

**Tewksbury School Committee
Regular Meeting #10
Wednesday, January 11, 2017
Tewksbury Memorial High School, Library
320 Pleasant Street, Tewksbury**

SCHOOL COMMITTEE MEMBERS PRESENT

Kristen M. Polimeno, Chairperson
Dennis G. Francis, Vice-Chairperson
Arthy S. Bennett, Clerk
James A. Cutelis, Member
Brian H. Dick, Member

SCHOOL ADMINISTRATORS PRESENT

Christopher J. Malone, Superintendent
Brenda T. Regan, Assistant Superintendent
Sheri L. Matthews, Business Manager

CALL TO ORDER

Ms. Polimeno called the January 11, 2017 Regular School Committee meeting to order at 6:33 p.m.

EXECUTIVE SESSION

Ms. Polimeno announced the School Committee will be convening an Executive Session to continue strategy with respect to collective bargaining litigation and/or discussion of personnel matters.

Mr. Francis moved, seconded by Ms. Bennett, to enter into an Executive Session to continue strategy with respect to collective bargaining litigation and/or discussion of personnel matters. The School Committee will reconvene in open session at 7:00 p.m.

Roll Call Vote: Voting Yes: Mr. Dick, Mr. Cutelis, Mr. Francis, Ms. Bennett, and Ms. Polimeno. All Aye. Unanimous Vote. Motion carried 5-0.

At 7:00 p.m., Mr. Cutelis moved, seconded by Ms. Bennett, to adjourn the Executive Session and reconvene the Regular School Committee meeting. All Aye. Unanimous Vote.

At 7:03 p.m., Ms. Polimeno reconvened the January 11, 2017 meeting to order.

ANNOUNCEMENT

Ms. Polimeno announced that the Regular School Committee Meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time, Ms. Polimeno asked that if anyone is recording tonight's meeting to please identify himself/herself.

Mark Wadland, *Tewksbury Town Crier*, announced that he is recording the School Committee meeting.

PLEDGE OF ALLEGIANCE

Emily Sessa led the School Committee in the Pledge of Allegiance.

**Approved
1-25-2017**

RECOGNITION

Emily Sessa - Boston Globe All-Scholastic

Mr. Malone introduced Emily Sessa, a role model, great student, relating Emily will be recognized for her accomplishments on the Girls' Cross Country team. Mr. Drouin remarked Emily's qualities and sports accomplishments relating Emily has been named Boston Globe and Boston Herald All-Scholastic. Ms. Polimeno remarked that Emily exemplifies all that a student should be, presenting Emily with a Proclamation of Recognition for her accomplishments on the Tewksbury Memorial High School Girls' Varsity Cross Country Team.

Ryan Morris - Boston Globe All-Scholastic

Mr. Malone introduced Ryan Morris relating that Ryan is a great example of a student from a good background, he has been successful on the football field and in the classroom. Mr. Drouin remarked that Ryan is a multi-sport captain and involved in many clubs. He has had a great Fall, he anchored things on the field, won the championship, and was named Boston Globe and Boston Herald All-Scholastic football player and MVP. On behalf of the School Committee, Mr. Cutelis presented Ryan with a Proclamation of Recognition.

STUDENT REPRESENTATIVE

Kelsey Dunn presented the Notes From Tewksbury Memorial High School:

DECA – One hundred and four (104) Business and Entrepreneurial students will go to UMass Lowell for the District 5 Competition. Teams competed in a multitude of events crossing from finance to hotel and travel tourism. The teams ranking in the top seven competitors of their category will advance to the State Competition in March in Boston. She reported that next time the Committee meets, she'll have the winners, and she's sure there will be lots!

Student Council - Principals Day is Friday the 13th and Student Council has coordinated the clubs delivering gifts to Mrs. Vogel.

SAAD - After their successful toy drive, SAAD is beginning to plan for their annual Dating Game Show where couples in the TMHS community come together to spread awareness for domestic violence.

Best Buddies - Best Buddies will be heading to the Special Olympics Unified Bocce tournament at Rockland High School on January 29th. They've also booked a trip to Disney on Ice for February during school vacation week and they're very excited for their first trip to Boston!

NHS - The NHS blankets have arrived and will be being given out as soon as possible.

PRESENTATIONS

Full-day Kindergarten Update

Mr. Malone reported the district implemented a full-day kindergarten program this year introducing principals Terry Gerrish and Felicia Wettstone to present the kindergarten update. Mr. Malone remarked that the district is very proud of their accomplishments.

Ms. Wettstone, Ms. Gerrish, and Ms. Fuller addressed the School Committee presenting information on the 2016-2017 school year full-day kindergarten program and next year's timeline.

They reported the Dewing and Heath Brook Schools have presented unified information to the families in Tewksbury, relating that kindergarten enrollment increased compared to last year thanking the School

Committee and Town for the additional teachers and aides. The staff is tracking differences between last year and this year.

The Dewing and Heath Brook Schools worked together to develop a united consistent registration process for next year. The schools will hold a kindergarten information session for next year's registration at a neutral location, registration will begin in March, they have many upcoming activities planned for the incoming kindergarten students including an expo for skill lessons, play dates, and orientation is scheduled for the night before the first day of school.

The Committee thanked Ms. Wettstone, Ms. Fuller, and Ms. Gerrish for the developing the consistency and collaboration between the two schools. Ms. Polimeno requested for the schools to continue track the students attending the half-day program for three years.

CITIZEN'S FORUM

Ms. Polimeno inquired if there was anyone in the audience wishing to address the School Committee this evening regarding any item on the agenda. Seeing none, Ms. Polimeno moved to approve the meeting minutes.

APPROVAL OF MINUTES

Ms. Bennett moved, seconded by Mr. Francis, to approve the December 14, 2016, Regular Meeting minutes. All Aye. No Opposed. Unanimous Vote. Motion carried 5-0.

SUBMISSION OF PAYMENT OF BILLS

Ms. Bennett moved to approve the payroll for period ending December 15, 2016 to be approved and certified in the amount and categories as shown, \$1,233,194.58, seconded by Mr. Francis. Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Dick, and Ms. Polimeno. All Aye. Unanimous Vote. Motion carried 5-0.

Ms. Bennett moved to approve the payroll for period ending December 29, 2016 to be approved and certified in the amount and categories as shown, \$1,246,844.99, seconded by Mr. Francis. Roll Call Vote - Voting Yes: Ms. Bennett, Mr. Francis, Mr. Cutelis, Mr. Dick, and Ms. Polimeno. All Aye. Unanimous Vote. Motion carried 5-0.

SUPERINTENDENT REPORTS

Mr. Malone extended a thank you to Lueders Environmental for a donation to the district relating that this is an example of a local company giving back to the school district.

Mr. Malone reported on upcoming events in Tewksbury:

- Father Daughter Dance – January 29th at Tewksbury Country Club;
- Carrie Stack presentation: *Your children matter* – January 24, 2017, 6:30-8:00 p.m.;
- No School: Martin Luther King Day, Monday, January 16, 2017;
- Wynn PAC is bringing the Bridgewater University Earth Globe to the Wynn School, January 20, 2017.

Ms. Regan pointed out that on the Consent Agenda there is an article from the Massachusetts Department of Elementary and Secondary Education regarding Dual Enrollment and college opportunities. Ms. Regan reported that the dual enrollment program at TMHS is going well.

Ms. Regan reported that January 26, 2017 will be the third half-day workshop for staff this year relating the workshop will be on utilizing the mobile device carts.

Ms. Matthews reported effective January 1, 2017, the state minimum wage increased to \$11.00 per hour resulting in an increase in wages for ISET aides and substitute aides. She reported the district hired Paul Decker as a full-time grounds keeper. Ms. Matthews reported the district has completed gathering water samples in all schools except for the Dewing School. The samples have been sent out for the Ryan, Heath Brook, and the high school. She will share the results with the district as soon as they are received. Ms. Matthews reported that all schools have been completed except for the Dewing School which will be completed this weekend. Ms. Matthews reported that she and Mr. Malone met with the Town Manager, the Assistant Town Manager, and the Finance Director last Friday to go over some FY18 budget numbers. She is confident she will be able to submit an FY18 budget in alignment with the Town Manager's recommended budget on Friday. She announced that the School Committee will hold a budget workshop on Wednesday, January 25, 2017.

Ms. Polimeno would like the district to write an article to introduce Mr. Decker to the community.

CONSENT AGENDA

Ms. Polimeno asked if anyone would like to remove any item from the Consent Agenda. Seeing none, Ms. Polimeno asked for a motion to approve the Consent Agenda.

Mr. Francis moved, seconded by Ms. Bennett, to approve the Consent Agenda as presented. All Aye. Unanimous Vote. Motion carried 5-0.

Correspondence

- a. Valley Collaborative Board of Directors - General Session Meeting Minutes: October 20, 2016; November 17, 2016 (File)
- b. Valley Collaborative Board of Directors Newsletter (File)
- c. Early College Programming (State House News Service) (File)

Enrollment Update

None

Monthly Expenditure Report

None

Personnel Items

New Hires: Paul Decker (\$39,978+\$6,000 stipend, *prorated*), Groundskeeper/Maintenance, Tewksbury Public Schools district-wide, effective January 3, 2017

Appendix B Coach Position: Marcus Jones (\$3,498), JV Boys Basketball Coach, Tewksbury Memorial High School, effective December 5, 2016 for the 16-17 SY season; Victoria Kendall (\$27,279 *prorated*), Athletic Trainer, Tewksbury Memorial High School, effective January 3, 2017

Retirements/Resignations/Terminations: None

Acceptance of Donation/Gift: Donation of an HP Pavilion Entertainment Notebook (Laptop), from Terry Gerrish to the Tewksbury Public Schools, for use by the staff at the Loella F. Dewing School; Annual contribution donation of \$50.00 from Lueders Environmental, Inc. to the Tewksbury Public Schools.

Fundraiser/Raffle: Wynn Middle School Student Council: Student vs Teacher Basketball Game, January 19, 2017, food and raffle fundraising event to support Lucy's Love Bus.

COMMITTEE REPORTS

Elementary School Building Committee (ESBD)

Mr. Malone reported the ESBC members have been tasked out to a sub-committee to vetting sites for a new school building relating that Committee members will be visiting the Hunking School in Haverhill and Bancroft School, a model elementary school in Andover; visits will take place next Wednesday. Mr. Malone reported the district has completed the certification of enrollment which completes that phase relating he will need to attend a MSBA Board meeting on February 15th to receive official word for the district to move on to the Feasibility phase. He reported he recently met with the Town Manager and the Assistant Town Manager relating that we will work together to make a list of possible town sites that are available for the Feasibility Study. Mr. Malone stated that the district is moving at a good pace although we still have a way to go.

Tewksbury Education Foundation

Ms. Bennett reported the Tewksbury Education Foundation (TEF) will hold a meeting later this month or early February to review the exact amount of proceeds from the auction and Barnes and Noble fundraisers. After that time, the TEF will meet with Mr. Malone to consider the STEAM needs at the district.

Wellness Advisory Committee

Ms. Bennett reported that the next meeting will be held on January 23, 2017, 3:30 p.m. at Tewksbury Memorial High School.

POLICY CHANGES, PROPOSALS, AND ADOPTION

Mr. Dick reported that policy IKF, Graduation Requirements, is presented on first reading. Mr. Dick reported the Policy Committee is comprised of Mr. Malone, Ms. Polimeno, and himself. Mr. Dick remarked that feedback or recommendations may be sent to any one of the Committee members.

OLD BUSINESS

MSBA Update

The Superintendent presented the MSBA update during his report.

Mobile Device Initiative (MDI) Update

Mr. Malone reported the mobile devices are in the schools relating that 80% of the devices have been prepared and carts assembled by the IT department with about 50% of the devices in the classroom. He reported that yesterday he visited the Wynn School and observed the use of devices in the classrooms. Mr. Malone reported the district's priority is to provide technology in the classroom and for online testing. He remarked it is a complicated implementation stage but the district is well on the way.

NEXT-GENERATION MACS Update

Ms. Regan reported on the Next-Generation MCAS updates and news pointing out that tools, e.g., math reference sheets for accommodations, have been updated. She reported that the ELA, Math, History, and Science standards are available for public comment. Ms. Regan remarked that the district has encouraged principals and teachers to take place in one of the online conference calls that highlight the changes to the MCAS assessments. She reported in the Consent Agenda is correspondence from the Commissioner on recommendation changes to competency for graduation requirements.

She remarked that there is an opportunity to make public comments which closes on February 17th. Ms. Regan stated that parents may address questions and/or concerns to their school principal, Mr. Malone, or herself.

PSAT Summary Report

Ms. Regan updated the Committee on the PSAT summary report relating the Tewksbury Memorial High School students out-scored the state this year. She related the district is committed to offer the PSAT to students during the school day.

NEW BUSINESS

None

SCHOOL COMMITTEE MATTERS OF INTEREST

Mr. Dick made an official announcement that he will not seek a third term on the School Committee. He encourages those who want to get involved to jump right in.

FUTURE MEETINGS

January 25, 2017, Budget Workshop at 6:30 p.m./Regular Meeting at 7:30 p.m.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

At 8:11 p.m., Ms. Polimeno adjourned the January 11, 2017 School Committee meeting with a motion from Mr. Francis, seconded by Ms. Bennett. All Aye. Unanimous Vote. Motion carried 5-0.