

Ryan School PAC
Meeting Minutes
Wednesday, September 13, 2017
Meeting held in the Ryan School Library

Attendance

Carolyn Gaglione- Chair
Lynette Montejo- Treasurer
Open Position- Secretary

Mrs. McInnes – Principal

Members – Attendance list kept with Secretary, not distributed with minutes

Welcome

Carolyn welcomed everyone to the PAC meeting. Introductions took place. Meeting began at 6:00pm.

Minutes

A **Motion** was made to approve the minutes from the May 2007 meeting. The motion was **Seconded**.
Minutes **Approved**.

Financials

- 1) **Cash balance at 9/13/17 is \$17,839.30** which includes \$10,000 Restricted from the prior year earmarked for the Courtyard Project.
- 2) **Budget of expenditures** for the year is provided above for discussion and approval. Included is \$10,000 for the Courtyard Project which was approved via an email vote in Aug 2017. This amount was carried over from FY 16/17; which was originally approved for technology but was reassigned to the Courtyard Project with the Aug 2017 email vote (per request from Principal). Budget of fundraiser/receipts is estimated above and is based on prior year results (also provided for discussion).
- 3) **Actual receipts** above (under "Planned Fundraising") include from recycling and shopping programs - \$174 from Recycle That and small amounts from Amazon Smile and Kula Fdn (Red Robin). Principal's Fund amounts includes Ryan School receipts from Follet and O'Connor Studio which the principal would like applied to PAC activities and the Courtyard Project. So far we used \$500 from the Principal's Fund to supplement this prior year \$1,000 for front of school landscaping, with \$822 remaining.
- 4) **Actual expenditures** for the period included payments State of MA annual filing fee and USPS shipping for tax.
- 5) **Restricted items** payment of \$1,000 from restricted for the front of school clean up was made in August.

Principal's Message

Mrs. McInnes showed the plans for the Courtyard Project. This project is going to happen in stages due to the funding of the project. She talked about the Paw Prizes and asked the PAC to purchase 20 \$10 gift cards. It was decided to purchase either Target or Walmart gift cards. A **Motion** was made to purchase 20 \$10 gift cards. The motion was **Seconded** and **Approved**. Lastly, she explained about the "invisible" line that the 5th grade teams have at recess and the many reasons for this and that as the year goes on and teachers become more familiar with the children that most of the time it does not exist.

Committee Updates/ Upcoming Events

Fall Fundraiser- This year the fundraiser (which was approved at the May 2017 meeting) will be Otis Spunkmeyer Cookies and Mixed Bag Designs. Packets will be sent home on September 21st and due on October 10th. The pick-up for the fundraiser will be November 16th. Mixed Bag Designs has a profit of 45% (40% for on-line shopping which will be open through the first of the year) and 30% for the cookies.

Dine-Out Nights- Marli Piccolo reported that Main Street Pizza will be September 18th-20th. She also asked for some ideas. Ideas given were: John Ryan's, 99 Restaurant, Jimbo's, Skewer's, McDonald's and Papa Gino's.

Green Team- Sara Cohen as offered to Chair the Green Team this year. She will be sending out a notice to get volunteers. They will be meeting on Thursday's after school starting the middle of October.

Community-Giving Update- Christine Mangan will be getting in contact with Mr. Hart. We will be collecting food during the 6th grade Turkey Trot (this is held the day before Thanksgiving). We will be collecting coats in November and December for the Coats for Kids Drive.

Box Tops Contest Update- Renee Viens will be the chair of this committee. It was decided to have a school wide contest and if they fill the bucket by January 16th they will get a "special movie day". \$281.70 of Box Tops were just submitted. The check will be coming in November/ December.

Arts and Enrichment Update- Melissa Thompson will be the chair of this committee. The 6th grade will be having a program on Pyramids and Pharaohs on December 15th. We will be applying for a grant from the Tewksbury Cultural Society for a part of this program. The 5th grade will be having a program by Wingmasters on March 12th and 13th. An all school-wide program is still being planned.

Stop and Shop Update- Join the Stop and Shop A+ Program and earn money for our schools! Register your Stop and Shop card and designate two schools of your choice- Dewing, North, Ryan- and every dollar you spend earns points for us to get money. Sign up your family members and co-workers. It costs nothing and does not affect gas rewards. Even if you stop in once and a while, your purchase helps us. We have earned at least \$1,000 per school per year with this program! Out of state relatives who have Giant Supermarkets can also support our schools! Sign them up! The program runs October 6, 2017 through March 15, 2018 and our school gets CASH! www.stopandshop.com/school-rewards

Ryan School:40034

Student/Staff Basketball Game: Mrs. McInnes would like to have this event this year again. She will be in contact with Mrs. Mrzowski about organizing event.

Old and New Business

Paw prizes for treasurer box were bought by Carolyn. \$40 approximately was spent.
Carolyn will look into selling Ryan School Apparel- more to follow at the November Meeting

Open Positions for 2017/2018 Year:

Secretary

Green Team Coordinator- filled by Sara Cohen at this meeting.

Flower Day/ Staff Appreciation Luncheon Coordinator

Ice Cream Social Coordinator

Landscaping Coordinator

Carolyn thanked everyone for attending the PAC meeting.

Motion to end meeting made, and Seconded. Meeting adjourned at 7:45PM.