Ryan School PAC

Meeting Minutes

Wednesday, May 17, 2017

Meeting held in the Ryan School Library

Attendance

Carolyn Gaglione- Chair

Mrs. McInnes – Principal

Members – Attendance list kept with Secretary, not distributed with minutes

Welcome

Carolyn welcomed everyone to the PAC meeting. Meeting began at 6:35 pm.

Minutes

A **Motion** was made to approve the last minutes meeting. The motion was **Seconded**.

Minutes **Approved**.

Financials

Carolyn presented for Lynette Montejo, PAC Treasurer. The cash balance at 5/8/2017 is $18,957.15 with $8,355.43 earmarked for specific budget items. Considering the year-to-date activity and remaining budget, the projected year-end estimate for Cash Added is $3,039. The Ice Cream Social/ Scholastic Bookfair earned $1,189. Calendar raffle earned $183.50. Received $375 from town of Tewksbury for Arts and Enrichment grant. Expenditures for the period included payments for calendar raffle prizes, payment of Ice Cream Social supplies, payment for Amazing hero Art A&E program ($1,928). Payment of $3,310 for 2 carts to use with HP Streams.

We discussed how to allocate the remaining funds for the year. $1,000 will be spent on landscaping. Paige Impink is going to research if the school department as part of a technology plan is going to buy any additional HP Streams. Once she finds out we will take an online vote between purchasing more HP Streams or allocating money to the Ryan School Courtyard project.

Principal’s Message

Mrs. McInnes wanted to thank everyone for a great year. She can’t thank the PAC enough for all the hardwork that was put into activities. We discussed the ice cream social and next year Mrs. McInnes would like to have it outside and not in the school.

Nominations for Chair, Secretary and Treasurer 2017/2018

Carolyn Gaglione- Chair

Lynette Montejo- Treasurer

Open- Secretary

A **Motion** was made to approve the Chair and Treasurer position. The motion was **Seconded** and **Approved**.

Updates-Upcoming Events

Dine-Out Nights- Received check from Kyoto’s Dine-Out Night for $552.45. Skewer’s Dine-Out Night is scheduled for May 30th and 31st.

Community-Giving Update- Genia will get in touch with Mr. Hart if he needs help with any projects.

Box Tops Contest Update- The second contest will end on Friday, June 2nd. Fifth grade is winning and will have a field day on June 5th with the Wynn students.

Arts and Enrichment Update- Hero Art will be performing on Thursday, May 18th. We also will be purchasing a picture of David Ortiz to donate to the school.

Flower Day Update- Held on Monday, May 15th. Everything went smoothly. After paying for the flowers a small profit was made.

Staff Appreciation Luncheon Update- Held on Wednesday, May 17th. Staff enjoyed. Asking for donations was a good idea. Ordered additional food from Capellini’s.

Career Day Update- Career Day will be Friday, May 19th. Every classroom has enough presenters.

Spinner’s Game Update- Ticket orders are due Monday, June 26th and the game is Monday, June 26th at 6:35pm.

Old Business

Ice Cream Social- Discussed having this event outside next year due to this year and some problems that occurred. Charging $2 made a profit.

Book Fair- Went well and all students received a free book.

Scholarships- 2 awarded to Francesca Cocca and Kayla Von Kahle. Both students attend Tewksbury Memorial High School.

New Business

Voted to purchase popsicles for Grade 5 and Grade 6 Field Day. A **Motion** was made to approve. The motion was **Seconded** and **Approved.**

Voted to purchase gifts for the Green Team. The idea was to purchase $10 gift cards to MVP. A **Motion** was made to approve. The motion was **Seconded** and **Approved.**

Town-Wide PAC- Looking for volunteers/ leaders for a Friends Group of The New Tewksbury School Project.

Discussed Fall Fundraiser. Voted to sell Cookies and Mixed Bags. A **Motion** was made to approve. The motion was **Seconded** and **Approved**

Carolyn proposed the following changes to the PAC By-Laws:

-Add to the Appropriation of Funds: Donations from the PAC to member families or school community members in situations of need or support must be approved by the General Membership for a vote. Donations to member or school community members will be restricted to (a) gift cards from vendors for services (like grocery or restaurants but NO VISA or cash), (b) specific services or (c) cash donations to registered charitable entities. No cash may be donated by the PAC directly to family members or “Go Fund” type sites.

-Add to the Appropriation of Funds: At the Chairperson(s) discretion if a vote is needed between meetings, the committee chairs and the members that attended the last meeting will vote via email.

A **Motion** was made to approve. The motion was **Seconded** and **Approved**

Open Positions for 2017/2018 Year:

Secretary

Box Tops Coordinator

Green Team Coordinator

Career Day Coordinator

Flower Day/ Staff Appreciation Luncheon Coordinator

Basketball Game Coordinator

Ice Cream Social Coordinator

Carolyn thanked everyone for attending the PAC meeting and for the support all year.

Motion to end meeting made, and Seconded. Meeting adjourned at 7:55PM.