**Ryan School PAC**

**Meeting Minutes**

**Wednesday, January 10th, 2018**

**Attendance**

Carolyn Gaglione – Chair,

Lynette Montejo – Treasurer

Bridget Garabedian – Secretary

Mrs. McInnes – Principal

Members – Attendance list kept with Secretary, not distributed with minutes

**Welcome**

Carolyn welcomed everyone to the PAC meeting. Meeting start time of 632pm.

**Minutes**

A Motion was made to approve the minutes from the November 2017 meeting. The motion was Seconded. Minutes Approved.

**Financials**

1. Cash balance at 1/9/18 is $28,341.26 which includes $10,000 Restricted from the prior year earmarked for the Courtyard Project.
2. Budget of expenditures changed budget for A&E to reflect $500 grant - actual amount to spend is $4,000. Still pending source for $10,000 from current funds; TBD from principal.
3. ***Actual receipts*** (under "Planned Fundraising") for the period included Fundraising total changed to $6,995.88 (from of $7,089) from final receipts but still over budget of $6,000, increase to Principals Fund of $237 for consignment book sales, Amazon Smile proceeds of $11.29, Dine out proceeds $449 from Kyoto, $180 from Pushcart and $315 from Wamiset Lanes, recycling programs $190 and net income of $127 for apparel sales (which includes $1927 invoice payment).
4. ***Actual expenditures*** for the period included final payment for A&E of $515, $80 purchase of gift cards for PAW Prep, and $76.68 for beautification/décor.
5. ***Restrictd items:*** No new activity. Balance of $10,000 from prior year approval toward Courtyard Project.

**Principal’s Message**

Mrs. McInnes discussed courtyard project in progress. Local landscaper/builder obtained, former student. Plan for drought resistant plants, raised beds for gardens, gaga ball pits and beach sand in recess area.

Due to start “growth rallies” to acknowledge students efforts. Bingo board with tasks/experiences to be met. Any level of ability can participate to achieve “bingo”. Prizes are needed, seeking ideas for experiences possibly with community members, prizes, and activities.

Melissa Lane and Kristen Romano working on mural outside of the gym on canvas.

**Committee Updates / Upcoming Events**

**Fall Fundraiser Update**

267.50 earned on apparel. Few items remain to sell totaling 166.00 for total of 433.00

**Dine-Out Night Update**

John Ryans Pub in Jan on the 22nd

Feb and March gift cards to Harrow’s Pies and Wicked Cheesy

Harrow’s will sell card for $20 for $25 value. PAC will pay $12.50 per card sold

 **Green Team**

No update, bulletin board has been reserved for use.

**Community Giving Update**

85 coats donated to Anton’s cleaners for Coats for Kids

Turkey Trot food drive, 2 very full cars of food delivered to The Tewksbury Community Food Pantry to donate.

**Box Tops Update**

Box tops are getting close to the goal line in the donation container for students to win movie and slippers day. Movie to be shown Fev 16th on early release day.

**Stop and Shop Update**

$326.15 earned in last two months

**Arts and Enrichment Update**

 **Student / Staff Basketball Game Update**

Game is scheduled for February 15th Mrs. Mrzowski and Debbie Adams will be coordinating in collaboration with Mrs. McInnes. Food to remain outside of the gym.

**Riverhawk Hockey Game Update**

Feburary 24th, Sat night. UML vs Merrimac. Notices going out to families to participate.

**Calendar Raffle Discussion**

Will reassess after basketball game if fundraiser is needed

**Old and New Business**

80 gift cards from students sent as thank you for holiday, time donated.

Career dates discussed and considered

Book fair and Ice cream social dates discussed, to be confirmed

**Open Positions**

Flower Day / Staff Appreciation Luncheon Coordinator

Ice Cream Social Coordinator

Landscaping Coordinator

Meeting adjourned 736PM