

Heath Brook/Trahan Elementary Schools
PAC Meeting Agenda
Wednesday February 15th, 6:30pm in Library, 2017
Trahan Elementary School Library
COMPLIMENTARY CHILD CARE AVAILABLE

PAC Board Members: *Christine Flynn, Renee Viens, Bridget Garabedian, Julie Naughton, Loren Stewart, Amy Cason, Heather Crowley, Lori Hyland, Jen Kocsmiersky*

Called to Order 6:30 pm

Votes

1. Vote to Accept meeting minutes. Approved
2. Vote to fund \$300.00 to pay CPA for tax services. Approved.

Welcome and Review of Meeting Minutes (January 2017)

1. Vote to Accept meeting minutes

Principals' Report

1. Trahan - *Mr. Castonguay-absent (given by Mrs. Hyland under teacher report)*
2. Heath Brook - *Ms. Wettstone-absent (updated via email)*
 - a. We would like to sincerely thank Dina Callahan and the PAC for an AMAZING performance by Rob Surette from Amazing Hero Art. Students and staff alike had a fabulous time watching Rob create his art and appreciated his inspiring message!
 - b. MOS will be coming back to give a free performance on Air and Flight on March 3rd. Mrs. Callahan and I are currently working on a time and location.
 - c. Mrs. Mulloy, Mrs, Price and Mrs. Gallo's classes will be performing a play called "Character Matters" on March 23rd. We are looking forward their Broadway performance!
 - d. Heath Brook School Council will be working on creating a new vision and mission for our school as our year-long project. We hope to reach out to families for input in the near future! Updates to follow!
 - e. Thank you so much for the purchase of our hallway signs! Please let me know when they come in so I can put in a work order to have them hung up.
 - f. Full Day Kindergarten planning for the school year 2017-2018 is well underway. We had two Kindergarten information sessions on Feb. 1st that were well attended! K Registration will take place at the Heath Brook will be the week of March 6th. Please check out the Kindergarten tab on the Heath Brook school website for the full Kindergarten timeline of events!
 - g. The Heath Brook staff would also like to thank the PAC for the purchase of a new Dye Cutting Tray - much appreciated!

Teachers' Report

1. Trahan - *Mrs. Hyland (Principal and Teacher Update)*
 - a. Enjoyed robotics program
 - b. March 2nd @915. Forces in motion
 - c. Tomorrow National Read Aloud - Every classroom will be reading and doing related activity.

- d. Read Across America week 3/2
 - e. Have spent 2 weeks on Benchmark testing. Benchmarks are much more difficult.
 - f. Science Night is in April/Trivia to be held 3/24
2. Heath Brook

Treasurer's Report

- 1. Review of Treasurer's Report & Budget
 - a. *Deposited Box Tops checks*
 - b. *Julie discussed doing taxes* for the PAC which are usually due in November--need to pay \$500 to CPA for preparing. Asked membership for vote to approve monies. PAC Operations will provide \$200 and the balance of \$300 will come from the general fund

Committee Reports

Social

- 1. Update on Movie Night at Trahan - *Peg Ricardo & Michelle Austin (Christine Flynn)*
 - a. Pre-ordered pizza, sold out of all popcorn, well-attended
 - b. Earned \$336 on an event we didn't expect to make money on
- 2. Grade 4 Team - *Jamie Galanis*
 - a. Fundraiser--Paint night on March 4th at Kyoto
 - b. Want to get more publicity on FB with flyer
 - c. Raffles at Paint night
 - d. Permission slips went home for luau, many still not returned
- 3. RiverHawks Update - *Christine Mangan*
 - a. 475 tickets sold among 4 schools--great event
 - b. Want to coordinate again with Mr. Nahlik as it brought extra people
- 4. BOKS Program - *Christine Flynn*
 - a. Have 50-60 forms for HB alone but can only take 40 students
 - b. Volunteers suddenly emerging so we can take more students
 - c. Christine leads at Trahan and Liz Yennaco leads at HB
 - d. Names selected 2/16 and email to go out 2/17 once approved
- 5. Science Night - *Loren Stewart*
 - a. At Trahan 4/12, 5:30-7:30 pm
 - b. Loren and Mr. C discussed having 4th graders as guides/helpers
 - c. Trying to get extra stations for 2017 (had 10 last year) with more teachers
 - d. Jeremy Franco from Merrimack College will participate, potentially others
 - e. Loren will publicize and will purchase lab coats for student guides
 - f. Wants to order pizza, water and needs folders, passport materials

Fundraising

- 1. Game Night - *Bridget Garabedian*
 - a. Looking for book donations to give as prizes to students who participate
 - b. Fundraiser for field day--donation buckets for specific items?
 - c. Raffles
- 2. Trivia Night - *Beth Cashman (Bridget Garabedian)*
 - a. Pre-order pizza from Wicked Cheesy
 - b. 3/24 at Trahan

3. Dine Out Nights Update - *Sue Panilaitis (Christine Flynn)*
 - a. In January we had Kyoto night. We raised \$511--packed house
 - b. February 21st from 4 to 10 p.m. we have a dine out scheduled at the 99. You need a flyer in order for the PAC to get 15% of your total bill. Heath Brook and Trahan families will be seated together in designated area.
 - c. Brian at Wicked Cheesy wants to do a night in March
4. Spirit Wear Update - *Heather Crowley*
 - a. Run in conjunction with Kindergarten registration/screening (4/10)
 - b. Expand offerings including: stickers, zip up hoodies, water bottles
5. Update on Amazon Smile, Shoparoo - *Loren Stewart*
 - a. Increased participation at both schools for Shoparoo
6. Box Tops - *Dawn Sandberg (Christine Flynn)*
 - a. Heathbrook total was 3,206 for the month. Mrs. Taggart's class had 500
 - b. Trahan's total was 1,461. Mrs. Cote had 248.
7. Fun Run - *Julie Naughton*
 - a. Potential ways to create interest with costumes, prizes
 - b. Trying to get donations to give out (i.e. water bottles from Lowell General Hospital)
 - c. Trahan will hold event 6/2 in the morning, one grade out at a time. Heath Brook is TBD.

Community

1. Tewksbury Food Pantry - *Susan Plamondon*
 - a. The kids really knocked it out of the park this year! Over the course of the last month, 5 overflowing shopping carts of donations and another 1/2 cart today were delivered to the pantry. Having 2nd graders walk the cart around daily to collect donations from each classroom really helped drive the efforts.
2. Boston Bruins PJ Drive - *Christine Mangan*
 - a. PJ's are starting to come in.

Enrichment

3. Status of enrichment programming - *Heath Brook - Dina Callahan*
Trahan - Bridget Garabedian
 - a. Curious george for K. - Kids are excited - Pac pays for bus -
 - b. Hero art - all school
 - c. 3rd Grade MOS 3/2
 - d. Plimouth Plantation came for 3rd grade well received
 - e. 4th Grade 5/16-17 Sounds from Discovery Museum
 - f. See Science Center - 4th grade field trip

Co-Chair Report

New Business

1. Event Outlines to be Created - *Julie Naughton*
 - a. Looking to update the forms that are currently available.
 - b. Add a check list.

Meeting Adjourned 7:45 pm

*****Next PAC Meeting – March 9th, 6:30pm in Heath Brook Library*****