**Ryan School PAC**

**Meeting Minutes**

**Wednesday, November 15, 2017**

**Attendance**

Carolyn Gaglione – Chair,

Lynette Montejo – Treasurer

Open Position – Secretary

Mrs. McInnes – Principal

Members – Attendance list kept with Secretary, not distributed with minutes

**Welcome**

Carolyn welcomed everyone to the PAC meeting. Meeting start time of 635pm.

**Minutes**

A Motion was made to approve the minutes from the September 2017 meeting. The motion was Seconded. Minutes Approved.

**Financials**

1. **Cash balance at 11/8/2017 is $27,656.11** which includes $10,000 Restricted from the prior year earmarked for the Courtyard Project.
2. Budget of expenditures for the year is provided above for discussion and **approval**. Treasurer has recommended $10,000 Purchases TBD based on the results of this year’s fundraisers (Principal should provide Wish List to spend this amount). Need approval for remaining expenditure items provided above, which were based on prior year expenditures.
3. **Actual receipts** (under “Planned Fundraising”) for the period included Fundraising of $7,089 over budget of $6,000 increase to Principals Fund (from O’Connor Studios) of $2,000 and net donation/ GC sale of $1,176 which were unplanned budget item, and Main Street Dineout of $187.
4. **Actual expenditures** for the period included payments related to Fundraisers, 50% split of donation/GC sales with Wynn School PAC (at family’s instruction), $500 deposit payment for A&E and small payment for BTFE postage and PAWS prizes.
5. **Restricted items:** No new activity. Balance of $10,000 from prior year approval toward Courtyard Project.

**Principal’s Message**

Mrs. McInnes expressed large thanks to all for PAC support of the school and students.

Principal led discussion about preliminary plans for grade specific Growth Rallies. She shared hopes for program support and possible funding of prizes from PAC. She outlined some details of the program. Goal is to promote school culture and participation in the school community by the students.

Courtyard update was shared. Continuing to seek bids for work to meet either whole project or partial project goals. Exploring options and meeting with potential companies. Project is moving forward.

**Committee Updates / Upcoming Events**

**Fall Fundraiser Update**

Mixed Bags are in, will be sorted for distribution this week. Otis Spunkmeyer cookies are due to be received on Tuesday 11/21. Combined the two fundraisers raised $7089.

**Dine-Out Night Update**

Main Street Pizza in September raised $187.

Kyoto in October raised $448.

Pushcart ran on 11/14 and results are pending.

Options are being explored for December at Wamesit Lanes, date pending. In January the option of offering gift cards to Harrows and Wicked Cheesy was discussed. Marli Piccolo is exploring the possibility for a dine-out at Perfectos Café in January.

**Green Team**

Sara Brockway Cohen is the coordinator and shared that the team has met and is running successfully. Currently the team meets on Thursday afternoons and has 22 members. She is exploring ways to expand on their current participation. She is seeking another regular parent volunteer, this would allow her to incorporate more activities in the program.

**Community Giving Update**

Coats for Kids container has been placed in the lobby by Christine Mangan.

Turkey Trot food drive to be held for the 6th grade on Wednesday 11/22. Food donations will be delivered to The Tewksbury Community Food Pantry.

**Box Tops Update**

Students are making progress. Container placed in Cafeteria has been marked with tape to identify goal for collection by January 16th. Currently students are approximately half way to goal.

**Stop and Shop Update**

In the first month the Stop and Shop A+ program raised $109.92.

**Arts and Enrichment Update**

The Having Fund with Pyramids and Pharaohs program planned for the 6th grade on December 15th has been paid. Grant through the Mass Cultural Council has been submitted, awaiting answer.

Wing Masters has been planned for the 5th grade, to be held in March.

An all school enrichment is being explored with Team East BMX bikers. This program is an interactive antibullying and character building program that could be held in the gym.

**Student / Staff Basketball Game Update**

Game is scheduled for February 15th, time to be determined. Mrs. Mrzowski and Debbie Adams will be coordinating in collaboration with Mrs. McInnes.

**Riverhawk Hockey Game Update**

The game that was identified for community attendance is on Feburary 24th.

 **Ryan School Apparel**

Carolyn shared the samples of the shirts, shorts and sweatshirts that the students and families can purchase. Flyers will be going home 11/16 and due back on 11/28. Items will be received before the holidays. Option to pick up the items or send home with the students are available. Pricing for sweatshirts will be $32, shirts and shorts are $20.

**Old and New Business**

**Town Wide PAC Meeting Update**

At the last town wide PAC meeting the new elementary school project was discussed and updates shared at that meeting was shared with membership of the Ryan PAC. For families interested in being involved Carolyn encouraged joining the Friends of the New Elementary School Project. This committee has leadership, but much help is needed.

**Open Positions**

Secretary – filled by Bridget Garabedian at this meeting. **Motion** to approve, the motion was **Seconded** and **Approved.**

Flower Day / Staff Appreciation Luncheon Coordinator

Ice Cream Social Coordinator

Landscaping Coordinator