional Aide/Academic Coach
Denise Trevor	Heath-Brook/Trahan Elementary	Classroom Instructional Aide/Computer
Deborah Bennett	John F. Ryan Elementary	Classroom Aide/SPED
Samantha Greaves	John F. Ryan Elementary	Classroom Instructional Aide
Kayla McLaughlin	John F. Ryan Elementary	Classroom Instructional Aide
Mary Ann Romanski	John F. Ryan Elementary	Classroom Instructional Aide
Julieann Ryan	John F. Ryan Elementary	Classroom Instructional Aide
Michelle Smith	John F. Ryan Elementary	Classroom Instructional Aide
Caitlyn Coye	John F. Ryan Elementary	Classroom Instructional Aide
Christina Dick	John F. Ryan Elementary	Classroom Instructional Aide
Kimberley Rowe	John F. Ryan Elementary	Classroom Aide
Kerry Souza	John F. Ryan Elementary	Classroom Instructional Aide
Kelly Joyce	John W. Wynn Middle	Classroom Aide
Laurie Angelo	John W. Wynn Middle	Classroom Instructional Aide
Christine Cote	John W. Wynn Middle	Classroom Instructional Aide
Maryann Deshler	John W. Wynn Middle	Classroom Instructional Aide
Taylor Moyette	John W. Wynn Middle	Classroom Instructional Aide
Erica Randall	John W. Wynn Middle	Classroom Instructional Aide
Lori Spezzano	LF Dewing Elementary	Classroom Instructional Aide/DLC - Preschool
Linda Alukonis	LF Dewing Elementary	Classroom Aide/Kindergarten
Susan Sokol	LF Dewing Elementary	Classroom Aide/Kindergarten
Anne Mary Theisen	LF Dewing Elementary	Classroom Aide/Kindergarten
Eileen Weiss	LF Dewing Elementary	Classroom Aide/Kindergarten
Mary Abbott	LF Dewing Elementary	Classroom Instructional Aide/DLC K-2
Carina Skaaland	LF Dewing Elementary	Classroom Instructional Aide/Preschool
Nancy Cassidy	LF Dewing Elementary	Classroom Instructional Aide/DLC K-2
Laurie Doherty	LF Dewing Elementary	Classroom Instructional Aide/Incl Gr 1
Lisa Donahue	LF Dewing Elementary	Classroom Instructional Aide/INCL-Grade 2
Patti-Ann Young	LF Dewing Elementary	Classroom Instructional Aide/Preschool
Julie Regan	LF Dewing Elementary	Classroom Instructional Aide/DLC - Preschool
Cheryl Silva	LF Dewing Elementary/ North Street	Classroom Instructional Aide/Technology

Name	School	Position
Mary Beth Tierney	LF Dewing Elementary	Classroom Instructional Aide/Rdg
Anne Brennan	Louise Davy Trahan Elementary	Classroom Instructional Aide
Joanne Elwell	Louise Davy Trahan Elementary	Classroom Instructional Aide/Special Needs
Paula Curtin	North Street School	Classroom Instructional Aide
Teresa Oberg	North Street School	Classroom Instructional Aide
Kathy Starling	North Street School	Classroom Instructional Aide
Coryana Prendable	North Street School	Classroom Instructional Aide
Marie Bourgeois	North Street School	Classroom Instructional Aide/DLC Program
Diane Hickey	Tewksbury Memorial High School	Classroom Aide
Fauzia Rafiq	Tewksbury Memorial High School	Classroom Aide
Ginger Scott	Tewksbury Memorial High School	Classroom Aide
Marie Guida	Tewksbury Memorial High School	Classroom Aide/Copy Center
Steven Kasprzak	Tewksbury Memorial High School	Classroom Instructional Aide
Alan Lefebvre	Tewksbury Memorial High School	Classroom Instructional Aide
Michelle Tully	Tewksbury Memorial High School	Classroom Instructional Aide
James Walker	Tewksbury Memorial High School	Classroom Instructional Aide
Scott Hynes	Tewksbury Memorial High School	Classroom Instructional Aide
Catherine Francis	Tewksbury Memorial High School	Classroom Instructional Aide
Daniel McGrath	Tewksbury Memorial High School	Classroom Instructional Aide
Patricia Maia	Tewksbury Memorial High School	Classroom Instructional Aide/Braille Specialist
Melanie Tirabassi	Tewksbury Memorial High School	Classroom Instructional Aide/Technology
Kaileigh Merrill	Tewksbury Memorial High School	Part-time Classroom Instructional Aide/Preschool
Timothy Feeley	Tewksbury Memorial High School	Classroom Instructional Aide

2017-2018 Food Services Re	STATUS	SCHOOL
Laura Sullivan	FT	Center
Lisa Bevilacqua	FT	Dewing
Marcia D'Attilio	PT	Dewing
Anna Gaudette	FT	Dewing
Beth Casham	PT	Heath Brook
Heath Brooker Crowley	PT	Heath Brook
Kristin Springer	PT	Heath Brook
Roberta Waldrip	FT	Heath Brook
Kerri DeSisto	PT	North Street School
Paula Malfa	FT	North Street School
Shannon Bradley	PT	John Ryan Elementary
Allison DiFelice	FT	John Ryan Elementary
Michelle Nowak	PT	John Ryan Elementary
Lucy Aguir	PT	TMHS
Elaine Bennett	FT	TMHS
Suzanne Blackwell	PT	TMHS
Darlene Burke	FT	TMHS
Cathy Dell'Orfano	PT	TMHS
Robin Foran	FT	TMHS
Donna King	PT	TMHS
Lisa Laperriere	PT	TMHS
Charleen Sullivan	PT	TMHS
Tammy Duggan	FT	Trahan Elementary
Jess MacKeen	PT	Trahan Elementary
Robin Adams	FT	John Wynn Middle
Maureen Bedard	FT	John Wynn Middle
Elena Fierro	PT	John Wynn Middle
Joyce Kling	FT	John Wynn Middle
Jana Machane	PT	John Wynn Middle
Diane Nickerson	PT	John Wynn Middle

2017-2018 Athletic Appendix B Appointments - Tewksbury Memorial High School

<u>Name</u>	<u>Appendix B Position</u>	<u>Name</u>	<u>Appendix B Position</u>
Dan Zabbo	Baseball (FROS)	Sarah Oteri	Ice Hockey Girls (Varsity)
Michael Gariepy	Baseball (JV)	Caleigh Labossiere	Ice Hockey Girls Assistant (Varsity)
Kirk Monbleau	Baseball (Varsity)	Steve Kazprzak	LAX Boys (JV)
Scott Callanan	Baseball Assistant	Keith Stone	LAX Boys (Varsity)
John McKenna	Baseball Assistant	Erin Murphy	LAX Girls (JV)
Robert Briggs	Basketball Boys (FROS)	Michelle Tully	LAX Girls (JV)
Marcus Jones	Basketball Boys (JV)	Samantha Tavantzis	LAX Girls (Varsity)
Thomas Bradley	Basketball Boys (Varsity)	Michael Gariepy	Soccer Boys (JV)
Larry Wenz	Basketball Girls (FROS)	Christopher Burns	Soccer Boys (Varsity)
Sara Filiberto	Basketball Girls (JV)	Kelsey Ring	Soccer Girls (JV)
Mark Bradley	Basketball Girls (Varsity)	Jamie Newell	Soccer Girls (JV)
Ashley Maddaleni	Cheerleading (Fall)	Samantha Tavantzis	Soccer Girls (Varsity)
Ashley Maddaleni	Cheerleading (Winter)	TBD	Softball (FROS)
Peter Fortunato	Cross Country Boys (Varsity)	Michael Mansour	Softball (JV)
Fred Doyle	Cross Country Boys Assistant-Varsity	TBD	Softball (Varsity)
Peter Molloy	Cross Country Girls (Varsity)	Jason Smith	Swimming/Diving
Francis Cusick	Cross Country Girls Assistant-Varsity	Mary MacDonald	Tennis Girls (Varsity)
Jordan Russell	Field Hockey (JV)	Peter Fortunato	Track Spring Boys (Varsity)
Pat Ryser	Field Hockey (Varsity)	Peter Molloy	Track Spring Girls Assistant(s) (Varsity)
Paul Saunders	Football (FROS) Assistant	Francis Cusick	Track Spring Girls (Varsity)
Brian Aylward	Football (Varsity)	John Byrnes	Track Spring Boys Assistant(s) (Varsity)
TBD	Football Assistant (FROS)	Fred Doyle	Track Spring Girls Assistant(s) (Varsity)
Mark Bradley	Football Assistant(s) (Varsity)	Scott Vander Molen	Track Winter Boys (Varsity)
Paul Norton	Football Assistant(s) (Varsity)	Michael Davis	Track Winter Assistant(s) (Varsity)
Tom Bradley	Football Assistant(s) (Varsity)	Peter Fortunato	Track Winter Boys Assistant(s) (Varsity)
Steve Kasprzak	Football Assistant(s) (Varsity)	John Byrnes	Track Winter Girls Assistant(s) (Varsity)
Brian Hickey	Football Assistant(s) (Varsity)	Peter Molloy	Track Winter Girls (Varsity)
Shawn Scott	Golf (JV)	Kaitlyn Stokes	Volleyball (JV)
Jim Sullivan	Golf (Varsity)	Allison Luppi	Volleyball (Varsity)
Jessica Wilkey	Gymnasitics	Rob Aylward	Weight Lifting (Fall)
Shawn Scott	Ice Hockey Boys (JV)	Brian Aylward	Weight Lifting (Winter)
Derek Doherty	Ice Hockey Boys (Varsity)	Steven Kasprzak	Wrestling (JV)
William Gosse	Ice Hockey Boys Assistant (Varsity)Option 28	Stephen Okeef	Wrestling (Varsity)
		Rick Keene	Tennis Boys (Varsity)

2017-2018 Co-Curricular Appendix B Positions

Position	Appointee	Position	Appointee
Freshman Class Advisor	TBD	NHS Advisor	Dustine Puma
Sophomore Class Advisor	Bailey Mahoney	GSA	Kennan Daniel
Junior Class Advisor	Julia Nix	Peer Leadership Advisor	Patricia Ryser
Senior Class Advisor(s)	Eamon Edgerton	Yearbook Advisor	Sue Sullivan
Lunch Duty	Sue Barnett	Yearbook Help	Ashley Sullivan
Lunch Duty	Marc Demers	Student Council Advisor	Debra Glass
Lunch Duty	Shelli-An Ryan	AcaDec Advisor	Mary Kelleher
Lunch Duty	TBD	SADD Advisor	Andrew Bellistri
Lunch Duty	TBD	Student Activity Treasurer	Eileen Osborne
Lunch Duty	TBD	Math Team Advisor	Mary Beth McGinn
Lunch Duty	TBD	Marching Band Director	Heather Ware
Lunch Duty	TBD	Marching Band Drill Instructor	Brian McCulloch
Lunch Duty	TBD	Color Guard	Kristen Webber
Lunch Duty	TBD	Mock Trial Advisor	Donna Boudreau-Hill
Lunch Duty	TBD	Detention Teacher(s)	Karen Ferreira/MaryJo Kelleher
Lunch Duty	TBD	Special Education Lead Teacher	Marco Basiliere
Morning Bus/Cafe Duty	Sue Barnett	Case Manager	Chuck Zucco
Morning Bus/Cafe Duty	Eamon Edgerton	English Department Head	Lynne Hardacre
Fall/Spring Artistic Director	Jade Scarpa	Social Studies Department Head	Brian Aylward
Drama Tech Positions-Fall//Spring	David Moffet	Science Department Head	Susan Barnett
Drama Tech Position-Winter	Jean Chan	Mathematics Department Head	Shelli-An Ryan
Winter Artistic Director	Heather Ware	Foreign Language Lead Teacher	Bethany Beauchesne
Best Buddies Advisor(s)	Brian Aylward/Lindsey Bowden	Business/Technology Lead Teacher	Sue Sullivan
International Club	Maria da Graca Lealdini-Dudley	Fine and Performing Arts Lead Teacher	Nicole Lapierre
Junior Classical League	Paul Early	Wellness Lead Teacher	Karen Ferreira
Renaissance Program Advisor	Shelli-An Ryan	Guidance Department Head	Karen Baker O'Brien
Anime Club	Marc Demers	Mentor	Donna Boudreau-Hill
DECA Advisor	James Sullivan	Mentor	Eamon Edgerton
Nursing Clinical Advisor	Karen Ferreira	Mentor	MaryJo Kelleher
ECHO Advisor	Cynthia Peloquin	Mentor	
Art Show	Nicole Lapierre/David Moffat/Ashley Sullivan/Jen Arnold	Mentor	

To: Christopher Malone
From: John Weir
Re: Appendix B Positions
Date: 6/9/17

John W. Wynn Middle School
Appendix B Positions
2017- 2018

I recommend the following people for Team Leader positions:

TBD- Team 7A
Cathy Bilodeau - Team 7B
Fran Rouff - Team 7C
Carol Navetta - Team 8A
Keith Williams/Christopher Gagnon – Team 8B (Split Stipend)
Kate Deveau - Team 8C
Nicole Dunn—Team 7D/8D
Holly Germain - Specialist Team

I recommend the following people for Curriculum Coordinator positions:

Carol Navetta--Science (Includes Technology)
Cathy Bilodeau--Math
Kim Johnston—English
Christopher Gagnon—Social Studies

I recommend the following people for Appendix "B" positions:

Joshua Bilodeau/Maggie Perkins--Co-Advisors, Student Council – Gr. 7- 8
Joshua Bilodeau—Detention Supervisor
Dan Shao--Math League Advisor Gr. 8
Amanda Webb--Math League Advisor Gr. 7
Jon DiPrima – Drama Coach Gr. 7 & 8
TBD—Assistant Drama Coach
Holly Germain/Nicole Dunn—Newspaper Advisor (Split Stipend)
Lisa Bailey – Yearbook Advisor
TBD--Literary Magazine
Tim Olevsky-Band Director
Tom Morrill-Intramural Director

Tewksbury Public Schools

RECEIVED
TEWKSBURY PUBLIC SCHOOLS

Judi McInnes
Principal

MAY 1 12 24

Tewksbury, Massachusetts 01876

John F. Ryan Elementary School
135 Pleasant Street
Tewksbury, Massachusetts 01876
Principal 978-640-7880
Fax 978-640-7888

William Hart
Assistant Principal

To: Christopher Malone, Superintendent of Schools
From: Judi McInnes, John F. Ryan Elementary School Principal
Date: May 31, 2017
Re: John F. Ryan School Appendix B Positions

After careful consideration, I would like to recommend the following faculty members for the listed Appendix B positions:

Sixth Grade Team Leaders:

Kathleen Anderson
Charlaine Melly
Jennifer Mrozowski

Bell Choir/Chorus:

Marguerite Weidknecht

Fifth Grade Team Leaders:

Kimberly Bruff
Eileen Lindsey
Robert Rogers
Pamela Shirkoff

Art Club:

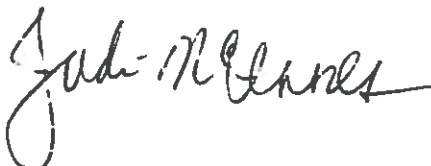
Melissa Lane

Instrumental Music:

Timothy Olevsky

If you have any additional questions, please do not hesitate to contact me.

Sincerely,



Judi McInnes
Principal
John F. Ryan Elementary School

Felicia Wettstone, Principal
Telephone: (978) 640-7865
Fax: (978) 640-7868
HYPERLINK
mailto:fwettstone@tewbury.k12.ma.us
fwettstone@tewbury.k12.ma.us



Celebrating Excellence



To: Christopher Malone, Superintendent of Schools
From: Felicia Wettstone, Heath Brook Principal
Date: June 8th, 2017
Re: Appendix B Nominations

After careful consideration, I would like to recommend the following faculty members for the listed Appendix B positions for the 2017-2018 school year:

Head Teacher: Mariellen Nastasi

Special Education Case Manager: Rosemary Coughlan

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

Felicia Wettstone
Principal
Heath Brook School

TPS Mission Statement:

To educate and challenge all learners in the Tewksbury Public School Community while supporting their development

as well prepared and productive members of a diverse global society.



Angela D. Kimble
Principal

Tewksbury, Massachusetts 01876

North Street School
133 North Street
Telephone (978) 640-7875
Fax (978) 640-7879

Dear Superintendent Malone,

**I wish to recommend that Lisa Chasan continue as Head Teacher for
the 2017/2018 school year.**

Thank You,

Angela Kimble

From: Matthew Castonguay <mcastonguay@tewksbury.k12.ma.us>

Date: Wed, Jun 7, 2017 at 9:31 AM

Subject: Thank you!!

To: Heath Brook - Trahan PAC , Christine Mangan, Heather Crowley, Loren Stewart, Lori Hyland, Shannon Demos

Cc: Charity Legvold

Good Morning,

Thank you to members of the PAC who voted yesterday evening to donate \$5,000 towards the STEM Lab here at the Trahan. This will be such an important and beneficial addition to our school! We are excited that it will come true for the upcoming school year! This is such a wonderful milestone as ALL of our students will benefit from this. A thank you also to our school council members for spending so much time researching and putting this idea forward earlier this year for our school. The collaboration and team work between the school council and PAC for projects like this speaks volumes about the dedication and support we have, which makes our school community so special. I am proud to be the principal in this type of supportive environment. Thank you to all!

Best,
Matt

TEWKSBURY PUBLIC SCHOOLS
Request for Fundraising

File: JJE-E

Date: 5/8/17

1. Name of Organization TMHS BEST BUDDIES

2. Describe in detail the method of the fundraising activity. Attach additional information necessary.

Please See ATTACHED.

3. School location and facilities desired (cafetorium, cafeteria, classroom, gymnasium). N/A

Please send Use of Facilities Form to Nancy O'Hare (TMHS)/Patricia Meuse (K-8 Schools)

4. Purpose of anticipated funds (To be approved by the building principal.)

TO FUND TRANSPORTATION AND ADMISSION TO ALL BEST BUDDIES EVENTS

5. Proposed dates of fund raising activity From 5/17/17 To 6/17/17

6. Describe student involvement in the fund raising activity. STUDENTS AND PARENTS / FRIENDS

WILL FORM TEAMS OF 5. THEY WILL RAISE MONEY THROUGH FIRSTGIVING SITE AND WILL COMPETE FOR TOP BOWLERS AND TOP FUNDRAISERS.

7. Type of identifying credential to be used during Fund Raising Activity.

TMHS BEST BUDDIES HAS A SECURED SITE THROUGH FIRSTGIVING.COM

8. Is there a contract or agreement to be signed. Yes _____ No _____

9. Name of responsible individual BRIAN AYLRARD

Address _____

Telephone No. _____

Signature of Applicant

Brian Aylward

(To be completed by the School Principal)

Date _____

1. Your request for permission to raise funds is ☒ Approved ☐ Disapproved (Circle)

2. Reason for disapproval _____

3. You are authorized to begin the activity on _____

4. You are to submit a written narrative describing the amount of money raised and the funds not later than thirty (30) days after the ending date as shown above.

5. Comments by the principal: _____

6. Copy sent to the Office of the Superintendent of Schools. Yes ☐ No ☒ (Circle)

Principal's Signature _____ Date _____

Fundraising Proposal for TMHS Best Buddies

We have an agreement with Wamesit Lanes to hold a bowling fundraiser for TMHS Best Buddies on Saturday June 17th from 8-11am. Wamesit Lanes is giving us the facility at no cost.

We would like to use Firstgiving.com to promote and manage our fundraiser. This organization has worked with many non-profit organizations such as Special Olympics, Red Cross, and the United Way.

Our fundraiser would ask our student members, parents, and friends to form bowling/fundraising teams of 5. Each team would occupy one of the lanes on bowling day.

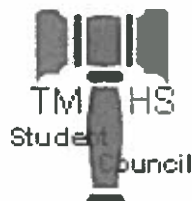
Once the teams are formed, they would reach out to their personal support groups to solicit donations in support of their team. We will have prizes for the top bowling team and the top fundraising team.

The timing of this event will serve as a culminating event for our program that was able to do many great things this year. Through our fundraising event last year (golf tournament), we were able to take our group of approximately 50 students to many field trips/group events and provide for other in-house events.

This year our group held the following events:

September-game night/parent info night at TMHS
October-Halloween Party at TMHS
November-Match Party Breakfast at TMHS
December-Pizza and a Play "It's a Wonderful Life" at TMHS
December-Movie Night "Elf" at TMHS
January-Unified Bocce tournament with Special Olympics at Rockland HS
February-"Super Bowling" at Wamesit Lanes on Super Bowl Sunday
February-Disney on Ice at TD Garden
March-Best Buddies Prom at Bedford Doubletree
April-Aleppo Shriners Circus at Shriners Auditorium Wilmington
May-Mini-Golf/Laser Tag/Ice Cream at MVP Tewksbury
June-End of year Cookout at TMHS
June-Special Olympics event in Lawrence
June-Wamesit Bowling Fundraiser (family event)
July-Best buddies Leadership Conference at University of Indiana (Flight & Conference for 2 students)

The total cost for these events was over \$5,000. We believe that we can raise well over this amount which will allow us to explore more opportunities for our students next year.



RECEIVED
TEWKSBURY PUBLIC SCHOOLS
2017 JUN 6 PM 3 24

June 5, 2017

Christopher J. Malone
Superintendent of Schools
Tewksbury Public Schools
139 Pleasant Street
Tewksbury, MA 01876

Dear Mr. Malone:

I am writing to request permission to attend our annual Massachusetts Association of Student Councils (MASC) trip to Hyannis, Massachusetts in the spring of 2018. This event will take place at the Resort and Conference Center at Hyannis, where we will be staying. I will be attending the conference as a chaperone. The trip will take place from March 7th -9th. We will be leaving the high school via a shared coach bus on Wednesday, March 7th at approximately 9:00 am and will be returning on Friday, March 9th at approximately 1:00 pm.

The following people will serve as secondary trip advisors and since they are all teachers, they have been CORI checked by their respective school systems. These educators are also the adults that are on the shared coach bus with us.

Linda Dugan – Dracut High School
Tom Thornton – Lowell High School
Connor Meehan – North Andover High School

It has been a long-standing tradition that these teachers and districts have joined us in this cooperative venture. Sharing resources allows all four high schools additional student supervision, adult access, greater familiarity with chaperones and more affordable and appropriate transportation for extended travel. The students will be closely monitored, having specific check-in times each day and evening. I will also have the students' specific information on the workshops they will be attending and let them know where I will be at all times in case they need me. The conference will consist of motivational speakers, small and large group workshops, MASC executive board elections, an awards ceremony, the annual state banquet, as well as mandatory advisor meetings.

We look forward to attending and bringing back fresh, new ideas that will benefit our council here at Tewksbury Memorial High School.

Thank you for your continued support of the Student Council program at Tewksbury Memorial High School. If there are any further questions please feel free to call me at (603) 432-4434.

Thank you for your time and cooperation in this matter,

A handwritten signature in blue ink, appearing to read 'Debra Glass'.

Debra Glass
TMHS Student Council Advisor

INTER-OFFICE MEMORANDUM

ATHLETIC DEPARTMENT

TO CHRISTOPHER MALONE
SUPERINTENDENT OF SCHOOLS

FROM: RON DROUIN

DATE JUNE 1, 2017

SUBJECT: I. A. OUT OF STATE TRAVEL REQUEST

SPORT	LOCATION/PURPOSE	DATES
Golf	N.H. Golf Courses/League	Sept./Oct. 2017
Football	Duquetts Sports Academy Dalton, MA	August 23 RD -26 th , 2017
Wrestling	N. E. Tournament – TBA	March 2018
Boys Soccer	Mt. Chocora, North Conway, NH. Team building day trip	August or Sept. 2017
B/G Indoor Track	Staten Island, NY	December 2017
B/G Indoor Track	Hanover, NH. Dartmouth Relays	January 2018
B/G Indoor Track	Bronx NY	January 2018
B/G Indoor Track	Yale Invite New Haven, CT	January 2018
B/G Indoor Track	N.E. Tournament – TBA	March 2018
B/G Spring Track	Nashua, NH One afternoon trip	April or May 2018 and Sat. of April school vacation
B/G Spring Track	White Plains, NY	May 2018
B/G Spring Track	N. E. Tournament – TBA	June 2018
Ice Hockey	Portland, ME Invitational Tournament	December 2017
Intramural	St. Charles, Providence, RI Eighth Grade Ice Hockey	TBA
Baseball	RI or Conn/scrimmage	TBA
B/G Cross County	Warwick, RI	September 2017
B/G Cross Country	Paul Short Invite Bethlehem, PA	September 2017
B/G Cross County	Manhattan, NY	October 2017
B/G Cross County	Battle of the Borders	October 2017
B/G Cross County	NE Tournament – TBA	November 2017
Tennis	Nashua NH	March/April 2018

RD:njo

R:\HICKEY\IOM\out of state travel request 5.2.17

Policy

DEDICATIONS

I. Type of Dedication:

A. Dedication in honor of an individual or group

1. Building or a segment of a building
2. Rooms
3. Athletic Fields or Playgrounds
4. Publications
5. Art Work (Paintings, Sculptures, etc.)
6. Furniture or Furnishings
7. Plaques
8. Parks, shrubbery, trees, gardens, etc.

B. Raising Funds in the name of the individual for:

1. Scholarship
2. Contributions to organized charitable, fraternal, religious, or philanthropic organizations.
3. Contributions to medical Research
4. Contributions to Youth or Civic Groups

C. Sponsoring an Activity with the proceeds used for some specific purpose. (Concert, Athletic Event, etc.)

II. Criteria:

- A. Length of service to school system.
- B. Contributions to the school system.
- C. Involvement in school activities.
- D. Involvement in civic activities and other related activities.
- E. Involvement in youth activities.
- F. Involvement with activities related to the dedication.

III. Procedure for Naming:

- A. Any members of the community can make a proposal.
- B. A vote to establish the naming/dedication will not take place at the same meeting at which the proposal was made.
- C. A sub-committee will be appointed to work on the details.
- D. No special public hearing will be required prior to the action of the School Committee.

REVIEWED:

Reviewed and Adopted: September 25, 2013

Old Business

TEWKSBURY SCHOOL COMMITTEE 2018 MEETING SCHEDULE

**Meetings are held at 7:00 PM on Wednesday Evenings
Location: Tewksbury Memorial High School – Larrabee Library
320 Pleasant Street, Tewksbury (Unless indicated below.)**

January 10, 2018	Regular Meeting	
January 24, 2018	Regular Meeting/Budget Workshop	Budget Workshop: 6:30 / Regular Meeting: 7:30 PM
February 14, 2018	Regular Meeting	PUBLIC HEARING (BUDGET) – 6:30 PM
March 7, 2018	Regular Meeting	
TBD	FinCom Meeting	7:00 PM at Town Hall – School Committee will attend.
March 21, 2018	Regular Meeting	PUBLIC HEARING (BUDGET) – 6:30 PM
April 4, 2018*	7:00 PM – Reorganization Meeting 7:15 PM – Regular Meeting	*Reorganization Meeting (7:00PM) will precede the Regular Meeting on April 4, 2018, at 7:15 pm
April 25, 2018	Regular Meeting	
May 7, 2018*	Annual Town Meeting	School Committee will attend Annual Town Meeting (7:30PM)
May 9, 2018*	Special Town Meeting / Annual Town Meeting (Reconvened)	School Committee will attend Special Town Meeting (7PM) and Annual Town Meeting (Reconvened) (7:30PM)
May 16, 2018	Regular Meeting	
June 13, 2018	Regular Meeting	
July 25, 2018	Regular Meeting	
TBD	School Committee/Admin Retreat	Tewksbury Memorial High School
August 15, 2018	Regular Meeting	
September 12, 2018	Regular Meeting	
September 26, 2018	Regular Meeting	
October 1, 2018*	Special Town Meeting	*School Committee will attend Special Town Meeting.
October 17, 2018	Regular Meeting	
November 14, 2018	Regular Meeting	
December 5, 2018	Regular Meeting	

Tewksbury Public Schools Mission Statement
To educate and challenge all learners in the Tewksbury Public Schools Community while supporting their development as well prepared and productive members of a diverse global society.

*Tentative dates subject to vote by Board of Selectmen.

Tewksbury Public Schools

John W. Wynn Middle School

John S. Weir
Principal

One Griffin Way
Tewksbury, Massachusetts 01876
Phone: 978-640-7846
Fax: 978-640-7853

Andrew J. Long
Assistant Principal

"There is more treasure in books than in all the pirate's loot on Treasure Island...and best of all, you can enjoy these riches every day of your life." –Walt Disney

June, 2017

Dear Parents:

Attached please find the Wynn Middle School **seventh grade** summer reading list and character analysis template. Teachers expect each student to read a minimum of **one** book over the summer. The list is comprised of books that are appropriate for your child's age, grade level, and curriculum. Please contact your child's English teacher before June 16 if you believe he or she will need to be directed to an accommodated version or alternate book. Books should be available at the town library as well as local bookstores.

The character analysis templates will be due upon return to school in late August. The final date for passing in reports will be **Tuesday, September 5, 2017**. The assignment your child completes will be used in class to write an essay. This essay will be the first grade in this subject for the school year.

The ability to read is crucial to an individual's success in school and on the job. Reading is a life-long skill that opens doors and experiences to children. The English Department recommends you help your child discover books of interest, as avid readers make skilled writers and critical thinkers.

We would like to say thank you in advance for your support of this program. Remember, **one** book by **September 5th**. Your child's teachers look forward to discussing the adventures experienced through reading upon return to school. Enjoy your summer!

Sincerely,


John Weir
Wynn Middle School Principal

Teachers of the
English Language Arts Department

Attachments

Please choose one book from the following list. Any book from the series is acceptable.



***The Maze Runner* by James Dashner**

Thomas, a teenage boy, is trapped in a maze with no memories. He must work with other boys to solve the mystery of the maze before time runs out, and they meet a terrible fate.



***Hunger Games* by Suzanne Collins**

In this futuristic tale, Katniss Everdeen lives in a society that forces its districts to send two young people to compete for their lives in a televised game. This story of her struggle to survive is full of action and suspense.



***Found* by Margaret Peterson Haddix**

This science fiction tale is the first book in *The Missing* series. Jonah is an adolescent boy who always knew he was adopted. Then he and his new friend, Chip, who's also adopted, begin receiving mysterious letters that tell them they are "one of the missing." The children become involved in a mystery that involves the FBI, a complicated smuggling operation, and people who can appear and disappear when they choose.



***Maximum Ride* by James Patterson**

This is a story of a group of children who possess wings and can fly. Maximum Ride looks out for the rest of her "flock," and protects them from the "Erasers," a group of assassins ordered to kill the flock so the world will never find out about their existence.



***The Uglies* by Scott Westerfield**

This is a futuristic tale about a society that views its youth as ugly until they turn sixteen and undergo an operation that makes them "pretty." Tally Youngblood has looked forward to becoming a "pretty" throughout her entire ugly childhood, but her world is turned upside down when she meets Shay, another ugly that dares to question the system. Now Tally is forced to make a difficult decision that will not only impact the rest of her life, but the lives of her new friends as well.



***Chains* by Laurie Halse Anderson**

This historical fiction novel tells the story of Isabel, a young girl living as a slave in New York during the Revolutionary War. Her quest to gain freedom leads her to become a spy for the Patriots.



***Code Talker: A Novel about the Navajo Marines of World War Two* by Joseph Bruchac**

The Navajo code talkers sent messages using their native language to create an unbreakable code during the war with Japan. This novel tells the story of one Navajo boy's inspiring journey as he overcomes many obstacles and saves many American lives in the process.

Name: _____

Homeroom: _____

Author: _____

Title: _____

I Main Character/Protagonist

A. Another name for the main character of a novel is the protagonist. The protagonist of the novel is _____.

B. Character traits are qualities that can be used to describe a character's personality. A list of character traits has been provided to help you. List three character traits of the protagonist of the novel.

1) _____ 2) _____ 3) _____

II Character Traits of the Protagonist

A. Write the corresponding trait from above after each number. Then find a quote from the novel that shows or proves that the character possesses that trait and write in the space provided. Include the page number in the parentheses. *Remember that a quote consists of the exact words of the author. It can include description, words the character speaks, thoughts of the character, actions performed by the character, and words other characters say about the character.*

1) _____ (Character Trait)

“

_____” ().

2) _____ (Character Trait)

“

_____” ().

3) _____ (Character Trait)

“

_____” ().

III Conflict

A. What is the problem or conflict that the protagonist faces?

B. How is the conflict resolved?

C. Think about the character traits you chose to describe the protagonist on the previous page. Explain how these traits affect how the conflict is resolved.

1) _____ (Character Trait)

2) _____ (Character Trait)

3) _____ (Character Trait)

Sample Character Traits

You may choose words from this list to describe the protagonist of the novel, or provide your own word that identifies a quality of the character's personality.

able	dependable	ignorant	responsible
active	depressed	imaginative	resourceful
adventurous	determined	impatient	restless
affectionate	discouraged	impolite	rough
afraid	dishonest	inconsiderate	rowdy
alert	disrespectful	independent	rude
ambitious	doubtful	industrious	satisfied
angry	dull	innocent	scared
annoyed	dutiful	intelligent	secretive
anxious	eager	jealous	selfish
apologetic	easygoing	kind	sensitive
arrogant	efficient	lazy	serious
attentive	embarrassed	lively	sharp
average	encouraging	lonely	shy
bold	energetic	loving	silly
bossy	evil	loyal	skillful
brainy	excited	lucky	sly
brave	fair	mature	smart
bright	faithful	mean	sneaky
brilliant	fearless	messy	spoiled
busy	fierce	miserable	stingy
calm	foolish	mysterious	strange
careful	fortunate	naughty	strict
careless	friendly	nervous	stubborn
cautious	frustrated	nice	sweet
charming	funny	noisy	talented
cheerful	gentle	obedient	thankful
childish	giving	obnoxious	thoughtful
clever	glamorous	optimistic	thoughtless
clumsy	gloomy	peaceful	tired
concerned	graceful	pessimistic	tolerant
confident	grateful	picky	trusting
confused	greedy	pleasant	trustworthy
considerate	grouchy	polite	unfriendly
cooperative	grumpy	popular	unhappy
courageous	harsh	positive	upset
cowardly	hateful	precise	useful
cruel	healthy	proper	weak
curious	helpful	proud	wise
dangerous	honest	quick	worried
daring	hopeful	quiet	
dark	hopeless	rational	
decisive	humorous	reliable	
demanding	ignorant	religious	

Tewksbury Public Schools

John W. Wynn Middle School

John S. Weir
Principal

One Griffin Way
Tewksbury, Massachusetts 01876
Phone: 978-640-7846
Fax: 978-640-7853

Andrew J. Long
Assistant Principal

"There is more treasure in books than in all the pirate's loot on Treasure Island...and best of all, you can enjoy these riches every day of your life." –Walt Disney

June, 2017

Dear Parents:

Attached please find the Wynn Middle School **eighth grade** summer reading list and nonfiction reading journal assignment. Teachers expect students to read a minimum of one book over the summer. The list is comprised of nonfiction books that are appropriate for your child's age and grade level. Please contact your child's English teacher or guidance counselor before June 16 if you believe he or she will need to be directed to an accommodated version or alternate book. Books should be available at the town library as well as local bookstores.

The nonfiction reading journals will be due upon return to school in late August. The final date for passing in reports will be **Tuesday, September 5, 2017**. The assignment your child completes will be used in class as a tool to learn how to develop his or her responses to literature, and a project will be completed in class. This project will be the first grade in this subject for the school year.

The ability to read is crucial to an individual's success in school and on the job. Reading is a life-long skill that opens doors and experiences to children. The English Department recommends you help your child discover books of interest, as avid readers make skilled writers and critical thinkers. We would like to say thank you in advance for your support of this program. Remember, **one book by September 5th**. Your child's teachers look forward to discussing the adventures experienced through reading upon return to school. Enjoy your summer!

Sincerely,


John Weir
Wynn Middle School Principal

Teachers of the
English Language Arts Department

Attachment

8th Grade Summer Nonfiction Reading Options

Choose one of the following books:



Irena's Children by Tilar Mazzeo

In 1942, one young social worker, Irena Sendler, was granted access to the Warsaw ghetto as a public health specialist. While there, she reached out to the trapped Jewish families, going from door to door and asking the parents to trust her with their young children. She started smuggling them out of the walled district, convincing her friends and neighbors to hide them. Driven to extreme measures and with the help of a network of local tradesmen, ghetto residents, and her star-crossed lover in the Jewish resistance, Irena ultimately smuggled thousands of children past the Nazis. She made dangerous trips through the city's sewers, hid children in coffins, snuck them under overcoats at checkpoints, and slipped them through secret passages in abandoned buildings.

https://www.amazon.com/Irenas-Children-Extraordinary-Warsaw-Ghetto/dp/1476778507/ref=sr_1_1?s=books&ie=UTF8&qid=1493404259&sr=1-1&keywords=irenas+children



Soul Surfer by Bethany Hamilton, Rick Bundschuh, Shery Berk

In this moving personal account of faith and fortitude, internationally ranked surfer Bethany Hamilton tells how she survived a shark attack that cost her arm—but not her spirit.

They say Bethany Hamilton has saltwater in her veins. How else could one explain the passion that drives her to surf? How else could one explain that nothing—not even the loss of her arm—could come between her and the waves? That Halloween morning in Kauai, Hawaii, Bethany responded to the shark's stealth attack with the calm of a girl with God on her side. Pushing pain and panic aside, she began to paddle with one arm, focusing on a single thought: "Get to the beach...." And when the first thing Bethany wanted to know after surgery was "When can I surf again?" it became clear that her spirit and determination were part of a greater story—a tale of courage and faith that this soft-spoken girl would come to share with the world.

<https://www.amazon.com/Soul-Surfer-Story-Family-Fighting/dp/1416503463>



She Said Yes: The Unlikely Martyrdom of Cassie Bernall by Misty Bernall

In this memoir about Cassie Bernall, a victim of the Columbine High School shooting, her mother tells the story of the problems her daughter struggled with as a teenager and how she turned her life around prior to the tragedy.



*Geeks: How Two Lost Boys Rode the Internet out of Idaho** by Jon Katz

Jesse and Eric were geeks: suspicious of authority figures, proud of their status as outsiders, fervent in their belief in the positive power of technology. High school had been an unbearable experience and their small-town Idaho families had been torn apart by hard times. On the fringe of society, they had almost no social lives and little to look forward to. They spent every spare cent on their computers and every spare moment online. Nobody ever spoke of them, much less for them.

But then they met Jon Katz, a roving journalist who suggested that, in the age of geek impresario Bill Gates, Jesse and Eric had marketable skills that could get them out of Idaho and pave the way to a better life. So they bravely set out to conquer Chicago—geek style.

<https://www.amazon.com/Geeks-Lost-Boys-Internet-Idaho/dp/0767906993>



Chinese Cinderella: The True Story of an Unwanted Daughter by Adeline Yen Mah

After her mother died giving birth to her, Adeline was rejected by her siblings, her father, and her stepmother. She finds escape through a play-writing contest and education at an English university.



Into Thin Air by Jon Krakauer

A bank of clouds was assembling on the not-so-distant horizon, but journalist-mountaineer Jon Krakauer, standing on the summit of Mt. Everest, saw nothing that "suggested that a murderous storm was bearing down." He was wrong. The storm, which claimed five lives and left countless more—including Krakauer's—in guilt-ridden disarray, would also provide the impetus for *Into Thin Air*, Krakauer's epic account of the

May 1996 disaster.

https://www.amazon.com/Into-Thin-Air-Personal-Disaster/dp/0385494785/ref=sr_1_1?s=books&ie=UTF8&qid=1493404406&sr=1-1&keywords=into+thin+air



Beyond Magenta: Transgender Teens Speak Out by Susan Kuklin

Author and photographer Susan Kuklin met and interviewed six transgender or gender-neutral young adults and used her considerable skills to represent them thoughtfully and respectfully before, during, and after their personal acknowledgment of gender preference. Portraits, family photographs, and candid images grace the pages, augmenting the emotional and physical journey each youth has taken. Each honest discussion and disclosure, whether joyful or heartbreaking, is completely different from the other because of family dynamics, living situations, gender, and the transition these teens make in recognition of their true selves.

<https://www.goodreads.com/book/show/18166920-beyond-magenta>



Eleven Seconds by Travis Roy

"In this heartfelt testament to the power of love and the strength of the human spirit, Travis Roy, who suffered a devastating injury eleven seconds into his first college hockey game, reveals how he has managed to cope after the accident and, with the help of family and friends, overcome tremendous barriers to begin a new life." -[Goodreads](#)



Throw Like a Girl by Jennie Finch

"The evidence is overwhelming: sports help girls grow into strong women. Both scientific studies and anecdotal evidence confirm that athletic girls not only grow up to be healthier; they learn teamwork, gain inner confidence, and grow into society's leaders. Sports help preteen and teenage girls make the right choices in a society that is sending them incredibly mixed messages about who they are supposed to be. Yet no one is speaking directly to these girls. Jennie fills the role of girlfriend, big sister, team captain, and mentor. A smart, credible, and accomplished voice from an athlete who is strong and feminine, fiercely competitive, and fashionably cool, Jennie is someone young women will listen to and take to heart. Jennie's message: Believe in yourself. Go for it, girls." -[Goodreads](#)



When the Game Stands Tall by Neil Hayes

By 2002, *The Streak*--a historic 13-year run of consecutive wins by the Spartans, a high-school football team from Concord, California, that couldn't be beat--was still going strong. In this revised edition of "When the Game Stands Tall," author Neil Hayes, who had unrestricted access to the De La Salle team, writes from the inside about the games, the players, and their visionary coach, Bob Ladouceur, who managed to amass the highest winning percentage in football history (.995) through standing for something greater than winning. The book, which also features interviews with major sports figures like Bill Walsh and John Gruden, is a revealing portrait of the coach who believed above all in instilling basic life skills where winning is not the goal, but merely the byproduct of playing the game." -[Goodreads](#)



My Life in Dog Years, Gary Paulsen

For animal lovers, Gary Paulsen (author of *Hatchet* and *Woodson*) tells the story of his life through his dog companions. Each chapter presents a different dog and the significance of the dog in his life.

Name: _____

Title: _____

Author: _____

Part I:

Each of these books focuses on an individual who overcomes a challenging circumstance.

Please answer the following questions related to this theme in paragraph form (5-6 sentences).

1. Describe the individual's challenging circumstance.

2. Explain how the individual overcomes his/her challenge.

3. How does the individual grow as a result of overcoming his/her challenge?

4. In what ways can you relate to this individual or the circumstance that he/she overcomes?

Part II:

Each student should keep a journal of important excerpts, quotes and events as he/she reads through each chapter. Include at least 2-3 excerpts/quotes per chapter/ scene. Please follow the format that we have included to keep a detailed journal. A minimum of 20 quotes should be included.

Quotation	Pg #	Why do I find this quote interesting or important?

Quotation

Pg #

Why do I find this quote interesting or important?

Quotation

Pg #

Why do I find this quote interesting or important?

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee
From: Christopher J. Malone, Superintendent
Date: June 14, 2017
Re: TMHS Freshmen English Textbook Proposal

This Requires a Roll Call Vote

I am requesting the School Committee support the purchase and implementation of the new TMHS Freshmen English Textbook series, *My Perspectives*, by Pearson, in the amount of \$11,365.22. This requires a Roll Call Vote



Tewksbury MA Perspectives 9th grade 04.10.17

School Information:

TEWKSBURY MEMORIAL HIGH SCHOOL

320 Pleasant St

Tewksbury, MA 01876

Purchase Summary

Description	Amount Free	Amount Charged
my Perspectives FLA	\$14,755.08	\$10,572.30
Subtotal	\$14,755.08	\$10,572.30
Shipping & Handling		\$792.92
Total		\$11,365.22

- Prices effective through Sept. 30, 2017
- Prices do not include applicable taxes
- Titles are subject to change without notice

To Order
Customer Service
https://pearsonnaa.com/unit_force.com/cisco/s/Customar_Service_Support_Form
Phone: 1-800-848-9500
Fax: 1-877-260-2530
Online at OASIS: <http://k12oasis.pearson.com>

ALWAYS LEARNING

myPerspectives ELA

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
my Perspectives ELA							
	MYPERSPECTIVES ENGLISH LANGUAGE ARTS 2017 DIGITAL COURSEWARE 6-YEAR LICENSE, GRADE 09	9780133338881	\$8.47	160	0	\$14,155.20	\$0.00
	MYPERSPECTIVES ENGLISH LANGUAGE ARTS 2017 TEACHER EDITION GRADE 09	9780133338883	149.97	4	0	\$99.88	0.00
	MYPERSPECTIVES ENGLISH LANGUAGE ARTS 2017 STUDENT EDITION 2-VOLUME (HARD COVER) - DIGITAL COURSEWARE 6-YEAR LICENSE, GRADE 09	9780328920938	117.47	0	90	0.00	10,572.30
Subtotal						\$14,755.08	\$10,572.30
Purchase Subtotal						\$14,755.08	\$10,572.30
Shipping & Handling							\$792.92
Totals						\$14,755.08	\$11,365.22

Proposal Grand Total: \$11,365.22

District schools registering to use OASIS for the first time receive a promo code for 3rd a freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: <http://k12oasis.pearson.com>
For OASIS assistance: 1-800-850-9124

- * Prices effective through Sept. 30, 2017
- ** Prices do not include applicable taxes
- *** Titles are subject to change without notice

Note: This is a cost proposal. It is not a formal contract.

Tewksbury Public Schools

139 Pleasant Street
Tewksbury, MA 01876

MEMORANDUM

To: Tewksbury School Committee
From: Christopher J. Malone, Superintendent
Date: June 14, 2017
Re: Science Textbook Proposal - Grades Six Through Eight

This Requires a Roll Call Vote

I am requesting the School Committee support the purchase and implementation of the new Science Textbook series, *Science, Structure, and Function*, by McGraw Hill (Glencoe), for grades six, seven, and eight, in the amount of \$91,648.71 for the textbooks, and up to \$20,000 for teacher resources, first year implementation and accompanying resources, totalling (up to) \$111,648.71. The funding source is from the Capital Outlay Account. This requires a Roll Call Vote.



Because learning changes everything.™

QUOTE PREPARED FOR:

Tewksbury Pub Schs
C/O SUPT
TEWKSBURY, MA 01876
ACCOUNT NUMBER 333386

SUBSCRIPTION/DIGITAL CONTACT:

Brenda Regan

CONTACT:

Brenda Regan

SALES REP INFORMATION:

Laurie Reynolds
laurie.reynolds@mheducation.com
508-458-9916

Section Summary	Value of All Materials	Free Materials	Product Subtotal
MA Science	\$0.00	\$0.00	\$0.00
Student Materials	\$87,225.60	\$0.00	\$87,225.60
Teacher Materials	\$6,799.44	(\$6,799.44)	\$0.00
PRODUCT TOTAL*	\$94,025.04	(\$6,799.44)	\$87,225.60
ESTIMATED S&H**			\$4,423.11
ESTIMATED TAX**			TBD
GRAND TOTAL*			\$91,648.71

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE
QUOTE NUMBER

02/08/2017
ZJOHN-02032017-011

ACCOUNT NAME: Tewksbury Pub Schs
ACCOUNT #: 333386

EXPIRATION DATE: 03/25/2017
PAGE #: 1



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
MA IScience					
MA IScience Subtotal:				\$0.00	\$0.00
Student Materials					
CUS ISCIENCE GR 6 MASSACHUSETTS SE PRINT DIGITAL 6 YEAR SUBSCRIPTION BUNDLE	978-0-07-904274-3	280	\$99.12	\$0.00	\$27,753.60
CUS ISCIENCE GR 7 MASSACHUSETTS PRINT SE DIGITAL 6 YEAR SUBSCRIPTION BUNDLE	978-0-07-904275-0	290	\$99.12	\$0.00	\$28,744.80
CUS ISCIENCE GR 8 MASSACHUSETTS PRINT SE DIGITAL 6 YEAR SUBSCRIPTION BUNDLE	978-0-07-904279-8	310	\$99.12	\$0.00	\$30,727.20
Student Materials Subtotal:				\$0.00	\$87,225.60
Teacher Materials					
CUS ISCIENCE GRADE 6 MASSACHUSETTS TEACHER EDITION	978-0-07-901799-4	8	\$145.26	\$1,162.08	*Free Materials
CUS ISCIENCE GRADE 7 MASSACHUSETTS TEACHER EDITION	978-0-07-901803-8	8	\$145.26	\$1,162.08	*Free Materials
CUS ISCIENCE GRADE 8 MASSACHUSETTS TEACHER EDITION	978-0-07-901804-5	8	\$145.26	\$1,162.08	*Free Materials
CUS ISCIENCE GRADE 6 MASSACHUSETTS ONLINE TEACHER EDITION 6 YEAR SUBSCRIPTION	978-0-07-901822-9	8	\$138.05	\$1,104.40	*Free Materials
CUS ISCIENCE GRADE 7 MASSACHUSETTS ONLINE TEACHER EDITION 6 YEAR SUBSCRIPTION	978-0-07-901826-7	8	\$138.05	\$1,104.40	*Free Materials
CUS ISCIENCE GRADE 8 MASSACHUSETTS ONLINE TEACHER EDITION 6 YEAR SUBSCRIPTION	978-0-07-901827-4	8	\$138.05	\$1,104.40	*Free Materials
Teacher Materials Subtotal:				\$6,799.44	\$0.00

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE 02/08/2017
QUOTE NUMBER ZJOHN-02082017-011

ACCOUNT NAME Tewksbury Pub Schs
ACCOUNT # 333386

EXPIRATION DATE 03/25/2017
PAGE # 2



Because learning changes everything *

QUOTE PREPARED FOR:

Tewksbury Pub Schs
C/O SUPT
TEWKSBURY MA 01876
ACCOUNT NUMBER 333386

CONTACT:

Brenda Regan

VALUE OF ALL MATERIALS	\$94,025.64
FREE MATERIALS	\$0.00
PRODUCT TOTAL*	\$87,225.60
ESTIMATED SHIPPING & HANDLING**	\$4,423.11
ESTIMATED TAX**	TBD
GRAND TOTAL	\$91,648.71

SUBSCRIPTION/DIGITAL CONTACT:

Brenda Regan

Comments

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

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By placing an order for digital products (the "Subscribed Materials"), the entity that this price quote has been prepared for ("Subscriber") agrees to be bound by the Terms of Service. Subject to Subscriber's payment of the fees set out above, McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the [Terms of Service](#). The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the "Initial Subscription Term") and thereafter the Subscriber shall renew for additional one (1) year terms (each a "Subscription Renewal Term") provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhe-usa-inc.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE 02/08/2017

ACCOUNT NAME Tewksbury Pub Schs

EXPIRATION DATE 03/25/2017

QUOTE NUMBER ZJOHN-02082017-011

ACCOUNT # 333386

PAGE # 3

Massachusetts Comprehensive Assessment System

Release of 2017-2018 Testing Schedule

We are pleased to release the 2017-2018 testing schedule for MCAS tests and ACCESS for ELLs, and the submission deadline for the MCAS Alternate Assessment (MCAS-Alt).

Attached here is the [schedule for grades 3-8](#) , and here is the [schedule for high schools](#) .

We sincerely appreciate the patience of districts and schools as we have worked to develop this schedule. Districts that previously scheduled activities and now find a conflict with a specific high school testing date should contact the Office of Student Assessment Services at mcas@doe.mass.edu or 781-338-3625.

Experienced principals will note that grade 10 ELA testing will begin slightly later than in spring 2017; this is being done in case of school cancellations due to snow. Grade 10 Mathematics testing will also begin later in 2018 in order to avoid testing during the first few days of Ramadan. For the purpose of scheduling make-up sessions for high schools and for scheduling test sessions for grades 3-8, state and federal laws require schools to make reasonable accommodations for the needs of students and employees who observe religious holidays.

Note that grades 4, 5, 7, and 8 tests in ELA, Mathematics, and STE are expected to be administered online. Schools may choose to administer either computer-based tests or paper-based tests for grades 3 and 6.

For grades 3-8, we will be gathering input from stakeholder groups, surveys, and data from computer-based testing this past spring to help inform whether we should make any adjustments to the schedule. We will confirm the schedule or note any changes in the back-to-school edition of the Student Assessment Update this fall.

Thank you. Please contact the Office of Student Assessment Services if there are any questions.

Last Updated: May 31, 2017

2017–2018 Statewide Testing Schedule

MCAS Grades 3–8 Tests, MCAS Alternate Assessment, and ACCESS

2018 ACCESS for ELLS Test Grades K–12	
ACCESS for ELLs test sessions	January 4–February 7
2018 MCAS Alternate Assessment (MCAS-Alt) Grades 3–12	
Deadline for UPS pickup of portfolios	March 30
Spring 2018 MCAS Tests for Elementary and Middle Schools Grades 3–8 ELA and Mathematics and Grades 5 and 8 STE	
ELA test sessions	April 2–May 4
Mathematics test sessions	April 3–May 25
STE test sessions	April 4–May 25

Notes:

- Check the [Department's website](#) in early fall 2017 for updates to this schedule (there may be some slight adjustments to the dates), including test administration deadlines.
- The sequence for administering the spring 2017 MCAS tests must be as follows: ELA followed by Mathematics, followed by STE (for grades 5 and 8).
- Note that grades 4, 5, 7, and 8 tests in ELA, Mathematics, and STE are expected to be administered online. Schools may choose to administer either computer-based tests or paper-based tests for grades 3 and 6.

2017–2018 Statewide Testing Schedule and Administration Deadlines

MCAS High School Tests and Retests, MCAS Alternate Assessment, MCAS/EPP Mathematics Test, and ACCESS for ELLs

		Date/Time ¹
November 2017 MCAS ELA and Mathematics Retests		
<i>Before Testing</i>	Complete the Student Registration/Personal Needs Profile (SR/PNP) process	TBD
	Receive test materials	November 1
	Complete Principal's Certification of Proper Test Administration (PCPA: Materials Received section)	November 1–6, 12:00 p.m.
	Report packing discrepancies, if necessary	
	Order additional materials, if necessary	
<i>Test Administration</i>	ELA Composition Sessions A and B	November 8
	ELA Reading Comprehension Sessions 1 and 2	November 9
	ELA Reading Comprehension Session 3	November 14
	Mathematics Session 1	November 15
	Mathematics Session 2	November 16
<i>After Testing</i>	Last date for regular make-up testing	November 17 ²
	Complete PCPA	November 20, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	November 21
2018 ACCESS for ELLs Test		
Grades K–12		
<i>Before Testing</i>	Order test materials	October 23–November 9
	Receive test materials	January 2
	Report packing discrepancies, if necessary	January 2–31
	Order additional materials, if necessary	
<i>Test Administration</i> ³	ACCESS for ELLs test sessions	January 4–February 7
<i>After Testing</i>	Schedule UPS pickup	February 8
	Deadline for UPS pickup	February 9
February 2018 High School MCAS Biology Test		
<i>Before Testing</i>	Complete the SR/PNP process	TBD
	Receive test materials	January 29
	Complete PCPA (Materials Received section)	January 29–February 1, 12:00 p.m.
	Report packing discrepancies, if necessary	
	Order additional materials, if necessary	
<i>Test Administration</i> ³	Biology Session 1	February 5
	Biology Session 2	February 6
	Last date for regular make-up testing	February 8 ⁴
<i>After Testing</i>	Complete PCPA	February 9, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	February 12

**2017–2018 Statewide Testing Schedule
and Administration Deadlines *continued***

		Date/Time ⁶
March 2018 MCAS ELA and Mathematics Retests		
<i>Before Testing</i>	Complete the Student Registration/Personal Needs Profile (SR/PNP) process ⁷	TBD
	Receive test materials	February 14
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	February 14–26, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i> ⁸	ELA Composition Sessions A and B	February 28
	ELA Reading Comprehension Sessions 1 and 2	March 1
	ELA Reading Comprehension Session 3	March 2
	Mathematics Session 1	March 5
	Mathematics Session 2	March 6
	Last date for regular make-up testing	March 7 ⁹
<i>After Testing</i>	Complete PCPA	
	Schedule UPS pickup	March 8, 3:00 p.m.
	Deadline for UPS pickup	March 9
2018 MCAS Alternate Assessment (MCAS-Alt) Grades 3–12		
<i>Before Conducting the MCAS-Alt</i>	Order MCAS-Alt materials	January 8–19
	Receive MCAS-Alt materials	Week of February 26
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	February 26–March 22, 12:00 p.m. ¹⁰
	Order additional materials, if necessary	
<i>After Conducting the MCAS-Alt</i>	Complete PCPA	
	Schedule UPS pickup	March 29, 3:00 p.m.
	Deadline for UPS pickup	March 30
March–April 2018 Grade 10 MCAS ELA Test		
<i>Before Testing</i>	Complete the SR/PNP process ⁷	TBD
	Receive test materials	March 13
	Complete PCPA (Materials Received section)	March 13–23, 12:00 p.m.
	Report packing discrepancies, if necessary	(March 27–April 3: Order additional materials for the ELA Composition Make-Up)
	Order additional materials, if necessary	
<i>Test Administration</i> ⁸	ELA Composition Sessions A and B	March 27
	ELA Composition Make-up Sessions A and B	April 5
	ELA Reading Comprehension Sessions 1 and 2	March 28
	ELA Reading Comprehension Session 3	March 29
	Last date for regular make-up testing	April 10 ¹¹
<i>After Testing</i>	Complete PCPA	
	Schedule UPS pickup	April 11, 3:00 p.m.
	Deadline for UPS pickup	April 12 (April 3: Early/automatic pickup)

**2017–2018 Statewide Testing Schedule
and Administration Deadlines *continued***

		Date/Time ¹²
2018 MCAS/EPP Mathematics Test		
<i>Before Testing</i>	Download test materials from MassEdu Gateway (formerly known as the Department's Security Portal)	April 9–May 4
	MCAS/EPP Mathematics test sessions	April 23–May 4
<i>Test Administration</i> ¹³	Last day for make-up testing	May 4
	Score students' answer sheets	May 7–16
<i>After Testing</i>	Deadline to destroy test booklets	May 16
	Securely transport materials to the superintendent's office for storage	May 7–25
May 2018 Grade 10 MCAS Mathematics Test		
<i>Before Testing</i>	Complete the Student Registration Personal Needs Profile (SR/PNP) process ¹⁴	TBD
	Receive test materials	May 9
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	May 9–21, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i> ¹⁴	Mathematics Session 1	May 23
	Mathematics Session 2	May 24
	Last date for regular make-up testing	May 30 ¹⁶
<i>After Testing</i>	Complete PCPA	May 31, 3:00 p.m.
	Schedule UPS pickup	June 1
	Deadline for UPS pickup	(May 29: Early automatic pickup)
June 2018 High School MCAS STE Tests (Biology, Chemistry, Introductory Physics, Technology/Engineering)		
<i>Before Testing</i>	Complete the SR/PNP process ¹⁴	TBD
	Receive test materials	May 22
	Complete PCPA (Materials Received section)	
	Report packing discrepancies, if necessary	May 22–June 1, 12:00 p.m.
	Order additional materials, if necessary	
<i>Test Administration</i> ¹⁵	STE Session 1	June 6
	STE Session 2	June 7
	Last date for regular make-up testing	June 12 ¹⁷
<i>After Testing</i>	Complete PCPA	June 13, 3:00 p.m.
	Schedule UPS pickup	
	Deadline for UPS pickup	June 14

¹² Check the [Department's website](#) periodically for updates to this schedule.

¹³ The MCAS EPP Mathematics test is [an option](#) for students to successfully complete the mathematics assessment portion of their [Education Proficiency Plan \(EPP\)](#) in order to meet their Competency Determination graduation requirement. The

Recommended Session Lengths for the 2017–2018 MCAS High School Tests

Note that test sessions for high school students will remain untimed for 2017–2018. Changes to testing time for high school tests will be considered when next-generation high school tests are developed.

The high school *Principal's Administration Manuals* will contain additional information and protocols, but to assist schools when establishing schedules, the following information will be relevant.

The high school tests have prescribed test administration dates in order to maintain the security of these tests. Schools are expected to adhere to these dates. Principals should [email the Department](#) if there are extraordinary circumstances.

The June high school STE sessions must be administered on the dates specified below, but it is not necessary to schedule concurrent sessions for the different subject areas (e.g., the Biology test and the Chemistry test may begin at different times).

The tables below show recommended testing times, in minutes, for the 2017–2018 high school MCAS tests and retests.

November 2017 MCAS ELA Retest, March 2018 MCAS ELA Retest, and Spring 2018 MCAS Grade 10 ELA Test				
ELA Composition Sessions A and B recommended testing time	Session 1 recommended testing time	Session 2 recommended testing time	Session 3 recommended testing time	Total recommended testing time
Session A: 45 Session B: 45	45	45	45	225

November 2017 MCAS Mathematics Retest, March 2018 MCAS Mathematics Retest, and Spring 2018 MCAS Grade 10 Mathematics Test		
Session 1 recommended testing time	Session 2 recommended testing time	Total recommended testing time
60	60	120

February 2018 MCAS Biology Test and June 2018 High School MCAS STE Tests (Biology, Chemistry, Introductory Physics, Technology/Engineering)		
Session 1 recommended testing time	Session 2 recommended testing time	Total recommended testing time
60	60	120

New Business

**TEWKSBURY PUBLIC SCHOOLS
CONTRACT OF EMPLOYMENT
JASON R. STAMP**

This contract, or any successor agreement, is made between the Tewksbury Public Schools, through the Superintendent of Schools, hereinafter referred to as the "Superintendent", and Jason R. Stamp, hereinafter referred to as the "Administrator." In consideration of the promises herein contained, the parties agree as follows:

WHEREAS, the parties wish to enter into an employment agreement between them for the Administrator's services as District STEM Coordinator; and

WHEREAS, this agreement sets forth the terms and conditions pertaining to the Administrator's employment with the District; and

WHEREAS, the term of said agreement and any subsequent amendments continues to June 30, 2020; and

WHEREAS, the parties mutually desire to specify certain terms of said agreement and memorialize those terms which are not expressly modified herein;

NOW THEREFORE, the parties hereby agree as follows:

1. **Duration and Termination:** The District STEM Coordinator shall be employed for the period commencing July 1, 2017 and ending June 30, 2020, unless sooner terminated as herein provided.

a) In the event that the Superintendent decides not to extend the contract, the District STEM Coordinator agrees this provision constitutes notice of expiration or non-renewal of the agreement effective June 30, 2020, said notice issued pursuant to M.G.L. c.71 §41.

b) This agreement constitutes notice that, in the absence of a written agreement, this agreement will not automatically extend or be renewed after June 30, 2020. The District STEM Coordinator agrees this provision constitutes notice of expiration or non-renewal of the agreement effective June 30, 2020, said notice issued pursuant to M.G.L. c 71 §41.

2. **Duties/Responsibilities:** The Administrator shall perform all duties/responsibilities as assigned by the Assistant Superintendent/Superintendent.

3. **Certification:** The Administrator shall furnish and maintain, during the term of this contract, a valid and appropriate certificate qualifying him for the position as District STEM Coordinator.

4. **Professional Days:** The Administrator shall be entitled to participate in and attend professional development workshops and conferences approved in advance by the Superintendent of Schools.

5. **Professional Development:** The Administrator shall be expected to participate in continuous professional development approved in advance by the Superintendent of Schools.

6. **Personal Leave:** Two (2) Personal Days leave shall be granted with the approval of the Superintendent.

7. **Sick Leave:** The Administrator shall be entitled to fifteen (15) days per year as sick leave with full pay. Unused sick leave days shall be accumulated from year to year with no maximum limit, including any unused sick leave accumulated by the Administrator while employed by the District prior to this Agreement. The Administrator will be granted the value of ten (10%) of his unused accumulated sick leave upon his death or his retirement from the school system; provided, that in the event of the Administrator's death, such payment shall be made to his estate.

8. **Professional Development & Course Tuition Reimbursement:** The District will consider reimbursement to Mr. Stamp for up to two courses per year in a doctoral program. Courses in an approved doctoral program may be approved by the Superintendent or his/her designee based upon relevancy of the course. A minimum grade of B is required. Reimbursement, if any will be made within sixty (60) calendar days after presentation of the required transcript to the Superintendent's office. A decision on course reimbursement will be made by the Superintendent or his/her designee consistent with financial limits set by the Committee.

Upon prior approval by the Superintendent or his/her designee, the School District may annually reimburse the Administrator for travel, attendance, and expenses of local and state professional conferences, publications, and dues for membership in professional associations, upon submission of a written voucher for the same. Attendance at national professional conferences must be approved in advance by the Superintendent or his/her designee and costs associated with attendance at said national conferences must also be approved in advance by the Superintendent.

9. **Insurance:** The Administrator shall be eligible to participate in the Town of Tewksbury's group insurance plan in accordance with the terms and conditions established by the Town of Tewksbury and the terms and conditions of the contracts of insurance between the Town of Tewksbury and the insurance carrier. On the date of retirement, life insurance may be continued in the amount of \$5,000.00, one-half (½) of the premium to be paid by the retiree.

a) **Liability Insurance** – The Administrator shall be covered under the umbrella policy of the Town of Tewksbury for liability coverage while engaged in his duties as a School Department Administrator.

10. **Vacation:** The Administrator shall receive twenty-five (25) working days annual vacation exclusive of legal holidays. Up to ten (10) vacation days may be carried over from one year to the next but in no case shall the total number of accumulated or earned days exceed the total of thirty-five (35) vacation days.

11. **Holidays:** The Administrator shall be entitled to fourteen (14) paid holidays as required by law or District Policy.

12. **Other Benefits or Conditions of Employment:** The Administrator shall be entitled to other benefits and conditions of employment generally available to Tewksbury Administrators employed on individual employment agreements.

13. **Evaluation:** Each June the Assistant Superintendent or Superintendent of Schools shall complete a yearly evaluation of the Administrator.

14. **Other Expenses:** The Administrator will be reimbursed for reasonable out-of-pocket expenses incurred in performance of his duties, subject to advanced approval by the Superintendent.

15. **Position:** The Administrator shall perform all duties and responsibilities as the District STEM Coordinator.

16. **Compensation:**

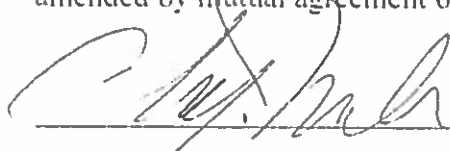
Salary: FY18 \$114,244

FY19 \$114,244*

FY20 \$114,244*

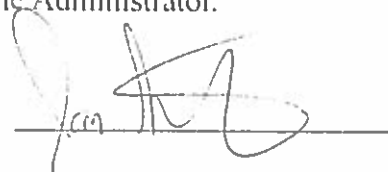
* Yearly salary may be impacted by annual increase authorized by the School Committee.

This agreement embodies the entire agreement between the Superintendent and the Administrator and there are no inducements, promises, terms, conditions or obligations made or entered into by either party other than those contained herein. Any part of this agreement may be amended by mutual agreement of the Superintendent and the Administrator.



Mr. Christopher J. Malone
Superintendent of Schools

Date: 6/5/17



Mr. Jason R. Stamp
Administrator

Date: 6/5/17

Ms. Kristen M. Polimeno, Chair
Tewksbury School Committee

Date: _____

**Valley Collaborative
FY 18 Board Member Appointment**

Mr. Christopher Malone was appointed to the Valley Collaborative Board of Directors
(Board Member Name)

on June 14, 2017 by the Tewksbury School Committee for the term July 1, 2017 –
(date of appointment) (School Committee)

June 30, 2018.

Respectfully Submitted,

Tewksbury School Committee Chairperson